

Kosciusko County Council

January 11, 2022

(Special Meeting)

The Kosciusko County Council met for a special meeting on Tuesday January 11, 2022 at 8:30 a.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ernie Wiggins, President
Sue Ann Mitchell, Vice-President
Kimberly Cates- Virtual Attendance
Jon Garber

Kathleen Groninger
Mike Long
Joni Truex- Virtual Attendance
Michelle Puckett, County Auditor

Kimberly Cates and Joni Truex participated in the meeting virtually. For clarity, each vote was made by a roll call vote.

The meeting was called to order by Council President Ernie Wiggins.

IN THE MATTER OF 2022 KCCRVC COUNCIL APPOINTMENTS:

Sue Ann Mitchell opened the discussion which included the following:

- Currently the board does not meet the criteria with two appointments. In order to meet the Indiana code IC 6-9-18 criteria and requirements, the board positions need to be filled by individuals who are engaged in a convention, visitor, or tourism business.
- Two individuals who are both involved in the hotel business and willing to serve on the board are Jessica Harmon from Tru by Hilton and Jessica Hartman from Comfort Inn. With this change the board would meet the requirements stated by law.
- Mitchell thanked the expiring members for their years of service with the board.
- Ernie Wiggins stated the members have done a great job but in order to get the commission balanced according to the statute, the Council appointments need to be represented by the hospitality field.

Jo Paczkowski and Kathy Ray spoke on the recommendation with Paczkowski offering to remain on the board as a voting member until the end of the year. She stated this would help support the transition with meeting minutes, vendor claims etc... vs. having two members be replaced at one time. Ray stated she supported Paczkowski staying on the board for another year.

There was a brief discussion on the dynamics of the current board members.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0

TO: Approve the two 2022 KCCRVC
Council appointed board members- Jessica

MOTION CARRIED

Hartman and Jessica Harmon as recommended.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council January 13, 2022

The Kosciusko County Council met for their regular meeting on Thursday January 13, 2022 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President
Kimberly Cates
Jon Garber

Kathleen Groninger
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

The meeting was called to order by 2021 Council President, Ernie Wiggins.

IN THE MATTER OF ELECTION OF 2022 OFFICERS:

Mike Long made a motion for Sue Ann Mitchell to serve as President and Joni Truex as Vice President; in which both members agreed to hold the position.

MOTION: Mike Long
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the election of 2022 officers as follows: Sue Ann Mitchell -Council President- & Joni Truex- Council Vice President.

Sue Ann Mitchell opened the meeting.

IN THE MATTER OF APPROVAL OF MINUTES FROM DECEMBER 3, 2021 & DECEMBER 9, 2021 MEETINGS:

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the minutes for the December 3, 2021 & December 9, 2021 meeting as presented.

IN THE MATTER OF 2022 LAKELAND REGIONAL SEWER DISTRICT COUNCIL APPOINTMENT:

Jim Haney, Lakeland Regional Sewer District Board President, requested to appoint Emily Shipley to the board to fill the vacancy of Sue Ann Mitchell who has resigned. Jim thanked Sue Ann for her years of service on the board and for her willingness to serve the public. Haney introduced Emily and stated her past and current experiences will be excellent for the board. Joni Truex also thanked Jim for his leadership serving on the board.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve Emily Shipley to serve on the
Lakeland Regional Sewer District Board with
her term expiring 4/18/2023 as presented.

IN THE MATTER OF REPRECINCTING UPDATE-CLERK:

Ann Torpy, County Clerk, presented an update, stating in 2018 an establishment order was done by the Commissioners to amend some of the city precincts so they follow the county common council district lines. The election division and the census data office approved those and they were put into effect for the 2019 and 2020 elections. During the redistricting process, the office of census data presents the Indiana legislators with maps so they can do their redistricting and unfortunately, they provided our 2018 maps, which took the work we had done to redistrict in 2019 and 2020 back to 2018. To correct it, we have to go through a process similar to what was done in 2018 and since some of the laws have changed with the way a precinct is created, some of the Warsaw precincts have to be consolidated into one.

Council commended Torpy for the work she has done with the process of redistricting.

IN THE MATTER OF 2023 JUVENILE DETENTION ALTERNATIVES (JDAI) GRANT REQUEST:

Judge Karin McGrath presented a request to apply for the 2023 JDAI grant in the amount of \$15,000.00 for implementation and \$55,000.00 for alternatives to detention programming. This would be the 5th year the grant had been utilized to support the only local program designed to help keep our youth from detention facilities. After 4 years funding is eliminated for co-coordinators salaries; in which further budget discussions will be necessary.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the
2023 JDAI grant as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-4-H EXTENSION:

Heidi Blake with the Purdue Extension Board, on behalf of Director Jackie Franks requested a salary ordinance amendment in the amount of \$18.73 per hour, 1000-11324-000-0001 4-H STEM Program Assistant. The job description was reviewed by Wagoner Irwin Scheele & Associates and approved by the Wage Committee.

MOTION: Ernie Wiggins
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve salary ordinance amendment in
the amount of \$18.73 per hour, 1000-11324-
000-0001 4-H STEM Program Assistant as
presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-SHERIFF:

Chief Deputy Sheriff Shane Bucher requested a salary ordinance amendment in the amount of \$18.51 per hour, 1000-11315-000-0019 Part Time Experienced. The employees oversee the

evidence room and have now taken on overseeing the county sex offenders which includes home visits. The job description was reviewed by Wagoner Irwin Scheele & Associates and approved by the Wage Committee.

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the salary ordinance

amendment in the amount of \$18.51 per hour,

1000-11315-000-0019 Part Time Experienced

as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-HEALTH:

Bob Weaver, Health Department Director, requested the following salary ordinance amendments which were necessary due to the employees' experience levels and needed corrected on the salary ordinance as it had already been approved for 2022.

Registrar I/Bookkeeper	1159-11130-000-0000	\$35,217.00 annual
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Registrar III/Bookkeeper	1159-11135-000-0000	\$38,864.00 annual
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MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the salary ordinance

amendments: Registrar I/Bookkeeper 1159-

11130-000-0000, \$35,217.00 annual and

Registrar III/Bookkeeper 1159-11135-000-

0000, \$38,864.00 annual as presented.

IN THE MATTER OF TRANSFER REQUESTS- HEALTH:

Health Department Director Bob Weaver requested a transfer due to the above salary ordinance amendments of \$1,755.00 from 1159-32004-000-0000 Meeting & Travel Expenses to 1159-11130-000-0000 Registrar I/Bookkeeper and \$5,402.00 from 1159-32004-000-0000 Meeting & Travel Expenses to 1159-11135-000-0000 Registrar III/Secretary.

MOTION: Jon Garber

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the transfer request of

\$1,755.00 from 1159-32004-000-0000

Meeting & Travel Expenses to 1159-11130-

000-0000 Registrar I/Bookkeeper and

\$5,402.00 from 1159-32004-000-0000 to

1159-11135-000-0000 Registrar III/Secretary

as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-CARES ACT GRANT LOCAL COVID TESTING:

Bob Weaver, Health Department Director, requested an additional appropriation in the amount of \$40,000.00 for 8905-11345-000-0000 Part Time CARES Act Covid Test in order to use the remaining funds left from 2021.

MOTION: Kimberly Cates

SECOND: Ernie Wiggins

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation

request in the amount of \$40,000.00 8905-

11345-000-0000 Part Time CARES Act

Covid Test as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION-RAILROAD GRADE
CROSSING GRANT:**

Troy Kintzel, Assistant Highway Superintendent, requested an additional appropriation in the amount of \$20,800.00 9180-32031-000-0000 Advance Warnings for the department to complete railroad crossing pavement markings which began in 2021.

MOTION: Mike Long

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$20,800.00 9180-32031-000-0000 Advance Warnings as presented.

**IN THE MATTER OF 2021 TRANSFER REQUEST- COUNTY CUMMULATIVE
CAPITAL DEVELOPMENT:**

Marsha McSherry, County Administrator, requested a 2021 transfer of \$63,000.00 from 1138-41001-000-0000 CCD Land & Improvements to 1138-31002-000-0000 Legal Services. The amount requested is in addition to what was budgeted for 2021.

MOTION: Kathy Groninger

SECOND: Ernie Wiggins

AYES: 4 NAYES: 3

Jon Garber Opposed

Joni Truex Opposed

Kimberly Cates Opposed

MOTION CARRIED

TO: Approve the transfer request of \$63,000.00 from 1138-41001-000-0000 CCD Land & Improvements to 1138-31002-000-0000 Legal Services as presented.

After the vote Council Members held a brief discussion which included the following:

- Sue Ann Mitchell qualified her vote stating the issue has been resolved going forward and the services need to be paid.
- Kimberly Cates qualified her vote stating she would have preferred to have seen a more detailed invoice which was not provided to Council.
- Joni Truex qualified her vote stating the invoice provided was for services through November and a future additional appropriation may be needed due to the untimely billing.
- Kathy Groninger qualified her vote stating the attorney acted within the means of his contract and the issues have been resolved for the current year.
- Jon Garber qualified his vote stating he also would have preferred to have seen a more detailed billing to ensure the approval of what was being billed.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-ARPA:

Marsha McSherry, County Administrator, requested the following American Rescue Plan Act additional appropriations for approval which have all been approved by the ARPA Committee:

<input type="checkbox"/> 8950-38023-000-0000	ARP Communication Radios	\$1,632,379.00
<input type="checkbox"/> 8950-38024-000-0000	ARP Public Safety Communication	\$2,400,000.00
<input type="checkbox"/> 8950-38025-000-0000	ARP Pub Safety Comm-EDIT Reimburse	\$522,882.00

☐ 8950-38026-000-0000 ARP Administrative Expenses \$771,670.00

MOTION: Joni Truex
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the following American Rescue Plan Act additional appropriations:
☐ 8950-38023-000-0000 ARPA Communication Radios \$1,632,379.00
☐ 8950-38024-000-0000 ARPA Public Safety Communication \$2,400,000.00
☐ 8950-38025-000-0000 ARPA Pub Safety Comm-EDIT Reimburse \$522,882.00 ☐ 8950-38026-000-0000 ARPA Administrative Expenses \$771,670.00 as presented.

IN THE MATTER OF COMMUNITY COORDINATOR POSITION-COMMISSIONERS:

Commissioner Cary Groninger stated the County was awarded the HELP grant which was applied for and would assist in funding the Community Coordinator Position. He is requesting approval to establish the position which will help and support the community apply for grants. For 2022 the coordinator will be funded \$20,000.00 by the HELP grant and \$30,000.00 by the ARPA grant.

MOTION: Kimberly Cates
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request to establish the Community Coordinator position as presented.

IN THE MATTER OF 2022 SENIOR PROSECUTOR HUB GRANT COOPERATIVE AGREEMENT RENEWAL:

Dan Hampton, County Prosecutor, presented the 2022 Senior HUB grant cooperative agreement for approval which allows work to be performed with the special prosecutors for child support cases in Northern Indiana.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2022 Senior HUB Grant Cooperative Agreement as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- VOCA GRANT:

Dan Hampton, Prosecutor, requested an additional appropriation for the 2022 VOCA Grant as the items are not budgeted, they included:

- | | | |
|-----------------------|-----------------------|-------------|
| • 8139-11158-000-0000 | VOCA Caseworker | \$37,678.00 |
| • 8139-11601-000-0000 | Social Security Cont. | \$2,883.00 |
| • 8139-11602-000-0000 | Retirement Cont. | \$4,219.00 |
| • 8139-11605-000-0000 | Group Insurance | \$11,588.00 |

MOTION: Ernie Wiggins

SECOND: Jon Garber
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request for additional appropriations which included:

- 8139-11158-000-0000 VOCA Caseworker \$37,678.00.
- 8139-11601-000-0000 Social Security \$2,883.00.
- 8139-11602-000-0000 Retirement \$4,219.00.
- 8139-11605-000-0000 Group Insurance \$11,588.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION 2022 HMEP GRANT -EMA:

Emergency Management Director Ed Rock requested an additional appropriation in the amount of \$15,000.00 for 8177-36065-000-0000 HMEP Grant- Planning & Training in which \$5,000.00 will be used for a contractor to plan a required exercise and \$10,000.00 will be used for Hazmat training.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request for an additional appropriation in the amount of \$15,000.00 8177-36065-000-0000 HMEP Grant-Planning & Training as presented.

IN THE MATTER OF FURTHER BUSINESS:

Coroner Tony Ciriello informed Council of a hearing held at the State House on House Bill 1174 which if passed would categorize Coroners as First Responders. He stated AIC is supportive, legislation is moving forward and the bill stands a good chance of being passed.

IN THE MATTER OF FURTHER BUSINESS:

Sue Ann Mitchell stated the County Council Association has formed a new Legislative Committee in which Councilmembers Kathy Groninger and Kimberly Cates both serve on.

In closing Mitchell requested those who serve on a council appointed committee to periodically share any pertinent information and to update Council with what is transpiring.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council February 10, 2022

The Kosciusko County Council met for their regular meeting on Thursday February 10, 2022 at 6:00 p.m. in the Old Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President
Kimberly Cates
Jon Garber -Participated Via Video
Conference

Kathy Groninger
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

Jon Garber participated in the meeting virtually. For clarity, each vote was made by a roll call vote.

The meeting was called to order by Sue Ann Mitchell.

IN THE MATTER OF APPROVAL OF MINUTES FROM JANUARY 11, 2022 AND JANUARY 13, 2022 MEETINGS:

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the minutes for the January 11, 2022 and January 13, 2022 meetings as presented.

IN THE MATTER OF COMMUNITY COORDINATOR INTRODUCTION- COMMISSIONERS:

Commissioner Cary Groninger introduced Amy Roe, Community Coordinator, who has been hired to implement the HELP Grant which was awarded by OCRA to work on community growth. Amy is a Fulton County native who attended Grace College in Winona Lake with experience in community development and economic development. She has served as the Fulton County Chamber of Commerce executive director as well as the Main Street Organization tourism president.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- COMMISSIONERS:

Commissioner Cary Groninger requested an additional appropriation in the amount of \$50,000.00 1000-11010-000-0009 Community Coordinator which has been approved by the ARPA committee, the Commissioners, and will fund the salary for the new coordinator.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$50,000.00 1000-11010-000-0009 Community Coordinator as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT- COMMISSIONERS:

Commissioner Cary Groninger requested a salary ordinance amendment for 1000-11010-000-0009 Community Coordinator \$25.00 hr.

MOTION: Mike Long
SECOND: Kathy Groninger

AYES: 7 NAYES: 0
MOTION CARRIED

TO: salary ordinance amendment for 1000-11010-000-0009 Community Coordinator \$50,000.00 annual as presented.

Groninger shared that Forward Kosciusko is a work in progress but in its final stages. He provided material which listed potential future projects as well as potential funding sources.

IN THE MATTER OF ADDITIONAL APPROPRIATION-EMA/ EMPG GRANT:

Ed Rock, Emergency Management Director, requested an additional appropriation in the amount of \$40,000.00 for EMPG Competitive 2021 Grant 8185-33032-000-0000 Cyber Security. The funds will be utilized to enhance the counties cyber security.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request for an additional appropriation in the amount of \$40,000.00 for EMPG Competitive 2021 Grant 8185-33032-000-0000 Cyber Security as presented.

IN THE MATTER OF DNR 2022 GRANT REQUEST-SHERIFF:

Shane Bucher Sheriff's office presented a request to apply for the DNR 2022 Grant in the amount of \$15,000.00 stating this is a federal and state grant. The annually requested funds are used to support the marine patrol on area lakes.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the DNR 2022 Grant in the amount of \$15,000.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-SHERIFF:

Shane Bucher Sheriff's office requested an additional appropriation in the amount of \$215,300.00 8216-23010-000-0000 Byrne JAG Radio Grant- Supplies/Operating, which will fund radio updates. For clarification the ARPA grant, which was previously granted for the department to purchase radios, has been reduced by \$215,300.00.

MOTION: Mike Long
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$215,300.00 8216-23010-000-0000 Byrne JAG Radio Grant- Supplies/Operating as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-SHERIFF:

Shane Bucher Sheriff's office requested additional appropriations for the following awarded grants:

P Leahy Bulletproof Vest Partnership

- 8263-23010-000-0000 Supplies-Operating \$24,000.00

CHIRP Click It to Live It 2022

- 8219-11706-000-000 Grant Salaries \$30,000.00

CHIRP DUITF 2022

- 8220-11706-000-000 Grant Salaries \$22,500.00

MOTION: Joni Truex
 SECOND: Ernie Wiggins
 AYES: 7 NAYES: 0
 MOTION CARRIED

TO: Approve the additional appropriations for the following awarded grants:
P Leahy Bulletproof Vest Partnership 8263-23010-000-0000 Supplies-Operating \$24,000.00.
CHIRP Click It to Live It 2022 8219-11706-000-000 Grant Salaries \$30,000.00.
CHIRP DUITF 2022 8220-11706-000-000 Grant Salaries \$22,500.00 as presented.

IN THE MATTER OF APPROPRIATION ADJUSTMENT-SHERIFF:

Shane Bucher, Sheriff's Office, presented a request for an appropriation adjustment in the amount of \$12,225.00 for 1000-44045-000-0019 Insurance Replacement. A Sheriff's vehicle was deemed a total loss from a deer incident and the funds need to be appropriated in order to purchase /rebuild a replacement.

MOTION: Joni Truex
 SECOND: Kimberly Cates
 AYES: 7 NAYES: 0
 MOTION CARRIED

TO: Approve the request for an appropriation adjustment in the amount of \$12,225.00 for 1000-44045-000-0019 Insurance Replacement as presented.

IN THE MATTER OF TRANSFER REQUEST-SHERIFF:

Shane Bucher, Sheriff's Office, requested a transfer of \$15,000.00 from Sheriff Maintenance Contracts 1000-35009-000-0019 to Sheriff Dues & Subscriptions 1000-36001-000-0019 which is necessary in order to pay invoices from the correct account.

MOTION: Kathy Groninger
 SECOND: Mike Long
 AYES: 7 NAYES: 0
 MOTION CARRIED

TO: Approve the transfer of \$15,000.00 from Sheriff Maintenance Contracts 1000-35009-000-0019 to Sheriff Dues & Subscriptions 1000-36001-000-0019 as presented.

IN THE MATTER OF FURTHER BUSINESS:

Council President Sue Ann Mitchell opened discussion concerning a revision to the KCCRVC interlocal agreement and whether an annual fee should be assessed for the duties the Auditor's office performs for their Commission. Although the Auditor currently acts as KCCRVC's secretary, additional services and duties will be added. Auditor Michelle Puckett stated after review and discussion a proposed annual fee of \$500.00 would be fair to compensate the county for advertising fees, office supplies and the use of office equipment etc.... She added the current interlocal agreement is less defined and more clarification is necessary. Council, Commissioners and KCCRVC will all need to agree on the revision which will be presented to all boards next month.

MOTION: Jon Garber

SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve assessing an annual fee of \$500.00 to KCCRVC for the services and supplies provided by the Auditor's office as presented.

IN THE MATTER OF FURTHER BUSINESS:

Council President Sue Ann Mitchell produced a Council resolution opposing Legislation eliminating business personal property tax. Mitchell explained legislation proposes to eliminate the 30% floor on personal property which once tax payers depreciate their personal property it would fall off the records and no further taxes would be collected on those items. Local governments would lose this money that legislation is taking away. This would create a large revenue loss for Kosciusko County as well as every other taxing unit in the county. The county currently collects over \$16Million in personal property taxes. Eliminating this funding and considering the tax caps, the shift would be to homeowners. After a brief discussion all members were in agreement to approve the resolution.

MOTION: Kimberly Cates
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the resolution opposing legislation regarding the business personal property tax elimination as presented.

RESOLUTION NO. 22-02-10-001 (2022020440)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF FURTHER BUSINESS:

Commissioner Cary Groninger provided a brief update on the Tower project stating the last building permit has been received and concrete work has begun.

Committee Updates:

Kathy Groninger

- *Attended Community Corrections meeting*
- *Attended MACOG meeting*

Joni Truex

- *Attended Forward Kosciusko virtual meeting*
- *Attending Wage Committee meeting next week*

Mike Long

- *Attended Solid Waste meeting and provided an update on recycling expenses and contamination still being a concern.*

Kimberly Cates

- *Attended KEDCO meeting*
- *Attended Kosciusko Workforce Housing Committee Board meeting*
- *Attended Main Street Board of Directors meeting*
- *Attended AIC Legislative weekly meetings*

Jon Garber

- *Attended Bowen Center Board meeting and provided a revenue update*

In closing, Council Vice President Truex congratulated GIS Director Bill Holder for receiving the government excellence award and offered condolences for the passing of retired County Highway Superintendent Dennis Pletcher.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council March 10, 2022

The Kosciusko County Council met for their regular meeting on Thursday March 10, 2022 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President
Kimberly Cates
Jon Garber

Kathy Groninger
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell

IN THE MATTER OF APPROVAL OF MINUTES FROM FEBRUARY 10, 2022:

MOTION: Mike Long

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the minutes for the February 10, 2022 meeting as presented.

IN THE MATTER OF FORWARD KOSCIUSKO COUNTY- COMPREHENSIVE PLAN UPDATE:

Katie Clark, Project Manager, Taylor Siefker Williams Designs, presented an update on the county's comprehensive plan development, which included the following:

- The project has been underway for almost a year with much of the focus on gathering information, sharing ideas and focusing on future needs which involved ideas from the community.
- Roughly 8 separate comprehensive plans will be derived through this process, one for the county and one for each individual town participating. Warsaw, Winona Lake & Syracuse will be provided with recommendations to enhance their current comprehensive plans.
- Five key themes were focused upon for balance which included the following:
 - Land Use

- Preserving Natural Features
- Preserving Agricultural Land & Infrastructure
- Connections & destinations are enhanced throughout the county by looking at trailways, parks etc...
- Next steps include public review and recommendations, and then further review by boards and commissions, followed by Commissioner adoption and each community's adoption of the plan

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- CARES ACT/HEALTH DEPARTMENT:

Bob Weaver, Health Department Administrator, requested an additional appropriation in the amount of \$50,000.00 8905-31136-000-0000 Covid Testing Site. The request is to reappropriate the remainder of the funds not used in 2021 which will pay for the Bowen Center testing site. Weaver stated due to a decline in Covid testing, the hours of operation will be shortened and possibly ending in May.

MOTION: Ernie Wiggins
 SECOND: Kimberly Cates
 AYES: 7 NAYES: 0
 MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$50,000.00 8905-31136-000-0000 Covid Testing Site as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- CARES ACT/HEALTH DEPARTMENT:

Bob Weaver, Health Department Administrator, presented an additional appropriation request in the amount of \$93,801.00 1159-31136-000-0000 Covid Testing Site. The Health Department received federal funds, made available by the CDC, for each vaccine administered which will pay the County's share of the Bowen Center operations located at the Fairgrounds.

MOTION: Jon Garber
 SECOND: Ernie Wiggins
 AYES: 7 NAYES: 0
 MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$93,801.00 1159-31136-000-0000 Covid Testing Site as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-AMERICAN RESCUE PLAN ACT (ARPA):

Marsha McSherry, County Administrator, requested an additional appropriation in the amount of \$11,582.00 for 8950-38021-000-0000 Office Disinfection and \$8,001.00 for 8950-38022-000-0000 Covid Testing Site. This will allow for funds to be reappropriated from 2021 and used in 2022.

MOTION: Kathy Groninger
 SECOND: Kimberly Cates
 AYES: 7 NAYES: 0
 MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$11,582.00 for 8950-38021-000-0000 Office Disinfection and \$8,001.00 for 8950-38022-000-0000 Covid Testing Site as presented.

IN THE MATTER OF TRANSFER REQUEST- COUNTY CUMMULATIVE CAPITAL DEVELOPMENT:

Marsha McSherry, County Administrator, requested a transfer of \$70,000.00 from 1138-33003-000-0000 Copy Machine to 1138-44001-000-0000 Office Equipment. The transfer is necessary in order for items to be paid out of the correct account and line item as copy machines is now included in office equipment.

MOTION: Jon Garber

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the transfer request of

\$70,000.00 from 1138-33003-000-0000 Copy Machine to 1138-44001-000-0000 Office Equipment as presented.

IN THE MATTER OF AMERICAN RESCUE PLAN ACT (ARPA) APPLICATION RECOMMENDATION-LAUNCHPAD CHILD CARE & EARLY LEARNING:

LaunchPad Child Care & Early Learning Director Sherry Searles, presented a request to approve the use of ARPA funds to support the LaunchPad program which is designed to encourage more employer-based childcare sites. Searles stated according to The Governor's task force, Early Learning Indiana, the childcare shortages have caused up to a \$1.8 Billion direct cost to employers, a \$1.1 Billion loss in economic activity as well as a \$118.8 Million loss in tax revenue. This is due to employee turnover and missed work because of lack of childcare. Kosciusko County is categorized as a childcare desert, where there is generally only 1 seat for every 3 children. The hope is to increase the capacity of childcare in our community by strengthening the current programs, increase the partnership with businesses and providing shared services for the program in the county. Council agreed with the recommendation approved by the ARPA committee to support the shared services initiative at \$25,000.00 a year for 4 years.

MOTION: Kimberly Cates

SECOND: Jon Garber

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the recommendation of the

ARPA Committee to move forward in the application process for the shared services initiative project in the amount of \$25,000.00 a year for 4 years as presented.

IN THE MATTER OF AMERICAN RESCUE PLAN ACT (ARPA) APPLICATION RECOMMENDATION-ADMINISTRATOR:

Marsha McSherry, County Administrator, presented a recommendation from the ARPA Committee to approve the amount of \$200,000.00 for replacing the justice building fire alarm system. The current system is obsolete and parts cannot be ordered for repairs. The finalized estimate has not yet been received, but a projected budget of \$182,000.00 has been established. The requested amount is the maximum allowed for the project and any unused funds will remain in the fund.

MOTION: Kathy Groninger

SECOND: Ernie Wiggins

TO: Approve the recommendation of the

ARPA Committee to move forward in the

AYES: 5 NAYS: 2
OPPOSED- Mike Long
OPPOSED- Joni Truex
MOTION CARRIED

application process in the amount of \$200,000.00 for the justice building fire alarm system as presented.

**IN THE MATTER OF AMERICAN RESCUE PLAN ACT (ARPA) APPLICATION
RECOMMENDATION-ADMINISTRATOR:**

Marsha McSherry, County Administrator, presented a recommendation from the ARPA Committee to approve the amount of \$120,000.00 for Jail Showers. In order to preserve the building, the block construction will be grinded as needed then sealed in order to keep water out.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the recommendation of the ARPA Committee to move forward in the application process for the Jail Shower project in the amount of \$120,000.00 as presented.

**IN THE MATTER OF AMERICAN RESCUE PLAN ACT (ARPA) APPLICATION
RECOMMENDATION-ADMINISTRATOR:**

Marsha McSherry, County Administrator, presented a recommendation from the ARPA Committee to approve the amount of \$36,105.00 for Sophos MTR Cybersecurity Enhancement. McSherry stated due to the enhanced environment of cybersecurity attacks this would provide cybersecurity solutions by contracting services from Sophos, utilizing their Managed Threat Response (MTR) service. The county has been awarded a cybersecurity grant, therefore the ARPA request is for the amount not covered by the grant.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the recommendation of the ARPA Committee to move forward in the application process in the amount of \$36,105.00 for Sophos MTR Cyber Security Enhancement as presented.

**IN THE MATTER OF AMERICAN RESCUE PLAN ACT (ARPA) APPLICATION
RECOMMENDATION-ADMINISTRATOR:**

Marsha McSherry, County Administrator, presented a recommendation from the ARPA Committee to approve the amount of \$222,794.72 for the Public Safety Communications Tower-Connectivity Project. This would allow local broadband providers the ability to use the towers to expand services in the county. The project is in conjunction with REMC's Kosciusko Connect program.

MOTION: Mike Long
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the recommendation of the ARPA Committee to move forward in the application process in the amount of \$222,794.72 for Public Safety Communications Tower Connectivity Project, as presented.

IN THE MATTER OF MILFORD PUBLIC LIBRARY RECOMMENDATION FOR REPLACEMENT BOARD APPOINTMENT:

Sue Ann Mitchell, Council President, presented a recommendation received from Julia Frew, Milford Public Library Director, to appoint Oscar Hernandez to the Library Board, which would replace the appointment of Tina Ervin who is vacating. His term will expire October 31, 2023. Council Vice President Joni Truex made a motion to approve; adding the libraries' attendance would be appreciated for recommendations.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the recommendation appointing Oscar Hernandez to the board replacing Tina Ervin who is vacating, as presented.

IN THE MATTER OF ENCUMBERING:

Michelle Puckett, County Auditor, presented an encumbering report, stating to date a total of \$2,977,489.69 has been encumbered, which is the bulk of the reporting for payroll and claims. Smaller amounts can be expected throughout the next couple of months. Puckett stated departments are required to submit all encumbering to be processed before May 1st, and any outstanding encumbering after May 1st will be placed on a spreadsheet to be accounted for at budget time.

MOTION: Ernie Wiggins
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the February encumbering report in the amount of \$2,977,489.69 as presented.

IN THE MATTER OF 2022 KCCRVC INTER-LOCAL AGREEMENT:

Michelle Puckett, County Auditor, provided the revised 2022 KCCRVC Inter-Local Agreement for approval which includes a \$500.00 annual fee. The KCCRVC Commission has approved and the agreement will be presented to the Commissioners at their next meeting.

MOTION: Mike Long
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2022 KCCRVC Inter-Local Agreement for approval which includes a \$500.00 annual fee as presented.

IN THE MATTER OF FURTHER BUSINESS:

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-MAINTENANCE:

Council President Sue Ann Mitchell stated the Wage Committee has struggled with wages due to inflation, with Housekeeping being the biggest struggle in maintaining staff. Part Time Housekeeping currently pays \$12.68 per hour with the Wage Committee recommending and agreeing upon an increase to \$15.00 per hour. Mitchell explained by April 1st, each department

is to report any wage or personnel adjustments to Human Resources which will then be discussed by the Wage Committee. Mitchell advised a discussion will take place with Council before considering any additional employees and bearing the cost of job evaluations. This will help in preparation of budgets for next year. A salary ordinance amendment for 1000-11316-000-0006 Part Time Housekeeping \$15.00 HR was then presented to Council for approval.

MOTION: Ernie Wiggins

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the salary ordinance amendment for 1000-11316-000-0006 Part Time Housekeeping at \$15.00 HR as presented.

Committee Updates & Meetings Attended:

Sue Ann Mitchell

- KEDCO Board of Directors virtual meeting
- KEDCO: Discussed a Michigan informative program on how to better the community
- Watershed meeting on sequestration of carbon credits
- ARPA: Reviewed many different grant applications
- CVB meeting
- Indiana County Council Association meeting
- AIC Board meeting

Kimberly Cates

- KEDCO Placemaking meeting
- KEDCO: discussed a Michigan informative program on how to better the community
- Watershed meeting on sequestration of carbon credits
- KEDCO Finance Committee
- Forward Kosciusko County virtual presentation
- The Mainstreet Board meeting: planning summer events and First Friday events

Jon Garber

- Bowen Center Board of Directors meeting which included the following:
 - Self-evaluation results were discussed for board members on how to make the board more diverse
 - Sliding fee discount scale was discussed
 - Bowen Center's annual recertification was approved

Ernie Wiggins

- ARPA: Reviewed many different grant applications

Joni Truex

- Forward Kosciusko County virtual presentation
- RDC 101, Redevelopment 101 meeting
- Wage Committee

- KCCRVC Meeting
- Redevelopment Commission meeting: Forward Kosciusko County presentation

Mike Long

- Watershed meeting on sequestration of carbon credits: A discussion of what corporations and businesses can do to purchase carbon credits from agricultural producers
- Solid Waste Meeting: Whitley Environmental has requested a recycling increase
- Area Plan Board meeting: Discussion included the development for the prior South Shore Golf Course and a new drainage ordinance

Kathy Groninger

- Wage Committee Meeting
- ARPA Meeting
- Commissioners Meeting
- AIC Legislative Meetings
- Attended a Disaster Preparedness and Recovery AIC Seminar where the following was discussed:
 - The importance of having a County Attorney in the event of a loss
 - The importance of reviewing your insurance coverage
 - Review your disaster plan
 - County needs to have the ability to write checks off site
 - State Fire Marshal provides financial assistance for first responder training
- MACOG meeting: Kosciusko County is slightly behind in the state for broadband upgrades

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council April 14, 2022

The Kosciusko County Council met for their regular meeting on Thursday April 14, 2022 at 6:00 p.m. in the Justice Building Multi-Purpose Room, 121 N Lake St, Warsaw, IN. Those present were:

Sue Ann Mitchell, President-Absent
Joni Truex, Vice-President
Kimberly Cates
Jon Garber

Kathy Groninger
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

The meeting was called to order by Joni Truex.

IN THE MATTER OF APPROVAL OF MINUTES FROM MARCH 10, 2022:

MOTION: Mike Long

TO: Approve the minutes for the March 10, 2022 meeting as presented.

SECOND: Kimberly Cates

AYES: 6 NAYES: 0

MOTION CARRIED

IN THE MATTER OF EAST WEBSTER LAKE REGIONAL SEWER DISTRICT:

Ken Jones, CEO, Jones Petrie Rafinski, presented the following information:

- Approximately 180 homes around the east side of Webster Lake are interested in developing a 4th sewer district, as all 3 of the existing districts have declined to expand their districts to include them
- A study was conducted indicating a need for a low-pressure system
- An agreement with Knapp Lake's facility, which is located in Noble County but adjoins the northern edge of the neighborhood, would seem the most logical choice
- Knapp Lake overbuilt, as the area did not develop as was anticipated and is in favor of the project, which would require an intermediate treatment site
- Similar to the Tippy/Chapman project, a rate has been targeted and the project would follow the same projection. Property owners would need to request a partnership with the county and would potentially request funding for the petition and all of its requirements, as well as legal counsel. Preliminary costs would be approximately \$25,000.00 for an engineering report and approximately \$10,000.00 for the rate consultant. Legal counsel figures are unknown at this time
- Heard from property owner Mike Ripley who stated a survey was conducted with all property owners where approximately 85% of the respondents support the project
- The estimated cost of the project is around \$4.4M. Any funds the county advanced would be reimbursed once the project is fully funded
- Information presented today is an introduction of the potential project and a request for Council's consideration to allow the project to proceed. If interested, Jones would then complete a budget development for the Commissioners and Council's approval

MOTION: Kimberly Cates

TO: Approve moving forward with reviewing the projected sewer districts budget.

SECOND: Mike Long

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF TIPPECANOE CHAPMAN REGIONAL SEWER DISTRICT UPDATE:

In addition to the above presentation, Ken Jones presented an update on the Tippy/Chapman RSD stating the project has gone well. The design is complete and is awaiting final permits to then begin the bidding process. A total of 3 contracts will be bid including 2 at Tippecanoe Lake and 1 at Chapman Lake. The connection will be with the City of Warsaw near the Warsaw Municipal Airport. The project will allow for eliminating approximately 1,900 to 2,000 septic systems. \$40-\$41M is the current projected cost, with grant money and low interest USDA and SRF loans being made available.

IN THE MATTER OF KEDCO UPDATE:

Alan Tio, KEDCO CEO, presented a quarterly report, which included the following:

- The 2022 work plan is focused around entrepreneurship, housing, and talent
- A 4-year growth plan is underway to lay out the ideas of where we want to be in 4 years
- In operations, the town of Leesburg has joined the partnership with KEDCO. Working primarily with housing development
- The investments made to KEDCO are being used to build our private sector support
- Within the last 90 days KEDCO has begun hosting office hours for businesses who are experts in the areas of focus so those services are more easily utilized
- An ongoing series of events and meetings are planned to bring business and community leaders together for round-table discussions. This will help meet the needs and demands that support growth within the community
- Within the next 90 days, KEDCO is ready to launch the MedTech Accelerator Studio program, which is designed to start a partnership to support growth in the orthopedic community

IN THE MATTER OF INTRODUCTION OF NEW ASSISTANT EDUCATOR- PURDUE EXTENSION:

Purdue Extension Area Director -Agriculture & Natural Resources Educator Kelly Heckaman introduced new employee Emily Luc. As of February 2022, Emily is the new Purdue Extension Assistant Agriculture & Natural Resources Educator who will be assisting Kelly full time. Emily stated she is originally from Ohio, and received her Bachelors in Animal Science from Ohio State as well as her Masters in Animal Science from the University of Tennessee.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT- ASSESSOR:

County Assessor Susan Engelberth requested a salary ordinance amendment for 1000-11514-000-0009 \$1,000.00 annually Level I & II Compensation as the employee has obtained their Level I & II certification.

MOTION: Ernie Wiggins
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for 1000-11514-000-0009 \$1,000.00 annually Level I & II compensation as presented.

IN THE MATTER OF COMMUNITY CORRECTIONS-2023 GRANT REQUESTS:

Community Corrections Director Barry Andrew presented a request to apply for the 2023 Home Detention grant in the amount of \$350,755.00 and the 2023 Drug Court grant in the amount of \$75,746.00.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the requests to apply for the 2023 Community Corrections Drug Court and Home Detention grants as presented.

IN THE MATTER OF GRANT REQUESTS-SHERIFF:

Shane Bucher, Chief Deputy Sheriff, presented the following three grant requests:

- 1) **CHIRP-SAVE**, a federal reimbursement grant, in the amount of \$12,500.00 for the purpose of additional patrol of bus routes to help end stop arm violations.
- 2) **Indiana Local Body Camera**, a state reimbursement matching grant, in the amount of \$16,000.00 to replenish some of the current body-worn cameras which are quickly reaching the end of their life-expectancy.
- 3) **Small Rural Tribal Body Worn Camera**, a federal reimbursement matching grant, in the amount of \$4,900.00 for the same purpose as described above.

The Sheriff's Office will match the remainder of the costs from their Commissary Fund, therefore no cost to the County.

MOTION: Mike Long

SECOND: Ernie Wiggins

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the request to apply for all of the above grants as presented.

IN THE MATTER OF TRANSFER REQUEST- COUNTY CUMMULATIVE CAPITAL DEVELOPMENT:

County Administrator Marsha McSherry requested a transfer of \$50,000.00 from 1138-33018-000-0000 Contracts IT to 1138-35005-000-0000 Computer Maintenance. The transfer is necessary in order to pay invoices from the correct account.

MOTION: Kimberly Cates

SECOND: Mike Long

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the transfer request of \$50,000.00 from 1138-33018-000-0000 Contracts IT to 1138-35005-000-0000 Computer Maintenance as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-MAINTENANCE:

County Administrator Marsha McSherry requested a salary ordinance amendment in the amount of \$53,020.00 annual 1000-11070-000-0006 Maintenance as the employee is moving to a six-year level in May. The second salary ordinance amendment request is in the amount of \$23.37 hourly 1000-11322-000-0006 Maintenance as the employee is moving to a three-year level in June.

MOTION: Ernie Wiggins

SECOND: Kathy Groninger

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the salary ordinance amendment in the amount of \$53,020.00 annual 1000-11070-000-0006 Maintenance and \$23.37 hourly 1000-11322-000-0006 Maintenance as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

County Administrator Marsha McSherry requested the following additional appropriations for the board approved ARPA recommendations:

8950-38027-000-0000	Launch Pad-Chamber of Commerce	\$25,000.00 per year for 4 years.
8950-38028-000-0000	Justice Building Fire Alarm System	\$200,000.00
8950-38029-000-0000	Jail Showers	\$120,000.00
8950-38030-000-0000	Sophos MTR Cybersecurity	\$30,002.00

8950-38031-000-0000 Tower Connectivity

\$222,795.00

MOTION: Jon Garber
SECOND: Ernie Wiggins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the above ARPA additional appropriation requests as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-KOSCIUSKO COUNTY REDEVELOPMENT COMMISSION:

Kosciusko County Redevelopment Commission President Joni Truex presented the following additional appropriations for Legal Services which would cover services by Baker Tily as well as a retainer to hire legal counsel.

Redevelopment Commission- Dreyfus TIF

4400-31002-000-0000 Legal Services \$2,500.00

Redevelopment Commission- 30 West TIF

4425-31002-000-0000 Legal Services \$2,500.00

Redevelopment Commission- Leesburg TIF

4430-31002-000-0000 Legal Services \$2,500.00

Redevelopment Commission- Co-op TIF

4440-31002-000-0000 Legal Services \$2,500.00

Redevelopment Commission-Van Buren TIF

4450-31002-000-0000 Legal Services \$2,500.00

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation requests for legal services as presented.

IN THE MATTER OF ENCUMBERING:

Michelle Puckett, County Auditor, presented the March 2022 encumbering report for approval in the amount of \$185,847.98. Puckett stated for budgeting purposes, all departments are required to submit their 2021 encumbering to be processed by May 1st.

MOTION: Mike Long
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the March encumbering report in the amount of \$185,847.98 as presented.

IN THE MATTER OF 2023 BUDGET ADOPTION PROCESS:

Michelle Puckett, County Auditor, requested Council's direction in regards to finalizing the 2023 budget as well as what wage percentage to use in advertising and preparing budgets. Puckett stated the budget must be adopted by October 31, 2022. Council agreed on finalizing the 2023 budget in October 2022 as well as holding a department head budget meeting tentatively set for August 25th, 8AM-4PM. Council recommended using a 10% wage increase for advertising reasons and for departments to prepare their 2023 budgets.

IN THE MATTER OF THE WAGE COMMITTEE RECOMMENDATION:

Councilmember Kathy Groninger stated the Wage Committee recently met to discuss department head concerns where some matters needed to be addressed now versus waiting until budget time. In the matter of the Veteran Affairs Officer, a request was presented to increase the employees' part time hours to 29 per week due to additional work and service he is providing.

MOTION: Ernie Wiggins
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the Wage Committee's recommendation to increase the Veteran Affairs Officer hours to 29 per week for the current year as presented.

IN THE MATTER OF THE WAGE COMMITTEE RECOMMENDATION:

Councilmember Kathy Groninger stated the IT Department has attempted to hire a third IT Administrator due to both current employees retiring in 2024, but this has been unsuccessful due to unappealing wages. The Wage Committee requests to increase the beginning salary to a Level III at \$66,000.00 as it's imperative the position be filled as soon as possible. Groninger advised monetary reasons are the main culprit for the position not being filled.

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the Wage Committee's recommendation to increase the 3rd IT Administrator's beginning salary to \$66,000.00 as presented.

IN THE MATTER OF THE WAGE COMMITTEE RECOMMENDATION:

Councilmember Kathy Groninger stated the Wage Committee is requesting to increase the Highway Department's part time mowers and part time truck driver wages by 10%. Groninger stated in order for positions to be filled; it's necessary for the wages to be increased.

MOTION: Jon Garber
SECOND: Ernie Wiggins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the Wage Committee recommendation to increase the part time mowers and part time truck driver positions by 10% as presented.

Committee Updates:

Kathy Groninger

- **Wage Committee:** meeting
- **KCCRVC:** JRAC board discussed having a separate committee
- **MACOG:** Discussed contractor bidding being a difficult issue due to its process and cost increases
- Town of Milford- was awarded a grant to help fund their bike trail
- US30 and US31 projects are underway

Mike Long

- **Emergency Management meeting:** Ed Rock announced he plans to retire possibly as early as 2023.

Ernie Wiggins- Nothing to report

Kimberly Cates

- **AIC:** Regional meeting
- **The Mainstreet Board meeting:** Planning summer events and First Friday events

Jon Garber

- **Area Plan Board Commission:** Starting the Forward Kosciusko County Plan process and heard from Matt Sandy, Area Plan Commission, who stated the public process will begin with a public hearing 5/4/22
- **Bowen Center Board of Directors meeting:** Annual review of bylaws and mission statement, and advised CEO Kurt has retired

Joni Truex

- **Wage Committee:** meeting
- **AIC:** Regional meeting
- **Redevelopment Commission:** meeting

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council April 14, 2022

The Kosciusko County Council met for their regular meeting on Thursday April 14, 2022 at 6:00 p.m. in the Justice Building Multi-Purpose Room, 121 N Lake St, Warsaw, IN. Those present were:

Sue Ann Mitchell, President-Absent
Joni Truex, Vice-President
Kimberly Cates
Jon Garber

Kathy Groninger
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

The meeting was called to order by Joni Truex.

IN THE MATTER OF APPROVAL OF MINUTES FROM MARCH 10, 2022:

MOTION: Mike Long

TO: Approve the minutes for the March 10, 2022 meeting as presented.

SECOND: Kimberly Cates

AYES: 6 NAYES: 0

MOTION CARRIED

IN THE MATTER OF EAST WEBSTER LAKE REGIONAL SEWER DISTRICT:

Ken Jones, CEO, Jones Petrie Rafinski, presented the following information:

- Approximately 180 homes around the east side of Webster Lake are interested in developing a 4th sewer district, as all 3 of the existing districts have declined to expand their districts to include them
- A study was conducted indicating a need for a low-pressure system
- An agreement with Knapp Lake's facility, which is located in Noble County but adjoins the northern edge of the neighborhood, would seem the most logical choice
- Knapp Lake overbuilt, as the area did not develop as was anticipated and is in favor of the project, which would require an intermediate treatment site
- Similar to the Tippy/Chapman project, a rate has been targeted and the project would follow the same projection. Property owners would need to request a partnership with the county and would potentially request funding for the petition and all of its requirements, as well as legal counsel. Preliminary costs would be approximately \$25,000.00 for an engineering report and approximately \$10,000.00 for the rate consultant. Legal counsel figures are unknown at this time
- Heard from property owner Mike Ripley who stated a survey was conducted with all property owners where approximately 85% of the respondents support the project
- The estimated cost of the project is around \$4.4M. Any funds the county advanced would be reimbursed once the project is fully funded
- Information presented today is an introduction of the potential project and a request for Council's consideration to allow the project to proceed. If interested, Jones would then complete a budget development for the Commissioners and Council's approval

MOTION: Kimberly Cates

SECOND: Mike Long

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve moving forward with reviewing the projected sewer districts budget.

IN THE MATTER OF TIPPECANOE CHAPMAN REGIONAL SEWER DISTRICT UPDATE:

In addition to the above presentation, Ken Jones presented an update on the Tippy/Chapman RSD stating the project has gone well. The design is complete and is awaiting final permits to then begin the bidding process. A total of 3 contracts will be bid including 2 at Tippecanoe Lake and 1 at Chapman Lake. The connection will be with the City of Warsaw near the Warsaw Municipal Airport. The project will allow for eliminating approximately 1,900 to 2,000 septic systems. \$40-\$41M is the current projected cost, with grant money and low interest USDA and SRF loans being made available.

IN THE MATTER OF KEDCO UPDATE:

Alan Tio, KEDCO CEO, presented a quarterly report, which included the following:

- The 2022 work plan is focused around entrepreneurship, housing, and talent
- A 4-year growth plan is underway to lay out the ideas of where we want to be in 4 years
- In operations, the town of Leesburg has joined the partnership with KEDCO. Working primarily with housing development
- The investments made to KEDCO are being used to build our private sector support

- Within the last 90 days KEDCO has begun hosting office hours for businesses who are experts in the areas of focus so those services are more easily utilized
- An ongoing series of events and meetings are planned to bring business and community leaders together for round-table discussions. This will help meet the needs and demands that support growth within the community
- Within the next 90 days, KEDCO is ready to launch the MedTech Accelerator Studio program, which is designed to start a partnership to support growth in the orthopedic community

IN THE MATTER OF INTRODUCTION OF NEW ASSISTANT EDUCATOR- PURDUE EXTENSION:

Purdue Extension Area Director -Agriculture & Natural Resources Educator Kelly Heckaman introduced new employee Emily Luc. As of February 2022, Emily is the new Purdue Extension Assistant Agriculture & Natural Resources Educator who will be assisting Kelly full time. Emily stated she is originally from Ohio, and received her Bachelors in Animal Science from Ohio State as well as her Masters in Animal Science from the University of Tennessee.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT- ASSESSOR:

County Assessor Susan Engelberth requested a salary ordinance amendment for 1000-11514-000-0009 \$1,000.00 annually Level I & II Compensation as the employee has obtained their Level I & II certification.

MOTION: Ernie Wiggins
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for 1000-11514-000-0009 \$1,000.00 annually Level I & II compensation as presented.

IN THE MATTER OF COMMUNITY CORRECTIONS-2023 GRANT REQUESTS:

Community Corrections Director Barry Andrew presented a request to apply for the 2023 Home Detention grant in the amount of \$350,755.00 and the 2023 Drug Court grant in the amount of \$75,746.00.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the requests to apply for the 2023 Community Corrections Drug Court and Home Detention grants as presented.

IN THE MATTER OF GRANT REQUESTS-SHERIFF:

Shane Bucher, Chief Deputy Sheriff, presented the following three grant requests:

- 4) **CHIRP-SAVE**, a federal reimbursement grant, in the amount of \$12,500.00 for the purpose of additional patrol of bus routes to help end stop arm violations.
- 5) **Indiana Local Body Camera**, a state reimbursement matching grant, in the amount of \$16,000.00 to replenish some of the current body-worn cameras which are quickly reaching the end of their life-expectancy.

- 6) **Small Rural Tribal Body Worn Camera**, a federal reimbursement matching grant, in the amount of \$4,900.00 for the same purpose as described above.
The Sheriff's Office will match the remainder of the costs from their Commissary Fund, therefore no cost to the County.

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for all of the above grants as presented.

IN THE MATTER OF TRANSFER REQUEST- COUNTY CUMMULATIVE CAPITAL DEVELOPMENT:

County Administrator Marsha McSherry requested a transfer of \$50,000.00 from 1138-33018-000-0000 Contracts IT to 1138-35005-000-0000 Computer Maintenance. The transfer is necessary in order to pay invoices from the correct account.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the transfer request of \$50,000.00 from 1138-33018-000-0000 Contracts IT to 1138-35005-000-0000 Computer Maintenance as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-MAINTENANCE:

County Administrator Marsha McSherry requested a salary ordinance amendment in the amount of \$53,020.00 annual 1000-11070-000-0006 Maintenance as the employee is moving to a six-year level in May. The second salary ordinance amendment request is in the amount of \$23.37 hourly 1000-11322-000-0006 Maintenance as the employee is moving to a three-year level in June.

MOTION: Ernie Wiggins
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment in the amount of \$53,020.00 annual 1000-11070-000-0006 Maintenance and \$23.37 hourly 1000-11322-000-0006 Maintenance as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

County Administrator Marsha McSherry requested the following additional appropriations for the board approved ARPA recommendations:

8950-38027-000-0000	Launch Pad-Chamber of Commerce	\$25,000.00 per year for 4 years.
8950-38028-000-0000	Justice Building Fire Alarm System	\$200,000.00
8950-38029-000-0000	Jail Showers	\$120,000.00
8950-38030-000-0000	Sophos MTR Cybersecurity	\$30,002.00
8950-38031-000-0000	Tower Connectivity	\$222,795.00

MOTION: Jon Garber
SECOND: Ernie Wiggins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the above ARPA additional appropriation requests as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-KOSCIUSKO COUNTY REDEVELOPMENT COMMISSION:

Kosciusko County Redevelopment Commission President Joni Truex presented the following additional appropriations for Legal Services which would cover services by Baker Tily as well as a retainer to hire legal counsel.

Redevelopment Commission- Dreyfus TIF

4400-31002-000-0000	Legal Services	\$2,500.00
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Redevelopment Commission- 30 West TIF

4425-31002-000-0000	Legal Services	\$2,500.00
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Redevelopment Commission- Leesburg TIF

4430-31002-000-0000	Legal Services	\$2,500.00
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Redevelopment Commission- Co-op TIF

4440-31002-000-0000	Legal Services	\$2,500.00
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Redevelopment Commission-Van Buren TIF

4450-31002-000-0000	Legal Services	\$2,500.00
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MOTION: Kimberly Cates

SECOND: Mike Long

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation requests for legal services as presented.

IN THE MATTER OF ENCUMBERING:

Michelle Puckett, County Auditor, presented the March 2022 encumbering report for approval in the amount of \$185,847.98. Puckett stated for budgeting purposes, all departments are required to submit their 2021 encumbering to be processed by May 1st.

MOTION: Mike Long

SECOND: Kathy Groninger

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the March encumbering report in the amount of \$185,847.98 as presented.

IN THE MATTER OF 2023 BUDGET ADOPTION PROCESS:

Michelle Puckett, County Auditor, requested Council's direction in regards to finalizing the 2023 budget as well as what wage percentage to use in advertising and preparing budgets. Puckett stated the budget must be adopted by October 31, 2022. Council agreed on finalizing the 2023 budget in October 2022 as well as holding a department head budget meeting tentatively set for August 25th, 8AM-4PM. Council recommended using a 10% wage increase for advertising reasons and for departments to prepare their 2023 budgets.

IN THE MATTER OF THE WAGE COMMITTEE RECOMMENDATION:

Councilmember Kathy Groninger stated the Wage Committee recently met to discuss department head concerns where some matters needed to be addressed now versus waiting until budget time. In the matter of the Veteran Affairs Officer, a request was presented to increase the employees' part time hours to 29 per week due to additional work and service he is providing.

MOTION: Ernie Wiggins

SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the Wage Committee's recommendation to increase the Veteran Affairs Officer hours to 29 per week for the current year as presented.

IN THE MATTER OF THE WAGE COMMITTEE RECOMMENDATION:

Councilmember Kathy Groninger stated the IT Department has attempted to hire a third IT Administrator due to both current employees retiring in 2024, but this has been unsuccessful due to unappealing wages. The Wage Committee requests to increase the beginning salary to a Level III at \$66,000.00 as it's imperative the position be filled as soon as possible. Groninger advised monetary reasons are the main culprit for the position not being filled.

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the Wage Committee's recommendation to increase the 3rd IT Administrator's beginning salary to \$66,000.00 as presented.

IN THE MATTER OF THE WAGE COMMITTEE RECOMMENDATION:

Councilmember Kathy Groninger stated the Wage Committee is requesting to increase the Highway Department's part time mowers and part time truck driver wages by 10%. Groninger stated in order for positions to be filled; it's necessary for the wages to be increased.

MOTION: Jon Garber
SECOND: Ernie Wiggins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the Wage Committee recommendation to increase the part time mowers and part time truck driver positions by 10% as presented.

Committee Updates:

Kathy Groninger

- **Wage Committee:** meeting
- **KCCRV:** JRAC board discussed having a separate committee
- **MACOG:** Discussed contractor bidding being a difficult issue due to its process and cost increases
- Town of Milford- was awarded a grant to help fund their bike trail
- US30 and US31 projects are underway

Mike Long

- **Emergency Management meeting:** Ed Rock announced he plans to retire possibly as early as 2023.

Ernie Wiggins- Nothing to report

Kimberly Cates

- **AIC:** Regional meeting
- **The Mainstreet Board meeting:** Planning summer events and First Friday events

Jon Garber

- **Area Plan Board Commission:** Starting the Forward Kosciusko County Plan process and heard from Matt Sandy, Area Plan Commission, who stated the public process will begin with a public hearing 5/4/22
- **Bowen Center Board of Directors meeting:** Annual review of bylaws and mission statement, and advised CEO Kurt has retired

Joni Truex

- **Wage Committee:** meeting
- **AIC:** Regional meeting
- **Redevelopment Commission:** meeting

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council May 12, 2022

The Kosciusko County Council met for their regular meeting on Thursday May 12, 2022 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President-ABSENT
Kimberly Cates-ABSENT
Jon Garber

Kathy Groninger
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

IN THE MATTER OF APPROVAL OF MINUTES FROM APRIL 14, 2022:

MOTION: Mike Long

TO: Approve the minutes for the April 14, 2022 meeting as presented.

SECOND: Ernie Wiggins

AYES: 5 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF WARSAW COMMUNITY PUBLIC LIBRARY
RECOMMENDATION FOR BOARD RE-APPOINTMENT:**

Warsaw Community Library Director Ann Zydek presented a recommendation to re-appoint Jennifer Hicks to the Warsaw Community Public Library Board, with her 4-year term expiring 6/30/26

MOTION: Ernie Wiggins

SECOND: Kathy Groninger
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the re-appointment of Jennifer Hicks to the Warsaw Community Public Library Board as presented.

IN THE MATTER OF PURDUE EXTENSION UPDATE:

4-H Youth Development Educator Andrew Farrell came before the Council stating Lisa Anderson, Purdue Extension Area 10 Director, is serving as Interim Kosciusko County Extension Director. The position of the Health and Human Science Educator is currently vacant, but will be posted and filled as soon as possible. Farrell stated three neighboring county educators have been working to continue the existing programs to keep them going.

Farrell then provided a brief update of the 4H program stating there are currently 542 youth enrolled which has grown from last year. He advised of new partnerships with Bakers Youth Club, Goshen Health Systems and Grace College to implement new programs as well as increase volunteer development.

Emily Luc, Assistant Agricultural Natural Resources Extension Educator, shared some of her experiences since becoming the grant logistics coordinator for the farm stress grant. The grant is established to reduce stigma regarding rural farming stress, and three approaches are being taken to address this. They are encouraging group conversations, expanding public promotion by visiting trade shows and proving resources, and developing and implementing the education of all 988 call center personnel. This will assist personnel and more easily identify unique challenges effecting agricultural families. 988 is a suicide prevention hotline, which will soon be made available across the country. In closing, Luc stated along with the popular Master Gardner's program, the Annie's Project will be available in June which is a six-week program specifically for farm women. The program will provide various tips, advice and insight of the farm operation.

IN THE MATTER OF GRANT REQUEST-ADMINISTRATOR:

Marsha McSherry, County Administrator, requested approval to apply for a Cancer Consortium grant in the amount of \$5,000.00 for the purpose of assisting employers who have established a health and wellness program, with providing primary prevention and early detection of cancer.

MOTION: Mike Long
SECOND: Kathy Groninger
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the Indiana Cancer Consortium Grant in the amount of \$5,000.00 as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-VETERAN AFFAIRS OFFICER:

Marsha McSherry, County Administrator, requested a salary ordinance amendment to allow an additional 8 hours per week for the County Service Officer 1000-11011-000-0018 in the amount of \$20.08 hourly. This would allow the officer to assist additional Veterans currently on a waiting list. Council President Mitchell stated she has received positive feedback for the good work the CSO is performing.

MOTION: Kathy Groninger
SECOND: Mike Long
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for County Service Officer 1000-11011-000-0018 in the amount of \$20.08 hourly with an additional 8 hours per week as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-SYSTEMS

ADMINISTRATION:

Marsha McSherry, County Administrator, requested a salary ordinance amendment in the amount of \$66,066.00 annually 1000-11216-000-0009 Assistant Systems Administrator. The recommendation was approved by the Wage Committee as well as Council in order to be more competitive in filling the vacant position.

MOTION: Ernie Wiggins
SECOND: Kathy Groninger
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment in the amount of \$66,066.00 annually, 1000-11216-000-0009 Assistant Systems Administrator as presented.

IN THE MATTER OF COPS HIRING GRANT REQUEST-SHERIFF:

Shane Bucher, Chief Deputy Sheriff, presented a request to apply for the COPS Hiring grant, in the amount of \$250,000.00. This is a federal reimbursement grant for the purpose of costs related to adding additional deputies to the Sheriff's office up to the amount of \$125,000.00 per deputy for 3 years. Having presented a request to the wage committee to add additional deputies at the first of the year; this is a way to help save on costs. The grant would cover 75% of the wages and benefits in the first 3-years of the program, of which the county will need to fund the other 25% and the full amount in the fourth year. Council President Sue Ann Mitchell stated a deputies current annual entry level salary is \$52,853.00 in which \$41,666.00 would be paid by the grant with the remaining balance and benefits paid by the County. Mitchell stated most importantly if the request is granted; the County would need to be committed to maintain the new positions.

MOTION: Ernie Wiggins
SECOND: Kathy Groninger
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the COPS Hiring grant in the amount of \$250,000.00 as presented.

IN THE MATTER OF KREMC GRANT REQUEST-SHERIFF:

Shane Bucher, Chief Deputy Sheriff, presented a request to apply for the KREMC Grant, a reimbursement grant through the Kosciusko Community Foundation in the amount of \$4,986.00 for the purpose of purchasing two dive suits and gear for the dive team.

MOTION: Ernie Wiggins
SECOND: Mike Long
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the KREMC Grant in the amount of \$4,986.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-SHERIFF:

Shane Bucher, Chief Deputy Sheriff, requested the following additional appropriations for approved grants:

- CHIRP-SAVE- 8276-11706-000-0000 Grant Salaries \$12,500.00
- Indiana Local Body Camera-8302-44020-000-0000 Video Camera Equipment \$16,000.00
- Small Rural Tribal Body Worn Camera-8306-44020-000-0000 \$4,900.00.

MOTION: Kathy Groninger

SECOND: Mike Long

AYES: 5 NAYES: 0

MOTION CARRIED

TO: Approve the following additional

appropriations: CHIRP-SAVE- 8276-11706-000-0000 Grant Salaries \$12,500.00, Indiana

Local Body Camera-8302-44020-000-0000

Video Camera Equipment \$16,000.00 and

Small Rural Tribal Body Worn Camera-8306-44020-000-0000 \$4,900.00 as presented.

IN THE MATTER OF TRANSFER REQUEST-SHERIFF:

Shane Bucher, Chief Deputy Sheriff, requested a transfer of \$41,500.00 from 1000-35001-000-0019 Repairs & Maintenance to 1000-46001-000-0019 Motor Vehicles. Bucher explained the transfer is needed to cover unexpected increases in expenses for accessories to the new Sheriff patrol vehicles. Council member Mike Long had a brief discussion regarding the status of the vehicles and how the transfer may affect the repairs and maintenance budget for the year. Bucher states the department has taken measures to help mitigate excessive repairs and maintenance issues by purchasing Hybrid patrol vehicles, and hopes an additional appropriation will not be necessary later in the year.

MOTION: Ernie Wiggins

SECOND: Kathy Groninger

AYES: 4 NAYES: 1

Mike Long OPPOSED

MOTION CARRIED

TO: Approve the transfer of \$41,500.00 from 1000-35001-000-0019 Repairs &

Maintenance to 1000-46001-000-0019 Motor Vehicles as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENTS-HIGHWAY:

Steve Moriarty, Highway Superintendent, requested the following salary ordinance amendments which were both recommended by the wage committee and their recommendations approved by Council.

Part Time Truck Driver	1176-11337-000-0051	\$17.44 Hourly
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Part Time Mowers	1176-13337-000-0051	\$15.63 Hourly
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MOTION: Kathy Groninger

SECOND: Mike Long

AYES: 5 NAYES: 0

MOTION CARRIED

TO: Approve the salary ordinance

amendments for Part Time Truck Driver

1176-11337-000-0051 \$17.44 Hourly and

Part Time Mowers 1176-13337-000-0051 \$15.63 Hourly as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATIONS-HIGHWAY:

Steve Moriarty, County Highway Superintendent, requested an additional appropriation for Highway -MVH General & Undistributed 1176-22036-000-0050 Supplies-Garage, in the amount of \$150,000.00. Moriarty stated he believes the additional will sustain the budget until the end of the year, and although the budget has been thoroughly reviewed, inflation has made the request necessary.

MOTION: Jon Garber
SECOND: Ernie Wiggins
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriations for Highway -MVH General & Undistributed 1176-22036-000-0050 Supplies - Garage \$150,000.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATIONS-HIGHWAY:

Steve Moriarty, County Highway Superintendent, requested an additional appropriation for Highway MVH- Maintenance & Repair MVH 1176-22037-000-0051 Bituminous, in the amount of \$264,738.00. The request is for \$250,000.00 which was received from Norfolk Southern for closure of a railroad crossing and funds left from the Community Crossing Grant. The funds will be spent on road paving.

MOTION: Mike Long
SECOND: Jon Garber
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation for Highway MVH- Maintenance & Repair MVH 1176-22037-000-0051 Bituminous \$264,738.00 as presented.

IN THE MATTER OF ENCUMBERING UPDATE:

County Auditor Michelle Puckett presented April's encumbering report in the amount of \$5,384.37 for approval.

MOTION: Jon Garber
SECOND: Mike Long
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve April's encumbering report in the amount of \$5,384.37 as presented.

IN THE MATTER OF 2022 SUPPLEMENTAL LOCAL INCOME TAX DISTRIBUTIONS:

County Auditor Michelle Puckett advised Council of information she received from the Indiana Department of Local Government Finance that the County will be receiving supplemental income distributions. \$601,122.00 will be received for the COIT fund with the counties portion being \$219,669.00. COIT funds are stored within county general and will help support the cash balance. \$257,624.00 will be received for the EDIT fund with the counties portion being \$160,208.00. There was a brief discussion regarding the 15% withholding by the Department of Revenue and legislature attempting to lower the amount being withheld. Puckett added there were no restrictions placed on the supplemental distributions this year as in past years.

IN THE MATTER OF BUDGET MEETING DATE:

County Auditor Michelle Puckett advised Council the Old Courtroom is not available on August 25th, 2022 to house the all-day department head budget meeting. Council had a brief discussion deciding to not change the meeting date, but to change the location to the Justice Building in a room that is available.

MOTION: Jon Garber

SECOND: Mike Long

AYES: 5 NAYES: 0

MOTION CARRIED

TO: Approve changing the location of the August 25th 2022 department head budget meeting to an available room of the Justice Building.

IN THE MATTER OF FURTHER BUSINESS:

Ed Rock, Emergency Management Director, presented a request to apply for the 2022 SHSP - State Homeland Security Program Grant in the amount of \$150,000.00. The reimbursable grant can be used on specific criteria, with Rock stating he plans to utilize the funds to enhance Cybersecurity if it's awarded.

MOTION: Kathy Groninger

SECOND: Mike Long

AYES: 5 NAYES: 0

MOTION CARRIED

TO: Approve the request to apply for the 2022 SHSP -State Homeland Security Program Grant in the amount of \$150,000.00 as presented.

IN THE MATTER OF FURTHER BUSINESS:

Chief Deputy Shane Bucher advised and invited Council to a special merit board meeting taking place in July where Sheriff Pension will be discussed.

IN THE MATTER OF FURTHER BUSINESS:

Marsha McSherry, County Administrator, provided the following updates:

- New office furniture has been installed in two County offices where the current furniture was in disrepair.
- The ARPA approved jail shower project is underway and the fourth cell block is being worked on. Minor maintenance repairs are being completed during the process and LED lighting is being installed.
- Tree trimming is being done on the Courthouse Square.
- Research is being done to replace 3 copiers in need of updating.
- The Commissioners approved the installation of a capacitor in the Justice Building which was approximately \$66,000.00. Due to increases in the NIPSCO bill; utility demand charges have been tracked for the past year and the capacitor's return on investment is approximately 80%.
- Connection has been requested from Metronet for the public safety communications project and the tower site at Claypool is near completion. Tower installation will soon follow with testing possibly taking place in July.

IN THE MATTER OF FURTHER BUSINESS:

Kathy Groninger shared the Wage Committee request for approval to move forward with a request from Community Corrections. The request is to send the departments job descriptions to

Waggoner, Irwin & Scheele to be updated and a reevaluation of wages for the Wage Committee to review upon completion.

MOTION: Jon Garber
SECOND: Ernie Wiggins

AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the request to send the departments job descriptions to Waggoner, Irwin & Scheele to be updated and wages to be re-evaluated for further wage committee review.

Council President Sue Ann Mitchell stated there were several items discussed at the wage committee meeting but no action will be taken until budget time.

IN THE MATTER OF FURTHER BUSINESS:

Council President Mitchell advised Council of the following:

- Requested their attention and review of the Council's 2023 Budget to be submitted to the Auditor by the 6/9/22 Council meeting.
- Requested Council review information she has sent on past history of Capital Outlays in various departments.
- Advised of local calendar events:
 - KEDCO – Round Table Event will be held May 19th 2022
 - HELP Grant forum will be held June 7th 2022
 - County Council Associations Conference- will be held at the Monroe County Convention Center, Bloomington, IN on June 24th & 25th 2022

IN THE MATTER OF FURTHER BUSINESS:

Commissioner Cary Groninger provided a brief update stating a list of interested members willing to serve on the Parks and Receptions Board was being formed and Council will have two appointments to fill. Mitchell advised of plans to vote for their appointments at the next Council meeting.

Committee Updates:

Kathy Groninger

- **MACOG:** Discussion of applying for available grants
- **Commissioner's meeting:** attended
- **AIC Budget and Finance meeting:** attended
- **County Cyber Security meeting:** attended
- **Wage Committee:** attended
- **HELP /Art Event:** attended Mentone meeting

Mike Long

- **Solid Waste meeting:** A new outreach coordinator has been hired

Jon Garber

- **Bowen Center meeting:** attended annual board of directors meeting. Cindy Brady, Kosciusko County, was elected board member for a 3-year term

- **Area Plan Commission meeting-** Katie Clark provided presentation on Forward Kosciusko

Ernie Wiggins

- **Commissioner's meeting-** attended
- **ARPA meeting-** attended

Sue Ann Mitchell

- **HELP/Art Event:** attended Pierceton meeting, additional meetings to be held June 11th and 17th 2022
- **Legislative Planning- County Council's Legislative Committee-** meeting will be held on June 24th 2022
- **ARPA meeting-** attended. Additional funds will be receipted soon
- **KCCRVC meeting-** Viewed meeting online and reported a good impact is being made with the board and with the money being spent

In closing Mitchell requested Council members send a list of nominations for the Parks & Recreation Board to Auditor Puckett and suggested the nominees be interviewed. Commissioner Groninger spoke briefly on the duties of the Parks & Recreation Board stating the volunteer board's main focus is to utilize the resources our county already has to better our outdoor recreation. The board will follow the current Commissioners & Council's protocol in decision making and obtaining funds to support their efforts.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council June 9, 2022

The Kosciusko County Council met for their regular meeting on Thursday June 9, 2022 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President
Kimberly Cates
Jon Garber

Kathy Groninger
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

IN THE MATTER OF APPROVAL OF MINUTES FROM MAY 12, 2022:

MOTION: Jon Garber

TO: Approve the minutes for the May 12, 2022 meeting as presented.

SECOND: Kathy Groninger

AYES: 5 NAYES: 0

Joni Truex- Abstained due to 5/12 Absence
Kimberly Cates- Abstained due to 5/12 Absence
MOTION CARRIED

IN THE MATTER OF NONPROFIT 2023 BUDGET REQUESTS:

The following non profit organizations appeared before Council to request funding for the 2023 budget year:

- ❖ **St. Joe River Basin** – Matt Meersman, Director of the St. Joe River Basin Commission presented their 2023 budget request stating although the St Joe River does not flow through Kosciusko County, approximately 1/3 of the counties water drains to it. With 6 counties contributing to the basin, the amount requested from Kosciusko for 2023 calculates to \$3,705.00, which is the same amount requested last year. The funds will be used for operating expenses and are matched 2-1 by the State, whose contributions are used for special projects. Meersman provided the following projects currently being worked on:
 - The Urban Tree Canopy project where a study is conducted in order to obtain the proper species and placement of trees in order to direct stormwater and help mitigate flooding.
 - A part time aquatic biologist was recently added who will be monitoring the general health of streams in rural areas with future plan to expand the program to research flow and quality.
 - Research is being conducted on wetland restoration which would have the highest impact on water quality.

Council President Mitchell noted Council has appointed a committee to review all non profit requests and approval decisions will be made closer to budget time.

- ❖ **Kosciusko County Historical Society** – Jim Tinkey Treasurer of the Historical Society, along with Board President Jerry Frush presented their 2023 budget request to Council in the amount of \$25,000.00. Tinkey explained the slight increase from last year is due to capital needs, such as a new HVAC unit, roof repairs and computer upgrades. Frush stated the Historical Society oversees operations of the Jail Museum, The Pound Store, and the Chinworth Bridge. Council had a brief discussion on fundraising efforts, events held, and membership fees.
- ❖ **4-H Council** – Tyler Bouse, 4-H Council President, on behalf of 4-H Youth Development Educator Andrew Ferrell, stated youth outreach enrollment is at its highest in 2-5 years with 555 enrollees. Enrollment had previously declined due to the pandemic and the inability to host social gatherings. Bouse requested \$45,233.00 a 2% increase from last year's budget. Funds would primarily assist in covering the expense of the memorandum agreement with the Kosciusko County Fair. Several 4-H Junior Members came before Council to share their experiences and positive impact they have received from being a 4H Member.
- ❖ **Cardinal Services** – Matt Boren, Executive Director, began with thanking the Council and the community for their continued support. Boren stated the requested amount for 2023 is \$108,129.00 which will go directly toward programs and operations. The county- wide

impacted program in which the county funds assist in supporting are HeadStart, Healthy Families, and KABS. Boren gave the following updates:

- HeadStart & Early HeadStart-serves children living below the poverty level, from birth to 5 years in many classroom settings, across the county, to prepare them for kindergarten, as well as offers support for the families with guidance in areas of medical health as well as mental health.
- Healthy Families-works with families to reduce the occurrence of child abuse by providing the parenting resources needed. Approximately 50-60 families are helped each year through the in-home service. The program is referral based.
- KABS- owned by the county and operated by Cardinal Services, provides transportation for low-income individuals. Ridership has increased approximately 17% from the previous year.

Boren responded to the following Council inquires:

- The \$8 million building renovation project is now in the public face stage of becoming more of a community center and to provide purposeful spaces to better connect the community. The projected completion is Spring/Summer of 2024.
- Changes may later occur as a result of inflation; as a family of four with an annual income of \$27,750.00 or less qualifies for the Headstart program. Boren states qualifications are dependent on household size.
- KABS operates 8 routes with some back up vehicles and normally participates in a federal program where most funds are provided to replace a vehicle once it reaches 100,000 miles.

❖ **Kosciusko Home Care & Hospice** – Administrator Glenn Hall thanked the County for their support as the program could not operate without it. Hall stated after more than 5 years they have operated at a net operating loss. After much review, decisions were made to focus on Palliative Home Care efforts which is for chronically or terminally ill patients. This will allow non- hospice patients to remain in their homes and county without the need to travel. Hall requested \$50,000.00 for 2023 which is the same as last year. KHCH staff drove over 122,000 miles in 2021, with 11,000 visits; some non-billable due to unforeseen circumstances. There are currently 4 full time and 2 part time staff members to provide in home and hospice care.

❖ **Beaman Home** –April Slone, Mental Health Counselor and Interim Executive Director introduced Renea Salyer; the new Executive Director, requesting a 2023 contribution of \$50,000.00. This would provide operating expenses for the emergency shelter which is their foundation of all programs, providing safety and shelter from domestic abuse. Slone provided a brief program overview stating trained advocates run a 24-hr. crisis line for anyone in need of services, case management which provides assistance to clients in order to find housing, and mental health counseling. Due to no longer meeting the required criteria; funding will no longer be provided to the Beaman Home by the United Way and the Victims of Crime Act Grant (VOCA).

- ❖ **Kosciusko Community Senior Services-** David Neff, Executive Director of Kosciusko County Senior Services, provided an overview of their primary programs which included the following:

- Home Meal Delivery- approximately 80 delivered meals per day with 7-8 different routes which provides a nutritional value as well as socialization for the senior.
- Transportation- partnered and collaborated with KABS for 60+yr. old riders where the driver will assist with carrying groceries/items and wheelchair assistance. They currently have three vans and two buses which are handicapped accessible.
- Senior Activity Center- Seniors can visit the center 5 days a week for a meal and socialization.

Neff requested \$40,000.00 for 2023 which is an increase from 2022, mainly due to inflation. He noted a recent fundraiser with a silent auction was beneficial and plans to do more fundraising in the future.

IN THE MATTER OF ARPA COMMITTEE RECOMMENDATION-ANIMAL WELFARE LEAGUE:

County Commissioner Cary Groninger requested approval of the ARPA committee's recommendation of \$68,460.00 for the Animal Welfare League -Cat House. The request is for renovations to an existing structure on the premises.

John Lantz Board of Directors President provided Council with an update which included the following:

- The Board of Directors has been revamped with new members
- New programs have been implemented such as shelter buddies' literacy program and a senior's pet program
- The Animal Welfare League's first annual report was provided
- Grants are being applied for to provide additional financial support
- Fundraising efforts are being researched
- The Cat House project will provide a safe, fear free environment for cats while in their care. He advised the cats are now kept near the dog area which causes stress.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Accept the ARPA recommendation for the AWL Cat House project in the amount of \$68,460.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-VETERAN AFFAIRS OFFICER:

Marsha McSherry, County Administrator, requested an additional appropriation in the amount of \$5,623.00 1000-11011-000-0018 for the additional work hours of the Veteran Affairs Officer. Council expressed gratitude for the dedicated service to VSO Darryl McDowell who was present.

MOTION: Ernie Wiggins

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$5,623.00 1000-11011-000-0018 for the Veteran Affairs Officer as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION-HIGHWAY:

Steve Moriarty, County Highway Superintendent, requested an additional appropriation for Highway MVH- Maintenance & Repair 1176-23008-000-0051 Fuel Oil Lubricants, in the amount of \$200,000.00 due to major cost increases in fuel. Moriarty stated he's hopeful the requested amount will sustain the department until years end. He stated the lowest bid received for off road diesel fuel was \$36,517.00 which was estimated to have cost approximately \$21,000.00 in 2021.

MOTION: Kimberly Cates

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation for Highway MVH- Maintenance & Repair 1176-23008-000-0051 Fuel Oil Lubricants, in the amount of \$200,000.00 as presented.

Mitchell and Moriarty recognized Highway Department Office Manager Debbie Winger, who recently received an award from the Indiana Association of County Highways Engineers and Supervisors as the Administrative Employee of the Year. Winger received this honorable award out of 92 counties in Indianapolis on June 3rd.

IN THE MATTER OF TRANSFER REQUEST-HIGHWAY DEPARTMENT:

Steve Moriarty, County Highway Superintendent, requested a transfer in the amount of \$10,000.00 from Truck Driver 1176-10314-000-0051 to Part Time 1176-11337-000-0051 and a transfer of \$9,000.00 from Truck Driver 1176-10320-000-0051 to Part Time 1176-11337-000-0051 to cover the increase in wages by the approved salary ordinance amendments.

MOTION: Kathy Groninger

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the transfer in the amount of \$10,000.00 from Truck Driver 1176-10314-000-0051 to Part Time 1176-11337-000-0051 and a transfer of \$9,000.00 from Truck Driver 1176-10320-000-0051 to Part Time 1176-11337-000-0051 as presented.

IN THE MATTER OF BRIC GRANT REQUEST-HAZARD MITIGATION PLAN:

Ed Rock, Emergency Management Director requested approval for a letter of intent in order to apply for the multi-hazard mitigation plan grant. This grant, which has been used in the past, is used to create the flood plain management plan, which is necessary to qualify for multi-hazard mitigation money for projects listed in the plan. The request is for \$27,000.00, which is a reimbursable grant with a 25% match. Hours paid out to those who participate in the plan can be used for the 25% in kind match.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7 NAYES: 0

TO: Approve the request to apply for the BRIC grant, Hazard Mitigation Plan in the amount of \$27,000.00 as presented.

MOTION CARRIED

IN THE MATTER OF LOUIS DREYFUS ABATEMENTS- REAL PROPERTY:

Attorney, Steve Snyder, was present and available to answer any questions the Council may have concerning the existing Louis Dreyfus abatements presented. There was a brief discussion regarding a mathematical error on the CF-1 form of Resolution No: 2017-08-10-001 (As recorded in the office of the Kosciusko County Recorder) which will be noted and addressed. It was determined all real property and personal property abatements were compliant.

CF-1/REAL PROPERTY

Louis Dreyfus Company Agricultural Industries LLC

Resolution No: 2013-08-08-001 (As recorded in the office of the Kosciusko County Recorder)

CF-1/REAL PROPERTY

Louis Dreyfus Company Agricultural Industries LLC

Resolution No: 2017-08-10-001 (As recorded in the office of the Kosciusko County Recorder)

CF-1/REAL PROPERTY

Louis Dreyfus Company Agricultural Industries LLC

Resolution No: 2019-10-10-002(As recorded in the office of the Kosciusko County Recorder)

CF-1/REAL PROPERTY

Louis Dreyfus Company Agricultural Industries LLC

Resolution No: 2021-07-08-001 (As recorded in the office of the Kosciusko County Recorder)

CF-1/PERSONAL PROPERTY

Louis Dreyfus Company Agricultural Industries LLC

Resolution No: 2016-06-09-001 (As recorded in the office of the Kosciusko County Recorder)

CF-1/PERSONAL PROPERTY

Louis Dreyfus Company Agricultural Industries LLC

Resolution No: 2017-01-10-001 (As recorded in the office of the Kosciusko County Recorder)

CF-1/PERSONAL PROPERTY

Louis Dreyfus Company Agricultural Industries LLC

Resolution No: 2019-10-10-002(As recorded in the office of the Kosciusko County Recorder)

CF-1/PERSONAL PROPERTY

Louis Dreyfus Company Agricultural Industries LLC

Resolution No: 2021-07-08-001(As recorded in the office of the Kosciusko County Recorder)

MOTION: Joni Truex

SECOND: Jon Garber

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve all of the above Louis Dreyfus Co. Real and Personal Property CF-1 statement forms as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION-KOSCIUSKO COUNTY CONVENTION, RECREATION & VISITOR COMMISSION (KCCRVC):

On behalf of the KCCRVC, County Auditor Michelle Puckett, presented a request for an additional appropriation in the amount of \$150,000.00 1127-31019-000-000 Grants. With a cash balance of approximately \$800,000.00, the commission is requesting approval to place a lump sum on the budget line in order to make more grant awards in 2022. At the time of the pandemic, the commission had reduced their budget in anticipation of a reduction in dollars collected

through the innkeepers tax, which generates their funding. At this time, they are seeing a recovery in the collection of those dollars, as well as an increase in qualifying grant requests. The focus of the commission is to grant funds to organizations who bring visitors to stay at our local hotels, which in turn contributes to the growth of the innkeepers tax collections, hence continuing the growth of the funding for their grant processes.

There was a brief discussion regarding the types of grants the commission supports, with Puckett clarifying although some promotional grants are still being awarded for festivals and events, the commission prefers to award funding for capital expenditures, rather than operational expenses of local organizations who have historically brought large amounts of out-of-town guests to our local hotels, thus sustaining the funding available for investments in future projects.

Council Vice President, Joni Truex stated she was recently part of a group from the Wagon Wheel who presented a request to the KCCRVC for hotel expenses to support their summer staff. The request was not approved and the commission had stated they would prefer to support capital projects. Puckett stated the commission had shared they would have preferred a request for the capital expenses of the roof and interior repair needed on the White Hill Manor facility, which was why the staff were displaced to local hotels. Funding repairs to the structure would provide a long-term solution rather than a disposable short-term fix.

MOTION: Mike Long
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$150,000.00 1127-31019-000-000 Grant as presented.

IN THE MATTER OF PARKS & RECREATION BOARD RECOMMENDATIONS:

Council President Mitchell advised a committee was formed by Joni Truex, Kimberly Cates and Jon Garber to interview the candidates for the newly created Parks & Recreation Board. The committee will provide their recommendations to Council at the July 14th Council meeting. Council thanked Commissioner Cary Groninger for all of his efforts in making this happen. Council held a brief discussion to clarify the qualifications needed in order to serve on the board, including political party status.

IN THE MATTER OF FURTHER BUSINESS-COUNCIL BUDGET:

Council President Mitchell discussed the proposed 2023 Council budget which will be submitted to the County Auditor. Mitchell proposed a 5% increase in personnel and to add Legal Services of \$5,000.00 as a new line item. With a total budget request of \$77,240.00 for 2023, all other accounts will remain the same as 2022.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the proposed 2023 Council budget figures be submitted to the auditor as presented.

IN THE MATTER OF FURTHER BUSINESS-SOIL & WATER:

Council President Mitchell advised the Soil & Water department is revamping their office and changing personnel duties due to the upcoming retirement of Director Darci Zolman. The department along with the wage committee has requested their 3 job descriptions be sent to Wagoner, Irwin, Scheele for evaluation as well as possibly adding a 4th position. After discussion, Council denied the request to send re-evaluations to WIS at this time; as well as adding a 4th position. Council recommends the department submit their 2023 budget based on the recommended increases until a formal request is made of Zolman's retirement.

MOTION: Joni Truex
SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Deny sending employee re-evaluations to Wagoner, Irwin & Scheele, and to add a 4th position. Recommends the department send their 2023 proposed budget figures with current positions and with the recommended increase as presented.

IN THE MATTER OF FURTHER BUSINESS:

Council President Mitchell advised of a meeting being scheduled sometime the week of June 13-17th for the Strategic Planning Committee consisting of Jon Garber, Kimberly Cates and Sue Ann Mitchell.

IN THE MATTER OF ARPA COMMITTEE RECOMMENDATIONS -SYSTEMS ADMINISTRATION:

County Auditor Michelle Puckett presented recommendations for approval from the ARPA Committee for 5 applications requested by the Systems Administration department. A summary of the projects was presented totaling \$203,880.13 which will provide hardware and software needs to focus on longer term cybersecurity and secure email. For the record; the projects include the following:

<input type="checkbox"/> Authpoint Licenses (150) Reimbursement	\$7,317.01
<input type="checkbox"/> Authpoint-Additional Licenses Needed (270)	\$10,292.40
<input type="checkbox"/> Meraki Access Points	\$31,579.80
<input type="checkbox"/> Network Switches	\$54,690.92
<input type="checkbox"/> Secure Email Service (5 Yr Subscription)	\$100,000.00

Councilmember Mike Long requested additional information on the Secure Email Service request, its annual subscription fee, and funds being placed in escrow to cover its costs. Puckett explained the subscription has been increased to five years vs. one year as ARPA funds have to be obligated by 12/31/24 and expended by 12/31/26. If ARPA funds are not sufficient in the 5th year; funds decided by the Commissioners will fill the void and this will be an annual expense thereafter.

MOTION: Jon Garber
SECOND: Ernie Wiggins

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the ARPA Committee recommendations as listed above as presented.

IN THE MATTER OF FURTHER BUSINESS - ACH PROCESS/INTERNAL CONTROLS UPDATE:

Council President Mitchell opened discussion to address the recent case of Fraud the county suffered involving a banking ACH (Automated Clearing House). Mitchell clarified the process of making payments which begins with the department where the bill is originated, and verified to be true and correct. The bill is signed off in the claims process and then directed to the Auditor's office for processing.

County Auditor Michelle Puckett then presented an update stating over the past several weeks all sources available have been utilized to add additional safeguards to the ACH processes. After discussions with Commissioners, Council, State Board of Accounts and Legal Authorities; several points of personal verification have been added to the current process. The Auditor's office or the department head will personally reach out to verify vendor information as well as verify account numbers. Additionally, the financial department will work with the bank and the vendor to send out an ACH test file which again will be personally verified as well as confirmation of the test amount. The processes have been reviewed by several county staff members as well as distributed to each department head. Puckett advised the process is being utilized at this time and she welcomes any feedback going forward as the process will continue to be reviewed and updated as any new information becomes available.

IN THE MATTER OF FURTHER BUSINESS -FRAUD FUNDS REPLACEMENT:

Council President Mitchell provided the following information:

- The County Council is the Fiscal Body responsible for several direct and indirect financial tasks of the County such as budgets, appropriations and setting tax rates.
- While the Council is not involved in the fraud/theft of funds, it must address how to fund the loss of ARPA funds which became the Counties responsibility. The information is still an ongoing investigation and in the hands of authorities. Aside from funding repayment to the vendor, no further action can or will be taken by the Council, pending receipt of the completed investigation.
- With a Rainy Day Fund balance of \$3,681,874.74, a request to consider an additional appropriation in the amount of \$313,951.90 from the fund be presented at the July Council meeting for repayment of the fraud/theft money.
- Mitchell addressed several comments made via social media which included clarifying the following:
 - The City of Warsaw/Mayor Thallmer and Kosciusko County Government are **not** interchangeable and are completely separate entities.
 - Explanation of the Rainy Day Fund was provided which are safe-guarded funds to be spent for emergencies which has not been utilized since 2017.
 - No impact will be made on property taxes due to repayment of the stolen funds by using the Rainy Day Fund as there is no tax rate for the fund included in the calculation of property taxes. Although the fund is taxpayer's money; it is not collected through the property tax process.
 - Explanation was provided of the various reasons property taxes may increase due to assessments, annexations, exemptions, etc. and reiterated if an increase occurs; the cause would not be that repayment was made by the Rainy Day Fund.

MOTION: Mike Long
SECOND: Kimberly Cates

TO: Approve proceeding with an additional appropriation in the amount of \$313,951.90

AYES: 7 NAYES: 0
MOTION CARRIED

from the Rainy Day Fund as repayment of the
fraud/theft money as presented.

Committee Updates:

Kimberly Cates- *provided information received from a meeting attended by INDOT on electrical vehicle charging stations with a handout provided. She advised charging locations are being sought.*

Kathy Groninger- *reported information from attending a MACOG meeting where Tippecanoe Valley and Triton school systems were awarded by the EPA Clean School Bus program to assist in purchasing energy saving buses.*

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council
July 13, 2022
(Special Meeting)

The Kosciusko County Council met for a special meeting on Tuesday July 13, 2022 at 2:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex Vice-President
Kimberly Cates
Jon Garber
Kathleen Groninger
Mike Long- ABSENT
Ernie Wiggins
Michelle Puckett, County Auditor

IN ATTENDANCE:
Cary Goninger- Commissioner President
Marsha McSherry -County Administrator

Council President Sue Ann Mitchell called the meeting to order.

IN THE MATTER OF REEDY FINANCIAL GROUP P.C.:

The meeting began with the introduction of attendees and the Reedy Financial Group Presenters.

Reedy Financial Group P.C. Partner Brandon Robbins and Manager Matt Frische opened the discussion which included the following:

- A full-service government financial service provider consisting of approximately 20 team members located in the Seymour and Indianapolis, IN area.
- An overview of the firm's background was provided.
- Services the firm provides include the following:
 - Financial Planning

- Bookkeeping
- Budgets
- TIF Funding Program

Discussion took place between the Firm and Council; along with questions and answers pertaining to the benefits of using the Reedy Financial Group P.C. No decisions were made.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council July 14, 2022

The Kosciusko County Council met for their regular meeting on Thursday July 14, 2022 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President
Kimberly Cates
Jon Garber

Kathy Groninger
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

IN THE MATTER OF APPROVAL OF MINUTES FROM JUNE 9th 2022:

MOTION: Kimberly Cates

TO: Approve the minutes for the June 9th
2022 meeting as presented.

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF TRANSFER REQUEST-DISPATCH:

Assistant Chief Dispatcher Sarah Lancaster requested a transfer of \$10,000.00 from 1222-11306-000-0000 Dispatch Part Time to 1222-11507-000-0000 Dispatch Overtime due to staffing shortages and the need to cover overtime in order to provide new employee training.

MOTION: Joni Truex

TO: Approve the transfer of \$10,000.00 from
1222-11306-000-0000 Dispatch Part Time to
1222-11507-000-0000 Dispatch Overtime.
as presented.

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF RECORDS PERPETUATION FUND AFFIDAVIT:

Auditor Michelle Puckett on behalf of Joetta Mitchell, County Recorder, presented an affidavit stating the Recorder's Perpetuation Fund (RPF) is sufficient enough to support the functions of the Recorder's Office and pay three salaries from the fund in 2023.

MOTION: Joni Truex

SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the use of the Recorder's Perpetuation Fund to support the functions of the Recorder's Office including three salaries for 2023 as presented.

IN THE MATTER OF TRANSFER REQUEST-HIGHWAY:

Assistant Highway Superintendent Troy Kintzel requested a transfer in the amount of \$43,597.00 from Workers Compensation 1176-11604-000-0050 to Liability Insurance 1176-34001-000-0050 to cover increases in insurance premiums.

MOTION: Mike Long
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the transfer in the amount of \$43,597.00 from Workers Compensation 1176-11604-000-0050 to Liability Insurance 1176-34001-000-0050 as presented.

IN THE MATTER OF GRANT REQUEST RAILROAD GRADE CROSSING-HIGHWAY:

Assistant Highway Superintendent Troy Kintzel presented a request to apply for a 100% reimbursable Railroad Grade Crossing grant in the amount of \$40,000.00. The funds will be used for pavement markings at railroads.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the Railroad Grade Crossing grant in the amount \$40,000.00 as presented as presented.

IN THE MATTER OF 2023 HMEP GRANT REQUEST-EMA:

Ed Rock, Emergency Management Director, requested approval to apply for the 2023 HMEP, Hazardous Materials Emergency Preparedness Grant in the amount of \$20,000.00 which is 100% reimbursable. Funds will be used for hazardous materials training.

MOTION: Mike Long
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the 2023 HMEP Grant in the amount of \$20,000.00 as presented.

IN THE MATTER OF 2022 SHSP GRANT REQUEST-SHERIFF:

Chief Deputy Sheriff Shane Bucher presented a request to apply for the 2022 SHSP- Grant in the amount of \$24,000.00 which is a pass through, 100% reimbursable grant. The grant will assist with ballistic shields for the agency's protection in the event of an active shooter situation.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the 2022 SHSP Grant in the amount of \$24,000.00 as presented.

IN THE MATTER OF THE COMMUNITY FUNDS GRANT REQUEST-SHERIFF:

Chief Deputy Sheriff Shane Bucher presented a request to apply for the Kosciusko County Community Foundation Funds Grant in the amount of \$20,000.00. The 100% reimbursable grant would be used to help purchase dive equipment used in water rescue situations.

MOTION: Joni Truex

SECOND: Jon Garber

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the request to apply for the Community Funds Grant in the amount of \$20,000.00 for dive equipment as presented.

In closing, Bucher provided an update stating the Sheriff's office was awarded the KREMC Grant which was applied for last month which will assist in supplies for the dive team.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-SHERIFF:

In the absence of Sheriff Kyle Dukes, Auditor Michelle Puckett, was available to answer any questions regarding the salary ordinance request without presentation. After a brief discussion on the State Statute; Council approved the requested salary ordinance which included the following:

1000-10012-000-0019 Sheriff (Salary 7/1/2021-6/30/2022)

1000-02089-000-0000 Sheriff (Tax Warrants)

- *Maximum annual compensation* \$164,950.00

1000-10012-000-0019 Sheriff (Salary 7/1/2022 -6/30/2023)

1000-02089-000-0000 Sheriff (Tax Warrants)

- *Maximum annual compensation* \$170,276.00

MOTION: Ernie Wiggins

SECOND: Kathy Groninger

AYES: 6 NAYES: 1

MIKE LONG OPPOSED

MOTION CARRIED

TO: Approve the salary ordinance amendment 1000-10012-000-0019 Sheriff (Salary 7/1/2021-6/30/2022) 1000-02089-000-0000 Sheriff (Tax Warrants) *Maximum annual compensation* \$164,950.00.

1000-10012-000-0019 Sheriff (Salary 7/1/2022 -6/30/2023) 1000-02089-000-0000 Sheriff (Tax Warrants) *Maximum annual compensation* \$170,276.00 as presented.

IN THE MATTER OF TRANSFER REQUEST-SHERIFF'S OFFICE:

Council approved the Sheriff's office requested transfer of \$2,130.32 from 1000-11570-000-0019 Sheriff's Approved Holidays to 1000-10012-000-0019 Sheriff. The transfer is necessary to cover the Sheriff's salary through the end of the year.

MOTION: Ernie Wiggins
SECOND: Kathy Groninger
AYES: 6 NAYES: 1
MIKE LONG OPPOSED
MOTION CARRIED

TO: Approve the transfer of \$2,130.32 from 1000-11570-000-0019 Sheriff's Approved Holidays to 1000-10012-000-0019 Sheriff as presented.

IN THE MATTER OF TRANSFER REQUEST- COUNTY CUMMULATIVE CAPITAL DEVELOPMENT:

County Administrator Marsha McSherry requested a transfer of \$58,825.00 from 1138-41001-000-0000 Land & Improvements to 1138-34001-000-0000 Property Liability Insurance due to increases in cybersecurity, auto liability insurance and additional premium for the workers compensation audit. Premiums are budgeted a year in advance therefore making it difficult in projecting increases for any changes and additions in coverage.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the transfer request of \$58,825.00 from 1138-41001-000-0000 Land & Improvements to 1138-34001-000-0000 Property Liability Insurance as presented.

IN THE MATTER OF TRANSFER REQUEST- COUNTY CUMMULATIVE CAPITAL DEVELOPMENT:

County Administrator Marsha McSherry, on behalf of the Commissioners, requested to table a request of a transfer of \$50,000.00 from 1138-41001-000-0000 Land & Improvements to 1138-31002-000-0000 Legal Services pending further discussion between The Council and The Commissioners.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Table the transfer request of \$50,000.00 from 1138-41001-000-0000 Land & Improvements to 1138-31002-000-0000 Legal Services pending further discussion.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

County Administrator Marsha McSherry requested the following additional appropriations for the board approved ARPA recommendations:

- | | | |
|-----------------------|------------------------------------|--------------|
| ▪ 8950-38032-000-0000 | Cat House Building Renovation | \$68,460.00 |
| ▪ 8950-38033-000-0000 | IT-Authpoint License Reimbursement | \$7,318.00 |
| ▪ 8950-38034-000-0000 | IT-Authpoint Add'l Licenses | \$10,293.00 |
| ▪ 8950-38035-000-0000 | IT-Meraki Access Points | \$31,580.00 |
| ▪ 8950-38036-000-0000 | Network Switches | \$54,691.00 |
| ▪ 8950-38037-000-0000 | Secure Email Service (4Yr) | \$100,000.00 |

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the above ARPA additional appropriation requests as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-RAINY DAY FUND:

County Administrator Marsha McSherry requested an additional appropriation in the amount of \$313,952.00 Rainy Day Fund, 1186-38023-000-0000 which will allow the county to cover the fraudulent ACH which occurred in May.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$313,952.00 Rainy Day Fund, 1186-38023-000-0000 as presented.

IN THE MATTER OF THE TOWER PROJECT UPDATE:

County Administrator Marsha McSherry provided an update after visiting the north tower site stating the shelter has been delivered as well as approximately 80 feet of tower is being constructed on the ground. Approximately 100 feet of tower will be erected by next week. Steel is being delivered to continue construction at all sites.

IN THE MATTER OF ENCUMBERING UPDATE:

Michelle Puckett, County Auditor, presented the June 2021 encumbering report in the amount of \$195,670.00 submitted by the Highway Department, accompanied by the invoice of equipment purchased.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve June 2021 encumbering report in the amount of \$195,670.00 as presented.

IN THE MATTER OF THE KOSCIUSKO COUNTY DEPARTMENT OF PARKS & RECREATION BOARD RECOMMENDATIONS:

Auditor Michelle Puckett stated the Parks & Recreation Board Committee met and reviewed recommendations for members. As the Auditor, who has a one year, one appointment, has chosen Troy Turley who has agreed to serve on the committee.

IN THE MATTER OF THE KOSCIUSKO COUNTY DEPARTMENT OF PARKS & RECREATION BOARD RECOMMENDATIONS:

Council Vice President Joni Truex thanked all of the candidates who applied and interviewed. The Parks & Recreation Board Committee has chosen Aggie Sweeney as the Democratic Representative who will serve a 2 year term and Rob Bishop as the Republican representative who will serve a 4 year term. Both Council appointments have accepted with Sweeney having experience in grant writing, discovering funding sources and management skills. Rob Bishop, an avid cyclist and experienced outdoorsman, is a county employee with familiarity of County operations. Both candidates have a passion for the county and will be a valued part of creating the board from scratch.

MOTION: Mike Long

SECOND: Joni Truex

AYES: 7 NAYES: 0

TO: Approve the Council appointments, Aggie Sweeney & Rob Bishop to serve on the

MOTION CARRIED

Kosciusko County Parks & Recreation Board
as presented.

IN THE MATTER OF FURTHER BUSINESS:

Council held a brief discussion in regards to a special meeting which took place July 13th. They met with Financial Advisors from the Reedy Financial Group P.C. who presented several services they provided. The Group would be able to assist in future projects such as budgets and also advise on more complicated areas such as processing and handling TIF districts. No decisions were made

Committee Updates:

Joni Truex

- **Redevelopment Commission:** Discussed working with Reedy Financial Group on the TIF process. The Commission voted to assist and partner with the South Shore Development with plans to put the ground in a TIF district.
- **AIC Conference:** attended
- **ARPA meeting:** attended
- **Parks & Recreation Board member selection**
- **Active Shooter Training @ the Courthouse**
- **Kiwanis:** Amy Roe, County Community Coordinator, HELP Grant presented

Sue Ann Mitchell

- **ARPA meeting:** attended

Kimberly Cates

- **AIC Conference:** budget training update and mental health presentations from various State Officers. JDAI committee presentation
- **The Mainstreet Board meeting:** Planning summer events and First Friday events
- **Merit Board meeting:** attended
- **Parks & Recreation Board member selection**

Jon Garber

- **AIC Conference:** attended
- **Bowen Center Board meeting:** new CEO was introduced, Bowen Center Clinic discussed

Ernie Wiggins

- **AIC Conference:** attended
- **Merit Board meeting:** attended
- **ARPA meeting:** attended

Kathy Groninger

- **AIC Conference:** attended
- **ARPA meeting:** attended

- **Community Corrections meeting:** Director Barry Andrew's employment was reinstated after resignation/leave of 2 weeks. A Commissioner or representative is needed for JRAC
- **MACOG meeting:** T Mobile Grant was discussed. Preliminary work has begun on US30

Mike Long

- **Solid Waste meeting:** The board has agreed to utilize \$400,000.00 of their \$1.4M investment to cover operating expenses through the end of the year. This is necessary due to cost increases

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council August 11, 2022

The Kosciusko County Council met for their regular meeting on Thursday August 11, 2022 at 6 p.m. in the Old Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President
Kimberly Cates
Jon Garber

Kathy Groninger- ABSENT
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell following prayers for Representative Jackie Walorski, her two staff members and the other woman who died in a car accident.

IN THE MATTER OF APPROVAL OF MINUTES FROM JULY 13th 2022:

MOTION: Kimberly Cates

TO: Approve the minutes for the July 13th 2022 meeting as presented.

SECOND: Joni Truex

AYES: 5 NAYES: 0

Mike Long -Abstained due to being absent.

MOTION CARRIED

IN THE MATTER OF APPROVAL OF MINUTES FROM JULY 14th 2022:

MOTION: Mike Long

TO: Approve the minutes for the July 14th meeting as presented.

SECOND: Ernie Wiggins

AYES: 6 NAYES: 0

MOTION CARRIED

IN THE MATTER OF KEDCO UPDATE:

Alan Tio, KEDCO CEO, presented a quarterly update, which included the following:

- The 2022 work plan is focused around entrepreneurship, housing, and talent retention.
- The northeast Indiana region has been selected to receive \$50M of READI funding; giving KEDCO the opportunity of putting together several projects to pursue funding.

- Operations- a team is being built and project management is being added.
- The KEDCO team is partnering with SCORE, and WEOC/WBC to focus on the customer service approach.
- Within the last 90 days KEDCO has launched the MedTech Accelerator Studio program, which has had a great response from community leaders. They have also developed an IP Matchmaking Program with partner JC Innovations and funding from USDA Rural Development.
- Finalized plans for meeting/event space in downtown Warsaw with partner MED Institute.
- Within the next 90 days KEDCO plans to increase the number of meetings, referrals and to expand the pipeline of job creation and investment projects.

IN THE MATTER OF NORTHEAST INDIANA REGIONAL DEVELOPMENT

ORDINANCE RENEWAL:

Alan Tio, KEDCO CEO, presented Council with the Northeast Indiana Regional Development Ordinance; requesting its renewal. In order to participate in programs such as READI funding, the Northeast Indiana Regional Development Authority requires participation in an RDA. The county has been a member of the program since approximately 2015; with no cost to the county to join. Tio stated since the county has been participating; one project has been funded, but encouraged the county to bring more transformative projects to them.

MOTION: Joni Truex

SECOND: Kimberly Cates

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve Renewing the County of

Kosciusko Development Authority

Ordinance; to be a member and join the

Northeast Regional Development Authority.

CROSS REFERENCE: ORDINANCE NO. 15- 06-11-001 (2015060554)

As recorded in the office of the Kosciusko County Recorder

ORDINANCE NO. 22-08-11-001 (2022080756)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF FUNDING RESOURCES FOR NEW TIF DISTRICT- KOSCIUSKO COUNTY REDEVELOPMENT COMMISSION:

Council Vice President Joni Truex spoke on behalf of the Redevelopment Commission, where she serves as president of the board. The commission recently approved to move forward with seeking approval from the Commissioners and Council to utilize CEDIT funds for a new TIF district opportunity. CEDIT funds are available for economic development. The Redevelopment Commission agreed to proceed with Baker Tilly to conduct a TIF study for the South Shore Village project in Syracuse. The funds would be repaid once the TIF was established and funds were being generated. The TIF would be for residential housing and commercial, although at a later time. A brief discussion took place on the amount of funds being requested which would include Baker Tilly's fees, attorney fees and would not exceed \$25,000.00. If approved, funds would be used from KEDCO's Special Projects line item.

Motion: Joni Truex

Second: Mike Long
Ayes: 6 Nays: 0
Motion Carried

To: Approve proceeding with requesting Commissioners approval to utilize CEDIT funds, not to exceed \$25,000.00, which would be used from KEDCO's Special Projects line item, as presented.

IN THE MATTER OF TRANSFER REQUEST EDIT FUND-COMMISSIONERS:

County Administrator Marsha McSherry requested a transfer of \$24,104.41 from 1112-44019-000-0000 911 Equipment to 1112-31001-000-0000 EDIT Contractual. The transfer is necessary in order to place funds on the proper budget line.

MOTION: Kimberly Cates
SECOND: Jon Garber
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the transfer request of \$24,104.41 from 1112-44019-000-0000 911 Equipment to 1112-31001-000-0000 EDIT Contractual as presented.

IN THE MATTER OF TRANSFER REQUEST- COUNTY CUMMULATIVE CAPITAL DEVELOPMENT:

County Administrator Marsha McSherry requested a transfer of \$30,000.00 from 1138-44012-000-0000 Computer Equipment to 1138-35005-000-0000 Computer Maintenance & Software in order to pay the expenses from the proper budget line.

MOTION: Ernie Wiggins
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the transfer request of \$30,000.00 from 1138-44012-000-0000 Computer Equipment to 1138-35005-000-0000 Computer Maintenance & Software as presented.

IN THE MATTER OF TRANSFER REQUEST- COUNTY CUMMULATIVE CAPITAL DEVELOPMENT:

Commissioner Cary Groninger presented a request to transfer \$50,000.00 from 1138-41001-000-0000 Land & Improvements to 1138-31002-000-0000 Legal Services stating legal expenses have been placed on hold pending necessary funding. Groninger stated since this request was tabled last month; he has since provided Council with supporting documentation including invoices and a comparison of legal fees in area counties. After further calculation the request could be minimized to approximately \$41,000.00. Invoices for further legal services will be submitted by the 15th of the month. Councilman Wiggins stated he was not comfortable with the \$50,000.00 transfer, but instead made a motion to approve a transfer of \$5,000.00 with additional monthly requests being brought before the Council; the motion was seconded by Council Vice President Truex.

Discussion took place to determine whether the requested transfer amount included or excluded the highway department's legal services as they intended to request an additional appropriation. It was determined to keep the highway legal services within the Commissioners budget, as the county attorney is used. Wiggins motion was therefore amended to increase the amount of the transfer.

MOTION: Ernie Wiggins
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve a transfer for this month in the amount of \$15,000.00 from 1138-41001-000-0000 Land & Improvements to 1138-31002-000-0000 Legal Services, with monthly requests brought before the Council, as presented.

IN THE MATTER OF AMERICAN RESCUE PLAN ACT (ARPA) APPLICATION RECOMMENDATIONS- LAKELAND REGIONAL SEWER DISTRICT:

Commissioner Cary Groninger presented two ARPA recommendations for the Lakeland Regional Sewer District which was unanimously approved by the ARPA Committee and the Commissioners. Other sewer districts had submitted applications, but were not approved at this time. The districts were encouraged to re-apply. Also in attendance was LRSD, Jim Haney, who stated there will be a cost savings with the completion of the requested projects. The requests were as follows:

- Sludge De-Watering Equipment- \$150,000.00
- Construct Bulk Storage for Ferric Chloride- \$100,000.00

MOTION: Jon Garber
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the recommendation of the ARPA Committee for the Lakeland Regional Sewer District -Construct Bulk Storage for Ferric Chloride \$100,000.00 & Sludge De-Watering Equipment \$150,000.00 as presented.

IN THE MATTER OF COMMUNITY CROSSINGS 2022-2 GRANT REQUEST & FINANCIAL COMMITMENT LETTER - HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented a request to apply for the Community Crossings 2022-2; 50/50 matching grant in the amount of \$2M. A letter of commitment, as part of the application process was also requested for approval in the amount of \$1,105,326.50. The grant has not yet been awarded, but the letter of commitment is confirmation of available funding. The funds would be used for Old Road 30 from St Rd 13 to 400 E; then from Pierceton Road to the city limits of Winona Lake and Pierceton.

MOTION: Joni Truex
SECOND: Jon Garber
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the Community Crossings 2022-2 matching grant in the amount of \$2M with the financial commitment letter, as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- RAILROAD GRADE CROSSING- HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented a request for an additional appropriation in the amount of \$40,000.00 for 9174-22040-000-0000 Road Signs. The highway department received a check from INDOT for the 400E railroad crossing closure. Funds will be

used to purchase necessary posts and signage. Moriarty added the State has mandated a change for signs at bridge locations and plans to use a majority of these funds for that project.

MOTION: Kimberly Cates

SECOND: Mike Long

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$40,000.00 for 9174-22040-000-0000 Road Signs as presented.

IN THE MATTER OF BUDGET REVIEW OF 2023 TAXING UNITS-NON-BINDING RECOMMENDATION:

Sue Ann Mitchell presented a non-binding recommendation, stating the general purpose is to review the information available and provide guidance to the taxing units. The Council supports each taxing unit to operate successfully with the least amount of impact to taxpayers, but does not support taxing units to have large reserves with no purpose or intent to spend. Council encourages each taxing unit to review their budgets carefully and if cash balances are in excess of what is needed for 1 year to operate, the maximum levy should not be needed unless there are plans for a large project.

The recommendation is as follows:

- 1) Review your 2021-year end cash balance.
- 2) Review your 2022 certified budgets for each fund and your June 30, 2022 balance.
- 3) If you have more than 2 ½ times the amount of your 2022 certified budget and:
 - a) You made no large increases to your 2022 budget
 - b) You have no large increases planned for your 2023 budget
 - c) You have no purpose or plan to spend the money; you may want to consider reducing the rate to a minimum, or eliminating the rate for those funds.
- 4) If you are saving with a long-range plan to purchase; that is applauded, paying cash is a better option vs. borrowing.
- 5.) Be aware of the expected property tax caps for each of your funds to ensure you will be able to fund your budget with the reductions.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the 2023 non-binding recommendation regarding taxing units as presented.

IN THE MATTER OF THE WAGE COMMITTEE'S RECOMMENDATIONS-SUPERIOR COURT I/ JDAI COORDINATORS:

By the request of Council President Mitchell and the wage committee, Judge Karin McGrath was asked to provide an update on the JDAI grant and its lack of funding for the program's coordinators. Judge McGrath stated the Juvenile Detention Alternative Initiative (JDAI) is a grant funded by the state which the county has utilized since 2018. The county was awarded approximately \$70,000.00 this year. Although by design; the grant no longer provides funding for wages of the coordinators who work with the program; which is to support juveniles in our community in hopes of keeping them out of detention facilities. This not only creates a savings on detention dollars it also creates a more positive way to rehabilitate and direct the youth's facing detention.

As of July 2022, funds are no longer provided for coordinators, Dana Bailey and Kara Shively who work outside of their normal probation officer jobs to coordinate these efforts in many ways. For the past four years, the grant has been funding the coordinators \$12,500.00 each or \$25,000.00 for both; with the idea that there would be an alternate solution by the county to continue funding going forward. Judge McGrath presented a request to the wage committee for funding to continue for the wages of the two coordinators and has worked with Mitchell funding options.

Mitchell advised after reviewing the departments funding; a juvenile probation user fee fund holds enough funds to carry the two positions until January 1, 2023. At that time additional research will need to occur and job descriptions will need to be reviewed. She added the positions will not be paid at the employees' current probation officer payrate, but at a coordinator rate. After a brief discussion; Council agreed to make a motion for approval.

MOTION: Kimberly Cates

SECOND: Mike Long

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve proceeding with an additional appropriation in the amount of \$12,500.00 to cover wages for the 2022 budget for 2 coordinators until January 1, 2023. An additional appropriation will need to be requested for the 2023 Budget; as presented.

IN THE MATTER OF FURTHER BUSINESS:

County Administrator, Marsha McSherry, provided an update on courthouse and justice building matters which included the following:

- A cast iron pipe has collapsed under the cement in one of the hallways of the jail causing water to back up in the kitchen drains and under the jail freezers. Repairs costing \$123,454.00 are near completion. An 18 ft deep hole had to be dug outside the justice building in order to repair the broken pipe.
- The courthouses third floor and the Surveyor's office, located in the basement, are having water damage repaired. The repairs to the basement may take over a month so that dehumidifiers can run to get rid of the moisture.
- Two of three sites of the public safety communications tower project have been completed. The 3rd and final site will be completed soon.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council
Thursday, August 25th 2022
(Pre-Budget Review)

The Kosciusko County Council met for a pre-budget meeting on Thursday August 25th, 2022 at 8 a.m. in the Video Conference Room, 121 N Lake Street, Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President
Kimberly Cates
Jon Garber

Kathy Groninger
Mike Long
Ernie Wiggins- Arrived 8:53 AM
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF THE WAGE COMMITTEE RECOMMENDATIONS-IT
SYSTEMS ADMINISTRATION & MAINTENANCE:**

Wage Committee recommendations were addressed:

The Wage Committee recommended increasing the beginning salary for the 3rd Systems Administration IT assistant to an EXE II in order to fill the position. A transfer will be necessary if a new employee is hired. A recommendation was also made to increase wages in the Maintenance Department which was denied and the positions will remain an LTC II.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 6 NAYES: 0

Ernie Wiggins- Absent for vote

MOTION CARRIED

TO: Approve the Wage Committee
recommendations of the Systems

Administration pay level and to deny the
request to increase the pay level of the
Maintenance department as presented.

Sue Ann Mitchell provided a preface to the budget review in which she stated the 2, 3, and 4 accounts will be discussed, but the 1 accounts (wages/salaries) will be discussed at the end of the day due to the volume of wage committee recommendations to present. Mitchell stated Council wanted to review the entire budget process for any applicable decreases and to be sure of proper decision making.

IN THE MATTER OF MAINTENANCE 2023 BUDGET REQUEST (1000-0006):

Marsha McSherry, County Administrator, and Commissioner Cary Groninger presented the 2023 Maintenance budget to Council for approval which included the following increases due to normal inflation:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
22001	Softener Salt	\$1,430.00
22004	Winter De-Icer	\$780.00
22006	Light Bulbs/Ballasts	\$270.00
22007	Supplies- Housekeeping	\$9,000.00
32003	Mileage/Fuel Travel	\$200.00
33045	Maintenance of Grounds	\$4,000.00
34003	Gas/Electric	\$84,000.00
34004	Water & Sewage	\$10,000.00

Decreases included the following:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
35003	Inspection	\$8,000.00
35004	Repair Parts/Labor	\$5,000.00

A brief discussion took place in regards to increasing costs of utilities. Commissioner Groninger advised that the county is waiting on an ordered energy savings capacitor and anticipates a substantial amount of savings with its use.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 6 NAYS: 0
Ernie Wiggins- Absent for vote
MOTION CARRIED

TO: Approve the 2023 Maintenance budget-
2 & 3 with the included increases and
decreases.

IN THE MATTER OF COUNTY COMMISSIONERS 2023 BUDGET REQUEST (1000-0009):

Marsha McSherry, County Administrator, and Commissioner Cary Groninger presented the 2023 Commissioners budget for approval. No increases were requested in the 2 accounts. An increase of \$15,000.00 in account 34007 Government Insurance Deductible Claim was requested due to several pending insurance claims.

Review of the 3's accounts included increases in the nonprofit budgets have been requested but a final decision has not been made. A decrease of \$5,000.00 in account 36021-Burial of Soldiers.

In The Matter of Account 36009- Code Codification:

Vice President Truex inquired if Code Codification can be removed from the budget. Auditor Puckett advised, the auditor's office had provided the county attorney with the requested county ordinances and Commissioners and Council minutes from 1882 to current. She is unaware of the interest in moving forward with the labor-intensive project. Truex made a motion to omit the \$4,000.00 from Code Codification account number- 36009.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 6 NAYS: 0
Ernie Wiggins- Absent for vote
MOTION CARRIED

TO: Omit the \$4,000.00 from Code
Codification account number- 36009
from the Commissioners budget, location
0009.

In The Matter of Account 36027 NonProfit Budget-Bowen Center:

Jon Garber stated The Bowen Center requested the 2023 budget amount of \$749,900.00 (listed on the budget) vs. \$749,340.00 requested at a later date on a letter. Confirmation will be needed and Auditor Puckett advised this will be clarified at the September Council meeting.

In The Matter of Account 36003 Training & Seminars:

Kathy Groninger stated \$3,500.00 was requested for Training & Seminars, but \$400.00 has been spent in 2022. Groninger requested to reduce the budgeted amount from \$3,500.00 to \$1,000.00. After a brief discussion, agreement was made to lower the budgeted amount.

MOTION: Kathy Groninger
SECOND: Mike Long
AYES: 6 NAYS: 0
Ernie Wiggins- Absent for vote
MOTION CARRIED

TO: Reduce account number 36003 Training & Seminars from \$3,500.00 to \$1,000.00- Commissioners budget, location 0009.

In The Matter of Account 33052 HR Training:

A similar situation as to the above; the amount budgeted vs. the amount spent; which led to a motion by Kimberly Cates to lower the 2023 budgeted amount to \$1,000.00. Kathy Groninger seconded the motion and no vote occurred. Further discussion took place concerning the amount not being sufficient and an agreement was made to change the amount to \$2,000.00. For clarification; account number 33052 HR Training 2023 budget of \$2,000.00 was requested.

MOTION#1: Kimberly Cates
SECOND: Kathy Groninger
AYES: 0 NAYS: 0
Ernie Wiggins- Absent for vote
NO VOTE- MOTION DID NOT CARRY.

TO: Reduce account number 33052 HR Training from \$3,500.00 to \$1,000.00- Commissioners budget, location 0009.

MOTION AMENDED: Kathy Groninger
SECOND: Kimberly Cates
AYES: 0 NAYS: 0
Ernie Wiggins- Absent for vote
MOTION CARRIED

TO: Reduce account number 33052 HR Training from \$3,500.00 to \$2,000.00- Commissioners budget, location 0009.

The Matter of Account 36018 Juvenile Justice Task Force:

Joni Truex opened discussion on the Juvenile Justice Task Force account which included the following:

- 2023 budget amount requested is \$75,000.00
- McSherry advised the line item is not often used but is a placeholder for possible transfers; in place of an additional appropriation request.
- Sue Ann Mitchell explained the JDAI program has been successful with youths not having to be incarcerated and as of 6/30/22 - \$5,256.00 has been spent from the account.
- Council agreed to reduce the 2023 budget to \$25,000.00.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 6 NAYS: 0
Ernie Wiggins- Absent for vote
MOTION CARRIED

TO: Reduce account number 36018 Juvenile Justice Task Force from \$75,000.00 to \$25,000.00- Commissioners budget, location 0009.

Council held a brief discussion on account number 41001 Land & Improvements with a requested 2023 budget of \$300,000.00. McSherry and Groninger advised the budgeted amount is necessary for repairs or replacements to major components such as HVAC, Elevator, Kitchen Jail (examples). There are items in the near future which are anticipated as needing repairs or replacement such as a freezer door, carpet replacement, window replacement and doors to name a few.

The Matter of Account 11605 Group Health Insurance:

Sue Ann Mitchell advised of a caveat to the Group Health Insurance account with a 2023 budget amount of \$750,000.00: The line item can only be spent after all other group health insurance resources are expended and the line item cannot be transferred. Commissioner Groninger advised the funds were budgeted in order to save the general fund and due to the county being self-insured, the safe-guard of the funds will be necessary in the event of any major claims. Mitchell responded stating the funds will be designated for health insurance with no transfers to other accounts.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 6 NAYS: 0
Ernie Wiggins- Absent for vote
MOTION CARRIED

TO: Approve the caveat to account 11605 Group Health Insurance \$750,000.00 which can only be spent after all other group health insurance resources are expended and the line item cannot be transferred.

Approval of the remaining Commissioners budget was motioned:

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 6 NAYS: 0
Ernie Wiggins- Absent for vote
MOTION CARRIED

TO: Approve the remaining requested 2023 Budget for the 2,3, & 4 accounts for Fund 1000, Location 0009 – Commissioners, along with the above changes, reductions and the exception of the NonProfit(s) as presented.

IN THE MATTER OF COUNTY EDIT FUND 2023 BUDGET REQUEST (1112-0000):

Marsha McSherry, County Administrator, and Commissioner Cary Groninger presented the County EDIT Fund 2023 budget to Council for approval. An increase of \$300,000.00 was requested in Group Health Insurance- 11605, as the line item is budgeted in the EDIT fund as well as County General. McSherry stated with Mitchell's request; Fund 4700 will be used primarily before utilizing health insurance funds from County General and EDIT.

A request for a reduction by \$153,000.00 in Contractual Services 31001 was requested as it is the final year for services for Excel Links. Account 44019 -911 Equipment is being broken down to different line items, per the direction of the State Board of Accounts, due to the new communication towers. Maintenance for the towers will be funded from the 44019 account which is budgeted at \$100,000.00.

MOTION: Joni Truex
SECOND: Kathy Groninger

AYES: 6 NAYS: 0
Ernie Wiggins- Absent for vote
MOTION CARRIED

TO: Approve the 2023 County EDIT budget fund with the requested increases and reductions as presented.

IN THE MATTER OF COUNTY CUM CAPITAL DEVELOPMENT 2023 BUDGET REQUEST (1138-0000):

Marsha McSherry, County Administrator, and Commissioner Cary Groninger, presented the CCCD 2023 budget to Council for approval, which included the following changes:

- Increase of \$39,680.00 in Legal Services 31002 with a total budget request of \$100,000.00
- Increase of \$10,500.00 in Contracts IT 33018 with a total budget request of \$110,000.00
- Increase of \$89,118.00 in Property Liability Insurance with a total budget request of \$397,000.00. The account is budgeted approximately a year in advance and is difficult to predict
- A decrease of \$10,500.00 in Computer Maintenance and Software 35005 was requested as a portion of funds were moved to Copy Machine 33003 and Office Equipment 44001

A brief discussion took place concerning reducing account 36020 Inmates in Institutions and reviewed account 41001 Land & Improvements budget request; in which an agreement was made to leave the accounts as requested. Year to date expenditures is low, as ARPA funds are available to be utilized now, but the budget will be needed in the future.

Ernie Wiggins arrived to the meeting at 8:53 AM.

The Matter of Account 31002 Legal Services:

An increase of \$39,680.00 was requested in Legal Services with a total 2023 budget request of \$100,000.00. Discussion took place in regards to prior amounts transferred, 2021 budgeted amounts, 2022 budget and transfers completed. Discussion continued concerning matters brought to legal counsel for advisement and using other resources available. Outside resources free to the county will be utilized, however certain matters need a more specialized need for legal advice. It was determined the requested amount includes services for the highway department. A motion was presented to cap the 2023 budget for legal services at \$85,000.00.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 3 NAYS: 3
Ernie Wiggins- Abstained as he was not present for the entire discussion.
Mike Long-Opposed
Kathy Groninger- Opposed
Jon Garber- Opposed
MOTION DID NOT CARRY

TO: Approve a cap of \$85,000.00 for the 2023 budget for Legal Services account number 31002.

MOTION: Mike Long
SECOND: Jon Garber

AYES: 4 NAYS: 2
Ernie Wiggins- Abstained as he was not
present for the entire discussion.
Joni Truex - Opposed
Kimberly Cates- Opposed
MOTION CARRIED

TO: Approve a cap of \$90,000.00 for the
2023 budget for Legal Services account
number 31002.

A motion was then presented to accept the remaining requests with the changes presented.

MOTION: Jon Garber
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2023 budget with the
changes as mentioned above for the 2, 3, 4
accounts as presented.

Commissioner Cary Groninger left the meeting at 9:00 AM.

**IN THE MATTER OF EMPLOYEE HEALTH INSURANCE FUND 2023 BUDGET
REQUEST (4700-0000):**

County Administrator Marsha McSherry presented the 2023 budget for Employee Health Insurance Fund for approval - account 11605 is budgeted for \$1M. She added it is also budgeted in the EDIT Fund and County General fund. Payments will be made in the order of the EDIT fund 1112, Employee Health Ins. Fund 4700 and lastly County General 1000.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Employee Health Insurance
Fund 2023 budget including the Group Health
Insurance account 11605 as presented.

**IN THE MATTER OF LAW ENFORCEMENT DATA ACCESS 2023 BUDGET
REQUEST (4900-0000):**

Marsha McSherry, County Administrator, presented the Law Enforcement Data Access 2023 budget to Council for approval with a slight increase of \$1,975.00.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2023 Law Enforcement
Data Access budget as presented.

- In closing, McSherry advised the final estimate for the jail kitchen repairs came in \$28,000.00 lower than the time and material estimate of \$123,454.00.
- Jon Garber inquired on the Parks & Recreation Board budget in which McSherry advised due to not knowing the amount needed; the Commissioners will use the Major Infrastructure account line item to process a transfer to the PRB. The possibility of setting up several different funds for PRB may be necessary.

IN THE MATTER OF E911 2023 BUDGET REQUEST (1000-0054):

Sarah Lancaster, Dispatch Assistant Director, presented the E911 2023 budget to Council for approval. An increase of \$200.00 for Uniforms was presented as the remainder of the budget is wages which would not be decided until later.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the E911 2023 budget with the exception of the wages and salaries as presented.

IN THE MATTER OF STATEWIDE 9-1-1 2023 BUDGET REQUEST (1222-0000):

Sarah Lancaster, Dispatch Assistant Director, presented the Statewide 911 2023 budget to Council for approval. Lancaster advised Dispatcher positions, which were paid from this fund in 2022, were moved back into County General. Overtime Pay, account 11507 was also moved back into the County General fund. The department is currently short staffed and schedules are being covered by employees working overtime. An increase in Telephone Services account 31034 has increased due to a necessary hardware upgrade, but the department will be applying for ARPA grant funds. Kimberly Cates inquired on the increase request in Group Health Insurance 11605 in which Lancaster advised several employees will be electing health coverage in 2023.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Statewide 911 2023 budget 3's with the exception of reducing Telephone Services 31034 to total \$115,000.00, and with the exception of wages and salaries as presented.

Joni Truex amended the above motion

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2023 Statewide 911- 3's as presented with the exception of the 1's; pending the approval of ARPA funds in which there could be a reduction in the budget, as well as possible changes to personnel accounts.

IN THE MATTER OF JAIL 2023 BUDGET REQUEST (1000-0013):

Sheriff Matron Kris Woodard with Jail Commander Shane Coney presented the Jail 2023 budget to Council for approval., stating minor changes were made to better conform with the accounting of line items. Council held a brief discussion on adequate budgeted amounts for Meals for Prisoners 21014 and Uniforms 22022; Woodard stated commissary funds are used when necessary and the budget would be sufficient.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2,3,4's of the 2023 Jail Budget as presented.

IN THE MATTER OF SHERIFF 2023 BUDGET REQUEST (1000-0019):

Sheriff, Kyle Dukes, and Matron Kris Woodard, presented the Sheriff 2023 budget to Council for approval, which included an increase of \$50,000.00 in Gas Oil Etc. 22003 stating due to the unpredictable fuel costs, it's uncertain if the increase will be sufficient. Some alignments were made to be in line with the State Board of Accounts without increasing the budget. An increase of \$35,000.00 was requested in Motor Vehicles 46001 for approximately 5 vehicles and their accessory/builds.

MOTION: Ernie Wiggins

TO: Approve the 2,3,4 in the Sheriff 2023 budget.

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF WORK RELEASE 2023 BUDGET REQUEST (1000-0055):

Kris Woodard, Matron, presented the Work Release 2023 budget to Council for approval. Mitchell clarified the Work Release Director's pay has been moved back to the county general fund in which it was funded in the past by the commissary fund. A brief discussion was held on the duties of the Work Release Director and 2 Assistant Directors.

MOTION: Joni Truex

TO: Approve the 2,3,4 in the Work Release 2023 budget.

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY EXTRADITION 2023 BUDGET REQUEST (1155-0000):

Kris Woodard, Matron, presented the 2023 County Extradition budget to Council for approval. No tax dollars are used to support this fund.

MOTION: Jon Garber

TO: Approve the County Extradition 2023 budget as presented.

SECOND: Ernie Wiggins

AYES: 7 NAYS: 0

MOTION CARRIED

The 1155 fund balance as of June 30, 2022 is \$9373.00

IN THE MATTER OF GUN PERMITS 2023 BUDGET REQUEST (1156-0000):

Kris Woodard, Matron, presented the 2023 Gun Permits budget to Council for approval stating the fund is supported by a grant. No tax dollars are used to support this fund.

MOTION: Kimberly Cates

TO: Approve 2023 Gun Permits budget as presented.

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY MISDEMEANANT FUND 2023 BUDGET REQUEST (1175-0000):

No decisions were made to approve the Misdemeanant Fund 2023 budget, which are personnel accounts only, until wages are discussed.

IN THE MATTER OF LAW ENFORCEMENT FORFEIT 2023 BUDGET REQUEST (4934-0000):

Kyle Dukes, County Sheriff, and Kris Woodard, Matron, presented the Law Enforcement 2023 Budget to Council for approval. The fund is supported by money received through restitution and no tax dollars are used to support this fund.

MOTION: Ernie Wiggins
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Law Enforcement Forfeit
2023 budget as presented.

IN THE MATTER OF FEDERAL DNR GRANT 2023 BUDGET REQUEST (8209-0000):

Council approved the Federal DNR Grant 2023 budget in which no tax dollars are used to support this fund.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2023 Federal DNR Grant
budget as presented.

IN THE MATTER OF STATE DNR GRANT 2023 BUDGET REQUEST (9133-0000):

Council approved the Federal DNR Grant 2023 budget in which no tax dollars are used to support this fund.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the State DNR Grant 2023
budget as presented.

IN THE MATTER OF HIGHWAY – MVH GENERAL & UNDISTRIBUTED 2023 BUDGET REQUEST (1176-0050):

Steve Moriarty, County Highway Superintendent, presented the Highway – MVH General & Undistributed 2023 Budget to Council for approval stating line items -Bituminous 22037 and Repairs/Maintenance 35001 were moved from 1176 to 1169 as they qualify as restricted fund item (1173) which will receive a 50/50 match.

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
21019	Supplies-Educational	\$1,000.00
31001	Contractual Services	\$5,000.00
34001	Property Liability Ins	\$62,619.00

34009	Utilities	\$10,000.00
35011	Building Repair	\$30,000.00
36003	Training & Seminars	\$2,000.00

MOTION: Ernie Wiggins
 SECOND: Mike Long
 AYES: 7 NAYS: 0
 MOTION CARRIED

TO: Approve the 2023 Highway MVH-General & Undistributed 2,3,4's budget as presented.

IN THE MATTER OF HIGHWAY – MVH MAINTENANCE & REPAIR 2023 BUDGET REQUEST (1176-0051):

Steve Moriarty, County Highway Superintendent, presented the Highway – MVH Maintenance & Repair 2023 Budget to Council for approval. Changes included:

Decrease of \$264,738.00 – Bituminous
 Increase of \$20,000.00 – Calcium, Salt/Weed Spray
 Increase of \$2,000.00 Road Pave & Drain
 Increase of \$10,000.00 in Road Signs
 Increase of \$20,000.00 Road Stripes Paint
 \$1,000.00 – Supplies-Educational
 \$5,000.00- Contractual Services
 \$62,619.00- Property Liability Insurance
 \$10,000.00- Utilities
 \$35011- Building Repair
 \$2,000.00 Training & Seminars.

An increase of \$20,000.00 in contractual services was warranted due to the need to contract snow removal for parts of the county in which the department does not have enough drivers for. Legal Services 31002 will not be budgeted as it is included in the Commissioners budget.

MOTION: Mike Long
 SECOND: Joni Truex
 AYES: 7 NAYS: 0
 MOTION CARRIED

TO: Approve the 1176-0051 Highway – MVH Maintenance & Repair, 2,3,4's 2023 budget with the changes and the exception of legal services, as presented.

IN THE MATTER OF LOCAL ROAD & STREET 2023 BUDGET REQUEST (1169-0000):

Steve Moriarty, County Highway Superintendent, presented the Highway – Local Road & Street 2023 Budget to Council for approval which included transferring and moving accounts in order to better address the budget

MOTION: Joni Truex
 SECOND: Kimberly Cates
 AYES: 7 NAYS: 0
 MOTION CARRIED

TO: Approve the 2,3,4's Local Road & Street 2023 Budget as presented.

IN THE MATTER OF CUM BRIDGE 2023 BUDGET REQUEST (1135-0000):

Steve Moriarty, County Highway Superintendent, presented the Highway – Cumulative Bridge 2023 Budget to Council for approval stating an increase of \$208,900.00 is requested for 39000-Bridge Replacement as construction is anticipated to begin; as well as anticipation that costs will increase.

MOTION: Mike Long
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 3,4's Cum Bridge 2023 Budget as presented.

IN THE MATTER OF HIGHWAY- MVH WHEEL TAX/SUR TAX 2023 BUDGET REQUEST (4928-0000):

Steve Moriarty, County Highway Superintendent, presented the Highway MVH Wheel Tax/Surtax 2023 Budget to Council for approval with a reduction of \$400,000.00 from - Bituminous Wheel/Surtax- 22025 and of \$100,000.00 from Stone/Gravel Wheel Sur/Tax.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the MVH Wheel Tax/Surtax 2023 Budget as presented.

IN THE MATTER OF HIGHWAY- BRIDGE #161 2024- 2023 BUDGET REQUEST (8203-0000):

IN THE MATTER OF HIGHWAY- BRIDGE #227 2023 BUDGET REQUEST (8247-0000):

IN THE MATTER OF HIGHWAY- BRIDGE INSPECTION 2022-2025 2023 BUDGET REQUEST (8327-0000):

IN THE MATTER OF HIGHWAY- LOCAL TRAX RAIL- 1300 N ROAD 2023 BUDGET REQUEST (8330-0000):

IN THE MATTER OF HIGHWAY- LOCAL TRAX RAIL- 1300 N BRIDGE 2023 BUDGET REQUEST (8332-0000):

IN THE MATTER OF HIGHWAY- BRIDGE#30 2023 BUDGET REQUEST (8406-0000):

IN THE MATTER OF HIGHWAY- BRIDGE#9 2023 BUDGET REQUEST (8409-0000):

Council approved the above 2023 budgets.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve all of the above Highway 2023 budgets as presented.

IN THE MATTER OF COMMUNITY CORRECTION USER FEE 2023 BUDGET REQUEST (1122-0000):

Barry Andrew, Director, resented the Community Correction User Fee 2023 budget to Council for approval with no significant changes or increases.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Community Correction
User Fee 2023 budget with the exception of
the wages and salaries as presented.

**IN THE MATTER OF COMMUNITY CORRECTION PROBLEM-SOLVING COURT
FEE USER FEES 2023 BUDGET REQUEST (2506-0000):**

Barry Andrew, Director, presented the Community Correction Problem Solving Court Fee 2023 budget to Council for approval with a slight increase of \$500.00 in clothing/apparel 21045.

MOTION: Mike Long
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Community Correction
Problem Solving Court Fee 2023 budget as
presented.

**IN THE MATTER OF COMMUNITY CORRECTION DRUG COURT 2023 BUDGET
REQUEST (9182-0000):**

Barry Andrew, Director, presented the Community Correction Drug Court 2023 Budget to Council for approval. Barry advised the department was awarded the 2023 grant for the full requested amount of \$350,755.00.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2,3's -Community
Correction Drug Court 2023 budget as
presented.

**IN THE MATTER OF COMMUNITY CORRECTION HOME DETENTION 2023
BUDGET REQUEST (9185-0000):**

Barry Andrew, Director, presented the Community Correction Drug Court 2023 Budget to Council for approval. The 2023 Grant was awarded for the full requested amount of \$75,746.00.

MOTION: Kathy Groninger
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2's Community Correction
Home Detention 2023 budget as presented.
with the exception of the wages and salaries.

**IN THE MATTER OF COMMUNITY CORRECTION WAGES- HOME DETENTION
OFFICERS/DIRECTOR:**

Community Corrections Director, Barry Andrew along with Home Detention Officers Kyle Voirol and Dee Monroy presented the following information to Council in regards to researching job descriptions and wages.

- Extensive research was conducted on job descriptions including gathering data from surrounding counties.
- Job duties and descriptions were reviewed and a letter was submitted to the Wage Committee October 2022

- Andrew explained the Home Detention officer position conducts 3 jobs in 1 including a case manager, field officers and intake officers.
- Surrounding counties have designated officers who conduct the above-mentioned duties with a significantly higher level of pay than our county officers are paid.
- A past employee accepted a “Case Manager” position in Marshall County due to an \$8,000.00 annual pay increase in which he no longer has to conduct home visits or be placed on call.
- Community Correction Officers are ILEA Indiana Law Enforcement Academy, trained and maintain their continued training.
- Andrew requests the employees be paid the money they are deserved in which a proposed pay scale was included in the packets provided to Council.

Council held a brief discussion concerning staff comparisons with Kosciusko County and other Counties. Barry answered the Council’s inquiry as to why additional staff members were not being requested in which he stated there is no physical room to house additional employees and a different office area would be needed. Andrew requests the changes be retroactive to when the request was made.

IN THE MATTER OF ADULT PROBATION USER FEES 2023 BUDGET REQUEST (2000-0000):

Tammy Johnston, presented the Adult Probation User Fees 2023 budget to Council for approval stating she had submitted a wage committee request for an existing Probation Officer to be promoted to an Assistant Chief Probation Officer. With no decisions being made on wages and salaries until the end of the day; Johnston presented the remaining budget for approval. A change was made to move Home Detention Services 22058 \$7,000.00 to a new line item of Electronic Monitoring 31145.

Johnston stated state legislation salary changes may occur to the -Mandated Increase Reimbursement- 11505- that would affect beginning salaries and salaries based upon years of service.

MOTION: Jon Garber
 SECOND: Kimberly Cates
 AYES: 7 NAYES: 0
 MOTION CARRIED

TO: Approve the 2,3’s accounts of the Adult Probation User Fee 2023 budget as presented.

IN THE MATTER OF PROSECUTING ATTORNEY 2023 BUDGET REQUEST (1000-0015):

County Prosecutor Dan Hampton presented the Prosecuting Attorney 2023 budget to Council for approval. Changes were made to the budget in which the following items were moved to County General from fund 2503- Pre-Trial Diversion as they cannot be sustained in that fund.

Account	Description	2023 Budget Amount
21009	Books & References Material	\$4,000.00
31016	Professional Conferences	\$4,000.00
32001	Telephone	\$2,500.00
32003	Mileage/Fuel & Travel	\$6,000.00

32013	State Witness Fees	\$3,000.00
33001	Printing & Advertising	\$2,000.00
36001	Dues & Sub	\$2,500.00

MOTION: Joni Truex

TO: Approve the 2,3's Prosecuting Attorney
2023 budget as presented.

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF TITLE IV-D 2023 BUDGET REQUEST (1000-0022):

County Prosecutor Dan Hampton, presented the Title IV-D 2023 budget to Council for approval. A brief discussion took place on the budgeted amount of \$9,000.00 for Postage-32002 in which the expenditures spent in past years is far below the requested budgeted amount. Hampton advised that state legislature has continued to forewarn which would require the county IV-D office to follow up on registration and title suspensions for child support. This would cause the county to bare the expense; therefore, requesting the budget amount of \$9,000.00 for 2023.

MOTION: Joni Truex

TO: Approve the 2 & 3 accounts for Title IV-
D 2023 budget as presented.

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

Hampton advised Council of his request for the addition of two additional Case Worker's with a possible opportunity of funding the wages through the Counties portion of Incentive Funds. If this was done; it would not qualify for the 2/3 reimbursement.

IN THE MATTER OF DRUG FREE COMMUNITIES- KCODE 2023 BUDGET REQUEST (1148-0000):

Dan Hampton, County Prosecutor, presented the Drug Free Communities-KCODE 2023 budget to Council for approval in the amount of \$76,000.00 and an itemized allotment will be provided to Council later in the fall.

MOTION: Joni Truex

TO: Approve the Drug Free Communities-
KCODE 2023 budget as presented.

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF PRE-TRIAL DIVERSION 2023 BUDGET REQUEST (2503-0000):

Dan Hampton, County Prosecutor, presented the Pre-Trial Diversion 2023 budget to Council for approval stating funds were moved from the 2503 fund to the County General (1000-0015) as stated above. An increase of \$15,000.00 in Capital Outlay 40002 was requested with a total budget amount of \$55,000.00 for 2023. Hampton stated the funds can be used for law enforcement and the prosecutor's office with plans of \$12,000.00 planned to be used on a software enhancement and new cameras.

MOTION: Kimberly Cates

SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2,3 & 4 accounts- Pre-Trial
Diversion 2023 budget as presented.

IN THE MATTER OF INFRACTION DEFERRAL 2023 BUDGET REQUEST (2504-0000):

Dan Hampton, County Prosecutor, presented the Infraction Deferral 2023 budget to Council for approval in which 36048 Drug Testing was moved to Equipment-22024 to better fall in line with the State Board of Accounts.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Infraction Deferral 2023
budget as presented.

IN THE MATTER OF PROSECUTOR LAW ENFORCEMENT FORFEIT 2023 BUDGET REQUEST (4957-0000):

Dan Hampton, County Prosecutor, presented the Prosecutor Law Enforcement Forfeit 2023 budget to Council for approval stating the Community Policing Assistance account 31010 is being used to support the DARE program.

MOTION: Jon Garber
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Prosecutor Law
Enforcement Forfeit 2023 budget as
presented.

IN THE MATTER OF PROSECUTOR IV-D INCENTIVE 2023 BUDGET REQUEST (8897-0000):

Dan Hampton, County Prosecutor, presented the Prosecutor IV-D Incentive 2023 budget to Council for approval stating funds are generated from the performance of child support collections. There was an increase of \$5,000.00 requested in Professional Conferences 31020.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2,3 & 4 accounts Prosecutor
IV-D Incentive 2023 budget as presented.

In closing Hampton spoke in support of the Community Corrections wage committee recommendations for pay increases.

IN THE MATTER OF CLERK 2023 BUDGET REQUEST (1000-0008):

Ann Torpy, County Clerk, presented the Clerk 2023 budget to Council for approval. Torpy provided an update on staffing stating she has decreased her staff by 6 employees due to changing to the Odyssey program and other adjustments made.

The following decreases were made:

Legal Services 31002 - reduced by \$5,000.00.
Bank Service Fees 34015- reduced by \$500.00
Maintenance Agreement 35009- reduced by \$1,000.00

MOTION: Joni Truex
SECOND: Ernie Wiggins
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Clerk 2023 budget with the exception of the wages and salaries as presented.

IN THE MATTER OF COUNTY ELECTION BOARD 2023 BUDGET REQUEST (1000-0012):

Ann Torpy, County Clerk, presented the County Election Board 2023 budget to Council for approval with the following changes:
A reduction of \$5,000.00 in Legal Services- 31002
An increase of \$500.00 in Public Legal Notices- 33002
A reduction of \$1,280.00.00 in Polling Places- 36035

MOTION: Kimberly Cates
SECOND: Jon Garber
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2 & 3 accounts County Election Board 2023 budget as presented.

IN THE MATTER OF REGISTRATION OF VOTERS 2023 BUDGET REQUEST (1000-0017):

Ann Torpy, County Clerk, presented the Registration of Voters 2023 budget to Council for approval with no changes.

MOTION: Kathy Groninger
SECOND: Ernie Wiggins
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Registration of Voters 2023 budget as presented.

IN THE MATTER OF CLERK DOCUMENT STORAGE FEE 2023 BUDGET REQUEST (1119-0000):

Ann Torpy, County Clerk, presented the Clerk Document Storage Fee 2023 budget to Council for approval which is funded by court costs and user fees that are charged for marriage licenses, records and copies etc. A reduction was made in Computer Maint. & Software-35005 of \$2,500.00 and in Training & Seminars-36003 of \$200.00.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0

TO: Approve the Clerk Document Storage Fee 2023 budget as presented.

MOTION CARRIED

IN THE MATTER OF CLERK IV-D INCENTIVE 2023 BUDGET REQUEST (8899-0000):

The budget only contained wages for a child support deputy; which will be discussed and decided upon later in the day.

IN THE MATTER OF DRAINAGE BOARD 2023 BUDGET REQUEST (1000-0011):

Mike Kissinger, County Surveyor, presented the Drainage Board 2023 budget to Council for approval with a decrease of \$2,000.00 in Equipment- 22024 and an increase of \$800.00 in Mileage Ditch Inspector- 32011.

Kissinger advised he has added \$6,500.00 to the budget for a Part Time employee. A current employee will be retiring the end of 2023 in which a new employee will need to be hired sooner to be properly trained.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2 & 3 accounts Drainage Board 2023 budget as presented.

IN THE MATTER OF SURVEYOR 2023 BUDGET REQUEST (1000-0021):

Mike Kissinger, County Surveyor, presented the 2023 budget to Council for approval with the following increases:

\$500.00 Gas-Motor Oil-22003

\$250.00 Supplies-Operating-23010 (New Line Item per direction of State Board of Accounts)

\$25.00 Dues & Sub-36001

A decrease of \$27,000.00 in Vehicles-44041

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2, 3 & 4 accounts Surveyor 2023 budget as presented.

IN THE MATTER OF SURVEYOR CORNER PERPETUATION 2023 BUDGET REQUEST (1202-0000):

Mike Kissinger, County Surveyor, presented the Surveyor 2023 budget to Council for approval. An increase of \$500.00 in Gas Oil Etc.-22003 and \$2,500.00 in Repairs/Maintenance-35001. A decrease of \$3,500.00 in Equipment-22024 and \$13,500.00 Vehicles-44041.

MOTION: Kathy Groninger
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2,3 & 4 accounts Surveyor Corner Perpetuation 2023 as presented.

IN THE MATTER OF CIRCUIT & SUPERIOR COURTS I & IV 2023 BUDGET REQUEST (1000-0043):

Judge Reed, Judge Kehler and Judge McGrath presented the Circuit & Superior Courts 2023 budget to Council for approval.

Changes included the following:

- Increase of \$15,000.00 in Court Appointed Attorney-31060
- Increase of \$50,000.00 in Public Defender Services-31088

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the 2 & 3 accounts Circuit & Superior Courts 2023 as presented.

IN THE MATTER OF SUPPLEMENTAL PD SERVICES 2023 BUDGET REQUEST (1200-0000):

Judge Reed, Judge Kehler and Judge McGrath presented the Supplemental PD Services 2023 budget to Council for approval. Judge McGrath advised the current balance is \$618,000.00 and has strict guidelines on usage.

MOTION: Kimberly Cates

SECOND: Ernie Wiggins

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the Supplemental PD Services 2023 budget as presented.

IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION 2023 BUDGET REQUEST (2200-0043):

Judge Reed, Judge Kehler and Judge McGrath presented the Alternative Dispute Resolution 2023 budget to Council for approval.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the Alternative Dispute Resolution 2023 budget as presented.

IN THE MATTER OF ASSESSOR- COUNTY GENERAL 2023 BUDGET REQUEST (1000-0003):

Assessor Susan Engelberth and Chief Deputy Gail Chapman presented the Assessor-County General 2023 budget request to Council for approval with an increase of \$200.00 in Assessing Price Guides-21003 and \$750.00 in Gas Oil Etc.-22003. A decrease of \$100.00 in Mileage/Fuel & Travel -32003.

MOTION: Kimberly Cates

SECOND: Ernie Wiggins

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the 2 & 3 accounts Assessor County General 2023 budget as presented.

IN THE MATTER OF ASSESSOR ED/SALES DISCLOSURE 2023 BUDGET REQUEST (1131-0000):

Assessor Susan Engelberth and Chief Deputy Gail Chapman presented the Assessor Ed/ Sales Disclosure 2023 budget request to Council for approval. with no changes being requested.

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2 & 3 accounts Assessor Ed/Sales Disclosure 2023 budget as presented.

- ❖ Discussion took place concerning the Assessor-Sales Disclosure Deputy in which Sue Ann Mitchell stated the June 30th balance is approximately \$130,000.0000. Council requested their consideration be given to fund a Sales Disclosure Deputy salary from the fund for 1 year in which the Chief Deputy Assessor agreed to do. The County General budget item of Assessor Supervisor- 1000-10189-000-0003, will be moved to the Assessor Ed/Sales Disclosure fund of 1131-10189-000-0000 and an additional appropriation will be done January of 2023.

IN THE MATTER OF ASSESSOR- PROPERTY REASSESSMENT 2023 BUDGET REQUEST (1224-0003):

Assessor Susan Engelberth and Chief Deputy Gail Chapman presented the Property Reassessment 2023 budget request to Council for approval, which included the following changes:

- Account change of \$2,000.00 in Gas Oil Etc-22003
- Account line-item changes were made between Computer Software 44003 reduction of \$62,500.00 and adding it to Computer Maint. & Software-35005
- Increase of \$10,000.00 in Legal Services-31002 due to an active ongoing Court Case, as well as legal fees involved with commercial appraisals.
- Increase of \$500.00 in Pictometry-44056

MOTION: Kimberly Cates
SECOND: Jon Garber
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve 2,3 & 4 accounts Property Reassessment 2023 budget as presented.

IN THE MATTER OF PROPERTY REASSESSMENT – COMMERCIAL/INDUSTRY REASSESSMENT 2023 BUDGET REQUEST (1224-0046):

Assessor Susan Engelberth and Chief Deputy Gail Chapman presented the Property Reassessment –Commercial/Industry Reassessment 2023 budget request to Council for approval. Chapman advised an employee left the Commercial Industrial department in July 2022 and the Commercial Industrial Supervisor will be leaving in October therefore no Commercial department will exist. Approval was granted by the Commissioners for the Assessor to retrieve bids for a Vendor to conduct Commercial Industrial Appraisals. The service is highly specialized, training is extensive and the position cannot be filled by current staff. Chapman added the budget for the Commercial Industrial Appraiser will be transferred to fund the Vendor. President Mitchell stated there are only 12 Indiana counties out of 92 which still conduct their

own in-house assessments. It will be necessary to increase the Property Assessment budget with exact adjustments yet to be determined.

MOTION: Ernie Wiggins
SECOND: Jon Garber
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2 & 3 accounts Property Reassessment-Commercial/Industry 2023 budget as is with potential adjustments being made to the entire budget.

IN THE MATTER OF AREA PLAN 2023 BUDGET REQUEST (1000-0002):

Area Plan Director Dan Richard and Assistant Area Plan Director Matt Sandy, presented the Area Plan 2023 budget to Council for approval. Richard introduced and Council congratulated Matt Sandy on his upcoming new position as the Area Plan Director. Dan Richard will be retiring in October after more than 45 years of service.

Sandy provided the minor changes with an increase in \$4,000.00 in Legal Services-31002 and an increase of \$4,000.00 in Public Legal Notices-33002. He advised transfers will be necessary in the near future with personnel changes and positions which will need to be filled. Candidates will be sought to fill The Assistant's position, and fill the Administrative Assistant position due to the current employee tendering her resignation.

MOTION: Ernie Wiggins
SECOND: Jon Garber
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 3 Accounts Area Plan 2023 budget as presented.

IN THE MATTER OF SOIL & WATER CONSERVATION 2023 BUDGET REQUEST (1000-0020):

Darci Zolman, Director of Soil & Water Conservation presented the Soil & Water Conservation 2023 budget to Council for approval. In attendance with Zolman were board members David Ransbottom and Jaime Scott. Sue Ann Mitchell inquired about the government grants passing through and who is responsible for handling them. Zolman answered that over 25 years ago; the prior County Auditor directed the grants to be administered through the district. Zolman advised the only budget change was her request to add a position of a Soil Health Specialist. Board member, Jamie Scott, explained some of the duties of a Soil Health Specialist which will assist land owners in obtaining funds through various grants. He stated in order for the department to meet deadlines and complete projects; an additional position is necessary and more importantly work to obtain funds, which are now not being sought after. Board member, David Ransbottom, explained the importance of working to cross train all employees which will keep duties covered in the event an employee resigns etc.

MOTION: Kathy Groninger
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 3 account Soil & Water Conservation 2023 budget as presented.

IN THE MATTER OF COUNTY SERVICE OFFICER 2023 BUDGET REQUEST (1000-0018):

Darryl McDowell, Veteran Service Officer, presented the County Service Officer 2023 budget for approval stating his budget includes an increase in salary to increase his working hours which were previously approved. He is able to better serve his veterans which may be home bound or unable to get into his office. No other changes were requested in the budget.

MOTION: Kathy Groninger

TO: Approve the 3 accounts County Service Officers 2023 budget as presented.

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF KCCRVC/COMM 2023 BUDGET REQUEST (1127-0000):

KCCRVC Board Members John Hall and Ron Robinson presented the KCCRVC 2023 budget request to Council for approval with Auditor Michelle Puckett explaining the increases which included:

- Increase of \$112,070.00 in Grants-31019
- Increase of \$71,860.00 in Promotion Programs- NonProfit-31075 (CVB is paid from this account)
- Increase of \$3,000.00 in Administration-CVB-31140, due to an increase in audit expenses and other supply costs are increasing.

The collection of Innkeeper's tax is used to support the Commission. Budget cuts were taken in previous years due to Covid, with a projection of 3-5 years to recover, but within a year; there has been a full recovery and more collections than before. Joni Truex advised the Commission that one of the board members who also sits on the boards requesting funding will need to recuse herself from the vote and discussion in these events. A replacement will need to be found for council appointed board member Jessica Harmon who has resigned.

MOTION: Joni Truex

TO: Approve the KCCRVC 2023 budget as presented.

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF TURKEY CREEK CONSERVANCY 2023 BUDGET:

Bill Pipp on behalf of The Turkey Creek Dam and Dike Conservancy District, provided a brief overview of projects completed. The 2023 Budget was presented to Council for approval with a total budget amount of \$262,900.00 The tax rate will be lowered next year and by the 3rd year; there will be a minimal charge. If the 1782 notice is lowered; they will no longer need to return to Council.

MOTION: Ernie Wiggins

TO: Approve the Turkey Creek Dam and Dike Conservancy District 2023 budget as presented.

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF TREASURER 2023 BUDGET REQUEST (1000-0038):

Rhonda Helser, Treasurer, presented the Treasurer 2023 budget for approval with a decrease of \$5,000.00 in Lock Box Tax Payment Svcs-34014 and a decrease of \$500.00 in Training & Seminars-36003. Helser advised she has left Part Time-11301 in the budget, although it's difficult to find part time help with the current rate of pay. After a brief discussion, Council was in agreement to leave the full budgeted amount of \$16,140.00, as is, as a new Treasurer will be taking office in 2023.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 3 accounts Treasurer 2023 budget as presented.

IN THE MATTER OF CORONER 2023 BUDGET REQUEST (1000-0010):

Tony Ciriello, County Coroner, presented the Coroner 2023 budget to Council for approval with an increase of \$4,898.00 in Supplies-Emergency-22012 in order to fully stock and prepare for 2023 and a decrease of \$2,006.00 in Other Equipment-44017 as some equipment qualified for ARPA funds. Ciriello stated the county has seen a tremendous increase in drug overdoses with 17 occurring as of the end of June. Autopsy expenses are difficult to budget annually. Due to the amount of young deaths occurring, in which an autopsy is performed, an additional appropriation is being requested in September. No other significant changes were requested.

MOTION: Jon Garber
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2,3 & 4 accounts Coroner 2023 budget as presented.

IN THE MATTER OF COUNTY HEALTH 2023 BUDGET REQUEST (1159-0000):

Bob Weaver, County Health Director, presented the County Health 2023 budget to Council for approval with the following increases:

\$1,200.00 in Personal Health Care Sup-21017
\$300.00 in Gas Oil Etc.-22003
\$2,000.00 in Legal Services-31002
\$3,806.00 in Meetings & Travel Exp-32004
\$1,000.00 in Environ Health Services-36045

Council held a brief discussion on the budget requests and what the accounts were used for.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2,3 & 4 accounts County Health 2023 budget as presented.

IN THE MATTER OF HEALTH MAINTENANCE GRANT 2023 BUDGET REQUEST (1168-0000):

Bob Weaver, County Health Director, presented the Health Maintenance Grant 2023 budget to Council for approval which has been around for over 30 years and is funded by the Tobacco Tax and based upon county population.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 4 account Health
Maintenance Grant 2023 budget as presented.

**IN THE MATTER OF LOCAL HEALTH DEPT TRUST ACCT 2023 BUDGET
REQUEST (1206-0000):**

Council did not make a decision to approve the 2023 Local Health Dept Trust Acct due to all accounts being salary based. A decision will be made later in the day.

**IN THE MATTER OF HEALTH CLINIC ADMINISTRATIVE 2023 BUDGET
REQUEST (4014-0000):**

Bob Weaver, County Health Director, presented the Health Clinic Administrative 2023 budget to Council for approval stating the fund is for Medicaid reimbursement and is primarily used for rent for the clinic at the K21 Building. No changes requested.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2 & 3 accounts Health
Clinic Administrative 2023 budget as
presented.

IN THE MATTER OF CARES ACT-LOCAL COVID TESTING SITE (8905):

The 2023 budget contained a salary only account 11345 and the Covid Testing Site-31136 will not be budgeted in 2023. No decision made at this time. President Mitchell advised of State Legislation changes forthcoming which will help the Health Department.

IN THE MATTER OF AUDITOR 2023 BUDGET REQUEST (1000-0005):

Michelle Puckett, County Auditor, presented the Auditor 2023 budget request to Council for approval stating no changes were requested for Legal Services or Training & Seminars. An employee within the tax/property side of the department will be retiring by the end of the year 2022. The office will not be short staffed and the 2023 budget will be reduced by \$40,716.00.

MOTION: Joni Truex
SECOND: Ernie Wiggins
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 3 accounts Auditor 2023
budget as presented.

IN THE MATTER OF AUDITOR- PLAT BOOK 2023 BUDGET REQUEST (1181-0000):

Council did not make a decision to approve the 2023 Auditor Plat Book Fund Account as the fund is salary based only for a GIS Coordinator position. A decision will be made later in the day.

**IN THE MATTER OF AUDITOR – INELIGIBLE DEDUCTION 2023 BUDGET
REQUEST (4902-0000):**

Michelle Puckett, County Auditor, presented the Auditor 2023 budget request to Council for approval stating the fund was created due to homestead exemption fraud. In the event of a

taxpayer claiming the exemption and is found to be fraud; taxes can be recouped going back 3 years. Contractual Services-31001 is budgeted at \$10,000.00 which pays for software, Data Pit Stop, to track inventory and duplicate tax calculations. Puckett stated for the 4th year in a row; the State has awarded the county with a perfect federal and financial audit. Gratitude and praise were given to the Auditor and her staff.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2 & 3 accounts Auditor
2023 budget as presented.

IN THE MATTER OF SUPERIOR II & III 2023 BUDGET REQUEST (1000-0044):

Judge Miner presented the Superior II & III 2023 budget to Council for approval, with an increase of \$15,000.00 for Pauper Counsel.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2,3 & 4 accounts Superior II
& III 2023 budget as presented.

IN THE MATTER OF SUPPLEMENTAL PD SERVICES 2023 BUDGET REQUEST (1200-0044):

Judge Miner presented the Supplemental PD Service 2023 budget to Council for approval with no changes. Research is needed to determine how the funds can be used.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Supplemental PD Service
2023 budget as presented.

IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION 2023 BUDGET REQUEST (2200-0044):

Judge Miner presented the Alternative Dispute Resolution 2023 budget to Council for approval. The fund is driven by user fees.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Alternative Dispute
Resolution 2023 budget as presented.

IN THE MATTER OF EMERGENCY MANAGEMENT 2023 BUDGET REQUEST (1000-0007):

Ed Rock, Emergency Management Director, presented the Emergency Management 2023 Budget to Council for approval. Personnel changes were briefly discussed as Rock will be retiring in 2023 which will affect the 2023 budget. Minor changes were made within the budget

for accounting purposes. After a brief discussion Council advised to increase the 2023 budget in Gas Oil Etc.-22003 to total \$3,200.00 vs. \$2,500.00.

MOTION: Jon Garber
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2 & 3 accounts Emergency Management 2023 budget with increasing Gas & Oil to total \$3,200.00 as presented.

IN THE MATTER OF LOCAL EMERGENCY PLANNING 2023 BUDGET REQUEST (1152-0000):

Ed Rock, Emergency Management Director, presented the Emergency Management and Local Emergency Planning 2023 budget to Council for approval with changes made within the budget for accounting purposes with a total reduction of \$4,000.00.

MOTION: Kimberly Cates
SECOND: Jon Garber
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Local Emergency Planning 2023 budget as presented.

IN THE MATTER OF PURDUE COOPERATIVE EXTENSION 2023 BUDGET REQUEST (1000-0001):

Andrew Ferrell, County Extension Director along with Julie Jones, Extension Educator, presented the Purdue Cooperative Extension 2023 budget to Council for approval. A 5% increase was requested of \$6,140.00 in Contractual Services-31001, which pays for the Purdue Extension agreement.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2 & 3 accounts Extension 2023 budget as presented.

IN THE MATTER OF RECORDER 2023 BUDGET REQUEST (1000-0016):

With the budget only containing wages; no decisions were made on approval.

IN THE MATTER OF COUNTY ID SECURITY PROTECTION 2023 BUDGET REQUEST (1160-0000):

Council thanked Recorder Joetta Mitchell and Chief Deputy Recorder, Deb Wright presented the County ID Security 2023 budget to Council for approval, with no changes requested.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the County ID Security Protection 2023 budget as presented.

IN THE MATTER OF RECORDER RECORDS PERPETUATION 2023 BUDGET REQUEST (1189-0000):

Council thanked Recorder Joetta Mitchell and Chief Deputy Recorder, Deb Wright, for their willingness to pay Deputy Recorder salaries from their Records Perpetuation fund which is helpful to the County General fund.

The 2023 budget was presented with an increase of \$12,500.00 in Contracts-31018 and an increase of \$5,000.00 in Equipment Rental-36004 for a new copier. A reduction of \$10,400.00 in Furniture & Fixtures-36004 was taken to help with the increases.

MOTION: Joni Truex
SECOND: Ernie Wiggins
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2,3 & 4 accounts Recorder Records Perpetuation 2023 budget as presented.

IN THE MATTER OF COUNTY ELECTED OFFICIALS TRAINING 2023 BUDGET REQUEST (1217-0000):

Joetta Mitchell, County Recorder, presented the County Elected Official Training 2023 budget to Council for approval, with no changes requested.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the County Elected Official Training 2023 budget as presented.

IN THE MATTER OF COUNCIL 2023 BUDGET REQUEST (1000-0045):

Sue Ann Mitchell, Council President, presented the Council 2023 budget for approval adding Legal Services-\$5,000.00, increase of \$200.00 in Mileage/Fuel & Travel-32003, and an increase of \$1,000.00 in Meetings & Travel Exp.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 3 accounts Council 2023 budget as presented.

IN THE MATTER OF REDEVELOPMENT COMMISSION DREYFUS TIF 2023 BUDGET REQUEST (4400-0000):

Council Vice President and Redevelopment Commission President Joni Truex presented all Redevelopment Commission TIF 2023 budgets to Council for approval. Truex stated Legal Services were split between all TIF's. Council approved the budget as presented.

MOTION: Kimberly Caters
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Redevelopment Commission Dreyfus TIF 2023 budget as presented.

**IN THE MATTER OF REDEVELOPMENT COMMISSION 30 WEST TIF 2023
BUDGET REQUEST (4425-0000):**

Council approved the budget as presented.

MOTION: Kimberly Cates
SECOND: Ernie Wiggins
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Redevelopment
Commission 30 West TIF 2023 budget
as presented.

**IN THE MATTER OF REDEVELOPMENT COMMISSION LEESBURG TIF 2023
BUDGET REQUEST (4430-0000):**

Council approved the budget as presented.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Redevelopment
Commission Leesburg TIF 2023 budget
as presented.

**IN THE MATTER OF REDEVELOPMENT COMMISSION CO-OP TIF 2023 BUDGET
REQUEST (4440-0000):**

Council approved the budget as presented.

MOTION: Kimberly Cates
SECOND: Ernie Wiggins
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Redevelopment
Commission Dreyfus TIF 2023 budget
as presented.

**IN THE MATTER OF REDEVELOPMENT COMMISSION VAN BUREN TIF 2023
BUDGET REQUEST (4450-0000):**

Council approved the budget as presented.

MOTION: Mike Long
SECOND: Jon Garber
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Redevelopment
Commission VanBuren TIF 2023
budget as presented.

IN THE MATTER OF WAGE COMMITTEE RECOMMENDATIONS:

The following wage/salary matters were discussed and presented by President Sue Ann Mitchell:

COMMISSIONERS:

A recommendation was made for IT Systems Administration to add one new assistant to the 2023 Commissioners budget. This will be the second new IT Assistant to the department in lieu

of Bob and Paul retiring in 2024. In addition, Paul Henning's pay rate will be increased to a Midpoint EXE once the first new assistant starts in 2022. Council approved the recommendation.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the recommendation of hiring a second new IT Systems Administrator Assistant to the 2023 Commissioners budget.

MOTION: Joni Truex
SECOND: Jon Garber
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve increasing Paul Henning's wages to a Midpoint EXE once the first new IT Systems Admin Asst. begins in 2022 and a procedure manual/synopsis is to be written.

PROBATION:

Requested the addition of adding an Assistant Chief Probation Officer.

MOTION: Ernie Wiggins
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Deny the request of the addition of adding an Assistant Chief Probation Officer.

TITLE IV-D:

Request to add 2 new Title IV-D caseworkers. The Wage Committee's recommendation was to deny the request and for the new elected Prosecutor to determine the need and necessity. Council agreed to hire 1 new Title IV-D position and the employee will be paid from the County Incentive Fund- 8895.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve hiring 1 new Title IV-D position and the employee will be paid from the County Incentive Fund- 8895.

SHERIFF:

Request was made to hire 2 new Deputies with grant funding (applied for). The Wage Committee recommended if grant funding is approved; the request would be approved to hire 2 new Deputies. If the grant funding is not re-warded the positions will not be added and the newly elected Sheriff will determine the need and request.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve if grant funding is approved; the request would be approved to hire 2 new Deputies. If the grant funding is not re-warded the positions will not be added and the newly elected Sheriff will determine the need and request.

SHERIFF/JAIL:

Request was made to hire 8 new jailers based upon a 2017 study with 335 inmates. The Wage Committee recommendation was to deny the request of hiring 8 jailers as the current jail occupancy does not warrant the request. A recommendation was made to hire up to 2 new Jailers in 2023 and the necessity of hiring more will be at the discretion of the new Sheriff.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve that at the discretion of the new Sheriff, up to 2 new Jailers may be hired in 2023, and if the Jailers are not needed; the funds may not be used for any other purpose and may not be transferred.

SOIL & WATER:

A recommendation to approve restructuring the departments positions which WIS provided. The Executive Director position was recommended to be paid at a PAT IV; the Education/Outreach Coordinator and Conservation Program Field Technician being paid at a PAT V position. Also, a recommendation was made to create a new position: Soil Health Specialist- paid at a PAT V. Council held a brief discussion and were in agreeance of the necessity of the new Soil Health Specialist position.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Wage Committee recommendations listed above as presented.

CORONER:

A request was made by the coroner to restructure the department's positions, but due to the request not being submitted timely and a new Coroner being elected for 2023; the Wage Committee recommended to not do any restructuring at this time.

MOTION: Joni Truex
SECOND: Ernie Wiggins
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Deny the request for department restructuring per the Wage Committee recommendation and the request will be at the discretion of the newly elected Coroner..

COMMUNITY CORRECTONS:

Wagoner, Irwin, Scheele (WIS) recommended: The Director be moved to an EXE II payrate at midpoint which would be \$79,763.00 and the Home Detention Officers to be paid at a PAT I. WIS recommended a \$1,000.00 increase for the Home Detention Officers; which Council reviewed and determined \$1,500.00 should be added to their base salary in addition to the County approved – wage increase percentage. It was found that the secretary was being paid at the correct pay with no changes. The Wage Committee recommended to move the Director to the EXE II and move the Home Detention Officers to PAT I with a \$1,500.00 increase added to their base salary and the addition of the County approved – wage increase percentage.

MOTION: Kimberly Cates
SECOND: Ernie Wiggins

AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the recommended Wage Committee suggestions for Community Corrections as listed above as presented.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the 2023 recommended Wage Committee suggestions for Community Corrections as listed above as presented.

MOTION: Kathy Groninger
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve making the recommended Wage Committee suggestions retroactive as of July 2022 for Community Corrections as listed above as presented.

A brief discussion took place in regards to the 2022 retroactive date of the Community Corrections wage changes.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve making the recommended Wage Committee suggestions retroactive as of July 1st 2022 for Community Corrections with the need of a transfer.

EMERGENCY MANAGEMENT:

A recommendation was made to hire a new Deputy Director to be trained, approximately 3 months prior to the retirement of current Director Ed Rock, who plans to resign at the end of March 2023.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Wage Committees recommendation as presented.

IN THE MATTER OF NONPROFIT 2023 BUDGETS:

The following 2023 NonProfit budgets were reviewed by the Wage Committee with a recommendation **to increase the budgets by 4% if the request exceeded 4%. For the boards who requested no increase or less than a 4% increase; they would be granted their requested amount.**

NonProfit Recommendations:

St Joseph River Basin	\$3,705.00 (No increase requested)
Kosciusko County 4-H Council	\$45,233.00
Cardinal Services	\$108,129.00
Kos Co Home Health Care	\$50,000.00
Kos Co Historical Society	\$23,230.00
Beaman Home	\$33,425.00

Kos Co Senior Services \$33,425.00
TOTAL BUDGET: \$297,147.00

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Wage Committees recommendations of the 2023 NonProfit budgets as listed above; and to omit having a NonProfit Committee beginning 2023 as presented.

DISPATCH:

The 2023 budget reflects changes where 6 Dispatcher's wages and overtime pay was moved from the 911 budget to the General fund. If the proposed Dispatch telephone upgrades can be funded using ARPA funds. A recommendation was presented to move at least 1 Dispatcher position back into the 911 Fund if the phone update is paid with ARPA funds. After discussion Council approved to leave the Dispatch budget as is and no vote was needed.

IN THE MATTER OF GENERAL WAGE INCREASES:

The Wage Committee made a recommendation for a 4% wage increase as follows:

- Full Time Employee
- Part Time Employees
- Special Occupation Employees
- All Boards
- All Elected Officials
- All Chief Deputies

Council approved the wage committee recommendations with a caveat that department heads are to use their discretion based upon each employee's performance.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Wage Committee recommendations for wages to be increased up to 4% increase as listed above with Department Heads using discretion based upon employee's performance, as presented.

IN THE MATTER OF ASSESSOR EDUCATION/ SALES DISCLOSURE FUND 1131 - WAGES:

The salary for the Assessor Supervisor 1000-10189-000-0003 will be moved from the County General Fund and will be paid from the Assessor Education/ Sales Disclosure Fund- 1131 for 2023. An additional appropriation will be necessary and will be retroactive to January 1, 2023, and on the January Council meeting agenda.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve transferring the salary from County General 1000-10189-000-0003 - Assessor Supervisor TO the Assessor Ed/Sales Disclosure fund - Assessor

Supervisor 1131-10189-000-0000 as presented.

IN THE MATTER OF COUNTY WAGES- 10000 ACCOUNTS:

Council approved all other 2023 budgets for “1” accounts, (wages and salary) with the changes presented; with wage increases up to 4%.

MOTION: Joni Truex

SECOND: Ernie Wiggins

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve approved all other 2023 budgets for “1” accounts, (wages and salary) with the changes presented; with wage increases up to 4%.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council
September 8, 2022
(Budget Public Hearing)

The Kosciusko County Council met for their regular meeting on Thursday September 8, 2022 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President
Kimberly Cates
Jon Garber

Kathy Groninger
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

Joni Truex participated in the meeting virtually. For clarity, each vote was made by a roll call vote.

The meeting was called to order by Sue Ann Mitchell and the public hearing for Turkey Creek Conservancy budget was opened.

IN THE MATTER OF 2023 TURKEY CREEK CONSERVANCY BUDGET PUBLIC HEARING:

The Council is the binding review body for the conservancy in which the preliminary 2023 budget was presented to Council and approved at the pre-budget meeting held 8/25/22 with a total proposed amount of \$262,900.00.

With no one to speak on behalf or opposition of the budget; Mitchell closed the public hearing for the Turkey Creek Conservancy budget and opened the public hearing for the Syracuse Public Library budget.

IN THE MATTER OF 2023 SYRACUSE PUBLIC LIBRARY BUDGET PUBLIC HEARING:

Mitchell opened the public hearing stating the library's original estimates were more than the 5% max levy which requires Council's approval of the budget. Kim Blaha, Syracuse Turkey Creek Public Library Director presented and spoke on behalf of the 2023 budget stating an error was made in 2022 and a zero budget was passed. Due to the library needing many repairs a \$100,000.00 appropriation was requested in the Rainy Day Fund which surpassed the max levy.

With no one further to speak on behalf or opposition of the budget; Mitchell closed the public hearing for the Syracuse Public Library and opened the public hearing for the Solid Waste budget.

IN THE MATTER OF 2023 SOLID WASTE BUDGET PUBLIC HEARING:

Tom Ganser, Solid Waste Management District Director, presented the Solid Waste 2023 budget stating there are uncertainties with the district's revenue due to transition from the Advanced Landfill to GFL. As a result, this has caused an increase of material going to Waste Management and there has been a decrease in funding. Ganser cited a reduction close to \$270,000.00 in revenue compared to 2018. Recycling Services- 301-061, bids have not been finalized and costs for the drop off -recycling program has gone from \$58.00 per ton to \$195.00 per ton.

The following increases were presented:

\$800.00 Gasoline/Mileage- 200-006

\$800.00 Utilities- 300-051

\$100,000.00 Recycling Services- 300-061

\$5,000.00 HHW Collection & Processing- 300-093

In order to curb dumping and contamination, additional increases were requested in recycling improvements, to purchase remote cameras

With no one to further to speak on behalf or opposition of the budget; Mitchell closed the public hearing for the Solid Waste Budget.

IN THE MATTER OF THE 2023 COUNTY PUBLIC BUDGET HEARING:

Mitchell opened discussion of the 2023 County budget stating a pre-budget meeting was held August 25th, 2022 to address budgets, review any budget cuts and to approve budgets. Clarification is needed on several items prior to the budget adoption October 13th, 2022. The items discussed proceed.

IN THE MATTER OF NONPROFIT 2023 BUDGETS:

The Nonprofit budgets needed to be clarified due to typographical errors on the presented budgets from the August 25th, 2022 pre-budget meeting. The Council approved to increase the budgets by 4% if the request exceeded 4%. For the boards who requested no increase or less than a 4% increase; they would be granted their requested amount.

2023 NonProfit Budgets:

Kos Co 4-H Council	\$45,233.00
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Cardinal Services	\$108,129.00
Kos Co Home Health Care & Hospice	\$50,000.00
Kos Co Historical Society	\$23,230.00
Beaman Home	\$33,425.00
Kos Co Senior Services	\$33,425.00
St Joseph River Basin	\$3,705.00
<u>TOTAL BUDGET:</u>	<u>\$297,147.00.</u>

MOTION: Kimberly Cates
 SECOND: Kathy Groninger
 AYES: 7 NAYS: 0
 MOTION CARRIED

TO: Adopt the amended list of 2023
 Nonprofit budget requests as presented.

IN THE MATTER OF WAGES-COMMUNITY CORRECTIONS:

Mitchell stated clarification needed to be addressed on the action taken at the prebudget meeting by Council on Community Corrections wages. She explained there was confusion on the classification of the Home Detention Officers and it was decided the officers would be listed as a Civilian Pole, as they currently are. An addition of \$1,500.00 would be added to their 2022 wages effective July 1st, 2022; bringing the salary to \$42,177.00. For 2023 the county approved wage increases of 4%, which would be applied to their wages with the total salary being \$43,864.00.

Mitchell cited a possible disconnect with Wagoner, Irwin, Scheele (WIS), who conducted the salary study, stating if the decision was made to proceed with their recommendation of wages at a CIV POLE VI; the Home Detention Officers would be making more than a Probation Officer; which deemed too not be fair or equitable. She stated Council agreed to make the Community Correction wage changes retroactive to July 1st, 2022.

Prosecutor Dan Hampton spoke on behalf of the Community Corrections Advisory Board who held an executive meeting on the matter. Hampton provided the following information:

- Based on the 8/25/22 prebudget meeting; the wage committee's recommendation was to follow WIS recommendation. A motion was made, seconded and approved to be a PAT-I
- Research was done on pay classifications and discovered a large difference between a CIV Pole VI and a PAT I
- Wagoner, Irwin, Scheele recommended a CIV Pole VI pay rate for a Home Detention Officer with a salary of \$45,490.00
- A 3rd year probation officer's salary is \$45,634.00; WIS recommended a Home Detention Officer a similar salary, but not higher than the salary of a Probation Officer.
- Community Correction officers do not receive anniversary level pay increases whereas Probation officers receive an annual State statute pay increase
- The Community Corrections Advisory Board recommended that Council reconsider the Wage Committee's recommendation and to remain with the WIS recommendation of a CIV Pole VI
- A resignation was tendered by a Community Corrections Officer due to this particular wage discussion and has accepted a position as a probation officer.

Mitchell clarified that the Home Detention Officers do receive the County approved annual wage increase, and they qualify for the 10 year anniversary level increase once achieved.

Mike Long made a motion for the matter to be tabled until further information is obtained and the meeting minutes can be reviewed.

A brief discussion took place concerning the budget timeline. Auditor Puckett stated Council direction is needed for both 2022 and 2023 budgets. If the matter is tabled, the advertised 2023 budget for Community Corrections would need to be entered for the budget in order to proceed and meet the filing deadline. Further discussion took place with all parties prior to voting whether to table the matter.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 1 NAYS: 6
MOTION DID NOT CARRY

TO: Table the Community Corrections Wage discussion pending further review of the meeting minutes.

Comparisons were discussed between a Jail Corporal, Home Detention Officer and Probation Officer. Community Corrections Director, Barry Andrew was present and spoke in favor of the department wage increases.

After Joni Truex made the motion, and prior to the vote, the salary amounts were stated as follows.

Salary amounts: \$45,490.00 for 2022 and \$47,310.00 for 2023 with the 4% county approved wage increase.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Home Detention Officers be moved to a CIV Pole VI effective July 1st, 2022 to be paid retroactive for the remainder of 2022 and to be paid in 2023 as a CIV Pole VI as it would be.

IN THE MATTER OF WAGES- PROBATION DEPARTMENT:

Chief Probation Officer, Tammy Johnston, requested Council to reconsider her prior request of having an Assistant Chief Probation Officer. Johnston stated there are currently 13 Probation Officers including herself and 3 support staff members. The 2023 budget is being reduced as it reflects omitting 2 probation officers' salaries who were being paid at the highest level. The request of adding the assistant would be an addition of \$5,000.00 to an existing probation officer's salary. If approval is granted, Johnston agreed to pay the \$5,000.00 difference for the salary out of probation user fees.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the request of the Assistant and the \$5,000.00 salary difference will be paid from the probation user fees.

IN THE MATTER OF HEALTH DEPARTMENT:

President Mitchell stated the Health Department has budgeted a prenatal nurse from the Prenatal Grant 1206-11353 which may have a salary shortfall. Clarification was given that the salary will first be paid from the Grant Fund 1206 until it is depleted and the remaining will be paid from tax fund 1159- General Health. Mitchell stated the health tax dollars would not be moved or used in any other way other than to cover the salary shortfall.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve that the prenatal nurse salary will first be paid from the Grant Fund 1206 until it is depleted and the remaining will be paid from tax fund 1159- General Health as presented.

IN THE MATTER OF 911 GENERAL FUND:

President Mitchell stated Dispatch will be applying for ARPA funds to support their need of a new telephone system upgrade which was quote at approximately \$80,000.00. The department has since received an updated quote at approximately \$42,000.00. Mitchell stated the difference of \$68,000.00 may not be transferred in case the ARPA request is not approved.

MOTION: Ernie Wiggins
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve funds remain in the 2023 911 general budget for the telephone upgrade pending ARPA funds being approved; and the money cannot be transferred to any other line item if approved to be paid with ARPA funds.

IN THE MATTER OF AUDITOR BUDGET:

President Mitchell advised; an agreement was made when a part time financial deputy was hired in the Auditor's office; that in the event that a Counter Deputy position was vacated, that position would not be replaced or filled due to a decrease in workload.

Auditor Michelle Puckett stated she was notified by an employee of their intent to retire at the end of 2022. The salary for this position was not budgeted when the 2023 budgets were being prepared, per Council's prior agreement. Puckett stated the employee who planned to retire has changed their mind and Puckett is requesting the salary be put back into the 2023 budget. Puckett added the workload has decreased in the property department and with mortgage deductions being eliminated effective January 1, 2023; the workload will decrease even further. Mitchell stated in the future in the event that a Counter Deputy leaves employment; the position will be eliminated based upon the office efficiencies and processes.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Auditor's request to place the payroll/salary back into the 2023 budget as presented.

A formal motion was made to approve that the next vacated Counter Deputy position will not be replaced or filled.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve that the next Counter Deputy position which is vacated will not be replaced due to the Auditor's office efficiencies.

With no one further to speak on behalf or opposition of the budget; Mitchell closed the public hearing for the County budget.

IN THE MATTER OF APPROVAL OF MINUTES FROM AUGUST 11TH 2022

MOTION: Jon Garber
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
Kathy Groninger – Abstained due to being absent.
MOTION CARRIED

TO: Approve the minutes for the August 11TH 2022 meeting with corrections to the heading on page 1. change Friday to Thursday and to correct page 5. RE: (JDAI) utilized since “2018”.

IN THE MATTER OF ARPA REQUEST HELP PROGRAM PROJECTS:

Kosciusko County Community Coordinator, Amy Roe requested Council's approval to earmark \$1.2 Million in ARPA funds for future Kosciusko County projects under the HELP Program. The request has been approved by the ARPA Committee. Roe stated the program consisted of 48 community members who reviewed projects placing them into high level project presentations. Due to not having final budget numbers the ARPA Committee approved an amount to move forward with at \$1.2M. Once the projects and/or programs are completed, Commissioners and Council will review each application as they are presented.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve \$1.2M of ARPA funds as a placeholder for the HELP Program community projects as agreed to with the OCRA grant, as presented.

IN THE MATTER OF TRANSFER REQUEST-PROSECUTOR:

Prosecutor Dan Hampton, requested a transfer in the amount of \$30,000.00 from Prosecutor-P.A. Investigator 1000-11096-000-00015 to Prosecutor- Part Time 1000-11301-000-0015 which is necessary for the part time and summer help in the department.

MOTION: Ernie Wiggins
SECOND: Jon Garber
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the transfer of \$30,000.00 from Prosecutor- P.A. Investigator 1000-11096-000-00015 to Prosecutor- Part Time 1000-11301-000-0015 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

Commissioner Cary Groninger requested the following American Rescue Plan Act additional appropriations for approval:

- 8950-38038-000-0000 Lakeland Reg. Sewer Sludge Dewatering \$150,000.00
- 8950-38039-000-0000 Lakeland Reg. Sewer Bulk Storage \$100,000.00

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the following American

Rescue Plan Act additional appropriations:

8950-38038-000-0000 Lakeland Reg. Sewer
Sludge Dewatering - \$150,000.00

8950-38039-000-0000 Lakeland Reg. Sewer
Bulk Storage \$100,000.00 as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT- SYSTEMS

ADMINISTRATION:

Commissioner Cary Groninger requested the following salary ordinance amendments:

1000-11215-000-0009 Assistant Systems Administrator \$79,763.00 Annually

1000-11216-000-0009 Assistant Systems Administrator \$75,775.00 Annually

Groninger advised a new Assistant Systems Administrator candidate has been selected and has committed to employment with wages of \$75,775.00 annually. The Wage Committee recommendation was to increase wages for Paul Henning, Assistant Systems Administrator, to an EXE Midpoint once a new candidate was hired and due to his years of service.

MOTION: Kathy Groninger

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the salary ordinance

amendment 1000-11215-000-0009 Assistant
Systems Administrator \$79,763.00 Annually
and

1000-11216-000-0009 Assistant Systems
Administrator \$75,775.00 Annually as
presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION -AREA PLAN COMMISSION:

Matt Sandy Assistant Area Plan Director requested an additional appropriation in the amount of \$15,000.00 for 1000-31002-000-0002 Legal Services due to larger cases this year. Sandy stated they have collected \$14,500.00 in settlement fees since June; which has helped offset the shortfall.

MOTION: Kimberly Cates

SECOND: Ernie Wiggins

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the request for an additional

appropriation in the amount of \$15,000.00 for
1000-31002-000-0002 Legal Services. as
presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION- CORONER:

Council approved an additional appropriation in the amount of \$20,000.00 for 1000-31013-000-0010 X-Ray & Lab Expenses due to an increase in the number of autopsies. A brief discussion took place in regards to the 2022 amounts spent and the 2023 budget for the X-Ray & Lab account. Councilmember Kimberly Cates inquired from Auditor Puckett if the number of autopsies performed were available.

Puckett stated the Coroner's office would have that information in their records and due to the nature of the matter; it is a constant uncertainty as to when an autopsy will need to be performed. She clarified that funds are being utilized for specific expenses due to the audit process performed in the Auditor's office.

MOTION: Jon Garber

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the request for an additional appropriation in the amount of \$20,000.00 for 1000-31013-000-0010 X-Ray & Lab Expenses as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION SHERIFF:

Chief Deputy Sheriff Shane Bucher requested an additional appropriation in the amount of \$80,000.00 for 1000-22003-000-0019 Gas Oil Etc. due to the ongoing increases in fuel.

MOTION: Mike Long

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the request for an additional appropriation in the amount of \$80,000.00 for Gas Oil Etc. as presented.

Bucher notified Council of the next Merit Board meeting which will take place September 14th, 2022 at 11:30 AM in the Sheriff's Department training room.

IN THE MATTER OF ADDITIONAL APPROPRIATION PROBATION:

Circuit & Superior Judge Karin McGrath requested an additional appropriation for 2 Probation Officers in order to continue to pay the JDAI Coordinators due to the grant no longer covering their wages.

2050-11121-000-0000	Probation Officer #2	\$6,250.00
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2050-11196-000-0000	Probation Officer #9	\$6,250.00
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MOTION: Kimberly Cates

SECOND: Ernie Wiggins

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the request for an additional appropriation 2050-11121-000-0000 Probation Officer #2 \$6,250.00 2050-11196-000-0000 Probation Officer #9 \$6,250.00 as presented.

IN THE MATTER OF COMMUNITY CORRECTIONS SALARY ORDINANCE AMENDMENT:

Auditor Michelle Puckett requested the Community Corrections salary ordinance amendment be tabled until the next meeting in order for the approved changes made in tonight's meeting to be made. The salary ordinance amendment prepared for this evening is calculated at a Civilian Pole VII, and will be changed to a Civilian Pole VI.

TABLED:

<input type="checkbox"/>	Salary Ordinance Amendments-Community Corrections	
<input type="checkbox"/>	1122-10131-000-0000	Director \$79,763.00 Annual
<input type="checkbox"/>	1122-10130-000-0000	Drug Court Case Mgr. \$42,159.00 Annual
<input type="checkbox"/>	1122-10132-000-0000	Home Detention Officer \$42,159.00 Annual
<input type="checkbox"/>	1122-10134-000-0000	Home Detention Officer \$42,159.00 Annual
<input type="checkbox"/>	1122-10138-000-0000	Home Detention Officer \$42,159.00 Annual
<input type="checkbox"/>	1122-10139-000-0000	Home Detention Officer \$42,159.00 Annual

MOTION: Mike Long
SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve tabling the Community Corrections salary ordinance amendment in order for the amendment to be updated per changes made this evening.

IN THE MATTER OF ENCUMBERING:

Michelle Puckett, County Auditor, presented the August 2022 encumbering report for approval in the amount of \$5,996.40 which was processed for the Highway Department- Cum Bridge.

MOTION: Mike Long
SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the encumbering report in the amount of \$5,996.40 as presented.

IN THE MATTER OF FURTHER BUSINESS:

Commissioner Cary Groninger provided an update on the Commissioners Legal Services account stating they have received the July invoice and the account balance is currently at \$15,050.00. To date, he added, funds which were appropriated from the last transfer have not been spent. Auditor Michelle Puckett explained in order to navigate through the new process previously agreed upon with the Council & the Commissioners, funds are being set aside with the requested transfers, to ensure funds are available at the end of the year. Mitchell requested for the invoices to be attached to any further transfer request.

MOTION: Ernie Wiggins
SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the transfer request of \$5,000.00 from 1138-41001-000-0000 Land & Improvements to 1138-31002-000-0000 Legal Services and for invoices to accompany further requests.

IN THE MATTER OF FURTHER BUSINESS:

Ed Rock, Emergency Management Director, presented a request to apply for 2 grants due by September 30th which are both for Emergency Management Performance grants. The EMPG Salary 2022 Federal Grant in the amount of \$55,000.00 for 2023 salary reimbursement and the EMPG Competitive 2022 Federal Grant in the amount of \$20,000.00. Both grants are reimbursable.

MOTION: Mike Long
SECOND: Kimberly Cates

TO: Approve the request to apply for The EMPG Salary 2022 Federal Grant in the

AYES: 7 NAYS: 0
MOTION CARRIED

amount of \$55,000.00 and the EMPG
Competitive 2022 Federal Grant request in
the amount of \$20,000.00.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council October 13, 2022 (Budget Adoption)

The Kosciusko County Council met for their regular meeting on Thursday October 13, 2022 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President
Kimberly Cates
Jon Garber

Kathy Groninger
Mike Long -ABSENT
Ernie Wiggins
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

IN THE MATTER OF 2023 TURKEY CREEK DAM AND DIKE CONSERVANCY BUDGET ADOPTION:

Council approved the 2023 budget for the Turkey Creek Dam and Dike Conservancy District with an adopted tax levy amount of \$262,900.00. The adopted budget is \$587,900.00.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the adoption of the 2023
Turkey Creek Dam and Dike Conservancy
budget as presented.

IN THE MATTER OF 2023 SYRACUSE PUBLIC LIBRARY ADOPTION:

Council approved the 2023 budget for the Syracuse Public Library with an adopted budget of \$935,215.00 and the adopted tax levy amount of \$499,000.00.

MOTION: Ernie Wiggins
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the adoption of the 2023
Syracuse Public Library budget as presented.

IN THE MATTER OF 2023 SOLID WASTE BUDGET ADOPTION:

Council approved the 2023 Solid Waste Budget totaling \$922,265.00 with an adopted tax levy amount of \$264,685.00.

MOTION: Kimberly Cates
SECOND: Jon Garber
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the adoption of the 2023 Solid Waste budget as presented.

IN THE MATTER OF 2022 SALARY ORDINANCE AMENDMENT-COMMUNITY CORRECTIONS:

President Sue Ann Mitchell provided clarification in regards to the 2022 Salary Ordinance Amendments for Community Corrections, confirming the action which was previously taken. The 2022 Salary Ordinance Amendments were approved as follows:

- 1122-10131-000-0000 Director \$79,763.00 Annual
- 1122-10130-000-0000 Drug Court Case Mgr \$45,490.00 Annual
- 1122-10132-000-0000 Home Detention Officer \$45,490.00 Annual
- 1122-10134-000-0000 Home Detention Officer \$45,490.00 Annual
- 1122-10138-000-0000 Home Detention Officer \$45,490.00 Annual
- 1122-10139-000-0000 Home Detention Officer \$45,490.00 Annual

The Home Detention Officers and Drug Court Case Manager wages for 2023 will be equal to a Corporal Jailer at \$47,320.00.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the 2022 salary ordinance amendment for Community Corrections as presented with wages of \$45,490.00 for Home Detention Officers & Drug Court Case Manager, retroactive to July 1st 2022 through the end of the calendar with the 4% county approved wage increase to \$47,320.00 for 2023. The Director's salary is approved as presented.

IN THE MATTER OF 2023 COUNTY BUDGET ADOPTION:

Auditor Michelle Puckett provided updated budget information which derived from the COPS grant being awarded in which information was received just prior to this evening's meeting. The COPS grant will assist in funding the salaries of 2 new deputies during the 3 year grant period. Council approved hiring 2 new Sheriff Deputies contingent on the grant being awarded. The budget and salary ordinance were updated accordingly. The 2023 County General budget was presented in the amount of \$25,480,080.00. The total budgeted amount for tax dollar funds is \$46,600,232.00.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 6 NAYES: 0

TO: Approve the adoption of the 2023 County Budget with the changes presented.

MOTION CARRIED

IN THE MATTER OF 2023 COUNTY SALARY ORDINANCE ADOPTION:

Council approved and adopted the 2023 County Salary Ordinance.

MOTION: Kathy Groninger

TO: Approve the 2023 County Salary Ordinance as presented.

SECOND: Joni Truex

AYES: 6 NAYES: 0

MOTION CARRIED

IN THE MATTER OF APPROVAL OF MINUTES FROM AUGUST 25TH & SEPTEMBER 8TH, 2022:

MOTION: Kimberly Cates

TO: Approve the minutes for the August 25th, and the September 8th, 2022 meeting as presented.

SECOND: Kathy Groninger

AYES: 6 NAYES: 0

MOTION CARRIED

IN THE MATTER OF BOWEN CENTER ANNUAL REPORT:

- Bowen Center CFO Jay Baumgartner presented an update of recent changes at Bowen, and shared his appreciation for the Counties support and annual funding. The Bowen Center's 2022 annual impact report was provided and recognition was given to Councilmember Jon Garber who has served on the Bowen Center's Board of Directors for the past eight years. Baumgartner announced and introduced the new Bowen Center President, Dr. Robert Ryan.
- Ryan stated Bowen Center creates opportunity for their staff with over 1350 employees, and it keeps people with expertise locally in the community. He stated serving people with a mental illness in their community is best and its Bowen Center's desire to connect vulnerable people to their services, and to return them to the community
- Mike Murphy, Director at 3 Locations of Bowen Center, presented on the center's relationship with the public schools of Kosciusko County, the successful Department of Child Services program and the JCAP program. He relayed the benefits and successes of keeping families together. The Health Clinic serves 500 established patients, streamlining them to Bowen's services and resources.
- Shannon Hannon, Bowen Center Chief Operating Officer, presented Bowen's desire to continue creating access to high-quality mental health amidst maneuvering through the challenge of health care systems. They plan to find new ways to engage patients in hopes of combatting the mental health crisis. Hannon stated they currently partner with DCS, the school systems and law enforcement but wants to partner with health care providers. Bowen Center hopes to offer wrap around care in the future due to gaps in primary care, dental and optometry medical needs.
- Baumgartner stated the vast majority of funding is received by some governmental source, such as Medicare, Medicaid or Federal funding, with a small percentage of revenue from actual patient charges. Over \$2.6 Million in free care was provided by Bowen in the past year. He added they serve and provide care within the community

with maintaining a balance of their bottom line by being good stewards of the funds provided.

- In closing, Dr. Ryan stated they hope to create a comfortable environment for mental health patients who may not already be receiving care. He invited all to visit the new Health Clinic location.
- Council inquired on services, referrals and when the expansion of dental and vision may take place. Patients are able to walk in; or be referred. Ms. Hannon advised part of the clinic is being federally qualified which has to ensure patients have access to other care; which are future expansion plans.

IN THE MATTER OF ABATEMENT DECLARATORY RESOLUTION -iDNA SERIES, LLC:

iDNA Series, LLC General Manager Mark Roth presented Council with an abatement declaratory resolution request. He provided an overview of the company which is also known as “You the Fan”, which supplies products called the “Sportula” which are grilling spatulas and utensils with a laser cut logo. They are a licensee of NFL, Major League Baseball, approximately 150 Colleges country wide and National Hockey Leagues. The company has expanded to creating 3D Stadiums, cutting boards, and various home décor items. Manufacturing was outsourced in the past few years with domestic and overseas supply chain challenges. This has led them to begin investing in their own manufacturing. The request is for a personal property tax abatement to purchase equipment which would add 8 new employees. The anticipated assessed value for personal property is near \$700,000.00.

MOTION: Ernie Wiggins

SECOND: Joni Truex

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the declaratory resolution for iDNA Series, LLC for no more than 3 years on personal property to be considered at the next meeting as presented.

RESOLUTION NO. 22-10-13-001 (2022100469))

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF ARPA COMMITTEE RECOMMENDATION-CORONER:

Tony Ciriello, Kosciusko County Coroner, presented the ARPA Committee’s recommendation to support his request, in the amount of \$20,547.40, to upgrade equipment at the coroner’s office. The amount is needed to purchase a stainless-steel table and a hydraulic autopsy table as the old and donated equipment is now starting to fail. A powered lift system which can lift up to 1,000 lbs., is also needed and will prevent injury to the deceased and employees.

MOTION: Jon Garber

SECOND: Joni Truex

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve the recommendation of the ARPA Committee and the request of \$20,547.40 for autopsy equipment as presented.

IN THE MATTER OF ARPA COMMITTEE RECOMMENDATION-CARDINAL SERVICES:

Vicki Lootens, Cardinal Services Executive Director, presented the ARPA Committee’s recommendation requesting the amount of \$200,000.00 to support their Ability Campaign.

Lootens advised they have raised \$6.9M for the campaign which is now in the public phase of the 3,000 square feet addition. The new plans include a community center which would include some of the following clubs: Culinary, Tech Lab and Performing Arts. They will also be expanding employment and certification opportunities.

MOTION: Joni Truex

SECOND: Kathy Groninger

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve the recommendation of the ARPA Committee and the request of \$200,000.00 for the Ability Campaign as presented.

IN THE MATTER OF ARPA COMMITTEE RECOMMENDATION-KOSCIUSKO COUNTY HISTORICAL SOCIETY:

Greg Steffe, Director of Kosciusko County Historical Society, presented the ARPA Committee's recommendation requesting the amount of \$22,444.36 for the replacement of two HVAC units and for repairs to fix a reoccurring leak.

MOTION: Ernie Wiggins

SECOND: Kimberly Cates

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve the recommendation of the ARPA Committee and the request of \$22,444.36 for the replacement of two HVAC units, and to fix the reoccurring leak as presented.

IN THE MATTER OF ARPA COMMITTEE RECOMMENDATION-COMBINED COMMUNITY SERVICES:

Randy Polston, Combined Community Services Director, presented the ARPA Committee's recommendation requesting the amount of \$100,000.00. Funds would replace six failing HVAC units which are at the end of their lifespan with a bid of approximately \$78,000.00. A new van is also needed for weekly and miscellaneous pick-ups as the current van is beginning to deteriorate. Polston advised he applied for the Frank Siemens Foundation grant and CCS was awarded \$30,000.00 towards the purchase of a new van. His request is to assist in the remaining cost of a new van.

MOTION: Joni Truex

SECOND: Kathy Groninger

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve the ARPA Committee recommendation and request of \$100,000.00 as presented.

IN THE MATTER OF ARPA COMMITTEE RECOMMENDATION-911 DISPATCH:

Assistant Chief Dispatcher Sarah Lancaster, presented the ARPA Committee's recommendation to support her request, in the amount of \$48,250.41, for upgrades to the 911 Dispatch phone systems. The equipment was last upgraded in 2015 which is now reaching its life span; and they are beginning to experience issues.

MOTION: Kathy Groninger

SECOND: Joni Truex

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve the ARPA Committee recommendation and the request of \$48,250.41 for E-911 Solacom Hardware replacement as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-JUVENILE PROBATION USER FEES-PROBATION:

Council approved the salary ordinance amendment to establish an hourly rate for the 2 JDAI coordinators which is \$25.00 per hour. The amendment approved is as follows:

2050-11121-000-0000 Probation Officer #2 \$25.00 Hourly
2050-11196-000-0000 Probation Officer #9 \$25.00 Hourly

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the salary ordinance amendment for 2050-11121-000-0000 Probation Officer #2 \$25.00 Hourly and 2050-11196-000-0000 Probation Officer #9 \$25.00 Hourly.

IN THE MATTER OF APPROPRIATION ADJUSTMENT REQUEST-SHERIFF:

Sheriff Matron Kris Woodard presented a request for an appropriation adjustment 1000-44045-000-0019 Sheriff's Insurance Replacement, in the amount of \$12,225.00. A vehicle was deemed a total loss in an accident and an insurance reimbursement was received.

MOTION: Kimberly Cates

SECOND: Kathy Groninger

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the appropriation adjustment 1000-44045-000-0019 Sheriff's Insurance Replacement, in the amount of \$12,225.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- VOCA GRANT:

Prosecutor Dan Hampton requested additional appropriations for the VOCA Grant. Hampton advised they have had the VOCA grant for several years and it has been helpful in providing the Victim's Assistant for the prosecutor's office. The request is necessary to appropriate the funds to the proper accounts for the employee who works the program.

- | | | |
|-----------------------|-------------------------------|-------------|
| • 8137-11158-000-0000 | VOCA Caseworker | \$13,549.00 |
| • 8137-11601-000-0000 | Social Security Contributions | \$1,036.00 |
| • 8137-11602-000-0000 | Retirement Contributions | \$1,517.00 |
| • 8137-11605-000-0000 | Group Insurance | \$2,729.00 |

MOTION: Ernie Wiggins

SECOND: Jon Garber

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the request for additional appropriations as stated above, as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATIONS – HEALTH DEPARTMENT:

Bob Weaver, Health Department Administrator, requested the following additional appropriations due to staffing changes.

- | | | |
|-----------------------|------------------------|-------------|
| • 1159-11327-000-0000 | Part Time Nurse | \$13,500.00 |
| • 1159-11605-000-0000 | Group Health Insurance | \$24,900.00 |

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request for an additional appropriation for 1159-11327-000-0000, Part Time Nurse, \$13,500.00 and 1159-11605-000-0000, Group Health Insurance \$24,900.00as presented.

IN THE MATTER OF GRANT REQUEST -HEALTH DEPARTMENT:

Bob Weaver, Health Department Administrator, requested approval to apply for the Local Health Maintenance Grants in the amounts of \$48,859.00 and \$34,816.00. The grant contains two sections which the first section can fund various items, and the second section will be utilized to support the salary of the Prenatal Care Coordinator.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve the request to apply for the Local Health Maintenance Grants in the amounts of \$48,859.00 and \$34,816.00 as presented.

IN THE MATTER OF GRANT EXTENSION REQUEST- HEALTH DEPARTMENT:

Bob Weaver, Health Department Administrator, presented a request to extend the Indiana Department of Health grant in the amount of \$50,000.00, to go towards the continued partnership with Bowen Center and Covid testing. The grant is to carry through until December 31st, 2022.

MOTION: Jon Garber
SECOND: Ernie Wiggins
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve the request to extend the Indiana Department of Health grant in the amount of \$50,000.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-HELP GRANT:

Marsha McSherry, County Administrator, requested an additional appropriation in the amount of \$20,000.00 9189-11010-000-0000 HELP- Community Coordinator which will support the salary for the HELP grant community coordinator. McSherry also requested an additional appropriation in the amount of \$1.2 Million 8950-38040-000-000 for the ARP- HELP Kosciusko projects which have been approved by all boards (ARPA, Commissioners, Council).

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriations in the amount of \$20,000.00 9189-11010-000-0000 HELP- Community Coordinator and in the amount of \$1.2 Million 8950-38040-000-000 for the ARP- HELP Kosciusko, as presented.

IN THE MATTER OF TRANSFER REQUEST-COMMISSIONERS:

Marsha McSherry, County Administrator, requested a transfer in the amount of \$5,000.00 from 1138-41001-000-0000 Land & Improvements to 1138-31002-000-0000 Legal Services. The request included documentation of the August invoice and summary spreadsheet.

MOTION: Ernie Wiggins
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the transfer request of
\$5,000.00 from 1138-41001-000-0000 Land
& Improvements to 1138-31002-000-0000
Legal Services.

McSherry provided an update on courthouse and justice building matters which included the following:

- The capacitor which was approved to be installed in the justice building to help with utility costs has been installed. Demand charges are being tracked on a spreadsheet and savings will be monitored going forward.
- Core Mechanical and Johnson Controls, who manages the HVAC units, were both on site to look into issues the units were having. The problem was identified and found to be within the Johnson Control side. A list of items is being prioritized as the units will eventually need to be replaced.
- The public safety communications project is being tested and problem spots are being adjusted and will be tested again.
- Approved through ARPA, the fire alarm systems will be installed in the Justice Building once a key component is received.

IN THE MATTER OF KCCRVC BOARD APPOINTMENT:

Council Vice President Joni Truex presented the KCCRVC board appointment recommendation as Doug Shoemaker. Doug, who owns 2 local restaurants, will be replacing Jessica Harmon who has resigned.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve the Council appointment of
Doug Shoemaker to serve on the KCCRVC
board as presented.

IN THE MATTER OF FURTHER BUSINESS:

Council President Sue Ann Mitchell passed along information which she obtained from the Commissioners meeting in regards to the “Green Light Program.” The program shows support to Veterans by shining green lights and will run from November 7-11. The County plans to light portions of the courthouse green and encourages the public to do the same. It’s an honor to pay tribute to the Veterans who have sacrificed for us.

IN THE MATTER OF FURTHER BUSINESS:

President Mitchell advised the AIC newly elected officials training will be December 6th and December 7th, which is located in Plainfield, IN.

IN THE MATTER OF FURTHER BUSINESS:

Councilmember Kathy Groninger provided a committee update from a MACOG meeting she attended. A survey will soon be open to the public to provide input on the US 30 project and grant opportunities will be available for electric buses for school corporations.

IN THE MATTER OF FURTHER BUSINESS:

President Mitchell advised of information she received from the Indiana Department of Health, after a state health study was conducted by Dr. Box and Luke Kenley. Funding changes will be occurring from County to County. Kosciusko County ranks 45th in the state for public health spending.

IN THE MATTER OF FURTHER BUSINESS:

Heard from a public speaker, Matt Fletcher, who spoke to address the State's public health status. He inquired if any changes were being made for the opioid epidemic based off of Mitchell's changes she referred to. Councilmember Kimberly Cates stated the state is working to obtain funding to assist counties with the overall drug related and mental health problems and it may not be opioid specific. Council spoke briefly on services provided by The Bowen Center and advised further information on the changes will be forthcoming.

IN THE MATTER OF FURTHER BUSINESS:

Council Vice President Joni Truex spoke on behalf of the Redevelopment Commission. She stated the TIF district research has been done and the 1% test has been passed on the South Shore and Etna Green Housing projects. In order for the Commission to not have to repay for testing they must have the process completed by December 31, 2022. Special meetings will need to be called in order to meet the deadline.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council November 10, 2022

The Kosciusko County Council met for their regular meeting on Thursday November 10, 2022 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President
Kimberly Cates
Jon Garber

Kathy Groninger
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

IN THE MATTER OF APPROVAL OF MINUTES FROM OCTOBER 13, 2022:

MOTION: Kimberly Cates

TO: Approve the minutes for the October 13, 2022 Meeting.

SECOND: Joni Truex

AYES: 6 NAYES: 0

Mike Long- ABSTAINED (Absent)

MOTION CARRIED

IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT BOARD APPOINTMENT:

LRSD Board President, Jim Haney, presented a board recommendation for the replacement of Frank Kurth who resigned in August. Haney recommended Rosa Ritchie to complete Kurth's term expiring on 4/18/2025. The LRSD board has unanimously voted to appoint Ritchie who was in attendance at the Council meeting.

MOTION: Ernie Wiggins

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the board appointment of Rosa Ritchie to complete Frank Kurth's appointment with term expiring 4/18/25 as presented.

IN THE MATTER OF APPROVAL OF 2023 COUNCIL MEETING DATES:

MOTION: Joni Truex

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

Ernie Wiggins- ABSTAINED

Jon Garber- ABSTAINED

MOTION CARRIED

TO: Approve the 2023 Council meeting dates as presented.

IN THE MATTER OF ABATEMENT CONFIRMATORY RESOLUTION -iDNA SERIES, LLC:

IN THE MATTER OF iDNA SERIES, LLC ABATEMENT SB-1 PERSONAL PROPERTY:

The matter is tabled until the December 8th, 2022 Council Meeting due to an issue with the legal advertisement.

IN THE MATTER OF KEDCO SPECIAL PROJECTS FUNDING:

Alan Tio, KEDCO CEO, presented three special project funding opportunities from the Economic Development Projects Budget.

- Entrepreneurship Initiative: Launched MedTech Program in which there are matched supplemental funding sources from the Don Wood Foundation. They request to continue offering a rolling program for the rest of the year. Initial program has four businesses involved, with several more lined up for the next round.
- Housing Initiative: They would like to partner with an engineer firm for water and sewer resources for the purpose of supporting and opening up the housing development.
- Talent Initiative: Build a network of people interested in relocating to Kosciusko County through a remote worker recruitment program. The program would entice workers already employed to relocate to the county due to the quality and amenities available. The original funding is already budgeted in the EDIT fund and will come out of the Special Projects line item.

MOTION: Kimberly Cates

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the special project funding for all three initiatives in the amount of \$140,000.00, as presented.

IN THE MATTER OF TIPPY/CHAPMAN REGIONAL SEWER DISTRICT UPDATE:

Jones Petrie Rafinski Corp CEO Ken Jones thanked the Council for their support on behalf of the Tippecanoe Chapman Lake area and the trustees. Jones provided an update on the Tippy/Chapman RSD stating they are getting ready to have a groundbreaking ceremony. The capital cost including non-construction costs topped out near \$51 Million. \$14 Million was obtained in grant funds and \$37 Million was funded by long term low interest loans by USDA and SRF. Work on the 24 month project will begin after the first of the year. There will be a partial monthly bill as soon as construction begins. The full billing to residents will not begin until they are requested to connect.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-WORK RELEASE:

Sheriff Matron Kris Woodard presented a request for an additional appropriation 1000-36051-000-0055 Work Release Drug Testing in the amount of \$4,500.00. The 2023 budget has been increased but is slightly short to finish 2022. The drug testing fees are collected into the general fund. Sue Ann Mitchell stated after reviewing the budget for possible transfers; it was in the best interest to proceed with the additional appropriation request.

MOTION: Kimberly Cates
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation
1000-36051-000-0055 Work Release Drug
Testing in the amount of \$4,500.00 as
presented.

IN THE MATTER OF DRUG FREE COMMUNITIES- KCODE 2023 BUDGET REQUEST (1148-0000):

Dan Hampton, County Prosecutor, presented the Drug Free Communities-KCODE 2023 budget to Council for approval in the amount of \$76,000.00. An outline was provided with the amounts to be dispersed by percentages.

MOTION: Ernie Wiggins
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Drug Free Communities-
KCODE 2023 budget in the amount of
\$76,000.00 as presented.

IN THE MATTER OF JDAI 2023 GRANT REQUEST:

JDAI Coordinator Dana Bailey on behalf of Judge Karin McGrath presented a request to apply for the 2023 JDAI grant in the amount of \$70,000.00. The grant will fund alternatives to detention programming and for implementation. This would be the 5th year the grant has been utilized to support the only local program designed to help keep our youth from detention facilities.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the
JDAI grant in the amount of \$70,000.

IN THE MATTER OF COURT REFORM 2022 GRANT REQUEST:

Auditor Michelle Puckett, on behalf of Circuit & Superior Court I Judge Michael Reed, presented a request to apply for the Court Reform Grant 2022 in the amount of \$50,000.00. The grant is a Technology Innovation grant and will pay for program and equipment for docket displays in the Justice Building which will guide people to the appropriate court.

MOTION: Kathy Groninger

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the request to apply for the Court Reform Grant 2022 in the amount of \$50,000.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-COURT REFORM GRANT:

Auditor Michelle Puckett, on behalf of Circuit & Superior Court I Judge Michael Reed presented a request for an additional appropriation in the amount of \$44,000.00 for the Court Reform Grant 2022, 9112-22024-000-0000 Equipment. The original grant request was \$44,000.00, but was increased to \$50,000.00 during the Commissioners meeting. Due to advertising deadlines; this additional was advertised at the original \$44,000.00 and the remaining \$6,000.00 balance will be requested at the December 8th Council meeting.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$44,000.00 for the Court Reform Grant 2022, 9112-22024-000-0000 Equipment with the remaining balance of \$6,000.00 for the grant request to be presented December 8th, 2022.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-ARPA GRANT:

Marsha McSherry, County Administrator, requested the following additional appropriations for the approved ARPA Grants:

<input type="checkbox"/> 8950-38041-000-0000	ARP Coroner Equipment	\$20,548.00
<input type="checkbox"/> 8950-38042-000-0000	ARP Cardinal Ability Campaign	\$200,000.00
<input type="checkbox"/> 8950-38043-000-0000	ARP HS HVAC/Bldg. Repairs	\$22,445.00
<input type="checkbox"/> 8950-38044-000-0000	ARP CCS HVAC/Box Truck	\$100,000.00
<input type="checkbox"/> 8950-38045-000-0000	ARP Dispatch Hardware	\$48,251.00

MOTION: Jon Garber

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriations as listed above as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-COUNTY CUMMALITIVE CAPITAL DEVELOPMENT:

Marsha McSherry, County Administrator, requested an additional appropriation in the amount of \$7,318.00 1138-35005-000-0000 Computer Maintenance & Software. The additional appropriation was necessary for bookkeeping measures and account clarification.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount \$7,318.00 1138-35005-000-0000 Computer Maintenance & Software as presented.

IN THE MATTER OF TRANSFER REQUEST-COMMISSIONERS:

Marsha McSherry, County Administrator, requested a transfer in the amount of \$5,000.00 from 1138-41001-000-0000 Land & Improvements to 1138-31002-000-0000 Legal Services. The request included documentation of the September invoice and summary spreadsheet. McSherry stated of the \$16,010.00 balance, \$6,800.00 is dedicated to Highway and the remaining \$9,210.00 is for the Commissioners use. Council Vice President, Joni Truex, made a motion to deny the transfer request for November stating with a due date of up to 30 days; this would allow time between this request and the next Council meeting.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 3 NAYES: 4
MOTION DID NOT CARRY

TO: Deny the transfer request of \$5,000.00 from 1138-41001-000-0000 Land & Improvements to 1138-31002-000-0000 Legal Services as there would be time to pay the invoice without the need of a transfer in November and request it in December.

A brief discussion took place concerning the original Council motion and amounts currently and pending due. A motion was made to accept the transfer as presented.

MOTION: Kathy Groninger
SECOND: Ernie Wiggins
AYES: 4 NAYES: 3
MOTION CARRIED

TO: Accept the transfer request of \$5,000.00 from 1138-41001-000-0000 Land & Improvements to 1138-31002-000-0000 Legal Services as presented.

Council asked Marsha to ask the Attorney that his invoices be received in advance of the monthly Council meeting, by the 5th of the month, in order for Council to thoroughly review them prior to their meetings. Marsha noted she would advise the Commissioners.

IN THE MATTER OF TRANSFER REQUEST-COMMISSIONERS:

Marsha McSherry, County Administrator, requested a transfer in order to cover the shortfall of the Gas & Electric invoices for October. A request was sent to Council President Sue Ann Mitchell, who then gave her verbal approval for the transfer to be completed prior to the November Council meeting due to the required payment date in order to avoid penalties. The transfer was in the amount of \$9,911.59 from 1000-22006-000-0006 to 1000-34003-000-0006.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the transfer in the amount of \$9,911.59 from 1000-22006-000-0006 to 1000-34003-000-0006 as presented.

IN THE MATTER OF TRANSFER REQUESTS-COMMISSIONERS:

Marsha McSherry, County Administrator, requested additional transfers in order to cover the November and a portion of December Nipsco invoices. Increases are being seen in demand and delivery charges. An additional appropriation will be requested at the December Council meeting. McSherry advised an increase was made to the 2023 budget, a new Capacitor was installed and maintenance is being done on the controls which will help lower monthly costs.

Transfer requests:

- **Transfer of \$8,000.00** from 1000-31005-000-0006 Maintenance – Dumpster Recycling to 1000-34003-000-0006 Maintenance- Gas & Electric.
- **Transfer of \$10,000.00** from 1000-35003-000-0006 Maintenance- Inspection to 1000-34003-000-0006 Maintenance- Gas & Electric.
- **Transfer of \$25,000.00** from 1000-35003-000-0006 Maintenance – Repairs/Labor Inspection to 1000-34003-000-0006 Maintenance- Gas & Electric.
- **Transfer of \$5,000.00** from 1000-31003-000-0006 Maintenance – Pest Control to 1000-34003-000-0006 Maintenance- Gas & Electric.
- **Transfer of \$20,000.00** from 1000-22008-000-0006 Maintenance – Building Repairs to 1000-34003-000-0006 Maintenance- Gas & Electric.

Total Transfer Request \$68,000.00

MOTION: Jon Garber

TO: Approve the transfers as listed above as presented.

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF 2022 SALARY ORDINANCE AMENDMENTS-
HOUSEKEEPING/MAINTENANCE:**

Marsha McSherry, County Administrator, requested two salary ordinance amendments which included the following:

- 1000-11068-000-0006 Housekeeping, which is due to a housekeeping position being changed to full time and will be paid at \$15.00 per hour
- 1000-11066-000-0006 Maintenance, annual pay of \$50,586.00, for a Maintenance Technician hired at an LTC II-III level.
-

MOTION: Kimberly Cates

TO: Approve the 2022 salary ordinance amendments for 1000-11068-000-0006

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

Housekeeping \$15.00 per hour and 1000-

MOTION CARRIED

11066-000-0006 Maintenance, annual pay of \$50,586.00, as presented.

COUNTY UPDATE:

In closing, McSherry stated the public safety communications project will be going live and changing over to the 700 system with the county police departments, sheriff department and outlying departments on November 28th, 2022. Fire Departments will be live the following week if all goes well.

IN THE MATTER OF 2023 INTER-LOCAL AGREEMENT-SOLID WASTE:

Michelle Puckett, County Auditor, presented the 2023 Inter-Local Agreement between the County Auditor and the Solid Waste District, stating the agreement allows the Auditor to

continue to serve as controller for the District for a fee of \$6,000.00 per year. The controller fee has remained the same since 2000 when the Auditor became the controller. This can be looked at as needed.

MOTION: Jon Garber

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the 2023 Inter-Local Agreement with the Solid Waste District as presented.

IN THE MATTER OF 2022 INTER-LOCAL AGREEMENT-KCCRVC:

Michelle Puckett, County Auditor, presented the 2023 Inter-Local Agreement between the County Auditor and the KCCRVC, stating the agreement allows the Auditor to continue to serve as controller for the Commission with an annual fee of \$500.00.

MOTION: Kathy Groninger

SECOND: Joni Truex

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the 2023 Inter-Local Agreement with the KCCRVC as presented.

IN THE MATTER OF THE GAL GRANT REQUEST:

Auditor Michelle Puckett on behalf of Judge Chris Kehler requested permission to apply for the Family Court Project Grant in the amount of \$72,000.00. The grant would allow funds to pay for attorneys to serve as a Guardian Ad Litem for services rendered in custody and parenting cases within the county. A GAL is able and qualified to provide advice to the judges as needed in order to make the best decision. This will assist families who are unable to hire and pay for an attorney.

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the request to apply for the GAL Grant in the amount of \$72,000.00 as presented.

IN THE MATTER OF EMERGENCY MANAGEMENT GRANT FUNDS:

Michelle Puckett, County Auditor, presented a request to declare \$338.56 in EMA grant funds dormant. Fund 7114 -IDHS Dist 2 Fuel Card funds will be moved to County General.

MOTION: Mike Long

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the request to declare \$338.56 in EMA grant funds as dormant, as presented.

Committee Updates:

Kathy Groninger

- **MACOG meeting:** There is now an online website and survey concerning the US30 & US31 projects. Website: www.propelus30.com.
- **Mental Health Summit meeting** - *Discussion of legislative changes on how to handle mental health cases.*

Mike Long

- **Solid Waste meeting:** Several changes occurring. The board has agreed to close all satellite sites (9) but the Warsaw site. Compactors will be installed. Plans to move to curbside recycling. Holding the tax rate at \$.0001.

Joni Truex

- **Redevelopment Commission:** Moving forward with setting public hearings on creating housing TIFs for South Shore Villages and Etna Green which will be held on January 3rd, 2023 @ 1:30 PM.

Kimberly Cates

- **Drug Free Kosciusko Coalition Kick off meeting:** Community gathering to give input for the \$1.25M Grant.
- **KCODE meeting-** Grant for helping children with addictions.
- **JDAI Steering Committee-** Discussed keeping kids in school
- **KEDCO Finance Committee meeting-** attended
- **The Mainstreet Board meeting:** First Friday event changes

Jon Garber

- **No report**

Ernie Wiggins

- **ARPA meeting:** attended

Sue Ann Mitchell

- **KEDCO Board meeting:** attended
- **HELP Grant:** A program is in the discussion stages that will be outside the actual HELP Grant to educate newly elected officials or those who file to run for election.
- **ARPA meeting:** attended
- **County Council Association and Legislative Committee:** Encourages anyone who would like to get involved to do so. December 6th & 7th - Training dates for newly elected County Council, Treasurer & Auditor.

Sue Ann Mitchell was congratulated for being elected as the Second Vice President of the Association of Indiana Counties.

Kosciusko County Council

December 8, 2022

The Kosciusko County Council met for their regular meeting on Thursday December 8, 2022 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Joni Truex, Vice-President
Kimberly Cates
Jon Garber -ABSENT

Kathy Groninger
Mike Long
Ernie Wiggins
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

IN THE MATTER OF APPROVAL OF MINUTES FROM NOVEMBER 10, 2022 MEETING:

MOTION: Mike Long
SECOND: Kathy Groninger
AYES: 6 NAYES: 0

TO: Approve the November 10, 2022 minutes as presented.

MOTION CARRIED

IN THE MATTER OF ABATEMENT CONFIRMATORY RESOLUTION- NOTICE OF PUBLIC HEARING -iDNA SERIES, LLC & ABATEMENT SB-1 PERSONAL PROPERTY:

Appraisal Management Research Company Michael White, and iDNA Series, LLC General Manager Mark Roth presented Council with an abatement confirmatory resolution request. Michael first provided Council with a list of personal property equipment which was requested by Council.

Council president Sue Ann Mitchell stated approval was made on October 13, 2022 to consider the abatement and the area was declared. The item was tabled in November due to failure to submit the request prior to the purchase of installation of the equipment. Mitchell added as part of the procedure, a public hearing will be held during this meeting to approve the waiver. The waiver is needed for failure to submit the request prior to the purchase and installation of equipment. Mitchell opened the public hearing where iDNA spoke on behalf of the request. He stated some assets have been purchased, but not all; and the report of those assets will be listed on State form 103. The estimated cost of equipment is \$1,002,490.00 and the list included what equipment has and has not been purchased. With no one further to speak on behalf or against the waiver, Mitchell closed the public hearing.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the waiver allowing the purchase of items prior to applying for the abatement as presented.

Mitchell opened the public hearing for the approval of the abatement. White explained the importance of adding additional employees due to the expansion. Mark Roth spoke in favor of the abatement citing the manufacturing operation employs mostly Kosciusko County residents. With no one further to speak in favor or against the abatement; the public hearing was closed.

Council had a brief discussion; agreeing to approve the abatement with the designation limited to 3 calendar years for installation and the exemption would apply for 3 years with the proposed abatement dollars being approximately \$26,383.81.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the abatement with the designation limited to 3 calendar years for installation and the exemption would apply for 3 years with the proposed abatement dollars being approximately \$26,383.81.

The cost to be abated was then discussed along with the assessed value in which a motion was made to approve the request as advertised at the amount of \$1,242,000.00 on personal property and \$695,526.00 on the assessed value.

MOTION: Mike Long

SECOND: Kathy Groninger

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the request as advertised at the amount of \$1,242,000.00 on personal property and \$695,526.00 on assessed value as presented.

MOTION: Kimberly Cates

SECOND: Ernie Wiggins

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve to adopt the confirmatory resolution 22-12-08-001 as presented.

RESOLUTION NO. 22-12-08--001 (2022120306)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF KOSCIUSKO SENIOR SERVICES ARPA GRANT REQUEST:

David Neff, Kosciusko County Senior Services Executive Director, presented a request for the use of ARPA funds in the amount of \$60,582.00. Funds would be used to purchase an ADA handicap accessible van from Superior Van and Mobility. Neff stated currently INDOT funding for the purchase of buses is hard to obtain due to the microchip shortage as well as major price increases. Their fleet will consist of three buses and three vans to keep up with various field trips and activities. Neff advised he attempted to purchase local, but was unsuccessful in obtaining a handicapped accessible van, therefore had to go elsewhere.

MOTION: Kathy Groninger

SECOND: Kimberly Cates

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve the recommendation of ARPA funds in the amount of \$60,582.00 as presented.

IN THE MATTER OF COMMUNITY CORRECTIONS ARPA GRANT REQUEST:

Auditor Michelle Puckett on behalf of Barry Andrew, Director of Kosciusko County Community Corrections, presented a request of ARPA funds in the amount of \$25,000.00, for two new car radios, and five new handhelds. Puckett stated the department is catching up since most of the police and fire departments received funding last year for radios.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve the recommendation of ARPA funds in the amount of \$25,000.00 for new radios as presented.

IN THE MATTER OF MENTONE FOUR WAY AMBULANCE SERVICE ARPA GRANT REQUEST:

County Administrator Marsha McSherry on behalf of Jill Gross, Mentone Ambulance Service, presented a request of ARPA funds in the amount of \$29,465.00 for seven radios. They were in the original batch of requests, and received radios, but in order to cover everyone on duty, additional radios were needed.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve the recommendation of ARPA funds in the amount of \$29,465.00 for the purchase of radios as presented

IN THE MATTER OF FELLOWSHIP MISSIONS ARPA GRANT REQUEST:

Brooke Skeens, on behalf of Eric Lane, Executive Director of Fellowship Missions, presented a request for the use of ARPA funds in the amount of \$158,874.00, to assist their shelter in updating their old security system and to purchase washers and dryers. With services increasing they wish to update their security system with new digital cameras to include audio and video capabilities. They are also requesting six sets of washers and dryers to replace the current used units.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve the recommendation of ARPA funds in the amount of \$158,874.00 for security cameras and washer/dryer units as presented.

IN THE MATTER OF KOSCIUSKO COUNTY JUSTICE BUILDING HVAC REPAIRS ARPA GRANT REQUEST:

County Administrator Marsha McSherry presented a request of ARPA funds in the amount of \$67,708.00, to replace County building HVAC sensors and controls, which are not properly or efficiently communicating within the system.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve the recommendation of ARPA funds in the amount of \$67,708.00 for County building HVAC repairs as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS – HEALTH

DEPARTMENT: Bob Weaver, Health Department Administrator, requested the following additional appropriations totaling \$10,810.00. Weaver stated the request is due to having to

transfer out of these various funds to pay part time nursing. An increase in nurse staffing is needed for children behind on immunizations and still overcoming Covid backlog and issues.

- 1159-21017-000-0000 Personal Health Care Supplies \$5,000.00
- 1159-21018-000-0000 Supplies Env. Health \$2,300.00
- 1159-32001-000-0000 Telephone \$1,500.00
- 1159-32002-000-0000 Postage \$710.00
- 1159-32004-000-0000 Meetings & Travel Exp \$1,300.00

MOTION: Mike Long

TO: Approve all the above additional appropriations as presented.

SECOND: Joni Truex

AYES: 6 NAYES: 0

MOTION CARRIED

*** Weaver shared that the Tippecanoe Chapman Lakes Regional Sewer District, where he is a board member, held a groundbreaking ceremony held in Oswego to honor the beginning of the project.*

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- CORONER:

Coroner Tony Ciriello requested an additional appropriation in the amount of \$50,000.00 for X-Ray & Lab Expenses 1000-31013-000-0010 due to an ongoing increase in the number of autopsies needing to be performed. Ciriello stated there have been 26 overdose deaths as of the end of November (the record is 17). 192 calls were responded to with 121 being actual scenes. 47% of the cases have been persons under the age of 60 with little or no known medical history, in which autopsies are performed.

MOTION: Kathy Groninger

TO: Approve the request for an additional appropriation in the amount of \$50,000.00 X-Ray & Lab Expenses 1000-31013-000-0010 as presented.

SECOND: Joni Truex

AYES: 6 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-MAINTENANCE:

Marsha McSherry, County Administrator, requested an additional appropriation in the amount of \$43,000.00 1000-34003-000-0006 Gas-Electric, due to the increases in utility services. McSherry stated several transfers were approved last month to cover the electrical bills due to the high demand costs. The additional being requested will cover the charges until the end of the year.

MOTION: Kimberly Cates

TO: Approve the additional appropriations in the amount of \$43,000.00 1000-34003-000-0006 Gas-Electric as presented.

SECOND: Mike Long

AYES: 6 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-ARPA:

Marsha McSherry, County Administrator, requested the following American Rescue Plan Act additional appropriations for all the prior approved ARPA grants presented this evening.

American Rescue Plan

8950-38046-000-0000 ARP KSS ADA Compliant Van \$60,582.00

8950-38047-000-0000	ARP KCCC Communications Radio	\$25,000.00
8950-38048-000-0000	ARP Mentone FWAS Radios	\$29,465.00
8950-38049-000-0000	ARP FM Shelter Security/Laundry	\$158,874.00
8950-38050-000-0000	ARP HVAC Repairs	\$67,708.00

MOTION: Ernie Wiggins

SECOND: Joni Truex

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the above American Rescue Plan Act additional appropriations as presented.

IN THE MATTER OF GRANT REQUEST BRIDGE#139- HIGHWAY:

Highway Superintendent Steve Moriarty was commended for being named the Indiana Association of County Commissioners “2022 Outstanding County Highway Supervisor of the Year.” Moriarty also participates in the state legislative process as the legislative chair for the IACHES- Indiana Association of County Highway Engineers and Superintendents.

Highway Superintendent Steve Moriarty presented a request to apply for a federal reimbursable grant through INDOT for Bridge #139 located on CR 700 E, over the Eel River. The total cost of the project is \$5,449,000.00 and the portion they are requesting, which is 80% of the federal funds, is \$4,327,200.00. The 2028 (ending year) grant would fund the biggest bridge in Kosciusko County.

MOTION: Mike Long

SECOND: Kimberly Cates

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the request to apply for the Bridge #139 Federal Grant in the amount of \$4,327,200.00 as presented.

- Sue Ann Mitchell noted she had granted the highway prior approval to apply for the grant due to the grant application due date.

IN THE MATTER OF TRANSFER REQUEST-HIGHWAY DEPARTMENT:

Highway Superintendent Steve Moriarty requested a transfer in the amount of \$11,203.50 from Supplies-Garage 1176-22036-000-0050 to Fuel Oil Lubricants due to the continued increase in cost of diesel fuel.

MOTION: Mike Long

SECOND: Kimberly Cates

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the transfer in the amount of \$11,203.50 from Supplies-Garage 1176-22036-000-0050 to Fuel Oil Lubricants 1176-23008-000-0050 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST CIRCUIT & SUPERIOR COURT:

Auditor Michelle Puckett on behalf of Circuit & Superior Court, Judge Reed, requested an additional appropriation for Public Defender Services 1200-31088-000-0043 in the amount of \$14,500.00. The funds are collected through the courts and can only specifically be used for public defender services with strict stipulations of usage on other matters. The request is for a

case that they were able to utilize the funds. The fund balance is currently \$774,000.00 and the parameters are continually being reviewed by the Judges in order to utilize the funds.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request for an additional appropriation for Public Defender Services 1200-31088-000-0043 in the amount of \$14,500.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-COURT REFORM GRANT:

Auditor Michelle Puckett on behalf of Circuit & Superior Court, Judge Reed, presented a request for an additional appropriation in the amount of \$6,000.00 for the Court Reform Grant 2022, 9112-22024-000-0000 Equipment. An additional appropriation was previously approved for \$44,000.000, but due to the grant being requested at \$50,000.00, the remainder \$6,000.00 is needed.

MOTION: Mike Long
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$6,000.00 for the Court Reform Grant 2022, 9112-22024-000-0000 Equipment as presented.

IN THE MATTER OF 2023 COURT INTERPRETER GRANT -CIRCUIT & SUPERIOR COURT:

Auditor Michelle Puckett on behalf of Judge McGrath presented a request to apply for the 2023 Court Interpreter Grant in the amount of \$30,000.00. The grant would be utilized and funds can be accessed for all five courts. This would allow for the use of certified interpreters to properly represent individuals in the court.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve the request to apply for the Court Interpreter Grant, in the amount of \$30,000.00 as presented.

IN THE MATTER OF 2023 COUNCIL APPOINTMENTS:

Sue Ann Mitchell presented the list of the 2023 Council appointments listed below:

**Kosciusko County Council
Appointments 2023**

Committee Name	Appointee	Term Ends	
ABC	Dan Wood	12-31-2023	(1)
Abatement	Kathy Groninger	12-31-2023	(1)

Abatement	Mike Long	12-31-2023	(1)
Abatement	Sue Ann Mitchell	12-31-2023	(1)
Airport	Tony Ciriello	12-31-2023	(1)
Airport	Jon Garber	12-31-2023	(1)
Airport	Sue Ann Mitchell	12-31-2023	(1)
Airport	Ernie Wiggins	12-31-2023	(1)
Airport	Dave Wolkins	12-31-2023	(1)
Area Plan	Mike Long	12-31-2026	(4)
ARPA	Sue Ann Mitchell	12-31-2023	(1)
ARPA	Mike Long	12-31-2023	(1)
Community Corrections/JRAC	Kathy Groninger	12-31-2024	(2)
Emergency Management Advisory	Mike Long	12-31-2023	(1)
KC Economic Dev Commission	Joni Truex	12-31-2024	(2)
KEDCo	Kimberly Cates	12-31-2023	(1)
MACOG	Kathy Groninger	12-31-2023	(1)
Non-Profit	Kimberly Cates	12-31-2023	(1)
Non-Profit	Tony Ciriello	12-31-2023	(1)
Non-Profit	Dave Wolkins	12-31-2023	(1)
PTABOA	Brock Ostrom	12-31-2023	(1)
KC ReDevelopment Commission	Jan Orban	12-31-2023	(1)
KC ReDevelopment Commission	Joni Truex	12-31-2023	(1)
Solid Waste	David Wolkins	12-31-2023	(1)
Strategic Planning	Kimberly Cates	12-31-2023	(1)
Strategic Planning	Mike Long	12-31-2023	(1)
Strategic Planning	Joni Truex	12-31-2023	(1)
Wage Committee	Sue Ann Mitchell	12-31-2023	(1)
Wage Committee	Kimberly Cates	12-31-2023	(1)
Wage Committee	Joni Truex	12-31-2023	(1)
Warsaw Economic Dev Commission	Tony Ciriello	12-31-2023	(1)
WCDC/Main Street	Kathy Groninger	12-31-2023	(1)

IN THE MATTER OF FURTHER BUSINESS:

Mitchell addressed year end matters including the following:

- A new Council president and vice president will be elected at the January 12th, 2023 Council meeting.
- As in prior years and already in place, a resolution has been done for the Auditor to process year end transfers which allows the Auditor the ability to assure no accounts finish the year in the red unless they are reimbursable grants. Transfers would not require Council approval with the exception of reimbursable grants. This process may change at the first of the year due to two newly incoming Council members. Tracking will still be

conducted by the Auditor's office, but Council will be approving those transfers unless they are of urgent nature.

- Mitchell reported she spoke to Ron Truex, Merit Board President, who will be providing a list of their meeting schedules for 2023. Council members may attend, but may not be included in executive sessions unless invited to discuss specific matters. Pensions will be presented to the Council in advance of the budgets.
- Review of the commissary fund and its rules will be occurring at the first of the year with the incoming new sheriff.
- Newly elected officials will be sworn in on December 20th, 2022 in the old courtroom, following the Commissioners meeting. New Council members, Dave Wolkins and Tony Ciriello will join the Council for their first meeting January 12th, 2023.

IN THE MATTER OF FURTHER BUSINESS:

Council President Mitchell recognized the outgoing Council members Jon Garber & Ernie Wiggins as well as outgoing Auditor, Michelle Puckett.

Mitchell spoke on behalf of the Council to express the gratitude and appreciation for the service of Auditor Michelle Puckett who has served as Auditor since 2014. Puckett has reached her term expiration, but she will be assuming the role as Treasurer effective 1/1/2023. Mitchell presented Puckett with a token making her an honorary County Council person as she was applauded with a standing ovation.

Puckett thanked each current and past Council member by name acknowledging her appreciation of working with the Council, stating she could not have done this without them, and would not have wanted to.

Although Jon Garber was not present, Mitchell honored Jon's years of service on the Council. Garber previously served many years as the Warsaw Parks Director and has served on the Council since 2017 and did not seek reelection this year. Jon will remain in the counties presence as he will continue to serve on various boards. A standing ovation and a round of applause to thank him was given.

Mitchell honored Ernie Wiggins stating honoring him is an honor even of itself. Wiggins has served on the County Council since 2016 moving from City Council and as the Mayor of the City of Warsaw. Ernie served on various boards throughout his tenor with the County and will continue to do so after exiting his county seat. Mitchell presented him with a token of appreciation from the County Council Association.

Wiggins stated it has been an honor to serve on the County Council and admitted it was a transition from city government to county government, but he will be a phone call away if he is needed. He was thanked with a round of applause and a standing ovation.

In closing, Mitchell thanked those in attendance for their willingness to serve beginning 2023: Rhonda Helser, as Auditor. Tyler Huffer as Coroner and to Tony Ciriello and Dave Wolkins as Council members.

IN THE MATTER OF FURTHER BUSINESS:

County Administrator Marsha McSherry provided a brief update on the public safety communications tower. The police departments went live last week and a few issues have been found within programming. Fire Departments and EMS will go live 12/19/22.