

# KOSCIUSKO COUNTY COMMISSIONERS

## January 3, 2023

The Kosciusko County Commissioners met for their regular meeting on January 3, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President	Ed Ormsby-County Attorney
Robert Conley-Vice President-ABSENT	Rhonda Helser – County Auditor
Cary Groninger-Member	Marsha McSherry – County Administrator

### **IN THE MATTER OF ELECTION OF 2023 OFFICERS:**

Cary Groninger, presented the election of the 2023 Commissioner Officers. He nominated Brad Jackson as President of the Commissioners, and Bob Conley as Vice President.

MOTION: Cary Groninger	TO: Approve the nominations of the 2023
SECOND: Brad Jackson	Commissioners Board as presented:
AYES: 2 NAYS: 0	Brad Jackson-President
UNANIMOUS	Robert Conley-Vice President

Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF VETERAN OF THE MONTH- Gerald “Jerry” Hogan-U.S. Marine:**

Darryl McDowell, County Veteran Service Officer, presented the Kosciusko County Veteran of the Month, Gerald "Jerry" Hogan, U.S. Marine. He is a Warsaw native, and received his appointment to the naval academy as the first from our community. Jerry served as an officer abroad and in the States. He participated in Operation Frequent Wind, for the evacuation of Saigon. During his service, he was awarded the Vietnam Service Medal, Armed Forces Expeditionary Medal, Marine Corps., Expeditionary Medal, & the Nation Defense Service Medal. He served active-duty for six years, reaching the rank of Captain. Jerry spent 20-years in management positions within the electronic components industry, and founded his own company in 2000. He and his wife, Sally, have a golden doodle named Winston, seven children, 11 grandchildren, and two great-granddaughters.

He has served at the American Post Legion #49 for 36 years along with several other volunteer positions and service organizations.

McDowell and the Commissioners thanked Hogan for his service and presented him with a plaque. Hogan stated that on behalf of all veterans, each veteran is worthy of honor and recognition.

### **IN THE MATTER OF SNYDER MORGAN ENCROACHMENT AGREEMENT:**

Stephen Snyder, partner with Snyder Morgan Federoff and Kuchmay LLC, presented the encroachment agreement for signature. The section is at location address of 5307 Warren Ave

near Diamond Lake. They have not requested to vacate the property with the shed and well, but to have the encroachment be allowed to remain and be signed due to the placement along the line.

With no one to speak for or against the subject, the meeting was closed to the public.

MOTION: Cary Groninger

TO: Approve the Encroachment Agreement  
for signature, as presented.

SECOND: Brad Jackson

AYES: 2            NAYS: 0

UNANIMOUS

**IN THE MATTER OF THE MCALLISTER AGREEMENT:**

Marsha McSherry, County Administrator, presented an agreement with McAllister in regards to an emergency replacement of a generator control console, which runs the justice building at the courthouse. The cost would be \$25,216.00. If it were to fail, the Jail and Dispatch would face complications.

MOTION: Cary Groninger

TO: Approve McAllister Agreement, as  
presented.

SECOND: Brad Jackson

AYES: 2            NAYS: 0

UNANIMOUS

**IN THE MATTER OF LETTER OF SUPPORT FOR TOWN OF NORTH WEBSTER:**

Marsha McSherry, County Administrator, presented a letter of support from the Town of North Webster for signatures. The town desires to extend their trail on to Syracuse, and are requesting the Commissioners support, stating that even though they are dealing with INDOT, there is no monetary request.

MOTION: Cary Groninger

TO: Approve the signatures for the Letter of  
Support, as presented.

SECOND: Brad Jackson

AYES: 2            NAYS: 0

UNANIMOUS

**IN THE MATTER OF AUDITOR, RHONDA HELSER:**

Rhonda Helser, County Auditor, stated to the Commissioners that she was glad to be here for the next four years.

Being no further business to come before the Commissioners, the meeting was adjourned.

# KOSCIUSKO COUNTY COMMISSIONERS

## January 17, 2023

The Kosciusko County Commissioners met for their regular meeting on January 17, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson -President  
Robert Conley-Vice President  
Cary Groninger-Member

Ed Ormsby-County Attorney  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF PUBLIC DEFENDER BOARD APPOINTMENT:**

Marsha McSherry, County Administrator, presented Paul Stoelting for appointment to replace Alan Alderfer on the Public Defender Board.

MOTION: Cary Groninger  
SECOND: Robert Conley

TO: Approve the Public Defender Board  
Appointment replacement, as presented.

AYES: 3 NAYS: 0  
UNANIMOUS

### **IN THE MATTER OF BOARD OF TRUSTEES-TIP. CHAP. REG. SEWER DISTRICT:**

Brad Jackson, Commissioner President, presented the Tippecanoe Chapman Regional Sewer District Appointments: Bob Weaver and Ed Ormsby.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Approve the appointments of Bob  
Weaver and Ed Ormsby to the Tippecanoe  
and Chapman Regional Sewer District, as  
presented.

AYES: 3 NAYS: 0  
UNANIMOUS

### **IN THE MATTER OF KOSCO. SHERIFF DEPT BODY CAMERA GRANT:**

Chief Deputy McKeand, Kosciusko County Sheriff's Dept., presented the Indiana Local Body Camera Grant Proposal for approval. He stated that they applied through the Indiana Department of Homeland Security. Their current cameras are worn out, and they would like to outfit the jail (45) through replacing worn and ineffective units.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Approve the Indiana Local Body  
Camera Grant Proposal, in the amount of  
\$31,920.00, as presented.

AYES: 3 NAYS: 0  
UNANIMOUS

### **IN THE MATTER OF RADIO PROJECT GRANT:**

Benjamin Sanders, Claypool Town Marshall, presented his grant request for radio replacement, stating that with the new public security system put in place, his two mobiles, and six portable radios have become obsolete. The Commissioners decided to vote on all radio requests simultaneously. The same sentiments were echoed from the other departments and Cary Groninger spoke about the desire to finish what they had started.

Town Of Claypool-CPD Radio Enhancement Project Grant-\$32,991.54  
Syracuse Police Department-Programming Radio System-\$14,140.94  
Town of Milford-Milford Police Department Radio Enhancement-\$18,457.44  
Kosc. Sheriff's Dept.-Communication Radios-\$154,272.94

MOTION: Robert Conley  
SECOND: Cary Groninger

AYES: 3 NAYS:  
UNANIMOUS

TO: Approve the following ARPA recommendations, as presented:

0 **Town Of Claypool-CPD Radio Enhancement Project Grant-\$32,991.54**  
**Syracuse Police Department-Programming Radio System-\$14,140.94**  
**Town of Milford-Milford Police Department Radio Enhancement-\$18,457.44**  
**Kosc. Sheriff's Dept.-Communication Radios-\$154,272.94**

**IN THE MATTER OF BEAMAN HOME UPGRADE GRANT REQUEST:**

Renea Salyer, Executive Director of The Beaman Home, presented the grant request for upgrades in the amount of \$37,066.68. She stated that they would like to replace three sets of washers and dryers, two drafty windows, interior painting, and a more energy efficient bug heater. They serve 250 clients a year. Mary Ann's Place was presented as tabled by ARPA.

MOTION: Cary Groninger  
SECOND: Robert Conley

AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the ARPA recommendation for the Beaman Home Upgrade grant request, in the amount of \$37,066.68, as presented.

**IN THE MATTER OF COMBINED COMMUNITY SERVICES GRANT REQUEST:**

Tim Frame, Director of Emergency Services at Combined Community Services, presented a grant request for additional funding for a transit, in the amount of \$18,859.25. He stated that the funding would also cover a warranty and a full marketing wrap. Cary Groninger presented a desire to finish what they started, by giving CCS the tools they need. Tim presented that the previous equipment for the ac units came in this week.

MOTION: Robert Conley  
SECOND: Cary Groninger

AYES: 3 NAYS: 0

TO: Approve the ARPA recommendation for Combined Community Services additional

UNANIMOUS

funding grant request, in the amount of \$18,859.25, as presented.

**IN THE MATTER OF COMMISSIONERS RESOLUTION-SOUTH SHORE TIF DISTRICT:**

Adam Turner, Redevelopment Attorney, presented the South Shore TIF District Resolution to the Commissioners, giving an overview of the past process, and what is to come. Alan Tio and Terry Sweeny of KEDCO were in attendance. They presented that the money to be generated is not known, but that this is a step to find out those answers and the entire process.

MOTION: Robert Conley

TO: Approve the South Shore TIF District

SECOND: Cary Groninger

Commissioners Resolution, as presented.

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF KEDCO UPDATE:**

Alan Tio, KEDCO CEO, presented the KEDCO Quarterly Update, stating that they have worked hard on rebuilding their organization and team. They ultimately desire a better and much bigger pipeline, which would efficiently illustrate the wins for KEDCO and the County. He thanked the Commissioners for their support, and provided the following updates:

- **Housing:** around 30 housing projects are in the works throughout the county
- **Operations Manager:** Don Wolkinson has been hired within the last 90 days as the new Operations Manager
- **Office Relocation:** gearing up for the relocation of the KEDCO World Headquarters
- **Support Web Content:** media content/encouraging people to come and live within our county
- **Economic/Employers:** working with the largest employers and economic partners to bring investing companies to our area

**IN THE MATTER OF COMMISSARY REPORT-SHERIFF'S OFFICE:**

Jim Smith, County Sheriff, presented the Commissary Report from July to December 2022. The new administration was thanked for the amount of hard work that was given towards the report. The Commissioners were pleased with the review.

MOTION: Robert Conley

TO: Approve the Sheriff's Commissary

SECOND: Cary Groninger

Report, as presented.

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF EMERGENCY MANAGEMENT DEPT. DIRECTOR:**

Ed Rock presented the new Emergency Management Department Director, Kip Shuter, stating that the improvements that the new director will most likely make, will be great for our county. Kip stated that he was honored to serve and have the opportunity.

**IN THE MATTER OF RESOLUTION FOR THE 2023 SHERIFF SALARY CONTRACT:**

Ed Ormsby, County Attorney, presented a resolution to approve the 2023 Sheriff Salary Contract in the amount of \$115,515.00. Ed read through the contract aloud. and the Commissioners stated Jim's willingness to uphold his responsibilities at the amount agreed upon is commendable, and will save the county and tax payers \$40,000.00 a year.

MOTION: Cary Groninger

TO: Approve the resolution approving the

SECOND: Robert Conley

2023 Sheriff's Salary Contract, as presented.

AYES: 3            NAYS: 0

UNANIMOUS

**IN THE MATTER OF OPIOD SETTLEMENT UPDATE:**

Ed Ormsby, County Attorney, presented an update regarding the Opiod Settlement, stating that the county has received the first payment of \$266,561.25. One portion is restricted to Opiod Abatement Activities, and that amount was reported at \$187,050.69. The other portion is unrestricted, at an amount of \$79,510.56. He expects additional payments in the future.

**IN THE MATTER OF JUSTICE BUILDING ARCHITECT:**

Marsha McSherry, County Administrator, presented quotes for the justice building to procure an architect to replace carpeting, wall paper and paint. Design Collaborative sent a quote at \$15,000.00. The second quote, Moake Park, came in at \$78,8490.00. Due to the broad range in cost, she asked to table the request for further review and recommendation.

**IN THE MATTER OF RISER ROOM REPAIR REQUEST:**

Marsha McSherry, County Administrator, presented a request for repair work in the Risen Room at the Justice Building. A quote came in from Core Mechanical in the amount of \$8,368.00 to fabricate, install a lid section, and replace an additional portion. This also includes the patching and replacement of ceiling holes.

MOTION: Robert Conley

TO: Accept the request for Core Mechanical

SECOND: Cary Groninger

to do the work for \$8,368.00, as presented.

AYES: 3            NAYS: 0

UNANIMOUS

**IN THE MATTER OF AUDITOR:**

Rhonda Helser, County Auditor, presented March 8<sup>th</sup>, 2023 as the last day to have all radio requests submitted to ARPA.

**IN THE MATTER OF BRUSH CHIPPER-HIGHWAY:**

Steve Moriarty, County Highway Superintendent, presented a request to purchase a Brush Chipper. One chipper in their fleet of three, was totaled and needs replaced. The model will be a 250XP from Bobcat in Indianapolis, for \$67,502.80. They recovered \$9,000.00 and some change from the insurance check. This is a Sourcewell contract, and Steve stated that he has the funding in his budget.

MOTION: Robert Conley  
SECOND: Cary Groninger

AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the purchase of a Brush  
Chipper, as presented.

**IN THE MATTER OF REQUEST FOR ADVERTISING:**

Steve Moriarty, County Highway Superintendent, requested permission to advertise Community Crossing CCMG 22-2 for Old Road 30 and Pierceton Rd on January 25<sup>th</sup>, and February 1<sup>st</sup>. The bids will open at 9:15 on February 14<sup>th</sup>.

MOTION: Cary Groninger  
SECOND: Robert Conley

AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve advertising on January 25<sup>th</sup> and  
February 1<sup>st</sup> for open bids at 9:15, on  
February 14<sup>th</sup>, 2023, as presented.

**IN THE MATTER OF BRIDGE 18:**

Steve Moriarty, County Highway Superintendent, presented a contract regarding wetland mitigation and maintenance of Bridge 18 for signature. The current contract through Cardinal Group who sold to Stantec.

MOTION: Cary Groninger  
SECOND: Robert Conley

AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the name change from Cardinal  
Group to Stantec, as presented.

**IN THE MATTER OF TRAINING:**

Steve Moriarty, County Highway Superintendent, presented a request for permission to travel out of state for staff training regarding the chip shield program. The training is located in Illinois.

MOTION: Robert Conley  
SECOND: Cary Groninger

AYES: 3 NAYS: 0  
UNANIMOUS

TO: Accept the request to travel out of state  
for training, as presented

Additional discussion was briefly held regarding Steve's work and funding.

Being no further business to come before the Commissioners, the meeting was adjourned.

# KOSCIUSKO COUNTY COMMISSIONERS

## January 31, 2023

The Kosciusko County Commissioners met for their regular meeting on January 31, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson -President  
Robert Conley -Vice President  
Cary Groninger-Member

Ed Ormsby-County Attorney  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF LIBRARY BOARD APPOINTMENT REPLACEMENT:**

Marsha McSherry, County Administrator, presented Katie Wonderly as replacement for the Pierceton & Washington Township Library Board.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Accept the recommendation of Katie Wonderly, as replacement, as presented.

AYES: 3 NAYS: 0  
UNANIMOUS

### **IN THE MATTER OF COMMUNITY CORRECTIONS & DRUG COURT GRANT REQUEST:**

Barry Andrew, Community Corrections Director, presented a grant request in the amount of \$350,755.00. He asked for their blessing to apply for the two grants.

MOTION: Cary Groninger  
SECOND: Robert Conley

TO: Approve the Community Corrections grant request in the amount of \$350,755.00, as presented. Approve the Drug Court Grant, in the amount of \$82,746.00, as presented.

AYES: 3 NAYS: 0  
UNANIMOUS

### **IN THE MATTER OF IACCAC:**

Barry Andrew, Community Corrections Director, presented a request of signatures stating a request for his representation as a voting member on behalf of the county within the IACCAC.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Approve the request for signature, as presented.

AYES: 3 NAYS: 0  
UNANIMOUS

### **IN THE MATTER OF DNR GRANT REQUEST:**

Chris McKeand, Chief Deputy Sheriff, presented a request for permission to apply to the IDNR Marine Patrol Assistance Grant in the amount of \$15,000.00. He stated that \$12,500.00 will go



towards the enforcement on the lake, and \$2,500.00 will be for the boat slip on Lake Wawasee. The grant will provide funding for over 500 hours of patrol and training on the lake.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to apply for the IDNR Marine Patrol Grant, in the amount of \$15,000.00, as presented.

**IN THE MATTER OF APPLICATION FOR INCLUSION-STOPHER FAMILY TRUST:**

Steve Henschen, Jones Petrie Rafinski, presented two applications for Inclusion, stating that both are voluntary and individual lots. The first application, Stopher Family Trust, was submitted before the project was underway and the cost, if allowed, would be under the project itself, not borne by the property owner. The second application, McDowell, was submitted after the start of construction. They are having septic issues, and would like to be included on the septic system and within the project. The McDowell's have agreed to take on the cost of around \$13,701.00, or monthly payments. The McDowell's would be included within the project at that point. He stated that the boards have reviewed and approved both applications.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS:

UNANIMOUS

TO: Approve both Applications for Inclusion-Stopher Family Trust, and 0 McDowell, as presented.

**IN THE MATTER OF CROWS NEST DRIVE DRAINAGE DISCUSSION:**

Andrew Boxberger, Carson LLP, stated his representation of Jim Marcuccilli, from Lake Wawasee, regarding drainage issues happening within the development of Crow's Nest. He hopes that there could be a solution or discussion. During rain events, there are large amounts of silt going into the lake. It appears that the county road probably does not have proper guttering and retention. The runoff is ruining the beaches in the neighborhood. Boxberger brought forth discussion regarding the County's Development standards and ordinances. He stated that with the Commissioner's help, we can put in place more protective ordinances for our resources.

Dr. Jerry Sweeten, *Professor* Emeritus of Biology and Environmental Studies at Manchester University, has taken a look at Lake Wawasee, and is concerned about the water quality of the lake. He explained that when there is sediment, phosphorous is also present, which a buildup of both can cause severe complications to the health of the lake. He stated that water management is critical, and that the current system has not been designed to take on the amount of water which is coming in. The Commission reached out to Andrew for Dr. Sweeten's contact information and acknowledged a desire to include them in on the process once a committee was created, and that discussion was already in process.

**IN THE MATTER OF KOSCIUSKO COUNTY PARKS & RECREATION UPDATE:**

Rob Bishop, Kosciusko County Parks & Recreation President, presented an update regarding the Kosciusko County Parks & Recreation Board. He stated this is the first formal report and that he would like to begin the tradition of giving an annual report. Their first meeting was held in August. He introduced members of their board in attendance. They also have a steering

community of around 20 community members. Their main goal is to meet the 5-year master plan deadline of April 15<sup>th</sup>. Their next steps are three public hearings in March located within the Northern, Central, and Southern portions of the county for additional public input. He presented that they sent out a social media survey which received 500 responses.

**IN THE MATTER OF 2023 BOARD OF FINANCE ORGANIZATION AND INVESTMENT POLICY:**

Michelle Puckett, County Treasurer, presented the 2023 Board of Finance Organization and Investment Policy. They continued with tradition with Robert Conley as President and the Treasurer as Secretary.

She also presented the investment report for 2022, stating that in 2021, the county earned \$386,000.00 in interest, while in 2022, they earned \$1.94 million in interest, an increase of \$1.52 million. The total interest collected is spread out over 12 various funds with the majority being within the County General fund. The county ended the year with an interest rate of 4.73 percent. They will continue to monitor those fluctuating rates, and Michelle suggested alternative investments if the rate were to drop in trends. Further discussion was held on funds.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3          NAYS: 0

UNANIMOUS

TO: Continue with tradition with Robert Conley as President and the Treasurer as Secretary.

**IN THE MATTER OF BOARD OF FINANCE-2022 CANCELLATION OF WARRANTS:**

Michelle Puckett, County Treasurer, presented the 2022 Cancellation of Warrants, stating that approval is needed to cancel any checks which are more than two years old as of December 31<sup>st</sup>. She stated there are a total of 70 checks with a total of \$6,206.57.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3          NAYS: 0

UNANIMOUS

TO: Approve the cancelation of the Warrants, as presented.

**IN THE MATTER OF SHERIFF SALE SRI:**

Michelle Hyden, Kosciusko County Sheriff Office Matron, presented the Sheriff Sale SRI, stating that it is a mandated legal process. The current ordinance was put in place in 2005, but fees have increased due to recent legislature. She requested that they be allowed a new ordinance to increase the fee up to \$300.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3          NAYS: 0

UNANIMOUS

TO: Approve the request to change the ordinance to allow an increase of service fees, as presented.

**IN THE MATTER OF HEALTH DEPARTMENT FEE SCHEDULE:**

Bob Weaver, Kosciusko County Health Department Administrator, stated that the last time their fee schedule was updated was in 2013. He presented that the surrounding counties have a higher rate schedule, and he proposed a new fee schedule.

MOTION: Cary Groninger

TO: Approve the revised fee schedule, as presented.

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

**IN THE MATTER OF COUNTY HIGHWAY DETOUR ROUTE:**

Steve Moriarty, Highway Superintendent, presented a detour route for approval. He stated that this is part of the permitting process when closing a state road. The temporary route will be in effect for two to three weeks and will be located at 900 N from SR 19 to SR 15.

Further discussion was held regarding practices.

MOTION: Robert Conley

TO: Approve the detour route, as presented.

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**February 14<sup>th</sup>, 2023**

The Kosciusko County Commissioners met for their regular meeting on February 14, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President- Participated via  
video conference

Ed Ormsby-County Attorney

Robert Conley-Vice President

Rhonda Helser – County Auditor

Cary Groninger-Member

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

Brad Jackson participated in the meeting virtually. For clarity, each vote was made by a roll call vote.

**IN THE MATTER OF VETERAN OF THE MONTH-U.S. ARMY-SAMUEL RALPH REIFF:**

Darryl McDowell, Veteran Service Officer, introduced Veteran of the Month, U.S. ARMY Samuel Ralph Reiff, who was born 1928, and lived in Pierceton. Reiff worked at Arnold Corporation before being drafted to the United States ARMY in October 1950. He was shipped to Frankfurt, Germany and worked as a combat medic and driver for the commander of the Medic Company. After two years of service, he was honorably discharged and moved to the Barbee Lake area. He and his wife Geraldine were married for 69 years. They have four children, seven grandchildren, and ten great grandchildren.

Ralph mentioned that his experience made him a man and that it was a nice job. His favorite highlight was parading down 5<sup>th</sup> Avenue in New York before being shipped out.

**IN THE MATTER OF PTABOA APPOINTMENT:**

Gail Chapman, County Assessor, presented the PTABOA appointment as Kristy Mayer, who will be replacing Susie Stookey who would like to step down. Kristy is a level 3 assessor and is Gail's recommendation.

MOTION: Cary Groninger

TO: Approve the PTABOA appointment of Kristy Mayer, as presented.

SECOND: Brad Jackson

AYES: 3            NAYS: 0

UNANIMOUS

**IN THE MATTER OF OPIOID COMMITTEE APPOINTMENT:**

Bob Conley, Commissioner, presented himself as the Opioid Committee Commissioners Appointment. A vote for approval was requested.

MOTION: Brad Jackson

TO: Approve the request to accept Bob Conley as the Opioid Committee Appointment, as presented.

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

**IN THE MATTER OF HEALTH DEPARTMENT FEE SCHEDULE:**

Ed Ormsby, County Attorney, presented a new ordinance for the Health Department jfee schedule for approval.

MOTION: Cary Groninger

TO: Approve the ordinance reflecting the new health department fee schedule, as presented.

SECOND: Brad Jackson

AYES: 3            NAYS: 0

UNANIMOUS

**RESOLUTION NO. 23-02-14-001 (2023020571)**

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF EMERGENCY MANGAGMENT MOU FOR WCS:**

Kip Shuter, Emergency Management Director, presented a Memorandum of Understanding for Communications System for Warsaw Community Schools and Tippecanoe Valley High School. The agreement would allow services and a panic button system to avoid emergencies.

MOTION: Cary Groninger

TO: Approve the Warsaw Community  
Schools MOU, as presented.

SECOND: Brad Jackson

AYES: 3      NAYS: 0

UNANIMOUS

**IN THE MATTER OF ARCHITECT CONTRACT:**

Marsha McSherry, County Administrator, presented the Architect Contract for approval. She stated that the Design Collaborative quote came in at \$19,500.00, and Moake Park came in at \$78,840.00. Marsha and Cary recommended Design Collaborative, stating that they felt comfortable with the price and services being offered.

MOTION: Bob Conley

TO: Approve the Architect Contract with  
Design Collaborative, as presented.

SECOND: Cary Groninger

AYES: 3      NAYS: 0

UNANIMOUS

**IN THE MATTER OF SECURITY COMMITTEE APPOINTMENT:**

Marsha McSherry, County Administrator, presented the appointments to the Security Committee for the Commissioners approval:

- Prosecutor- Brad Voelz
- Sheriff's Office- Mike Mulligan
- Judge -Mike Reed
- Commissioner- Cary Groninger
- Court Security- Mike Speigle
- County Administrator- Marsha McSherry

MOTION: Cary Groninger

TO: Approve the Security Committee  
Appointments as Brad Voelz, Mike Mulligan,  
Judge Mike Reed, Cary Groninger, Mike  
Speigle, Marsha McSherry, as presented.

SECOND: Brad Jackson

AYES: 3      NAYS: 0

UNANIMOUS

**IN THE MATTER OF HIGHWAY TITLE PAGE:**

Steve Moriarty, Highway Superintendent, presented a title page for approval and signature, stating that Bridge 161 has been inspected and now needs approval to go to INDOT for their approval.

MOTION: Cary Groninger

TO: Approve the request for signature, as  
presented.

SECOND: Brad Jackson

AYES: 3      NAYS: 0

UNANIMOUS

**IN THE MATTER OF OPENING BIDS:**

**IN THE MATTER OF DAFFODIL WEEK:**

Janey Wartman, Michigan, presented Daffodil Week for cancer awareness. She also introduced her guest, Carol Huffer, co-chair, and Jan Callahan. They presented the project was started nationally in 1991, and made its way to Kosciusko County in 1994.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**February 28, 2023**

The Kosciusko County Commissioners met for their regular meeting on February 28, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President-Via Video  
Conference  
Robert Conley-Vice President  
Cary Groninger-Member

Ed Ormsby-County Attorney  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Bob Conley called the meeting to order.

Brad Jackson participated in the meeting through video conferencing. For clarity, each vote was made by roll call vote.

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF SENIOR PROSECUTOR HUB GRANT:**

Brad Voelz, Kosciusko County Prosecutor, presented the Senior Prosecutor HUB Grant, in the amount of a \$5,000.00 for first quarter and pro-rated month-by-month after that for a total of \$20,000.00. He stated that he was asking for approval. He described the past experience as needing a solution to covering the trading of conflict-of-interest cases. One special prosecutor is used for all cases in Northern Indiana. Previously, the hub county for the Special Prosecutor's office has been Kosciusko County. We are no longer a hub county as we have terminated that agreement, but have agreed to stay on temporarily as they search for a new hub county. Cost benefit analysis time and effort and overtime was not working.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3            NAYS: 0

TO: Approve the request of the Senior  
Prosecutor Hub Grant, in the amount of  
\$20,000.00, as presented.

UNANIMOUS

**IN THE MATTER OF KOSC. COUNTY SHERIFF QCC MEDICAL CONTRACT:**

Kosciusko County Sheriff, Jim Smith, presented the QCC Medical Contract, stating that they will have the ability to increase mental health services from 16 to 96 hours a month minimum for the inmates at the jail. He stated that this will reduce damage to the facility, fights, and additional issues related to lack of mental health services.

MOTION: Cary Groninger

TO: Approve the Sheriff QCC Medical Contract, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF CYBERSECURITY PERSONNEL POLICY:**

Bob Momeyer, Systems Administrator, presented a Cybersecurity Personnel Policy for approval stating that they will be working with employees regarding email phishing training to prevent cyber attacks from coming in. He is requesting approval so he can move forward with the project.

MOTION: Cary Groninger

TO: Approve and adopt the Cybersecurity Personnel Policy and resolution, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF OPIOID COMMITTEE:**

Sue Ann Mitchell, Opioid Committee member, presented a State of Indiana Opioid Settlement Match Grant. She said that this grant is in addition to the dollars that we have already received in 12/2022. She also stated they want to provide \$60,000.00 for jail counseling over a three-year period. They would also like to provide \$45,000.00 for juvenile counseling, and to provide \$300,000.00 to Fellowship Missions for a building, and counseling services. Further updates were given on the rapid response to the process and the individuals involved.

MOTION: Cary Groninger

TO: Approve the applying for the grant, as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF AREA PLAN REZONING-HARDY:**

Area Plan Director, Matt Sandy, presented a request to rezone four acres located in the south east portion of the county from Agricultural to Agricultural 2. He stated that the petitioner dropped the request down to four acres from 24 acres, and that it was the unanimous recommendation of the Area Planning Commission to allow the rezoning from Agricultural to Agricultural II.

Tom Hardy, Petitioner, stated that he does not use the farm land and that there are families who walk up and down on it. He stated that the best use of the land would be to add a couple of houses on the land.

With no one present to speak against the request, the Commissioners closed the meeting to the public. Matt presented that there are some wetlands but that the acreage will come up to but not enter the wetlands. There is plenty of room to add a needed septic system for the planned plots.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the recommendation of the Area Planning Commission to allow the rezoning from Agricultural to Agricultural II of four acres as presented.

**IN THE MATTER OF AREA PLAN REZONING-CRAIG:**

Area Plan Director, Matt Sandy, presented a request to rezone a 3.38-acre tract of land just south of Pierceton, from Agricultural to Agricultural 2. This would allow one more division. He stated that it was an 8-0 recommendation with 1 abstain from the Area Planning Commission to allow the rezoning from Agricultural to Agricultural II.

Steve Snyder on behalf of Collin Craig, Petitioner, stated that the goal is to keep in the family and allow the grandson to construct a residence.

With no one present to speak against the request, the Commissioners closed the meeting to the public.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the recommendation of the Area Planning Commission to allow the rezoning from Agricultural to Agricultural II as presented.

**IN THE MATTER OF JAIL LAUNDRY EQUIPMENT PURCHASE:**

Marsha McSherry, County Administrator, presented/requested a purchase of jail laundry dryers, stating that there are three dryers that are 22 years old and have been having mechanical technical issues. Marsha is asking to replace all three of them, and that three quotes were requested but that only two came back.

- Super Laundry \$22,582.80+\$95
- Coin Automatic \$19460.00 +\$478

Her recommendation is that they proceed with Super Laundry due to the previous dryers were purchased there.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the purchase of the dryers for the jail, as presented.

**IN THE MATTER OF COUNTY HIGHWAY BID AWARD:**



County Highway Superintendent, Steve Moriarty, presented the bid award recommendation for the CCMG2022-2 Grant as Phend & Brown. Location is Old 30 from SR13 to 450 East and Pierceton from the city limits of the town of Pierceton to the town of Winona Lake. They give the lowest bid at \$1,469,013.33.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept and approve the award of

CCMG2022-2 bid to Phend & Brown, in the amount of \$1,469,013.33, as presented.

**IN THE MATTER OF ROW SERVICE AGREEMENT FOR BRIDGE 30:**

County Highway Superintendent, Steve Moriarty, presented the ROW Service Agreement with USI Consulting regarding Bridge 30 on Beer Rd in Milford for approval.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the ROW Service Agreement for USI regarding Bridge 30, as presented.

**IN THE MATTER OF JONES PETRIE:**

Kenneth Jones, CEO of Jones Petrie Rafinski, presented East Webster Lake which is not been served by a municipal sewer company so far. They would like to include 182 homes into the Tippecanoe Chapman Regional Sewer District. Jones asked for the approval of the resolution.

There is a cost to the project, yet it will save time and money, and funding work will be conducted. The quote came in at \$43,000.00. Additional questions were asked including sewer cost analysis, meeting/ approval processes, and funding opportunities.

The commissioners stated their full support for the project and tabled the funding.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**March 14, 2023**

The Kosciusko County Commissioners met for their regular meeting on March 14, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Ed Ormsby-County Attorney

Rhonda Helser – County Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT BOARD OF TRUSTEES:**

Lakeland Regional Sewer District Board President Jim Haney, requested to re-appoint Bob Marcuccilli to the board. Bob has served in many aspects on the board for approximately 10 years.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the appointment of Bob

Marcuccilli to the Lakeland Regional Sewer

District Board of Trustees, as presented.

**IN THE MATTER OF PUBLIC SAFETY TECH COMMITTEE APPOINTMENT:**

Marsha McSherry, County Administrator, presented the Public Safety Tech Committee appointment as Kip Shuter due to EMA Director Ed Rock's retirement. Kip will be replacing Ed as the director once he retires.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the appointment of Kip Shuter

to the Public Safety Tech Committee, as

presented.

**IN THE MATTER OF EMERGENCY MANAGEMENT STATE HOMELAND SECURITY GRANTS:**

Ed Rock, Emergency Management Director, presented two State Homeland Security Program Grants, in the amount of \$150,000.00, each. The "Enduring" & "Priority" grants will cover upgrades for cybersecurity and cameras around the exterior of the Courthouse. Further discussion was held regarding recent security incidents. The cameras will be integrated within the current system.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve both of the State Homeland

Security Program Grants, in the amounts of

\$150,000.00, each, as presented.

**IN THE MATTER OF ARPA RECOMMENDATIONS:**

ARPA recommendations were presented briefly, which have been approved by the ARPA Committee, then voted upon under the same motion. The following were presented:

**Renea Saylor, Executive Director of the Beaman Home: \$44,000.00**

- Request: Upgrades to Mary Ann's place- new doors/electrical/lighting/camera system

**Jerrad Jones, Kosciusko County Work Release Director: \$5,836.00**

- Request: metal detector: security for staff via catching contraband

**Virgil Sharp, Milford Fire Chief: \$32,000.00**

- Request: radios for the growing department
- John Lantz, Pres. Board of Directors-Animal Welfare League: \$23,898.00**
- Request: Cat House insulation/gutters/parking lot
- Cpt. Joel Beam, Warsaw Police Dept.: \$10,952.00**
- Request: three mobile radios
- Kosciusko Co. Sheriff's Office, Chief Deputy Chris McKeand: \$86,322.00**
- Request: continuation of Body Camera Program
- Emily Worrell, Exec. Director of N. Webster Comm. Center: \$252,800.00**
- Request: phase two: roof and window replacement
- Erin Rowland, Director of CASA: \$19,100.00**
- Request: physical training manuals and mandatory fingerprinting

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the following ARPA recommendations, as presented

-Beaman Home: \$44,000.00

-Kosciusko County Work Release: \$5,836.00

-Milford Fire Dept.: \$32,000.00

-Animal Welfare League: \$23,898.00

-Warsaw Police Dept.: \$10,952.00

-Kosciusko Co. Sheriff's Dept.: \$86,322.00

-North Webster Comm. Center: \$252,800.00

-CASA: \$19,100.00

**IN THE MATTER OF STILLWATER, FORMERLY KC HOME HEALTH CARE & HOSPICE NFP AGREEMENT:**

Glenn Hall, Kosciusko County Home Care & Hospice Director, advised of the merge with Stillwater Hospice, Fort Wayne, IN. Stillwater CEO Leslie Friedel was also present. Hall stated this will ensure the ability to continue to provide home and hospice care in Kosciusko County. The merge is effective March 1<sup>st</sup>, 2023. During the 2022 Non Profit grant cycle; the County awarded KHCH with \$50,000.00 for 2023 with Hall requesting that the remaining grant funds be utilized with the new partnership of Stillwater Hospice. He added the funds will be specifically earmarked for Kosciusko County.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the NFP Agreement changes as presented.

During the 3-28-23 Meeting, the Kosciusko County Home Health Care & Hospice NFP agreement was terminated to redact the motion from the 3-14-23 Commissioners Meeting.

**IN THE MATTER OF KABS QUARTERLY CLAIM AND UPDATE:**

Tony Peterson, Director of Adult Services KABS, presented the Quarterly Claim and Update, as follows:

- introduced the new KABS General Manager: Steve Lockridge
- \$91,495.00 in federal funds

- \$64,011.00 in state funds
- \$155,506 in total expenses
- provided 8,475 trips
- covered 33,873 miles
- ridership is improving

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Quarterly Claim and Update as presented.

#### **IN THE MATTER OF SECURITY APPOINTMENTS:**

Marsha McSherry, County Administrator, presented the following Security Committee appointments:

- Brad Voelz-Prosecutor's Office
- Mike Mulligan-Sheriff's Office
- Judge Michael Reed
- Cary Groninger-Commissioner's
- Mike Spiegle-Court Security
- Marsha McSherry-County Administrator
- Tony Ciriello-Council

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the above Security Committee appointments, as presented.

#### **IN THE MATTER OF CONTRACTS:**

Marsha McSherry, County Administrator, presented four contracts with Koorsen Fire and Security regarding fire extinguishers, sprinklers, alarm/detection services, and fire suppression systems. The total for all four contracts is \$13,833.40, and will cover the Courthouse, Work Release, Annex, and the Justice Building.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the four contracts with Koorsen Fire and Security, in the total amount of \$13,833.40, as presented.

#### **IN THE MATTER OF COUNTY HIGHWAY ANNUAL OPERATIONAL REPORT:**

Steve Moriarty, Highway Superintendent, presented the County Highway Annual Operational Report for approval. Further accolades were given to Steve and his department for all their hard work and achievements.

MOTION: Robert Conley

SECOND: Cary Groninger

TO: Approve the County Highway Annual Operational Report as presented.

AYES: 3      NAYS: 0  
UNANIMOUS

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS

### March 28, 2023

The Kosciusko County Commissioners met for their regular meeting on March 28, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President-Via Video  
Conference  
Robert Conley-Vice President  
Cary Groninger-Member

Ed Ormsby-County Attorney-Via Video  
Conference  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Brad Jackson participated in the meeting through video conferencing. For clarity, each vote was made by roll call vote.

Claims were signed and approved for payment.

#### **IN THE MATTER OF VETERAN OF THE MONTH-CARL E. WISE JR. U.S. AIR FORCE:**

Darryl McDowell, County Veteran's Service Officer, presented the Veteran of the Month as Carl E. Wise Jr., who graduated high school in 1960. He was drafted and deployed to Vietnam in 1964. During his service he received the Vietnam Service Medal, Vietnam Campaign Medal, and the Air Force Good Conduct Medal. Carl was honorably discharged in 1968. He worked as an Insurance Salesman and moved to Warsaw in 2004. He and his wife, Ruth, have been married since 1964, and they have one child and one grandchild.

He stated that he was proud to serve his country and that he would do it again, and thanked Kosciusko County for taking good care of their veterans. Carl was presented with a plaque from the Commissioners.

#### **IN THE MATTER OF EAGLE SCOUT RECOGNITION:**

The commissioners recognized Dylan Van Ness from BSA Troop 726, North Webster for his achievement as an Eagle Scout. Commissioner Bob Conley read aloud a statement of congratulations to Dylan on behalf of his hard work, and presented him with a plaque.

Kosciusko County Sheriff, Jim Smith, also gave additional congratulations to Dylan regarding his hard work and integrity.

**IN THE MATTER OF TIPPE CHAPMAN REGIONAL SEWER DISTRICT  
APPLICATION FOR INCLUSIONS OF TERRITORIES:**

Steve Henschen, engineer with Jones Petrie Rafinski, presented an application for two inclusions of territories. He stated that they are both located along Forest Glenn Ave. and were not originally included, but had received a letter of inclusion at the beginning of the process. Steve would like to have them now officially included at no cost, stating that the committee and board fully support the request.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3            NAYS: 0

UNANIMOUS

TO: Accept and approve the application for inclusions of the two properties, as presented.

**IN THE MATTER OF EAST WEBSTER LAKE DISCUSSION:**

Ken Jones, engineer with Jones Petrie Rafinski, presented East Webster Lakes application of inclusion for approval, stating that there are 182 homes within the project. Per the Commissioners request, they went back before the district board. There was concern regarding initial costs with the prequalifying engineering report and the availability of a back door option if the funding was not complete. Once approved by the Commissioners, they will need to go back before the Tippe Board. He also asked the Commissioners for approval of \$40,000.00 and clarified that it will cover legal, advisor, and study fees, but not engineering costs. The money can be returned to the County upon funding; Ed Ormsby finished the discussion by giving a legal overview and his approval to move forward.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3            NAYS: 0

UNANIMOUS

TO: Accept the application for inclusions of territories, as presented, contingent upon funding, and the recommendation to the council for their approval of \$40,000.00, all as presented.

**IN THE MATTER OF SHERIFF CHIRP GRANT REQUEST:**

Chris McKeand, Chief Deputy Sheriff, presented the Comprehensive Hoosier Highways Injury Reduction Program Grant request, in the amount of \$20,500.00. He stated that they have participated in this particular grant for the past two decades, and that it covers the following initiatives: drunk driving patrols, aggressive driving patrols, seat belt patrols, stop arm patrols, and Click It or Ticket. The grant will provide the funding for the officers to be out on the streets during the blitzes throughout the year. Their share of the program begins in April.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the CHIRP Grant request, in the amount of \$20,500.00, as presented.

**IN THE MATTER OF SHERIFF IRACS GRANT REQUEST:**

Sheriff Jim Smith and Chief Deputy Sheriff Chris McKeand, presented the Kosciusko County Integrated Reentry & Correctional Support grant request, in the amount of \$500,000.00. They

visited the jail facility in Dearborn Michigan, which currently follows the program, and believes the model can be successfully implemented within Kosciusko County. The entire jail population would have access to a recovery coach, a re-entry coordinator, and one-on-one and group-session counseling.

The advanced grant would allot a set amount of funds to help with initial costs. The grant then would later turn into a reimbursable grant. The billing will eventually be processed through a hub to the Department of Health, and funded by the State. They hope the impact will result in fewer instances of violence, suicide, damages, and reduction of jail population. Sheriff Jim Smith stated the program in Dearborn County has had a decrease in repeat offenders adding within law enforcement, repeat offenses, are very common.

MOTION: Robert Conley

TO: Approve the IRACS grant request in the amount of \$500,000.00, as presented.

SECOND: Brad Jackson

AYES: 3            NAYS: 0

UNANIMOUS

**IN THE MATTER OF PICTOMETRY AGREEMENT:**

Gail Chapman, County Assessor, presented the Pictometry MACOG Agreement for the 2023-2024 Flight. She presented that Kosciusko shares the expense with three other counties: Marshall, Wabash, and Elkhart. Kosciusko County's share will be \$67,339.00, of which half will be designated from the 2023 budget and the other half from the 2024 budget. Commissioner Groninger stated our county's cost for the GIS has been reduced drastically.

MOTION: Cary Groninger

TO: Approve the Pictometry MACOG Agreement, as presented.

SECOND: Brad Jackson

AYES: 3            NAYS: 0

UNANIMOUS

**IN THE MATTER OF HEALTH DEPT. VEHICLE TRADE DISCUSSION:**

Bob Weaver, Kosciusko County Health Department Administrator stated with vehicle costs expected to continue to increase; he is requesting permission to trade in a current department vehicle for a new vehicle, not an additional vehicle. Weaver stated he would be using funds from the Health Maintenance Grant they have been awarded with again this year. In order to keep this vehicle replacement budget line in order; he is requesting to do this now that the 2021 vehicle's warranty has expired. He presented two approximate quotes for the new vehicle with his trade in at \$21,000.00 and \$15,000.00. His preference is the lower amount.

MOTION: Cary Groninger

TO: Approve the request to trade a vehicle within the Health Dept., as presented.

SECOND: Brad Jackson

AYES: 3            NAYS: 0

UNANIMOUS

**IN THE MATTER OF AREA PLAN ORDINANCE AMENDMENT:**

Matt Sandy, Area Plan Commission Director, presented an ordinance amendment for approval, stating that the new permit would allow a onetime request for any ag structure up to 400 sq. feet to be moved within a specific designated zone. The maintenance of the structure is required to be defined, and is not allowed to have any renovations which would change the structure itself.

MOTION: Brad Jackson

TO: Approve the ordinance amendment 23-03-28-001, as presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

**ORDINANCE NO. 23-03-28-001 (2023030862)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF REZONING REQUEST-JACKSON:**

Matt Sandy, Area Plan Commission Director, presented a request to rezone a 3.15-acre tract southside of Atwood, which is designated half residential/agricultural, and rezone Agricultural to Residential. He stated that it was a favorable recommendation from the Area Planning Commission to allow the rezoning and finalization from Agricultural to Residential.

Mike Jackson, property owner, stated that he desires to build on the property.

With no one present to speak against the request, the Commissioners closed the meeting to the public.

MOTION: Cary Groninger

TO: Accept the recommendation of the Area Planning Commission to allow the rezoning from Agricultural to Residential as presented.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

**ORDINANCE NO. 23-03-28-002 (2023030857)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF REZONING REQUEST-JESSUP:**

Matt Sandy, Area Plan Commission Director, presented a request to rezone a 9.4-acre tract located in Van Buren Township Southeast of Waubee Lake, from Agricultural to Residential for the purpose of subdividing. He stated that it was the unanimous recommendation of the Area Planning Commission to allow the rezoning.

Jack Birch, representing Randall Jessup, property owner, stated that it is his client's intention to split the tract into only two lots.

Mrs. Hoover spoke in opposition, stating that they would like to avoid having a subdivision in the area. They do not have an issue if it is only split into two lots because their grandkids play in the woods.



With no one else present to speak against the request, the Commissioners closed the meeting to the public.

MOTION: Brad Jackson  
SECOND: Cary Groninger

AYES: 3            NAYS: 0  
UNANIMOUS

TO: Accept the recommendation of the Area Planning Commission to allow the rezoning from Agricultural to Residential, along with the guarantee from Randall Jessup's council that the lot will be only split into two, as presented.

**ORDINANCE NO. 23-03-28-003 (2023030858)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF REZONING REQUEST-NOEL:**

Matt Sandy, Area Plan Commission Director, presented a request to rezone a tract of 2.5 acres located near 1100 N., from Residential to Agricultural 2, stating they desire to have livestock, and consistency/compatibility with the surrounding zonings. It was the favorable recommendation of the Area Planning Commission to allow the rezoning from Residential to Agricultural 2.

Christine Noel, property owner, stated that she would like to place an outbuilding near the property line; and with no one present to speak against the request, the Commissioners closed the meeting to the public.

MOTION: Cary Groninger  
SECOND: Brad Jackson

AYES: 3            NAYS: 0  
UNANIMOUS

TO: Accept the recommendation of the Area Planning Commission to allow the rezoning from Residential to Agricultural 2, as presented.

**ORDINANCE NO. 23-03-28-004 (2023030859)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF HEALTH DEPARTMENT QUOTE UPDATE & AMENDMENT:**

Bob Weaver, Health Department Administrator, presented an amended quote from his original for the trade in vehicle, from \$15,000 to \$15,430.00.

MOTION: Cary Groninger  
SECOND: Brad Jackson

AYES: 3            NAYS: 0  
UNANIMOUS

TO: Amend the original quote from \$15,000 to \$15,430.00, as presented.

**IN THE MATTER OF VOTER INFORMATION ORDINANCE:**

Ed Ormsby, County Attorney, presented an ordinance on behalf of the Clerk's Office for approval regarding the updating of charges for duplicating records, thumb drives, and voter information print outs available to the public, and print outs of election results. All fees shall be deposited into the general fund.

MOTION: Cary Groninger

TO: Approve the Voter Information

SECOND: Brad Jackson

Ordinance, as presented.

AYES: 3            NAYS: 0

UNANIMOUS

**ORDINANCE NO. 23-03-28-007 (2023030861)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF STILLWATER AGREEMENT:**

Ed Ormsby, County Attorney, requested a motion to terminate the original 2023 Kosciusko Home Health Care & Hospice Agreement, due to the new and active contract with the purchasing company, Stillwater Hospice.

MOTION: Cary Groninger

TO: Terminate the original 2023 agreement

SECOND: Brad Jackson

with Kosciusko County Home Health Care &

AYES: 3            NAYS: 0

Hospice, effective as of March 14<sup>th</sup>, 2023 as presented.

UNANIMOUS

**IN THE MATTER OF CUMULATIVE CAPITAL DEVELOPMENT & CUMULATIVE BRIDGE ORDINANCES:**

Rhonda Helser, County Auditor, presented the Cumulative Capital Development ordinance and Cumulative Bridge ordinance for approval, for the purpose of reestablishing the 2024 amounts. She stated that they are not rising.

MOTION: Cary Groninger

TO: Accept the Cumulative Capital

SECOND: Brad Jackson

Development & Bridge Ordinances, as

AYES: 3            NAYS: 0

presented.

UNANIMOUS

**ORDINANCE NO. 23-03-28-005 (2023030860)**

As recorded in the office of the Kosciusko County Recorder.

**ORDINANCE NO. 23-03-28-006 (2023030856)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF EMERGENCY MANAGEMENT:**

Ed Rock, Emergency Management Director, thanked everyone for their support and guidance over the past years, which pushed him to grow as an individual. The friendships have impacted his future, and he now recommends the appointment of Kip Shuter as director, effective March 30<sup>th</sup> at 4:30 pm to ensure the transfer and validity of the position and programs.

The Commissioners thanked Ed for his contribution of service to the county. They stated that an appropriate replacement had been found, and that they appreciate the last little bit of effort to ensure the safety of the county up until the last minute.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the transfer of the Emergency Management Director position to Kip Shuter as of March 30<sup>th</sup> at 4:30pm, as presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS

### April 11, 2023

The Kosciusko County Commissioners met for their regular meeting on April 11, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Ed Ormsby-County Attorney

Rhonda Helser- County Auditor-Absent

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

#### **IN THE MATTER OF VETERAN OF THE MONTH-PAUL C. CLEVELAND, U.S. NAVY:**

Darryl McDowell, Veteran Service Officer, introduced the Veteran of the Month as Paul C. Cleveland. Cleveland graduated high school in 1965, and joined the Navy in 1966. He was assigned to two different ships, as a repair machinist; one of which was a destroyer, the USS Waldron. After serving, he worked at the Black Oak Dairy Farm, where he met his future wife, Judy. They married in 1973. They moved to Warsaw in 1979.

Paul Cleveland thanked God for his mercy and grace, and protection. He also thanked his wife for her loyal companionship over the past 50 years. Finally, he thanked everyone for the honor bestowed upon him.

#### **IN THE MATTER OF ABATE-MOTORCYCLE SAFETY MONTH PROCLAMATION:**

Jordan Clark, representative of ABATE of Indiana, presented a proclamation, requesting to declare the month of May 2024, as Motorcycle Safety Awareness Month. He stated that he is fortunate to not have been in any serious accidents, but that several of his friends have.

Commissioner Vice President, Robert Conley read the proclamation aloud and asked for a motion declaring May 2024 as Motorcycle Safety Awareness Month.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Accept the Proclamation declaring May 2024 as Motorcycle Safety Awareness month, through the ABATE organization, as presented.

**IN THE MATTER OF HEALTH DEPARTMENT HEALTH & CHALLENGES GRANT REQUEST:**

Bob Weaver, Health Department Administrator, requested permission to apply for the Health Issues & Challenges Grant, which is from the ARPA monies. The Health Department will begin a lead testing program at the clinic. This may also include a part time nurse. Anyone can come for testing if they are concerned, but it is not mandated. The grant is in the amount of \$41,595.14.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the request to apply for the Health Issues and Challenges Grant, in the amount of \$41,595.14, as presented.

**IN THE MATTER OF SECURIST CONTRACT & PRESENTATION:**

Jim Smith, Kosciusko County Sheriff, presented the Securist Contract for approval, stating that they are one of the last jails in the area to obtain tablets. The contract secured 80 percent free content, and a free 20-minute visitation each week. Less paper will be run through the jail through the availability of electronic sick, call, and grievance forms.

Commissioner Cary Groninger, thanked Jim and his team for their hard work.  
Commissioner Bob Conley, stated this program will help our inmates to become better people.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the Securist Contract and presentation, as presented.

**IN THE MATTER OF KABS DEOBLIGATION PRESENTATION:**

Steve Lockridge, General Manager of KABS, presented the KABS De-obligation, stating that they were able to use Care Act funds, but were unable to use all of the federal funding.

The amount de-obligated back to INDOT was \$328,000.00.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the KABS De-obligation dollars, as presented.

**IN THE MATTER OF KOSCIUSKO COUNTY STRATEGIC INVESTMENT PLAN:**

Amy Roe, Kosciusko County Community Coordinator, presented the Kosciusko County Strategic Investment Plan, stating that they are in the fourth phase of the HELP program and reviewed the packet inviting questions and the opportunity to move forward to the funding phase. They discussed future funding opportunities.

MOTION: Cary Groninger

TO: Adopt the Kosciusko County Strategic Investment Plan, as presented.

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

### **IN THE MATTER OF HAND AVENUE BRIDGE PROJECT AND PARCELS**

#### **ACQUISITION:**

Ed Ormsby, County Attorney, presented two parcels of land near the Hand Avenue Bridge Project, which are to be purchased by the county for the right of way portion of the project. The parcels are priced at \$1,400.00 and \$1,500.00, respectively, and the city, county, and Highway Superintendent, Steve Moriarty, all approved the sale and purchase of the two parcels. Commissioner, Cary Groninger, stated that the County is responsible for any project not covered by INDOT, and that there is a specific tax collected by the county to cover these monies.

MOTION: Cary Groninger

TO: Approve the parcel acquisition in the respective amounts of \$1,400.00 & \$1,500.00, as presented.

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

### **IN THE MATTER OF ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT:**

Marsha McSherry, County Administrator, presented the Energy Efficiency & Conservation Block Grant for approval, in the amount of \$77,790.00. She submitted the request for technical assistance and the rebate, which will be applied towards lighting, equipment, and carrying out the energy audit.

MOTION: Cary Groninger

TO: Approve the Energy Efficiency and Conservation Block Grant, in the amount of \$77,790.00, as presented.

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

### **IN THE MATTER OF GENERATOR MAINTENANCE QUOTES:**

Marsha McSherry, County Administrator, presented the following two generator maintenance quotes regarding the Public Safety Communications System:

- MacAllister-\$5,823.00 over a three-year period
- Evapar-\$2,580.00 for three sites per year

Marsha recommended MacAllister with the confirmation of the three-year period.

MOTION: Cary Groninger

SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the MacAllister quote, in the amount of \$5,823.00, conditional upon the confirmation of the set price over three years, as presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS

### April 25, 2023

The Kosciusko County Commissioners met for their regular meeting on April 25, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President  
Robert Conley-Vice President  
Cary Groninger-Member

Ed Ormsby-County Attorney-Via Zoom  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

#### **IN THE MATTER OF LPA HIGHWAY CONTRACT:**

Steve Moriarty, Highway Superintendent, requested the approval of the LPA Highway Contract and VS Engineering, Inc., for inspection of CR Bridge 161 200 S. Steve stated that County Attorney Ed Ormsby reviewed the contract.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the LPA Highway Contract with VS Engineering, Inc., as presented.

#### **IN THE MATTER OF COUNTY HIGHWAY TRAILER PURCHASE:**

Steve Moriarty, County Highway Superintendent, requested approval to purchase a brand-new low boy trailer for hauling the excavator and paver, in the amount of \$47,100.00. He stated that County Attorney, Ed Ormsby has reviewed the agreement.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the purchase of the low boy trailer, in the amount of \$47,100.00, as presented.

#### **IN THE MATTER OF GIRL SCOUT GOLD AWARD PRESENTATION-KEELY ROE:**

Barb Grumme, Unit Service Coordinator for the Girl Scouts of Northern Indiana-Michiana, presented Keely Roe as a Gold Award recipient, which is the highest award a girl scout can receive. She stated that Keely dedicated herself to hard work and preparation for this achievement, and has also served as a National Delegate, Student Body President, as member of the Speech and Debate Team, National Honor Society, Phi Theta Kappa, Kosciusko County Teen Court, and a member of the Board of Directors of Kosciusko Youth Leadership Academy. Keeley will graduate this spring from Warsaw High School with a Core 40 Academic & Technical Honors, and also graduate from Ivy Tech Community College with a Pharmacy Technicians Certificate and a Certificate in Dementia Care. This fall she will attend Butler University as a student of their honors college program, studying biology on a pre-med track.

Commissioner, Brad Jackson read aloud a statement of congratulations, and photos were taken afterwards. It was mentioned that Keely's resume was the most impressive that they have seen.

**IN THE MATTER OF DONATION FUND ORDINANCE FOR THE KOSCIUSKO COUNTY FLOCK GROUP:**

Dan Hampton, County Prosecutor, presented the proposed ordinance for a flock donation fund, stating that the cameras help with investigations, and that other agencies would be able to contribute to the account to offset financial costs. Dan presented that the Prosecutor's Office and all other enforcement agencies have a budgeted line item for flock, and that it will come down to a matter of placing them into one fund.

MOTION: Cary Groninger

TO: Approve the Flock Donation Fund Ordinance, as presented.

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

**ORDINANCE NO. 23-04-25-001 (2023040747)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF LIABILITY INSURANCE:**

Marsha McSherry, County Administrator, presented the Property Liability and Worker's Comp Insurance, stating that the premium increased by 1.5% this year. Worker's Comp was down \$21,000, and the Work Experience Modifications dropped from 1.12 to 1.04. The total premium came to \$789,306.00.

MOTION: Cary Groninger

TO: Accept the Property Liability & Worker's Comp Insurance Report as presented.

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

**IN THE MATTER OF KABS AUTHORIZATION OF RESOLUTION 2024:**

Ed Ormsby, County Attorney, presented the 2024 KABS Authorization of Resolution, stating that KABS would be granted the authorization to apply for grants on behalf of the County Commissioners.

Steve Lockrigde, KABS General Manager, presented that their company has provided public transportation for Kosciusko County for 40 years.

MOTION: Cary Groninger

TO: Approve the 2024 KABS Authorization Resolution

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF AREA PLAN REZONE-POSTHUMA:**

Matt Sandy, Area Plan Director, presented a request to rezone a 9.63-acre tract of land situated at the former location of Fishers Well Drilling from Agricultural to Agricultural 2. He stated that due to soil quality, there is a self-imposed condition to only subdivide into two lots instead of nine. He presented that it was the unanimous recommendation of the Area Planning Commission to allow the rezoning from Agricultural to Agricultural 2.

Randy Morgan spoke in favor of the request to rezone, on behalf of the petitioners, stating that the purpose is to create a two-lot subdivision and sell the residence on the eastern parcel, while building on the western lot. Both lots would use same access point, and will not take any farm land out of use.

With no one else present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION: Robert Conley

TO: Approve the request to rezone 9.63 acres, located near the Old Fishers Well Drilling location, from Agricultural to Agricultural 2.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

**ORDINANCE NO. 23-04-25-002 (2023040771)**

As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**

**May 9, 2023**

The Kosciusko County Commissioners met for their regular meeting on May 9, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:



Brad Jackson-President  
Robert Conley-Vice President  
Cary Groninger-Member

Ed Ormsby-County Attorney  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF VETERAN OF THE MONTH-RONALD & RUTH BRADFORD-  
U.S. ARMY:**

Darryl McDowell, Veteran Service Officer, introduced the Veterans of the Month as Ronald and Ruth Bradford. This is the first time that a couple has been awarded together. Ruth was born in Hawaii in 1936, and eventually enlisted in the U.S. Army with her parents' consent in 1945. During her two years of service, Ruth grew as a person and learned many things. After two years of service, she was honorably discharged and returned to Hawaii in 1956. She has five children.

Ronald was born in Flint, Michigan in 1932, and eventually drafted in 1952, during which time he served as a medic in Korea, and received the Combat Medic Badge, the Korean Service Ribbon, and the United Nations Service Medal. He was honorably discharged in 1954 and attended college and worked in ministry. His wife of almost 60 years passed away, and his daughter asked him to relocate from Michigan to Warsaw. He met his future wife, who also lived at the same apartment complex, and finally married after a lengthy period of courtship.

They were presented a plaque and thanked for their service. Ronald stated that the war is not forgotten and asked his "pretty little Hawaiian wife" if she had anything she would like to say. While she did not, this local couple were warmly received and their pictures were taken alongside the Commissioners.

**IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT-BOARD  
APPOINTMENT:**

Jim Haney, President of the Board of Trustees for the Lakeland Regional Sewer District, presented the recommendation of Richard Dan who would replace resigning, Parke Smith whose term expires in the year 2026.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3            NAYS: 0  
UNANIMOUS

TO: Accept the recommendation to appoint Richard Dan to replace Parke Smith to serve on the Lakeland Regional Sewer Board, as presented.

**IN THE MATTER OF PUBLIC SAFETY COMMUNICATIONS TECH COMMITTEE  
APPOINTMENTS:**

Kip Shuter, Emergency Management Director, requested the appointment of two new Public Safety Communications Tech Committee members as Brad Kellar, Warsaw PD Captain, to replace Joel Beam. Shuter also requested to appoint Warsaw-Wayne Fire Chief Brian Mayo who is replacing Joel Shilling.

He also stated that Amanda See is replacing Sarah Lancaster for Dispatch and Josh Spangle from the Sheriff's Department replacing Travis Marsh.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3      NAYS: 0

UNANIMOUS

TO: Accept the recommendations to appoint Brad Kellar and Brian Mayo to the Public Safety Communications Tech Committee, as presented.

**IN THE MATTER OF MACOG US DOT INFRASTRUCTURE GRANT:**

Leah Thill, MACOG Director of Sustainability, presented a request for a letter of support for the US DOT Charging and Fueling Infrastructure grant application. She stated at the moment, there are not a lot of options for charging stations within this community, and they do see a trend for electric travel within the next ten to 15 years.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3      NAYS: 0

UNANIMOUS

TO: Approve the request for a letter of support for application in regards to the US DOT Charging and Fueling Infrastructure Grant, as presented.

**IN THE MATTER OF VEHICLE PURCHASE- SHERIFF:**

Lt. Mike Mulligan, Sheriff's Office, presented a request to purchase five Dodge Durango vehicles for the Sheriff's Office from Warsaw Chrysler Dodge Jeep Ram. Three vehicles will be used in an administrative support role, while the other two will be operated by patrol shift sergeants. They are already budgeted.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3      NAYS: 0

UNANIMOUS

TO: Approve the request for the purchase of five Dodge Durangos, for the Sheriff's Office, as presented.

**IN THE MATTER OF COMPUTER FILE STORAGE:**

Marsha McSherry, County Administrator, stated the offsite data storage (location redacted) is needing cooling and proper airflow. The system will now include a mini split at a cost of \$11,850.00 from Core Mechanical Services Inc., and the new measure will add security to the building.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3      NAYS: 0

UNANIMOUS

TO: Approve the request for a mini-split to cool the data system and provide extra security, in the amount of \$11,850.00, as presented.

**IN THE MATTER OF TAX SALE SERVICES ADDENDUM:**

Rhonda Helser, County Auditor, presented a Tax Sale Services Addendum for approval, stating that the vendor SRI, raising the tax sale fee to \$125.00 from \$100.00, and that the last time it was raised was in 2019. These fees are included within the tax bill.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the Tax Sale Services

Addendum, raising the fee from \$100.00 to

\$125.00, as presented.

**IN THE MATTER OF INSURANCE RENEWAL:**

Cary Groninger, County Commissioner, presented the County Health Insurance plan for renewal adding a stop loss policy. Their recommendation is to keep the current carrier, Sun Life, as the policy has had a one percent cost reduction. Appreciations were given for the negotiations and work done within, and outside of the county to achieve an increase of health to employees and a reduction of 1.03% in cost.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve County Health Insurance with

a stop loss policy from Sun Life, as

presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**May 23, 2023**

The Kosciusko County Commissioners met for their regular meeting on May 23, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Ed Ormsby-County Attorney

Rhonda Helser – County Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF SHERIFF'S OFFICE-VEHICLE PURCHASE REQUEST:**

Lt. Mike Mulligan, presented a request to purchase an unmarked vehicle in the amount of \$24,478.00. He stated that Council has already approved Commissary funds to be used for the vehicle, and that civilian county employees will be using the vehicle for programs such as JCAP. They were applauded by the Commissioners for purchasing used versus new.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the request to purchase an unmarked police vehicle, in the amount of \$24,478.00, as presented.

**IN THE MATTER OF RESCHEDULING COMMISSIONER MEETING:**

Marsha McSherry, County Administrator, presented a rescheduled Commissioner meeting replacing July 3<sup>rd</sup> to July 5<sup>th</sup>, due to the holiday. She stated that claims and payroll would be approved at the June 20<sup>th</sup> Commissioners meeting, and they would be ratified at the rescheduled July 5<sup>th</sup> meeting.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the rescheduling of the July 3<sup>rd</sup> Commissioners meeting to July 5<sup>th</sup>, as presented.

**IN THE MATTER OF REZONING REQUEST-MILLER:**

Lee Taylor, Area Planning, presented a request to rezone south of Silver Lake, from Residential to Agricultural. It was the unanimous recommendation of the Area Planning Commission to allow the rezoning. The town of Silver Lake has also approved the request.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the request to rezone South of Silver Lake, from Residential to Agricultural, as presented.

**ORDINANCE NO. 23-05-23-001 (2023050924)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF REZONING REQUEST-PALMER:**

Lee Taylor, Area Planning, presented a request to rezone within the limits of Atwood, from Commercial to Residential, stating it was the unanimous recommendation of the Area Planning Commission to allow the rezoning.

Blake Palmer, Petitioner, was in attendance to speak in favor of the change stating he wishes to make the change to increase the housing market. With no one further to speak in favor or against, the Commissioners closed the meeting to the public.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the request to rezone the property from Commercial to Residential as presented

**ORDINANCE NO. 23-05-23-002 (2023050925)**

As recorded in the office of the Kosciusko County Recorder.

**KOSCIUSKO COUNTY COMMISSIONERS**

June 6, 2023

The Kosciusko County Commissioners met for their regular meeting on June 6, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President  
Robert Conley-Vice President  
Cary Groninger-Member

Ed Ormsby-County Attorney  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF ARPA COMMITTEE RECCOMENDATIONS:**

The following ARPA recommendations were presented, which have been approved by the ARPA Committee.

**Cori Humes, KCCVB Executive Director:**

- Request: **\$100,000.00** to replace an existing sign with a digital message sign that would be viewed by approximately 13,240,000 motorists that pass through on US 30. It would also have the option to display amber alerts and emergency information to the public.

MOTION: Cary Groninger

TO: Approve ARPA committee  
recommendation as presented.

SECOND: Bob Conley

AYES: 3            NAYS: 0

UNANIMOUS

**Steve Moriarty, County Highway Superintendent:**

- Request: **\$1,888,000.00** for 1300 N improvements near Milford, IN. This project has been in the works for at least 10 years. It will help spur growth and jobs.

MOTION: Bob Conley

TO: Approve ARPA committee  
recommendation as presented.

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

**Marsha McSherry, County Administrator:**

- Request: **\$76,000.00** to update the Fire Alarm system in the County Courthouse that is outdated. The new system would have an intercom system for better communication during an emergency.
- Request: **\$2,400,000.00** for updates and renovations to the Justice Building, such as paint, wallpaper, and carpeting.

MOTION: Cary Groninger/Bob Conley

TO: Approve ARPA committee  
recommendation as presented.

SECOND: Bob Conley/Cary Groninger

AYES: 3 NAYS: 0  
UNANIMOUS

**IN THE MATTER OF PROFESSIONAL SERVICES AGREEMENT:**

Steve Moriarty, County Highway Superintendent, presented a Professional Services Agreement with United Consulting for the Fee proposal for the design of Kosciusko County Small Structure No. 320, which is on T-26 near Oswego. This will also allow for us to apply for a Community Crossing grant to help with the costs.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve Professional Services Agreement with United Consulting as presented.

**IN THE MATTER OF KABS QUARTERLY CLAIM:**

Steven Lockridge, KABS General Manager, presented the quarterly INDOT claims from January 1, 2023-March 31, 2023 for approval. The first request was for the 5311 Federal and State Operation Fund in the amount of \$84,591.00. The second request was for the 2023 CARES fund in the amount of \$64,401.00 which are 100% Federal funds. Total request is for \$148,992.00.

MOTION: Cary Groninger  
SECOND: Bob Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the quarterly claim in the amount of \$148,992.00 as presented.

**IN THE MATTER OF 2023 IOCS PROBLEM SOLVING GRANT REQUESTS:**

Barry Andrew, Community Corrections Director, presented a request to approve a 2023 IOCS Problem Solving grant in the amount of \$10,000.00 that has already been awarded. Barry asked for forgiveness. This grant will help with training, incentives, and graduation supplies.

MOTION: Cary Groninger  
SECOND: Bob Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the request for the 2023 IOSC Problem Solving grant as presented.

**IN THE MATTER OF NONPROFIT 2024 BUDGET REQUESTS:**

The following nonprofit organizations appeared before the Commissioners to request funding for the 2024 budget year:

**4-H Council** –Tyler Bouse, Council President, stated the requested amount for 2024 is \$46,589.91 which is a 3% increase from last year. Enrollment numbers continue to increase. They are still partnering with the YMCA, Baker Youth Club and STEM.

**Cardinal Services** – Vickie Lootens, Executive Director, stated the requested amount for 2024 is \$111,373 which will go directly toward the programs and operations. The 3 main programs

supported each year are Headstart, Healthy Families, and KABS. Lootens gave the following updates:

- Headstart-serves children living below the poverty level, from birth to 5 years in many classroom settings across the county, to prepare them for kindergarten, as well as offers support for the families with guidance in areas of medical as well as mental health. 200 students served this year so far. Over 50 children on the waiting list. Homelessness is ongoing in the community.
- Healthy Families-works with families to reduce the occurrence of child abuse by providing the parenting resources needed. Approximately 55 families are helped each month through the in-home service. Main focus is parental resilience.
- KABS- owned by the county and operated by Cardinal Services, provides transportation for low-income individuals. Approximately 41% utilize this service for employment or education purposes.

**Stillwater Hospice** – Glenn Hall, Administrator, stated the requested amount for 2024 is \$50,000, which is the same as last year. Hall stated that for over 40 years Stillwater Hospice has provided compassion, comfort and guidance through life's journey. Palliative care seems to be the greatest need at this time, as there are no other palliative care services currently available within our county. In the last year and half Glenn mentioned that he had been on the other side of receiving hospice care with his own brother, aunt and father and the care that was provide shows that they are truly angels on earth.

**Historical Society** – Gregory Steffe, Co-Director stated the requested amount for 2024 is \$25,000, which is the same as last year. They are currently conducting a drive for new members. As of this meeting they have over 400 members which is the highest in years. The society appreciates all of the continued support.

**Beaman Home**- Renea Salyer, Executive Director stated the requested amount submitted for 2024 is \$40,000, which is a slight increase from last year. Funds will be used to supplement operating costs for some of the services they provide. She stated they aid Marshall, Fulton, and Kosciusko counties with 80% of the assistance provided to Kosciusko. They provide aid as an emergency shelter for victims who are fleeing abusive situations and have expanded services.

**Kosciusko County Senior Services** – David Neff, Executive Director, stated the requested amount submitted for 2024 is \$40,000, with the increase mainly due to concerns related to the rise in gas prices. Neff gave the following brief updates on the 3 main programs provided:

- Handicapped Van Transportation-5 handicapped accessible buses are available for medical, nutritional and recreational rides for people within the community who are over the age of 60. There is also a partnership with KABS to provide maintenance of the buses.
- Home Meal Delivery-approximately 85-100 meals are delivered all over the county, which in some cases is the only nutritional meal the senior is getting. Also provided is a well-being check, and for some is the only other interaction the senior has throughout the day. They have started a collaborative effort with Cardinal Services for their clients to help with the delivery of in home meals at 1 route per day with supervision.

- Senior Activity Center-provides a hot nutritious meal at the Center 5 days a week, provides interaction and the opportunity for seniors to get out of the house.

**St. Joe River Basin** – Matt Meersman, MACOG-River Basin Program Director, stated MACOG serves the St. Joe River Basin Commission, an agency organized by the State of Indiana to protect water quality as well as mitigate flooding by organizing to control the drains. Approximately 65,280 acres of Kosciusko County drain into the St. Joseph River, which represents about 6% of all the land in the basin. Areas of interest include Lake Wawasee and Turkey Creek, with recent projects such water flow monitoring. The requested amount for 2024 is \$3794, which is slightly higher than last year. These funds will be used to support the basic operating costs. Matt also mentioned the funds the county received in the class action lawsuit with Monsanto. One of the uses of those funds can be used for water monitoring, he offered to help on this if needed.

**IN THE MATTER OF RESOLUTION TO ESTABLISH KOSCIUSKO COUNTY AS A BROADBAND READY COMMUNITY PER IC 5-28-28-5:**

Ed Ormsby, County Attorney, presented a Resolution for consideration to establish Kosciusko County as a Broadband Ready Community per IC 5-28-28-5 and appoint Matthew M. Sandy, Area Plan Commission Director, as the single point of contact.

MOTION: Cary Groninger

SECOND: Bob Conley

AYES: 3                      NAYS: 0

UNANIMOUS

TO: Approve the resolution for Kosciusko County to be designated as a Broadband Ready Community per IC 5-28-28-5 and appoint Matthew M. Sandy as the single point of contact.

**RESOLUTION NO. 23-6-6-001 (2023060222)**

As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**June 20, 2023**

The Kosciusko County Commissioners met for their regular meeting on June 20, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson -President

Robert Conley -Vice President

Cary Groninger -Member

Ed Ormsby-County Attorney

Rhonda Helser – County Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF APPROVAL OF MINUTES FROM SPECIAL MEETING MAY 23<sup>RD</sup>, 2023:**



MOTION: Bob Conley  
SECOND: Cary Groninger  
AYES: 3        NAYES: 0  
UNANIMOUS

TO: Approve the minutes for the May 23,  
2023 special meeting as presented.

**IN THE MATTER OF APPROVAL OF JULY 3, 2023 CLAIMS AND PAYROLL:**

Due to re-scheduled Commissioners meeting due to the holiday. Payroll and claims will still be sent out on 7/3/2023.

MOTION: Bob Conley  
SECOND: Cary Groninger  
AYES: 3        NAYES: 0  
UNANIMOUS

TO: Approve the claims and payroll for  
the July 3, 2023 as presented.

**IN THE MATTER OF SUPPORT TO RENAME A SECTION OF ST RD 13  
COMMEMORATING BENJAMIN FISHER:**

Matt Sandy, Area Plan Commission Director, presented a letter from Senator Mike Bohacek for Commissioner support in commemorating Benjamin Fisher who was hit and killed while working as a traffic control flagger on SR 13 in Kosciusko County in 2019.

MOTION: Cary Groninger  
SECOND: Bob Conley  
AYES: 3        NAYS: 0  
UNANIMOUS

TO: Approve the support letter  
commemorating Benjamin Fisher as  
presented.

**IN THE MATTER OF SYSTEMS ADMINISTRATION COMPUTER PURCHASES:**

Bob Momeyer, County Systems Administrator, requested permission to purchase 30 new computers in the amount of \$37,127.71 and stated that the money is in his budget.

MOTION: Bob Conley  
SECOND: Cary Groninger  
AYES: 3        NAYS: 0  
UNANIMOUS

TO: Approve the request to purchase 30 new  
computers as presented.

**IN THE MATTER OF PUBLIC WORK PROJECTS ORDINANCE:**

Ed Ormsby, County Attorney, presented an ordinance for consideration regarding Public Work Projects that are less than \$250,000.00 per IC 36-1-12-3. He read portions of the proposed ordinance.

Cary Groninger, stated that this is another opportunity to use our own workforce for projects to save money for the taxpayers.

Brad Jackson, thanked Steve Moriarty, Highway Superintendent for his efforts in getting this changed through the State legislature.

MOTION: Cary Groninger

SECOND: Bob Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Ordinance of Public Work Projects as presented.

**ORDINANCE NO. 23-06-20-002 (2023060966)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF REEDY FINANCIAL GROUP CONTRACT:**

Council Vice-President Kathy Groninger, presented a contract with Reedy Financial Group PC. She said that some of the services will include Long-Term Operating and Capital Improvement Planning and Management Report Preparation. Their services will also help us move forward with funding and allocations, provide oversight and transparency. The fixed amount for a year is usually \$60,000.00, but we will only be using them for 6 months at a prorated amount of \$5,000.00 per month.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Reedy Financial Group contract as presented for 6 months.

**IN THE MATTER OF 2024 COUNTY HOLIDAY CALENDAR:**

Rhonda Helser, County Auditor, presented the 2024 holiday calendar for approval, stating the traditional county holidays are included as well as Commissioner and Council meeting dates.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2024 holiday calendar as presented.

**IN THE MATTER OF COUNTY COMPREHENSIVE PLAN:**

Matt Sandy, Area Plan Director, gave an update of an award that was given for the Forward Kosciusko County-County Comprehensive Plan. Katie Clark, consultant with Taylor Siefker Williams Design Group notified us that the county was nominated by the Indiana (Chapter of the American Planning Association), and we won. Sandy stated that, "it was recognized as being an outstanding plan or initiative." "I think that's a big deal for our county," he also added that Kosciusko County Community Foundation CEO Stephanie Overbey "was a huge supporter of" Forward Kosciusko.

**IN THE MATTER OF VACATION HEARING REQUEST- PALMER:**

Matt Sandy, Area Plan Director, presented a request to vacate a public way by Blake Palmer. The public way is part of the Original Plat of the Town of Atwood (formerly Town Plat of Mount Ruska) containing an alley of 16.5 feet. Area Planning Commission gave a unanimous recommendation for this request to vacate.

Blake Palmer, Petitioner stated that he plans to combine his properties as this alley has not been used in years.

With no one else present to speak in favor or against the request, the Commissioners closed the meeting to the public

MOTION: Bob Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the recommendation of the Area Planning Commission to allow the request to vacate as presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS

### Wednesday, July 5, 2023

The Kosciusko County Commissioners met for their regular meeting on July 5, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson -President

Robert Conley -Vice President

Cary Groninger –Member-Via Video  
Conference

Ed Ormsby-County Attorney

Rhonda Helser – County Auditor

Marsha McSherry-County Administrator

Cary Groninger participated in the meeting through video conferencing. For clarity, each vote was made by roll call vote.

Minutes were approved as presented. Claims were signed and approved for payment.

#### **IN THE MATTER OF VETERAN OF THE MONTH-JOHN A “Hipple” SIMPSON- U.S. ARMY:**

Darryl McDowell, Veteran Service Officer, introduced the Veteran of the Month as John A Simpson. John was born in Dayton, OH in 1947 and joined the U.S. Army in 1967. He attended basic training-Advanced Individual Training (AIT) before being deployed to Vietnam in 1967 with the 9<sup>th</sup> Infantry Division for four months then was moved to Dong Tam Base Camp for eight months. He served for 2 years and was honorably discharged in November 1968 with the rank of Private First Class (E3). During his service he received the, Vietnam Service Medal, Vietnam Campaign Medal, National Defense Service Medal and the Army Commendation Medal.

After serving his country, John returned to the United States to work for Dana Corporation as an automotive machine operator for 30 years and retired in 1998 at the age of 51. He married Carolyn Ullery and were blessed with two daughters. John enjoyed classic cars, classic rock and motorcycle rides.

Sadly, on June 24, 2023 John passed away at the young age of 75 due to complications related to his exposure to the herbicide “Agent Orange”. He was laid to rest on July 1, 2023 in the Oakwood Cemetery, Warsaw. An honorary certificate will be sent out to each daughter in remembrance of John.

A moment of silence was requested by Bob Conley to recognize his service.

**IN THE MATTER OF 2023 HIGHWAY ROAD PROGRAM SEASON:**

Steve Moriarty, County Highway Superintendent, requested approval the 2023 Highway Road Programs. Moriarty stated the list shows the programs that have been completed so far this year. Bob Conley stated that the list is very extensive and that most programs are almost 60-70% finished.

MOTION: Bob Conley

TO: Approve the 2023 Highway Road  
Program Season as presented

SECOND: Cary Groninger

AYES: 3      NAYS: 0

UNANIMOUS

**IN THE MATTER OF EQUIPMENT LIST TO BE AUCTIONED AND SALVAGED:**

Steve Moriarty, County Highway Superintendent, requested approval to auction off 4 dump trucks that have high mileage and to take 5 trucks that have been parted out to the junk yard. Cary Groninger stated that he appreciated Steve utilizing the tools he has been given and the hard work on getting this accomplished.

MOTION: Bob Conley

TO: Approve the list of vehicles to be  
auctioned off and salvaged as presented.

SECOND: Cary Groninger

AYES: 3      NAYS: 0

UNANIMOUS

**IN THE MATTER OF SYRACUSE PUBLIC LIBRARY BOARD REAPPOINTMENT:**

Rhonda Helser, County Auditor, presented the recommendation of the Syracuse Public Library to reappoint Carol Boone for a term of four years expiring Jun 22, 2027.

MOTION: Robert Conley

TO: Accept the Syracuse Public Library’s  
recommendation to reappoint Carol Boone to  
serve on the Syracuse Public Library Board.

SECOND: Cary Groninger

AYES: 3      NAYS: 0

UNANIMOUS

**IN THE MATTER OF KEDCO SPECIAL PROJECTS FUNDING:**

Alan Tio, KEDCO CEO, presented three special project funding opportunities from the Economic Development Special Projects account in the 2023 CEDIT budget.

- Project #1 Entrepreneurship Initiative \$50,000.00:  
MedTech Accelerator Studio Program-They are wanting this to continue in 2023. The objective of this program is to generate five startup clients per year for three years. Our first year results are four high-growth potential clients and three other long-term clients.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Approve the Entrepreneurship Initiative  
of \$50,000 as presented.

AYES: 3 NAYS: 0  
UNANIMOUS

- Project #2 Housing Initiative \$60,000.00:  
To continue to work throughout Kosciusko County to encourage development of housing options in proximity to large employers. This is one time project request. The management of this program has specifically led to significant expenses for bookkeeping services and to complete a financial audit.

MOTION: Cary Groninger  
SECOND: Bob Conley

TO: Approve the Housing Initiative of  
\$60,000 as presented.

AYES: 2 NAYS: 0  
Brad Jackson- ABSTAINED

- Project #3 Strategic Vision (2) \$85,000.00:  
KEDCO is working with a number of partners to develop a feasibility study for an event center, hotel and parking garage development in Kosciusko County and will partner with Indiana Economic Development Corporation (IEDC) to prepare the master plan for a proposed 500+ acre innovation development district. IEDC has offered to support 50% of the planning effort.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Approve the Strategic Vision study of  
\$85,000 as presented.

AYES: 3 NAYS: 0  
UNANIMOUS

Mayor Thallemer made comments to the Commissioners after the presentation from KEDCO stating that he appreciated them considering the economic study on old road 30 west.

**IN THE MATTER OF KEDCO 2024 FUNDING PROPOSAL & MONTHLY UPDATE:**

Alan Tio, KEDCO CEO, presented the 2024 Funding Proposal in the amount of \$300,000 for review.

He stated that he was asking for an increase which has not been done since 2019, during that time we have greatly expanded the scope of our operations and our staff. In addition, during this time annual CEDIT distributions have increased as well. He presented a monthly team update for May 2023.

The matter was taken under advisement.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**July 18, 2023**

The Kosciusko County Commissioners met for their regular meeting on July 18, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson -President	Ed Ormsby-County Attorney
Robert Conley -Vice President -ABSENT	Rhonda Helser – County Auditor
Cary Groninger -Member	Marsha McSherry – County Administrator

The meeting was called to order by Brad Jackson.

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF COMMUNITY CROSSING MATCHING GRANT (CCMG 2023-2) & COMMUNITY CROSSING FINANCIAL COMMITMENT LETTERS:**

Steve Moriarty, County Highway Superintendent, presented a request to apply for the Community Crossings 2023-2 50/50 matching grant in the amount of \$2M. He also requested approval for 2 financial commitment letters, the first is for the replacement of small structure No. 320, with the Counties portion being \$499,895.00. The location is on EMS T26 over Tippecanoe Lake Boat Channel. The second is for paving Old Rd 30 from 450 E to US30, Ogden Point Rod from Cherokee to the end of Sunrise & Rosella. The counties portion would be \$495,505.40.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2            NAYS: 0

UNANIMOUS

TO: Approve the request to apply for the Community Crossing Matching Grant 2023-2. Approval of the financial commitment letters in the amount of \$499,895.00 for structure No.320 on EMS T26 and \$495,505.40 for the paving of Old Rd 30 and Ogden Point Rd, as presented.

**IN THE MATTER OF AT GRADE CROSSING GRANT:**

Steve Moriarty, County Highway Superintendent, presented a request to apply for the At Grade Crossing grant in the amount of \$40,000.00 for railroad markings on county roads. Moriarty stated the grant is 100% reimbursable through the state.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2            NAYS: 0

UNANIMOUS

TO: Approve the request to apply for the At Grade Crossing Grant in the amount of \$40,000.00 for railroad markings, as presented.

**IN THE MATTER OF STOP SIGN ORDINANCE 8 SQUARE RD- HIGHWAY:**

Steve Moriarty, County Highway Superintendent, requested approval for a stop sign ordinance on 8 Square Rd in Plain Township from a Yield sign to a Stop sign making it a three way stop at the intersection of 250 E, Lilly Ct and EMS C28 Ln.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2  
UNANIMOUS

NAYS: 0

TO: Approve the ordinance for stop sign on 8 Square Rd and remove the yield sign, as presented.

**ORDINANCE NO. 23-07-18-001 (2023070600)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF EQUIPMENT LIST TO BE AUCTIONED-HIGHWAY:**

Steve Moriarty, County Highway Superintendent, requested approval to add 2 additional items to the auction he has received approval to have. Those items are a 1986 Fiat Allis Grader and a 1978 Grayson Stacker.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2  
UNANIMOUS

NAYS: 0

TO: Approve to add 2 more items to the auction list as presented.

**IN THE MATTER OF PURDUE EXTENSION-GET WALKIN' CAMPAIGN:**

Purdue Extension Health & Human Sciences Educator Shannon Shepherd announced that the Kosciusko County health and wellness program participated in a Get Walkin' program. Several employees got over a million steps this year. Commissioner Cary Groninger presented certificates to those employees who achieved the award. Shepherd advised over 80 employees participated in the program.

**IN THE MATTER OF COUNTY EXTENSION OFFICE SEMI-ANNUAL REVIEW/UPDATES:**

Shannon Shepherd on behalf of Andrew Ferrell, County Extension Director, provided a report on the status of this year's fair. She stated there have been a total of 81 programs this year. Other information she provided included the following:

- 531 4H members
- 238 volunteers at the fair
- Over 2,000 youths were impacted during the fair
- Partnered with Grace College and their STEM program

Shannon then provided information regarding the programs she and Agriculture & Natural Resources Educator, Emily Kresca, have been involved with this year. Those included the following:

- Shannon has had a total of 118 programs this year, with 8 of the programs being for the County's Health and Wellness Program.
- Emily with Agriculture and Natural Resources had Taste of AG Day with 1,035 4<sup>th</sup> grade students who went through the program
- 700 people attended the Taste of Agriculture
- Held a Women Growing Their Future program with Grace College
- Drone Program

**IN THE MATTER OF DEPARTMENT OF PARKS & RECREATION BOARD:**

Parks & Recreation Board President, Rob Bishop, presented the Kosciusko County Parks & Recreation Board logo for any Commissioner comments. He advised this is to have a manner of telling everyone they are on Kosciusko County Park property. Commissioner Groninger stated the board has been progressing on their RFP plan and doing a great job.

**IN THE MATTER OF REDACTION SERVICES & SUPPORT AGREEMENT:**

County Auditor Rhonda Helser, on behalf of Recorder Deb Wright, presented a Redaction Service & Support Agreement from CSI. Attorney Ed Ormsby advised the agreement needs some clarification and he recommended to defer the agreement. The matter will be tabled until the next meeting.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2            NAYS: 0

UNANIMOUS

TO: Table the Redaction Service & Support Agreement until the next meeting on 8/1/2023.

**IN THE MATTER OF NONPROFIT RECOMMENDATIONS FOR 2024 BUDGET:**

Commissioners held a brief discussion regarding their recommendations of the 2024 nonprofit requests which will need to be submitted to Council. The Commissioners agreed to recommend the approximate 3% increase, from the 2023 approved amounts, for Kosciusko County 4H Council, Stillwater Hospice, and St Joe River Basin.

They recommended that Cardinal Services, Kosciusko County Historical Society, Beaman Home, and Kosciusko County Senior Services will remain the same as the 2023 budget. Commissioner Groninger stated these nonprofit agencies have also received support from the Counties ARPA funds.

**For clarification the recommendations are as follows:**

Kosciusko County 4H Council	\$ 46,589.91
Cardinal Services	\$108,129.00
Stillwater Hospice	\$ 50,000.00
Kosciusko County Historical Society	\$ 23,230.00
Beaman Home	\$ 33,425.00
Kosciusko County Senior Services	\$ 33,425.00
St Joe River Basin	\$ 3,794.00

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2            NAYS: 0

UNANIMOUS

TO: Approve recommending the Non-Profit's requested amount for - Kosciusko County 4H Council, Stillwater Hospice, St. Joe River Basin. Recommended that the nonprofits receive the 2023 approved budget amounts for Cardinal Services, Kos Co Historical Society, Beaman Home and Kos Co Senior Services as presented and listed above.



**IN THE MATTER OF KOSCIUSKO COUNTY JUSTICE BUILDING- SECURITY ORDINANCE:**

County Attorney Ed Ormsby presented the Kosciusko County Justice Building Ordinance that is still being worked on and needs a few adjustments. It has been deferred to the next meeting 8/1/2023.

**IN THE MATTER OF COUNTY ADMINISTRATOR:**

County Administrator Marsha McSherry presented quotes for the jail water system which would be for hot & cold isolation valves in 2 cell blocks. This will enable maintenance to be able to shut off each block as they work on them. Two quotes were presented which were from Core Mechanical Services in the amount of \$10,262.00 and Flow Tech Plumbing and Heating in the amount of \$14,903.40. She recommended the Core Mechanical Quote.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the quote for Core Mechanical Services in the amount of \$10,262.00 for isolation valves in the Jail.

**IN THE MATTER OF VACATION HEARING REQUEST-VACATING A PUBLIC WAY:**

Area Plan Director Matt Sandy along with Attorney Steve Snyder, on behalf of Petitioner-Arthur Jasen, presented a request to vacate a public way by Rodgers Lake View Park off of the east side of W17 Ln. It was a common area that went along the lakeshore. Other nearby areas have been vacated, but a small section containing three lots was not. Petitioner, Jasen owns one of the areas and is requesting to vacate. The Area Plan Commission has reviewed the property at their last hearing and are sending a favorable recommendation to vacate as there is no way to physically get to the property without going through someone else's property. Commissioner President Jackson requested to hear if anyone was in favor of the vacation in which Attorney Snyder is in favor. With no one to speak against the vacation, Jackson closed the meeting to the public hearing.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve Petitioner Jasen's vacation of a portion of a public way in the plat of Rodgers Lake View Park as presented.

**ORDINANCE NO. 23-07-18-003 (2023070602)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF REZONING REQUEST- RENSBERGER /AREA PLAN:**

Area Plan Director, Matt Sandy, presented a request for petitioner William Rensberger to rezone property at 7232 E 650 N, 1.9-acres 215 feet west of SR 13 from Agricultural to Residential. Sandy stated the property is just outside the corporate limits of North Webster. The proposal is requesting to go from Agricultural to Residential. The APC board has reviewed the property;

with a 9-0 favorable recommendation for approval. Commissioner Brad Jackson opened the meeting to the public with the owner of the property, Rensberger, present and spoke in favor. With no one present to speak against the request, the Commissioners closed the meeting to the public. The Commissioners and Sandy had a brief discussion about the easement on the east side of the property.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2            NAYS: 0

UNANIMOUS

TO: Accept the Rensberger rezoning request  
of 7232 E 650 N 1.9-acres from Agricultural  
to Residential as presented.

**ORDINANCE NO. 23-07-18-002 (2023070601)**

As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS

### August 1, 2023

The Kosciusko County Commissioners met for their regular meeting on August 1, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson - President

Robert Conley - Vice President

Cary Groninger - Member

Ed Ormsby - County Attorney

Rhonda Helser – County Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Bob Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the minutes and claims.

### **IN THE MATTER OF VETERAN OF THE MONTH-JAMES E. WHITAKER -US ARMY:**

Veteran Service Officer Darryl McDowell, introduced Veteran of the Month James Whitaker. The son of Albert and Cynthia Whitaker was born on August 7, 1944 in North Manchester, Indiana. He attended Silver Lake High school and graduated in the summer of 1964, where according to his brother Sam, he excelled in basketball. Shortly after high school graduation in December of 1964, James enlisted into the United States Army. He attended Army Basic Training in Fort Knox Kentucky and his Advance Individual Training (AIT) at Fort Dix, New Jersey. In April 1965, he was stationed in Korea near the Demilitarized Zone (DMZ) until July 1966. James' follow-on assignment was to West Point, New York, the home of the United States

Army Military Academy. He was responsible for arranging ground transportation (Bus) for all Academy Army Cadet events located in the lower 48 states. He was honorably discharged at the military rank of Sergeant/E5, in December 1967. James military service to our Nation continued, and in 1979 he joined the Indiana Air National Guard where he was deployed to Kuwait during the Gulf War. After serving a combined total of 24 years of military service, achieving the enlisted rank of Master Sergeant/E7, James retired from the Air National Guard in 2003. After his discharge from the Army, James worked as a mechanic for Uniroyal and spent 5 years with WJ Carey Construction Company before starting his own construction company, D&J Construction, in 1976. After retiring in 2003, James and his wife Barbara enjoy spending the winter months in Florida and the spring/summer months in Warsaw, IN.

**IN THE MATTER OF COMMISSARY REPORT-SHERIFF:**

Sheriff, Jim Smith along with Financial Administrator, Cheryl McGetrick, presented the January to June 2023 Sheriff Commissary report for review. The report was provided to the Commissioner's and approval is not necessary.

**IN THE MATTER OF THE CYBER SECURITY/TECHNOLOGY COMMITTEE-SYSTEM ADMINISTRATION:**

Eric Sorensen, Systems Administration, presented the formation of the Cyber Security/Technology Committee for approval. Sorensen stated with the changes made in the past year, as well as with the current system administrators retiring soon, he wanted to increase communication and keep key stakeholders in loop of current and future technology projects. The ultimate goal is to be proactive. The committee will meet quarterly, or as needed, to discuss technology matters and the committee will include members from multiple departments. The goal is to better serve the county and stakeholders. They will look at possible grants to support the department, review practices and make recommendations if necessary.

**Committee Members:**

Eric Sorensen/ Bob Momeyer (System Admin)  
Marsha Mcsherry (County Administrator)  
Cary Groninger (County Commissioner)  
Kimberly Cates (County Council Member)  
Chris McKeand (Sheriff's Department)  
Ann Torpy/Melissa Boggs (Clerk's Office)  
Kip Shuter (EMA)

MOTION: Cary Groninger

SECOND: Bob Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Cyber Security/Technology Committee as presented.

**IN THE MATTER OF REDACTION SERVICES & SUPPORT AGREEMENT:**

Deb Wright, County Recorder, presented the Redaction Services & Support Agreement with Computer Systems, Inc. for approval. The agreement is effective July 1<sup>st</sup>, 2023 through June 30<sup>th</sup> 2027. County Attorney Ed Ormsby reviewed the agreement, making minor adjustments, with the agreement price stating "per year" in the amount of \$7,735.00. The standard addendum for Kosciusko County Contract was added to the agreement as well.

MOTION: Bob Conley  
SECOND: Cary Groninger

AYES: 3        NAYS: 0  
UNANIMOUS

TO: Approve the Redaction Services &  
Support Agreement with Computer Systems,  
Inc. as presented.

**IN THE MATTER OF MAIN ST. IN ATWOOD ORDINANCE-AREA PLAN  
COMMISSION:**

Lee Taylor, Area Plan Commission, presented an ordinance request on behalf of the Warsaw Post Office for an Atwood property owner. The request is to rename a portion of what is known as Main Street; to rename that back to Old Rd 30. Due to eliminating the Atwood Post Office there have been problems with delivery.

MOTION: Bob Conley  
SECOND: Cary Groninger

AYES: 3        NAYS: 0  
UNANIMOUS

TO: Approve the Ordinance request to  
rename a portion of what is known as Main  
Street in Atwood; back to Old Rd 30 as  
presented.

**ORDINANCE NO. 2023-08-01-001 (2023080037)**  
As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF JUSTICE BUILDING SECURITY ORDINANCE:**

Ed Ormsby, County Attorney, advised after consulting with the Judges, the Justice Building Security Ordinance needs further adjustments.

**IN THE MATTER OF THE HEALTH FUNDING RESOLUTION ORDINANCE:**

County Attorney Ed Ormsby, presented a Resolution Accepting State Public Health Funding for approval, reciting the resolution. The resolution included the following (please see the actual recorded resolution for details):

The resolution was passed in order to improve every Hoosier's access to the core public health services that help them improve their health and well-being.

To receive the Funding the County is required to opt-in to the receipt of the Funding via resolution.

Commissioner Groninger stated he attended meetings at the State House concerning the Funding and attended the Health Department Board of Directors meeting who voted unanimously to approve opting into the Funding. He added, as the resolution states, the County does not lose control over the local health department and the county can opt out at any time. Groninger spoke briefly on what the funds can be used for. The county must match some additional dollars, approximately 20% adding it would not take additional local tax dollars. The amount to be received is still uncertain and there are stipulations with the funding. An advisory board will be established for recommendations to the Health Board on how best to invest.

MOTION: Cary Groninger  
SECOND: Bob Conley

AYES: 3        NAYS: 0  
UNANIMOUS

TO: Approve the Resolution Accepting State  
Public Health Funding as presented.

**RESOLUTION NO. 23-08-01-002 (2023080038)**

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF PROFESSIONAL FOOD EQUIPMENT SERVICE ESTIMATE-  
JAIL:**

Marsha McSherry, County Administrator, provided a quote of \$13,184.74 from Professional Food Equipment Service which was for emergency repairs to the walk-in cooler's evaporator and condensing unit. Marsha advised contact was made with Commissioner President, Brad Jackson, per their process to move forward with the emergency repairs. The formal approval of the request is needed.

MOTION: Cary Groninger

SECOND: Bob Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the emergency repairs to the Jail kitchen walk in cooler in the amount of \$13,184.74 from Professional Food Equipment Service, as presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

**ARPA Committee  
Kosciusko County Commissioners  
Kosciusko County Council  
August 1, 2023  
(Special Meeting)**

The Kosciusko County ARPA Committee, Commissioners and Council, met for a special meeting on Tuesday August 1st, 2023 immediately following the 9:00 AM Commissioners meeting in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

**ARPA COMMITTEE:**

Cary Groninger

Mike Long

Sue Ann Mitchell

Marsha McSherry, County Administrator

**COMMISSIONERS:**

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Marsha McSherry, County Administrator

**COUNCIL:**

Mike Long, President  
Kathleen Groninger, Vice-President  
Kimberly Cates  
Tony Ciriello

Sue Ann Mitchell  
Joni Truex -Absent  
Dave Wolkins  
Rhonda Helser, County Auditor

Commissioner & ARPA Committee Chairman, Cary Groninger, called the meeting to order.

Groninger provided an overview of the meeting process and explained the HELP / ARPA funds that Community Coordinator Amy Roe has been coordinating. He stated ARPA funds were set aside for the projects being presented and today's presentations are not new. \$1.2M in ARPA funds have already been allocated for their projects which are in the Strategic Investment Plan. A joint meeting with the Council and Commissioners was previously held, where they agreed to allocate 100% of the \$1M in CDBG dollars they would be receiving; to support projects of smaller communities (Pierceton, Mentone & Milford). In order to receive the \$1M in CDBG fund; the projects being conducted must be part of the SIP plan. A minimum of \$1M in ARPA funds must be spent in order to receive the dollar-for-dollar match funding.

#### **ARPA COMMITTEE RECOMMENDATIONS:**

##### **IN THE MATTER OF ARPA APPLICANT, KOSCIUSKO COUNTY PARKS & RECREATION BOARD-BLUE & GREENWAYS MASTERPLAN:**

Kosciusko County Parks & Recreation Board President Rob Bishop and board member Mike Cusick presented a request for ARPA funds in the amount of \$80,000.00. Also present were Board Member Aggie Sweeney and Troy Turley who attended virtually. Bishop requested approval for the Board to complete a Master Plan of Trails. The plan would consist of the trail's locations, where the right of ways would be and how to potentially cross US 30.

##### **IN THE MATTER OF ARPA APPLICANT, KOSCIUSKO COUNTY PARKS & RECREATION BOARD -CHINWORTH BRIDGE TRAIL EXTENSION:**

Mike Cusick presented the first phase of what the board plans to identify with the Chinworth Bridge Trail Extension project, stating it would provide immediate impact. The extension was originally identified through the Michiana Active Transportation Plan as well as the Forward Kosciusko Plan. The proposal is to extend the current greenways from the Chinworth Bridge along Old Road 30 into Marshall County. Cusick stated this would extend access to a lower income area and surrounding neighborhoods and possibly to Creighton Brothers or beyond. This would provide safe non-motorized transportation for biking and walking, attract tourists and recreational riders. The amount requested is \$750,000.00 for the design and build project. Some preliminary work has been done in hopes to receive approval of an RFP (Request for Proposal).

##### **IN THE MATTER OF ARPA APPLICANT, KOSCIUSKO COUNTY PARKS & RECREATION BOARD -LAKE JAMES BOAT LAUNCH:**

Mike Cusick presented a blueway project, Lake James Boat Launch, which would create additional tourism and recreational activity by adding connectivity to Tippecanoe Lake and then eventually into the Tippecanoe River. The project would consist of installing a new boat launch, which would allow non-motorized boat access for canoes, kayaks, paddleboards, etc... The

requested amount is \$250,000.00 with the proposed work to begin in early 2024 once the land and location is established.

Cary Groninger stated the board has established a Master Parks Plan and creating a master blueway and trail plan is the next step in creating connectivity to the counties existing assets.

**IN THE MATTER OF ARPA APPLICANT, KOSCIUSKO REMC- KOSCIUSKO CONNECT:**

Curt Barkey, KREMC Vice President of Technology and Broadband, presented a request to expand fiber network into the Town of Sidney. Also present was REMC CEO Kurt Carver and CFO Tim Landrigan. Barkey explained that Kosciusko Connect is a broadband service provider and a subsidiary of Kosciusko REMC which was established in 2020. Since then, they have built over 1100 miles of fiber optic network through their service areas in Kosciusko County. Not all rural areas have access to broadband and they are working with federal, state, and local governments to obtain funding for services to be expanded. He advised the E-Connectivity committee developed three Broadband Investment Priority Areas (BIPA) where a portion of Sidney was selected for this proposal to service over 90 locations. Barkey spoke briefly on bandwidth speeds and provided maps with their proposed area to service. The requested amount is \$302,798.45 which would provide a fully functional fiber optic network to the Town of Sidney. This service, along with a communications tower, would be completed by the end of the second quarter or early third quarter of 2024. Packages and pricing were provided.

Cary Groninger stated some of the proposed Sidney area who would receive the Kosciusko Connect service has their power utilities serviced by Duke Energy and not KREMC. Groninger stated the area was considered due to its current status of poor internet connection, the number of residents that would be impacted and the discussion of a fourth Public Safety Communications tower being installed in the area.

A brief discussion included the following:

- The public safety communication towers were discussed. Adding a fourth tower in the Sidney area would add additional coverage to the southern part of the county
- Bob Conley thanked REMC for their program, as he represents the area proposed to receive connection and the service has been needed for several years

The ARPA Committee members shared their opinions of the projects and briefly discussed the ARPA funds that remained to strategize how to support each project. Discussion continued about KREMC fiber optics and what power is serviced by REMC and Duke Energy.

After a lengthy discussion, the board members voted as follows:

**ARPA COMMITTEE**

MOTION: Cary Groninger

SECOND: Mike Long

AYES: 3            NAYES: 0

MOTION CARRIED

TO: Approve the Parks & Recreation Board requests for the Blue & Greenway Masterplan in the amount of \$80,000.00, the Chinworth Bridge Trail Extension in the amount of \$750,000.00.

Approve the Kosciusko Connect  
Fiber/Broadband Services for the Town of  
Sidney in the amount of \$302,798.45 as  
presented.

**BOARD OF COMMISSIONERS**

MOTION: Bob Conley

SECOND: Cary Groninger

AYES: 2            NAYES: 1

Brad Jackson- OPPOSED

MOTION CARRIED

TO: Approve the Parks & Recreation Board  
requests for the Blue & Greenway Masterplan  
in the amount of \$80,000.00, the Chinworth  
Bridge Trail Extension in the amount of  
\$750,000.00.

Approve the Kosciusko Connect  
Fiber/Broadband Services for the Town of  
Sidney in the amount of \$302,798.45 as  
presented.

**COUNTY COUNCIL**

MOTION: Kimberly Cates

SECOND: Tony Ciriello

AYES: 6            NAYES: 0

MOTION CARRIED

TO: Approve the Parks & Recreation Board  
requests for the Blue & Greenway Masterplan  
in the amount of \$80,000.00, the Chinworth  
Bridge Trail Extension in the amount of  
\$750,000.00.

Approve the Kosciusko Connect  
Fiber/Broadband Services for the Town of  
Sidney in the amount of \$302,798.45 as  
presented

Being no further business to come before the joint boards, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
August 15, 2023



The Kosciusko County Commissioners met for their regular meeting on August 15, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President  
Robert Conley - Vice President  
Cary Groninger - Member

Ed Ormsby-County Attorney  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Commissioner Board President, Brad Jackson, called the meeting to order.  
Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3      NAYS: 0  
UNANIMOUS

TO: Approve the minutes and claims.

**IN THE MATTER OF USI CONSULTANTS CONTRACT-BRIDGE #139- HIGHWAY:**

Steve Moriarty, County Highway Superintendent, presented the LPA Consulting Contract with USI Consultants, Inc. for approval. The contract is regarding the engineering of Bridge #139 located on County Road 700 East over the Eel River in the Fort Wayne District. The funding is an 80/20 match from the state.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3      NAYS: 0  
UNANIMOUS

TO: Approve the USI contract for Bridge #139 as presented.

**IN THE MATTER OF AMENDMENT TO LEASE AGREEMENT-HIGHWAY:**

Steve Moriarty, County Highway Superintendent, presented an amendment to a lease agreement for property where the Highway Department stores their chip and seal stone for the north side of the County. The amendment is due to a change of property ownership to Ernest Bontrager and the property is located 200 ft. east of 1000W. The amendment is to change the property ownership and to increase the lease rent per year to \$1,500.00.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3      NAYS: 0  
UNANIMOUS

TO: Approve the lease agreement amendment to the new property owner Ernest Bontrager with an annual cost of \$1,500.00 as presented.

**AMENDMENT TO LEASE (2023081139) RECORDED: 8/28/23**

**CROSS REFERENCE**

**LEASE AGREEMENT (2010030569) RECORDED: 3/17/2010.**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF ASSOCIATION OF INDIANA COUNTIES (AIC)**  
**SCHOLARSHIP RECIPIENT-TALIA JOY HOLDER:**

Sue Ann Mitchell, Council Member and Second Vice President of AIC, on behalf of AIC Executive Director David Bottorff, along with Nationwide Insurance, Patrick Burkhart Jr. presented a scholarship from AIC to Talia Joy Holder. Talia is the daughter of County GIS Director Bill Holder. Talia is active in tennis, 4H, student council and volunteers at her church. She plans a career as a dietician and will be attending Huntington University. She was congratulated and presented with her scholarship.

#### **IN THE MATTER OF LIVE WELL KOSCIUSKO QUARTERLY UPDATE:**

Jessica Camarena, Live Well Kosciusko's Vice President of Programs, presented an update for Live Well Kosciusko on the current initiatives that over 125 community volunteers help serve. Those included:

- Tobacco Prevention & Cessation: Works with employer to provide workers with a tobacco cessation program. Live Well has been working with area school systems to implement nicotine prevention
- Cancer & Chronic Disease Initiative: Encourages employers to implement best practices, prevention, early detection, treatment, and survivorship of cancer.
- Substance Misuse-Workforce recovery & Mental Health Initiative: Live Well partners with employers to implement HEA 1007 Second Chance policies.
- Health Community Initiative: evidence-based collaboration designed to help communities sustain a culture of health and well-being.
- Career & Purpose Well-Being: Designed for Kosciusko residents who want to strengthen their career and purpose well-being in the community.
- Community Well-Being-KCounty First Initiative: Provides appreciation to the brave men & women who serve as first responders. Art designed by Elementary students was displayed on billboards across the county last fall. A discount card was provided for first responders to be used at participating organizations.

#### **IN THE MATTER OF LIVE WELL KOSCIUSKO- COUNTY WELLNESS COMMITTEE AWARD:**

Jessica Camarena, Live Well Kosciusko's Vice President of Programs, presented the Kosciusko County Wellness Committee with the Indiana Cancer Consortium Employee Gold Standard Award. The award is given to individual organizations who work on prevention, early detection, treatment, and survivorship of cancer.

#### **IN THE MATTER OF SCHOOL RESOURCES OFFICER-SHERIFF'S OFFICE:**

Jim Smith, Kosciusko County Sheriff, stated the Sheriff's office has been working with Tippecanoe Valley and Warsaw Community Schools on a School Resource Officer Project. Smith stated the information has been presented and approved by the county Council. Smith stated he met with both Superintendents concerning the addition of an SRO for each school. Their discussion also included avenues of funding the positions as the KCSO does not currently have the manpower to provide the additions. Smith stated the Sheriff's Office and both school districts prepared a proposal consisting of a four-year term MOU contract for an 80/20 split to fund the cost of each SRO. There would need to be an additional appropriation in the total amount including the school portion and the county portion as the county would be responsible for paying the wages with the school reimbursing the county per the MOU Agreement. With salary, benefits, patrol vehicles and outfitting the vehicles, the estimated 80% cost to each of the

school systems portion would be approximately \$110,081.97 per year, per Deputy: \$220,163.94 for 4 Years totaling \$880,655.76. The counties 20% portion would be approximately \$27,521.46 per year, per Deputy \$55,042.92 for 4 years totaling \$220,171.68 with a 4-year grand total between the school and county of \$1,100,819.68. Outside of the 180 school days, the deputies will be assigned to traffic details of the department which would benefit the department.

WCS Superintendent Dr. David Hoffert explained the importance of the student's security stating that the three outlying schools consisting of, Leesburg, Madison and Claypool need an SRO. Those schools take the longest response time for officers to be able to get to. Currently there are off-duty officers performing a rotation, but the request is to have a more consistent presence at the schools in need. This would also provide a positive relationship with students and law enforcement.

Tippecanoe Valley Superintendent Blaine Conley stated that the Tippecanoe Valley High School and Middle School is five miles south of Mentone and five miles north of Akron also creating a response time issue. An SRO is currently assigned to the high school but can be called out to a different school.

In closing, Sheriff Smith requested permission to enter the partnership and contract with both school corporations of adding two School Resource Officers.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3                      NAYS: 0

UNANIMOUS

TO: Accept the contract being negotiated to approve the request for the KCSO to add two School Resource Officers, partnering with Warsaw Community Schools and Tippecanoe Valley Schools as presented.

#### **IN THE MATTER OF KOSCIUSKO COUNTY JUSTICE BUILDING- SECURITY ORDINANCE:**

Ed Ormsby, County Attorney, presented the Kosciusko County Justice Building Security Ordinance that states no person shall use a device to record audio or video or to take pictures in the Justice Building except at a public meeting. No person shall possess or use a mobile phone on the second floor of the justice building. No person shall bring food or drink into the justice building except those who are employed there. If there is a violation of this ordinance it may result in a fine. This ordinance shall be in full force effective as of the date of adoption by the Board.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3                      NAYS: 0

ABSTAINED:

TO: Accept the Kosciusko County Justice Building Security Ordinance as presented.

#### **ORDINANCE NO. 23-08-15-001 (2023080496)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF ESTABLISHING NO PARKING ORDINANCE- ARMSTRONG RD. AT CR 300 E:**

Ed Ormsby, County Attorney, presented an ordinance for no parking on Armstrong Road beginning at CR 300 East and proceeding approximately 300 feet east to the beginning of the bridge. The County Highway Department has performed a traffic study on the subject road in accordance with the State of Indiana Uniform Traffic Control Manual as applicable and recommends the adoption of this ordinance for improved safety of traffic. "No Parking" signs may be installed by the County in accordance with this ordinance.

MOTION: Cary Groninger

TO: Accept the ordinance of no parking on Armstrong Road as presented.

SECOND: Robert Conley

AYES: 3                      NAYS: 0

UNANIMOUS

**ORDINANCE NO. 23-08-15-002 (2023080497)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF REZONING REQUEST-BORKHOLDER:**

Matt Sandy, Area Plan Commission Director, presented a request for petitioner Marcia Borkholder to rezone a 5-acre tract for a subdivision from Agriculture to Agricultural II located on the east side of 150 E and 200 feet southeast of 350 N in Plain Township. Sandy stated it is the unanimous recommendation of the Area Planning Commission to allow the rezoning.

MOTION: Cary Groninger

TO: Approve the unanimous recommendation of Area Plan Commission to rezone a 5-acre tract of land from Agriculture to Agricultural II.

SECOND: Robert Conley

AYES: 3                      NAYS: 0

UNANIMOUS

**ORDINANCE NO. 2023-08-15-003 (2023080498)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF REZONING REQUEST-DUNITHAN:**

Matt Sandy, Area Plan Commission Director, presented a request for petitioner Matthew & Lindsey Dunithan to rezone a 1.5-acre tract of land located on the south side of 900 N and 925 feet east of 550 E in Turkey Creek Township from Residential to Agricultural. Sandy stated it is the unanimous recommendation of the Area Planning Commission to allow the rezoning. Randy Morgan representing the Dunithan's stated the clients have a business "Dunnys Pump Service" where they service fire truck pumps. Most of the work is done off site, however there are times where they need to bring a fire truck to the existing facility. The objective is to secure a home-based business. Sandy advised they had letters of support for the rezoning.

MOTION: Robert Conley

TO: Approve the unanimous recommendation of Area Plan Commission to rezone a tract from Residential to Agricultural.

SECOND: Cary Groninger

AYES: 3                      NAYS: 0

UNANIMOUS

**ORDINANCE NO. 2023-08-15-004 (2023080499)**

As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS

### August 29, 2023

The Kosciusko County Commissioners met for their regular meeting on August 29, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson - President  
Robert Conley - Vice President  
Cary Groninger - Member

Ed Ormsby-County Attorney-ABSENT  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Commissioner Board President, Brad Jackson, called the meeting to order.

Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Robert Conley

TO: Approve the minutes and claims.

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

#### **IN THE MATTER OF SPECIAL MEETING MINUTES AUGUST 1, 2023:**

The special meeting minutes from August 1, 2023 were approved as presented.

MOTION: Robert Conley

TO: Approve the August 1, 2023 special meeting minutes.

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

#### **IN THE MATTER OF VS ENGINEERING TITLE PAGE-BRIDGE #161- HIGHWAY:**

Steve Moriarty, County Highway Superintendent, presented the VS Engineering drawings, title page, for Bridge #161 which is located over 200 S next to SR 15. The Commissioner's signature is the final step of preparing for the December 2023 bidding for construction of Bridge #161.

MOTION: Cary Groninger

TO: Approve the VS Engineering title page of Bridge #161.

SECOND: Robert Conley

AYES: 3 NAYS: 0  
UNANIMOUS

**IN THE MATTER OF EMERGENCY PURCHASE OF POLICE VEHICLE-SHERIFF'S OFFICE:**

Jim Smith, Kosciusko County Sheriff, stated with the recent murder of an Indiana Sheriff's Deputy by an inmate who was being transported, it became apparent that KCSO security measures were deficient for the transporting of prisoners. The current transport vehicle, a Chevy Traverse, does not have a security cage or the proper safety police equipment and adding this to the current vehicle would not be cost effective. In order to increase the security element Sheriff Smith stated a vehicle purchase will be required. The KCSO is still waiting on delivery of vehicle purchases made in the beginning of the year. With the inability to order and receive police vehicles in a timely manner the department was able to locate a 2023 Police Dodge Durango at Laporte Chrysler Inc. in Laporte, IN. In order to secure the vehicle, it was believed that this purchase was needed immediately. The purchase of the vehicle came from the department's commissary account, there is no need for additional appropriations for this purchase.

MOTION: Robert Conley  
SECOND: Cary Groninger

AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the emergency purchase of the 2023 Police Dodge Durango for transporting prisoners.

**IN THE MATTER OF RFP PLANS-PARKS & RECREATION BOARD:**

Rob Bishop, Kosciusko County Parks & Recreation Board President, presented the completed request for proposal plans for The Chinworth Bridge Extension, which is a design engineering study that was done in three parts, and the Trail Master Plan. These projects were approved for funding through the ARPA process.

MOTION: Cary Groninger  
SECOND: Robert Conley

AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the RFP Plans for the Chinworth Bridge and Trail Master Plan.

**IN THE MATTER OF HAZARDOUS MATERIALS TRAINING AND EXERCISE 2024 GRANT-EMA:**

Kip Shuter, Emergency Management Director, presented the request to apply for the Hazardous Materials Emergency Preparedness Grant. This is a Department of Transportation Federal Grant that is managed through the Indiana Department of Homeland Security. Kip stated they are asking for the full amount that is allowed which is \$20,000. It is a reimbursable grant for the training and exercise that the county commits to and performs every year. The grant has been applied for for many years.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the request to apply for the  
Hazardous Materials Emergency  
Preparedness Grant as presented.

**IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT-BOARD  
APPOINTMENT:**

Jim Haney, President of the Board of Trustees for the Lakeland Regional Sewer District, presented the recommendation to appoint Cullen Reece to the board who would replace resigning, Bob Marcuccilli whose term expires April of 2027.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the board appointment of  
Cullen Reece.

**IN THE MATTER OF KABS QUARTERLY CLAIM AND UPDATE:**

Steven Lockridge, KABS General Manager, presented the quarterly claim and update for April 1<sup>st</sup> to June 30<sup>th</sup> of 2023 for approval. Lockridge stated he is sending section 5311 federal state operation funds. The claim represents 50% federal operation assistance in the amount of \$97,938.00 and state and local fund of \$48,969.00. He also stated KABS has purchased 2 new buses and requests signatures on the titles for registration purposes. The funding for the new buses came from MACOG.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the quarterly claim and update  
as presented.

**IN THE MATTER OF INDIANA DEPARTMENT OF TRANSPORTATION:**

Rusty Holt, Study Manager for WSP, presented an update on the Propel US 30 East Study. The study includes Kosciusko, Whitley, and Allen County. The US 30 East Study is in constant communication with the other three studies, which includes US 30 West, US 31 North, and US 31 South Study. Rusty stated they are nearly half way through the 2-year planning study. In all it is a 20-year study to help INDOT identify what the roadways should look like in the future. Below are the listed studies.

**Public Input:**

- 37% safety
- 36% access to the corridor
- 25% is mobility along the corridor

**US 30 East Purpose:**

- 2700+ crashes in 5 years
- 73% chance of crash in corridor
- Average speed & common speed
- 189 access points

- 12 intersections with failing movements
- Regional mobility

US 30 East Needs:

- Roadway safety
- Mobility for local users
- Efficiency and Reliability

Needs and solutions can now be addressed with the knowledge of what needs improved from the studies. Currently the US 30 East Study has more than 50 different solutions that are currently being investigated to improve the US 30 East needs. The alternatives will be published to the website and will have a comment period, anything that passes through the first level of screening will go to level 2 screening. The 2<sup>nd</sup> level looks at the alternatives next to each other, cost, benefits, and impacts. The 3<sup>rd</sup> level will have the environmental, roadway, and community impact. At the end of these levels, they will end with a handful of solutions to move forward with.

**IN THE MATTER OF KEDCO-LAND BANKS & LAND TRUST:**

Lori Shipman, KEDCO CEO, stated KEDCO has been looking at properties throughout the county that would be ideal to get back on the tax rolls, productive use, and housing as there is a housing shortage. One strategy that was suggested was land banking which is acquiring properties that need redevelopment and improving them to get back into the hands of a responsible person in order to develop the property. Lori also talked about Kosciusko County land trust which is their 501C3 non-profit redevelopment entity. KEDCO was awarded a 501C3 designation by the IRS in 2021 and is recognized as a charitable organization. Cary Groninger stated the Health Department has been working on how they can start to move forward in repurposing the properties and get them back on the tax roll of approximately 30 properties.

**IN THE MATTER OF EGOV CORE TECHNOLOGIES-AUDITOR:**

Rhonda Helser, County Auditor, stated earlier in the year a website committee was compiled and it was determined the county website needed updating and items added. Rhonda presented a quote from eGov Core Technologies for \$12,350.00. This quote will add ADA accessibility, a translation option, and a smart search.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the quote of \$12,350.00 from

eGov Core Technologies to update the

county website as presented.

Being no further business to come before the Commissioners, the meeting was adjourned

**KOSCIUSKO COUNTY COMMISSIONERS**  
**August 29, 2023**



The Kosciusko County Commissioners met for their regular meeting on August 29, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President  
Robert Conley -Vice President  
Cary Groninger -Member

Ed Ormsby-County Attorney-ABSENT  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Commissioner Board President, Brad Jackson, called the meeting to order.  
Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the minutes and claims.

**IN THE MATTER OF SPECIAL MEETING MINUTES AUGUST 1, 2023:**

The special meeting minutes from August 1, 2023 were approved as presented.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the August 1, 2023 special meeting minutes.

**IN THE MATTER OF VS ENGINEERING TITLE PAGE-BRIDGE #161- HIGHWAY:**

Steve Moriarty, County Highway Superintendent, presented the VS Engineering drawings, title page, for Bridge #161 which is located over 200 S next to SR 15. The Commissioner's signature is the final step of preparing for the December 2023 bidding for construction of Bridge #161.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the VS Engineering title page of Bridge #161.

**IN THE MATTER OF EMERGENCY PURCHASE OF POLICE VEHICLE-SHERIFF'S OFFICE:**

Jim Smith, Kosciusko County Sheriff, stated with the recent murder of an Indiana Sheriff's Deputy by an inmate who was being transported, it became apparent that KCSO security measures were deficient for the transporting of prisoners. The current transport vehicle, a Chevy Traverse, does not have a security cage or the proper safety police equipment and adding this to the current vehicle would not be cost effective. In order to increase the security element Sheriff Smith stated a vehicle purchase will be required. The KCSO is still waiting on delivery of vehicle purchases made in the beginning of the year. With the inability to order and receive police vehicles in a timely manner the department was able to locate a 2023 Police Dodge Durango at Laporte Chrysler Inc. in Laporte, IN. In order to secure the vehicle, it was believed

that this purchase was needed immediately. The purchase of the vehicle came from the department's commissary account, there is no need for additional appropriations for this purchase.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the emergency purchase of the 2023 Police Dodge Durango for transporting prisoners.

#### **IN THE MATTER OF RFP PLANS-PARKS & RECREATION BOARD:**

Rob Bishop, Kosciusko County Parks & Recreation Board President, presented the completed request for proposal plans for The Chinworth Bridge Extension, which is a design engineering study that was done in three parts, and the Trail Master Plan. These projects were approved for funding through the ARPA process.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the RFP Plans for the Chinworth Bridge and Trail Master Plan.

#### **IN THE MATTER OF HAZARDOUS MATERIALS TRAINING AND EXERCISE 2024 GRANT-EMA:**

Kip Shuter, Emergency Management Director, presented the request to apply for the Hazardous Materials Emergency Preparedness Grant. This is a Department of Transportation Federal Grant that is managed through the Indiana Department of Homeland Security. Kip stated they are asking for the full amount that is allowed which is \$20,000. It is a reimbursable grant for the training and exercise that the county commits to and performs every year. The grant has been applied for for many years.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the request to apply for the Hazardous Materials Emergency Preparedness Grant as presented.

#### **IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT-BOARD APPOINTMENT:**

Jim Haney, President of the Board of Trustees for the Lakeland Regional Sewer District, presented the recommendation to appoint Cullen Reece to the board who would replace resigning, Bob Marcuccilli whose term expires April of 2027.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

TO: Approve the board appointment of Cullen Reece.

UNANIMOUS

**IN THE MATTER OF KABS QUARTERLY CLAIM AND UPDATE:**

Steven Lockridge, KABS General Manager, presented the quarterly claim and update for April 1<sup>st</sup> to June 30<sup>th</sup> of 2023 for approval. Lockridge stated he is sending section 5311 federal state operation funds. The claim represents 50% federal operation assistance in the amount of \$97,938.00 and state and local fund of \$48,969.00. He also stated KABS has purchased 2 new buses and requests signatures on the titles for registration purposes. The funding for the new buses came from MACOG.

MOTION: Cary Groninger

TO: Approve the quarterly claim and update as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

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Rusty Holt, Study Manager for WSP, presented an update on the Propel US 30 East Study. The study includes Kosciusko, Whitley, and Allen County. The US 30 East Study is in constant communication with the other three studies, which includes US 30 West, US 31 North, and US 31 South Study. Rusty stated they are nearly half way through the 2-year planning study. In all it is a 20-year study to help INDOT identify what the roadways should look like in the future. Below are the listed studies.

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MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the quote of \$12,350.00 from eGov Core Technologies to update the county website as presented.

Being no further business to come before the Commissioners, the meeting was adjourned

**KOSCIUSKO COUNTY COMMISSIONERS**  
**September 12, 2023**

The Kosciusko County Commissioners met for their regular meeting on September 12, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson -President

Robert Conley -Vice President

Cary Groninger -Member

Ed Ormsby-County Attorney

Rhonda Helser – County Auditor

Marsha McSherry – County Administrator

Commissioner Board President, Brad Jackson, called the meeting to order.

Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Robert Conley

SECOND: Cary Groninger

TO: Approve the minutes and claims.

AYES: 3 NAYS: 0  
UNANIMOUS

**IN THE MATTER OF VETERAN OF THE MONTH-RICHARD L. HARROLD, U.S.**

**NAVY:**

Darryl McDowell, Veteran Service Officer, introduced the Veteran of the Month as Richard L. Harrold. He was born and raised in Billings, Montana. Just before his senior year of high school the family moved to Detroit, Michigan. Before the school year started, he joined the U.S. Navy Reserves and was able to complete Naval basic training prior to his high school graduation in 1967. He enlisted in the U.S. Navy and was sent to the Naval Station in Philadelphia, PA. He participated in two deployments. He had many major memories through the course of his military career but the one he remembers the most is during his tour in recruiting at Flint, Michigan where he recruited his daughter into the four-year Navy ROTC program. He served 28 years in the U.S. Navy and was honorably discharged in October 1995 with the rank of Master Chief. During his service he received numerous awards and accolades. Richard Harrold spoke about how he and his wife met through his sisters. On their first date Richard drove a convertible and they got caught in a rain storm. He went to Iceland and got a letter from Patsi to try the date again. A week later Richard and Patsi got married. He and his wife Patsi Anne just celebrated their 51<sup>st</sup> year of marriage. They have two children and four grandchildren. The Harrold's continue to live in Warsaw, IN.

**IN THE MATTER OF JUSTICE BUILDING ORDINANCE DISCUSSION:**

Matt Banta, presented his concerns about the Justice Building Ordinance and how he feels it violates the public's rights. The commissioners listened to Matt's concerns and Robert Conley thanked Matt for his concern about the ordinance, he then stated that the second floor is where a lot of important business is done and people need to feel safe on the second floor for example if someone is testifying, they do not want their picture taken and put on social media. Brad Jackson also let Matt know he appreciates his concerns and shares the same interest. Ed Ormsby stated between the commissioners and department heads there are some adjustments that need to be made.

**IN THE MATTER OF ARPA APPLICATION PSC-SIDNEY TOWER:**

Marsha McSherry, County Administrator, presented the ARPA recommendation for the Public Safety Communications Tower in Sidney. Originally the decision was made to do the major 3 towers, now that the system has been up and running for several months the decision was made that for better coverage the Sidney tower needs to be put in. Cary Groninger stated it is an important investment in our public safety and this is the last piece to bring it to its full potential. Robert Conley thanked Marsha and Cary for the work they have done on this improvement.

MOTION: Cary Groninger  
SECOND: Robert Jackson

TO: Approve the ARPA Application PSC-Sidney Tower as presented.

AYES: 3 NAYS: 0  
UNANIMOUS

**IN THE MATTER OF COMMUNITY CORRECTIONS:**

Barry Andrew, Community Corrections Director, presented a request to apply for the Problem-Solving Grant in the amount of \$10,000.00. This grant will help with training, drug test, and incentives.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Approve the request for the Problem-Solving Grant as presented.

AYES: 3        NAYS: 0  
UNANIMOUS

**IN THE MATTER OF OPIOID FUND GRANT AGREEMENT:**

Ed Ormsby, County Attorney, presented a request to approve a grant agreement for opioid funds. The grant is in the amount of \$226,500.00. This is an agreement that needs signed electronically, Cary Groninger is set up to sign the grant agreement. Ed requested the approval for Cary to sign the agreement on behalf of the commissioners and the county electronically.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Approve Opioid Fund Grant Agreement as presented.

AYES: 3        NAYS: 0  
UNANIMOUS

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS

### September 26, 2023

The Kosciusko County Commissioners met for their regular meeting on September 26, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson -President  
Robert Conley -Vice President  
Cary Groninger -Member

Ed Ormsby-County Attorney  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Commissioner Board President, Brad Jackson, called the meeting to order.  
Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Approve the minutes and claims.

AYES: 3        NAYS: 0  
UNANIMOUS

**IN THE MATTER OF ANNUAL BID DATE FOR COUNTY HIGHWAY SUPPLIES:**

Steve Moriarty, County Highway Superintendent, requested to advertise annual bid dates on October 4<sup>th</sup>, 2023 and October 11<sup>th</sup>, 2023 and open the bids on November 6<sup>th</sup>, 2023 at 9:15 a.m..

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the annual bid date on October 4<sup>th</sup>, 2023 and October 11<sup>th</sup>, 2023 and open the bids on November 6<sup>th</sup>, 2023 at 9:15 a.m. for County Highway supplies as presented.

**IN THE MATTER OF EMPG GRANT REQUEST:**

Kip Shuter, Emergency Management Director, presented the request to apply for the Emergency Management Performance Grant which deals with salaries of full time EMA employees and covers the fiscal year 2023. The maximum amount that can be applied for is \$55,000.00.

Kip Shuter also stated on Wednesday October 4<sup>th</sup>, 2023 at 12:20 p.m. there will be a nationwide emergency alert test.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the request for the EMPG Grant in the amount of \$55,000.00 as presented.

**IN THE MATTER OF ARPA COMMITTEE RECOMMENDATIONS:**

Marsha McSherry, County Administrator, presented the ARPA recommendations. Robert Conley discussed his concerns with the Wagon Wheel and recommended \$250,000.00. Ed Ormsby, County Attorney, stated the Commissioners can reduce the amount but cannot designate moneys to other projects.

**Wagon Wheel-Renovation Sustainability Project: \$350,000.00**

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 2            NAYS: 1

Nay: Brad Jackson

TO: Accept the Wagon Wheel Renovation Sustainability Project in the reduced amount of \$250,000.00.

**Joe's Kids, Inc.-Parking Lot Upgrade/Security System: \$121,503.00**

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Accept the recommendation of the ARPA Committee to move forward with the application process in the amount of \$121,503.00 as presented.

**YMCA-Repurpose of Madison Elementary: \$100,000.00**

MOTION: Robert Conley

SECOND: Brad Jackson

AYES: 2 NAYS: 0

ABSTAINED- Cary Groninger

TO: Accept the recommendation of the ARPA Committee to move forward in the application process in the amount of \$100,000.00 as presented.

**IN THE MATTER OF VACATION HEARING REQUEST- BLACKFORD, FENIX, AND SMITH:**

Matt Sandy, Area Plan Director, presented a request to vacate a public way. The public way is part of the Old Wray Drive that extends from Clifton Street to the property owned by Clifford and Tamara D. Smith. The property has been maintained as lawn for at least the last 50-60 years. The property is 40ft wide by approximately 210 ft. long. Sandy stated it is the unanimous recommendation of the Area Planning Commission to allow the vacate.

MOTION: Bob Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the recommendation of the Area Plan Commission to allow the request to vacate as presented.

**ORDINANCE NO. 23-09-26-001 (2023090895)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF REZONING REQUEST-HARTER:**

Matt Sandy, Area Plan Commission Director, presented a request for petitioner Brett Harter to rezone a 6.22-acre tract from Agriculture to Agricultural II located on the South side of 500 N and 125 feet West of Sullivan Rd. Sandy stated it is the unanimous recommendation of the Area Planning Commission to allow the rezoning.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the unanimous recommendation of Area Plan Commission to rezone a tract from Agricultural to Agricultural II.

**ORDINANCE NO. 2023-09-26-002 (2023090896)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF REZONING REQUEST-SHOWALTER:**

Matt Sandy, Area Plan Commission Director, presented a request for petitioner Kenneth Showalter to rezone a 23-acre parcel from Agricultural to Commercial located on the West side of SR 15 and 446 feet North of 400 N at 4889 N SR 15. Sandy stated it is the unanimous recommendation of the Area Planning Commission to allow the rezoning.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the unanimous recommendation of Area Plan Commission to rezone a tract from Agricultural to Commercial.

**ORDINANCE NO. 2023-09-26-003 (2023090897)**

As recorded in the office of the Kosciusko County Recorder.



**IN THE MATTER OF KOSCIUSKO COUNTY JUSTICE BUILDING-AMENDED  
SECURITY ORDINANCE:**

Ed Ormsby, County Attorney, presented the Kosciusko County Amended Justice Building Security Ordinance that states no person shall use a device to record audio or video or to take pictures in the Justice Building except at a public meeting. No person shall possess or use a mobile phone on the second floor of the justice building. No person shall bring food or drink into the justice building except those who are employed there. If there is a violation of this ordinance it may result in a fine. There have been two changes made to the previous ordinance; 1) that no person shall use a device to record audio or video or to take pictures in the Justice Building; 2) the penalty for possession and use of a mobile phone on the second floor of the Justice Building will now be a fine of up to \$100.00 and \$250.00 for subsequent violations. Cary Groninger stated for clarification you can have a cell phone on the first floor but not on the second floor. Brad Jackson added they did walk through the second floor of the Justice Building to find a designated area for mobile device use however with the layout of the judge's chambers there is no area.

Taxpayer Matt Banta requested to speak on behalf of the Justice Building Ordinance. Mr. Banta was pleased with the photography part of the ordinance but he still had a question about the second floor and if there is any part of the second floor that is open to the public for device use. Robert Conley advised Mr. Banta he can use his personal device on the first floor of the Justice Building but not on the second floor. The Commissioners thanked Mr. Banta for his concerns.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3

NAYS: 0

UNANIMOUS:

TO: Accept the Kosciusko County Amended Justice Building Security Ordinance as presented.

**ORDINANCE NO. 23-09-26-004 (2023090898)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF SHERIFF SALE-SMALLEY LN:**

Ed Ormsby, County Attorney, presented the concerns of a property the county owns but is not using located at 9020 S Smalley Ln. in Claypool. This is a property that was cleaned up by the Health Department. Due to the property not being used it is in the best interest of the county to list it for a Sheriff Sale.

Taxpayer Nathaniel Myers requested to speak on behalf of 9020 S Smalley Ln. in Claypool. Mr. Myers lives across from the property and stated he initiated the cleanup of the property and did witness the Health Department come out and clean up the property, however there is still a pile of trash on the property. Mr. Myers did start mowing the grass approximately three weeks ago. He stated he bought the property next to 9020 S Smalley Ln. to get that property cleaned up as well. Ed Ormsby advised Mr. Myers it will be noticed out after the meeting and then there is a two-week notice period and then it will be up for bid through a Sheriff Sale.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3

NAYS: 0

UNANIMOUS:

TO: Accept the Sheriff Sale of 9020 S Smalley Ln as presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS

### October 10, 2023

The Kosciusko County Commissioners met for their regular meeting on October 10, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson- President  
Robert Conley-Vice President  
Cary Groninger-Member

Ed Ormsby-County Attorney  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Commissioner Board President, Brad Jackson, called the meeting to order.

Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Robert Conley

TO: Approve the minutes and claims.

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

#### **IN THE MATTER OF VETERAN OF THE MONTH-GERALD ROMINE:**

Darryl McDowell, Veteran Service Officer, introduced Veteran of the Month, Gerald Romine, he was born on July 30, 1928, in Mentone, Indiana to J. Monroe and Maude Romine. He has two siblings, Kenneth Romine and Janet Romine-Smith. In July 1946 he joined the United States Army. He attended Basic Training and Advanced Individual Training (AIT) at Fort Belvoir, VA. In November 1946, he was sent to Camp Kilmer, New Jersey to await orders to Italy on November 29, 1946. He served from September 1946 until he was honorably discharged in November 1947 with the rank of Technician Fourth Grade (E4). During his service he received the World War II Victory Medal, Army Occupation Medal, and the M1 Sharpshooter Rifleman Badge. After his discharge from the U.S. Army, he enlisted into the U.S. Air Force Reserves in 1950 and was stationed at Atterbury Army Airfield near Columbus, IN. He married Donna Linn later that same year. They were blessed with the birth of two children, Gary and Susan. In 1951, he was called to active duty and told to report to Scott Air Force Base in St. Louis, Illinois.

In his civilian life, he was an Electrical Contractor/Owner of Romine Electric for over 50 years. During that time, he serviced homes, factories, and many businesses in the Mentone area. He was the founder of the Bell Craft Museum located in Mentone from 1973 to 1978. He became the first President of the Kosciusko County Sheriff's department Merit Board and served as President for Mentone's town board, Chamber of Commerce, and Alumni Association. He served on the Advisory Board for Murphy Hospital and the Rozella Golf Course in Warsaw, IN. For ten years he was a Marshall during the Phoenix Open in Arizona. In May 2011 he received the 434<sup>th</sup> Air Refueling Wing Honorary Aircrew Member Award. He participated in the Indiana Honor Flight Program in 2014. He has two children, three granddaughters, two great grandchildren, and two great-great grandchildren. He is a Life Member of the American Legion and Veteran of Foreign Wars (VFW) and continues to be a proud member of Mentone, IN community.

**IN THE MATTER OF COUNTY HIGHWAY:**

Steve Moriarty, County Highway Superintendent, presented a letter of support to be sent to INDOT from the Kosciusko County Highway Department and Kosciusko County Commissioners in support of a safety improvement of 900 N and SR 15 due to the multiple accidents and a recent fatality.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Accept the request to send a letter of support to INDOT, as presented

AYES: 3      NAYS: 0  
UNANIMOUS

**IN THE MATTER OF KEDCO-UPDATE:**

Alan Tio, KEDCO CEO, presented the KEDCO quarterly update, which included the following:

- It has been 5 years since their relaunch
- Through the Indiana Economic Development Corporation, the investment pledged by companies is more than \$300,000,000.00 to the local economy
- Training more than 300 employees new and existing
- Pledges of up to 1800 new jobs
- Retaining 2800 existing jobs
- The State of Indiana has pledged more than \$21,000,000.00
- KEDCO is looking into ways that they can help and support entrepreneurs

**IN THE MATTER OF HAVA ELECTION SECURITY LOCAL GRANT:**

Ann Torpy, County Clerk, presented a request to apply for the HAVA Election Security Local Grant in the amount of \$21,000.00. In order to receive the funds, they would need to be used for voter outreach and education. This grant would help with a texting app that can be used to ask election-based questions and get links to information. This program would be available for the 2024 election.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Approve the request to apply for the HAVA Election Security Local Grant in the amount of \$21,000.00 as presented.

AYES: 3      NAYS: 0  
UNANIMOUS

**IN THE MATTER OF ECONOMIC GROWTH REGION 2 WORKFORCE DEVELOPMENT ELECTED OFFICIALS AGREEMENT:**

Ed Ormsby, County Attorney, presented the Economic Growth Region 2 Workforce Development Elected Officials Agreement. This designates the elected official in Kosciusko County that is responsible for work force development pursuant to the Indiana Work Force Innovation and Opportunity Act of 2014. A designated official for Kosciusko County is the President of the Commissioners which would be Brad Jackson. It is an agreement that is executed along with others in the region.

MOTION: Cary Groninger

SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the Economic Growth Region 2  
Workforce Development Elected Officials  
Agreement as presented.

**IN THE MATTER OF COMMISSIONERS RESOLUTION-TRANSFER OF THE  
HAMMON CEMETERY:**

Ed Ormsby, County Attorney, presented the transfer of the Hammon Cemetery from the Commissioners of Kosciusko County to Franklin Township. Whereas the Commissioners of Kosciusko County hold fee simple title to the Hammon Cemetery whereas the Franklin Township maintains the Hammon Cemetery. Whereas in order to spend township funds to maintain the Hammon Cemetery the township is required to hold fee simple title to the Hammon Cemetery. Whereas in consideration of the township continuing to maintain the Hammon Cemetery the board desires to transfer that cemetery to the township for no monetary consideration. Now therefore the following is hereby resolved by the board. 1.) The board approves the transfer of the Hammon Cemetery to Franklin Township for the consideration of the continued maintenance of the Hammon Cemetery by Franklin Township and for no monetary consideration. 2.) The board approves the county take any necessary action to complete the transfer.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the transfer of the Hammon  
Cemetery from the Commissioners of  
Kosciusko County to Franklin Township as  
presented.

**IN THE MATTER OF EMERGENCY PREPAREDNESS PLANNING COMMITTEE:**

Marsha McSherry, County Administrator, presented the Emergency Preparedness Planning Committee:

EMA - Kip Shuter

County Administrator - Marsha McSherry

Commissioner- Cary Groninger

Highway Superintendent-Steve Moriarty

Sheriff- designated appointee - Chris McKeand

Clerk Circuit Court-Ann Torpy

County Auditor - Rhonda Helser

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the Emergency Preparedness  
Planning Committee as presented

**IN THE MATTER OF KABS-INDOT 5539 PURCHASE AGREEMENT:**

County Auditor Rhonda Helser, on behalf of Steve Lockridge, KABS General Manager, presented a purchase agreement from August to purchase 2(two)-30' buses in the amount of \$211,600.00.

MOTION: Cary Groninger

SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the INDOT 5339 purchase agreement from August in the amount of \$211,600.00 as presented

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS

### October 24, 2023

The Kosciusko County Commissioners met for their regular meeting on October 24, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson- President  
Robert Conley -Vice President  
Cary Groninger-Member

Ed Ormsby-County Attorney  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Commissioner Board President, Brad Jackson, called the meeting to order.  
Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the minutes and claims.

#### **IN THE MATTER OF JUSTICE BUILDING RENOVATION-BID OPENING:**

Ed Ormsby, County Attorney, opened and presented the bids for the Kosciusko County Justice Building.

- Schenkel Construction \$1,547,800.00
- R. Yoder Construction \$1,830,000.00

Ormsby stated they will take the 2 bids for consideration and have the selection at the next commissioners meeting.

#### **IN THE MATTER OF BRIDGE 9:**

Steve Moriarty, County Highway Superintendent, presented the stage 3 plans for Bridge 9.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the stage 3 plans for Bridge 9 as presented.

#### **IN THE MATTER OF 2024 TERMINAL SERVICES DATA AGREEMENT:**

Marsha McSherry, County Administrator, presented the annual renewals for the 2024 Terminal Services Data Agreement. This allows outlying police departments to have access to the same information the sheriff's department does. The police departments pay for this service and it is based on the number of police vehicles they have.

MOTION: Cary Groninger

TO: Approve the 2024 Terminal Services

SECOND: Robert Conley

Data Agreement as presented.

AYES: 3        NAYS: 0

UNANIMOUS

#### **IN THE MATTER OF BZA RECONSIDERATION**

William Rensberger Sr. was recently denied a variance by the Board of Zoning Appeals for 7232 E 650 N. Mr. Rensberger appeared before the commissioners to ask for a reconsideration of the Board of Zoning Appeals decision. Brad Jackson suggested that Mr. Rensberger remain at the meeting until adjourned to further discuss the request.

The Commissioners, Mr. Rensberger, and Matt Sandy continued the discussion after the Commissioner Meeting was adjourned.

#### **IN THE MATTER OF LETTER OF SUPPORT MACOG REGIONAL BROWNFIELDS COALITION GRANT:**

Matt Sandy, Area Plan Commission Director, presented a letter of support for MACOG Regional Brownfield Coalition Grant. Through the coalition it helps with areas in Kosciusko County that need remediation or may have had some Brownfield contamination or potential contamination sites. There is no charge to the county. Leah with MACOG stated they have applied for \$1,500,000.00 in federal funding that will help with projects in 2024.

MOTION: Robert Conley

TO: Approve the letter of support for

SECOND: Brad Jackson

MACOG Regional Brownfields Coalition

AYES: 3        NAYS: 0

Grant as presented.

UNANIMOUS

#### **IN THE MATTER OF REZONING REQUEST-LONG:**

Matt Sandy, Area Plan Commission, presented a request for rezoning for petitioner Michael Long. The original petition was to rezone 52 acres located at 2814 N 800 W just off of Hoffman Lake from Agricultural to Agricultural II. At the time of the hearing Mr. Long requested that his petition be reduced down to a smaller amount of acreage. Sandy stated that Mr. Long is working with the surveyor to revise the legal description for the specific area. The request is to rezone the 4 to 5 acres to Agricultural II the remainder will remain Agricultural. Sandy stated the Area Plan Commission passed a unanimous recommendation for the reduced area to be rezoned from Agricultural to Agricultural II. An updated ordinance will be presented at the next commissioner meeting for signature.

MOTION: Robert Conley

TO: Accept the unanimous recommendation

SECOND: Cary Groninger

of the Area Planning Commission for

AYES: 3        NAYS: 0

petitioner Michael Long to rezone 4 to 5

UNANIMOUS

acres from Agricultural to Agricultural 2  
pending revised legal description as  
presented.

**IN THE MATTER OF REZONING REQUEST-HOCHSTETLER:**

Matt Sandy, Area Plan Commission Director, presented a request for petitioner Larry Hochstetler to rezone 2 acres on the West side of SR 19 and 180-feet South of 75 N from Commercial to Agricultural. Board of Zoning Appeals did recommend the 2 acres to be rezoned from Commercial to Agricultural.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request for petitioner Larry  
Hochstetler to rezone 2 acres from  
Commercial to Agricultural as presented.

**ORDINANCE NO. 23-10-24-001 (2023100952)**

As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**Monday, November 6, 2023**

The Kosciusko County Commissioners met for their regular meeting on November 6, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President

Robert Conley - Vice President

Cary Groninger-Member

Ed Ormsby-County Attorney

Rhonda Helser – County Auditor

Marsha McSherry – County Administrator

Commissioner Board President, Brad Jackson, called the meeting to order.

Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the minutes and claims.

**IN THE MATTER OF VETERAN OF THE MONTH-GERALD J. RUSSELL:**

Darryl McDowell, Veteran Service Officer, introduced Veteran of the Month, Gerald J. Russell better known as Jerry, was born on April 10, 1948 in Glen Park, Indiana. He is the oldest of three

sons born to John and Jannet Rutkowski. After graduation from Lew Wallace High School in 1967, Jerry checked all the different military branches to see what they had to offer. Jerry's father and four of his five uncles all served in World War II. Jerry chose the Air Force because of the education they offered best suited his future career choices. On February 6, 1968, he took an oath of enlistment into the United States Air Force. On April 19, 1968, Jerry reported to Amarillo Air Force Base (AFB) in Texas. After eight weeks of basic training, he was sent to Sheppard AFB in Wichita Falls, Texas for 18 weeks of Electrical Power Production schooling. He learned how to build, repair, and operate generators earning him top honors at graduation. From there he was sent to K.I. Sawyer AFB in Marquette County, Michigan. While there he received orders to report to Clark AFB in the Philippines in support of the Vietnam War. He was assigned to the 1<sup>st</sup> Mobile Communications Group (The Black Hatters) whose work was often so highly classified that their discharge documents (DD214) did not reflect service in the combat zone. During his seven-month assignment, he deployed to 18 locations. He was then assigned to Offutt AFB, Strategic Air Command (SAC) located in Omaha, Nebraska as part of the Base Emergency Engineering Force known as "Prime BEEF." Jerry was Honorably Discharged on April 18, 1972 at the rank of Staff Sergeant and received numerous awards and accolades throughout his four-year enlistment.

After his Military service, Jerry returned to his job with Bethlehem Steel in Porter Co Indiana, until he was accepted into the Lake County Electrical Apprenticeship School. Even after his graduation from the apprenticeship program he continued to pursue higher education to further enhance his skills in his life's work. Unfortunately, his pursuit for applying to earn Master Electrician status was cut short due to complications in both of his knees which required bilateral total knee replacements. This forced him to retire but after recovery he continued to use his knowledge and skills in construction to volunteer for organizations like Habitat for Humanity, Catholic Charities, and his own Church. Jerry and Teresa, who have been married for 43 years now have two wonderful and accomplished children who are in service occupations. They also have been blessed with three granddaughters and one grandson.

**IN THE MATTER OF MULTI AGENCY AGREEMENT-INDOT-SHERIFF:**

Chris McKeand, Chief Deputy Sheriff, presented an inter-agency agreement between the Kosciusko County Sheriff's Office and the Indiana Department of Transportation (INDOT). The agreement pertains to law enforcement equipment on the right away. The County has previously entered into this agreement, but INDOT has requested an agreement between the KSCO and INDOT.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the Multi Agency Agreement  
with INDOT as presented.

**IN THE MATTER OF 2024 DNR GRANT REQUEST-SHERIFF:**



Lt. Mike Mulligan, Sheriff's Office, presented a request to apply for the 2024 DNR Grant in the amount of \$15,000, stating \$12,500 for enforcement and \$2,500 for fuel and dock fees. The annually requested funds are used to support the marine patrol on area lakes.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the request to apply for the 2024 DNR grant in the amount of \$15,000 as presented.

**IN THE MATTER OF 2024 JDAI GRANT REQUEST-CIRCUIT & SUPERIOR I COURT:**

JDAI Coordinator Dana Bailey on behalf of Judge McGrath, presented a 7<sup>th</sup> year request to apply for the JDAI (Juvenile Detention Alternatives) grant in the amount of \$70,000. The money will be use used for supplies, services, and equipment for the youth.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the request to apply for the JDAI Grant in the amount of \$70,000 as presented.

**IN THE MATTER OF RENEWAL CONTRACT WITH ZAYO- SYSTEMS ADMINISTRATION:**

Bob Momeyer, County Systems Administrator, requested approval to renew the county's contract with Zayo. Zayo was formally Indiana Fiber Network and they were purchased by Zayo sometime within the renewal period. Consequently, the contract expired without knowledge. Bob stated they were able to negotiate a lower rate for the next 3 years and a higher bandwidth.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the contract with Zayo with the addition of our standard terms as presented.

**IN THE MATTER OF UPDATED REZONING REQUEST-LONG:**

Area Plan Commission Director Matt Sandy presented a request for rezoning for petitioner Michael Long. The request is to rezone 4 acres located at 2814 N 800 W off Hoffman Lake from Agricultural to Agricultural II. This was presented and approved pending revised legal description at the 10-24-23 Commissioners Meeting.

**ORDINANCE NO. 23-11-06-001 (2023110182)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF HSIP GRANT REQUEST- HIGHWAY:**

Steve Moriarty, County Highway Superintendent, presented a request to apply for the HSIP Grant and requests a signature for the financial commitment letter. This grant is a federal grant which is regulated by the state and is for road paint striping. Steve stated they are applying for a 90/10 grant with a total of \$661,000.00 and the Counties portion would be \$66,100.00. This

grant will be eligible in 2029 but is shelf ready and it could move up. The striping would be done on highly traveled roads.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to apply for the HSIP Grant in the amount of \$661,000.00 with the Counties portion being \$66,100.00 and to approve signing the financial commitment letter as presented.

**IN THE MATTER OF OPENING BIDS FOR THE COUNTY HIGHWAY 2024 ANNUAL SUPPLIES:**

Steve Moriarty, Highway Superintendent, along with County Attorney, Ed Ormsby, opened bids submitted for the 2024 Annual Highway Supplies. The following were the submissions:

Vendor	Location	Supply
Debco Metal Culverts	Francesville, IN	<ul style="list-style-type: none"><li>• Aluminum Structural Plate</li><li>• Multi-plate Structures</li><li>• Aluminum Box Culvert</li><li>• Corrugated Metal Culverts</li></ul>
CivilCon	Jeffersonville, IN	<ul style="list-style-type: none"><li>• Culvert and Structural Plate Pipe</li><li>• Aluminum Structural Plate</li></ul>
Great Lakes Chloride	Warsaw, IN	<ul style="list-style-type: none"><li>• Calcium Chloride Products</li></ul>
Heidelberg Materials	Peru, IN	<ul style="list-style-type: none"><li>• Limestone Aggregates</li></ul>
Milestone Contractors LP	Fort Wayne, IN	<ul style="list-style-type: none"><li>• Cast in Place Bridges</li></ul>
Ceres Products	Wabash, IN	<ul style="list-style-type: none"><li>• Diesel Fuel</li></ul>
Phend & Brown	Milford, IN	<ul style="list-style-type: none"><li>• Gravel and Limestone Materials</li></ul>
IMI Aggregates	Huntington, IN	<ul style="list-style-type: none"><li>• Limestone Aggregate Materials</li></ul>
Hanson Aggregates Midwest	Peru, IN	<ul style="list-style-type: none"><li>• Limestone Aggregate Materials</li></ul>
Speedway Sand & Gravel	Fort Wayne, IN	<ul style="list-style-type: none"><li>• Materials/Service</li><li>• Gravel Aggregate Materials</li></ul>
Elkhart County Gravel	New Paris, IN	<ul style="list-style-type: none"><li>• Gravel &amp; Limestone Materials</li><li>• Aggregates</li></ul>
R.J. Keirn Trucking	Claypool, IN	<ul style="list-style-type: none"><li>• Limestone and Slag Aggregate Materials</li></ul>
Ramsbottom Excavating	Claypool, IN	<ul style="list-style-type: none"><li>• Limestone Aggregates</li></ul>
The Daltons	North Webster, IN	<ul style="list-style-type: none"><li>• Weed Spray Materials &amp; Application</li></ul>
Bailey Aggregates	Yoder, IN	<ul style="list-style-type: none"><li>• Aggregates-Rip Rap</li></ul>
Columbia City Mill Service	Columbia City, IN	<ul style="list-style-type: none"><li>• Slag Aggregate Materials</li></ul>

St. Regis Culvert	Indianapolis, IN	<ul style="list-style-type: none"> <li>• Appendix C-Corrugated Metal Pipe</li> <li>• Structural Plate Pipe Arches</li> </ul>
Co-Alliance Co-Op		<ul style="list-style-type: none"> <li>• Diesel Fuel</li> </ul>
Pierceton Trucking	Warsaw, IN	<ul style="list-style-type: none"> <li>• Liquid Bituminous Materials</li> </ul>
Asphalt Materials	Warsaw, IN	<ul style="list-style-type: none"> <li>• Liquid Bituminous Materials</li> </ul>
Central Paving	Logansport, IN	<ul style="list-style-type: none"> <li>• Winter/Summer Coldmix Patch</li> </ul>
Phend & Brown	Milford, IN	<ul style="list-style-type: none"> <li>• Plant Rental for Mixing Asphalt</li> </ul>
Niblock Excavating	Columbia City, IN	<ul style="list-style-type: none"> <li>• Bituminous Hotmix Asphalt Loaded in County Trucks</li> </ul>
Phend & Brown	Milford, IN	<ul style="list-style-type: none"> <li>• Bituminous Hotmix Asphalt Loaded in County Trucks</li> </ul>
Phend & Brown	Milford, IN	<ul style="list-style-type: none"> <li>• Bituminous Hotmix Asphalt Laid in Place by Contractor</li> </ul>
Niblock Excavating	Columbia City, IN	<ul style="list-style-type: none"> <li>• Bituminous Hotmix Asphalt Laid in Place by Contractor</li> </ul>
Brooks Construction Company	Fort Wayne, IN	<ul style="list-style-type: none"> <li>• Bituminous Hotmix Asphalt Laid in Place by Contractor and Loaded in County Trucks</li> </ul>
Lemler Oil	Bourbon, IN	<ul style="list-style-type: none"> <li>• On-Road and Off-Road Diesel Fuel</li> </ul>
Petroleum Trader Corp	Fort Wayne, IN	<ul style="list-style-type: none"> <li>• On-Road and Off-Road Diesel Fuel</li> </ul>
American Timber Bridge	Portage, MI	<ul style="list-style-type: none"> <li>• Timber Bridge Products</li> </ul>
CivilCon	Jeffersonville, IN	<ul style="list-style-type: none"> <li>• Pipe-Arches</li> </ul>

Steve made the recommendation to the Commissioners to take all the bids under advisement, stating he would review the bids and return to the November 21, 2023 meeting with his recommendations.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to take all bids under advisement and return the November 21, 2023 meeting with recommendations as presented.

Bids were available for public inspection following the meeting.

#### **IN THE MATTER OF JUSTICE BUILDING RENOVATIONS BID AWARD:**

Cary Groninger presented the Justice Building Renovations Bid Award to Schenkel Construction. Along with the base bid amount there would be an alternative for window treatment allowance and furniture moving allowance. The total of the 3 items would be

\$1,684,200.00 there would be contingencies for construction and design that is not included in the base bid amount.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the contract with Schenkel

Construction in the amount of \$1,684,200.00 as presented.

**IN THE MATTER OF LETTER OF SUPPORT-DESIGNATING BOWEN CENTER AS A CCBHC:**

Marsha McSherry, County Administrator, presented a letter of support to the Indiana Department of Mental Health and Addictions. This is in support of the Bowen Center designating them as a certified community behavioral health clinic.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the letter of support designating the Bowen Center as a certified community behavioral health clinic as presented.

**IN THE MATTER OF 2024 COMMISSIONER MEETING DATES:**

Rhonda Helser, County Auditor, presented the 2024 Commissioner meeting dates.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the 2024 Commissioner meeting dates.

**IN THE MATTER OF 2024 INTER-LOCAL AGREEMENT-KCCRVC:**

Rhonda Helser, County Auditor, presented the 2024 Inter-Local Agreement between the County and the KCCRVC, stating the agreement allows the Auditor to continue to serve as controller for the commission of the entity. This is \$500.00 per year for materials that are used for their meetings.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2024 Inter-Local

Agreement with the KCCRVC as presented.

**IN THE MATTER OF 2024 INTER-LOCAL AGREEMENT-SOLID WASTE DISTRICT:**

Rhonda Helser, County Auditor, presented the 2024 Inter-Local Agreement between the County Auditor and the Solid Waste District, stating the agreements allow the Auditor to continue to serve as controller for the commission of the entity. This is \$6,000.00 per year to process their payroll, claims, and budget.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the 2024 Inter-Local Agreement with the Solid Waste District as presented.

**IN THE MATTER OF 2024 NON-PROFIT AGREEMENTS:**

Rhonda Helser, County Auditor, presented the 2024 Nonprofit Agreements, stating the agreements reflect the amounts approved during the 2024 budget cycle. The Non-Profit Agreements approved included:

- Beaman Home
- Cardinal Services
- Kosciusko County Historical Society
- St. Joe River Basin

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the 2024 Nonprofit Agreements with Beaman Home, Cardinal Services, Kosciusko County 4-H Council, Kosciusko County Historical Society, and St. Joe River Basin as presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS

### November 21, 2023

The Kosciusko County Commissioners met for their regular meeting on November 21, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President  
Robert Conley - Vice President  
Cary Groninger-Member

Ed Ormsby-County Attorney ABSENT  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Commissioner Board President, Brad Jackson, called the meeting to order.  
Minutes were approved as presented. Claims were signed and approved for payment.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the minutes and claims.

**IN THE MATTER OF 2024 BID RECOMMENDATIONS FOR ANNUAL HIGHWAY SUPPLIES:**

County Highway Superintendent Steve Moriarty recommended to accept all 2024 annual bids which were opened and presented at the November 7<sup>th</sup>, 2023 meeting. Moriarty stated all bids had the proper documentation and requests that all annual bids for 2024 be accepted.

MOTION: Robert Conley

TO: Approve the Highway's

SECOND: Cary Groninger

recommendation, to accept all bids for 2024.

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF LPA CONSULTANT CONTRACT- HIGHWAY BRIDGE NO. 30:**

County Highway Superintendent Steve Moriarty requested the approval of the LPA Consultants Contract for construction inspection of Bridge No. 30 which is located on Beer Rd.

MOTION: Cary Groninger

TO: Approve the LPA Consultants Contract  
for Bridge No. 30, as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF LPA CONSULTANT CONTRACT-HIGHWAY BRIDGE NO. 227:**

County Highway Superintendent Steve Moriarty requested the approval of the LPA Consultants Contract for construction inspection of Bridge No. 227 on Hand Avenue. The contract is between USI Consultants and Kosciusko County.

MOTION: Cary Groninger

TO: Approve the LPA Consultants Contract  
for Bridge No. 227, as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF UNITED CONSULTING AGREEMENT-HIGHWAY SMALL  
STRUCTURE NO. 320:**

County Highway Superintendent Steve Moriarty presented a Supplemental Agreement for right-of-way services for an additional agreement that has already been established for Small Structure/Bridge No. 320 which is on T26 Ln. Funds are received by the Community Crossings Grant.

MOTION: Robert Conley

TO: Approve the Supplemental Agreement  
for Small Structure Bridge No. 320, as  
presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF SIRI FENCE ENCROACHMENT AGREEMENT-ATTORNEY  
STEVE SNYDER:**

Attorney Steve Snyder, on behalf of client Anthony and Randi Siri stated his client has installed an extensive decorative fence around their property which is located on Pine Road. The fence is in a right of way and his clients have been notified by Area Plan Commission of it being in the right of way. Snyder provided information for the Commissioners to review as well as an encroachment agreement. Photographs of the fences' location and an aerial map were also provided. In regards to possible concerns occurring from snow plowing; Snyder stated the encroachment agreement included a waiver and indemnification to hold the County harmless from any damage to the fence and requires the removal of the fence in the event it interferes with any proposed expansion of that street. Snyder added the indemnification states the Siri's would not make a claim against the County in the event of damage that might occur to the fence from routine maintenance or snow removal. Snyder requests the approval of the encroachment agreement for the fence to remain as is. The encroachment would be a recorded document. The Commissioners held a brief discussion in which they called upon Highway Superintendent Steve Moriarity who recommended the mailbox and the curb be included in the agreement. Moriarity advised the fence and the mailbox should be 36 inches off the road and 36 inches high and are probably too close and the curb would be raised when it's paved. Snyder advised if the agreement is approved, he will add the mailbox and the curb.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the Siri Encroachment

Agreement with addition of the mailbox and the curb, as presented.

**Document ID (2023110816 ENCA)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF VACATED ROADWAYS IN LONG'S PARK AND FIRST ADDITION TO LONG'S PARK-ATTORNEY STEVE SNYDER:**

Attorney Steve Snyder, on behalf of his client, presented a request to rededicate a portion of Long's Park and First Addition to Long's Park. Snyder stated Long's Park and First Addition to Long's Park is a platted subdivision however after they received the survey, they found all the streets in that portion of the subdivision have been vacated. Snyder stated his client had a buyer interested in 3 plots but since the roads no longer exist, they do not have access to those lots and would not be approved for a building permit. Once the development is completed, those streets would again be vacated with new access being provided to the lakefront lots which would also be replatted into another subdivision. After a lengthy discussion Snyder asked to withdraw the request.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve to withdraw the request per

Steve Snyder.

**IN THE MATTER OF LEXUR APPRAISAL SERVICES-ASSESSOR:**

County Assessor Gail Chapman presented a request to end the contract with Lexur Appraisal Services. Chapman advised the field work being conducted by Lexur's personnel was not favorable. After failed attempts to get further training for the appraiser Chapman contacted the

Vice President who released the current appraiser and replaced the position with a new appraiser. With a backlog of work to be completed by the new employee and deadlines to be met; the work being done was reviewed by the assessor, with excessive errors found. Chapman stated she no longer wishes to continue with the service due to the lack of quality in the services performed.

Chapman requested permission to end the contract with Lexur Appraisal Services at the end of 2023 stating the three-year contract contains a clause that states the contract can be ended at any time and for any reason. She also proposed and requested permission to obtain training for a current employee who is willing to head up the commercial industrial department and permission to move the department back into the Assessor's office beginning in 2024. A proposal for training will be presented next month which she advised may take approximately a year. The Commissioners advised they were supportive of the plan and inquired about the budget to handle the training. Chapman stated the 2024 budget for Contractual Service's is \$80,000.00 and this may cover the training, but salary changes will be needed.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the request to end the contract with Lexur Appraisal Services and to move the commercial industrial work back in the Assessor's Office in 2024, as presented.

**IN THE MATTER OF AREA PLAN VACATION HEARING REQUEST-VALENTINE:**

Area Plan Director Matt Sandy presented a request for petitioner Alex Valentine to vacate a public way and part of a right-of-way located in Wooster off of Van Ness Rd. They are not requesting the full right-of-way due to two owners being involved but they are looking at the northern half of the right-of-way. Matt stated it is the unanimous recommendation of the Area Planning Commission to allow the vacate. Matt did reach out to the other owners and have not received any feedback.

Eddie Craft who is located at 5220 E Wooster Rd advised he is in favor of the vacate. Craft inquired if the property is vacated, will it be split on his property. Sandy stated Craft's property is not included in the request and will remain open but encourages him to ask for the southern portion to be vacated to get his garage on his property.

Nicholas Jacobs with Rockhill Pinnick LLP who is representing Alex Valentine, stated they published notice in both of the papers and sent paper notice to all of the land owners. He added that the road is now covered in grass due to not being used for a long period of time

With no one else present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Accept the recommendation of the Area Plan Commission to allow the request to vacate as presented.

**ORDINANCE NO. 23-11-21-001 (2023110938)**

As recorded in the office of the Kosciusko County Recorder.



**IN THE MATTER OF JOHNSON CONTROLS PLANNED SERVICE AGREEMENT-COUNTY ADMINISTRATOR:**

County Administrator Marsha McSherry presented the Johnson Controls Planned Service Agreement in the amount of \$13,483.00. This is an annual contract with Johnson Controls that is for the Planned Maintenance Service (PMS) and maintenance of the county's software. The agreement also provides a block of time to be used for service of the HVAC controls if there are issues.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Johnson Controls Planned Service Agreement in the amount of \$13,483.00, as presented.

**IN THE MATTER OF SUPERIOR, I & IV, JOINT COURTS FURNITURE PROPOSALS- COUNTY ADMINISTRATOR:**

County Administrator Marsha McSherry presented two furniture quotes for the Superior I & IV Courts secretarial area. The first quote is from Business Furnishings from South Bend in the amount of \$24,247.34. The second quote is from KDA from Fort Wayne in the amount of \$20,619.14. The proposals are for replacing the existing cubicles in the department as they are moving to a different part of the building. They are requesting the approval now, but the work would be performed after the first of 2024.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the quote from KDA in the amount of \$20,619.14, as presented.

**IN THE MATTER OF THE CLINIC FURNACE-COUNTY ADMINISTRATOR:**

County Administrator Marsha McSherry requested the clinic furnace matter be tabled.

**IN THE MATTER OF JUSTICE BUILDING RENOVATIONS CONTRACT-COUNTY ADMINISTRATOR:**

County Administrator Marsha McSherry presented the Justice Building Renovations Contract between the owner and contractor for signature. Groninger advised there was a public bid opening on 10-24-23 where they received 2 bids. They reviewed the bids with the architect to confirm the most qualified bidder which was Schenkel Construction and awarded the bid on 11-6-23. Groninger stated this is the finalizing of the contract.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the signing of the Justice Building Renovations Contract, as presented.

**IN THE MATTER OF 2024 NON-PROFIT AGREEMENTS-COUNTY ADMINISTRATOR:**

County Administrator Marsha McSherry presented the 2024 Nonprofit Agreements with Stillwater Hospice and Kosciusko Community Senior Services. McSherry stated the two agreements were not presented with the others due to caveats added by Council for their budget approvals. County Auditor Rhonda Helser stated for Stillwater Hospice; Council requested that the funds given by the county be used in the county. It was also requested that the agency report other counties that are served, funding received from other counties to be reported, and a quarterly report on monies spent be presented to the Council. The caveat for Kosciusko Senior Services was to request that the money be used for mobile meals or vehicle expenses provided through the mobile meals.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2024 Nonprofit Agreements with Stillwater Hospice and Kosciusko Community Senior Services including the caveats, as presented.

*McSherry stated they would like to recognize County Veteran Service Officer Darryl McDowell who was awarded the Order Of Kosciuszko Award. It is presented each year to an honorably discharged veteran who has given exemplary service to Kosciusko County. McSherry thanked McDowell again for all he does in representing our veterans.*

**IN THE MATTER OF FURTHER BUSINESS-SHERIFF GRANT REQUEST:**

Sheriff's Office Lt. Mike Mulligan presented the request for approval of the CHIRP Grant for 2024. Craig Allebach filed all of the paperwork with the state and the Sheriff's Department has been awarded with those monies for Click It or Ticket in the amount of \$19,000.00, DUI Taskforce in the amount of \$8,000.00, and Stop Arm Violation Enforcement in the amount of \$13,000.00 for the 2024 year.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the CHIRP Grant request for Click It or Ticket in the amount of \$19,000.00, DUI Taskforce in the amount of \$8,000.00, and Stop Arm Violation in the amount of \$13,000.00 for the 2024 year, as presented

Being no further business to come before the Commissioners, the meeting was adjourned.

# KOSCIUSKO COUNTY COMMISSIONERS

## December 5, 2023

The Kosciusko County Commissioners met for their regular meeting on December 5, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President- Participated via video conference

Robert Conley-Vice President

Cary Groninger-Member

Ed Ormsby-County Attorney- Participated via video conference

Rhonda Helser – County Auditor

Marsha McSherry – County Administrator

Due to Commissioner Board President, Brad Jackson, participating via video conference all votes were done by roll call.

Commissioner Board Vice President, Robert Conley, called the meeting to order. Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF VETERAN OF THE MONTH-ROGER STUDEBAKER:**

Veteran Service Officer Darryl McDowell introduced Veteran of the Month Roger Studebaker. Roger was born on March 21, 1949 in Fort Wayne, IN to J. Paul and Doris Elaine Studebaker. After graduating from Larwill High School in 1967, he farmed alongside his grandfather until joining the United States Marine Corps on April 7, 1969. Following the completion of his training as a wireman in California he returned home, marrying Sue Holycross on August 10, 1969. They then returned to San Diego, California where he was shipped to Vietnam. He was assigned to the 9<sup>th</sup> Communication Battalion, 3<sup>rd</sup> Marine Amphibious Brigade in Da Nang, Vietnam as a Telephone Lineman, and later Center Office Technician. He was honorably discharged in September of 1970 with the rank of Corporal (E4). During his service he received the National Defense Service Medal, Republic of Vietnam Campaign Medal, Vietnam Service Medal, and Expert Rifleman Badge.

After proudly serving his country, Roger and his wife returned to Larwill, Indiana where he worked for United Telephone Company of Indiana. He later moved on to work at LML Fabrication in the shipping department. In 1971 he enrolled in a 2-year college Associates degree program in Electronics. In 1973 Roger and his family moved to Kosciusko County due to a job promotion. Roger retired in 2014 from Century Link.

Roger and his late wife Sue, have four children, Jonathan, Janet, Joseph, and Jonah, ten grandchildren and eight great-grandchildren. Today Roger continues to live on a farm outside of Pierceton, Indiana and enjoys working on the farm and building wheel chair ramps for disabled veterans and low-income folks in our community with the SAWs Group which stands for “Servants at Work.”

### **IN THE MATTER OF SUPPLEMENTAL AGREEMENT- HIGHWAY BRIDGE NO. 227**

County Highway Superintendent Steve Moriarty requested the approval of the Supplemental Agreement between USI Consulting Group and Kosciusko County. The agreement is for Bridge No. 227 and the agreement is needed due to an adjustment where the PE contract funds will be zeroed out and then they will be added to Bridge Design so there's no additional cost for the County Highway Department. Moriarty requested approval of the agreement for the funds to be moved.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the USI Consultant Group agreement for funds to be moved from PE to Bridge Design, as presented.

**IN THE MATTER OF PURCHASE OF COUNTY HIGHWAY TRUCKS- COUNTY HIGHWAY:**

County Highway Superintendent Steve Moriarty requested the approval to purchase 2 tandem axle trucks and 1 single axle truck. Moriarty stated in 2021 they canceled their order for new trucks due to lack of being able to obtain them. It has been 2 years since they've purchased new trucks and they plan to receive the new trucks next year. The request is for one single axle truck at \$285,072.00 and two tandem axle trucks; each at \$314,777.00 from the National Auto Fleet Group. 2023 and 2024 funds will be used for the purchase of the three trucks.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the request for the purchase of 2 tandem axle trucks and 1 single axle truck as presented.

**IN THE MATTER OF COMMERCIAL & INDUSTRIAL SERVICE AGREEMENT- ASSESSOR:**

County Assessor Gail Chapman first advised the Commissioners that the termination of the contract with Vision Government Solutions has been reviewed with the County Attorney. Vision has accepted the termination of the contract and the 30-day notice.

Chapman then presented the Kosciusko County Commercial & Industrial Service Agreement for approval stating Nexus LTD President, Frank Kelly, will be providing the training to the department. Assessor employee Jennifer Spyres, who Chapman introduced to the Commissioners, will be the supervisor of the County Assessors Commercial Industrial Department. The 1 year agreement states all encompasses of that work to be performed with Frank Kelly being the head of the training, working with Spyres over the next year. The agreement will be reevaluated after a year. Groninger thanked Chapman for her hard work in finding somebody able to provide the training. He questioned the billing of the contract with Chapman explaining that the contract states it will be billed by the hour but will not exceed the yearly amount. It also states any appeals that would go to the state, Kelly's attorney would be called in and there will be no extra charge. Conley and Chapman both stated the assessments are an integral part of the tax base. Chapman stated she has personally gone through each building permit from the last two years to verify what has been processed and what has been looked at,

advising there is a small portion of assessments that needed to be reviewed. Each of those will be looked at by the end of the year.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Kosciusko County

Commercial & Industrial Service Agreement,  
as presented.

#### **IN THE MATTER OF REEDY FINANCIAL GROUP:**

Council Vice-President Kathy Groninger presented a request to continue the contract with Reedy Financial Group PC. Groninger stated in the budget for next year we've allocated money for the contract with Reedy Financial for 2024 and the primary purpose in contracting with Reedy is for planning purposes in the future. Commissioners held a brief discussion and overview of the services Reedy provides.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Reedy Financial Group PC  
contract, as presented.

#### **IN THE MATTER OF PUBLIC HEARING -DISPOSAL OF SMALLEY LANE PROPERTY:**

County Attorney Ed Ormsby stated the hearing is in regards to real estate owned by the County, where the County took possession of the property to clean it up through the Health Department. Now that the property has been cleaned, the County would like to consider the property for sale to a private party to get it back on the tax roll.

Ormsby cited the legal document pertaining to the disposal of Smalley Lane. The property is located at the Southeast corner of the intersection of County Road 900 S and Smalley Lane in Claypool and it is lots 30, 31, and 32. Pursuant to Indiana Statute it is required to get 2 appraisals for the property before a minimum bid is set. The 2 appraisals provided were \$24,000.00 and \$20,000.00. It is not required that the minimum bid be set at either of the appraisals or an average of the appraisal rather the statute provides that those appraisals must be done but in the discretion of the Commissioners and they can set the minimum bid at the amount they deem is appropriate. Ormsby stated he will walk through the motion advising that he would request that be made and then they will open it up to the public hearing.

1) Motion that is requested, is that there be a motion to approve the sale of Smalley Lane property with a minimum bid amount as determined by the Commissioners; 2) With approval of the following forms that the Commissioners have been provided is the form of notice of disposition of real estate to be published. That notice will be sent out by the end of this week. The second notice then has to be seven days from that first notice and then the beginning of the auction is to be no sooner then seven days after the second notice; 3) The approval of the real estate purchase agreement form; 4) The approval of the Commissioners deed; 5) The approval of the sales disclosure; 6) Approvals of the auctioneer form of auction agreement that will be provided by the auctioneer as selected by the County Administrator pursuant to her purchase authority to do so for that service. The following would be apart of the motion and would be the proposed time frame that there upon the approval of the form of notice of disposition of the real

estate that it be published as previously stated that the auction to begin on or about Friday January 5 and end no later than January 25. Buyer is to sign the real estate purchase agreement upon the end of the auction. The buyer is to deliver the purchase price by cashiers check to the Commissioners Office by end of business on January 26<sup>th</sup>, 2024 and sign the sales disclosure at that time. The Commissioners would then approve and sign the real estate purchase agreement, the Commissioners deed, and the sales disclosure at the January 30<sup>th</sup>, 2024 Commissioners meeting. Commissioners would then record the Commissioners deed along with submitting sales disclosure and pay for recording and transfer fees. The recorded deed would be sent to buyer once recorded.

Commissioner President Brad Jackson made the motion as stated above with the minimum bid being \$5,000.00.

Commissioner Robert Conley then opened the matter for public hearing. Hearing no one in either favor or opposition of the matter; the public hearing was closed.

MOTION: Brad Jackson

SECOND: Cary Groninger

AYES: 3 NAYS: 0

TO: Approve the disposal of Smalley Lane with the minimum bid at \$5,000.00, as presented.

**IN THE MATTER OF 2024 INTER-LOCAL AGREEMENT-WARSAW WAYNE FIRE TERRITORY:**

County Administrator Marsha McSherry presented the 2024 Inter-Local Agreement between the County and the Warsaw Wayne Fire Territory, stating the agreement will give them access to the same information that the police departments have.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2024 Inter-Local Agreement with Warsaw Wayne Fire Territory, as presented.

**IN THE MATTER OF 2024 NON-PROFIT AGREEMENT -COUNTY AUDITOR:**

County Auditor Rhonda Helser presented the 2024 Nonprofit Agreement with Kosciusko Community Senior Services stating this was approved at the 11-21-2023 Commissioners Meeting, however there were some changes in the wording of the agreement.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2024 Nonprofit Agreement with Kosciusko Community Senior Services, as presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS

### December 19, 2023

The Kosciusko County Commissioners met for their regular meeting on December 19, 2023 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President  
Robert Conley-Vice President  
Cary Groninger-Member

Ed Ormsby-County Attorney  
Rhonda Helser – County Auditor  
Marsha McSherry – County Administrator

Commissioner Board President, Brad Jackson, called the meeting to order.  
Minutes were approved as presented. Claims were signed and approved for payment.  
Claims were approved for payment for January 2, 2024.

#### **IN THE MATTER EQUIPMENT PURCHASE - HIGHWAY**

County Highway Superintendent Steve Moriarty requested permission to purchase a Caterpillar AP655 asphalt paver from MacAllister Machinery. Moriarty stated it is a Sourcewell Contract and the grand total is \$598,149.00 to be purchased June of 2024. The request is for County Funds to be used for the purchase. Groninger stated this purchase would use existing EDIT funds from a past project that wasn't completed or put out for bid to pay for the paver and will be encumbered.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3      NAYS: 0  
UNANIMOUS

TO: Approve the purchase of a Caterpillar AP655 asphalt paver from MacAllister from EDIT funds, as presented.

#### **IN THE MATTER OF 2024 KEDCO AGREEMENT:**

KEDCO CEO Alan Tio presented the 2024 KEDCO Agreement for renewal for coverage of 2024. No changes to the language of the agreement, it is the same agreement presented from the previous year.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3      NAYS: 0  
UNANIMOUS

TO: Approve the 2024 KEDCO Agreement, as presented.

#### **IN THE MATTER OF KEDCO SOUTH SHORE ECONOMIC IMPACT STUDY:**

KEDCO Project Director Terry Sweeney presented a request to partially fund an impact study to help access the return on investment for extending utilities down to Southshore from Syracuse. It

would be split evenly between The Town of Syracuse, the developer, and then the county. This came about through a joint meeting of some members of both the county Redevelopment Commission, the developers, Dave Abbott, Indiana State Representative, the town of Syracuse Council Members, and Syracuse Redevelopment Commission. The County's portion would be \$13,333.33 which would come from the Economic Development Fund.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the KEDCO South Shore

Economic Impact Study in the amount of

\$13,333.33, as presented.

**IN THE MATTER OF KABS SECTION 5311–RURAL TRANSIT CLAIM:**

KABS General manager Steve Lockridge presented the quarterly 5311 INDOT claim for reimbursement. The amount of reimbursement requested is \$86,802.00 from the federal operating funds and \$43,401.00 from the state match funds, which is a total amount of \$130,203.00.

Steve gave an update that KABS had there INDOT Drug and Alcohol review and everything went well and it was a learning experience for all.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the quarterly 5311 INDOT

claim for reimbursement in the amount of

\$130,203.00, as presented.

**IN THE MATTER OF REEDY FINANCIAL GROUP:**

Council Vice-President Kathy Groninger and Council President Mike Long, presented the Reedy Financial Group Contract for signature. Groninger spoke in support of the contract stating Council unanimously approved the fees in the 2024 budget. She stated Reedy Financial Group would help with strategic and future planning and advised of plans for meetings to be held with Reedy on a regular basis. Long also spoke in support of the contract stating that having a set of trusted financial advisors is of a good value to the county. He recommended that Reedy Financial Group be given six months to analyze the benefits and long-term goals for the county. Further discussion took place which included the following:

**Brad Jackson:** Stated the progress should be monitored and inquired about the contract cancellation terms.

**Mike Long:** Suggested there be a quarterly meeting to review their progress as well as restructuring of the Commissioners Strategic Plan.

**Robert Conley:** Commended a job well done to the Auditor's office stating the office has the capabilities and experience to perform the duties, adding that the office has met necessary deadlines. He expressed his reluctance and recommended that the Council remain diligent on Reedy's progress.

After a brief discussion a motion was made to approve the presented 12-month contract with the addition of the county's standard addendum and with the caveat that their progress would be reviewed after 6 months. County Attorney Ed Ormsby reviewed the Reedy Financial contract confirming that, with a 30-day notice; the \$60,000.00 annual contract could be cancelled at any time.



MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the presented 12-month Reedy Financial Group contract with the county's standard addendum with the caveat that their progress would be reviewed after 6 months and the contract can be cancelled at any time with a 30-day notice.

**IN THE MATTER OF BLUEWAYS AND GREENWAYS MASTER PLAN-PARKS & RECREATION BOARD:**

Kosciusko County Parks & Recreation Board President Rob Bishop presented the Blueways and Greenways Master Plan contract with Taylor Siefker Williams Design Group (TSWDG) in the amount of \$100,000.00. Bishop stated he was greatly impressed when they met with TSWDG, and that they had such a great base level of what the Parks & Recreation Board wanted and understood where they want to go.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the Blueways and Greenways Master Plan with the addendum of the standard terms, as presented.

**IN THE MATTER OF 2024 PURDUE EXTENSION CONTRACTUAL SERVICE AGREEMENT-COUNTY EXTENSION:**

Kosciusko County Extension Director Andrew Ferrell presented and 2024 Extension Contractual Services Agreement for approval and signatures.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the 2024 Purdue Extension Contractual Service Agreement, as presented.

**IN THE MATTER OF CHIRP GRANT REQUEST-SHERIFF:**

Sheriff's Office Lt. Mike Mulligan presented the request for approval of 2 CHIRP Grant applications to clarify some confusion from the November 21<sup>st</sup>, 2023 Commissioner Meeting. The Sheriff's Department has been awarded with those monies for the DUI Taskforce in the amount of \$8,000.00 and Stop Arm Violation Enforcement in the amount of \$13,000.00 for the 2024 year. The grant application for the Click It to Live It in the amount of \$19,000 was signed at the November 21<sup>st</sup>, 2023 Commissioners Meeting.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the CHIRP Grant application for the DUI Taskforce in the amount of \$8,000.00, and Stop Arm Violation in the amount of \$13,000.00 for the 2024 year, as presented

**IN THE MATTER OF REZONING REQUEST-ERLENWEIN:**

Area Plan Commission Director Matt Sandy presented a rezoning request for petitioner Eric & Cara Erlenwein located at 7886 E 900 N on the North side of 900 N and 187 feet East of SR 13 from Agricultural to Agricultural II. Sandy stated it was a unanimous recommendation from the plan commission to rezone from Agricultural to Agricultural II with the petitioners offering that this would only be a two-lot subdivision.

Attorney Steve Snyder on behalf of the petitioner stated this is a situation where the family farm has been divided several times there are no sales off left and there is a grandchild who wants to put a house on the 2-lot subdivision. The other 5-acre lot already has a house on it. Snyder confirmed they would be able to meet all the setbacks required in an Agricultural II district. There also has been discussion with the neighbors and they're satisfied with the proposed arrangement of a 2-lot subdivision.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Approve the request for petitioner Eric

& Cara Erlenwein to rezone from

Agricultural to Agricultural II, as presented.

#### **ORDINANCE NO. 23-12-19-001 (2023120564)**

As recorded in the office of the Kosciusko County Recorder.

#### **IN THE MATTER OF EMANS ENGINEERING 2024 AGREEMENT-AREA PLAN:**

Area Plan Director Matt Sandy presented the renewal of contract for drainage reviews with EMANS Engineering. Sandy stated Kosciusko County does have a storm water erosion control ordinance that requires storm water to be controlled and reviewed for projects, subdivisions, and other major commercial projects. For these projects they have contracted with EMANS Engineering. EMANS Engineering provided their new renewal contract, each review would be addressed on its own merit at \$750.00 a review. Commissioner Groninger stated he would like to add a stipulation in the contract that it be month to month. Each month it wouldn't need to be approved by the Commissioners but each month it could be terminated if needed.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

TO: Accept the Agreement with Eman's

Engineering and amend the contract so it is a

month-to-month contract, as presented.

#### **IN THE MATTER OF STRATEGIC PLANNING COMMITTEE-COUNTY**

##### **ATTORNEY:**

County Attorney Ed Ormsby presented the Strategic Planning Committee Resolution. Ormsby cited the resolution establishing the Kosciusko County Strategic Planning Committee. Whereas: 1) The Board of Commissioners ("Board") of Kosciusko County, Indiana ("County"), is the executive body of County government pursuant to the provisions of IC 36-2-2-2 and the legislative body of County government pursuant to the provisions of IC 36-1-2-9. 2) The Board is empowered to form advisory committees as it from time to time deems necessary. 3) The Board has determined that it is in the best interest of the County to establish a committee to advise on the matters described on Exhibit A attached to this Resolution. Now, therefore, the

following is hereby determined, established and resolved by the board: 1) The Board does hereby establish and form the Kosciusko County Strategic Planning Committee ("Committee"). 2) The Committee's purpose is to serve the Board in an advisory capacity which will include, but is not limited to, the matters described on Exhibit A attached to this Resolution. 3) The Committee shall consist of the following members, subject to their consent to so serve:

1. The Kosciusko County Sheriff;
  2. The Kosciusko County Highway Superintendent;
  3. The Kosciusko County Administrator;
  4. A member of the Board appointed by the Board; and
  5. A member of the County Council of Kosciusko County, Indiana ("County Council") appointed by the County Council.
- 4) The Committee is an advisory committee only and does not have the authority to implement any recommendation the Committee develops, makes or approves. The Committee does not have any other authority, whether general or specific, to bind the Board or the County. 5) No Committee Member shall receive any salary or compensation for serving as a Committee Member. 6) Pursuant to Indiana Code 5-14-1.5-2(a)(5), all meetings of the Committee are subject to the Indiana Open Door Law. So passed and adopted by the Board of Commissioners of Kosciusko County, Indiana, this 19<sup>th</sup> day December, 2023.

#### **EXHIBIT A**

Limited by and subject to the restrictions and other statements in the Resolution, the Strategic Planning Committee may: 1) Advise the Board to provide an in-depth assessment of the infrastructure needs in the County; 2) Identify possible infrastructure investments and improvements in the County; 3) Identify investment opportunities to improve the quality of life in the County and to better utilize County assets; 4) Create sustainable property management and maintenance plans for County buildings and properties; 5) Work with consultants to assess the possibilities and feasibility of applicable projects in the County; 6) Work with financial consultants on funding mechanisms to proposed projects to maximize use of County tax dollars; 7) Present recommendations to the Board regarding the above and possible future projects; 8) Present recommendations to the County Council for funding of the above matters that are approved by the Board. 9) Request, receive, and review information in furtherance of the above.

MOTION: Cary Groninger

TO: Accept the Strategic Planning

SECOND: Robert Conley

Committee, as presented.

AYES: 3      NAYS: 0

UNANIMOUS

#### **RESOLUTION NO. 23-12-19-003 (2023120568)**

As recorded in the office of the Kosciusko County Recorder.

#### **IN THE MATTER OF PERSONNEL POLICY AMENDMENT-COUNTY ATTORNEY:**

County Attorney Ed Ormsby presented the Personnel Policy Amendment stating this resolution is amending, restricting, and restating employment of relatives in the Kosciusko County Personnel Policies Handbook. The resolution is being presented to amend the county anti-nepotism policy so that it mirrors what the state requirements are rather than having further

restrictions. Those further restrictions that were previously in the anti-nepotism policy of the county restricted the sheriff's department and other departments from having in each and every circumstance any relative that is in the same department. Even if that relative was not in the direct line of supervision of another relative. This resolution will bring the county in compliance with what is required by the state but will not forbid relatives working in a department if they are not in the direct line of supervision. That resolution along with the language that is required by the state will be provided to anybody that request it.

MOTION: Cary Groninger

TO: Accept the Personnel Policy

SECOND: Robert Conley

Amendment, as presented.

AYES: 3 NAYS: 0

UNANIMOUS

**RESOLUTION NO. 23-12-19-002 (2023120567)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF 2024 SHERIFF SALARY CONTRACT-COUNTY ATTORNEY:**

County Attorney Ed Ormsby presented the resolution approving the 2024 Sheriff Salary Contract. Whereas: 1) The 2024 Sheriff's Salary Contract ("2024 Agreement") is attached hereto. 2) The 2024 Agreement is substantively the same as the 2023 Agreement except that the salary of the Sheriff has been raised \$5,000.00 to \$120,515.00 for 2024 and references to 2023 have been changed to 2024. 3) The Board of Commissioners ("Board") of Kosciusko County, Indiana ("County"), is the executive body of County government pursuant to the provisions of I.C. 36-2-2-2 and the legislative body of County government pursuant to the provisions of I.C. 36-1-2-9. 4) The Board believes it is in the best interest of the County and its citizens to enter into the Agreement for the reasons stated in the Recitals of the Agreement, which are incorporated herein by reference. Now, therefore, the following is hereby resolved by the board: 1) The Agreement is hereby approved by the Board. 2) The President of the Board is hereby authorized to execute the Agreement on behalf of the Board. That resolution along with the language will be provided to anybody that request it.

MOTION: Robert Conley

TO: Accept the 2024 Sheriff Salary Contract,

SECOND: Cary Groninger

as presented.

AYES: 3 NAYS: 0

UNANIMOUS

**RESOLUTION NO. 23-12-19-001 (2023120566)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF EDIT CAPITAL IMPROVEMENT PLAN-COUNTY ADMINISTRATOR:**

County Administrator Marsha McSherry presented the Capital Improvement Plan for the EDIT fund. Pursuant to IC 6-3.6 the county is required to have a 3-year plan. This plan covers 2024, 2025, and 2026.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the amended and restated Capital Improvement Plan of the county for 2024-2026, as presented.

**ORDINANCE NO. 23-12-19-002 (2023120565)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF J&K MAINTENANCE CONTRACT-COUNTY**

**ADMINISTRATOR:**

County Administrator Marsha McSherry presented a proposal from J&K Communications this is for the hardware and software warranty on the public communication safety equipment and software. Commissioner Groninger stated they spent some time talking with J&K and also Kenwood Radios just to confirm what is all included in their warranty. The software portion is something that is required to get updates for the software. The hardware warranty is not something that the county has to include. Groninger proposed to accept the 5-year software warranty only not the hardware warranty.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the 5- year J&K Maintenance Software Warranty, as presented.

**IN THE MATTER OF 2024 BOARD APPOINTMENTS-BY COMMISSIONERS:**

		<b><u>Exp.</u></b>	<b><u>Term</u></b>
<b>ABC</b>	Alan Alderfer	12/31/24	(1)
<b>Area Plan Board</b>	Kevin McSherry	12/31/27	(4)
<b>Arrowhead RC&amp;D</b>	Stanley Moore	12/31/27	(4)
<b>ARPA</b>	Cary Groninger	12/31/24	(1)
<b>Board of Zoning Appeals (APC)</b>	Kevin McSherry	12/31/24	(1)
	Lee Harman	12/31/24	(1)
<b>Bowen Center</b>	Jim Smith	12/31/24	(1)
<b>Community Corrections Advisory</b>	Brad Voelz	1/1/28	(4)
	Tony Graza	1/1/28	(4)
	Pam Kennedy	1/1/28	(4)
<b>Cyber Incident State Reporter</b>	Eric Sorensen	12/31/24	(1)
<b>Cyber Incident Committee</b>	Marsha McSherry	12/31/24	(1)
	Cary Groninger	12/31/24	(1)
	Kimberly Cates	12/31/24	(1)
	Chris McKeand	12/31/24	(1)
	Ann Torpy/Melissa Boggs	12/31/24	(1)
<b>Drainage Board</b>	Kip Shuter	12/31/24	(1)
	Cary Groninger	12/31/24	(1)

<b>Emergency Management</b>		Cary Groninger	12/31/24	(1)
<b>Health &amp; Wellness Committee</b>		Marsha McSherry	12/31/24	(1)
		Rob Bishop	12/31/24	(1)
		Bobbi Burkhart	12/31/24	(1)
		Cheryl McGetrick	12/31/24	(1)
		Shannon Shepherd	12/31/24	(1)
<b>JRAC Committee</b>		Austin Rovenstine	12/31/24	(1)
<b>KCCRVC</b>		Matt Metzger	12/31/25	(2)
		John Hall	12/31/25	(2)
Kathy Ray	12/31/25	(2)		
Mark Skibowski	12/31/25	(2)		
<b>KEDCO</b>		Brad Jackson	12/31/24	(1)
<b>MACOG</b>		Cary Groninger	12/31/24	(1)
<b>MREDD</b>		Zach Tucker	1/1/25	(1)
		Rob Parker	1/1/25	(1)
<b>OrthoWorx</b>		Brad Jackson	12/31/24	(1)
<b>Parks &amp; Rec Board</b>		Matt Metzger	12/31/25	(2)
<b>PTABOA</b>		Kristy Mayer	12/31/24	(1)
Phyllis Olinger	12/31/24	(1)		
<b>Public Safety Communications</b>				
<b>Tech Committee</b>		Kip Shuter	12/31/24	(1)
Anthony Doyle	12/31/24	(1)		
Brad Kellar	12/31/24	(1)		
Brian Mayo	12/31/24	(1)		
Kevin McSherry	12/31/24	(1)		
Mike Foster	12/31/24	(1)		
Mike Yazel	12/31/24	(1)		
Amanda See	12/31/24	(1)		
Josh Spangle	12/31/24	(1)		
<b>Redevelopment Commission</b>		Dan Thystrup	12/31/24	(1)
		Mike Metzger	12/31/24	(1)
Doug Hanes	12/31/24	(1)		
	Brad Johnson	12/31/25	(2)	
<b>Security Committee</b>		Brad Voelz	12/31/24	(1)
Mike Mulligan	12/31/24	(1)		
Judge Mike Reed	12/31/24	(1)		
Cary Groninger	12/31/24	(1)		
Mike Spiegle	12/31/24	(1)		
Marsha McSherry	12/31/24	(1)		
<b>St Joseph River Basin</b>		Jon Roberts	12/31/24	(1)
<b>Wage Committee</b>		Brad Jackson	12/31/24	(1)

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Accept the 2024 Board Appointments, as presented.

AYES: 3 NAYS: 0  
UNANIMOUS

# IN THE MATTER OF 2024 DEPARTMENT HEAD APPOINTMENTS:

Exp. Term

<b>County Administrator</b>	Marsha McSherry	12/31/24	(1)
<b>County Attorney</b>	Ed Ormsby	12/31/24	(1)
<b>GIS</b>	Bill Holder	12/31/24	(1)
<b>County Highway Superintendent</b>	Steve Moriarity	12/31/24	(1)
<b>Homeland Security/LEPC</b>	Kip Shuter	12/31/24	(1)
<b>HR Director</b>	Cathy Reed	12/31/24	(1)
<b>System Administrator</b>	Bob Momeyer	12/31/24	(1)
<b>Veteran Officer</b>	Darryl McDowell	12/31/24	(1)
<b>Weights &amp; Measures</b>	Rob Barker	12/31/24	(1)

MOTION: Robert Conley  
 SECOND: Cary Groninger  
 AYES: 3 NAYS: 0  
 UNANIMOUS

TO: Accept the 2024 Department Head  
 Appointments, as presented.

### **IN THE MATTER OF 2024 MISC RECOMMENDATIONS FOR APPOINTMENT:**

**Exp. Term**

#### **Bell Memorial Public Library Re-Appointment**

Chris Rassi 12/31/27 (4)

MOTION: Robert Conley  
 SECOND: Cary Groninger  
 AYES: 3 NAYS: 0  
 UNANIMOUS

TO: Accept the Bell Memorial Public Library  
 Re-Appointment, as presented.

#### **Board of Health Re-Appointment**

Terry Owens 12/31/27 (4)

MOTION: Robert Conley  
 SECOND: Cary Groninger  
 AYES: 3 NAYS: 0  
 UNANIMOUS

TO: Accept the 2024 Board of Health Re-  
 Appointment, as presented.

#### **Drainage Board**

James Scott 12/31/27 (4)

MOTION: Robert Conley  
 SECOND: Cary Groninger  
 AYES: 3 NAYS: 0  
 UNANIMOUS

TO: Accept the 2024 Drainage Board  
 Appointment, as presented.

#### **Public Defender (Judges Appointment)**

Paul Stoelting 12/31/26 (3)

MOTION: Robert Conley  
 SECOND: Cary Groninger  
 AYES: 3 NAYS: 0  
 UNANIMOUS

TO: Accept the 2024 Public Defender  
 Appointment, as presented.

*Note: It was clarified after the meeting that the Public Defender -Judges appointment is not affiliated with the Commissioner board appointments. The Public Defender Commissioners appointment is listed above.*

**IN THE MATTER OF ELECTION OF 2024 OFFICERS:**

Commissioner Cary Groninger nominated Robert Conley as President, and Commissioner Robert Conley nominated Cary Groninger as Vice President for the 2024 officer appointments.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3                      NAYS: 0

UNANIMOUS

TO: Accept Robert Conley as President for the 2024 appointment of officers, as presented.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3                      NAYS: 0

UNANIMOUS

TO: Accept Cary Groninger as Vice President for the 2024 appointment of officers, as presented.

**IN THE MATTER OF FURTHER BUSINESS:**

Travis McConnell addressed the Commissioners with his concerns of issues with the Pierceton Woods Academy, Pierceton, IN. He advised the matter may be more legislative, but stated there have been letters composed by the Board of Commissioners in the past to the Legislature. He expressed his concern and stated it is an issue that continues to cost taxpayer dollars. Conley stated he appreciates McConnell's due diligence in this and appreciates his passion. The Commissioners thanked McConnell.

Being no further business to come before the Commissioners, the meeting was adjourned.