

Kosciusko County Council

January 9, 2020

The Kosciusko County Council met for their regular meeting on Thursday January 9, 2020 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Jon Garber, Vice-President
Kimberly Cates
Doug Heinisch-ABSENT

Joni Truex
Ernie Wiggins-ABSENT
Mike Long
Michelle Puckett, County Auditor

The meeting was called to order by 2019 Council President, Sue Ann Mitchell.

IN THE MATTER OF ELECTION OF 2020 OFFICERS:

Mitchell requested nominations for 2020 officers. While Mitchell expressed appreciation for support as she served as President, she requested someone else fill the position going forward.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the election of 2020 officers as follows:
President- Jon Garber
Vice President-Ernie Wiggins

Jon Garber opened the meeting.

IN THE MATTER OF APPROVAL OF MINUTES FROM DECEMBER 12, 2019

MEETING:

MOTION: Mike Long
SECOND: Sue Ann Mitchell
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the minutes for the December 12, 2019 meeting as presented.

IN THE MATTER OF SAMHSA DRUG TREATMENT GRANT REQUEST:

Maggie Brauer, Community Corrections, presented a grant request in the amount of \$250,000 for the expansion of treatment services available to individuals participating in the drug court program, which currently consists of 25 active participants. Assistance with rent, transportation, healthcare including vaccinations for diseases typically seen with drug use, as well as educational or vocational training are some of things, Brauer stated, would be funded by the grant.

Brauer concluded, stating the grant is reimbursable, not advanced as previously thought.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the SAMHSA drug treatment grant in the amount of \$250,000 as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENTS-CIRCUIT/SUPERIOR I & IV:

Judge David Cates requested salary ordinance amendments for 1000-11300-000-0043 Secretary and 1000-10269-000-0043 Bailiff, stating another long-term secretary has retired and a bailiff position was added at the start of 2020.

MOTION: Mike Long
SECOND: Sue Ann Mitchell
AYES: 4 NAYES: 0
Kimberly Cates abstained
MOTION CARRIED

TO: Approve salary ordinance amendments for 1000-11300-000-0043 Secretary and 1000-10269-000-0043 Bailiff.

IN THE MATTER OF TRANSFER REQUESTS – CIRCUIT COURT:

Judge David Cates requested transfers of \$10,000 from Court Ordered Attorney 1000-31060-000-043 to Public Defender Services 1000-31088-000-043 and \$5,000 from Court Ordered Services 1000-31017-000-043 to Public Defender Services 1000-31088-000-043.

MOTION: Sue Ann Mitchell

SECOND: Mike Long

AYES: 4 NAYES: 0

Kimberly Cates abstained

MOTION CARRIED

TO: Approve the transfers of \$10,000 from

Court Ordered Attorney 1000-31060-000-043

to Public Defender Services 1000-31088-000-

043 and \$5,000 from Court Ordered Services

1000-31017-000-043 to Public Defender

Services 1000-31088-000-043.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- SUPERIOR II:

Judge Sutton requested an additional appropriation in the amount of \$1,651 for 9125-31032-000-0000 Court Interpreter, stating the purpose of the request is to utilize grant funds received several years ago before spending from other funds.

MOTION: Joni Truex

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation

request in the amount of \$1,651 for 9125-

31032-000-0000 Court Interpreter.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-PROSECUTOR:

Dan Hampton, Prosecutor, requested a salary ordinance amendment for 8897-11301-000-0000 Part-Time Case Worker, stating the purpose of the request is to continue in 2020 what was approved in 2019.

MOTION: Joni Truex

SECOND: Mike Long

AYES: 5 NAYES: 0

MOTION CARRIED

TO: Approve salary ordinance amendment for

1000-11300-000-0043 Part-Time Case

Worker.

IN THE MATTER OF CHILD ADVOCACY CENTER GRANT REQUEST- PROSECUTOR:

Dan Hampton, Prosecutor, requested approval to apply for three local grants to support the start-up of a child advocacy center, which Hampton stated is desperately needed within the community. Hampton concluded, stating the grant application submitted to the Indiana Criminal Justice Institute, as previously approved by Council, was denied.

MOTION: Mike Long

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

MOTION CARRIED

TO: Approve the request to apply for grants

through Dekko Foundation in the amount of

\$150,000, KREMC in the amount of \$5,000

and Zimmer Biomet Foundation in the amount

of \$11,000 as presented, as presented, to

support the start-up of a child advocacy center.

IN THE MATTER OF SALARY ORDINANCE AMENDMENTS-SHERIFF:

Shane Bucher, Sheriff's Office, requested the following salary ordinance amendments:

- 1000-10109-000-0019 Patrolman \$50,011
- 1000-10112-000-0019 Captain \$64,557
- 1000-10088-000-0019 Detective/Sergeant \$58,886
- 1000-10093-000-0019 Detective/Sergeant \$58,886
- 1000-10101-000-0019 Detective/Sergeant \$58,886

There was a brief discussion regarding available funds and Council requested the Sheriff's Office transfer the necessary money to fund each of the positions that the salary ordinance was approved for by June 1, 2020 prior to the 2021 budget process since there was not enough money in those accounts to fund the salary ordinance request.

MOTION: Sue Ann Mitchell

SECOND: Mike Long

TO: Approve salary ordinance amendments

AYES: 5 NAYES: 0
MOTION CARRIED

for:
1000-10109-000-0019
Patrolman \$50,011
1000-10112-000-0019
Captain \$64,557
1000-10088-000-0019
Detective/Sergeant \$58,886
1000-10093-000-0019
Detective/Sergeant \$58,886
1000-10101-000-0019
Detective/Sergeant \$58,886
with the agreement the Sheriff's Office transfer
the necessary money to fund each of the
positions that the salary ordinance was
approved for by June 1, 2020.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- SHERIFF:

Shane Bucher, Sheriff's Office, requested an additional appropriation in the amount of \$50,011 for 1000-10109-000-0019 Patrolman, stating the position will be the new animal control officer.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation
request in the amount of \$50,011 for 1000-
10109-000-0019 Patrolman.

IN THE MATTER OF 2020 JCAP SUPPORT GRANT REQUEST:

Courtney Jenkins, JCAP, requested approval to apply for \$100,000 in grant funds through the K21 Foundation. Since the current grant, Jenkins stated, only allows either male groups or female groups to go through the program at one time, additional funding would support the ability to have male and female groups occurring during the same time periods. In addition, Jenkins stated the additional funding would be used, as payer of last resort, to support treatment services following participants' release from the jail.

MOTION: Mike Long
SECOND: Joni Truex
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the 2020
JCAP Support Grant in the amount of
\$100,000 through the K21 Foundation.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-JCAP & JCAP-RSAT:

Courtney Jenkins requested an additional appropriation in the amount of \$26,020 for JCAP multiple accounts, stating this is the remaining balance of the 2019 grant, which the grant agency has given permission to spend even though the end of the grant period has passed.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in
the amount of \$26,020 for JCAP multiple
accounts as presented.

Jenkins also requested an additional appropriation in the amount of \$114,861 for JCAP-RSAT multiple accounts. Upon Council's request for clarification, Jenkins stated Bowen Center and JCAP Program Director, Shane Coney, will be paid as contractors and classes provided through the Extension office, for example, will be paid as consultants. Upon Council's request for more information, the matter was tabled.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Table the request for additional
appropriation in the amount of \$114,861 for
JCAP-RSAT multiple accounts until additional
information is provided, including a
breakdown of contracts and consultants.

IN THE MATTER OF SALARY ORDINANCE AMENDMENTS-HEALTH:

Bob Weaver, Health Department Administrator, requested salary ordinance amendments for 4014-11138-000-0000 Community Health Worker, 1168-11350-000-0000 Part-Time Nurse Practitioner and 1168-11350-000-0000 Part-Time Public Health Nurse, stating since the halt of prenatal program funding through the State Department of Health, he would like to continue the program, using funds available through these requests.

MOTION: Mike Long	TO: Approve salary ordinance amendments for
SECOND: Joni Truex	4014-11138-000-0000 Community Health
AYES: 5 NAYES: 0	Worker, 1168-11350-000-0000 Part-Time
MOTION CARRIED	Nurse Practitioner and 1168-11350-000-0000
	Part-Time Public Health Nurse.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-HEALTH:

Bob Weaver requested an additional appropriation in the amount of \$37,119 for 4014-11138-000-0000 Community Health Worker.

MOTION: Joni Truex	TO: Approve the additional appropriation
SECOND: Mike Long	request in the amount of \$37,119 for 4014-
AYES: 5 NAYES: 0	11138-000-0000 Community Health Worker.
MOTION CARRIED	

IN THE MATTER OF 2020 BUDGET REDUCTION ORDINANCE-COMMISSIONERS:

Marsha McSherry, County Administrator, presented a budget reduction ordinance in the amount of \$52,107, stating this reduction will allow the Sheriff's Office to request an additional appropriation for the animal control officer.

MOTION: Sue Ann Mitchell	TO: Approve the budget reduction ordinance
SECOND: Joni Truex	in the amount of \$52,107.
AYES: 5 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF CHILLER COMPRESSORS-JUSTICE BUILDING:

As an update, Marsha McSherry, County Administrator, stated 2 chiller compressors have gone bad and will need to be replaced in the near future. McSherry concluded, stating estimates are being obtained and are expected at approximately \$50,000 each. McSherry concluded, stating of the 4 original chillers, these are the 2nd and 3rd to be replaced, with the 4th expected to also need replacement in the future.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-FIRE DISTRICT 2:

Michelle Puckett, County Auditor, presented the following additional appropriation requests:

Fire District 2 Infrastructure:

\$10,000	9165-33015-000-0000	Training Center Maintenance
\$10,000	9165-33023-000-0000	Property Maintenance

Fire District 2 Regional Public Safety:

\$3,500	9164-21009-000-0000	Books
\$5,437	9164-31045-000-0000	Disposables Training
\$5,000	9164-33014-000-0000	Grant Management Agent Fee
\$2,000	9164-33016-000-0000	Propane
\$5,000	9164-33025-000-0000	District Live Fire Training
\$9,223	9164-33031-000-0000	Live Instructor Hours
\$9,223	9164-34001-000-0000	Property Liability Insurance

Puckett stated the request is to carry remaining funds from 2019 forward.

MOTION: Kimberly Cates	TO: Approve the additional appropriations for
SECOND: Sue Ann Mitchell	Fire District 2 as presented.
AYES: 5 NAYES: 0	

MOTION CARRIED

IN THE MATTER OF 2020 KCCRVC INTER-LOCAL AGREEMENT:

Michelle Puckett, County Auditor, presented the 2020 KCCRVC Inter-local agreement, stating the agreement, which is presented annually for approval, allows the Auditor to act as the Controller for the KCCRVC.

MOTION: Sue Ann Mitchell

TO: Approve the 2020 KCCRVC Inter-local Agreement as presented.

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ENCUMBERING:

Michelle Puckett, County Auditor, presented an encumbering report for Council's approval, from December 1, 2020 through December 31, 2020, stating only one item was encumbered in the amount of \$3,924.36.

MOTION: Mike Long

TO: Approve the encumbering report from December 1, 2020 through December 31, 2020 in the amount of \$3,924.36.

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF 2020 BUDGET REDUCTION ORDINANCE-HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented a budget reduction ordinance in the amount of \$1,600,000.

MOTION: Mike Long

TO: Approve the budget reduction ordinance in the amount of \$1,600,000.

SECOND: Joni Truex

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION-HIGHWAY:

Steve Moriarty, County Highway Superintendent, requested an additional appropriation in the amount of \$1,600,000 for multiple accounts.

MOTION: Joni Truex

TO: Approve the additional appropriation request in the amount of \$1,600,000 for multiple accounts as presented.

SECOND: Mike Long

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF KEDCo UPDATE:

Alan Tio, KEDCo CEO, came before Council with an update on the Syracuse road project, stating the Commissioners recently committed the County's portion of \$5,000 for research to support some upgrades and some investments in order to support the growth of the Pollywood campus. With the Town of Syracuse matching the funds for the engineering portion of the project, Tio stated it is encouraging to see the willingness of the town and the county working together for the greater good of the community.

In addition, Tio gave a brief overview of the broadband project currently underway, stating an informal discussion is planned for January 22, 2020 at 6:30 at the Community Foundation in order to discuss some options and determine the best strategy going forward.

IN THE MATTER OF TIPPY/CHAPMAN REGIONAL SEWER DISTRICT APPOINTMENTS:

Chad Miner, County Attorney and Ken Jones, Project Engineer, Jones Petrie Rafinski, came before Council to discuss appointment recommendations as mandated by state statute upon the creation of a sewer district. Miner stated some of the township appointments have been made and Jones gave a brief overview of the process, once the rest of the appointments are made.

Following a brief discussion, Council agreed to continue to collect the names of potential candidates, encouraging participation of Chapman Lake residents. A committee consisting of

council members Mitchell (chairman), Heinisch and Truex was formed to review the matter and plan to present their recommendations at the February Council meeting.

IN THE MATTER OF FURTHER BUSINESS:

- Mike Long presented a request to review the scheduled start time of the 2020 Council meetings, stating he would like to see the meeting time moved up to conform more with county employees' schedules, lessening the length of their work days.

In the absence of a couple members, the matter was tabled, for further discussion at the February meeting.

- Kimberly Cates noted the date for the next community opioid awareness presentation is set for January 15, 2020 at 6:00pm at Center Lake.

Committee Updates:

Sue Ann Mitchell

- Lakeland Regional Sewer District
 - Only 9 members are left that still need to connect
- Tower Meeting
 - Attended
- JDAI Meeting
 - They are close to having a template, which will enable them to assign juvenile offenders to the correct programs in an effort to avoid the need for incarceration
- Wage Committee Meeting
 - Attended

Kimberly Cates

- Will be attending the Counties Legislative Committee Meeting regarding Bill projections and what things may affect the county, anticipates information regarding the MVH options

Mike Long

- Solid Waste
 - Certain plastics will no longer be accepted in 2020, information is planned to be released to the media to update public awareness

Joni Truex

- Redevelopment
 - A request to use TIF dollars to complete Phase 2 of the Louis Dreyfus project will be presented to Council in February
- Emergency Management Advisory Meeting
 - Attended meeting, where a discussion was held on strategic planning

Jon Garber

- Tower Meeting
 - Lots of information was presented as potential means of bringing broadband into the county
- Bowen Center
 - A presentation was given highlighting the Syracuse office and what programs they have available to the community
 - Mobile devices were distributed to board members in the event any member is unable to physically attend the meeting, they can participate through the mobile device
 - Made some changes to by-laws, updating the attendance policy
 - The Bowen health building, projected to house a nurse practitioner, is under construction and will be available for clients who have difficulty getting in to see their family doctor

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council
February 13, 2020

The Kosciusko County Council met for their regular meeting on Thursday February 13, 2020 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Jon Garber, President-Absent
Ernie Wiggins, Vice-President
Kimberly Cates
Mike Long-Absent

Doug Heinisch
Joni Truex
Sue Ann Mitchell
Michelle Puckett, County Auditor

The meeting was called to order by Ernie Wiggins.

IN THE MATTER OF APPROVAL OF MINUTES FROM JANUARY 9, 2020 MEETING:

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell

TO: Approve the minutes for the January 9, 2020 meeting as presented.

AYES: 3 NAYES: 0
Doug Heinisch and Ernie Wiggins abstained,
as they were not present at the January 9, 2020
meeting.

MOTION DID NOT PASS and the matter was
tabled until the March meeting.

IN THE MATTER OF BELL MEMORIAL LIBRARY BOARD APPOINTMENT:

Stephen Boggs presented a request to re-appoint Sandi Schaeffer to the Bell Memorial Library Board, stating at the end of this term, Schaeffer will have served 16 years.

MOTION: Sue Ann Mitchell
SECOND: Joni Truex

TO: Approve the appointment of Sandi
Schaeffer to the Bell Memorial Library Board.

AYES: 5 NAYES: 0
MOTION CARRIED

IN THE MATTER OF GIFT VII UPDATE-COMMUNITY FOUNDATION:

Suzie Light and Stephanie Overbey, Community Foundation, came before the Commissioners. Light presented an overview of the Lilly Endowment's GIFT (Giving Indiana Funds for Tomorrow) grant programs, stating while workforce development and childcare, as well as early education, have previously been established as funding priorities, more recent studies within 11 of our local communities have identified a need and desire for planning for things such as playgrounds, trails, parks, libraries, storm shelters and community amenities. Research indicates, Light continued, that individual community comprehensive planning, which is estimated at a cost of over \$450,000, would result in siloed plans that are not informed by what their neighbors are planning.

What is being proposed, Light continued, is unified comprehensive planning, to encompass the needs of the entire county while creating unique individual plans for each participating community and the county with a shared vision and common threads in a comprehensive manner. The projected cost is \$264,000, which Light explained could come from 3 funding sources:

- 1) \$164,000 from the Community Foundation, using Lilly Endowment grant funds
- 2) \$50,000 from the county, which the County Commissioners have agreed to contribute
- 3) \$50,000 from a private foundation, where application, contingent on the county's contribution, is pending

The towns who participate are being asked to commit personnel for the 18-month process and to host convening of their own community members as required by state statute.

Light concluded, stating the Community Foundation is requesting a letter of support from the Council, supporting the request to Lilly Endowment for community countywide comprehensive planning.

MOTION: Joni Truex

TO: Approve the support of the project by

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

MOTION CARRIED

means of a letter of support, which the Auditor will distribute when it has been fully executed.

Upon Council's request for additional information regarding MACOG's participation, Overbey stated MACOG will serve as the grant administrator for the project, and will therefore submit a request for consultants. A committee, consisting of two representatives from each jurisdiction participating in the project, Overbey concluded, will select the consultant.

IN THE MATTER OF RADIO COMMUNICATION TOWER UPDATE:

Cary Groninger, County Commissioner, gave an update on the radio communication tower project, which included the following:

- Pyramid Consulting has given an outline of what the project might look like
- EDIT funds, for preliminary engineering, would not be needed until 2021
- TIF funds will be available along with many grant opportunities
- Wayne Township Firefighters Association/City of Warsaw is willing to apply for a firefighters grant, which is currently open for application for up to \$1,000,000, provided the County commits to actively pursuing the project
- The City of Warsaw has confirmed full support of the project, and is willing to contribute \$500,000 toward the project
- Many other opportunities for funding are being pursued
- The 3 main towers would provide the possibility of expanding broadband into rural areas
- A broadband assessment is being done to help determine the locations of the towers
- The projected project cost of \$3,700,000 would include the 3 major towers along with the mega sites to properly support uninterrupted service under any weather conditions
- It is anticipated that rental contracts with cell phone service providers will assist with the maintenance and upkeep of the towers

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 5 NAYES: 0

MOTION CARRIED

TO: Approve moving forward with the grant application through the Wayne Township Firefighters Association/City of Warsaw.

There was a brief discussion with Mike Wilson, Warsaw-Wayne Fire Territory, regarding the requirements to move forward. Wilson stated a memorandum of agreement has been established with the Board of Works, approved by the Fire Territory Board, and the grant will be submitted with the help of Ed Rock, on behalf of the Warsaw-Wayne Fire Territory through the City of Warsaw. Wilson concluded, stating the City of Warsaw has included \$300,000 in this year's budget and plans to include \$200,000 in next year's budget for the project.

IN THE MATTER OF APPROPRIATION ADJUSTMENT-SHERIFF:

Kyle Dukes, County Sheriff, requested an appropriation adjustment in the amount of \$26,500 for 1000-46001-000-0019 Motor Vehicles, stating insurance reimbursement for a vehicle damaged during a pursuit was received.

MOTION: Joni Truex

SECOND: Sue Ann Mitchell

AYES: 5 NAYES: 0

MOTION CARRIED

TO: Approve the appropriation adjustment in the amount of \$26,500 for 1000-46001-000-0019 Motor Vehicles.

IN THE MATTER OF COMMISSARY RESOLUTION-SHERIFF:

Kyle Dukes, County Sheriff, presented a resolution for approval, to include an additional 20 items, which Dukes stated, the Sheriff is allowed to spend commissary funds on in accordance with state statute, with the assurance that all county policies will be followed.

Clarification was made by Sue Ann Mitchell, following previous discussion, that items 4 and 20 should include the words "excluding wages".

MOTION: Joni Truex

SECOND: Sue Ann Mitchell

AYES: 5 NAYES: 0

TO: Approve the commissary resolution, as presented, with the addition of the words "excluding wages" to items 4 and 20.

MOTION CARRIED

RESOLUTION NO. 2020-02-13-001 (2020020592)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF 2019 COMMISSARY REPORT-SHERIFF:

Kyle Dukes, County Sheriff, presented the 2019 commissary report, stating commissary funds were used as much as possible, with the purchase of 3 vehicles, and significant training expenses included.

Sue Ann Mitchell stated the commissary funds are audited by the State Board of Accounts on an annual basis.

MOTION: Sue Ann Mitchell

TO: Approve the 2019 Commissary Report as presented.

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATIONS – JCAP RSAT GRANT:

Kyle Dukes, County Sheriff, and Courtney Jenkins, JCAP program coordinator, presented requests for the following additional appropriations:

\$10,661.00	8250-21031-000-0000	Supplies
\$97,400.00	8250-31001-000-0000	Contractors
\$6,800.00	8250-31021-000-0000	Consultants

Jenkins reminded the Council they had tabled the last request presented because it had included a line item for Sergeant Coney, which has since been reallocated to support additional health services. Jenkins concluded, stating the additional funding in mental health will be important since the program will soon support both a men's group and a women's group going on at the same time.

MOTION: Joni Truex

TO: Approve the additional appropriations in the amounts of \$10,661.00 8250-21031-000-0000 Supplies, \$97,400.00 8250-31001-000-0000 Contractors, and \$6,800.00 8250-31021-000-0000 Consultants.

SECOND: Sue Ann Mitchell

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-KCCVRC:

Jo Paczkowski, KCCVRC, presented a request for an additional appropriation in the amount of \$100,000, stating a commitment of funds was made in May of 2018 to the Syracuse-Wawasee trail committee in support of the start of a new phase of trails.

MOTION: Sue Ann Mitchell

TO: Approve the request for an additional appropriation in the amount of \$100,000.

SECOND: Doug Heinisch

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION – REDEVELOPMENT COMMISSION DREYFUS TIF:

Joni Truex, on behalf of the Redevelopment Commission, presented a request for an additional appropriation, in the amount of \$37,123 for 4400-41236-000-0000 Infrastructure and Major Improvements, stating now that Phase I of the Louis Dreyfus TIF project has been completed, Phase II, which includes additional flooding, has been recommended by the Redevelopment Commission.

Mike Kissinger, County Surveyor, stated Phase III of the project will be completely funded by a land owner because it does not involve Louis Dreyfus.

MOTION: Joni Truex

TO: Approve the additional appropriation in the amount of \$37,123 for 4400-41236-000-0000 Infrastructure and Major Improvements.

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-SURVEYOR:

Mike Kissinger, County Surveyor, presented a request for an additional appropriation in the amount of \$6,500 for 1202-22003-000-0000 Gas-Motor Oil, stating the vehicle has been purchased for section-corner work but a line item for gas and oil was overlooked at budget time.

MOTION: Joni Truex	TO: Approve the request for an additional
SECOND: Sue Ann Mitchell	appropriation in the amount of \$6,500 for
AYES: 5 NAYES: 0	1202-22003-000-0000 Gas-Motor Oil.
MOTION CARRIED	

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- COMMUNITY CROSSING GRANT-HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented a request for additional appropriation in the amount of \$232,090 for 1170-31128-000-0000 CR 100 Des#1901134, stating the requested funds will take care of the final payment on the project at CR 1000W between CR 700S and CR 1000S, which is now complete.

MOTION: Joni Truex	TO: Approve the additional appropriation
SECOND: Kimberly Cates	request in the amount of \$232,090 for 1170-
AYES: 5 NAYES: 0	31128-000-0000 CR 100 Des#1901134.
MOTION CARRIED	

IN THE MATTER OF ADDITIONAL APPROPRIATION-EMA:

Ed Rock, Emergency Management Director, presented an additional appropriation request in the amount of \$10,000 for 8168-36065-000-0000 Planning & Training, stating the grant, which has been awarded, will be shared between hazardous materials education and the annual required exercises.

MOTION: Joni Truex	TO: Approve the additional appropriation
SECOND: Doug Heinisch	request in the amount of \$10,000 for 8168-
AYES: 5 NAYES: 0	36065-000-0000 Planning & Training.
MOTION CARRIED	

IN THE MATTER OF KCODE UPDATE:

Nicole Wallick, KCode Coordinator, reminded the Council of a request made during the 2020 budget process to provide more information on the life skills programs offered through the Kosciusko Cares organization and introduced coordinators Jackie Thornsby and Melanie Wilhite.

Thornsby stated Kosciusko Cares is a youth services organization focused on prevention by using evidence-based programs by teaching life skills to enable our youth. Programs, Thornsby continued, are available within the county's school system from grades 3 through high school on how to stand up to peer pressure, by teaching social and emotional self-esteem strategies, decision making skills and assertiveness. In addition, Al's Pals is a puppet-based teaching program aimed at children from age 3 through 1st grade.

Wilhite stated Rise Up is a program for at risk teens that deals with feelings, anger management, peer pressure, and substance abuse, currently partnering with Teen Court. In addition, Strengthening Families, is a program offered which focuses on strengthening family support and resolution to family conflict.

IN THE MATTER OF TIPPY/CHAPMAN REGIONAL SEWER DISTRICT APPOINTMENTS:

Sue Ann Mitchell stated the committee, including Doug Heinisch, Joni Truex and herself, interviewed seven candidates, upon which selected and recommend Kim Hathaway to represent Chapman Lake and Jeff Thornburgh to represent Tippecanoe Lake.

MOTION: Sue Ann Mitchell	TO: Approve the appointments of Kim
SECOND: Joni Truex	Hathaway and Jeff Thornburgh to the
AYES: 5 NAYES: 0	Tippy/Chapman Regional Sewer District.
MOTION CARRIED	

IN THE MATTER OF L.I.T.E. IN KCJ PRESENTATION:

Nicole Wallick stated she was asked by Tammy Cotton, program director, to relay the following information on her behalf:

The goal is for the Christ-centered program, aimed at helping incarcerated individuals make a successful transition into the community, to begin within the jail by April 1st, providing spiritual, educational and vocational services such as AA, NA, GED, parenting, and life skills.

In response to Cates' inquiry regarding program funding, Wallick obtained information from various reports online, and stated that L.I.T.E. is a non-profit organization, which will not use taxpayer dollars, but will rely on the community for finances, leadership and volunteers and will be available to anyone incarcerated in the county jail, regardless of any program participation.

IN THE MATTER OF 2020 MEETING TIMES:

In the absence of Mike Long, this matter was tabled until a later date.

Committee Updates:

Kimberly Cates

- CASA Annual Meeting
 - Volunteers were recognized for their service
- JCAP
 - Attended the graduation
- Grace College
 - Attended the agriculture trade meeting
- Syracuse Wawasee Chamber of Commerce
 - Attended the annual dinner
 - Alan Tio, KEDCo, gave a presentation
- Kosciusko Chamber of Commerce
 - Attended the dinner
 - Michelle Puckett, County Auditor, was awarded the 2019 Government Excellence Award
- Soil & Water
 - Attended the annual breakfast
- AIC Legislative Meeting
 - Attended
- Presentation of the secretary of Indiana Department of Agriculture at Creighton Brothers
 - Discussed how attractive our area is, when considering the AgriNovus Agribioscience projects
 - Discussed Indiana being a very non-connected broadband state

Sue Ann Mitchell

- Tower Meetings
 - Attended several
- Broadband Meeting
 - 2 towns, fire departments and several schools were represented
 - The schools are very anxious to get broadband because it will significantly impact their educational programs
 - Housing in our area is severely impacted by the lack of broadband since people are so unlikely to purchase a home with limited access to the internet
- Tippy/Chapman Sewer District Committee Meeting
 - Attended and held interviews
- Housing Study Committee
 - Attended
- JCAP
 - Attended the graduation
- AIC Board Meeting
 - The Department of Revenue provided information about the software update showing they will be able to breakdown the money that comes in to local districts
- INDOT Committee
 - A committee has been created with a Council appointment from Owen County to meet with INDOT reference future planning. It is hoped the possibility of changing the restricted/non-restricted split from 50/50 to 30/70 which would help address the MVH funding issues for Kosciusko County

- Cybersecurity
 - Lawrence County is the latest to be hacked
 - FireEye Software, which Council has already approved will be funded by the state for the next 2 years and then it is unknown how it will be funded and if it will be a requirement of all counties to have it
 - AIM (Association of Municipalities) and AIC (Association of Indiana Counties) are partnering to work on the cybersecurity issues
- Census
 - It is imperative to conduct an accurate census, since it determines the amount of money a county will receive
- School bus cameras
 - Received a call from Triton Schools regarding cameras for school buses
 - The SAVE grant was approved and pays officers to enforce school bus safety laws, and through the program a fee can be charged through the courts from \$200 to \$1000 for offenses and 25% of those funds can be used locally for bus safety equipment such as cameras
 - Doing further research for funding sources

Joni Truex

- Census
 - A speaker at the most recent Kiwanas' meeting, stated roughly \$27,000 over a ten year period is lost for each person not counted in the census
- Tippy/Chapman Sewer District Committee Meeting
 - Attended and held interviews
- WCDC Board Meeting
 - First Friday themes are available on the website
- Kosciusko Chamber of Commerce
 - Attended the dinner
 - Michelle Puckett, County Auditor, was awarded the 2019 Government Excellence Award
- AIC Legislative Conference
 - The breakout sessions were good and the speakers were outstanding
 - Steve Moriarty attended and was able to network with some Senators, who have agreed to work with him on resolving the restricted MVH funding issue
- Indiana Builders Association
 - Attended the State President Reception for Brett Harter
- Kosciusko County Department Head Meeting
 - Attended

Ernie Wiggins

- MACOG
 - Attended the National Conference of Regions as President of MACOG (Michiana Area Council of Governments)
 - Director, James Turnwald, is doing a very good job
 - The FAST Act, which provides funding for roads, expires September 30th
 - Housing is an issue being looked into across the country
 - 36,000 highway fatalities were reported last year and 6,000 pedestrian deaths
 - The interstate system is 60 years old
 - Studies on climate resilience indicate that winter is 3 weeks shorter than at the turn of the 20th century
 - Recycling continues to be a challenge worldwide

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council March 12, 2020

The Kosciusko County Council met for their regular meeting on Thursday March 12, 2020 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Jon Garber, President
Ernie Wiggins, Vice-President
Kimberly Cates
Doug Heinisch

Mike Long
Sue Ann Mitchell
Joni Truex
Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

IN THE MATTER OF APPROVAL OF MINUTES FROM JANUARY 9, 2020:

MOTION: Joni Truex	TO: Approve the minutes for the January 9,
SECOND: Kimberly Cates	2020 meeting as presented.
AYES: 5 NAYES: 0	
Ernie Wiggins and Doug Heinisch abstained	
MOTION CARRIED	

IN THE MATTER OF APPROVAL OF MINUTES FROM FEBRUARY 13, 2020:

MOTION: Kimberly Cates	TO: Approve the minutes for the February 13,
SECOND: Joni Truex	2020 meeting as presented.
AYES: 5 NAYES: 0	
Jon Garber and Mike Long abstained	
MOTION CARRIED	

IN THE MATTER OF RADIO COMMUNICATION TOWERS:

Cary Groninger, County Commissioner, reminding the Council of the tower project presented at last month's meeting, stated although the grant the Warsaw Wayne Fire Department was prepared to apply for and contribute to the project is significantly less than originally thought, the Commissioners intend to move forward with the project.

In support of the 3.7 million dollar project, Groninger requested a Letter of Commitment, stating the construction of 3 mega-sites, each containing a 400-foot tower, with the primary focus being infrastructure for public safety communications, is anticipated to span over 2 years using EDIT funds, City of Warsaw's \$500,000 commitment as well as many available grants. Groninger concluded, stating the project, which will require a lot of permits and a lot of prep work prior to beginning, is also anticipated as a possible foundation for broadband.

MOTION: Kimberly Cates	TO: Approve the Letter of Commitment in
SECOND: Joni Truex	support of the Radio Communication Tower
AYES: 7 NAYES: 0	Project estimated at a cost of 3.7 million
MOTION CARRIED	dollars.

IN THE MATTER OF 2021 JUSTICE PARTNERS ADDICTIONS RESPONSE GRANT:

Judge Reed, presented a request to apply for the 2021 Justice Partners Addiction Response Grant in the amount of \$60,000, stating it is the same as the 2020 grant which was awarded and will be used to support training as well as payor of last resort for the treatment of drug court participants.

MOTION: Joni Truex	TO: Approve the 2021 Justice Partners
SECOND: Ernie Wiggins	Addiction Response Grant in the amount of
AYES: 7 NAYES: 0	\$60,000.
MOTION CARRIED	

IN THE MATTER OF 2019 YEAR END STATISTIC REPORT-SHERIFF:

Kyle Dukes, County Sheriff, presented the 2019 Year End Statistic Report, stating the success of Net 43 can be seen in the 128 case reports, 142 people incarcerated, 28 search warrants, 18 SWAT dispatches and pounds of drugs taken off the streets in 2019. In addition, Dukes stated, the jail should be recognized for achievements such as reducing the number of inmates from 334 to 255 and the 60% success rate of the JCAP program along with many positive changes that have occurred within the jail, which Dukes stated he attributes to the hard work of Jail Commander Coney.

IN THE MATTER OF SHERIFF/PROSECUTOR MEMORANDUM OF UNDERSTANDING (MOU):

Dan Hampton, County Prosecutor, presented a Memorandum of Understanding between the Prosecutor and the Sheriff, stating in efforts to fill the position of recently retired Investigator, Sam Whitaker, it is the desire of the Prosecutor to assign Sheriff's Deputy, Chris McKeand to the position. A part of the agreement, McKeand will continue in his current rank and employment with the Sheriff's Office but will be supervised under the direction of the Prosecutor until he becomes fully vested in his retirement pension with the Sheriff's Office, at which time, the Sheriff's Office will transfer the Investigator's budgeted position to the Prosecutor's Office.

MOTION: Mike Long

SECOND: Doug Heinisch

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the Memorandum of
Understanding as presented.

(See next page)

MEMORANDUM OF UNDERSTANDING

Kosciusko County Prosecuting Attorney Daniel H. Hampton and Kosciusko County Sheriff Kyle Dukes have agreed for a Kosciusko County Sheriff's Deputy, Chris McKeand, to be permanently assigned as an Investigator to the Kosciusko County Prosecuting Attorney's Office.

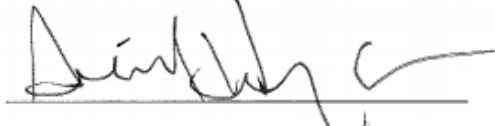
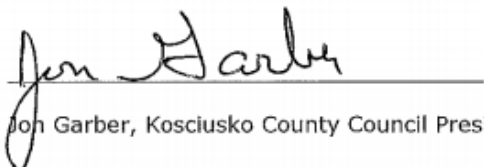
Deputy McKeand will continue in his current rank and employment with the Kosciusko County Sheriff's Office; however, Deputy McKeand's direct supervisor will be the Kosciusko County Prosecuting Attorney and perform full-time Prosecutor Investigator's tasks. The Kosciusko County Prosecuting Attorney will annually evaluate Deputy McKeand's job performance and submit a copy to the Kosciusko County Sheriff. Any disciplinary actions due to job performance determined to be necessary by the Kosciusko County Prosecuting Attorney shall be processed through the Kosciusko County Sheriff's guidelines.

In order to effectuate this agreement, it is necessary to reduce the Kosciusko County Prosecuting Attorney's general budget (Gen Fund 1000-0015-11116) by the total appropriation of the investigator's position and transfer that money to the Kosciusko County Sheriff's budget. This transfer will create a new merit position in the Sheriff's budget. This transfer will also maintain the same physical number of patrol deputies and, also, the same physical number of prosecutor investigators.

At the time that Deputy McKeand becomes fully vested in his retirement pension (which is scheduled for 2026), the Kosciusko County Sheriff's Office shall transfer the Investigator's budgeted position back to the Kosciusko County Prosecuting Attorney's Office.

Barring unforeseen circumstances, it is the intent of the signatory parties that this agreement will remain in existence until Deputy McKeand becomes fully vested in his retirement pension (which is scheduled for 2026) with the Kosciusko County Sheriff's Office and the return of the Kosciusko County Prosecutor's Investigator position as described above. At that time, this agreement shall terminate.

Dated this 12th day of March, 2020.


Daniel H. Hampton, Prosecuting Attorney
Kyle P. Dukes, Sheriff
Jon Garber, Kosciusko County Council President

IN THE MATTER OF BUDGET REDUCTION ORDINANCE REQUEST-PROSECUTOR:

Dan Hampton, County Prosecutor, presented a request for a budget reduction in the amount of \$50,724.00 for 1000-11116-000-0015 Investigator in support of the MOU.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve budget reduction ordinance request in the amount of \$50,724.00 for 1000-11116-000-0015 Investigator.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- SHERIFF:

Kyle Dukes, County Sheriff presented a request for an additional appropriation in the amount of \$50,011.00 for 1000-11103-000-0019 Deputy in support of the MOU.

MOTION: Ernie Wiggins

SECOND: Sue Ann Mitchell

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$50,011.00 for 1000-11103-000-0019 Deputy.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-SHERIFF:

Kyle Dukes, County Sheriff presented a request for a salary ordinance amendment for 1000-11103-000-0019 Deputy in support of the MOU.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment
for 1000-11103-000-0019 Deputy.

IN THE MATTER OF 2020 SENIOR HUB GRANT REQUEST:

Dan Hampton, County Prosecutor, presented a request to apply for the 2020 Senior HUB grant in the amount of \$20,000, stating as in previous year’s, the purpose of the grant is to compensate employees utilized to support Special Prosecutors in matters where a conflict of interest arises.

MOTION: Kimberly Cates
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2020 Senior HUB grant
request in the amount of \$20,000.

IN THE MATTER OF BUDGET REDUCTION ORDINACE REQUESTS-COMMUNITY CORRECTIONS:

Barry Andrew, Community Corrections Director, presented the following requests for budget reductions:

- 2020 Budget Reduction Ordinance-Home Detention Grant
 - 9168-10138-000-0000 Comm Corr Home Det Officer \$35,000.00
 - 9168-11601-000-0000 Social Security Contribution \$3,115.00
 - 9168-11602-000-0000 Retirement Contributions \$945.00
 - 9168-11605-000-0000 Group Insurance \$22,440.00
- 2020 Budget Reduction Ordinance-Drug Court Grant
 - 9171-10130-000-0000 Comm Corr Home Det Officer \$1,882.00
 - 9171-10139-000-0000 Comm Corr Home Det Officer \$38,857.00
 - 9171-11601-000-0000 Social Security Contribution \$1,130.00
 - 9171-11602-000-0000 Retirement Contributions \$4,612.00
 - 9171-11605-000-0000 Group Insurance \$24,128.00
 - 9171-21012-000-0000 Program Manuals \$3,000.00

Andrew stated the 2020 Community Corrections county budget was approved prior to receiving the grant approval, making it necessary to make adjustments to align the budget with the grant award.

MOTION: Mike Long
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve budget reduction ordinance
requests as follows:

- 2020 Budget Reduction Ordinance-Home Detention Grant
- 9168-10138-000-0000 \$35,000
Comm Corr Home Det Officer
 - 9168-11601-000-0000 \$3,115
Social Security Contribution
 - 9168-11602-000-0000 \$945
Retirement Contributions
 - 9168-11605-000-0000 \$22,440
Group Insurance

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve budget reduction ordinance
requests as follows:

- 2020 Budget Reduction Ordinance-Drug Court Grant
- 9171-10130-000-0000 \$1,882
Comm Corr Home Det Officer
 - 9171-10139-000-0000 \$38,857
Comm Corr Home Det Officer

- 9171-11601-000-0000 \$1,130
Social Security Contribution
- 9171-11602-000-0000 \$4,612
Retirement Contributions
- 9171-11605-000-0000 \$24,128
Group Insurance
- 9171-21012-000-0000 \$3,000
Program Manuals

IN THE MATTER OF ADDITIONAL APPROPRIATIONS – COMMUNITY CORRECTIONS:

Barry Andrew, Community Corrections Director, presented requests for the following additional appropriations, stating the adjustments are necessary for the same reasons given above:

\$3,000.00	9168-23007-000-0000	Incentive
\$7,632.00	9168-31142-000-0000	Electronic Monitoring Contract

MOTION: Ernie Wiggins
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriations in the amounts of \$3,000.00 9168-23007-000-0000 Incentive and \$7,632.00 9168-31142-000-0000 Electronic Monitoring Contract.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-RAILROAD GRADE CROSSING-HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented a request for an additional appropriation in the amount of \$36,750.00 for 9172-22044-000-0000 Pavement Markings, stating the project was started last year but exceeded the allotted time period of the grant due to weather conditions.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request for an additional appropriation in the amount of \$36,750.00 for 9172-22044-000-0000 Pavement Markings.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-SHERIFF:

Kyle Dukes, County Sheriff, presented the following requests for additional appropriations:

- DNR Marine Patrol Grant
 - 9134-31082-000-0000 Equipment \$994.00
- CHIRP Grant DRE Police
 - 8270-11706-000-0000 Grant Salaries \$1,500.00
- CHIRP Grant DDE Police
 - 8267-11706-000-0000 Grant Salaries \$2,200.00
- CHIRP Grant SIDEP Police
 - 8264-11706-000-0000 Grant Salaries \$2,200.00
- CHIRP Grant DUITF Operating While Intoxicated
 - 8261-11706-000-0000 Grant Salaries \$11,000.00
- CHIRP Grant Program Click it to Live It
 - 8258-11706-000-0000 Grant Salaries \$21,400.00
- CHIRP Grant PED Bike Police
 - 8255-11706-000-0000 Grant Salaries \$9,000.00

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve additional appropriation requests as follows:

- DNR Marine Patrol Grant
9134-31082-000-0000 Equipment \$994.00
- CHIRP Grant DRE Police
8270-11706-000-0000 Grant Salaries \$1,500.00
- CHIRP Grant DDE Police
8267-11706-000-0000 Grant Salaries \$2,200.00
- CHIRP Grant SIDEP Police
8264-11706-000-0000 Grant Salaries \$2,200.00
- CHIRP Grant DUITF Operating While Intoxicated

8261-11706-000-0000 Grant Salaries \$11,000.00
• CHIRP Grant Program Click it to Live It
8258-11706-000-0000 Grant Salaries \$21,400.00
• CHIRP Grant PED Bike Police
8255-11706-000-0000 Grant Salaries \$9,000.00

IN THE MATTER OF DNR GRANT REQUEST:

Kyle Dukes, County Sheriff, presented the DNR grant in the amount of \$15,000, stating annually requested funds are used to support the marine patrol on Tippecanoe, Wawasee and Syracuse Lakes.

MOTION: Kimberly Cates

TO: Approve the DNR grant in the amount of \$15,000.

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF 2020 SHSP PRIORITY FUNDING GRANT REQUEST:

Ed Rock, Emergency Management Director, presented a 2020 SHSP Priority Funding grant, stating the State has very recently made grant funds available, in amounts as large as \$214,000, for projects such as hardening of critical infrastructure. The funds, Rock concluded, would assist with implementing a safer workspace for Justice Building security officers.

MOTION: Mike Long

TO: Approve the 2020 SHSP Priority Funding grant in the amount of up to \$214,000.

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT BOARD APPOINTMENT-JIM HANEY:

Jim Haney came before Council requesting to be reappointed to the Lakeland Regional Sewer District Board following his current term expiring next month. Haney stated he has very much appreciated the opportunity to serve on the Board over the past 12 years and would like to continue.

Sue Ann Mitchell, as a member of Lakeland Regional Sewer District Board, extended her appreciation to Haney for his many contributions to the Board and supported his continuation of service.

MOTION: Ernie Wiggins

TO: Approve the reappointment of Jim Haney to the Lakeland Regional Sewer District Board for an additional 4-year term.

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF SALARY ORDINANCE AMENDMENT & TRANSFER REQUEST- COMMISSIONERS:

Jon Garber stated changes were recently approved by the Commissioners, dividing the County Human Resources Department and the County Administrator's Office. In doing so, Garber continued, it was necessary to obtain a new job description for the Human Resources Director which was done through Waggoner, Irwin & Scheele and then approved by the wage committee.

Commissioner Cary Groninger affirmed the changes, stating changes in duties of the County Administrator included removing Human Resource responsibilities, which Groninger stated did not require a decrease in salary since the responsibilities of the position remain. The main changes, Groninger concluded, are the duties of the Human Resource Director, as the County strives to be more available to its employees through the Human Resources Department.

MOTION: Ernie Wiggins

TO: Approve the Salary Ordinance Amendment for 1000-11144-000-0009 Human Resources Director along with the transfer request of \$9,822.00 from Part-Time 1000-11301-000-0009 to Human Resources Director 1000-11144-000-0009.

SECOND: Sue Ann Mitchell

AYES: 6 NAYES: 1

Mike Long opposed.

MOTION CARRIED

IN THE MATTER OF 2020 MEETING TIMES:

Jon Gaber stated changing the Council's meeting times from 7 PM to 6 PM has been discussed and is being presented for a decision.

MOTION: Kimberly Cates

TO: Approve changing the Council's meeting times from 7 PM to 6 PM.

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ENCUMBERING:

Michelle Puckett, County Auditor, presented an encumbering report, stating since the beginning of 2020, a total of \$2,309,708.77 has been encumbered, which is the bulk of the reporting the Council can expect, although smaller amounts can be expected throughout the year.

MOTION: Joni Truex

TO: Approve the encumbering report in the amount of \$2,309,708.77.

SECOND: Sue Ann Mitchell

AYES: 7 NAYES: 0

MOTION CARRIED

Committee Updates:

Kimberly Cates

- Third House Meeting
 - Attended
- Commissioner Meeting
 - Attended
- KEDCo
 - Attended Finance Committee Meeting
- Beaman Home
 - Attended the Angels of Hope dinner
- Syracuse Housing Committee Meeting
 - Attended
- AIC Legislative Committee
 - Attended Meetings
- Purdue Extension
 - Attended Annual Meeting
- Kosciusko Chamber of Commerce
 - Attended the Barn and Breakfast Meeting
- Tippy/Chapman Regional Sewer District
 - Attended Meeting
- North Webster Chamber Dinner
 - Attended
- State of the City Address
 - Attended

Sue Ann Mitchell

- Online Presentation by Larry Devore
 - Farm ground will be going down
- Lakeland Regional Sewer District
 - Planning for the addition of subdivisions
- DLGF Additional Appropriation Presentation
 - Discussed changes coming that will affect how the County processes them
- Tower Meetings
 - Discussed funding options, placement and planning
- Kosciusko Chamber of Commerce
 - Attended the Barn and Breakfast Meeting
- AIC Board Meeting
 - Discussed highway issues and requested suggestions for change
- Strategic Planning Meeting
 - Discussed suggestions of Baker Tilly

Mike Long

- Commissioner Meeting
 - Attended

Ernie Wiggins

- Strategic Planning Meeting
 - Attended
- MACOG
 - Attended

Joni Truex

- Third House Meeting
 - Attended
- WCDC Board Meeting
 - Attended
- Kosciusko County Soil and Water Annual Banquet
 - Attended
- CCS Fund Raiser
 - Attended
- Kosciusko Chamber of Commerce
 - Attended the Barn and Breakfast Meeting
- Wage Committee
 - Attended
- Academic Superbowl sponsored by Kiwanis
 - Attended
- KEDCo Fishbowl Meeting for community members new to the area
 - Attended
- Kosciusko Community Hospital Coronavirus Preparatory Meeting
 - Attended
- Mobile Meals
 - Participated
- Commissioner Meeting
 - Attended

Jon Garber

- Bowen Center Meeting
 - Attended through on-line device service
 - Presentation of RSM- security breach and trends
 - HUD grant opportunity

Sue Ann Mitchell noted the next Third House Meeting to discuss legislative issues, will be held tomorrow (March 13, 2020) at 11:30, at the Shrine Building.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council April 9, 2020

Due to COVID-19 and lack of business, the April 9, 2020 Council meeting was cancelled.

Kosciusko County Council May 14, 2020

The Kosciusko County Council met for their regular meeting on Thursday May 14, 2020 at 6:00p.m. in the Multi-purpose Room in the basement of the Justice Building, 121 N. Lake St., Warsaw, IN. Those present were:

Jon Garber, President
Ernie Wiggins, Vice-President
Kimberly Cates
Doug Heinisch

Mike Long
Sue Ann Mitchell
Joni Truex
Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

IN THE MATTER OF APPROVAL OF MINUTES FROM MARCH 12, 2020:

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the minutes for the March 12, 2020 meeting as presented.

IN THE MATTER OF COMMUNITY CORRECTIONS-ADULT DRUG COURT

GRANT:

Maggie Brauer, Community Corrections Drug Court Program Coordinator, presented an Adult Drug Court and Veterans Treatment Court Discretionary grant request in the amount of \$500,000, stating the 3-year grant with a 25% match requirement would provide recovery support services for program participants such as payor-of-last-resort for treatment services, transportation, child care and vocational services. The match requirement, Maggie stated, would be met by services already provided through the program, such as salaries and office supplies and not require additional funding.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve an Adult Drug Court and Veterans Treatment Court Discretionary grant request in the amount of \$500,000.

IN THE MATTER OF COMMUNITY CORRECTIONS-2021 DRUG COURT GRANT & 2021 HOME DETENTION GRANT:

Barry Andrew, Community Corrections Director, presented the 2021 Drug Court grant request in the amount of \$70,000 and the 2021 Home Detention grant request in the amount of \$362,832, stating funds will continue to support two facets of the existing Community Corrections program. Andrew concluded, stating the Drug Court grant covers a portion of the program personnel's salaries and the Home Detention grant supports annual home detention equipment as well as office supplies, training and travel.

MOTION: Mike Long
SECOND: Doug Heinisch
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2021 Drug Court grant request in the amount of \$70,000 and the 2021 Home Detention grant request in the amount of \$362,832.

IN THE MATTER OF JDAI UPDATE:

Judge David Cates presented a JDAI update, stating although the dollar amount of the current grant has not changed, adjustments are being made within the grant funds in order to utilize the funding before the grant period ends on June 30, 2020.

County Auditor, Michelle Puckett, confirmed the transfer requests along with the required proof of approval by the grant agency to make the adjustments within the grant funds have been processed according to policy guidelines.

MOTION: Sue Ann Mitchell
SECOND: Joni Truex
AYES: 6 NAYES: 0
Kimberly Cates Abstained
MOTION CARRIED

TO: Approve the adjustments within the JDAI grant funds.

IN THE MATTER OF 2020 SALARY ORDINANCE AMENDMENT-CIRCUIT/SUPERIOR 1 & IV:

Judge David Cates requested a salary ordinance amendment for 1000-11300-000-0043 Secretary, stating another long-term secretary is retiring at the end of the month and the employee hired as her replacement is already excelling through the training process.

MOTION: Sue Ann Mitchell
SECOND: Doug Heinisch
AYES: 6 NAYES: 0
Kimberly Cates Abstained
MOTION CARRIED

TO: Approve salary ordinance amendment for 1000-11300-000-0043 Secretary.

IN THE MATTER OF PURDUE EXTENSION OFFICE ANNUAL REPORT:

Kelly Heckaman, Director, extended appreciation for the Council's continuous support.

Jackie Franks, HHS Educator, presented an update on the County Wellness program, stating there is been a great response in the programs available. The Get-Walking program begins next week, where participants are encouraged to get moving and webinars are planned to help participants earn their points.

Mindy Wise, 4-H Youth Development Educator, presented an update stating many changes have been made since the pandemic began including virtual teaching and programing. The STEM program is excelling and new opportunities for participation will be announced this summer.

IN THE MATTER OF COVID-19 PANDEMIC DEPARTMENT UPDATES:

Steve Moriarty- County Highway Superintendent

- The MVH budget will be impacted due to the restrictions on travel, with comparisons predicting a 30-50% decline in revenue. The main budget cuts being considered are in new equipment and the types of surface repair used.
- Requests are still pending on the legislative review of the restricted and unrestricted funds, which if the availability of funds is changed will have an enormous impact going forward.

Ann Torpy- County Clerk

- Staffing needs have fluctuated to meet the changing needs of the office, with 90% of the workload determined by the Courts and those schedules being reduced.
- Requests for absentee ballots have nearly depleted the postage budget, which has been reduced over the past years because requests had reduced so significantly.
- An additional training class for pole workers will be needed in observance of social distancing, which will require the use of some overtime funding.
- The number of pole locations and pole workers has been reduced in an effort to balance the election budget.
- The National Guard is scheduled to deliver sufficient personal protection equipment for the election.
- The security staff at the front door of the Justice Building have done an amazing job during the crisis and have taken on many tasks not typically required of them.

Bob Weaver- Health Department Administrator

- Covid-19 statistics, beginning mid-March, reflect 55 positive cases with 8 cases requiring hospitalization and 1 death reported.
- In efforts to control the spread, two nurses staffed by the Health Department have actively been tracking known contacts of positive cases to ensure all precautions were taken to prevent the spread. A company, hired by the Indiana State Health Department, will be taking over those duties next week.
- Personal protective equipment has been provided to all seven local nursing homes through the Health Department for the past several weeks. The amount of PPE supplies received have been sufficient to meet the demand. Future planning will include more of a stockpile than previously established, although what we had was a good amount.

Kyle Dukes- County Sheriff

- The jail is currently housing 226 inmates, 8 of which are awaiting transport to the IDOC.
- The JCAP program had to be suspended under the restrictions of the pandemic but is scheduled to begin again July 6, 2020.
- A current concern is the inability of the jail kitchen to purchase meat and side dishes, although the staff has done a tremendous job adjusting the meal plans.
- In consideration of the community's concern regarding the inability to apply for gun permits during the pandemic, appointments are now available Monday, Wednesday and Friday from 8:30-3:30. Accident reports will be emailed upon request.
- PPE equipment is being used by officer's out in the community. A new uniform was recently implemented, reducing the need for officers to remove buttons, pins, etc. before adding garments to the wash when returning home from their shift.

- While call volume, under the stay-at-home order, was significantly reduced, the stress levels of officers have continued to rise.
- A member of the sheriff's office, who tested positive, is now able to return to work following 14-days off duty and 2 negative test results.

Ed Rock-Emergency Management Director

- The primary focus of EMA has been to support the Health Department and to ensure that first responders received sufficient PPE.
- A FEMA account has been established in order to apply for reimbursement of any expenses that may qualify under Disaster Declaration #4515.

Marsh McSherry-County Administrator

- Detailed records are being kept to reflect expenditures related to the pandemic so that as reimbursement funds become available, the county will be prepared to apply for the reimbursements.
- PPE supplies such as hand sanitizer are arriving as needed, hand sanitizer stations are located throughout the facility, interior and exterior surfaces are being sanitized regularly, and correct spacing markers have been put in place for the public's use.
- The cybersecurity system the county has in place was recently tested by an outside company and determined to be sufficient. Future plans include additions to the current protocol in order to increase insurance.

Rhonda Helser-County Treasurer

- Tax payments are arriving and are being processed.
- There is no indication the county will see a deficit in the amounts collected.

IN THE MATTER OF KEDCO-BUSINESS LOAN PROGRAM:

Alan Tio, KEDCo CEO, presented a request for a one-time award of \$100,000 to fund \$10,000 zero-interest loans to eligible businesses in areas of the county that are not making similar funding available. Tio stated the City of Warsaw approved \$100,000 for repayable loans to businesses located within city limits and the Town of Winona Lake is considering financial support for businesses located in the Village at Winona. In addition, Tio stated, a grant in the amount of \$245,000 will be coming from OCRA (Office of Community and Rural Affairs).

With the OCRA grant funding presented as forgivable loans and the City of Warsaw's funding requiring repayment, Council Members enquired as to the difference to applicants. Tio stated any applicant requesting less than \$10,000 over a 2-year time-frame would not be considered forgivable.

There was a discussion regarding consideration of the county's budget as well as circumstances the county may face as a result of the pandemic.

MOTION: Joni Truex
SECOND: Doug Heinisch
AYES: 3 NAYES: 4
MOTION DID NOT CARRY

TO: Deny the request for \$100,000 to fund loans to eligible businesses within the county.

MOTION: Ernie Wiggins
SECOND: Kimberly Cates
AYES: 4 NAYES: 3
MOTION CARRIED

TO: Table the decision until the next meeting, when more is known about the impact the Covid-19 pandemic will have on the county.

IN THE MATTER OF 2021 BUDGET ADOPTION CALENDAR:

Michelle Puckett, County Auditor, presented possible changes to the 2021 Budget Adoption Calendar stating the budget review typically takes place in August and the budget adoption in September. However, with the instability of this year's revenues, if Council would prefer to adopt the budget in October, in order to give consideration to September's actual figures, that would still allow sufficient time to submit the budget to the DLGF.

MOTION: Sue Ann Mitchell
SECOND: Mike Long
AYES: 7 NAYES: 0

TO: Approve the 2021 Budget Adoption Calendar, reflecting the budget reviews in August and the budget adoption on October 8,

MOTION CARRIED

2020.

IN THE MATTER OF ENCUMBERING UPDATE:

Michelle Puckett, County Auditor, presented April's encumbering report in the amount of \$5,314.01 and May's encumbering report in the amount of \$47,865.58.

MOTION: Sue Ann Mitchell

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve April's encumbering report in the amount of \$5,314.01 and May's encumbering report in the amount of \$47,865.58.

IN THE MATTER OF SPENDING LIMIT:

There was a discussion regarding the possibility of requiring departments to present purchase agreements for approval in advance of actual spending for any purchase amount above \$250.00. The duties of the Council as well as trust in each of the department heads to be cautious during these uncertain times were also discussed. No further action was taken.

IN THE MATTER OF VIRTUAL COUNTY MEETINGS:

There was a discussion regarding the possibility of establishing the ability to live stream county meetings as well as the suggestion of adding the cost to the Council's 2021 budget. Michelle Puckett, County Auditor, stated typically this type of expense is addressed by the County Commissioners. County Administrator, Marsha McSherry, suggested she could look into the topic and present information to the Commissioners and Council agreed.

In addition, Council agreed to return to the multi-purpose room for their June 11, 2020 meeting.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council June 11, 2020

The Kosciusko County Council met for their regular meeting on Thursday June 11, 2020 at 6:00p.m. in the Multi-purpose Room in the basement of the Justice Building, 121 N. Lake St., Warsaw, IN. Those present were:

Jon Garber, President

Ernie Wiggins, Vice-President

Kimberly Cates

Doug Heinisch

Mike Long

Sue Ann Mitchell

Joni Truex

Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

IN THE MATTER OF APPROVAL OF MINUTES FROM MAY 14, 2020:

MOTION: Mike Long

SECOND: Ernie Wiggins

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the minutes for the May 14, 2020 meeting as presented.

IN THE MATTER OF TRANSFER REQUEST-SHERIFF'S OFFICE:

Kyle Dukes, County Sheriff, requested a transfer of \$14,000 from Deputy 1000-11103-000-0019 to Sheriff Part-Time 1000-11315-000-0019, stating the part-time position would support current efforts to restructure and maintain the evidence rooms. Dukes stated the evidence rooms are overflowing with old evidence that needs to be sold, destroyed or returned to people. Dukes concluded, stating enough funds could be raised from a public auction to support the position and supplies.

MOTION: Joni Truex

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the transfer of \$14,000 from Deputy 1000-11103-000-0019 to Sheriff Part-Time 1000-11315-000-0019 for the support of restructure and maintenance of evidence rooms.

IN THE MATTER OF KEDCO-BUSINESS LOAN PROGRAM REQUEST:

Alan Tio, KEDCo CEO, returned to revisit the request tabled at last month's meeting for a one-time contribution of \$100,000 to support a small business relief program being made available through KEDCo, which is designed to support job retention and business recovery of local businesses. Tio stated the City of Warsaw as well as the Town of Winona Lake have contributed.

In addition, Tio stated, a federal grant in the amount of \$245,000 has been awarded to Kosciusko County from OCRA (Office of Community and Rural Affairs), which will be used to support the same fund. The purpose of the program, Tio stated, is to provide 0% interest loans of up to \$10,000 for up to 24 months, using the OCRA funding to extended to 3-year loans with the third year being forgiven upon meeting the qualifications.

Tio, along with Lori Shipman, Certified Grant Administrator, gave a brief description of the flexibility of program's structure and the variable loans, which will be made available to local businesses seeking assistance under the Covid-19 pandemic, CARES Act.

Clarification was made by Council that funds for the \$100,000 request are available within the Commissioner's budget and will not require an additional appropriation.

MOTION: Ernie Wiggins
SECOND: Sue Ann Mitchell

AYES: 6 NAYES: 1

Mike Long opposed

MOTION CARRIED

TO: Approve a one-time contribution of \$100,000 non-forgivable dollars (to be paid back to the county) to support a small business relief program being made available through KEDCo.

IN THE MATTER OF NONPROFIT 2021 BUDGET REQUESTS:

The following non profit organizations appeared before the Commissioners to request funding for the 2021 budget year:

- ❖ **St. Joe River Basin** – Matt Meersman, Director, stated the St. Joe River Basin is an agency, created by the Indiana General Assembly, to provide a forum for the discussion, study and evaluation of water resource issues within a coalition. Since state statute mandates how much each county is to contribute based on a percentage of how much drainage is contributed, Meersman stated the 2021 request is for \$3,705, which is just a slight increase over last year's request.
- ❖ **Historical Society** – Jerry Black, Treasurer, stated along with everyone else, the Historical Society is struggling with the pandemic, as closure and event cancellations continue. Many cuts have already been made and grant funding is being requested. The total requested amount submitted for 2021 was \$25,000.
- ❖ **4-H Council** – Mindy Wise, 4-H Youth Development Educator, presented a request for \$44,347 for 2021, stating 693 youth are currently enrolled in the county's 4-H program, with a significant increase in that number expected. Multiple programs are continuing through the pandemic via teleconferencing and other virtual means. Local livestock showings are expected under the approved safety plan unless the State's schedule of pandemic phases changes.
- ❖ **Cardinal Services** – Randy Hall, President/CEO, presented a request for support for the following 3 of the many programs they provide;
 - Headstart – serves children living below the poverty level, from birth to 5 years in classroom settings to prepare them for kindergarten. Although the pandemic has changed the way services are provided, they have continued online and by offering summer programs in efforts to not allow children to fall behind.
 - Career links- assists with employment for people who are either physically or mentally disabled and/or debilitated by a life occurrence, sometimes working with students still in high school and sometimes later in life, following some sort of setback.
 - KABS- provides transportation to and from work, medical and dental appointments, and other various needs for low income individuals. Public transportation has been

awarded dollars through the CARES Act at 100% for 18 months, which will do a great deal to offset operating costs.

The total requested amount submitted for 2021 was \$101,922.

- ❖ **Home Health Care** – Glenn Hall, Administrator, stated the purpose of the program is to help patients remain in their homes for as long as possible. The home care business, Hall continued, has not decreased during the current times as people are reaching out since not being able to get in to see the doctor. It is unclear what impact upcoming changes, including the requirement of digital visits, will have.
The requested amount submitted for 2021 was \$49,020.
- ❖ **Beaman Home** –Jennifer Hayes, Executive Director, stated the shelter, which can house up to 34, offers assistance to victims of domestic violence during crisis situations as well as through transitioning out of the shelter. With approximately 95% of participants requiring housing/rental assistance, future goals include, Hayes concluded, transitioning part of the shelter into transitional housing.
The requested amount submitted for 2021 was \$40,000.
- ❖ **Council on Aging** – David Neff, Executive Director of Kosciusko County Senior Services, stated the pandemic has had a significant impact on seniors needs, specifically in the following ways:
 - Senior Activity Center-closed March 13 and remains closed. Comfort calls are going out daily to check on seniors. Seniors' mental and even physical health have declined without the socialization they were accustomed to before the pandemic.
 - Home Meal Delivery- volunteers are still delivering meals, as they are essential to the survival of many seniors who have become quarantined. The ability to hug and socially interact with the volunteers has been taken away from the seniors as they observe social distancing. Additional costs have been incurred due to the inability to get frozen meals for weekends, as they are unavailable from distributors due to high demand.
 - Transportation- Rides are down 80%, with services still being made available for doctor appointments and medical treatments.
The requested amount submitted for 2021 was \$40,000.

IN THE MATTER OF ENCUMBERING:

Michelle Puckett, County Auditor, presented an encumbering report for Council's approval, from May 1, 2020 through May 31, 2020, stating only one item was encumbered in the amount of \$75,000.

MOTION: Mike Long

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the encumbering report from May 1, 2020 through May 31, 2020 in the amount of \$75,000.

IN THE MATTER OF SETTLEMENT AGREEMENT:

Jon Garber presented a settlement agreement for approval, stating Council, along with Attorney, Chad Miner, have held several Executive Sessions to discuss a wage issue concerning a former employee, who, citing a state statute, felt their job position while employed with the county should have resulted in more pay. Garber concluded, stating following conversations between legal representatives for both parties, the former employee has accepted and signed the agreement presented, and therefore would make a Motion to accept the agreement.

MOTION: Jon Garber

SECOND: Ernie Wiggins

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the settlement agreement as presented.

IN THE MATTER OF JUSTICE BUILDING CHILLER UPDATE:

Marsha McSherry, County Administrator, stated the working chiller on the Justice Building that was down recently is currently operational, while the chiller being replaced, is expected by the end of June or beginning of July.

IN THE MATTER OF COVID-19 GRANT UPDATE:

Marsha McSherry, County Administrator, stated the first batch of Covid-19 qualifying expenses under the CARES Act, totaling \$77,000, were approved by Commissioners and submitted this week for reimbursement.

In addition, Council agreed to return to the multi-purpose room for their July 9, 2020 meeting.

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY SPECIAL MEETING
June 16, 2020**

The Kosciusko County Commissioners and Council met for a special meeting on June 16, 2020 at 9:00 a.m. in the Multi-purpose Room in the basement of the Justice Building, 121 N. Lake St., Warsaw, IN.

Commissioners present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Council members present were:

Jon Garber, President	Sue Ann Mitchell
Kimberly Cates	Joni Truex
Mike Long	

Others present were:

Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

IN THE MATTER OF COUNTY COMPREHENSIVE FINANCIAL PLAN REVIEW:

Paige Sansone, CPA, Baker Tilly Municipal Advisors, gave a presentation of the updated comprehensive financial plan, including estimated impacts of Covid-19, which is a special purpose report directed toward providing information for review and consideration relative to the financial management of Kosciusko County. The Findings and Recommendations portion of the report are shown below. The report can be found, in its entirety, at the County Auditor's Office.

KOSCIUSKO COUNTY, INDIANA

(Cont'd)

EXECUTIVE SUMMARY

Findings and Recommendations

General Fund (1000)

At the end of 2019, the General Fund's cash reserves were 62% of disbursements. This is well above the 15% recommended minimum reserves; however, based on the assumptions in this report, cash balances are expected to decline to 21% by the end of 2022. The primary contributing factors to the expected decline are: 1.) the 13% increase in personnel costs associated with salary adjustments and the addition of new employees; 2.) the transfer of MVH personnel costs to General; and 3.) the assumed decline in local income tax due to the effects of COVID-19. Although the County plans to utilize \$2 million of Economic Development Local Income Tax annually to help fund the General Fund budget, cash is expected to decrease by \$2.1 million in 2020, \$2.4 million in 2021, and \$3.8 million in 2022.

Health Fund (1159)

This fund's primary revenue source is property tax. The County shifted approximately \$350,000 of property tax from this fund to the General Fund in 2020 to spend down cash reserves that had accumulated to over 100% of disbursements. This report assumes that \$390,000 of property tax will be shifted back to the Health Fund over the next two years. It is recommended that the Health Department periodically review fees and charges for services and adjust as necessary. An increase in service revenue will allow this fund to be less reliant on property tax.

County Highway Funds: Restricted (1173) and Non-Restricted (1176)

Beginning in 2019, the State required local government to restrict 50% of motor vehicle highway distributions to construction, reconstruction, and preservation of streets and roads. Personnel costs may be paid from the restricted portion only if tied to a specific project under the allowable uses. This restriction has had a negative impact on the County's General Fund because revenue is limited in the Non-Restricted Fund to cover highway personnel costs. In 2020, \$1.65 million of highway personnel costs were transferred from the Non-Restricted Fund to the General Fund. This report assumes a similar shift of expenses will continue in future years (\$1 million in 2021 and 2022).

Dispatch: Statewide 911 Fund (1222) and General Fund (1000)

The General Fund supports 60% of the County's dispatch budget. In 2020 and future years, the General Fund is expected to pay over \$800,000 annually of dispatch operations. Finding an alternate revenue source for dispatch expenses (such as Public Safety or PSAP LIT) would lessen the current funding deficit in the General Fund.

Reassessment Fund (1224)

In 2020, \$250,000 of property tax was shifted from this fund to the General Fund. Fund balances are currently enough to cover this reduction of property tax for the next couple of years; however, the County should expect to shift tax levy from General back to this fund in future years.

The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

KOSCIUSKO COUNTY, INDIANA

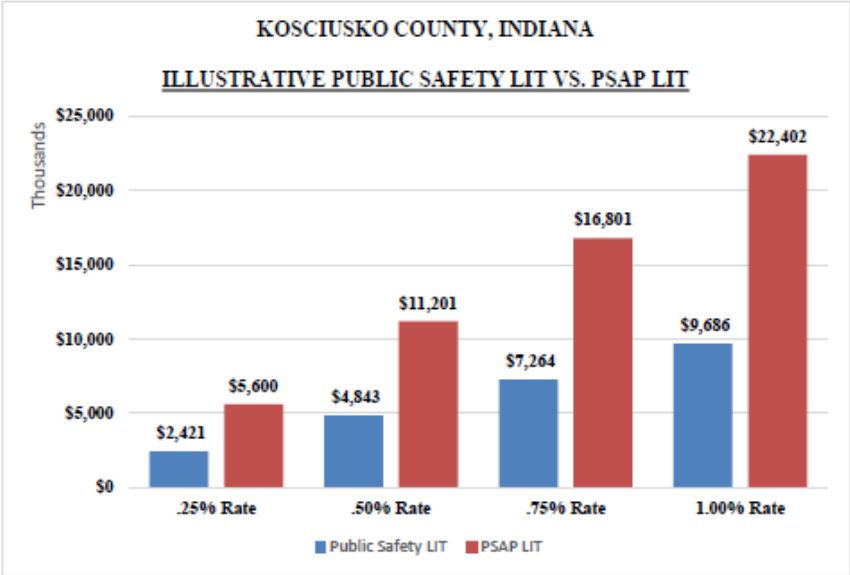
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EXECUTIVE SUMMARY

Findings and Recommendations (Cont'd)

Options:

- Shift capital expenses to the Cumulative Capital Development and EDIT Funds to the extent funding is available or consider bond issues to fund capital outlays.
- Consider increasing the Local Income Tax ("LIT") expenditure rate for certified shares, public safety, and/or economic development. The County's current LIT expenditure rate is 1%. The maximum rate is 2.5%. Below is an illustration of the estimated tax generated by different levels of Public Safety LIT (blue column) and PSAP LIT dedicated to dispatch only (red column). The Public Safety LIT is distributed to the County Unit and the municipalities and therefore, the County's share would be less than the amount of dedicated PSAP LIT; however, the Public Safety LIT may be used for a wide range of public safety purpose which allows for more flexibility. For example, the Public Safety LIT may be used to fund the sheriff's department (\$3.3 million budget), jail operations (\$2.9 million budget), and dispatch (\$1.6 million budget).



The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

KOSCIUSKO COUNTY, INDIANA

(Cont'd)

EXECUTIVE SUMMARY

Findings and Recommendations (Cont'd)

Options:

- Fund as much highway costs as possible from the MVH Restricted Fund (1173). The Restricted Fund may be used for construction, reconstruction, and preservation ("CRP") activities. CRP activities include work performed that results in a new or improved roadway, including capacity enhancements and improvement to the ability to support vehicle traffic. Costs include personnel, material, contracted services, and equipment rental and operating expenses. CRP also includes non-structural preservation treatments such as crack sealing and patching of pavement and deck patching for bridges (pothole filling and patching is not included).
- Consider increasing the Wheel Tax/Surtax rate to help fund highway operating costs. Increasing the rates to the maximum could generate estimated additional revenue of \$600,000. (Estimate assumes a 33% increase in rates and a 33% increase in revenue. A more detailed analysis can be prepared upon request of the County.)

The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

Some topics of discussion of the information presented included the following:

- General fund supplemental distributions, in amounts as previously received, are not expected in the next 2 years
- EDIT is used to support the general fund
- Expected revenues, show an imbalance with a decline in cash reserves of approximately 2.1M
- A need for additional revenue and/or budget reductions can be anticipated
- Highway restricted fund should be used as much as possible, the local ordinance should be reviewed as it may be restricting to materials only- consider changing ordinance to allow more flexibility
- Wheel tax, increased by an estimated \$750,000, was not included in the calculation and will be rerun to reflect the change
- County General is supporting 60% of 911 Dispatches budget, LIT could help with the budget imbalance
- Reassessment cash reserves should not exceed 50% or should be redistributed, which was done in 2020, removing the levy on the fund may be beneficial for 2021 and 2022, employees being paid out of county general should may be reevaluated
- LIT Economic Development- expecting 5% reduction in 2021 and 15% in 2022 due to Covid

- Several bridge project expenses are ahead and should be considered
- Health Insurance costs continue to rise
- Hiring and wage freezes should be considered
- One of the lowest tax rates in the state but without the ability to grow, what will attract people to want to live here
- Public safety tax should be considered
- County Income tax has been at .1 since it was adopted in 1980, which is 40 years with no increase
- 911 tax needs to be reviewed
- Service fees withing department should be reviewed for possible increases
- Offering early retirement packages should be considered

Being no further business to come before the Commissioners or the Council, the meeting was adjourned.

Kosciusko County Council July 9, 2020

The Kosciusko County Council met for their regular meeting on Thursday July 9, 2020 at 6:00p.m. in the Courtroom on the 3rd Floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Jon Garber, President
Ernie Wiggins, Vice-President
Kimberly Cates
Doug Heinisch

Mike Long
Sue Ann Mitchell
Joni Truex
Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

IN THE MATTER OF APPROVAL OF MINUTES FROM JUNE 11, 2020:

MOTION: Kimberly Cates

TO: Approve the minutes for the June 11, 2020 meeting as presented.

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF COMMISSARY REPORT-JANUARY THROUGH JULY 2020:

Kyle Dukes, County Sheriff, presented the Commissary Report from January to July 2020.

Purchases listed included the following:

- 2020 Ford Explorer with onboard equipment
- Conversion of old squad room into training room with cabinetry and furnishings
- Updated firearms for the S.W.A.T. team
- Ammunition
- Updated body armor for Officers and Reserve Officers
- Two K9 units with costs for training, vests, cages, food, etc.
- Promotional products

In conclusion, Sheriff Dukes stated the current commissary balance is \$318,467.02.

IN THE MATTER OF 2020 BUDGET REDUCTION ORDINANCE- JAIL:

Kyle Dukes, County Sheriff, presented a budget reduction ordinance in the amount of \$20,000.00, from Part-Time Jail Cook 1000-11328-000-0013, stating adjustments are needed between Part-Time Jail Cook and Part-Time Work Release Cook.

MOTION: Joni Truex

TO: Approve the budget reduction in the

SECOND: Sue Ann Mitchell

amount of \$20,000.00 for Part-Time Jail Cook

AYES: 7 NAYES: 0

1000-11328-000-0013.

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION-WORK RELEASE:

Kyle Dukes, County Sheriff, presented a request for an additional appropriation in the amount of \$20,000.00, for Part-Time Work Release Cook 1000-11328-000-0055.

MOTION: Joni Truex

SECOND: Sue Ann Mitchell

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$20,000.00 for Part-Time Work Release Cook 1000-11328-000-0055.

IN THE MATTER OF TRANSFER REQUEST-SHERIFF'S OFFICE:

Kyle Dukes, County Sheriff, requested a transfer of \$3,000.00, from Work Release Officer 1000-10169-000-0055 to Part-Time Work Release Cook 1000-113258-000-0055, to cover the Part-Time Work Release Cook at an experienced part-time rate, stating the level of experience and responsibility assigned justifies the pay rate.

MOTION: Ernie Wiggins

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the transfer of \$3,000.00 from Work Release Officer 1000-10169-000-0055 to Part-Time Work Release Cook 1000-11328-000-0055.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-WORK RELEASE:

Kyle Dukes, County Sheriff, presented a request for a salary ordinance amendment for Part Time Work Release Cook 1000-11328-000-0055, with a maximum rate of \$15.62 per hour.

MOTION: Ernie Wiggins

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the salary ordinance amendment for Part-Time Work Release Cook 1000-11328-000-0055, with a maximum rate of \$15.62 per hour, as presented.

IN THE MATTER OF 2020 BUDGET REDUCTION ORDINANCE-WORK RELEASE:

Kyle Dukes, County Sheriff, presented a budget reduction ordinance in the amount of \$32,279.00 for Work Release Cook 1000-10176-000-0055, stating for Work Release to have its own budget, adjustments are needed.

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the budget reduction ordinance in the amount of \$32,279.00 for Work Release Cook 1000-10176-000-0055.

IN THE MATTER OF ADDITIONAL APPROPRIATION-JAIL:

Kyle Dukes, County Sheriff, presented a request for an Additional Appropriation Ordinance in the amount of \$32,279.00 for Jail Cook 1000-10176-000-0013, which will allow for a full time Jail Cook.

MOTION

: Joni Truex

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$32,279.00 Jail Cook 1000-10176-000-0013.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-SHERIFF:

Kyle Dukes, County Sheriff, presented a request for a salary ordinance amendment for:
1000-10012-000-0019 Sheriff (Salary 7/1/2019-6/30/2020)
1000-02089-000-0000 Sheriff (Tax Warrants)

- Maximum annual compensation \$156,137.00

1000-10012-000-0019 Sheriff (Salary 7/1/2020 -6/30/2021)

1000-02089-000-0000 Sheriff (Tax Warrants)

- Maximum annual compensation \$161,125.00

Dukes stated he requests to follow the State Statue and how it is clearly outlined.

MOTION: Sue Ann Mitchell
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for Sheriff 1000-10012-000-0019 (Salary 7/1/2019-6/30/2020), Sheriff (Tax Warrants) 1000-02089-000-0000, maximum compensation of \$156,137.00.

Sheriff 1000-10012-000-0019 (Salary 7/1/2020-6/30/2021), Sheriff (Tax Warrants) 1000-02089-000-0000, maximum compensation of \$161,125.00.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-WORK RELEASE:

Kyle Dukes, County Sheriff, presented a request for a salary ordinance amendment for Part-Time Work Release Officer 1000-11301-000-0055, stating this supports further organizing between departments. With a maximum rate of \$17.69 per hour Michelle Puckett, County Auditor, clarified the request was needed to establish a proper pay rate for the specific duties of a Work Release Officer.

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for Part-Time Work Release Officer 1000-11301-000-0055, with a maximum of \$17.69 per hour, as presented.

IN THE MATTER OF TRANSFER REQUEST-WORK RELEASE:

Michelle Puckett, County Auditor, along with Kyle Dukes, County Sheriff, presented a request to transfer \$3,706.00 from Work Release Officer 1000-10169-000-0055 to Part-Time Work Release Officer 1000-11301-000-0055 to cover Work Release expenses.

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve a transfer of \$3706.00 from Work Release Officer 1000-10169-000-0055 to Part-Time Work Release 1000-11301-000-0055 as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-CIRCUIT/SUPERIOR IV:

Judge Cates, Circuit & Superior IV Judge, presented a request for a salary ordinance amendment for Secretary 1000-10271-000-0043, stating this is to pay the employee from the correct full-time account at an annual salary of \$42,071.00. In closing, Judge Cates advised that the JDAI grant has been approved through 6/30/2021.

MOTION: Ernie Wiggins
SECOND: Mike Long
AYES: 6 NAYES: 0
Kimberly Cates abstained
MOTION CARRIED

TO: Approve the request for a salary ordinance amendment for Secretary 1000-10271-000-0043, annual salary of \$42,071.00.

IN THE MATTER OF 2021 VOCA GRANT REQUEST -PROSECUTOR:

Dan Hampton, County Prosecutor, presented a request to apply for the 2021 VOCA Grant in the amount of \$72,035.50, stating VOCA was a previously budgeted item, but explained it was not a fit for the 2021 projected budget.

MOTION: Kimberly Cates
SECOND: Doug Heinisch
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2020- 2021 VOCA grant request in the amount of \$72,035.50.

IN THE MATTER OF 2020-2021 PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT REQUEST- HEALTH DEPARTMENT:

Bob Weaver, County Health Director, presented a request to re-apply for the 2020-2021 Public Health Emergency Preparedness Grant in the amount of \$31,895.00, stating this is approximately the 12th year the County has applied.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2021 Public Health
Emergency Preparedness grant request in the
amount of \$31,895.00.

IN THE MATTER OF 2021 HMEP GRANT REQUEST- EMA:

Michelle Puckett, County Auditor, on behalf of Ed Rock, EMA Director, presented a request to apply for the 2021 HMEP /LEPC Grant in the amount of \$15,000.00, stating the grant helps provide services in order to deal with hazardous waste and provides training in order to contain the hazardous waste.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2021 HMEP grant request in
the amount of \$15,000.00.

IN THE MATTER OF 2020 EMPG SALARY REQUEST-EMA:

Michelle Puckett, County Auditor, on behalf of Ed Rock, EMA Director, presented a request to apply for the 2020 EMPG Salary Grant in the amount of \$50,000.00, stating since approximately 2001, this grant has provided 50% of the wages for Ed Rock, EMA Director, and his assistant.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2020 EMPG Salary grant
request in the amount of \$50,000.00.

IN THE MATTER OF TRANSFER REQUEST- COUNTY EXTENSION OFFICE:

Kelly Heckaman, Purdue Extension Director, requested a transfer of \$3,300 from Mileage and Fuel 1000-32003-000-0001 to 4-H STEM Program Assistant 1000-11324-000-001, stating the transfer is needed for payroll and adjustments are being made for the 2021 Budget so that additional transfers will not be needed.

MOTION: Joni Truex
SECOND: Doug Heinisch
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the transfer of \$3,300 from
Mileage and Fuel 1000-32003-000-001 to 4-H
STEM Program Assistant 1000-11324-000-
001.

IN THE MATTER OF TRANSFER REQUEST-COUNTY ADMINISTRATION:

Cary Groninger, County Commissioner, requested a transfer of \$200,000.00 from The County EDIT fund- Infrastructure & Major Improvements 1112-41236-000-0000 to Covid-19 Testing 1112-36039-000-0000, stating this will allow the County to keep the CARES ACT funds separate in order to track Covid-19 expenses, which are reimbursable. Groninger explained that approximately \$70,000.00-\$80,000.00 in expenses have been submitted for reimbursement. Michelle Puckett, County Auditor, added that an electronic funds transfer had just been received to reimburse a portion of these expenses.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES:7 NAYES: 0
MOTION CARRIED

TO: Approve the transfer of \$200,000.00 from
The County EDIT fund, Infrastructure &
Major Improvements 1112-41236-000-0000,
to Covid-19 Testing 1112-36039-000-0000.

IN THE MATTER OF PIERCETON LIBRARY BOARD APPOINTMENT:

Jon Garber, County Council President, presented a recommendation from Connie Anderson, Pierceton Library, to re-appoint Helen Hall to the Pierceton Library Board, stating this would be Hall's 4th term.

MOTION: Sue Ann Mitchell
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the appointment of Helen Hall
to the Pierceton Library Board.

IN THE MATTER OF KEDCO QUARTERLY UPDATE:

Alan Tio, KEDCo CEO, presented the quarterly update, stating a few main areas that will be focused on over the summer including the following.

1. Entrepreneurship Initiative- which will use small business relief funds to support businesses recovering from the pandemic. An online application is available.
2. Summer Innovation Series- which will include six (6) online sessions that will help support small business owners and the community to develop critical thinking skills, problem solving skills etc. This will be available on Facebook.
3. The Housing Initiative-which will provide assistance for prospective entrepreneurs to define sites around the county for development. This is in partnership with several county businesses in order to meet the needs of the community.
4. Talent Initiative-which will assist in finding active talent to meet employers needs in hopes of opening a door of opportunity.

In closing, Tio gave a brief overview of the broadband project, stating he spoke with Area Plan Commission recently on how to proceed county wide.

IN THE MATTER OF ADDITIONAL APPROPRIATION-SUPERIOR II & III:

Judge Bauer, Superior Court II Judge, presented a request for an additional appropriation in the amount of \$150,000.00 for Pauper Council 1000-31089-000-0044. Judge Bauer explained factors contributing to their request include an increase of cases, loss of ability to use cash bonds, and the need to increase the public defender's hourly rate per The State Public Defender's Council.

MOTION: Ernie Wiggins

SECOND: Sue Ann Mitchell

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve an additional appropriation in the amount of \$150,000.00 for 1000-31089-000-0044 Pauper Council.

IN THE MATTER OF ABATEMENTS:

There was a brief discussion regarding the four abatements presented and determined all four are compliant.

CF-1/REAL PROPERTY

Louis Dreyfus Company Agricultural Industries LLC

Cass Holdings LLC

CF-1/PERSONAL PROPERTY

LSC Communications-Matt Burger

Louis Dreyfus Company Agricultural Industries LLC

MOTION: Doug Heinisch

SECOND: Ernie Wiggins

AYES: 6 NAYES: 1

Mike Long opposed

MOTION CARRIED

TO: Approve real property abatements- Louis Dreyfus Company Agricultural Industries & Cass Holdings LLC and personal property abatements-LSC Communications & Louis Dreyfus Company Agricultural Industries LLC as presented.

IN THE MATTER OF OTHER BUSINESS:

Council Members had a brief discussion concerning the upcoming budget workshop and budget meetings which included adding an additional column to the budget spreadsheets for departments to show a 10% budget reduction.

MOTION: Doug Heinisch

SECOND: Kimberly Cates

AYES: 2 NAYES: 4

Mike Long Abstained

MOTION DID NOT CARRY

TO: Approve adding a 10% budget reduction column on 2021 Budget projection spreadsheets; to be completed by Department Heads.

Discussion continued on budget reductions and for Department Heads to submit realistic budgets. Michelle Puckett, County Auditor, offered to include January 2020- June 2020, transfers and additional appropriations for Council to review with the budget projections, in which Council agreed. Puckett then clarified her direction from Council is to submit a letter and email to Department Heads to strategize available reduction in budgets for 2020 and 2021.

Lori Rowe, guest, questioned the discussion of budget reductions when the Council had just approved abatements. Council members clarified that they are governed by statute and must follow the terms of the abatements to remain in compliance with the law.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

August 7, 2020

(Pre-Budget Review)

The Kosciusko County Council met for a special pre-budget meeting on Friday August 7, 2020 at 9 a.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Jon Garber, President
Ernie Wiggins, Vice-President
Kimberly Cates
Doug Heinisch – Via Phone

Mike Long
Sue Ann Mitchell
Joni Truex
Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber, stating reviews should include considerations for reductions for 2020 as well as 2021 budgets.

IN THE MATTER OF COUNTY COMMISSIONERS-MARSHA MCSHERRY, BRAD JACKSON & CARY GRONINGER: Decreases were made where possible and cautiously considered in areas of unpredictability, such as utilities and weather-related expenses.

Maintenance:

Snow Removal: Although no major snow events have recently occurred, reduction was not supported in the event funds would be needed.

Gas & Electric: Reduction was not supported for reasons of unpredictability, such as weather as well as rates designated by utility companies.

Inspection: Consideration is being given to changing fire code inspectors.

Pest Control: To rectify an infestation of bedbugs within the jail, if one occurred, could easily deplete the budgeted amount.

Part-time Housekeeping: Additional buildings will need to be cleaned and additional Covid cleaning duties are now necessary, while positions are becoming more difficult to staff.

Lawn & Flowers: Used for fertilizing, seasonal outdoor flower garden displays, etc.

Commissioners:

Office supplies: Which includes all county offices-was decreased by \$10,000.00.

Animal Control Officer Supply: Was removed from the budget since the Officer is no longer a budgeted position.

Copy Supplies: Decreased by \$2,000.00.

Gas-Motor Oil: Decreased by \$2,000.00.

Contractual Services: Decreased by \$10,000.00 and researching ways the CARES Act may support some future costs.

Contractual Maintenance Srvc: Separate fund from above Contractual Services. Unchanged as the need is unpredictable.

Retirement Contributions: Increases are due to Sheriff's pension, PERF benefits, which are set by the State and the 5% increase in wages, as was advertised. Once the 2021 budget adoption is finalized, the amount will decrease significantly.

Bowen Center: Further discussion is needed regarding the mandated program to determine if adjustments are possible under the current statute.

Group insurance: There was a brief discussion regarding disproportioned costs between the employee and the county's cost since the county's share is based on a percentage of the lowest paid employee. Prior year loss runs reflect over \$4Million paid in claims and some changes will be implemented at renewal in order to keep the plan solvent long-term.

Misc. Non-Profit Accounts: Rates were discussed and at the time of adoption, the Commissioner's recommendation will be presented.

Part time: Currently being used to hire for special projects as needed.

Exam of Records: 1000-36024-000-0009 is no longer included in the budget as fees associated with the State Board of Accounts to conduct audits. These fees can now be paid out of unappropriated funds. Going forward, Council advised an appropriation is necessary for the County budget for costs incurred. This will be addressed at a later time.

EDIT

KEDCO Special Projects: No increase requested-\$100,000.00 is committed for small business loans as they are received. Financial reports were requested as well as updates on appropriation requests.

Contractual Services: AcceLINX is currently on a 5-year contract with no increase requested for 2021.

Economic Development: Annual contribution to KEDCO.

County Cum Capital Development:

Land & Improvements: Per the Auditor's direction, \$150,000.00 was moved to Repairs & Maintenance to be available for services since funds under Land & Improvements can only be used for major infrastructure and tangible items. Having a budget established for Repairs & Maintenance will allow for transfer requests when necessary.

Trucks: Was reduced to provide just one truck, instead of the usual two, for the highway in 2021.

Postage: There was a brief discussion regarding the possibility of a reduction since only \$42,000.00 of the budgeted \$85,000.00 had been utilized in the past 4 years.

Inmates in Institutions: Have seen a decline in the use of this budget; but it is subject to unpredictability and could be a necessary expenditure.

Redevelopment Comm Dreyfus TIF:

Joni Truex, Council & RCD Board Member, explained most drainage issues have been addressed and any further expenditures will be the responsibility of Louis Dreyfus, therefore all accounts were reduced.

Employee Health Insurance Fund:

Wellness Program Incentives: Promotional items are purchased to promote health and wellness practice.

Wellness Program Services: Covers EAP -Employee Assistance Program, services through the Bowen Center. Salary for Creative Benefits service by Darin Longnecker, are paid from this budget as he handles many aspects of the wellness program.

Employee Clinic Monthly Fees: No Covid testing is done through the clinic and any testing costs are paid from the CARES Act.

Law Enforcement Data Access:

Pays the annual fee charged to each law enforcement agency to support the maintenance and use of the police information data system.

IN THE MATTER OF SHERIFF/JAIL/911-KYLE DUKES, SHANE CONEY, KRIS WOODARD & SARAH LANCASTER:

Jail:

Part-Time Jailer: Covers multiple salaries of part time employees. Council advised a recommendation by the wage committee will be given to increase the part time jailer pay rate to equal the full-time jailer pay rate.

Sheriff:

Longevity: Was decreased by \$75,000.00 to be more in line with actual expenditures.

Film & Cameras & Binoculars and Ammunition & Flares: Were removed from the budget since state funding now pays for those items.

There was a brief discussion regarding areas where further reductions could be made. Funds not used, which were program cancellations or were changed due to the Covid pandemic will be reviewed for reduction considerations in 2020.

Repairs/Maintenance: Used for sheriff's office vehicles and will be reviewed further for possible adjustments as research is conducted regarding how Covid will affect costs and production of replacement vehicles in the future.

Maintenance Agreement: Covers payments on the jail's body scanner maintenance contract.

Motor Vehicles: Will be expended as vehicles become available, which will depend on the effects of Covid. Spare vehicles within the fleet will be reviewed for usage and necessity.

Work Release:

Part-time Work Release Cook & Part-Time Work Release Officer: Adjustments were made to correct the budgets from which salaries were paid.

Sheriff/Paid Holidays/Longevity: Adjustments were made to the Sheriff's budget to support these funds now that Work Release was moved to its own location.

Office Supplies: Typically taken care of through Human Resources and can be considered for reduction.

Extradition, County Misdemeanant Fund, Law Enforcement Forfeit & DNR Grant 2021:

No concerns or changes in budgets requested. No tax dollars are used to support these funds.

E911:

Used for wages and uniforms. Four new employees will require clothing allowances.

E911 Dispatcher: A 2020 reduction is possible since an open position was not filled between January and June.

Statewide 9-1-1:

No tax dollars are used to support this fund. Money from the State is distributed to operate this fund.

Telephone Services: Reductions are possible pending the outcome of litigation between the State 911 Board and Frontier/Century Link, which could reduce the telephone budget significantly.

Training & Seminars: A 2020 reduction is possible since little of the budget has been expended thus far.

Overtime Pay: A slight increase was requested, as transfers are currently needed to cover expenses due to excessive overtime from the loss and gain of employees.

IN THE MATTER OF SOIL AND WATER-DARCI ZOLMAN:

Soil & Water Conservation:

Continues to keep the budget consistent and receives one lump sum for grant. No further discussion. Zolman introduced Kaylee Adkins, who handles all financials for the office.

IN THE MATTER OF PROBATION TAMMY JOHNSTON:

Adult Probation User Fees:

Training & Seminars: Already submitted reductions for 2020 and made all available reductions for 2021. No tax dollars are used to support this fund.

IN THE MATTER OF SUPERIOR II & III-JUDGE JOE SUTTON:

County General:

Pauper Council: This is the biggest issue in the budget and with an additional appropriation request this year, an increase was requested to avoid the same in 2021.

Meetings & Travel Exp: All in-person conferences have been canceled so far, due to Covid and will allow for a possible reduction in 2020.

Security Equipment: Preparing for purchase of bullet proof vest for new Judge and possibly a security radio.

Alternative Dispute Resolution:

Mediation Fees: No changes requested.

Jury Fee: Jury trials are scheduled almost every week and are backed up from Covid shut down.

IN THE MATTER OF PROSECUTOR-DAN HAMPTON:

Prosecuting Atty:

Part Time Prosecutor & Part Time: Decreases were made to Part Time Prosecutor and increased in Part Time to reflect a more accurate account of expenditures.

Title IV-D:

A different working arrangement with a Caseworker allowed for a \$15,000.00 reduction in the part-time budget. Multiple accounts will be reviewed for possible 2020 reductions.

Drug Free Communities, KCODE Pre-Trial Diversion, Infraction Deferral & Teen Court 2021:

No tax dollars used to support these funds.

IV-D Incentive:

Deputy Pros Atty: There was a brief discussion regarding the \$20,000.00, not previously utilized. These dollars are available for reimbursement of wages, specifically where work was done in support of Title IV-D. Utilizing this process, where appropriate, may be beneficial in offsetting other funds in 2021.

Capital Outlay: Funds to be used for possible office renovations and computers.

Senior Prosecutor's HUB grant:

No tax dollars used to support this fund.

IN THE MATTER OF COMMUNITY CORRECTIONS- DAN HAMPTON, ON BEHALF OF BARRY ANDREW:

Community Correction User Fees:

No tax dollars used to support this fund. June's reported balance was \$1,305,171.00.

Home Detention Checks & Lodging & Mileage: 2020 reductions are possible due to the effects of Covid.

Electronic Monitoring: Stipulations of the grant agreement require this to be included in the budget.

Problem Solving Court Fee:

Mileage/Fuel & Travel: No tax dollars used to support this fund. An increase in travel is anticipated, following the inability to travel in 2020 due to the restrictions of Covid.

Comm Corr Drug Court:

No tax dollars used to support this fund. June's reported balance was \$143,467.60.

Comm Corr Home Detention:

Telephone/iPad: No tax dollars used to support this fund. Budget is believed to be for service but will be reviewed.

IN THE MATTER OF HEALTH-BOB WEAVER:

County Health:

Made no changes for 2021 and provided a list of possible 2020 reductions; with a 10% reduction on all items except Health Care Supplies, which covers vaccines and at this time is an unpredictable need.

Health Maintenance Grant & Local Health Department Trust Account:

No tax dollars used to support these funds. No changes outside the standard salary adjustments.

Health Clinic Administrative:

No tax dollars used to support this fund.

Rent of Bldgs: Increased to cover notice received of slight increase.

PHEP Emerg Prep 2021:

No tax dollars used to support this fund. Used for the purchase of emergency supplies.

Pandemic & TB Medical Expenses:

Have had these funds for many years; were granted for expenses during the H1N1 and TB outbreaks. The funds carry balances and could be used for other expenses.

Well Child:

Same situation as above. Fund available for use if needed.

IN THE MATTER OF AUDITOR- MICHELLE PUCKETT:

County General:

Part Time Financial Deputy: A reduction of \$10,000.00 for 2020 is possible and \$12,000.00 was reduced from 2021.

Training & Seminars: A reduction of \$1,500.00 for 2020 is possible and \$1,000.00 was reduced from 2021.

Plat Book Fund:

GIS coordinator: Only covers salary and only general changes requested for 2021.

Ineligible Deduction Fund:

Part Time: This position is no longer paid from this fund and was eliminated for 2021.

Operating Supplies/Expenses, Mileage/Fuel & Travel & Meetings & Travel Exp:
Each was reduced by \$500.00.

Council discussion concerning budget software issues; causing the need for the 8/20/20 budget review meeting to be cancelled and budget reviews to be heard at the regularly scheduled 9/10/2020 meeting.

IN THE MATTER OF RECORDER-JOETTA MITCHELL:

County General:

Recorder Chief Deputy: Proposed paying salary, including benefits, from the 2021 Records Perpetuation fund, which would create a reduction of \$45,197.00.

County ID Security Protection:

No changes for 2021 budget.

Records Perpetuation: No tax dollars used to support this fund. This fund is specifically for operating the Recorder's office including computers and software. The Recorder Chief Deputy salary, reduced from County General, as discussed above, could be paid from this fund.

County Elected Official Training:

No tax dollars used to support this fund and there were no changes.

IN THE MATTER OF CORONER-TONY CIRIELLO:

County General:

No changes outside the standard salary increases.

X-Ray & Lab Expenses: Additional appropriations were needed in 2019 and will most likely be needed for 2020, as autopsy expenses and case counts are up.

IN THE MATTER OF SURVEYOR-MICHAEL KISSINGER:

County General Drainage Board:

Surveyor GIS Technician: A new employee was hired allowing for a budget reduction due to a lesser time of service.

Part-Time: Due to Covid, this employee did not work during this time allowing room for reduction.

Non-Repay St Gdi Fd#208: A reduction of \$1,000.00 is possible.

Const/Reconstruction Gdi Fd#208: At the recommendation of the Drainage Board, \$60,000.00 was requested to begin to support several drain reconstruction projects, in areas where assessments are not sufficient to collect enough dollars to cover the expenses of the projects. In most instances, dollars can be borrowed from the general drain fund until enough dollars are collected to reimburse the fund, but with projected costs of over \$300,000.00 the general drain fund is not sufficient enough to support the expenditures required. While rates have been increased over the past few years, collections are still insufficient.

Equipment:

\$4,000.00 will be applied to purchase equipment by the end of 2020 and removed from 2021.

Surveyor:

Mileage/Fuel & Travel: Was reduced by \$700.00 for 2021 as the truck purchased in 2019 moved the mileage/travel expenses to the perpetuation fund.

Surveyor Corner Perpetuation:

Equipment: Was reduced by \$39,000.00 for 2021 for the truck purchased in 2019.

IN THE MATTER OF EMERGENCY MANAGEMENT-ED ROCK:

County General:

Administrative Assistant: A reduction of \$5,500.00 for 2020 is possible, since the position was vacant for part of the year.

Gas-Motor Oil: Reductions of \$2,500.00 for both 2020 and 2021 are possible.

Local Emergency Planning:

No tax dollars used to support this fund. It is managed by the State of Indiana. No-changes were requested.

IN THE MATTER OF AREA PLAN-DAN RICHARD:

County General:

No changes outside the standard salary adjustments.

Legal Services: May require an additional appropriation in 2020 and is being monitored for future adjustment considerations.

IN THE MATTER OF HIGHWAY-STEVE MORIARTY:

County General Fund 1000/Loc. 0056:

Multiple reductions, totaling \$507,846.00 were made for 2021, by removing expenses from this county general fund, since funding has been made available to help offset the 50/50 restrictions.

MVH General & Undistributed Fund 1176/Loc. 0050:

Multiple increases were made for 2021, by adding line items for funds removed from the county general fund and others in efforts to more effectively offset the imbalance created under the restrictions.

MVH Maintenance & Repair Fund 1176/Loc. 0051:

General budget changes for salary increases.

Calcium, Salt/Weed Spray: Reduced as can be paid from fund 1173/Restricted.

Stone/Gravel Wheel/Sur Tax: Reduced as can be paid from fund 1173/Restricted.

Local Road & Street Fund 1169:

Calcium, Salt/Wed Spray: Account moved to MVH. A balance remains in 1169 for salt; as this is not an allowable expense under fund 1173/Restricted.

Other Equipment: Moved to MVH fund.

Trucks: Increased budget to purchase one truck and one pickup.

Cum Bridge Fund 1135:

Bridge Replacement: A reduction is possible, as no major construction is anticipated for the year.

Other equipment: A multi-functioning skid loader and pot hole unit will be purchased.

MVH Wheel Tax/Sur Tax: No tax dollars used to support this fund. Expenditures were moved from fund 1176.

IN THE MATTER OF CLERK-ANN TORPY:

County General:

2020 reductions are possible, with 2 positions not filled this year.

Postage: Increase necessary due to postage costs.

County Election Board:

Adjustments are expected as determinations are made regarding the use of voting machines and paper ballots.

Registration of Voters:

Not used as often as you can register online, but will be used in the future. A 2020 reduction may be possible by using the funds from operating expenses, but plan to leave as is for 2021.

Clerk Document Storage:

No tax dollars used to support this fund. Is funded by court fees and was reduced significantly.

Clerk IV-D:

No tax dollars used to support this fund. A Deputy Clerk salary is paid from this fund to help offset the county general fund.

IN THE MATTER OF VETERAN AFFAIRS-RICH MARON-(NOT PRESENT):

County Service Officer

Mileage/Fuel & Travel & Meetings & Travel Expenses: Minor reductions were made for 2021.

IN THE MATTER OF COUNCIL- JON GARBER:

County General:

Legal Services & Meetings & Travel Exp: Reductions were made for both 2020 and 2021.

IN THE MATTER OF ASSESSOR-SUSAN ENGELBERTH:

County General:

Meetings and Travel: Reduced by \$1,000.00 for 2021.

Dues & Sub: Increased \$200.00 for 2021 due to increase in fees.

Part-Time: Additional staff was hired to help with duties and it is unclear if the amount budgeted will be utilized.

Assessor Ed/Sales Disclosures:

No tax dollars used to support this fund and no changes were made for 2021 projection of continuing education needs.

Property Reassessment:

Pictometry: Removed the increase of \$7,500.00 for 2021, due to the contract remaining at the same rate.

Part-Time: Was reduced by \$3,500.00 for 2020.

Office Supplies: Was reduced by \$1,000.00 for 2020 & 2021.

Mileage Fuel & Travel: Was reduced by \$5,000.00 for 2021.

Property Reassessment/Comm Industry Reassessment:

Meetings & Travel Exp: Was reduced by \$1,000.00 for 2020

Group Insurance: Was reduced by \$11,497.00 for 2021, as an employee will be retiring. This employee will later return as a consultant, at which time, that part-time salary will be paid from Part-Time Comm/Ind Reassessment 1224-11330-000-0046, which could allow for a \$20,000.00 reduction in part time for 2020.

IN THE MATTER OF TREASURER-RHONDA HELSER:

County General:

Lock Box Tax Pyt Services: Requested an increase of \$5,000.00 for 2021 as Lake City Bank will be the only bank collecting tax payments and the use of this service has increased due to Covid.

Dues & Sub: This fund was increased by \$46.00 for 2021.

Part time & Training & Seminars: Could both be reduced for 2020.

IN THE MATTER OF PURDUE COOPERATIVE EXTENSION-KELLY HECKAMAN:

County General:

Part Time & 4-H STEM Program Assistant: Adjustments were made to more correctly support the needs within the funds.

Postage & Mileage/Fuel & Travel: Slight reductions were made in 2021 to help offset other expenses.

4-H Summer Help: A 2020 reduction is possible due to Covid; the employee worked less hours.

IN THE MATTER OF CIRCUIT & SUPERIOR I-JUDGE CATES, REED & KEHLER:
County General:

Adjustments were made to multiple funds for 2021 to more accurately reflect anticipated expenditures.

Public Defender Expenses: An additional appropriation may be needed for 2020, but will review all funds for possible transfers to reduce the amount of the request. An increase of \$175,000.00 for 2021 was requested due to the continual increase in expenses.

Supplemental PD Services:

No tax dollars used to support this fund. Was reduced by \$125,000.00 for 2021, due to the difficult stipulations and guidelines of using the fund. More information is needed.

Alternative Dispute Resolution & Jury Fee:

No tax dollars used to support this fund. Standard increases were requested to account for cost increases.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council August 13, 2020

The Kosciusko County Council met for their regular meeting on Thursday August 13, 2020 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Jon Garber, President

Ernie Wiggins, Vice-President

Kimberly Cates

Doug Heinisch

Mike Long

Sue Ann Mitchell

Joni Truex

Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

IN THE MATTER OF APPROVAL OF JUNE 16, 2020 SPECIAL MEETING MINUTES:

MOTION: Sue Ann Mitchell

TO: Approve the June 16, 2020 special meeting minutes by those in attendance.

SECOND: Joni Truex

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF APPROVAL OF JULY 9, 2020 MINUTES:

MOTION: Kimberly Cates

TO: Approve the July 9, 2020 meeting minutes.

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF RECORDS PERPETUATION FUND AFFIDAVIT:

Joetta Mitchell, County Recorder, presented an affidavit, stating the Recorder's Perpetuation Fund (RPF) is sufficient enough to support the functions of the Recorder's Office in 2021.

MOTION: Joni Truex

TO: Approve the use of the Recorder's

SECOND: Ernie Wiggins

Perpetuation Fund to support the functions of the Recorder's Office for 2021 as presented.

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION -COMMUNITY CORRECTIONS:

Dan Hampton, County Prosecutor, on behalf of Barry Andrew, Community Corrections Director, presented a request for an additional appropriation in the amount of \$40,000 for Community Corrections User Fees 1122-44041-000-0000 to be used for the purchase of a new vehicle. Hampton stated the planned use of the additional vehicle is to support staff members as they make home detention visits and occasionally transport violation offenders to the jail. In addition, Hampton concluded, the vehicle may occasionally be shared with the probation department for the same use.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$40,000 for Community Corrections User Fees 1122-44041-000-0000.

IN THE MATTER OF 2020 SALARY ORDINANCE AMENDMENT & TRANSFER REQUEST-SHERIFF:

Kyle Dukes, County Sheriff, presented a request for a salary ordinance amendment in the amount of \$38,495.00 annually, for Reports Coordinator 1000-11106-000-0019, stating the job classification was changed for a more accurate account of the current employee's duties.

In addition, Dukes requested a transfer of \$950.00 from Sheriff's Overtime Pay 1000-11507-000-0019 to Reports Coordinator 1000-11106-000-0019.

MOTION: Sue Ann Mitchell
SECOND: Joni Truex
AYES: 6 NAYES: 1
Mike Long Opposed
MOTION CARRIED

TO: Approve the salary ordinance amendment in the amount of \$38,495.00 annually, for Reports Coordinator 1000-11106-000-0019 along with the transfer of \$950.00 from Sheriff's Overtime Pay 1000-11507-000-0019 to Reports Coordinator 1000-11106-000-0019.

IN THE MATTER OF 2020 SALARY ORDINANCE AMENDMENT & TRANSFER REQUESTS- SHERIFF:

Kyle Dukes, County Sheriff, presented a request for a salary ordinance amendment in the amount of \$19.78 hourly, for Part-Time Jailer 1000-11342-000-0013, stating the hourly rate of a part-time jailer was adjusted to equal that of a full-time jailer.

In addition, Dukes requested transfers of \$15,000.00 from Longevity-Jail 1000-11590-000-0013, \$4,000.00 from Overtime-Jail 1000-11507-000-0013 and \$6,000.00 from Sheriff Approved Holidays-Jail 1000-11570-000-0013 to Part-Time Jailer 1000-11342-000-0013.

MOTION: Ernie Wiggins
SECOND: Doug Heinisch
AYES: 6 NAYES: 1
Mike Long Opposed
MOTION CARRIED

TO: Approve the salary ordinance amendment in the amount of \$19.78 hourly, for Part-Time Jailer 1000-11342-000-0013 along with the transfers of \$15,000.00 from Longevity-Jail 1000-11590-000-0013, \$4,000.00 from Overtime-Jail 1000-11507-000-0013 and \$6,000.00 from Sheriff Approved Holidays-Jail 1000-11570-000-0013 to Part-Time Jailer 1000-11342-000-0013.

IN THE MATTER OF TRANSFER REQUEST-COUNTY ADMINISTRATION:

Cary Groninger, County Commissioner, requested a transfer in the amount of \$500,000.00 from The County EDIT fund- Infrastructure & Major Improvements 1112-41236-000-0000 to EDIT CARES Act 1112-36071-000-0000, stating moving the funds to a separate account will be beneficial through the process of tracking the Covid-19 reimbursements.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the transfer of \$500,000.00 from The County EDIT fund, Infrastructure & Major Improvements 1112-41236-000-0000 to EDIT CARES Act 1112-36071-000-0000 for the purpose of tracking the Covid-19 reimbursements.

IN THE MATTER OF 2021 RAILROAD GRADE CROSSING GRANT REQUEST-HIGHWAY:

Michelle Puckett, County Auditor, on behalf of Steve Moriarty, Highway Department Superintendent, presented a request to apply for the 2021 Railroad Grade Crossing Grant in the amount of \$22,400.00, stating the 2-year grant, which the County has utilized in the past, supports installation of advanced pavement markings for up to 15 railroad crossings within the county. The grant, Puckett concluded, is a 100% reimbursement grant.

MOTION: Joni Truex	TO: Approve the 2021 Railroad Grade
SECOND: Mike Long	Crossing Grant in the amount of \$22,400.00
AYES: 7 NAYES: 0	as presented.
MOTION CARRIED	

IN THE MATTER OF TIPPY-CHAPMAN SEWER DISTRICT BY-LAWS:

Chad Miner, County Attorney, presented By-Laws for the Tippy-Chapman Regional Sewer District for approval, stating the sewer district board as well as the Commissioners have reviewed and approved them.

MOTION: Ernie Wiggins	TO: Approve the by-laws for the Tippy-
SECOND: Kimberly Cates	Chapman Regional Sewer District as
AYES: 7 NAYES: 0	presented.
MOTION CARRIED	

IN THE MATTER OF ORTHOWORX /ACCELINX ANNUAL REPORT:

Brad Bishop, Executive Director OrthoWorx, and Dave Anderson, AcceLINX Consultant, presented an update for 2019-2020, with Bishop stating this is the 4th year of the 6-year contract with the County. Anderson gave a brief description of services offered through the organization, stating one of the ways used to impact economic development is to encourage companies to relocate to the area. Currently, Anderson continued, a company in New Hampshire is interested and a contract is expected within the next few days which is anticipated to create 64-65 jobs over a 3-year period. An Italian company as well as one from Texas have also shown interest in relocating to the area. In conclusion, Anderson stated offering consulting services is something provided, as well as introducing investment opportunities along with helping start-up companies develop capital by connecting them with investors.

There was a brief discussion regarding the terms of the 6-year agreement, which included the following:

- The agreement is for 1 million dollars to span 6-years
- The funds come from EDIT
- The agreement was made when Biomet and Zimmer merged, which left some employees with very large parting packages, from which substantial income tax was collected

IN THE MATTER OF BELL MEMORIAL LIBRARY-DECLARATION OF FISCAL BODY:

Michelle Puckett, County Auditor, explained there are 2 situations which would require the use of the declaration presented requiring Council's binding recommendation on the library's budget, stating if the library did not have an elected board or if the library's cash balance from tax payer dollars exceeded 150% of their entire proposed budget. In addition, Puckett explained there have been some changes in statute within the past year and this is a new situation for Council's review.

MOTION: Joni Truex	TO: Approve the Declaration of Fiscal Body
SECOND: Sue Ann Mitchell	for Bell Memorial Library as presented.
AYES: 7 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF BUDGET REVIEW OF 2021 TAXING UNITS-NON-BINDING RECOMMENDATION:

Sue Ann Mitchell presented a non-binding recommendation, stating the general purpose is to review the information available and provide guidance to the taxing units.

The recommendation is as follows:

Tax units need to review their 2019 year-end cash balance and look at their 2020 certified budget for each fund and if they have more than 2 1/2 times the amount they're going to spend in 2020 already in their 2019 cash balance and they have no large increase expected in expenditures, then they may want to consider reducing their rate to a minimum so they are not collecting money they are not going to spend.

MOTION: Ernie Wiggins

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the 2021 non-binding

recommendation regarding taxing units as presented.

IN THE MATTER OF TRANSFER PROCEDURES FOR CARES ACT FUNDING:

Michelle Puckett, County Auditor, stated there is currently a resolution that allows the Auditor to approve transfer requests for amounts \$10,000 or less and then provide a monthly report of approvals to Council. Due to the CARES Act funding and the time restrictions, Puckett continued, not having a procedure in place to accommodate this may jeopardize the amount of funding the County is able to utilize. Puckett suggested that Council consider adopting a policy allowing the Auditor to approve transfers that are specific to the CARES Act funding through the end of the year.

The Resolution, adopted in April of 2019, for Auditor approved transfers of \$10,000 or less, Jon Garber stated, allowed for amendments. Further discussion was held regarding the current procedures in place, which are necessary to replenish appropriations as they are reimbursed from the CARES funding. Puckett stated if Council were to approve a policy allowing Auditor approval, she would continue to report monthly transfers.

MOTION: Ernie Wiggins

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the amendment of resolution

2019-04-11-003 to include CARES Act

transactions with Auditor approved transfers.

IN THE MATTER OF TRANSFER PROCEDURES FROM REPAIRS & MAINTENANCE TO LAND & IMPROVEMENTS:

Michelle Puckett, County Auditor, stated in addition to the above request, since there has been much discussion recently regarding the availability of appropriation between the Repairs & Maintenance fund and the Land & Improvements fund, the County Administrator has suggested making the same provisions to allow for things outside of the CARES funding, by adding a clause to include provisions for emergency situations.

There was a discussion regarding further details of the request, including the Auditor overseeing the requests and the emergency situations that sometimes arise that do not fall within the timing of Council's monthly scheduled meetings. Clarification was made that the request is to allow for Auditor approval of transfers, in emergency situations, between funds where appropriations are already established but may be necessary to be utilized differently than how the budget was approved. Cary Groninger, County Commissioner, clarified that Commissioner approval for expenses above \$5,000 is required and would be obtained prior to the request for transfer.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the addition of a clause to the

amendment of resolution 2019-04-11-003 to

include emergency provisions, through the end of 2020.

IN THE MATTER OF 2021 BUDGET REDUCTIONS:

Michelle Puckett, County Auditor, presented a list of budget reductions, as were discussed at last week's budget review meeting, indicating the total amount of reductions in each area for approval. The total amount of reductions within County General was reported as \$414,195, with several other funds that offered reductions, for a total amount of \$537,111. Puckett requested approval to advertise the reductions as well as prepare an Ordinance for adoption at the next meeting.

MOTION: Ernie Wiggins

SECOND: Joni Truex

TO: Approve the advertising and the

preparation of Ordinance for approval at the

AYES: 7 NAYES: 0 next meeting for the 2021 budget reductions.
MOTION CARRIED

IN THE MATTER OF AUDITOR ACCOMPLISHMENT RECOGNITION:

Sue Ann Mitchell extended appreciation and recognition of Auditor, Michelle Puckett's completion of the NACO Professional Development Academy leadership class, passing with a score of 100%.

Puckett read the oath of leadership she took upon completion of her class, stating she was significantly impacted by the class and was extremely grateful for the opportunity.

Committee Updates:

Kimberly Cates

- State Legislative Council Committee- several meetings regarding Covid, dark box assessment, MVH funding, county jail housing, cyber security and LIT adoptions
- Met with 3 State Senators and 9 House Representatives- talked about road funding and how the percentages of restricted funds are affecting counties
- KEDCo- met in Syracuse. KEDCo is asking for money from a lot of municipalities to share with the expense of administration

Mike Long

- Solid Waste
 - Unable to attend last meeting
- Met with Department Heads regarding 2021 budgets

Sue Ann Mitchell

- Association of Indiana Counties
 - Received information on programs available to offset some of the Covid expenses
 - 2020 conference has been changed to virtual, the fee is \$750 for the county and ANY county employee can access the virtual presentation

Doug Heinisch

- Nothing to report

Ernie Wiggins

- MACOG
 - There was a discussion regarding INDOT acquiring some property in Plymouth, to put in a J-turn. Since INDOT has proposed a J-turn locally and received little support for it, we will continue to follow this since more information is expected after the issue was tabled

Joni Truex

- Wage Committee
 - Have had a lot of meetings and discussions
- WDCD Board
 - Has been meeting virtually
- Association of Indiana Counties
 - Attended

Jon Garber

- Bowen Center
 - The FQHC (Federally Qualified Health Center) will be receiving an assessment
 - By-laws were modified
 - HR report of the last fiscal year was presented by Mary Gerard, discussed goals
 - Facility and IT budget reviews
 - New board member-Roxanne Gonzales

IN THE MATTER OF FURTHER BUSINESS:

Jon Garber requested opinions regarding the Council's meeting location, stating he would like some feedback based on the acoustics and location. There was a brief discussion and it was

decided that Council will meet in the multi-purpose room in the basement of the justice building for the remainder of their 2020 meetings.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

August 17, 2020

(Budget Review)

The Kosciusko County Council met for a budget review meeting on Monday, August 17, 2020 at 6 p.m. in the Multi-Purpose Room of the Justice Building, 121 N Lake St Warsaw, IN 46580. Those present were:

Jon Garber, President
Ernie Wiggins, Vice-President
Kimberly Cates
Doug Heinisch

Mike Long
Sue Ann Mitchell
Joni Truex
Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

IN THE MATTER OF 2021 WAGE INCREASES:

Ernie Wiggins stated the Wage Committee recommendation for 2021 wage increases was 1% for full time, part time and board wages.

IN THE MATTER OF THE OF THE WAGE COMMITTEE'S RECOMMENDATIONS:

The Wage Committee is working to create hiring guidelines, which will be presented to the Commissioners and Council for review and approval. The guidelines will allow Human Resources to work with department heads to determine whether there is a need to fill any position once it is vacated.

IN THE MATTER OF MAINTENANCE 2021 BUDGET REQUEST (1000-0006):

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner, presented the 2021 Maintenance budget to Council for approval

MOTION: Sue Ann Mitchell

TO: Approve the Maintenance 2021 budget as presented.

SECOND: Ernie Wiggins

AYES: 6 NAYS: 1

Mike Long opposed

MOTION CARRIED

IN THE MATTER OF COUNTY COMMISSIONERS 2021 BUDGET REQUEST (1000-0009):

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner, presented the Commissioners budget for approval, which included the following reductions:

\$10,000.00 Office Supplies, \$500.00 Animal Control Supply, \$2,000.00 Copy Supplies, \$2,000.00 Gas-Motor Oil, \$10,000.00 Contractual Services and \$3,500.00 Training & Seminars to HR Training.

Council proposed the following reductions:

\$8,000.00 Gas & Motor Oil (22003), \$10,000.00 Contractual Maintenance Srvs (31028), \$15,000.00 Part Time (11301), \$4,000.00 Code Codification (36009), \$3,000.00 Drug Testing (36048), \$4,500.00 GIS Training (36055), \$5,000.00 Systems Admin Training (36056) and Non-Profits to remain the same.

MOTION: Sue Ann Mitchell

TO: Approve the County Commissioners 2021 budget with Council's proposed reductions and the Non-Profit accounts to remain the same.

SECOND: Kimberly Cates

AYES: 4 NAYS: 3

Doug Heinisch opposed

Joni Truex opposed

Mike Long opposed

MOTION CARRIED

IN THE MATTER OF COUNTY EDIT FUND 2021 BUDGET REQUEST (1112-0000):

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner, presented the County Edit Fund 2021 budget to Council for approval. The Council proposed a reduction of \$150,000 from KEDCO Special Projects.

MOTION: Ernie Wiggins
SECOND: Kimberly Cates
AYES: 4 NAYS: 3
Doug Heinisch opposed
Joni Truex opposed
Mike Long opposed
MOTION CARRIED

TO: Approve the County Edit 2021 budget as presented.

IN THE MATTER OF COUNTY CUM CAPITAL DEVELOPMENT 2021 BUDGET REQUEST (1138-0000):

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner, presented the CCCD 2021 budget to Council for approval, which included reductions in Supplies and Property Liability Insurance.

MOTION: Ernie Wiggins
SECOND: Sue Ann Mitchell
AYES: 6 NAYS: 1
Mike Long opposed
MOTION CARRIED

TO: Approve the County Cum Capital Development (CCCD) 2021 budget with reductions as presented.

IN THE MATTER OF REDEVELOPMENT COMMISSION DREYFUS TIF 2021 BUDGET REQUEST (4400-0000):

Joni Truex, Council & Board Member, presented the Redevelopment Commission Dreyfus TIF 2021 budget to Council for approval, stating there is no substantial need for the Commission to have a budget and therefore reduced all funds to the bare minimums.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Redevelopment Commission Dreyfus TIF 2021 budget as presented.

IN THE MATTER OF EMPLOYEE HEALTH INSURANCE FUND 2021 BUDGET REQUEST (4700-0000):

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner, presented the Employee Health Insurance Fund 2021 budget to Council for approval.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Employee Health Insurance Fund 2021 budget as presented.

IN THE MATTER OF LAW ENFORCEMENT DATA ACCESS 2021 BUDGET REQUEST (4900-0000):

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner, presented the Law Enforcement Data Access 2021 budget to Council for approval with no changes requested.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Redevelopment Commission 2021 budget as presented.

IN THE MATTER OF HIGHWAY COUNTY GENERAL 2021 BUDGET REQUEST (1000-0056):

Steve Moriarty, County Highway Superintendent, presented the Highway County General 2021 Budget to Council for approval, which included the following reductions:

\$108,000.00 Gas-Motor Oil, \$325,000.00 Garage & Other Motor Supplies and \$60,000.00 Utilities, which were moved to MVH- 1176-0050 to help offset some expenses within the county general fund.

MOTION: Kimberly Cates
SECOND: Joni Truex

TO: Approve the Highway-County General 2021 budget as presented.

AYES: 7 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF HIGHWAY – MVH GENERAL & UNDISTRIBUTED 2021
BUDGET REQUEST (1176-0050):**

Steve Moriarty, County Highway Superintendent, presented the Highway – MVH General & Undistributed 2021 Budget to Council for approval, with increases including the following: \$108,000.00 Gas-Motor Oil, \$325,000.00 Garage & Other Motor Supplies, \$70,000.00 Utilities, which were moved from County General 1000-0056 in order to help offset some expenses within the county general fund. Additional increases of \$120,000.00 Other Equipment and \$150,000.00 Trucks; were included, as two additional trucks will be purchased.

MOTION: Joni Truex
SECOND: Doug Heinisch

TO: Approve the Highway MVH-General & Undistributed 2021 budget as presented.

AYES: 6 NAYS: 1

Mike Long opposed

MOTION CARRIED

IN THE MATTER OF HIGHWAY – MVH MAINTENANCE & REPAIR 2021 BUDGET REQUEST (1176-0051):

Steve Moriarty, County Highway Superintendent, presented the Highway – MVH Maintenance & Repair 2021 Budget to Council for approval. Bituminous and Stone/Gravel were moved to fund 4928.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the Highway – MVH

Maintenance & Repair 2021 budget as presented.

IN THE MATTER OF LOCAL ROAD & STREET 2021 BUDGET REQUEST (1169-0000):

Steve Moriarty, County Highway Superintendent, presented the Highway – Local Road & Street 2021 Budget to Council for approval. Increases were made for Trucks due to the anticipated purchase.

MOTION: Joni Truex

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the Local Road & Street 2021 budget as presented.

IN THE MATTER OF CUM BRIDGE 2021 BUDGET REQUEST (1135-0000):

Steve Moriarty, County Highway Superintendent, presented the Highway – Cumulative Bridge 2021 Budget to Council for approval, which included a decrease in Bridge Replacement, as no projects are needed from this fund in 2021 and an increase of \$240,000.00 was requested in Other Equipment for the purchase of a skid loader and pot hole unit will be purchased.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the Cum Bridge 2021 Budget as presented.

**IN THE MATTER OF HIGHWAY- MVH WHEEL TAX/SUR TAX 2021 BUDGET
REQUEST (4928-0000):**

Steve Moriarty, County Highway Superintendent, presented the Highway – MVH Wheel Tax/Sur Tax 2021 Budget to Council for approval.

MOTION: Joni Truex

SECOND: Sue Ann Mitchell

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the Cum Bridge 2021 Budget as presented.

IN THE MATTER OF CIRCUIT & SUPERIOR COURTS 2021 BUDGET REQUEST
(1000-0043):

Judge Cates presented the Circuit & Superior Courts 2021 budget to Council for approval.

MOTION: Sue Ann Mitchell

SECOND: Ernie Wiggins

AYES: 6 NAYS: 0

TO: Approve the Circuit & Superior Courts
2021 budget as presented.

Kimberly Cates abstained.
MOTION CARRIED

IN THE MATTER OF SUPPLEMENTAL PD SERVICES 2021 BUDGET REQUEST (1200-0000):

Judge Cates presented the Supplemental PD Services 2021 budget to Council for approval.
MOTION: Joni Truex TO: Approve the Supplemental PD Services
SECOND: Doug Heinisch 2021 budget as presented.
AYES: 6 NAYS: 0
Kimberly Cates abstained.
MOTION CARRIED

IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION 2021 BUDGET REQUEST (2200-0043):

Judge Cates presented the Alternative Dispute Resolution 2021 budget to Council for approval.
MOTION: Joni Truex TO: Approve the Alternative Dispute
SECOND: Ernie Wiggins Resolution 2021 budget as presented.
AYES: 6 NAYS: 0
Kimberly Cates abstained.
MOTION CARRIED

IN THE MATTER OF JURY FEE 2021 BUDGET REQUEST (2502-0043):

Judge Cates presented the Jury Fee 2021 budget to Council for approval.
MOTION: Ernie Wiggins TO: Approve the Jury Fee 2021 budget as
SECOND: Mike Long presented.
AYES: 6 NAYS: 0
Kimberly Cates abstained.
MOTION CARRIED

IN THE MATTER OF ADULT PROBATION USER FEES 2021 BUDGET REQUEST (2000-0000):

Tammy Johnston, presented the Adult Probation User Fees 2021 budget to Council for approval. 2021 reductions were presented with no further changes or discussion.
MOTION: Joni Truex TO: Approve the Adult Probation User Fee
SECOND: Doug Heinisch 2021 budget as presented.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SUPERIOR II & III 2021 BUDGET REQUEST (1000-0044):

Judge Sutton & Judge Bauer presented the Superior II & III 2021 budget to Council for approval, which included increases of \$1,000.00 for Security Equipment and \$125,000.00 for Pauper Counsel.
MOTION: Sue Ann Mitchell TO: Approve the Superior II & III 2021 budget
SECOND: Joni Truex as presented.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SUPPLEMENTAL PD SERVICES 2021 BUDGET REQUEST (1200-0044):

Judge Sutton & Judge Bauer presented the Supplemental PD Service 2021 budget to Council for approval, which included a \$40,000.00 reduction.
MOTION: Joni Truex TO: Approve the Supplemental PD Service
SECOND: Mike Long 2021 budget as presented.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION 2021 BUDGET REQUEST (2200-0044):

Judge Sutton & Judge Bauer presented the Alternative Dispute Resolution 2021 budget to Council for approval with no increases requested.
MOTION: Kimberly Cates TO: Approve the Alternative Dispute
SECOND: Joni Truex Resolution 2021 budget as presented.

AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF JURY FEE 2021 BUDGET REQUEST (2502-0044):

Judge Sutton & Judge Bauer presented the Jury Fee 2021 budget to Council for approval. No changes requested

MOTION: Ernie Wiggins

TO: Approve the Jury Fee 2021 budget as presented.

SECOND: Joni Truex

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF JAIL 2021 BUDGET REQUEST (1000-0013):

Kyle Dukes, County Sheriff, presented the Jail 2021 budget to Council for approval, which included the following reductions: \$8,000.00 JCAP Coordinator; to reflect a more accurate wage amount, \$200.00 UPS, and \$1,000.00 Medical Needs for Employees.

MOTION: Kimberly Cates

TO: Approve the Jail 2021 Budget as presented with proposed reductions.

SECOND: Doug Heinisch

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF SHERIFF 2021 BUDGET REQUEST (1000-0019):

Kyle Dukes, County Sheriff, presented the Sheriff 2021 budget to Council for approval, which included the following reductions: \$50,000.00 Longevity, \$8,000.00 Overtime pay and \$20,000.00 Sheriff/Paid Holiday, which were due to the retirement and resignations of several deputies.

MOTION: Sue Ann Mitchell

TO: Approve the Sheriff 2021 budget as presented.

SECOND: Ernie Wiggins

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF WORK RELEASE 2021 BUDGET REQUEST (1000-0055):

Kyle Dukes, County Sheriff, presented the Work Release 2021 budget to Council for approval. Adjustments were made to organize accounts and locations between the Jail and Work Release.

MOTION: Ernie Wiggins

TO: Approve the Work Release 2021 budget as presented

SECOND: Joni Truex

AYES: 6 NAYS: 1

Mike Long Opposed

MOTION CARRIED

IN THE MATTER OF COUNTY EXTRADITION 2021 BUDGET REQUEST (1155-0000):

Kyle Dukes, County Sheriff, presented the County Extradition 2021 budget to Council for approval. No changes were requested.

MOTION: Joni Truex

TO: Approve the County Extradition 2021 budget as presented.

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF GUN PERMITS 2021 BUDGET REQUEST (1156-0000):

Kyle Dukes, County Sheriff, presented the Gun Permits 2021 budget to Council for approval. No changes were requested.

MOTION: Joni Truex

TO: Approve the Gun Permits 2021 budget as presented.

SECOND: Doug Heinisch

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY MISDEMEANANT FUND 2021 BUDGET REQUEST (1175-0000):

Kyle Dukes, County Sheriff, presented the Misdemeanant Fund 2021 budget to Council for approval.

MOTION: Sue Ann Mitchell

TO: Approve the Misdemeanant Fund 2021 budget as presented.

SECOND: Kimberly Cates

AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF LAW ENFORCEMENT FORFEIT 2021 BUDGET REQUEST
(4934-0000):

Kyle Dukes, County Sheriff, presented the Law Enforcement 2021 Budget to Council for approval with slight adjustments to reflect more accurate expenses.

MOTION: Ernie Wiggins
SECOND: Doug Heinisch

TO: Approve the Law Enforcement Forfeiture
2021 budget as presented.

SECOND: Doug Heinisch
 AYES: 7 NAYS: 0
 MOTION CARRIED

IN THE MATTER OF DNR GRANT 2021 BUDGET REQUEST (9136-0000):

Kyle Dukes, County Sheriff, presented the DNR Grant 2021 budget to Council for approval.

MOTION: Sue Ann Mitchell
SECOND: Kimberly Cates

TO: Approve the DNR Grant 2021 budget as presented.

SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF E911 2021 BUDGET REQUEST (1000-0054):

Sarah Lancaster, Dispatch Director, presented the E911 2021 budget to Council for approval with the only increase being Longevity as the fund was moved from the Statewide 911 fund.

MOTION: Joni Truex
SECOND: Kimberly Cates

TO: Approve the E911 2021 budget as presented.

SECOND: Kimberly Cates
AYES: 6 NAYS: 1

Mike Long-Opposed
MOTION CARRIED

IN THE MATTER OF STATEWIDE 9-1-1 2021 BUDGET REQUEST (1222-0000):

Sarah Lancaster, Dispatch Director, presented the Statewide 9-1-1, 2021 budget to Council for approval, reflecting the decrease of moving the Longevity fund to the E911 Fund.

MOTION: Sue Ann Mitchell
SECOND: Ernie Wiggins

TO: Approve the Statewide 9-1-1, 2021 budget
as presented.

SECOND: Ernie Wiggins
 AYES: 7 NAYS: 0
 MOTION CARRIED

**IN THE MATTER OF COMMUNITY CORRECTION USER FEE 2021 BUDGET
REQUEST (1122-0000):**

Barry Andrew, Director, presented the Community Correction User Fee 2021 budget to Council for approval with the following reductions of \$2,000.00 from each Clothing/Apparel, Equipment and Repairs/Maintenance. All remaining changes submitted reflect adjustments necessary to comply with grant restrictions.

MOTION: Joni Truex
SECOND: Doug Heinisch
AYES: 7 NAYS: 0

TO: Approve the Community Correction User Fee 2021 budget with proposed reductions as presented.

AYES: 7 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF COMMUNITY CORRECTION PROBLEM-SOLVING COURT
FEE USER FEES 2021 BUDGET REQUEST (2506-0000):**

Barry Andrew, Director, presented the Community Correction Problem Solving Court Fee 2021 budget to Council for approval with only a slight increase in travel.

MOTION: Sue Ann Mitchell
SECOND: Kimberly Cates
AYES: 7 NAYS: 0

TO: Approve the Community Correction
Problem Solving Court Fee 2021 budget as
presented.

AYES: 7 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF COMMUNITY CORRECTION DRUG COURT 2021 BUDGET
REQUEST (9186-0000):**

Barry Andrew, Director, presented the Community Correction Drug Court 2021 Budget to Council for approval.

MOTION: Kimberly Cates
SECOND: Joni Truex

TO: Approve the Community Correction Drug Court 2021 budget as presented.

AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COMMUNITY CORRECTION HOME DETENTION 2021 BUDGET REQUEST (9187-0000):

Barry Andrew, Director, presented the Community Correction Drug Court 2021 Budget to Council for approval.

MOTION: Ernie Wiggins

TO: Approve the Community Correction

SECOND: Joni Truex

Home Detention 2021 budget as presented.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF PROSECUTING ATTORNEY 2021 BUDGET REQUEST (1000-0015):

Dan Hampton, County Prosecutor, presented the Prosecuting Attorney 2021 budget to Council for approval with \$44,108.00 in reductions from various accounts.

MOTION: Joni Truex

TO: Approve the Prosecuting Attorney 2021

SECOND: Kimberly Cates

budget as presented.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF TITLE IV-D 2021 BUDGET REQUEST (1000-0022):

Dan Hampton, County Prosecutor, presented the Title IV-D 2020 budget to Council for approval including a 2021 reduction in Part-Time of \$15,622.00.00.

MOTION: Sue Ann Mitchell

TO: Approve the Title IV-D 2021 budget as

SECOND: Kimberly Cates

presented including reduction of \$15,622.00

AYES: 7 NAYS: 0

from – Part Time, as presented.

MOTION CARRIED

IN THE MATTER OF DRUG FREE COMMUNITIES- KCODE 2021 BUDGET REQUEST (1148-0000):

Dan Hampton, County Prosecutor, presented the Drug Free Communities-KCODE 2021 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the Drug Free Communities-

SECOND: Ernie Wiggins

KCODE 2021 budget as presented.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF PRE-TRIAL DIVERSION 2021 BUDGET REQUEST (2503-0000):

Dan Hampton, County Prosecutor, presented the Pre-Trial Diversion 2021 budget to Council for approval.

MOTION: Sue Ann Mitchell

TO: Approve the Pre-Trial Diversion 2021

SECOND: Doug Heinisch

budget as presented.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF INFRACTION DEFERRAL 2021 BUDGET REQUEST (2504-0000):

Dan Hampton, County Prosecutor, presented the Infraction Deferral 2021 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the Infraction Deferral 2021

SECOND: Joni Truex

budget as presented.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF TEEN COURT 2021 BUDGET REQUEST (8100-0000):

Dan Hampton, County Prosecutor, presented the Teen Court 2021 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the Teen Court 2021 budget as

SECOND: Doug Heinisch

presented.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF PROSECUTOR IV-D INCENTIVE 2021 BUDGET REQUEST (8897-0000):

Dan Hampton, County Prosecutor, presented the Prosecutor IV-D Incentive 2021 budget to Council for approval.

MOTION: Ernie Wiggins

TO: Approve the Prosecutor IV-D Incentive 2021 budget as presented.

SECOND: Sue Ann Mitchell

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF SENIOR PROSECUTOR HUB GRANT 2021 BUDGET REQUEST (9179-0000):

Dan Hampton, County Prosecutor, presented the Senior Prosecutor Hub Grant 2021 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the Senior Prosecutor HUB Grant 2021 budget as presented.

SECOND: Ernie Wiggins

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CLERK 2021 BUDGET REQUEST (1000-0008):

Ann Torpy, County Clerk, presented the Clerk 2021 budget to Council for approval with the following reductions: \$35,344.00 Deputy Clerk Pay; from each 10030 & 10035, \$2,000.00 Repairs /Maintenance, \$10,348.00 Part Time, \$500.00 Training/Seminars. An increase necessary in postage to prepare for absentee ballots.

MOTION: Sue Ann Mitchell

TO: Approve the Clerk 2021 budget with proposed reductions as presented.

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY ELECTION BOARD 2021 BUDGET REQUEST (1000-0012):

Ann Torpy, County Clerk, presented the County Election Board 2021 budget to Council for approval with \$137,608.00 in reductions from various accounts.

MOTION: Kimberly Cates

TO: Approve the County Election Board 2021 budget with proposed reductions as presented.

SECOND: Ernie Wiggins

AYES: 5 NAYS: 2

Mike Long opposed

Doug Heinisch opposed

MOTION CARRIED

IN THE MATTER OF REGISTRATION OF VOTERS 2021 BUDGET REQUEST (1000-0017):

Ann Torpy, County Clerk, presented the Registration of Voters 2021 budget to Council for approval. No changes were requested.

MOTION: Joni Truex

TO: Approve the Registration of Voters 2021 budget as presented.

SECOND: Sue Ann Mitchell

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CLERK DOCUMENT STORAGE FEE 2021 BUDGET REQUEST (1119-0000):

Ann Torpy, County Clerk, presented the Clerk Document Storage Fee 2021 budget to Council for approval with reductions including \$4,000.00 Storage, \$10,000.00 Computer Maintenance and \$500.00 Training & Seminars.

MOTION: Joni Truex

TO: Approve the Clerk Document Storage Fee 2021 budget as presented.

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CLERK IV-D INCENTIVE 2021 BUDGET REQUEST (8899-0000):

Ann Torpy, County Clerk, presented the Clerk IV-D Incentive 2021 budget to Council for approval.

MOTION: Ernie Wiggins
SECOND: Kim Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Clerk IV-D Incentive 2021 budget as presented.

IN THE MATTER OF ASSESSOR- COUNTY GENERAL 2021 BUDGET REQUEST (1000-0003):

Susan Engelberth, County Assessor, presented the Assessor-County General 2021 budget request to Council for approval.

MOTION: Kimberly Cates
SECOND: Doug Heinisch
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Assessor County General 2021 budget as presented,

IN THE MATTER OF ASSESSOR ED/SALES DISCLOSURE 2021 BUDGET REQUEST (1131-0000):

Susan Engelberth, County Assessor, presented the Assessor Ed/ Sales Disclosure 2021 budget request to Council for approval with no changes for 2021. There was a brief discussion concerning the possibility of a future vehicle purchase as it is becoming more difficult to use a rental car. There are continued public concerns regarding field workers driving rental cars with out of state plates and problems with the rental agency. Council advises to provide receipts, correspondence, and the current costs of renting a car, for further discussion.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Assessor Ed/Sales Disclosure 2021 budget request as presented.

IN THE MATTER OF ASSESSOR- PROPERTY REASSESSMENT 2021 BUDGET REQUEST (1224-0003):

Susan Engelberth, County Assessor, presented the Property Reassessment 2021 budget request to Council for approval, which included the following reductions: \$3,500.00 Part Time, \$8,928.00 Per Diem/Ptaboa, \$600.00 Social Security Contributions, \$1,000.00 Office Supplies, \$5,000.00 Mileage Fuel & Travel, \$1,000.00 Meetings & Travel and \$7,500.00 Pictometry

MOTION: Mike Long
SECOND: Doug Heinisch
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Property Reassessment 2021 budget with proposed reductions as presented.

IN THE MATTER OF PROPERTY REASSESSMENT – COMMERCIAL/INDUSTRY REASSESSMENT 2021 BUDGET REQUEST (1224-0046):

Susan Engelberth, County Assessor, presented the Property Reassessment –Commercial/Industry Reassessment 2021 budget request to Council for approval which included a reduction of \$11,497.00 in Group Insurance due to an employee retiring. There was a brief discussion regarding a reduction in Meetings & Travel, as no more than \$30.00 has been spent from the account in the past 4 years but continuing education expenses will be necessary and a reduction was not considered.

MOTION: Ernie Wiggins
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Property Reassessment-Commercial/Industry 2020 budget as presented.

IN THE MATTER OF AUDITOR 2021 BUDGET REQUEST (1000-0005):

Michelle Puckett, County Auditor, presented the Auditor 2021 budget request to Council for approval which included a reduction of \$12,000.00 Part Time Financial Deputy for 2021 and \$10,000.00 for 2020, \$1,000.00 Training & Seminars for 2021 and \$1,500.00 for 2020.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Auditor 2021 budget with proposed reductions as presented.

IN THE MATTER OF PLAT BOOK FUND 2021 BUDGET REQUEST (1181-0000):

Michelle Puckett, County Auditor, presented the Plat Book Fund 2021 budget to Council for approval with general changes.

MOTION: Joni Truex

TO: Approve the Plat Book 2021 budget as presented.

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF INELIGIBLE DEDUCTION FUND 2021 BUDGET REQUEST (4902-0000):

Michelle Puckett, County Auditor, presented the Ineligible Deduction Fund 2021 budget to Council for approval with a \$500.00 reduction each from Operating Supplies/ Expenses, Mileage/Fuel & Travel and Travel Expense.

MOTION: Kimberly Cates

TO: Approve the Ineligible Deduction Fund 2021 budget with proposed reductions as presented.

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF TREASURER 2021 BUDGET REQUEST (1000-0038):

Rhonda Helser, Treasurer, not present. Jon Garber, Council, presented the Treasurer 2021 budget for approval which included increases of \$5,000.00 Lock Box Tax Payment Services and \$46.00 Dues & Sub.

MOTION: Kimberly Cates

TO: Approve the Treasurer 2021 budget as presented.

SECOND: Doug Heinisch

AYES: 6 NAYS: 1

Mike Long Opposed

MOTION CARRIED

IN THE MATTER OF DRAINAGE BOARD 2021 BUDGET REQUEST (1000-0011):

Mike Kissinger, County Surveyor, presented the Drainage Board 2021 budget to Council for approval with a requested increase of \$60,000.00 Construction/Reconstruction. A brief discussion on the request ended with the decision to withdraw the increase from the budget and present a more “project specific” approach in which estimates will be provided for each project and an additional appropriation would be presented to Council & Commissioners. A reduction of \$4,000.00 Equipment was proposed.

MOTION: Kimberly Cates

TO: Approve the Drainage Board 2021 budget with removal of the \$60,000.00 increase for Construction/Reconstruction, with a reduction of \$4,000.00 Equipment as presented.

SECOND: Sue Ann Mitchell

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF SURVEYOR 2021 BUDGET REQUEST (1000-0021):

Mike Kissinger, County Surveyor, presented the Surveyor 2021 budget to Council for approval with a reduction of \$700.00 Mileage/Fuel & Travel.

MOTION: Joni Truex

TO: Approve the Surveyor 2021 budget as presented.

SECOND: Doug Heinisch

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF SURVEYOR CORNER PERPETUATION 2021 BUDGET REQUEST (1202-0000):

Mike Kissinger, County Surveyor, presented the 2021 budget to Council for approval with a reduction of \$39,000.00 for 2021 for the truck purchased in 2019.

MOTION: Joni Truex

TO: Approve the Surveyor Corner Perpetuation 2021 budget as presented.

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY HEALTH 2021 BUDGET REQUEST (1159-0000):

Bob Weaver, County Health Director, presented the County Health 2021 budget to Council for approval with a 10% reduction from all items except Health Care Supplies, with a total reduction of \$6,183.00.

MOTION: Ernie Wiggins
SECOND: Doug Heinisch
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the County Health 2021 budget
with proposed reductions as presented.

IN THE MATTER OF HEALTH MAINTENANCE GRANT 2021 BUDGET REQUEST (1168-0000):

Bob Weaver, County Health Director, presented the Health Maintenance Grant 2021 budget to Council for approval. No tax dollars used to support this fund.

MOTION: Kimberly Cates

TO: Approve the Health Maintenance Grant
2021 budget as presented.

SECOND: Joni Truex

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF LOCAL HEALTH DEPT TRUST ACCT 2021 BUDGET REQUEST (1206-0000):

Bob Weaver, County Health Director, presented the Health Dept Trust Acct 2021 budget to Council for approval. No tax dollars used to support this fund.

MOTION: Joni Truex

TO: Approve the Local Health Dept Trust
2021 budget as presented.

SECOND: Doug Heinisch

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF HEALTH CLINIC ADMINISTRATIVE 2021 BUDGET REQUEST (4014-0000):

Bob Weaver, County Health Director, presented the Health Clinic Administrative 2021 budget to Council for approval with minor increase requests. No tax dollars used to support this fund.

MOTION: Kimberly Cates

TO: Approve the Health Clinic Administrative
2021 budget as presented.

SECOND: Joni Truex

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF PHEP EMERGENCY PREP 2021 BUDGET REQUEST (8240-0000):

Bob Weaver, County Health Director, presented the PHEP Emergency Preparedness 2021 budget to Council for approval. No tax dollars used to support this fund.

MOTION: Joni Truex

TO: Approve the PHEP Emergency
Preparedness 2021 budget as presented.

SECOND: Kimberly Cates

AYES: 6 NAYS: 1

Mike Long Opposed

MOTION CARRIED

IN THE MATTER OF PANDEMIC FUND 2021 BUDGET REQUEST (8325-0000):

Bob Weaver, County Health Director, presented the Pandemic Fund 2021 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Pandemic fund 2021 budget
as presented.

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF TB MEDICAL EXPENSES 2021 BUDGET REQUEST (9105-0000):

Bob Weaver, County Health Director, presented the TB Medical Expenses 2021 budget to Council for approval.

MOTION: Mike Long

TO: Approve the TB Medical Expenses 2021
budget as presented.

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF WELL CHILD/HEALTH CLINIC 2021 BUDGET REQUEST (9126-0000):

Bob Weaver, County Health Director, presented the Well Child/Health Clinic 2021 budget to Council for approval.

MOTION: Mike Long

TO: Approve the Well Child/Health Clinic 2021 budget as presented.

SECOND: Joni Truex

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF RECORDER 2021 BUDGET REQUEST (1000-0016):

Joetta Mitchell, County Recorder, presented the Recorder 2021 budget to Council for approval with a reduction of \$45,197.00 Chief Deputy salary and benefits; which will be paid from the Records Perpetuation fund (1189).

MOTION: Joni Truex

TO: Approve the Recorder 2021 budget with reduction of \$45,197.00 from Recorder Chief Deputy as presented.

SECOND: Sue Ann Mitchell

AYES: 6 NAYS: 1

Mike Long opposed

MOTION CARRIED

IN THE MATTER OF COUNTY ID SECURITY PROTECTION 2021 BUDGET REQUEST (1160-0000):

Joetta Mitchell, County Recorder, presented the County ID Security 2021 budget to Council for approval, with no changes requested. No tax dollars used to support this fund.

MOTION: Kimberly Cates

TO: Approve the County ID Security Protection 2021 budget as presented.

SECOND: Ernie Wiggins

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF RECORDS RECORD PERPETUATION 2021 BUDGET REQUEST (1189-0000):

Joetta Mitchell, County Recorder, presented the Record Perpetuation 2021 budget to Council for approval with an increase of \$47,457.00 Recorder Chief Deputy which was moved from the County General fund. Council expressed their appreciation for the commitment made to support wages and operating expenses through this fund in 2021.

MOTION: Joni Truex

TO: Approve the Records Record Perpetuation 2021 budget as presented.

SECOND: Sue Ann Mitchell

AYES: 6 NAYS: 1

Mike Long- Opposed

MOTION CARRIED

IN THE MATTER OF COUNTY ELECTED OFFICIAL TRAINING 2021 BUDGET REQUEST (2592-0000):

Joetta Mitchell, County Recorder, presented the County Elected Official Training 2021 budget to Council for approval, with no changes requested.

MOTION: Kimberly Cates

TO: Approve the County Elected Official Training 2021 budget as presented.

SECOND: Doug Heinisch

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF EMERGENCY MANAGEMENT 2021 BUDGET REQUEST (1000-0007):

Ed Rock, Emergency Management Director, presented the Emergency Management 2021 budget to Council for approval with reductions of \$2,500.00- Gas & Oil for 2020 & 2021.

MOTION: Kimberly Cates

TO: Approve the Emergency Management 2021 budget as presented.

SECOND: Joni Truex

AYES: 6 NAYS: 1

Mike Long opposed

MOTION CARRIED

IN THE MATTER OF LOCAL EMERGENCY PLANNING 2021 BUDGET REQUEST (1152-0000):

Ed Rock, Emergency Management Director, presented the Emergency Management and Local Emergency Planning 2021 budget to Council for approval; with no changes requested.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Local Emergency Planning 2021 budget as presented.

IN THE MATTER OF AREA PLAN 2021 BUDGET REQUEST (1000-0002):

Dan Richard, Area Plan Director, presented the Area Plan 2021 budget to Council for approval with no reductions possible for 2021. An additional appropriation may be necessary for 2020-Legal Expenses and is being monitored for future adjustment considerations.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 6 NAYS: 1

TO: Approve the Area Plan 2021 budget as presented.

Mike Long opposed
MOTION CARRIED

IN THE MATTER OF CORONER 2021 BUDGET REQUEST (1000-0010):

Tony Ciriello, County Coroner, presented the Coroner 2021 budget to Council for approval with no changes outside the standard salary adjustments

MOTION: Ernie Wiggins
SECOND: Joni Truex
AYES: 6 NAYS: 1

TO: Approve the Coroner 2021 budget as presented.

Mike Long opposed
MOTION CARRIED

IN THE MATTER OF EXTENSION 2021 BUDGET REQUEST (1000-0001):

Kelly Heckaman, Extension Director, presented the Extension 2021 budget to Council for approval with reductions including \$2,234.00 4H STEM, \$200.00 Postage and \$100.00 Mileage/Fuel & Travel.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Extension 2021 budget with proposed reductions as presented.

IN THE MATTER OF COUNTY SERVICE OFFICER 2021 BUDGET REQUEST (1000-0018):

Rich Maron, Veteran Service Officer, not present. Council presented the County Service Officer 2021 budget for approval with a reduction of \$200.00 each from Mileage/Fuel & Travel, Meetings & Travel Exp.

MOTION: Doug Heinisch
SECOND: Ernie Wiggins
AYES: 4 NAYS: 3

TO: Approve the County Service Officers 2021 budget as presented.

Joni Truex opposed
Mike Long opposed
Kimberly Cates opposed
MOTION CARRIED

IN THE MATTER OF SOIL & WATER CONSERVATION 2021 BUDGET REQUEST (1000-0020):

Darci Zolman, Director of Soil & Water Conservation, presented the Soil & Water Conservation 2021 budget to Council for approval, with a reduction of \$1,000.00 from Grant/Other services.

MOTION: Sue Ann Mitchell
SECOND: Kimberly Cates
AYES: 7 NAYS: 0

TO: Approve the Soil & Water Conservation 2021 budget with proposed reductions as presented.

MOTION CARRIED

IN THE MATTER OF KCCRVC/COMM 2021 BUDGET REQUEST (1127-0000):

Michelle Puckett, Auditor, on behalf of KCCRVC, presented the KCCRVC 2021 budget request to Council for approval with reductions consisting of \$149,500.00 Grant and \$84,500.00

Promotion Programs-NFP, due to the decrease in Inn Keepers Tax. Puckett explained this first year revenue strain, due to COVID, has already begun to incline.

MOTION: Mike Long
SECOND: Doug Heinisch
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the KCCRVC 2021 budget as presented.

IN THE MATTER OF COUNCIL 2021 BUDGET REQUEST (1000-0045):

Jon Garber, Council President, presented the Council 2021 budget for approval with reductions including \$500.00 Legal Services & \$1,000.00 Meetings & Travel Expenses.

MOTION: Ernie Wiggins
SECOND: Kimberly Cates
AYES: 6 NAYS: 1

TO: Approve the Council 2021 budget as presented.

Mike Long opposed
MOTION CARRIED

IN THE MATTER OF THE 2021 WAGE INCREASES- FURTHER DISCUSSION:

Council had further discussion regarding the 2021, 1% Wage Increase for full time, part time & board wages. Council proposed the Department Head use discretion based on the evaluation of the employee.

MOTION: Sue Ann Mitchell
SECOND: Joni Truex
AYES: 6 NAYS: 1
Doug Heinisch opposed
MOTION CARRIED

TO: Approve the Wage Committee recommendation for 2021 wage increases of 1% for Full time, Part time and Board wages as presented.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council September 10, 2020

The Kosciusko County Council met for their regular meeting Thursday, September 10, 2020 at 6 p.m. in the Multi-Purpose Room of the Justice Building, 121 N Lake St Warsaw, IN 46580. Those present were:

Jon Garber, President
Ernie Wiggins, Vice President
Kimberly Cates
Doug Heinisch

Joni Truex
Sue Ann Mitchell
Mike Long
Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber and the Public Hearing for the Solid Waste budget was opened.

IN THE MATTER OF 2021 SOLID WASTE BUDGET PUBLIC HEARING:

Tom Ganser, Solid Waste Management District Director, presented the Solid Waste 2021 budget to Council for approval. A budget increase of \$102,000.00 in Recycling Services (300-061) was requested. Ganser explained there was a 20% increase in recyclables due to Covid, as well as a projected increase from \$130.00/ton to \$179.00/ton which constituted the need for the budget increase. Additional increases were requested for the following: Truck/Forklift Maintenance \$1,000.00, Clothing Allowance \$500.00, Dues/Publications \$800.00, Recycling Station Improvements \$1,500.00 & Office Equipment, \$2,500.00.

Budget reductions included the following: Repairs & Maintenance \$1,000.00, Postage \$1,400.00, Liability/Prop/Vehicle Insurance \$3,004.00, Buildings Repair & Maintenance \$1,400.00 and Building Improvements of \$50,000.00 as the warehouse roof was replaced in 2020.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Solid Waste 2021 budget including the reduction of \$50,000.00 from Buildings & Improvements as well as the wage increase -up to 1% as presented.

Garber closed the public hearing for the Solid Waste budget and opened the public hearing for the County budget.

IN THE MATTER OF THE 2021 COUNTY BUDGET PUBLIC HEARING:

Michelle Puckett, County Auditor, presented Budget Forms (4-B), which included reductions as well as wages at a 1% increase. With the proposed adjustments; the County General budget is currently at \$27,001,523.00, with total revenue estimated at \$20,399,640.00, which leaves a deficit of \$7 Million. Puckett explains the operating cash balance would be \$2.8 million and it will be necessary to research ways to increase revenue and possibly entertain a resolution to obtain assistance from the EDIT fund.

There was a brief discussion in which Garber, Council President, suggested a committee of three council members to meet prior to the budget adoption meeting, in order to review ways to reduce the budget and increase revenue. The committee will consist of Sue Ann Mitchell, Joni Truex & Ernie Wiggins; in which an additional Special Council meeting will occur on 10/01/2020. Puckett clarified with Council; the budget adoption has to take place at the 10/08/20 meeting.

MOTION: Joni Truex
SECOND: Ernie Wiggins
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Budget Council Committee, Sue Ann Mitchell, Joni Truex & Ernie Wiggins and conduct a special meeting, 10/01/2020 as presented.

Garber closed the County Public Budget hearing and opened the regular meeting.

IN THE MATTER OF APPROVAL OF MINUTES FROM AUGUST 7, 2020:

MOTION: Joni Truex
SECOND: Mike Long
AYES: 6 NAYES: 0
Doug Heinisch Absent
MOTION CARRIED

TO: Approve the minutes for the August 7, 2020 meeting as presented.

IN THE MATTER OF APPROVAL OF MINUTES FROM AUGUST 13, 2020:

MOTION: Mike Long
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the minutes for the August 13, 2020 meeting as presented.

IN THE MATTER OF APPROVAL OF MINUTES FROM AUGUST 17, 2020:

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the minutes for the August 17, 2020 meeting as presented.

IN THE MATTER OF 2020 STOP ARM VIOLATION ENFORCEMENT (SAVE) GRANT REQUEST & ADDITIONAL APPROPRIATION REQUEST- (SAVE) :

Shane Bucher, Sheriff's Office, presented a request for the 2020 Stop Arm Violation Enforcement (SAVE) Grant, stating the grant is available to support efforts to patrol the community for violators of school bus safety. In addition, Bucher requested an additional appropriation in the amount of \$10,000.00, for Grant Salaries 8274-11706-00-0000.

MOTION: Joni Truex
SECOND: Mike Long

TO: Approve the request of 2020 Stop Arm Violation Enforcement (SAVE) Grant, as well

AYES: 7 NAYES: 0 as the additional appropriation, in the amount
MOTION CARRIED of \$10,000.00, as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-BRIDGE
REPLACEMENT-HIGHWAY DEPARTMENT:**

Steve Moriarty, Highway Department Superintendent, presented a request for an additional appropriation in the amount of the following:

Bridge Inspection	8326-39084-000-0000	\$275,500.00
Bridge #30	8406-39000-000-0000	\$1,896,200.00
Bridge #161	8203-39000-000-0000	\$1,361,100.00
Bridge #227	8247-39000-000-0000	\$1,081,875.00

The total amount of each bridge project is listed; for accounting purposes and in order to better track for The State Board of Accounts & INDOT. This is a federal aided project in which the county would be responsible for 20% of the funds.

MOTION: Kimberly Cates	TO: Approve the additional appropriation for
SECOND: Joni Truex	Bridge Inspection- 8326-39084-000-0000
AYES: 7 NAYES: 0	\$275,500.00, Bridge #30- 8406-39000-000-0000
MOTION CARRIED	\$1,896,200.00, Bridge #161 -8203-39000-000-0000, \$1,361,100.00, Bridge #227- 8247-39000-000-0000 \$1,081,875.00, as presented.

IN THE MATTER OF 2020 BUDGET REDUCTION ORDINANCE REQUEST:

Michelle Puckett, County Auditor, presented the following 2020 budget reduction ordinance requests:

• County General	Multiple Accounts	\$415,195.00
• Community Corrections	Multiple Accounts	\$14,700.00
• Health Department	Multiple Accounts	\$6,183.00
• Highway Department	Multiple Accounts	\$4,605.00
• Superior II & III	Pauper Council	\$40,000.00
• Superior II & III	Mediation Fees	\$3,000.00
• Surveyor	Training & Seminars	\$1,500.00
• Assessor Reassessment	Multiple Accounts	\$40,928.00
• Probation	Multiple Accounts	\$8,500.00
• Auditor	Multiple Accounts	\$3,500.00

Puckett stated potential budget reductions were discussed with department heads and separated by fund. Once approved, the reductions will reflect on the 4B, which states the funds will not be used in 2020.

MOTION: Joni Truex	TO: Approve the 2020 budget reduction
SECOND: Mike Long	ordinance requests, as presented.
AYES: 7 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF WAGE COMMITTEE HIRING GUIDELINES:

Cathy Reed, Human Resources Director, presented the Wage Committee hiring guidelines which will allow Human Resources to work with the department head to determine the need to fill any position. Several factors will be considered prior to hiring a new employee and the request for approval will be voted on by the Wage Committee.

MOTION: Mike Long	TO: Approve the Wage Committee hiring
SECOND: Ernie Wiggins	guidelines as presented.
AYES: 7 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF RESOLUTION DECLARING INTEREST IN LAND PURCHASE:

Cary Groninger, County Commissioner, presented a resolution declaring interest in land acquisition. One of three towers will be installed on the property; which is north of Dewart Lake, and would be used to provide public safety communications. Two other locations have

been provided to house the remaining two towers; which was made successful by working with the Warsaw Community School System.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the resolution declaring interest in land acquisition as presented.

IN THE MATTER OF TRANSFER REQUEST- COMMISSIONER:

Cary Groninger, County Commissioner, presented a transfer request of \$150,000.00 from Land & Improvements 1000-41001-000-0009 to Repair & Maintenance 1000-35001-000-0009 to cover the cost of miscellaneous repairs.

MOTION: Doug Heinisch
SECOND: Ernie Wiggins
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the transfer request of \$150,000.00 from Land & Improvements 1000-41001-000-0009 to Repair & Maintenance 1000-35001-000-0009 as presented.

IN THE MATTER OF NAPPANEE LIBRARY BOARD APPOINTMENT:

Jon Garber, Council President, presented a certificate of appointment for Nappanee Library, to re-appoint Julie Dijkstra to the Nappanee Library Board with the term ending 10/01/2024.

MOTION: Ernie Wiggins
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the appointment of Julie Dijkstra to the Nappanee Library Board as presented.

IN THE MATTER OF NORTH WEBSTER PUBLIC LIBRARY, MILFORD PUBLIC LIBRARY, SYRACUSE-TURKEY CREEK LIBRARY -DECLARATION OF FISCAL BODY:

Jon Garber, Council President, presented the Declaration of Fiscal Body for North Webster Public Library, Milford Public Library & Syracuse-Turkey Creek Public Library, which is required by Indiana Code.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the Declaration of Fiscal Body for North Webster Library, Milford Public Library & Syracuse-Turkey Creek Public Library, as presented.

IN THE MATTER OF OTHER BUSINESS:

Susan Engel berth, Assessor, presented documentation to support her vehicle purchase request a previously discussed with Council. She provided property site visit totals as well as costs incurred on rental expenses; which has been approximately \$32,000.00 over the past four years. A request will be presented to the Commissioners once a decision is made on the make and model of the vehicle. Engelberth stated she is requesting only one car at this time; but in order for all site visits to be conducted; a second vehicle will need to be rented occasionally throughout the year.

Being no further business to come before the Council, the meeting was adjourned.

**Kosciusko County Council
October 1, 2020
(Special Meeting)**

The Kosciusko County Council met for a special meeting on Thursday, October 1, 2020 at 6 p.m. in the Justice Building, 121 N Lake Street, Multi-Purpose Room (Lower Level), Warsaw, IN. Those present were:

Jon Garber, President
Ernie Wiggins, Vice-President
Kimberly Cates
Doug Heinisch

Mike Long
Sue Ann Mitchell
Joni Truex
Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

IN THE MATTER OF THE 2021 BUDGET COMMITTEE RECOMMENDATIONS:

Sue Ann Mitchell, Council Member, presented the Budget Committee's findings and recommendations in order to produce further revenue and provide a more favorable budget addressing the \$7 million deficit the county is facing in 2021. The committee's recommendations were presented as follows:

- \$3 million in EDIT funds could be moved to the County General Fund. This would be an increase of \$1 million, from past years \$2 million allowances, which County Auditor, Michelle Puckett, stated would require an adjustment to the Resolution.
- The County Assessor could move the salary of one employee from County General to the Sales Disclosure fund as well as one employee to the Reassessment fund for one year. This would ease some of the strain on the County General Fund and would be re-evaluated in 2022.
- The County Surveyor could move the salary of one employee from County General to the Corner Perpetuation fund for one year. However, Mike Kissinger, County Surveyor, had previously indicated the employee's duties are 50 % related to this field and agreed this would be feasible for half of the salary. The fund would then be reviewed in 2022.
- The Rainy Day Fund was reviewed and was found to be more beneficial for future use, if needed, since the biggest shortfalls are projected to occur in 2022 and 2023. The fund is regulated by the Commissioners and should be utilized when it is most necessary.
- The Local Option Income Tax was reviewed and although it has been at 1% for quite some time, an increase was not recommended at this time. The committee felt it best to revisit it as a possible increase in the future.
- MVH, which is currently mandated by a 50/50 split of available funds, impacts the general fund significantly and is being reviewed by legislature. If approved, an adjustment to a 60/40 or even a 70/30 split is possible, thus alleviating some of the burden on the County General fund.
- A revised estimate was received from the DLGF on the projected funds the county will receive in LIT funds, which indicates approximate increases of \$1 million under COIT funds and \$700,000 under EDIT funds.
- A memo was received from the State Board of Accounts regarding CARES ACT funding, indicating a portion of funds can be used for reimbursement of Public Safety and Public Health employees, for hours worked between March 1, 2020 and September 30, 2020.
- The Baker Tilly report was reviewed, which contained no significant changes from the previous report to consider.

Further discussion between the council members included the following information and/or suggestions:

- Great consideration should be given by Department Heads, when considering replacement of any vacated position, determining whether the position is of absolute necessity to maintain the duties of the department.

- Guidelines for utilizing EDIT funds, as suggested above, were reviewed and discussed with County Auditor Michelle Puckett who stated the Commissioners approved, at their last meeting, an amendment to the Capitol Plan, which would allow for an increase in EDIT funding of up to \$3 million if that option is selected. In addition, Puckett stated when estimating the revenues for COIT and EDIT, a smaller percentage was used than what is projected to be certified. This offset decreases the deficit before the COIT and EDIT funds are utilized.
- Inquiries with Baker Tilly regarding when an increase in revenue would be seen if increases in income tax rates were made, suggested if increases were made in 2021, the increases in revenue would be recognized in 2022.
- With personnel commanding 73% of the budget and with very few options to increase revenue, things such as increasing taxes and decreasing staff were discussed at great length as well as other options including increasing LIT rates in order to offset the deficit.

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Accept the recommendations of the Budget Committee to utilize \$3 million from the EDIT fund and remove 2.5 employees from the County General fund.

Being no further business to come before the Council, the meeting was adjourned

Kosciusko County Council

October 8, 2020

(Budget Adoption)

The Kosciusko County Council met for a budget adoption meeting on Thursday, October 8, 2020 at 6 p.m. in the Justice Building, 121 N Lake Street, Multi-Purpose Room (Lower Level), Warsaw, IN. Those present were:

Jon Garber, President

Ernie Wiggins, Vice-President

Kimberly Cates

Doug Heinisch

Mike Long

Sue Ann Mitchell

Joni Truex

Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

IN THE MATTER OF APPROVAL OF MINUTES FROM SEPTEMBER 10, 2020:

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the minutes for the September 10, 2020 meeting as presented.

IN THE MATTER OF 2021 SOLID WASTE BUDGET DISCUSSION & ADOPTION:

Michelle Puckett, County Auditor, presented the 2020 Solid Waste Budget Adoption Resolution for approval in which she advised the tax rate will be lowered in December.

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the adoption of the 2021 Solid Waste budget with the tax rate being lowered in December, as presented.

IN THE MATTER OF 2021 COUNTY BUDGET DISCUSSION & ADOPTION:

Michelle Puckett, County Auditor, presented the 2020 County Budget Adoption Resolution for approval. A brief discussion concerning the final stages of handling the 2021 budget; determined revenue has increased, and funds can be used from the CARES Act, which will decrease the

deficit. Revenue is approximately \$25.5 Million and expenditures were reduced to approximately \$26.6 Million. This creates an ending operating balance of approximately \$8.4 Million/31.70%. Recommendations were made stating the necessity to monitor spending and to evaluate the budget on a monthly basis going forward.

In closing; Puckett stated the 2021 Budget presented includes utilizing \$3 million from the EDIT fund and removing 2.5 employees' salaries from the County General fund.

MOTION: Ernie Wiggins	TO: Approve the adoption of the 2021 County
SECOND: Joni Truex	budget which includes utilizing \$3 million
AYES: 6 NAYES: 1	from the EDIT fund and remove 2.5
Mike Long opposed	employees' salaries from the County General
MOTION CARRIED	fund.

IN THE MATTER OF 2021 COUNTY SALARY ORDINANCE ADOPTION:

Michelle Puckett, County Auditor, presented the 2021 Salary Ordinance as prepared with a maximum of 1% increase.

MOTION: Joni Truex	TO: Approve the 2021 County Salary
SECOND: Sue Ann Mitchell	Ordinance as presented.
AYES: 7 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF AMENDING- EDIT RAINY DAY ORDINANCE:

Michelle Puckett, County Auditor, presented an ordinance amending the EDIT Rainy Day Fund, which will allow assistance to the County General fund if needed, and was updated to mirror the Indiana Code.

MOTION: Mike Long	TO: Approve the ordinance amending the
SECOND: Kimberly Cates	EDIT Rainy Day Fund as presented.
AYES: 7 NAYS: 0	
MOTION CARRIED	

ORDINANCE NO. 2020-10-08-01 (2020100553)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF 2021 TEEN COURT GRANT REQUEST:

Lana Horoho, presented the 2021 Teen Court grant request for approval. Horoho stated within the past year 114 teens participated in the program, with only 7 referred back to probation allowing for a 93%-94% success rate. There are currently 30 cases in the program which is similar to last year. The program is designed for teens to learn skills which enable them to remain members of the community and hopes of being diverted from juvenile probation and the court system.

MOTION: Ernie Wiggins	TO: Approve the 2021 Teen Court grant
SECOND: Mike Long	request.
AYES: 7 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF FAMILY RECOVERY COURT GRANT REQUEST:

Judge Cates, Superior I, presented a request to apply for the Family Recovery Court Grant; which is a problem-solving court. The court would essentially provide assistance to neglected and/or abused children with the objective of them being returned to their family home much quicker. Judge is requesting permission from Council, in which he would request funds and incentives for the program, from the State of Indiana, and other organizations. Judge explained he is not seeking any funds from the county and hopes for a July 2021 program start time.

MOTION: Mike Long	TO: Approve the Family Recovery Court grant
SECOND: Joni Truex	request as presented.
AYES: 7 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT/HEALTH DEPARTMENT:

Bob Weaver, Health Department Administrator, presented an additional appropriation request in the amount of \$30,000.00 for 8240-21017-000-0000 PHEP -Public Health Emergency Preparedness, personal health care supplies, in order to purchase necessary emergency supplies.

MOTION: Mike Long

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$30,000.00 for 8240-

21017-000-0000 PHEP Grant, Personal Health Care Supplies.

IN THE MATTER OF ADDITIONAL APPROPRIATION - SOIL & WATER:

Cathy Reed, Human Resources Director, on behalf of Darci Zolman, Soil & Water Director, requested an additional appropriation in the amount of \$1,332.00 for 1000-11110-000-0020. This was needed for necessary payroll expenses after an audit discovered Zolman was receiving comp time incorrectly as an exempt employee.

MOTION: Joni Truex

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation

request in the amount of \$1,332.00 for 1000-

11110-000-0020 Program Administrator.

IN THE MATTER OF TRANSFER REQUEST- SOIL & WATER:

Cathy Reed, Human Resources Director, on behalf of Darci Zolman, Soil & Water Director, requested a transfer of \$852.00 from 1000-10180-000-0020 Office Manger to 1000-11110-000-0020 Program Administrator. This was needed for necessary payroll expenses after an audit discovered Zolman was receiving comp time incorrectly as an exempt employee.

MOTION: Mike Long

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the transfer request of \$852.00

from 1000-10180-000-0020 Office Manger to

1000-11110-000-0020 Program

Administrator.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-ASSESSOR:

Susan Engelberth, County Assessor, presented bids for purchasing a vehicle and in order to proceed; requested an additional appropriation from the Assessor Ed/Sales Disclosure fund in the amount of \$1,000.00 for 1131-22003-000-0000 Gas-Motor Oil, \$2,000.00 for 1131-34001-000-0000 Property Liability Insurance, \$2,000.00 for 1131-35001-000-0000 Repairs/Maintenance and \$35,000.00 for 1131-44041-000-0000 Vehicles.

MOTION: Mike Long

SECOND: Ernie Wiggins

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation

request in the amount 1,000.00 for 1131-

22003-000-0000 Gas-Motor Oil, \$2,000.00 for

1131-34001-000-0000 Property Liability

Insurance, \$2,000.00 for 1131-35001-000-

0000 Repairs/Maintenance and \$35,000.00 for

1131-44041-000-0000 Vehicles as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- EMA:

Ed Rock, Emergency Management Director, requested an additional appropriation in the amount of \$133,000.00 for 8186-35011-000-0000, Building Repair/SHSP- Court Security Renovation 2020 Grant; which will provide renovations to the Justice Building's Court Security area.

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation

request in the amount of \$133,000.00 for 8186-

35011-000-0000 Building Repair.

IN THE MATTER OF – JAMES WELCH DRAIN RECONSTRUCTION- SURVEYOR:

Mike Kissinger, County Surveyor, provided supporting documentation to Council for the James Welch Drain reconstruction project. Kissinger advised he has been granted approval to spend funds by Commissioners from the Rainy Day fund, but the drainage board will make the final

decision to proceed. There was a previous discussion between Michelle Puckett, County Auditor, and the State Board of Accounts, which determined in order to use Rainy Day funds, a process of transfers from Rainy Day Fund to County General Fund will need to occur. Kissinger requested the Council's permission to proceed with the project and what would later be an additional appropriation. The project would be funded by Rainy Day with the understanding funds would be repaid.

MOTION: Sue Ann Mitchell

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Grant permission to proceed with the necessary process of the James Welch Drain Reconstruction, if approved by the drainage board, with the understanding the funds be repaid to Rainy Day.

RESOLUTION NO. 20-10-08-004 (2020100556)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF BOWEN CENTER ANNUAL REPORT:

Kurt Carlson, President/ CEO, presented the 2019 annual report; along with introducing several local colleagues. Carlson shared accomplishments, which included the following:

- The use of telephonic services to accommodate patients during the COVID pandemic; in which continues.
- The Bowen Health Clinic has opened, which provides services for primary and integrating care.
- A partnership began with Kosciusko County Health Department to develop a free COVID testing site. The site will be available in a few weeks.
- Acts as a service provider for the Kosciusko County JDAI program.

IN THE MATTER OF KEDCO QUARTERLY UPDATE:

Alan Tio, KEDCo CEO, presented a quarterly update, pointing out a few high-level areas including the following:

- The launch of "Clearly Kosciusko"; a podcast, consisting of 10+ episodes.
- The launch of two awards programs- "Rising Leaders" and "Business Impact".
- Housing initiative was emphasized, which continues to provide assistance for prospective entrepreneurs to define sites around the county for development.
- In closing; Tio explained he is also working with The Redevelopment Commission Subcommittee; on an economic development incentive. This will provide an array of county information to be utilized by new and existing businesses that wish to locate or expand operations in Kosciusko County.

IN THE MATTER OF ABATEMENT DECLARATORY RESOLUTION & NOTICE OF PUBLIC HEARING-LOUIS DREYFUS:

Steve Snyder, Attorney for Louis Dreyfus, presented the Council with an abatement declaratory resolution for approval, stating Louis Dreyfus plans an expansion at their current location, with an approximate value of \$50,000,000.00. In addition, Snyder requests a public hearing confirming adoption of the proposed resolution in November. Snyder explained the expansion will include additional construction, manufacturing, logistics and information technology equipment; as well as personal property. The expansion has the potential of adding 7 new jobs. Snyder's request is a 10-year abatement for both Real Property & Personal Property.

MOTION: Joni Truex

SECOND: Doug Heinisch

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the request to set a public hearing for approval of Abatement Declaratory Resolution for Real Property at 10 years and Personal Property at 5 years.

RESOLUTION NO. 20-10-08-004 (2020100556)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF PIERCETON /WASHINGTON TOWNSHIP PUBLIC LIBRARY, DECLARATION OF FISCAL BODY:

Jon Garber, Council President, presented the Declaration of Fiscal Body for Pierceton/Washington Township Public Library; which is required by Indiana code.

MOTION: Sue Ann Mitchell

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the Declaration of Fiscal Body
for Pierceton/Washington Township Public
Library, as presented.

IN THE MATTER OF FURTHER BUSINESS:

Steve Moriarty, Highway Superintendent, presented a letter from the Indiana Department of Transportation, requesting permission for financial commitment, in order to apply for the Community Crossings Grant. Steve explained this is a 50/50 matching grant and hopes to obtain federal funding.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Grant permission for application of the
Community Crossings Grant.

IN THE MATTER OF FURTHER BUSINESS:

Marsha McSherry, County Administrator, presented Council with CARES Act committee expenditure report. There was a brief discussion explaining upcoming plans to upgrade the county's telephone system as well as a new tele-conferencing system being implemented with CARES Act funds.

IN THE MATTER OF ENCUMBERING:

Michelle Puckett, County Auditor, presented the September 2020 encumbering report, totaling \$2,711.67, for approval.

MOTION: Mike Long

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the September 2020
encumbering report as presented.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council November 12, 2020

The Kosciusko County Council met for a meeting on Thursday, November 12, 2020 at 6 p.m. in the Justice Building, 121 N Lake Street, Multi-Purpose Room (Lower Level), Warsaw, IN.

Those present were:

Jon Garber, President

Ernie Wiggins, Vice-President

Kimberly Cates

Doug Heinisch

Mike Long

Sue Ann Mitchell

Joni Truex

Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

**IN THE MATTER OF APPROVAL OF MINUTES FROM OCTOBER 1ST, 2020
SPECIAL MEETING:**

MOTION: Mike Long

SECOND: Sue Ann Mitchell

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the minutes for the October 1,
2020 Special Meeting.

**IN THE MATTER OF APPROVAL OF MINUTES FROM OCTOBER 8th, 2020
MEETING:**

MOTION: Joni Truex
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the minutes for the October 8,
2020 Meeting.

**IN THE MATTER OF LOUIS DREYFUS ABATEMENT DECLARATORY
RESOLUTIONS-REAL & PERSONAL PROPERTY:**

Steve Snyder- Attorney, on behalf of Louis Dreyfus, presented the Council with an abatement declaratory resolution for approval. Snyder began stating there were numerous changes made to the resolution during the presentation process, with a recent change correcting the investment total to \$33 Million, which includes \$16 Million in real estate and \$17 Million in personal property, which Snyder stated would create additional tax revenue within the county. Snyder continued, stating Dreyfus has requested numerous abatements over the years, this expansion is projected to add an additional building to be used as a processing plant, which will add 7 additional employees.

There was a brief discussion, which included the following:

- The percentage of employees residing within the county is unknown.
- The number of locations within the United States is 3.
- There were concerns regarding the effects the abatement may have on school tax and county roads.
- There were concerns regarding any further repercussions, such as ditch drainage.

Jon Garber, Council President, opened the meeting for anyone to speak in favor or against the request.

Miechi Petro: Although not opposed or in favor, questioned the abatement process in general, and what rubric is used when Council makes their decision, stating her concern is what impact it may have with local schools. Joni Truex, Council Member, provided information of a guide book currently being established with KEDCO. This will provide an array of information for any new business planning to locate in the County. As legal work continues on the program; it's under review in which penalties may be assessed to businesses not complying with abatement guidelines. There was a brief discussion in which Council provided a few aspects utilized when determining to approve or deny an abatement request.

Travis McConnell: Questioned how the cost impact is calculated as well as similar concern of what guide or rubric is used. Council reiterated there is currently not a firm matrix in place but is currently being addressed.

With no further requests to speak in favor or against the request, Council closed the meeting to the public.

Council cited various reservations for approving the request which included:

- The minimal creation of only seven new jobs.
- Stated abatements are a tool to entice new businesses into the county, and by allowing abatements for business expansions, it takes away from its original intention. He also stated concern with covering a company located in a TIF district when funds are needed for infrastructure and improvements of 800 S and 900 S.
- Stated fall tax installments were paid late in 2018 and 2019.

Based upon the information taken into consideration a motion was made to deny the request.

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 5 NAYES: 2
Joni Truex-opposed
Doug Heinisch- opposed
MOTION CARRIED

TO: Deny the Louis Dreyfus abatement
declaratory resolution for real property and
personal property as presented.

IN THE MATTER OF CARES ACT- LOCAL TESTING SITES GRANT REQUEST:

Bob Weaver, County Health Department, presented a grant request in the amount of \$200,000.00, stating federal funds have been made available to the local health department to

support a partnership with the Bowen Center, which has opened the local Covid testing site at their facility. Funds are available under the CARES Act and the planned use is for \$100,000.00 to be used to support personnel costs, while the Bowen Center provides the workers and the space, at the current site. The planned use of the other \$100,000.00 is to support a second site. Weaver stated he plans to request that the State allow all funds to be used at the current site which has been successful and one of the most widely used in the state.

MOTION: Kimberly Cates

TO: Approve the grant request in the amount of \$200,000.00, as presented.

SECOND: Ernie Wiggins

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-HEALTH:

Bob Weaver requested an additional appropriation in the amount of \$100,000.00 for CARES Act – Local Testing Sites 8905-31136-000-000 in which funds will be placed into an account to reimburse employee costs provided by The Bowen Center.

MOTION: Mike Long

TO: Approve the additional appropriation request in the amount of \$100,000.00 for CARES Act – Local Testing Sites 8905-31136-000-000.

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF TRANSFER REQUEST- COMMISSIONERS:

Cary Groninger, Commissioner, presented a transfer request in the amount of \$75,500.00 from 1000-11601-000-0009 Social Security to 1000-11605-000-0009 Group Insurance. The transfer is necessary to cover expenses derived from insurance premium increases. The transfer will cover the 2020 shortfall from renewal, October 1, 2020 to December 31, 2020.

MOTION: Kimberly Cates

TO: Approve the transfer request in the amount of \$75,500.00 from 1000-11601-000-0009 Social Security to 1000-11605-000-0009 Group Insurance and to appoint Doug Heinisch as Council representation on the insurance committee, as presented.

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

In addition, there was a brief discussion concerning the plan to monitor the counties health insurance costs, in which Doug Heinisch, Council, was appointed as Council representation on the insurance committee.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- 2020 VOCA GRANT:

Dan Hampton, Prosecutor, requested an additional appropriation for the 2020 VOCA Grant which included: \$10,726.00 for VOCA Caseworker Wages 8139-11158-000-0000, \$821.00 for Social Security Contributions 8139-11601-000-0000, \$1,201.00 for Retirement Contributions 8139-11602-000-0000, and \$2,900.00 for Group Insurance 8139-11605-000-0000. The amount requested is to cover expenses for the remaining 6 months of the 2020 grant.

MOTION: Ernie Wiggins

TO: Approve the request for VOCA additional appropriations which include: \$10,726.00 for VOCA Caseworker Wages 8139-11158-000-0000, \$821.00 for Social Security Contributions 8139-11601-000-0000, \$1,201.00 for Retirement Contributions 8139-11602-000-0000, and \$2,900.00 for Group Insurance 8139-11605-000-0000 as presented.

SECOND: Doug Heinisch

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF DRUG FREE COMMUNITIES- KCODE 2021 BUDGET APPROVAL: (1148-0000):

Dan Hampton, Prosecutor, presented the 2021 KCODE projected budget in the amount of \$76,000.00 for approval. Hampton clarified KCODE, which exists through alcohol countermeasure fees and drug interdiction fees, which is distributed throughout the state through the Governor's program, is projected to be an amount of \$76,000.00 for 2021. Budget line

items, Hampton continued, are grants that have been applied for by the various agencies. There was a brief discussion in reference to the requested budget amount of \$76,000.00; as Council previously approved \$64,000.00 at the October budget adoption. It will now be necessary to request an additional appropriation for the remaining \$12,000.00 at the January 2021 Council meeting.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the Drug Free Communities-KCODE 2021 budget of \$64,000.00 with the addition of requesting an additional appropriation of \$12,000.00 in January 2021 as presented.

RESOLUTION NO. 20-11-12-001 (2020110939)

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF AMMENDMENT TO SHERIFF COMMISSARY FUND
EXPENDITURE RESOLUTION- SHERIFF:**

Kyle Dukes, County Sheriff, presented an amendment to the Sheriff commissary fund expenditures resolution which adds #21. Wages can be paid for special circumstances that have been approved by County Council.

MOTION: Joni Truex
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the amendment to the Sheriff commissary fund expenditures resolution which adds #21. Wages can be paid for special circumstances that have been approved by County Council, as presented.

In addition, Dukes, announced the City and County live auction scheduled for November 28, 2020 will now be online only due to Covid restrictions implemented by the Governor. Dukes thanked the Council for their support of the work being conducted in the evidence room as well as the successful JCAP Program. The JCAP program currently has a 63% success rate in Kosciusko County and was recently personally acknowledged by the State Attorney General.

IN THE MATTER OF RESOLUTION FOR WORK RELEASE DIRECTOR TO BE FUNDED FROM COMMISSARY FUND-WORK RELEASE:

Kyle Dukes, County Sheriff, presented a resolution regarding the personnel of the Sheriff's office and disbursement from the work release commissary fund. Dukes stated the Work Release Director, who holds merit status and is paid through the Sheriff's Office, will be retiring January 1, 2021. With this transition; the director job description was reviewed and a new position was established as a non-merit position with a package in the amount of approximately \$85,000.00. The package amount was figured upon the employee taking family insurance coverage. This change will allow for an addition of a road duty- merit officer. Dukes requests the position be funded through the Work Release commissary fund, during his term.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: approve the resolution in which the Work Release Director wages be funded by the work release commissary funds during Kyle Dukes term as Sheriff, as presented

IN THE MATTER OF 2020 SALARY ORDINANCE AMENDMENT-WORK RELEASE DIRECTOR:

Kyle Dukes, County Sheriff, presented a request for a salary ordinance amendment for Work Release Director 1000-10177-000-0055, with an annual salary of \$57,640.00.

MOTION: Ernie Wiggins
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for Work Release Director 1000-10177-000-0055, with an annual salary of \$57,640.00, as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION-WORK RELEASE:

Kyle Dukes, County Sheriff, presented a request for an additional appropriation in the amount of \$57,640.00, for Work Release Director 1000-10177-000-0055.

MOTION: Ernie Wiggins
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$57,640.00.00, for Work Release Director 1000-10177-000-0055.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-WORK RELEASE OFFICER:

Kyle Dukes, County Sheriff, presented a request for a salary ordinance amendment for Work Release Officer 1000-10170-000-0055, for the salary to be increased to \$38,839.00 to accommodate the officer now being a 10-year employee.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment - Work Release Officer 1000-10170-000-0055, for the salary to be increased to \$38,839.00 to accommodate the officer now being a 10-year employee, as presented.

IN THE MATTER OF TRANSFER REQUEST-WORK RELEASE:

Kyle Dukes, County Sheriff, requested a transfer of \$396.48 from Part Time Work Release Officer 1000-11339-000-0055 to Work Release Officer 1000-10170-000-0055. An adjustment is needed to cover the officer's 10-years of service increase.

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the transfer of \$396.48 from Part Time Work Release Officer 1000-11339-000-0055 to Work Release Officer 1000-10170-000-0055 as presented.

IN THE MATTER OF CHIRP GRANT REQUESTS- SHERIFF:

Shane Bucher, Chief Deputy, presented a request to apply for multiple CHIRP grants which provides funding for officers to patrol impaired and aggressive driving. The grant requests included:

- | | |
|--|-------------|
| • CHIRP PED- Bike Police 2021 Grant Request | \$2,500.00 |
| • CHIRP SIDEPE Police 2021 Grant Request | \$4,500.00 |
| • CHIRP DDE Police 2021 Grant Request | \$2,000.00 |
| • CHIRP DRE Police 2021 Grant Request | \$2,000.00 |
| • CHIRP Click It to Live It 2021 Grant Request | \$22,600.00 |
| • CHIRP DUITF- OWI 2021 Grant Request | \$22,500.00 |

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve grant requests CHIRP PED- Bike Police 2021 Grant Request -\$2,500.00. CHIRP SIDEPE Police 2021 Grant Request- \$4,500.00. CHIRP DDE Police 2021 Grant Request- \$2,000.00. CHIRP DRE Police 2021 Grant Request- \$2,000.00. CHIRP Click It to Live It 2021 Grant Request-\$22,600.00. CHIRP DUITF- OWI 2021 Grant Request- \$22,500.00 as presented.

IN THE MATTER OF THE 2021 DNR MARINE PATROL GRANT REQUEST- SHERIFF:

Shane Bucher, Chief Deputy, presented the 2021 DNR Marine Patrol grant request in the amount of \$15,000.00 to council for approval. The grant is used for the county's marine patrol program which promotes boater safety, boater education and enforces the boater operation laws of Indiana.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the grant request in the amount of \$15,000.00 for the 2021 DNR Marine Patrol.

IN THE MATTER OF 2021 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT REQUEST:

Kyle Dukes, Sheriff, presented a request to apply for the 2021 Coronavirus Emergency Supplemental Funding Grant in the amount of \$148,130.19. The grant request is in partnership with the County Prosecutor & County Probation departments. The various items planned to be purchased included:

- Two mobile UVC robot-units for the jail; which will dispense germ fighting doses against the cold, flu and Covid.
- Laptops, including software, for the prosecutor and probation departments.
- Temperature scanners
- CERT & SWAT team equipment.

MOTION: Joni Truex

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the grant request in the amount of \$148,130.19 for the 2021 Coronavirus Emergency Supplemental Funding Grant as presented.

IN THE MATTER OF FURTHER BUSINESS:

- Kimberly Cates- stated KEDCO had their annual meeting and is involved in many projects.
- Sue Ann Mitchell- provided information concerning Covid news received during a conference call with Indiana State Health Commissioner Dr. Box.
- Joni Truex- congratulated Sue Ann Mitchell on being elected Treasurer of Association of Indiana Counties Board.
- Jon Garber- had a brief discussion concerning expiring board appointments in which Council will vote on these during the December meeting and the Council President will be chosen in the January 2021 meeting.
- Travis McConnell addressed Council with questions in regards to the County budget deficit. There was a brief discussion in which Council advised they plan to hold additional special meetings during the year to address and troubleshoot budget issues.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council December 10, 2020

The Kosciusko County Council met for a meeting on Thursday, December 10, 2020 at 6 p.m. in the Justice Building, 121 N Lake Street, Multi-Purpose Room (Lower Level), Warsaw, IN.

Those present were:

Jon Garber, President

Ernie Wiggins, Vice-President

Kimberly Cates- ABSENT

Doug Heinisch -ABSENT

Mike Long

Sue Ann Mitchell

Joni Truex

Michelle Puckett, County Auditor

Council recognized the unexpected passing of Judge David C. Cates on December 9, 2020, with a moment of silence followed with prayer.

The meeting was called to order by Jon Garber.

IN THE MATTER OF APPROVAL OF MINUTES FROM NOVEMBER 12, 2020 MEETING:

Jon Garber requested approval for the November 12, 2020 minutes.

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 5 NAYES: 0
Kimberly Cates - ABSENT
Doug Heinisch- ABSENT
MOTION CARRIED

TO: Approve the 11/12/20 minutes with a correction to page 2 of 6 in which the Louis Dryefus matter is changed to "Motion Carried".

IN THE MATTER OF CARES ACT-PAYROLL REIMBURSEMENT RESOLUTION:

Marsha McSherry, County Administrator, requested Council's approval of the CARES Act Reimbursement of Public Health & Public Safety Payroll Resolution; which will provide Covid relief funds pertaining to payroll expenses. In addition, Marsha provided an update of the video conferencing equipment being installed in the Old Courtroom which is expected to be completed early 2021.

MOTION: Mike Long
SECOND: Joni Truex
AYES: 5 NAYS: 0
Kimberly Cates - ABSENT
Doug Heinisch- ABSENT
MOTION CARRIED

TO: Approve the CARES Act resolution request for reimbursement of health and public safety workers' pay through the CARES Act fund as presented.

RESOLUTION NO. 20-12-10-002 (2020120604)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- JAIL:

Michelle Puckett, County Auditor, requested an additional appropriation in the amount of \$32,459.00 for 1000-36037-000-0013 Meals for Prisoners, which is necessary due to accounting changes made with closing the Sheriff's Department individual bank account. The funds will now be handled from the County General account.

MOTION: Ernie Wiggins
SECOND: Mike Long
AYES: 5 NAYS: 0
Kimberly Cates - ABSENT
Doug Heinisch- ABSENT
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$32,459.00 for 1000-36037-000-0013 Meals for Prisoners, as presented.

IN THE MATTER IN THE MATTER OF 2020 INTER-LOCAL AGREEMENT-KCCRV:

Michelle Puckett, County Auditor, presented the 2021 Inter-Local Agreement between the County Auditor and the KCCRV, stating the agreement allows the Auditor to continue to serve as controller for the Commission, which will include for 2021, a redefinition of services provided.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 5 NAYS: 0
Kimberly Cates - ABSENT
Doug Heinisch- ABSENT
MOTION CARRIED

TO: Approve the 2021 Inter-Local Agreement with the KCCRV as presented.

RESOLUTION NO. 20-11-04-001 (2020120603)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF 2020 INTER-LOCAL AGREEMENT-SOLID WASTE:

Michelle Puckett, County Auditor, presented the 2021 Inter-Local Agreement between the County Auditor and the Solid Waste District, stating the agreement allows the Auditor to continue to serve as controller for the District for a fee of \$6000 per year.

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 5 NAYS: 0

TO: Approve the 2021 Inter-Local Agreement with the Solid Waste District as presented.

Kimberly Cates - ABSENT
Doug Heinisch- ABSENT
MOTION CARRIED

IN THE MATTER OF YEAR END TRANSFER RESOLUTION:

Michelle Puckett, County Auditor, presented a resolution allowing the Auditor to approve transfers beyond traditional guidelines which are in the red, from now until the end of the year, for accounts to end in the black.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell

TO: Approve the Year End Transfer
Resolution as presented.

AYES: 5 NAYES: 0

Kimberly Cates - ABSENT
Doug Heinisch- ABSENT
MOTION CARRIED

RESOLUTION NO. 19-12-12-001 (2019120498)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF THE 2021 COUNCIL MEETING LOCATION:

Michelle Puckett, County Auditor, presented a request to determine and confirm the Council's meeting location; which was determined to be the Old Courtroom- Courthouse, 100 W Center Street, Warsaw, IN 46580.

MOTION: Joni Truex
SECOND: Ernie Wiggins
AYES: 5 NAYES: 0
Kimberly Cates - ABSENT
Doug Heinisch- ABSENT
MOTION CARRIED

TO: Approve the Council meeting location as
the Old Courtroom-Courthouse, 100 W Center
Street, Warsaw, IN 46580 in which measures
will be taken to social distance, as presented.

IN THE MATTER OF SENIOR PROSECUTOR HUB GRANT 2018 & 2019

RECONCILIATION:

Dan Hampton, County Prosecutor, presented a memorandum of understanding, to support a reconciliation of the remaining balances in the 2018 and 2019 Senior Prosecutor HUB Grants. Hampton stated the remaining balances can be retained and used to support costs outside of the originally intended purpose if an agreement is reached.

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 5 NAYES: 0
Kimberly Cates - ABSENT
Doug Heinisch- ABSENT
MOTION CARRIED

TO: Approve the memorandum of
understanding as presented

IN THE MATTER OF 2021 COUNCIL APPOINTMENTS:

Jon Garber, presented the list of 2021 Council Appointment recommendations (as listed below), for approval:

<u>Appointments by Council</u>		<u>Term Exp</u>	<u>Term</u>
ABC	Dan Woods	12/31/21	(1)
Area Plan Appointed	Larry Coplen	12/31/24	(4)
Community Correction Advisory Board	Mike Long	12/31/22	(2)
Emergency Management Advisory	Kathy Groninger	12/31/21	(1)
KC Economic Dev. Commission	Kathy Groninger	12/31/21	(2)
KEDCo	Mike Long	12/31/21	(1)
MACOG	Ernie Wiggins	12/31/21	(1)
PTABOA	Brock Ostrom	12/31/21	(1)
Redevelopment Commission	Jan Orban	12/31/21	(1)
	Joni Truex	12/31/21	(1)
Solid Waste	Mike Long	12/31/21	(1)
Strategic Planning Committee	Jon Garber	12/31/21	(1)
	Sue Ann Mitchell	12/31/21	(1)

		Joni Truex	12/31/21	(1)
Wage Committee	Non-Voting	Kathy Groninger	12/31/21	(1)
	Voting	Joni Truex	12/31/21	(1)
	Voting	Sue Ann Mitchell	12/31/21	(1)
Warsaw Economic Dev Comm		Ernie Wiggins	12/31/21	(1)
Insurance Review Committee		Doug Heinisch	12/31/21	(1)

MOTION: Mike Long

TO: Approve the 2021 Council Appointments
as presented.

SECOND: Ernie Wiggins

AYES: 5 NAYES: 0

Kimberly Cates - ABSENT

Doug Heinisch- ABSENT

MOTION CARRIED

**IN THE MATTER OF NORTH WEBSTER PUBLIC LIBRARY RECOMMENDATION
FOR BOARD APPOINTMENT:**

Jon Garber, Council President, presented a recommendation to re-appoint Tisha Holsten to the North Webster Public Library Board, with her 4-year term expiring 12/31/2024.

MOTION: Ernie Wiggins

TO: Approve the appointment of Tisha

SECOND: Sue Ann Mitchell

Holsten to the North Webster Public Library

AYES: 5 NAYES: 0

Board as presented.

Kimberly Cates - ABSENT

Doug Heinisch- ABSENT

MOTION CARRIED

In closing, Judge Christopher Kehler provided information on how Judge Cates' cases will be handled until a Pro-Tem Judge is determined and Governor Eric Holcomb appoints a replacement Judge.

Being no further business to come before the Council, the meeting was adjourned.