**DUE TO INCREASED IDENTITY THEFT** AND FRAUDULENT USE OF LEGAL DOCUMENTS, The Kosciusko County Health Department must be diligent in our endeavors to protect the records we are responsible for issuing. In accordance with Indiana Code, the following lists are acceptable Identification. **ALL DOCUMENTS MUST BE CURRENT AND VALID.**

**BIRTH CERTIFICATES**

**Primary:**

VALID DRIVER’S LICENSE STATE I.D. CARD

DEPARTMENT OF CORRECTION I.D. MILITARY I.D.

(issued within the past six months) VALID PASSPORT

COURT ORDER MATRICULA CONSULAR CARD

(must order local health dept. to release

record to person named on the record)

**Secondary for Birth Certificate:**

If you have lost your primary ID due to theft, fire, etc., we will accept ***two or more*** of the following:

* **POLICE REPORT** (if individual reports their I.D. has been stolen)
* **FIRE REPORT** (if individual reports their I.D. was destroyed in fire)
* **EMPLOYMENT I.D.** (WITH SIGNATURE, photo, date of employment or employer address)
* **EMPLOYMENT APPLICATION** WITH SIGNATURE
* **BANKCARD** WITH SIGNATURE (not credit cards) or personal check with current information
* **VOTER REGISTRATION CARD** WITH SIGNATURE
* **VEHICLE REGISTRATION** WITH SIGNATURE
* **PREVIOUS YEAR’S TAX RETURN** WITH SIGNATURE AND SOCIAL SECURITY NUMBER
* **PROBATION DOCUMENTS** OR STATEMENT FROM PROBATION OFFICER ON LETTERHEAD, INCLUDING PERSON’S NAME AND DATE OF BIRTH
* **LETTER FROM BMV OR SOCIAL SECURITY** ADMINISTRATION THAT SHOWS INDIVIDUALS NAME AND DATE OF BIRTH
* **CERTIFIED COPY OF MARRIAGE LICENSE APPLICATION** SHOWING INDIVIDUALS NAME, DATE OF BIRTH, PARENTS AND SIGNATURE
* **GUN PERMIT** WITH SIGNATURE
* **SOCIAL SECURITY CARD** WITH SIGNATURE