

# Kosciusko County Council

## January 11, 2018

The Kosciusko County Council met for their regular meeting on Thursday January 11, 2018 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell - President  
Tom Anglin  
Kimberly Cates  
Jon Garber – Vice President

Doug Heinisch  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber. Garber requested nominations for the 2018 election of officers.

### **IN THE MATTER OF ELECTION FOR PRESIDENT FOR 2018:**

Ernie Wiggins made a motion for Sue Ann Mitchell to be elected to Council President for 2018.

MOTION: Ernie Wiggins

TO: Approve the nomination of Sue Ann

SECOND: Kimberly Cates

Mitchell to be Council President for 2018.

AYES: 7            NAYES: 0

MOTION CARRIED

### **IN THE MATTER OF ELECTION FOR VICE-PRESIDENT FOR 2018:**

Ernie Wiggins made a nomination for Jon Garber to be Vice- President for 2018.

MOTION: Ernie Wiggins

TO: Approve the nomination of Jon Garber

SECOND: Kimberly Cates

to be Council Vice-President for 2018.

AYES: 7            NAYES: 0

MOTION CARRIED

Sue Ann Mitchell took over as acting President for 2018.

### **IN THE MATTER OF APPROVAL OF DECEMBER 14, 2017 MEETING MINUTES:**

MOTION: Tom Anglin

TO: Approve the December 14, 2017 meeting minutes as presented.

SECOND: Joni Truex

AYES: 7            NAYES: 0

MOTION CARRIED

### **IN THE MATTER OF BELL MEMORIAL PUBLIC LIBRARY APPOINTMENT – LEE ANN ROCK:**

Stephen Boggs, Bell Memorial Library Director, came before the Council with an appointment for Lee Ann Rock. Ms. Rock will be replacing Mr. Morarity as he has now served his full four year terms and can no longer be re-appointed. Boggs stated Rock has graciously volunteered to serve. Rock is currently a teacher at Mentone and has been a teacher for forty years. Rock is involved in several areas of the community.

MOTION: Joni Truex

TO: Approve the Bell Memorial Library

SECOND: Jon Garber

Appointment of Lee Ann Rock for a four year term ending on December 31, 2021.

AYES: 7            NAYES: 0

MOTION CARRIED

### **IN THE MATTER OF 2018 SALARY ORDINANCE DEPUTY PROSECUTING ATTORNEY:**

Brad Voelz, Prosecutor, came before the Council with a 2018 Salary Ordinance amendment for the Deputy Prosecuting attorney position. This position changed from a Miscellaneous Deputy Prosecuting Attorney IV Year Level to a V Year Level due to the employee's ten (10) years of serve on February 13, 2016.

MOTION: Ernie Wiggins

TO: Approve the 2018 Salary Ordinance

SECOND: Joni Truex

Deputy Prosecuting Attorney due to an

AYES: 7            NAYES: 0

employee's ten (10) years of service.

MOTION CARRIED

**IN THE MATTER OF TRANSFER OF FUNDS FOR PROSECUTOR:**

Brad Voelz, Prosecutor, requested to transfer \$4,292 from 1000-11301-000-0022 Title IV Part-time to 1000-11112-000-0022 Deputy Prosecuting Attorney.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve transfer of \$4,292 from 1000-11301-000-0022 Title IV Part-time to 1000-11112-000-0022 Deputy Prosecuting Attorney.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – TEEN COURT GRANT:**

Brad Voelz & Judge Cates, came before the Council and requested an additional appropriation in the amount of \$85,550 with the following breakdown: 8100-31036-000-0000 for Personnel (\$70,720), 8100-31097-000-0000 for Training (\$2,260), and 8100-22015-000-0000 for Operating Expenses (\$12,570).

MOTION: Ernie Wiggins  
SECOND: Joni Truex  
AYES: 6 NAYES: 0  
MOTION CARRIED  
Kimberly Cates Abstained

TO: Approve the additional appropriation in the amount of \$85,550 with the following breakdown: 8100-31036-000-0000 for Personnel (\$70,720), 8100-31097-000-0000 for Training (\$2,260), 8100-22015-000-0000 for Operating Expenses (\$12,570).

**IN THE MATTER OF ADDITIONAL APPROPRIATION - GRANTS:**

Ed Rock, Emergency Management Director, came before the Council and requested an additional appropriation in the amounts of \$117,111.30 for the 2017 SHSP Competitive Grant 8170-36065-000-0000, \$1,498.77 for the 2015 SHSP Races Grant 8179-44011-000-0000, \$5,200 for the 2017 EMPG Grant 9161-36065-000-0000, \$35,000 for the 2018 HMEP Grant 8175-36065-000-0000, and \$16,738.03 for the 2016 Disaster Mitigation Plan Grant 8192-36065-000-0000.

MOTION: Tom Anglin  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$117,111.30 for the 2017 SHSP Competitive Grant 8170-36065-000-0000, \$1,498.77 for the 2015 SHSP Races Grant 8179-44011-000-0000, \$5,200 for the 2017 EMPG Grant 9161-36065-000-0000, \$35,000 for the 2018 HMEP Grant 8175-36065-000-0000, and \$16,738.03 for the 2016 Disaster Mitigation Plan Grant 8192-36065-000-0000.

**IN THE MATTER OF THE 2018 SALARY ORDINANCE AMENDMENTS FOR COMMUNITY CORRECTIONS:**

Anna Bailey, Community Corrections Director, came before the Council and requested approval of the following 2018 Salary Ordinance Amendments. The Home Detention Officer position for Community Corrections User Fees 4915-10130-000-0000 was approved in November of 2017, but due to the 2018 budget being approved prior the 2018 budget needed to be addressed. The Home Detention Officer position for Community Corrections User Fees 4915-10134-000-0000 position changed from a Level IV to a Level V due to the employee's ten (10) years of service. This position is partially funded by the Grant and Community Corrections User Fees. This change will be made retroactive to October 20, 2017. The Home Detention Officer Position for the Community Corrections Grant position 8238-10134-000-0000 changed from a Level IV to a Level V due to the employee's ten (10) years of service. This position is partially funded by the Community Corrections User Fees. This change will be made retroactive to October 20, 2017.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the 2018 Salary Ordinance Amendments. The Home Detention Officer position for Community Corrections User Fees 4915-10130-000-0000, the Home Detention Officer position for Community Corrections User Fees 4915-10134-000-0000 position, and the Home Detention Officer Position for the Community Corrections Grant position 8238-10134-000-0000.

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR COMMUNITY CORRECTIONS USER FEES.**

Anna Bailey, Community Corrections Director, came before the Council and requested an additional appropriation in the amounts of \$70,479.63 with the breakdown as follows: \$38,857 for 4915-10130-000-000 Home Detention Officer, \$2,973 for 4915-11601-000-0000 Retirement/FICA, \$4,352 for 4915-11602-000-0000 Group Retirement/PERF, \$22,438 for 4915-11605-000-0000 Insurance and \$1,859.63 for 4915-10134-000-0000 Home Detention Officer.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$70,479.63 for the Community Corrections User Fees.

**IN THE MATTER OF THE ADDITIONAL APPROPRIATION FOR THE COMMUNITY CORRECTIONS GRANT:**

Anna Bailey, Community Corrections Director, came before the Council and requested an additional appropriation in the amounts of \$1,859.63 for 8238-10134-000-0000 Home Detention Officer.

MOTION: Joni Truex  
SECOND: Jon Garber  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$1,859.63 for the Community Corrections Grant.

**IN THE MATTER OF THE ADDITIONAL APPROPRIATION FOR THE PROBLEM SOLVING COURT FEES:**

Anna Bailey, Community Corrections Director, came before the Council and requested an additional appropriation in the amounts of \$30,000 with the following breakdown: \$2,000 for 2506-20145-000-0000 wearing apparel, \$2,000 for 2506-31018-000-0000 Professional Contracts, \$2,500 for 2506-31097-000-0000 Travel & Training, \$500 for 2506-32009-000-0000 Telephone, \$2,000 for 2506-32025-000-0000 Incentives, \$1,000 for 2506-36001-000-0000 Dues & Subscriptions and \$20,000 for 2506-36048-000-0000 Drug Testing & Supplies.

MOTION: Ernie Wiggins  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amounts of \$30,000 for the Problem Solving Court Fees.

**IN THE MATTER OF THE ADDITIONAL APPROPRIATION FOR THE HEALTH DEPARTMENT- BIOTERRORISM GRANT:**

Bob Weaver, Health Department Director, came before the Council and requested an additional appropriation in the amounts of \$13,545.51 for 8182-21017-000-0000 Bioterrorism/Preparedness Grant.

MOTION: Jon Garber  
SECOND: Doug Heinisch  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amounts of \$13,545.51 for Bioterrorism/Preparedness Grant.

**IN THE MATTER OF 2018 SALARY ORDINANCE HEALTH DEPARTMENT:**

Bob Weaver, Health Department Director, came before the Council with a 2018 Salary Ordinance amendment for both the Environmental Food Specialist and Comm. Disease Nurse positions. The Environmental Food Specialist position changed from a PAT IV-II to a PAT IV-III due to the employee's three (3) years of service on September 17, 2017. The Comm. Disease Nurse position changed from a PAT III-IV to a PAT-III-V due to the employee's ten (10) years of service on October 8, 2017.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the 2018 Salary Ordinance for the Environmental Food Specialist and Comm. Disease Nurse positions.

**IN THE MATTER OF 2018 SALARY ORDINANCE HEALTH DEPARTMENT:**

Chris McKeand, Captain, came before the Council with a 2018 Salary Ordinance amendment for the Jail Sergeant and Processing Clerk. The Jail Sergeant position changed from a Civilian Pole Jail Corporal Level V to a Civilian Pole Jail Sergeant Level V due to a promotion on September

3, 2017. The Processing Clerk position changed from a COMOT IV-III to a COMOT IV-V due to the employee's six (6) years of service on August 28, 2017.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the 2018 Salary Ordinance for the Jail Sergeant and Processing clerk for the Sheriff's department.

**IN THE MATTER OF TRANSFER OF FUNDS FOR JAIL SERGEANT:**

Chris McKeand, Captain, requested to transfer \$1,921 from 1000-11590-000-0013 Longevity to 1000-10184-000-0013 Jail Sergeant.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve transfer of \$1,192 from 1000-11590-000-0013 Longevity to 1000-10184-000-0013 Jail Sergeant.

**IN THE MATTER OF TRANSFER OF FUNDS FOR JAIL SERGEANT:**

Chris McKeand, Captain, requested to transfer \$1,468 from 1000-11590-000-0019 Longevity to 1000-11106-000-0019 Civil Processing Clerk.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve transfer \$1,468 from 1000-11590-000-0019 Longevity to 1000-11106-000-0019 Civil Processing Clerk.

**IN THE MATTER OF 2018 SALARY ORDINANCE HUMAN RESOURCES**

**SPECIALIST:**

Marsha McSherry, County Administrator, came before the Council with a 2018 Salary Ordinance amendment for the Human Resources Specialist. This vacant position is being filled by a current employee who has been employed for ten (10) years. The position will be changing from a PAT V-IV to a PAT V-V due to the employee's ten (10) years of service. The change will be retroactive to December 25, 2017.

MOTION: Jon Garber  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the 2018 Salary Ordinance for the Human Resources Specialist position.

**IN THE MATTER OF TRANSFER OF FUNDS FOR HUMAN RESOURCES**

**SPECIALIST:**

Marsha McSherry, County Administrator, requested to transfer \$2,034.85 from 1000-11301-000-0009 Part-time to 1000-11144-000-0009 Human Resource Specialist.

MOTION: Jon Garber  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve transfer \$2,034.85 from 1000-11301-000-0009 Part-time to 1000-11144-000-0009 Human Resource Specialist.

**IN THE MATTER OF THE ADDITIONAL APPROPRIATION FOR THE FIRE**

**DISTRICT 2 GRANTS:**

Michelle Puckett, County Auditor, came before the Council and requested an additional appropriation for the Fire District 2 Training Center Grant and the Fire District 2 Misc. Grant. The Fire District 2 Training Center Grant is for \$20,000 with the following breakdown: \$10,000 for 8130-33023-000-0000 Property Maintenance and \$10,000 for 8130-33015-000-0000 Training Center Maintenance. The Fire District 2 Misc. Grant is for \$39,883.40 for 8125-30000-000-0000 other services.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amounts of \$20,000.00 for The Fire District 2 Training Center Grant.

**IN THE MATTER OF POLICY TO REMOVE DELINQUENT PROPERTY TAX**

**PENALTIES:**

Michelle Puckett, County Auditor, came before the Council with Resolution 2018-01-11-001 that will allow the County Auditor or County Treasurer to remove certain penalties. The policy will allow for waiver, negotiation, or settlement of certain delinquent property tax penalties that

have accrued on delinquent property taxes imposed in the County. These would include penalties that were due to clerical errors, mailing of tax billing statements or entry of payment information.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the Resolution 2018-01-11-001 for the removal of certain delinquent property tax penalties.

**RESOLUTION NO. 2018-01-11-001 (2018010369)**  
As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF KOSCIUSKO FOUNDATION FIREMAN'S COMMUNICATION FUND GRANT:**

Michelle Puckett, County Auditor, came before the Council with a Kosciusko Foundation Fireman's Communication Fund Grant in the amount of \$6,389.87. The grant will be used for purchasing and the installation of a VHG repeater to be installed on the new Creighton Brothers Feed Mill to serve the Etna Green and Atwood fire departments. Puckett stated this will be a pass through grant.

MOTION: Jon Garber  
SECOND: Tom Anglin  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the Kosciusko Foundation Fireman's Communication Fund Grant in the amount of \$6,389.87.

**IN THE MATTER OF WINONA LAKE ECONOMIC DEVELOPMENT COMMISSION APPOINTMENT:**

Michelle Puckett, County Auditor, came before the Council with the Winona Lake Economic Development Commission Appointment. The Town of Winona Lake made the recommendation to appoint Leo Boyer to continue to serve as a member of the Economic Development Commission. Boyer's next term will run from February 1, 2018 through January 31, 2022 for a four (4) year term.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the Winona Lake Economic Development Commission Appointment for Leo Boyer from February 1, 2018 through January 31, 2022 for a four (4) year term.

**IN THE MATTER OF THE ADDITIONAL APPROPRIATION FOR THE COMMUNITY CROSSINGS GRANT:**

Scott Tilden, County Highway Superintendent, came before the Council and requested an additional appropriation for the Community Crossings Grant for \$1,595,174.00 for 1171-45001-000-0000 Highway projects. Tilden stated \$797,587.00 is grant money they will be receiving from INDOT, \$256,142.78 is LOIT Special Distribution money and \$541,444.22 is Highway money budgeted for 2018.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amounts of \$1,595,174.00 for the Community Crossings Grant.

**IN THE MATTER OF THE ADDITIONAL APPROPRIATION FOR THE LOIT SPECIAL DISTRIBUTION:**

Scott Tilden, County Highway Superintendent, came before the Council and requested an additional appropriation for the LOIT Special Distribution for \$256,142.78 for 1228-45001-000-0000 for Highway projects.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amounts of \$256,142.78 for Special LOIT distribution.

**IN THE MATTER OF THE WARSAW ECONOMIC DEVELOPMENT COMMISSION APPOINTMENT:**

Kimberly Cates nominated Councilman Ernie Wiggins to the Warsaw Economic Development Commission.

MOTION: Kimberly Cates

TO: Approve the appointment of Ernie



Sue Ann Mitchell - President  
Tom Anglin - Absent  
Kimberly Cates  
Jon Garber – Vice President - Absent

Doug Heinisch  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF JANUARY 11, 2018 MEETING MINUTES:**

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 5 NAYES: 0  
MOTION CARRIED

TO: Approve the January 11, 2018 meeting minutes as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – HEALTH DEPARTMENT:**

Bob Weaver, came before the Council and requested an additional appropriation in the amount of \$1,761.53 for 1159-11133-000-0000 for Environment Food Specialist and \$2,681.28 for 1159-11148-000-0000 for Comm. Disease Nurse. The additional appropriation is to cover the ten (10) years of service level increase.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 5 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$1,761.53 for 1159-11133-000-0000 for Environment Food Specialist and \$2,681.28 for 1159-11148-000-0000 for Comm. Disease Nurse.

**IN THE MATTER OF 2018 SALARY ORDINANCE COMMUNITY CORRECTIONS:**

Michelle Puckett, County Auditor, came before the Council and spoke on behalf of Anna Bailey, Community Corrections Director, for a 2018 Salary Ordinance amendment. The vacant position is being filled by a current employee who has been employed for ten (10) years. Therefore this position is changing from a Special Occupations Home Detention Officer IV Year Level to a V Year level.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 5 NAYES: 0  
MOTION CARRIED

TO: Approve the 2018 Salary Ordinance Home Detention Officers Position due to an employee's ten (10) years of service.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – COMMUNITY CORRECTIONS USER FEES:**

Michelle Puckett, County Auditor, came before the Council and spoke on behalf of Anna Bailey, Community Corrections Director, and requested an additional appropriation in the amount of \$2,208.96 with the following breakdown: 4915-10130-000-0000 for Home Detention Officer (\$1,859.00), 4915-11601-000-0000 for Retirement/FICA (\$141.77), and 4915-11602-000-0000 for Retirement/PERF (\$208.19).

MOTION: Ernie Wiggins  
SECOND: Joni Truex  
AYES: 5 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$2,208.96 with the following breakdown: 4915-10130-000-0000 for Home Detention Officer (\$1,859.00), 4915-11601-000-0000 for Retirement/FICA (\$141.77), 4915-11602 for Retirement/PERF (\$208.19).

**IN THE MATTER OF COMMUNITY CORRECTIONS & INDIANA DEPT OF CORRECTIONS GRANT REQUEST:**

Michelle Puckett, County Auditor, came before the Council and spoke on behalf of Anna Bailey, Community Corrections Director, and requested to apply for a advanced grant in the amount of \$356,200. The state grant is being requested to support the existing Kosciusko County Community Corrections Program. The program currently provides services to the court systems for Electronic Home Monitoring (Adult and Juvenile), Alcohol monitoring, Pre-Trial services, Forensic Diversion, and Drug Court. The program runs off of grant and user fee funds.

MOTION: Joni Truex  
SECOND: Doug Heinisch  
AYES: 5 NAYES: 0  
MOTION CARRIED

TO: Approve the Community Corrections & Indiana Dept. of Corrections advanced grant in the amount of \$356,200.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – SHERIFF’S**

**DEPARTMENT:**

Sheriff Goshert, came before the Council and requested an additional appropriation in the following amounts \$5,600 & \$7,300 for 1000-44045-000-0019 for Insurance Vehicle Replacement. Goshert stated these incidents were due to vehicle deer accidents

MOTION: Kimberly Cates

TO: Approve the additional appropriation in

SECOND: Joni Truex

the amounts of \$5,600 & \$7,300 for 1000-

AYES: 5            NAYES: 0

44045-000-0019 for Insurance Vehicle

MOTION CARRIED

Replacement.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – SHERIFF’S**

**DEPARTMENT:**

Sheriff Goshert, came before the Council and requested an additional appropriation in the following amounts \$1,000, \$923.25 and \$873.30 for 1000-35001-000-0019 for repairs and maintenance.

MOTION: Kimberly Cates

TO: Approve the additional appropriation in

SECOND: Joni Truex

the amounts of \$1,000, \$923.25 and \$873.30

AYES: 5            NAYES: 0

for 1000-35001-000-0019 for repairs and

MOTION CARRIED

maintenance.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – EXTRADITION:**

Sheriff Goshert, came before the Council and requested an additional appropriation in the amount of \$416.50 for 1155-32003-000-0000 for Mileage, Fuel and Travel to bring an inmate back from Florida.

MOTION: Kimberly Cates

TO: Approve the additional appropriation in

SECOND: Joni Truex

the amount of \$416.50 for 1155-32003-000-

AYES: 5            NAYES: 0

0000 for Mileage, Fuel and Travel.

MOTION CARRIED

**IN THE MATTER OF JCAP PROGRAM ASSISTANCE GRANT REQUESTS:**

Sheriff Goshert, came before the Council and requested to apply for three (3) different grants for the JCAP program. Goshert stated the first grant is for the JCAP Program Assistance/K21 in the amount of \$100,000 and the second grant is for the JCAP Program Assistance/Attorney General in the amount of \$100,000. These grants are for local government agencies to improve evidence-based substance abuse treatment programs for incarcerated inmates, as well as to prepare justice-involved individuals for reintegration into local communities. This funding would be used to supplement the needed costs to start a JCAP program as outlined by The Indiana Attorney General’s office. The grant would help offset treatment costs associated with treatment and recovery programs designed to aid inmates with addiction. The grant would also assist with the daily housing costs and any facility improvements needed to the housing program. Goshert also requested approval to apply for a 2018 Residential Substance Abuse Treatment Grant/ICJI. The amount of the grant is determined by the number of felons at roughly \$13-\$14 per felon. This funding would be used to supplement the needed costs to start a JCAP Program as well. Goshert stated these programs are a ninety (90) day program where they will receive therapy, counseling, coping skills to reduce dependency, skills in parenting and domestic violence.

MOTION: Joni Truex

TO: Approve the grant requests for three (3)

SECOND: Ernie Wiggins

grants to help start a JCAP Program.

AYES: 5            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF BODY SCANNER FOR THE JAIL:**

Sheriff Goshert shared with the Council he feels there will be a need for a body scanner at the jail in the very near future. Goshert stated due to the high drug usage of the inmates that are being booked into the County Jail a scanner would be very beneficial in detecting the drugs before they enter the jail. There have been several instances at other jails where drugs have caused jails to be evacuated and hazmat had to be contacted for cleanup. The costs for this type of clean up could be as much as \$400,000. Goshert stated he wanted to bring the issue and concern to the Councils awareness. Rocky stated the regular cost for the purchase of a body scanner is \$190,000, but the Sheriff’s Association has come together and the scanner is being offered for \$137,000. Goshert stated this offer will only last so long and the price includes all the training of the scanner.

**IN THE MATTER OF 2017 YEAR END STATISTICS:**

Sheriff Goshert shared with the Council the 2017 Year End Statistics and Commissary Report from July – December 2017. Goshert pointed out the number of Local Agencies that Sheriff's Department does assist. Goshert stated he is extremely pleased with his department for the number of incidents they assisted in or handled, which was 826 from July 2017 – January 2018.

**IN THE MATTER OF VETRASPEC SOFTWARE GRANT REQUEST:**

Sue Ann Mitchell, Council President, spoke on behalf of Veterans Officer, Rich Maron, on a VetraSpec Software Grant request. Mitchell stated the grant is for software needed for submitting Veteran's Pension and Disability Claims. The grant request is for \$449.

MOTION: Ernie Wiggins

TO: Approve the grant request in the amount of \$449 for the Vetraspec Software.

SECOND: Kimberly Cates

AYES: 5            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF ORTHOWORX UPDATE:**

Brad Bishop, Executive Director OrthoWorx, came before the Council and gave a brief update on the key accomplishments for OrthoWorx for 2017. Bishop touched on the following topics:

- Innovative Careers Pathway Program Relaunch
  - OrthoWrox has rebranded the Innovative Careers Pathway Program as the Think Ortho Tour.
  - Community leaders and educators met with organizers of the South Bend and Elkhart Manufacturing Day events to gain ideas on how to expand their efforts for 2018.
- Skill Up Grant
  - Partnered with Ivy Tech, the Warsaw Area Career Center and KEDCo to submit a letter of intent to the Indiana Department of Labor Workforce Development to apply for a grant to facilitate training to machinists and maintenance specialties in our region.
- DWE Virtual Job Fair
  - Partnered with the Indiana Department of Workforce Development to develop online job fair to create additional awareness of orthopedic industry opportunities.
- State STEM Education Council
  - Brad Bishop has been appointed to the Indiana Department of Education's new STEM Council.
- State Workforce Innovation Council
  - Brad Bishop will serve on the new Rural Affairs Working Group of the Indiana Department of Workforce Development's State Workforce Innovation Council.
- OrthoWorx Young Adult Professional Advisory (OYPA) Group
  - Continued to engage with these industries young professionals.
- University Industry advisory Board Projects
- Talent Attraction
- Innovation

**IN THE MATTER OF ACCELINX UPDATE:**

Dave Anderson, AcceLINX Consultant, came before the Council and gave a brief update on AcceLINX. Anderson stated they have been up and running for 11 months and are very encouraged with the interaction from musculoskeletal innovators and entrepreneurs both inside and outside the region.

The goal is to provide the innovators and entrepreneurs with industry-specific support to enhance their chances for growth and success. Engaging university-based researchers across the state is a key part of our efforts. A Memorandum of Understanding with the Indiana University Research and Technology Corp and have engaged four different inventors on five technologies. They are expecting to engage in more companies with the new webinar programs, university partnerships and other outreach efforts. AcceLinx is expanding its team of consultants to offer reimbursement and grant writing services.

**IN THE MATTER OF RE-ADOPTION OF SOLID WASTE DISTRICT 2018 LEVY.**

Michelle Puckett, County Auditor, presented an updated Ordinance to re-adopt the solid Waste District 2018 Levy at a rate of .0001. Puckett stated when the 1782 notice was received the State approved it at .0000 due to the Assessed Values (AV) being increased from where we originally

estimated them to be. Due to the increase in the AV the State is allowing the Council to re-adopt at the .0001 which would allow the tax to be collected.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 5 NAYES: 0  
MOTION CARRIED

**IN THE MATTER OF THE 1782 NOTICE FOR BUDGET YEAR 2018:**

Michelle Puckett, County Auditor, stated the 1782 Notice for the 2018 Budget Year was received and was approved as submitted. Puckett stated the deadline to file any changes to the DLGF is February 9, 2018. The Budget orders should be received by February 15, 2018.

**IN THE MATTER OF THE WHEEL TAX DISCUSSION:**

Sue Ann Mitchell, Council President, stated they will discuss the Wheel Tax at a later date once additional information is received. Mitchell stated she would like to have all Council members present for the discussion.

**IN THE MATTER OF ADDITIONAL BUSINESS:**

The Council members touched on the following business:

- Four (4) Eagle Scouts were honored and she attended the ceremony
- Ruth McLeary had also served on the Council board back in 1966-1974
- KEDCo meeting hot topic was housing shortage
- Possible zoning changes to allow lower income housing
- AIC Legislative Conference attended by various members and was found to be very educational and entertaining
- Doug will attend the Bowen meeting on behalf of Jon Garber
- The Strategic Planning Committee met and is working towards a plan for fiscal plan for 2019
- 

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council March 8, 2018

The Kosciusko County Council met for their regular meeting on Thursday March 8, 2018 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell - President	Doug Heinisch
Tom Anglin	Joni Truex
Kimberly Cates	Ernie Wiggins
Jon Garber – Vice President	Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF FEBRUARY 8, 2018 MEETING MINUTES:**

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 5 NAYES: 0  
MOTION CARRIED

Tom Anglin & Jon Garber abstained from voting as they were not presented for the February 8, 2018 meeting.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – HEALTH CLINIC ADMINISTRATIVE:**

Bob Weaver, County Health Director, came before the Council and requested an additional appropriation in the amount of \$10,000 for 4014-31006-000-0000 for Educational Services. Weaver stated the funds would be used to create a moving billboard that would be moved around the county in reference to the Opioid crisis in our county.

MOTION: Tom Anglin  
TO: Approve the additional appropriation in

SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

the amount of \$10,000 for 4014-31006-000-0000 for Educational Services.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – SHERIFF’S DEPARTMENT:**

Sheriff Goshert came before the Council and requested an additional appropriation in the amounts of \$367 and \$539.10 for 1000-35001-000-0019 for Repairs and Maintenance.

MOTION: Tom Anglin  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amounts of \$367 and \$539.10 for 1000-35001-000-0019 for Repairs and Maintenance.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – COMMUNITY CORRECTIONS:**

Anna Bailey, Community Corrections Director, came before the Council and requested an additional appropriation in the amount of \$202,200 with the following breakdown: \$145,600 for 4915-31018-000-0000 for Professional Contracts, \$31,600 for 4915-36048-000-0000 for Drug Testing & Screens and \$25,000 for 4915-31097-000-0000 for Training.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$202,200 with the following breakdown: \$145,600 for 4915-31018-000-0000 for Professional Contracts, \$31,600 for 4915-36048-000-0000 for Drug Testing & Screens and \$25,000 for 4915-31097-000-0000 for Training.

**IN THE MATTER OF ODYSSEY NEW CASE MANAGEMENT SYSTEM:**

Ann Torpy, County Clerk, came before the Council to formally announce their move to the Odyssey Case Management System. Torpy stated the move will hopefully happen sometime in 2019. Torpy stated in 2007 the Indiana Supreme Court’s Office of Appellate and Trial Court Technology signed a state contract, purchasing the rights to use a statewide court case management system called Odyssey for all judicial staff in Indiana. TCT is responsible for paying the initial licensing costs for the Odyssey software and the yearly software maintenance and support costs. Torpy stated the counties using the Odyssey do not incur any yearly costs to use the software.

Torpy stated Odyssey is being offered to Kosciusko County Indiana trial courts and Circuit Court Clerk at no cost to the County other than the incidental cost that may be required in order to upgrade computer equipment maintained and used in the local courts and clerk’s office. Judge Cates stated the court computers are six-eight years old and have reached their life expectancy and are scheduled to be replaced so the only additional cost would possibly be a few scanners. Torpy and Cates both agreed this is the ideal time to switch over to the Odyssey system. Torpy stated they will run both systems until the new Odyssey system is fully functional.

**IN THE MATTER OF 2017 EMPG SALARY REIMBURSEMENT GRANT:**

Ed Rock, Emergency Management Director, came before the Commissioner with the 2017 EMPG Salary Reimbursement grant in the amount of \$50,000. Rock stated this grant will cover 50% of the Salary wages for the EMA employees.

MOTION: Tom Anglin  
SECOND: Kimberly Cates  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the 2017 EMPG Salary Reimbursement Grant in the amount of \$50,000.

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR BELL MEMORIAL PUBLIC LIBRARY:**

Stephen Boggs, Director for Bell Memorial Public Library, came before the Commissioners and requested an additional appropriation from the Rainy Day fund in the amount of \$11,873.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the Additional Appropriation from the Rainy day fund in the amount of \$11,873.

**IN THE MATTER OF BOWEN CENTER UPDATE:**

Kurt Carlson, Bowen Center CEO, came before the Council with a brief update on what the Bowen Center provides to the county. The Council members provided specific questions for Carlson to address in reference to the \$585,180 that the county gives them.

Carlson began by addressing the specific questions:

- Are reports available that indicate specifically that Kosciusko County dollars are used to leverage MRO services? YES and reports can be provided
- Are Kosciusko County residents in need guaranteed services if they are low income/Medicaid? Yes
- Does the low income/Medicaid person still have to pay to receive the services? No
- Are Medicare patients also included in what the county funding supports? No
- Is there a time frame after a request for services being provided by Kosciusko County dollars, that the services must be provided? Wait time is based on the need...higher the need the quicker the services will be provided
- With what seems like so many new issues, what is the wait time for services at the Bowen Center? Same day for crisis, but others may a little different
- How do non-core counties (Allen, Dekalb, Lagrange, Noble & Steuben) relate to the financial picture for the Bowen Center? No Kosciusko funds are used for non-core counties
- Are patients in the county paying for services? Yes, patients pay with their own funding or Medicaid, Medicare, private insurances
- Does the Bowen Center interact with the Kosciusko County Jail? They have a contract with the county jail, but the jail brings the inmates to the Bowen Center for treatment
- What programs are made available to benefit the jail/work release/probation...etc? The Bowen Center provides counselling services, mental health evaluations, addiction support, mental illness support and other therapy as needed or recommended from patient evaluations.
- Would like to see Bowen Center provide the county an EAP as proof for our dollars being well spent. Carlson gave examples of services provided and the financial review and ensures their clients receive the services they need regardless of their ability to pay. They offer clients fee assistance and charity care as necessary to make their services affordable. They help their clients in applying for Medicaid, Social Security and other governmental sources. Mitchell stated that if HB1141 passes the county would be increasing the amount of funding that goes to the Bowen Center.

**IN THE MATTER OF REGIONAL SEWER DISTRICT UPDATE:**

Chad Miner, County Attorney, came before Council and stated a meeting was held with ICE Miller, Umbaugh, and Ken Jones to discuss the roadmap for the future of the Tippecanoe Lake Regional Sewer District. Miner made the recommendation to start the process to engaging these professionals so they can move forward in their process to allow a petition to be filed with IDEM to establish the regional sewer district. Miner stated he spoke with County Administrator, Marsha McSherry, and confirmed an additional appropriation will need to be submitted to allow for the funding of engaging the professionals previous mentioned. The next step would be to pass Resolution 18-03-06-001 directing the County Administrator to take the steps necessary to seek an additional appropriation with respect to the expenses associated with preparing a petition for the establishment of a Regional Sewer District. The estimated cost would be in the range of \$120,000 to \$145,000.

Miner stated he will also begin to prepare a resolution for the Commissioners to approve based on the contingency of the additional appropriation being approved at the Council April 12, 2018 meeting. Miner stated there would be other documents to follow, but this would be the first step towards establishing a Regional Sewer District for Tippecanoe Lake.

Sue Ann Mitchell, Council President, stated the County has loaned funds in the past for projects up front to help with the cost of interest and fees. Mitchell stated she understands the county is not a bank, but the EDIT money has a purpose which is to improve economic development. Providing sewers falls into that arena of economic development by improving the area for the benefit of the community. Mitchell feels this would be the best option for the county as they would be reimbursed.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – HIGHWAY**

**DEPARTMENT:**

Marsha McSherry, County Administrator, came before the Council and spoke on behalf of Scott Tilden, County Highway Superintendent, and requested an additional appropriation in the amount of \$1,450 for 1176-31001-000-0051 for Contractual Services.

MOTION: Tom Anglin

TO: Approve the additional appropriation in the amount of \$1,450 for 1176-31001-000-0051 for Contractual Services.

SECOND: Joni Truex

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF THE NONPROFIT DISCUSSION:**

Sue Ann Mitchell, Council President, stated it was time to start thinking about what information the Council would like the Non-Profit Organizations to provide with their funding requests. The following information has been requested by Council: List of Board of Directors, Profit & Loss statements for previous calendar year, balance sheets, the usage rate, percentage of expenses covered by user fees or other donations, and breakdown of budget requests.

**IN THE MATTER OF THE WHEEL TAX DISCUSSION:**

Sue Ann Mitchell, Council President, came before the Council to discuss the Wheel Tax fee's being collected. Mitchell stated the State has allowed the county to double the amount that is currently being collected. The current cost for vehicles is \$25.00 per vehicle and \$40.00 per trailer, but the county has the option to increase that amount to \$50.00 per vehicle and \$80.00 per trailer.

Mitchell stated with the money the county is currently collecting she feels the highway is making progress and would like to keep the collections as they stand now. Mitchell requested input from the other council members. Jon Garber, Council Vice-President, stated he feels the fees are appropriate at this time. Joni Truex, Council member, stated she feels the fees should remain as they currently are. Tom Anglin, Council member, stated he is still not in favor of the amount being charged for the trailers, but he is fine with keeping the wheel tax for the vehicles as it currently stands.

MOTION: Joni Truex

TO: Approve to leave the Wheel Tax fees as they currently are.

SECOND: Ernie Wiggins

AYES: 6            NAYES: 0

MOTION CARRIED

Tom Anglin abstained

**IN THE MATTER OF ADDITIONAL BUSINESS:**

Sue Ann Mitchell, Council President, stated on March 21, 2018 the NE AIC District Meeting will be held in Columbia City.

March 23, 2018 Kosciusko County Chamber is having a Third House Session from 12-1pm at the Shrine Building

March 24, 2018 Farm Bureau will have a Legislative session at Creighton's Crazy Egg Cafe

Council was requested to appoint a member to the US 30 Corridor Board, which is Ernie Wiggins.

Sue Ann Mitchell will serve on the Tippecanoe Regional Sewer District due to her knowledge with serving on the Lakeland Regional Sewer District.

Security Committee had been formed for the Old Courthouse and Sue Ann Mitchell will be serving as a member on that board.

**Committee Updates:**

WCDC – Joni Truex

- Veterans Wall will arrive in June and they are working on having veterans register on-line
- 20 ride share bikes will be available soon throughout the city, which is being funded by Zimmer/Biomet

*MACGO* – Ernie Wiggins

- Meeting was not held due to the flooding

*US 30 Corridors* – Ernie Wiggins

- Meeting held on March 7, 2018 with a lot of great information presented. There have been 14 fatalities and 1,500 accidents on US 30 since last year.

Sheriff Goshert - shared he is looking into a Safe School program due to the number of school shootings. Goshert stated he feels this is critical for the safety of our kids and protect them to the best of our abilities.

Ed Rock, Emergency Management Director, stated on March 20, 2018 there will be a Statewide tornado test at 10:15 AM and 7:15 PM for our county.

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council April 12, 2018

The Kosciusko County Council met for their regular meeting on Thursday April 12, 2018 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell  
Tom Anglin  
Kimberly Cates  
Jon Garber

Doug Heinisch  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

### **IN THE MATTER OF APPROVAL OF MARCH 8, 2018 MEETING MINUTES:**

MOTION: Jon Garber  
SECOND: Tom Anglin  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the March 8, 2018 meeting minutes as presented.

### **IN THE MATTER OF ADDITIONAL APPROPRIATION – SHERIFF’S DEPARTMENT:**

Chris McKeand came before the Council to request an additional appropriation in the amount of \$5,800.00 for 1000-44045-000-0019 Insurance Vehicle Replacement.

MOTION: Jon Garber  
SECOND: Tom Anglin  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$5,800.00 for 1000-44045-000-0019 Insurance Vehicle Replacement.

### **IN THE MATTER OF ADDITIONAL APPROPRIATION – CREDIT FUND:**

Cary Groninger, Commissioner, and Chad Miner, County Attorney, came before the Council to request an additional appropriation in the amount of \$145,000.00 for 1112-41236-000-0000 Infrastructure/Major Improvements. Groninger stated the funding would be used for attorney fees, engineers and bond counsel to begin the planning of the Tippecanoe and hopefully Chapman Lake Regional Sewer District.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$145,000.00 for 1112-41236-000-000 Infrastructure/Major Improvements

### **IN THE MATTER OF TRANSFER OF FUNDS FOR COUNTY MAINTENANCE:**

Marsha McSherry, County Administrator, requested to transfer \$1,938.00 from 1000-11322-000-0006 Part-time Maintenance to 1000-11066-000-000-0006 Maintenance Assistant due to additional years of service missed.

MOTION: Tom Anglin  
TO: Approve transfer of \$1,938.00 from

SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

1000-11322-000-0006 Part-time Maintenance  
to 1000-11066-000-0006 Maintenance  
Assistant.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – HIGHWAY:**

Scott Tilden, Highway Superintendent, came before the Council to request an additional appropriation in the amount of \$130,000.00 for 1176-44017-000-0000 Other Equipment. Tilden stated the funds would be used to replace a 21 year old wheel loader with a new John Deere K wheel loader. Tilden stated he would purchase the loader out of the NJPA program at a 43% discount that would save \$100,000.00.

MOTION: Jon Garber  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$130,000.00 for 1176-44017-000-0000 Other Equipment.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – JUVENILE DETENTION ALTERNATIVE INCENTIVE (JDAI) GRANT:**

Judge Cates came before the Council to request an additional appropriation for the JDAI Grant in the amount of \$55,000.00. Cates stated that the concept of JDAI is to make better evidence based decisions when correcting juvenile delinquents to reduce costs, re-offenses and detentions. Cates stated that due to some adjustments that need to be made to the advertising amounts, he would request that the Council table the matter until the May meeting

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 6 NAYES: 0  
MOTION CARRIED  
Kimberly Cates abstained.

TO: Table the additional appropriation in the amount of \$55,000.00 for the May 10<sup>th</sup> Council meeting.

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT – ASSESSOR:**

Susan Engelberth, County Assessor, stated employee 1000-10194-000-0003 (Deputy Position) and 1000-11050-000-0003 (Chief Deputy Position) received their Level III Certified Indiana Assessor-Appraiser certification. The employees are to receive \$500.00 compensation as part of their annual salary. The change will be made retroactive to January 10, 2018.

MOTION: Jon Garber  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the Salary Ordinance Amendment for Deputy Position 1000-10194-000-0003 and Chief Deputy Position 1000-11050-000-0003 for a \$500.00 compensation for receiving their Level III Certified Indiana Assessor-Appraiser certification.

**IN THE MATTER OF TRANSFER OF FUNDS FOR ASSESSOR'S OFFICE:**

Susan Engelberth, County Assessor, requested to transfer \$472.93 from 1000-10052-000-0003 Deputy to 1000-11050-000-0003 Chief Deputy.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve transfer of \$472.93 from 1000-10052-000-0003 Deputy to 1000-11050-000-0003 Chief Deputy.

**IN THE MATTER OF TRANSFER OF FUNDS FOR ASSESSOR'S OFFICE:**

Susan Engelberth, County Assessor, requested to transfer \$475.50 from 1000-10052-000-0003 Deputy to 1000-10194-000-0003 Deputy.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve transfer of \$475.50 from 1000-10052-000-0003 Deputy to 1000-10194-000-0003 Deputy.

Special recognition was given, by the Council, for the amount of time and hard work the Assessor and her staff put forth to achieve the levels required by the State. Congratulatory cards were presented as special thanks to the two newest employees to achieve their Level III Certified Indiana Assessor-Appraiser certifications.

Committee Updates:

*Bowen Center- Jon Garber*

- Revenue cycle assessment was approved
- Approved updated by-laws
- Awards dinner for Board members and employees is next Wednesday, April 18th
- New Board member, Ryan Baker, replaced Janet Halderman

*WDCD – Jon Garber*

- Courthouse patio project is estimated to cost \$50,000. They are trying to get a 50% match in donations through the Patriocity award making the total cost \$25,000.
- Meeting was held with the Latino community to determine what types of hardships they're facing
- The traveling Vietnam War Memorial Wall is coming to downtown Warsaw May 31 to June 2. The \$8,000 costs were funded through donations
- 20 ride share bikes will soon be available. The bikes will be made available at four locations. The public can unlock a bike at one location and relock it at their destination, making it available for the next person. The idea behind the program is to promote environmentally friendly transportation.
- Wake board tour will be at Center Lake August 4<sup>th</sup>

*Emergency Management- Joni Truex*

- At the quarterly meeting, they discussed local flood issues and where we are in the process of being declared an emergency situation
- Warsaw is changing over to 800 megahertz radios
- Red Cross canteen services are now regionalized. Contact for help is no longer local. The Salvation Army has a canteen, which provides another option for a canteen truck

*Community Capacity Series Housing Development 101 -Joni Truex*

- Kosciusko County had the most representatives in attendance at the seminar
- The next seminar is scheduled a week from Monday

*KEDCO Small Business Committee -Joni Truex*

- Small business retention meeting discussed housing needs. There is an out-of-town company that is interested in potentially building affordable housing in Winona Lake. This group is addressing the need for affordable housing among other issues.

*KEDCO-Kimberly Cates*

- Robertson will be retiring at the end of 2018. They have a couple candidates and they are hopeful they can begin training someone in the next month or so.
- Their website is a high priority for prospects for people coming into the area. The estimated service prospects from comparing 2017 to 2016 indicates that the number one thing people are looking for when they move into our area is manufacturing and the second is distribution and warehousing. These two areas of service cover 49% of the inquiries. They are working on strategic planning for five to ten years out.

*Lakeland Regional Sewer District - Sue Ann Mitchell*

- The Board has a vacancy. There will not be an appointment to bring to Council until May.
- There are 1700 people in this sewer district, 250 people have not yet connected.

*JDAI –Sue Ann Mitchell*

- A board consisting of peer members of the community held their first meeting to formulate a policy. There are two people from the State that are available to be liaisons. There are 33 counties already participating in the program.

*Strategic Planning- Sue Ann Mitchell*

- All the county departments have been interviewed and their needs have been identified. Several items have been prioritized and many have already been implemented by the Commissioners and by the County Administrator.

*Security Committee -Sue Ann Mitchell*

- Several concerns were addressed. Most of them overlapped with the Strategic Planning issues. They will be prioritizing the issues.

*Home Show-Sue Ann Mitchell*

- Several council members along with several department heads and employees were in attendance and were able to pass along some great information to the public. Thanks to the Emergency Management department for providing weather radios as give away prizes.

*IAC Northeast District- Sue Ann Mitchell*

- Kosciusko County took home the prize for having the most in attendance. Information was provided on recent legislation passed from the county perspective.

*Chamber & Farm Bureau-Sue Ann Mitchell*

- Local Representatives and Senator presented information on legislation and their perspective of how it could be affecting counties.

*County Council Association- Sue Ann Mitchell*

- Tomorrow is the planning meeting to discuss the June conference.

*Employee Breakfast- Sue Ann Mitchell*

- The County Council and the Commissioners will be serving breakfast from 6am to 8am April 27<sup>th</sup> in honor of county government week. This is to show appreciation to all county employees, who are the counties greatest assets, for their services.

**IN THE MATTER OF ADDITIONAL BUSINESS:**

Mike Ragan- stated that there is a need for election workers, as 12 out of 69 precincts are having difficulty getting poll workers. Anyone interested should contact the Clerk's Office or Mike Ragan.

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council May 10, 2018

The Kosciusko County Council met for their regular meeting on Thursday May 10, 2018 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell - President  
Tom Anglin  
Kimberly Cates  
Jon Garber – Vice President

Doug Heinisch  
Joni Truex  
Ernie Wiggins- Absent  
Michelle Puckett, County Auditor

The meeting was called to order by President, Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF APRIL 12, 2018 MEETING MINUTES:**

MOTION: Tom Anglin

TO: Approve the April 12, 2018 meeting minutes as presented.

SECOND: Kimberly Cates

AYES: 6 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT – JUVENILE DETENTION ALTERNATIVE INITIATIVE GRANT (JDAI):**

Judge Cates presented the Salary Ordinance Amendment for the JDAI Grant. Cates stated on March 12, 2018 the county was awarded the Juvenile Detention Alternative Initiative Grant (JDAI). These County Juvenile Probation Officers will work on the JDAI Grant outside of their

normal county work schedule. Probation #2 Officer (9124-11121-000-0000) will be paid \$23.86 per hour and Probation #9 Officer (9124-11196-000-0000) will be paid \$33.35 per hour.

MOTION: Joni Truex

TO: Approve the Salary Ordinance

SECOND: Jon Garber

Amendment for the JDAI Grant officers as presented.

AYES: 5 NAYES: 0

MOTION CARRIED

Kimberly Cates Abstained

**IN THE MATTER OF ADDITIONAL APPROPRIATION – JUVENILE DETENTION ALTERNATIVE INITIATIVE GRANT (JDAI):**

Judge Cates came before the Council to request an additional appropriation for the amount of \$55,000.00. The breakdown is as follows: \$8,843.95 for 9124-11196-000-0000 Assistant Coordinator, \$8,413.95 for 9124-11121-000-0000 Assistant Coordinator, \$1,287.34 for 9124-11601-000-0000 SS/FICA, \$1,884.76 for 9124-11602-000-0000 PERF, \$2,500.00 for 9124-22015-000-0000 Operating Supplies, \$600.00 for 9124-21001-000-0000 Office Supplies, \$22,000.00 for 9124-31001-000-0000 Primary Coordinator, \$5,000.00 for 9124-32004-000-0000 Travel, \$4,000.00 for 9124-44012-000-0000 Computer Equipment and \$900.00 for 9124-44002-000-0000 Computer Software.

MOTION: Joni Truex

TO: Approve the additional appropriation in

SECOND: Jon Garber

the amount of \$55,000.00 for the JDAI grant as listed above.

AYES: 5 NAYES: 0

MOTION CARRIED

Kimberly Cates Abstained

**IN THE MATTER OF EXTENSION OFFICE UPDATE:**

Jackie Franks, Educator for Health and Human Sciences, came before the Council and gave an update on the projects she has been working on. Franks stated that the Be Heart Smart program is a program targeting fire fighters due to their higher risk of heart disease. This year, the Warsaw Fire Department was presented with educational information regarding things they could do to reduce the risk and Franks stated she plans to encompass a larger target group in the future. Hidden in Plain Sight, targets parents and grandparents of youth, educating them on how to identify suspicious objects that may indicate that their youth is at risk for alcohol use, drug use, eating disorders, self-harm and more.

Mindy Wise, 4-H Coordinator, came before the Council and gave an update. Wise stated she wants to expand the 4-H program to include more up to date programs such as welding and fire education. Wise stated that traditional club memberships are up by 5% this year. Spark Clubs is an initiative designed to spark an interest in youth without asking for a long commitment to the program. Wise explains that this gives youth an opportunity to experience some of the programs and then hopefully create an interest that will result in more involvement. Some of the spark clubs available include Young Chefs, where youth can showcase some of the things they learned at the Taste of Ag event. Youth Investments is for youth to learn about making investments in things such as stocks and bonds. Tower Gardening is a program that is partnered with the Master Gardeners to educate on growing plants without the use of soil. Wise stated that they also offer skill enrichment programing and that she is very interested in Workforce Development and integrating programs into the schools, teaching life skills for young adults. Wise recently presented the program at Enchanted Hills and is currently working with freshmen students through the Career Center at the high school.

Kelly Heckaman, Director, came before the Council with an update. Heckaman stated that Farm Camp kicked off a great first event a year ago in June and that this year's theme is poultry. This year marked the 22<sup>nd</sup> Ag Day, partnering farmers with 4<sup>th</sup> graders. Participating classes will be visiting local farms. Heckaman stated that she recently completed a Purdue leadership development program, where she learned some valuable administrative skills. In addition, Heckaman stated that May is mental health awareness month and that according to the Center for Disease Control, statistics show that the highest rate of suicide in the United States is among farmers and those in fishery and forestry. Heckaman states that several professionals will soon be trained in mental first aid and will be able to offer help and education regarding stress, depression and anxiety within the farm community.

**IN THE MATTER OF TRANSFER OF FUNDS FOR THE PROSECUTOR:**

Dan Hampton, County Prosecutor, requested a transfer of \$33,565.75 for the Part-time account 1000-11301-000-0015. Increase in case load, could be used for staff increase and investigator division. Would like to use part time prosecutor for part time position.

MOTION: Jon Garber  
SECOND: Tom Anglin  
AYES: 6 NAYES: 0  
MOTION CARRIED

TO: Approve transfer of \$33,565.75 for the Part-time account 1000-11301-000-0015.

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT – 2018 SENIOR HUB GRANT:**

Dan Hampton, County Prosecutor, presented the Salary Ordinance Amendment for the 2018 Senior Hub Grant. Hampton stated on January 3, 2018 the county received a Cooperative Agreement renewal for the Prosecutor Senior Hub Grant. These County employees will work on the 2018 Senior Hub Grant outside of their normal county work schedule. The following is a breakdown of the hourly wages: Case Worker – Curtis \$16.97, Prosecuting Attorney Secretary – Darlington \$19.59, Case Worker – Danner \$19.59, Case Worker – Frantz \$18.70, Deputy Prosecutor Attorney – Bishop \$47.86, Case Worker – Stone \$16.97, Case Worker – Gardner \$17.82, Case Worker – Brooks \$19.59, Case Worker – Steffe \$19.59, Case Worker – Holloway \$16.97, Case Worker – Kummer \$16.97 and Case Worker – Esenwein \$19.59.

MOTION: Jon Garber  
SECOND: Kimberly Cates  
AYES: 6 NAYES: 0  
MOTION CARRIED

TO: Approve the Salary Ordinance Amendment for the Senior Hub Grant as listed above.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – 2018 SENIOR HUB GRANT:**

Dan Hampton, County Prosecutor, came before the Council to request an additional appropriation for the amount of \$20,000.00. The breakdown is as follows: \$10,000.00 for 9176-11706-000-0000 Wages, \$765.00 for 9176-11601-000-0000 FICA, \$1,120.00 for 9176-11602-000-0000 Retirement and \$8,115.00 for 9176-31059-000-0000 Operating Supplies.

MOTION: Tom Anglin  
SECOND: Kimberly Cates  
AYES: 6 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$20,000.00 for the breakdown listed above.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – OPERATION PULL-OVER GRANT:**

Rick Shephard, Operation Pull-Over Coordinator, came before the Council to request an additional appropriation for the amount of \$25,000.00 for 8200-11706-000-0000 Grant Salaries.

MOTION: Joni Truex  
SECOND: Tom Anglin  
AYES: 6 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$25,000.00 for 8200-11706-000-0000 Grant Salaries.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – SHERIFF:**

Sheriff Goshert came before the Council to request an additional appropriation for the amount of \$2,972.94 for 1000-35001-000-0019 Repairs & Maintenance.

MOTION: Tom Anglin  
SECOND: Joni Truex  
AYES: 6 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$2,972.94 for 1000-35001-000-0019 for Repairs & Maintenance.

**IN THE MATTER OF ADDITIONAL APPROPRIATION- HIGHWAY:**

Scott Tilden, Highway Superintendent, came before the Council to request an additional appropriation for the amount of \$1,195.55 for 1176-35001-000-050 Repairs & Maintenance.

MOTION: Joni Truex  
SECOND: Tom Anglin  
AYES: 6 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$1,195.55 for 1176-35001-000-050 for Repairs & Maintenance.

**IN THE MATTER OF HEALTH DEPARTMENT RENOVATIONS:**

Marsha McSherry, County Administrator, came before the Council to give an update on the renovations currently being made in the health department. McSherry stated that they are getting new subfloors, new floor covering, paint and some new furniture and that renovations are expected to be completed by the end of next week.

**IN THE MATTER OF HIGHWAY DEPARTMENT CONSTRUCTION:**

Marsha McSherry, County Administrator, came before the Council to give an update on the progress of the new construction at the Highway Building. McSherry presented photos showing the progress of the new parts room, patch bay & wash bay. McSherry stated that construction on the addition to the office building is scheduled to begin soon and that the entire project is projected to be completed by mid-March of 2019. Mitchell stated and it should be noted that funding for construction is in no way coming out of road funding or the wheel tax fund.

**IN THE MATTER OF PROPERTY MAINTENANCE:**

Marsha McSherry, County Administrator, came before the Council to give an update on maintenance. McSherry states that Work Release had a new grease trap installed. There was some work done outside the Courthouse in hopes of resolving some flooding issues and some windows were replaced at the Justice Building.

**IN THE MATTER OF ADDITIONAL ITEMS:**

Sue Ann Mitchell, Council President, stated that today marks the deadline for paying the spring tax bill and extended appreciation to the Treasurer's Office for their hard work and dedication.

Mitchell also recognized the Clerk's Office for the election and how smoothly it ran and also extended appreciation to the Auditor's Office for their commitment to mailing the poll workers checks out in a timely manner..

**Committee Updates:**

*Opioid Crisis Committee- Kimberly Cates*

- Bridge to Hope, Bowen Center, K-21 and other community members are partnering to hold a call to action called The Ugly Truth. Cates stated it will be held Monday, May 16, 2018 at 6pm at Lakeview. The presentation will showcase all phases that an opioid abuser may go through. It is open to the public and intended to be educational and full of useful knowledge during the current opioid epidemic.

*Housing 101-Joni Truex*

- 2<sup>nd</sup> part of a 3 part series. The intent is to establish ways that the government can help with funding or starting more affordable housing. There is a significant and growing need for low income housing

*Chamber of Public Policy-Joni Truex*

- Ribbon cutting was held at the GOP Headquarters

*Bowen Center-Jon Garber*

- Board of Directors honored their employees at the Honeywell Center. This year would have marked Dr. Bowen's 100<sup>th</sup> birthday. Multiple awards were given out.

*WCDC-Jon Garber*

- Vietnam War Memorial Wall will be set up at Central Park from May 30<sup>th</sup> to June 3<sup>rd</sup>
- Fat and Skinny Tire Fest is May 18<sup>th</sup> through the 20<sup>th</sup>
- Share bike locations have been set up
- WCDC is looking for ways to market the downtown area

*Indiana County Council Association Meeting April 13<sup>th</sup>-Sue Ann Mitchell*

- Conference date in Shelbyville has been moved to June 30<sup>th</sup>
- Items on the agenda include:
  - Possible penalties for disregarding repeat audit findings on the annual report
  - Public Defender Task Force committee recommendations
  - Pre-trial diversion funds
  - Overcrowding of jails

- Costs of assessment appeals
- LIT options and policies

*Lakeland Regional Sewer District-Sue Ann Mitchell*

- Progressing with hook ups
- Will be holding a hearing to establish daily penalties beginning in July for those who have not obtained a permit

*Medicare Meeting April 25<sup>th</sup>- Sue Ann Mitchell*

- Informational discussion for people at the age to receive Medicare

*Association of Indiana Counties Board Meeting April 26<sup>th</sup>- Sue Ann Mitchell*

- Discussion of the interception of Indiana income tax for delinquent property taxes

*Employee appreciation breakfast April 27<sup>th</sup>-Sue Ann Mitchell*

- Had a good turn out
- Extended thanks to Ernie, Jon and Kim for serving breakfast to show appreciation to county employees for their hard work and dedicated service

*Strategic Planning Meeting May 1<sup>st</sup>-Sue Ann Mitchell*

- Planning is coming together
- Anticipates additional information by the end of the month

*County Insurance Meetings May 4<sup>th</sup> and 7<sup>th</sup>-Sue Ann Mitchell*

- County provided information regarding changes in insurance plan, out of pocket limits and co-pays
- Changes were made to try to reduce the cost of health insurance for the county

*Department Head Meeting May 3<sup>rd</sup>-Sue Ann Mitchell*

- Provided information regarding the additional budgeting tool that will be available this year, which will compare prior years' budgets to actual expenditures

*JDAI-Sue Ann Mitchell*

- Upcoming conference will be held in French Lick May 23-24
- Sue Ann will be attending the conference and anticipates bringing back some good and useful information regarding how the program functions

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council June 14, 2018

The Kosciusko County Council met for their regular meeting on Thursday June 14, 2018 at 7:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Tom Anglin  
Kimberly Cates  
Jon Garber

Doug Heinisch  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF MINUTES FROM MAY 10, 2018 MEETING:**

The May 10, 2018 minutes were approved as presented.

MOTION: Tom Anglin  
SECOND: Joni Truex  
AYES: 6        NAYES: 0  
MOTION CARRIED

TO: Approve the minutes for the May 10, 2018 meeting as presented

Ernie Wiggins abstained.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – EXTRADITIONS:**

Sheriff Rocky Goshert came before the Council and requested an additional appropriation in the amount of \$1,052.68 for Mileage, Fuel & Travel 1155-32003-000-0000.

MOTION: Joni Truex  
SECOND: Tom Anglin  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$1,052.68 for Mileage/Fuel/Travel 1155-32003-000-0000

**IN THE MATTER OF ADDITIONAL APPROPRIATION – SHERIFF:**

Sheriff Rocky Goshert came before the Council and requested an additional appropriation in the amount of \$7,373.29 for Mileage, Fuel & Travel 1000-35070-000-0019.

MOTION: Tom Anglin  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$7,373.29 for Mileage, Fuel & Travel 1000-35070-000-0019

**IN THE MATTER OF TRANSFER OF FUNDS FOR THE SHERIFF’S DEPARTMENT:**

Sheriff Rocky Goshert came before the Council and requested to transfer \$16,000 from 1000-11507-000-0019 Sheriff Overtime to 1000-11315-000-0019 Sheriff Part time to cover office staff and transport duties.

MOTION: Jon Garber  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the transfer of \$16,000 from 1000-11507-000-0019 Sheriff Overtime to 1000-11315-000-019 Sheriff Part time

**IN THE MATTER OF ADDITIONAL APPROPRIATION – EMERGENCY MANAGEMENT:**

Ed Rock, Emergency Management Director, came before the Council and requested an additional appropriation in the amount of \$1,540.79 for Hazmat Response Equipment 1152-22056-000-0000.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$1,540.79 for Hazmat Response Equipment 1152-22056-000-0000

**IN THE MATTER OF 2018 STATE HOMELAND SECURITY GRANT:**

Ed Rock, Emergency Management Director, and Rocky Goshert, Sheriff, came before the Council with the 2018 State Homeland Security grant in the amount of \$100,000. Rock stated that the grant has to be operated in correlation with the Sheriff’s Department and that it will be used to fund active shooter security for local schools. Rock stated that the equipment obtained would put a device in every teacher’s hand so that in the event of an emergency, each teacher would have a direct line to 911. All other teachers would be alerted to what the situation was and what location it was occurring in, giving them the best chance of escape. Goshert stated that the device would immediately alert all law enforcement so that anyone in the area of the event would be aware that there was a situation, which would allow for the quickest possible response. Goshert stated that, in addition, the device could be used to alert other offices and/or personnel for things such as medical emergencies and behavioral situations.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the 2018 State Homeland Security Grant in the amount of \$100,000

**IN THE MATTER OF 2019 HAZARDOUS MATERIALS EMERGENCY  
PREPAREDNESS GRANT:**

Ed Rock, Emergency Management Director, came before the Council with the 2019 Hazardous Materials Emergency Preparedness grant in the amount of \$30,000. Rock stated that this is a grant he applies for annually to cover the costs of hazardous materials training for response agencies as well as a required training exercise. Rock stated that grant calls for a 20% match but that in all prior years, he has been allowed to use soft match funds.

MOTION: Ernie Wiggins  
SECOND: Joni Truex  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the 2019 Hazardous Materials  
Emergency Preparedness grant in the amount  
of \$30,000

**IN THE MATTER OF 2018 EMERGENCY MANAGEMENT PERFORMANCE GRANT  
(50% WAGES):**

Ed Rock, Emergency Management Director, came before the Council with the 2018 Emergency Management Performance grant in the amount of \$50,000. Rock stated that the grant funds 50% of the wages for the Emergency Management Director and 50% of the wages for the Emergency Management Administrative Assistant. Rock noted that the fringe is not paid through the grant but that there is no match requirement for the County.

MOTION: Jon Garber  
SECOND: Joni Truex  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the 2018 Emergency  
Management Performance grant in the amount  
of \$50,000 for 50% of wages for the  
Emergency Management Director and 50% of  
wages for the Emergency Management  
Administrative Assistant

**IN THE MATTER OF 2018 EMERGENCY MANAGEMENT PERFORMANCE GRANT  
(EDUCATIONAL MATERIALS):**

Ed Rock, Emergency Management Director, came before the Council with the 2018 Emergency Management Performance grant in the amount of \$30,000. Rock stated that the grant would be used to fund educational materials for a district wide training that the County would fund and then receive reimbursement for. Rock stated that this grant has been utilized as requested numerous times in the past with no issues.

MOTION: Joni Truex  
SECOND: Doug Heinisch  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the 2018 Emergency  
Management Performance grant in the amount  
of \$30,000 for educational materials

**IN THE MATTER OF 2018 STATE HOMELAND SECURITY PROGRAM GRANT  
(INFRARED DRONES):**

Ed Rock, Emergency Management Director, came before the Council with the 2018 State Homeland Security Program grant in the amount of \$30,000. Rock stated that the grant would be used to fund the purchase of 3 infrared drones that would be stationed throughout the County and potentially utilized in locating a missing child/person who may have wandered off at night or even in the search of a fugitive. Rock stated that the drones could be used in situations such as water rescues, dropping a life preserver to a victim. Rock noted that the requirement for a government agency to operate a drone is a license, which he stated would cost approximately \$150.00 per operator.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the 2018 State Homeland  
Security Program grant in the amount of  
\$30,000 for the purchase of 3 infrared drones

**IN THE MATTER OF ADDITIONAL APPROPRIATION-HIGHWAY:**

Scott Tilden, County Highway Superintendent, came before the Council and requested an additional appropriation in the amount of \$2,944.50 for road sign reimbursement 1176-22040-000-0051.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$2,944.50 for road sign reimbursement 1176-22040-000-0051

**IN THE MATTER OF TRANSFER OF FUNDS FOR HEALTH DEPARTMENT:**

Bob Weaver, Health Department Administrator, came before the Council and requested a transfer in the amount of \$357.00 from Part-time Nurse 1159-11327-000-0000 to Workmen's Compensation 1159-11604-000-0000 to cover shortage for Workmen's Compensation Insurance.

MOTION: Tom Anglin  
SECOND: Jon Garber  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the transfer of \$357.00 from Part-time Nurse 1159-11327-000-0000 to Workmen's Compensation 1159-11604-000-0000

**IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT BOARD APPOINTMENT – FRANK KURTH:**

Jim Haney, Lakeland Regional Sewer District Board President, came before the Council with an appointment for Frank Kurth. Kurth will be replacing Paula Stinson as she has resigned her position as of March of this year citing personal reasons. Stinson's term expires April of 2021 so the appointment of Kurth will fill the remainder of her term. Haney stated that Kurth and his wife own property and are part time residents on Sawmill Lake. Kurth is currently a Vice-Principle for Elkhart Community Schools and plans to retire to the Sawmill Lake area in approximately 8 years.

MOTION: Tom Anglin  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the appointment of Frank Kurth to the Lakeland Regional Sewer District Board

**IN THE MATTER OF WARSAW COMMUNITY PUBLIC LIBRARY BOARD APPOINTMENT-JENNIFER HICKS:**

Sue Ann Mitchell, presented an appointment for Jennifer Hicks. Hicks is a Warsaw Community Schools teacher, is able to attend the meetings, and has had a long relationship with libraries in general.

MOTION: Tom Anglin  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the appointment of Jennifer Hicks to the Warsaw Community Public Library Board.

**IN THE MATTER OF CF-1/REAL PROPERTY AND CF-1/PERSONAL PROPERTY ABATEMENT REQUESTS:**

Michael White came before the Council on behalf of IDNA Series. White stated that there have been some changes including employee reallocation as well as changes within manufacturing. White noted that he anticipates that sometime over the next year, the equipment will be sold off and this will be the last year IDNA Series will request abatement.

Joni Truex, presented the 2018 Abatement Committee reports for both Real Property and Personal Property. Truex stated that all of the abatement requests were carefully reviewed and considered at two separate Committee Meetings. People in attendance at the Committee Meetings were Council President, Sue Ann Mitchell, Council Members, Ernie Wiggins and Joni Truex, Auditor, Michelle Puckett, Assessor, Susan Engelberth, Financial Deputy, Missy Farmer, Personal Property Staff, Jennifer Day and Kristy Mayer, and Commercial Deputies, Darby Davis and Kylie Poppenfoose. Truex stated that it is the Committee's conclusion that all of the abatement requests are in compliance. Truex noted for the record that Custom Engineering Wheels has relocated to Mississippi, that only 25% of their manufacturing equipment currently remains in storage, and that the company intends to be completely moved by the end of the current year. After careful consideration, the Committee's recommendation for Custom Engineered Wheels Inc. is still to approve it, based on the fact that they were occupying the building and in operation as of the 2018 assessment date of January 1, 2018.

In conclusion, Truex stated that the Committee's recommendation is to approve all of the abatements as requested for both Personal and Real Property.

**CF-1/REAL PROPERTY ABATEMENT REQUESTS:**

- ❖ Alpha Manufacturing & Design LLC & The Garden Spot LLC
- ❖ Cass Holdings LLC
- ❖ Custom Engineered Wheels Inc
- ❖ Louis Dreyfus Agricultural LLC
- ❖ Maple Leaf Farms Inc
- ❖ Texmo Castings (formerly Medcast)
- ❖ Torrent Engineering & Equipment

**CF-1/PERSONAL PROPERTY ABATEMENT REQUESTS:**

- ❖ Alpha Manufacturing & Design LLC
- ❖ Biomet
- ❖ Custom Engineered Wheels
- ❖ IDNA Series
- ❖ Louis Dreyfus
- ❖ LSC Communications formerly R R Donnelley
- ❖ Seymour-Midwest
- ❖ Texmo Precision Castings
- ❖ Torrent Engineering

MOTION: Tom Anglin  
SECOND: Kimberly Cates  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Accept the recommendation of the Committee and approve the CF-1/Real Property Abatements for Alpha Manufacturing & Design, Cass Holdings, Custom Engineered Wheels, Louis Dreyfus Agricultural, Maple Leaf Farms & Texmo and the CF-1/Personal Property Abatements for Alpha Manufacturing & Design, Biomet, Custom Engineered Wheels, IDNA Series Louis Dreyfus, LSC Communications, Seymour-Midwest, Texmo Precision Castings & Torrent Engineering for 18 pay 19

Truex stated that, going forward, the Committee recommends the development of an instruction sheet for the CF-1 Forms, in hopes of receiving more accurate and consistent information on the forms in the future. In addition, the Committee would recommend that upon filing an abatement request, the applicant should contact an Attorney. The Committee would then meet to review the request and then the abatement request would go before the Committee, at a second meeting, to be either approved or denied.

**IN THE MATTER OF ADDITIONAL ITEMS:**

Sue Ann Mitchell, shared that the online presentation, given by Larry Devore regarding Local Income Tax, contained some very beneficial information. Mitchell recommended that anyone with the opportunity to see the presentation should do so. A few things Mitchell shared with the Council were that there is now only one tax rate countywide. In addition, ours is only one of nine or ten counties, out of ninety-two, that only has 1% as our local income tax.

**Committee Updates:**

*Chamber of Public Policy Committee Meeting-Joni Truex*

- The Lieutenant Governor will be attending Rotary Club at noon tomorrow (June 15, 2018)

*Redevelopment Commission Meeting-Joni Truex*

- A Committee is being formed to gather information on the US 30 coalition
- Statute now requires annual reporting, Truex will be gathering the required information

*MACOG Meeting-Ernie Wiggins*

- Most INDOT initiation changes were in other counties but nothing in Kosciusko
- Policy Board approved the budget for MACOG for fiscal year beginning July 1, 2018
- Of the \$7,500,000 budget, \$4.6 mil comes from Federal funds, \$751,000 comes from INDOT and \$2.1 mil comes from Local funds

*Non Profits*

- Sue Ann Mitchell requested that Doug Heinisch review the non profit financials and prepare a report for the next scheduled meeting (June 26, 2018)

*AIC Finance Meeting-Kimberly Cates*

- Can use additional tax money for anything in the jail system. Historically the State has been very specific in what we have to use the money for but they are now allowing us to collect a tax, if we choose to, and direct the spending for whatever improvements to the jail we feel are most critical

*KEDCo-Kimberly Cates*

- Executive Director, George Robertson will be retiring at the end of this year and hopes to be able to work with his replacement for a few months before he leaves

*Opioid Crisis Committee Meeting-Kimberly Cates*

- Plans to host another community call to action meeting in August focusing on drugs in schools

*Solid Waste-Jon Garber*

- Have obtained a quote to repair a drainage ditch
- Intend to install concrete pads on the southwest side of the building
- Cancelled 2 year old check written to YMCA for unknown reason
- Increased part time household waste position to full time position
- 2019 budget is in progress

*WCDC-Jon Garber*

- Rob Parker, Chamber of Commerce, received permission from the Commissioners to be the name representing the Courthouse Patio Project, hoping to qualify for more funds than the WCDC would
- More trashcans are needed for First Friday events
- The Vietnam War Memorial Wall event was successful
- The Fat & Skinny Festival was a success
- Looking for a bill board, possibly video type, to advertise the downtown area
- [www.downtownwarsaw.fun](http://www.downtownwarsaw.fun) is the new domain name

*Bowen Center-Jon Garber*

- Human Resources presented a quarterly report
- Using Hireview as a new way of interviewing potential employees, through live chat video
- 2019 election of officers
- Blue & Co will do the annual financial audit
- Ft Wayne opioid treatment center opened yesterday

*Security Committee-Sue Ann Mitchell*

- Studying needs of the county for the security of the employees and taxpayers in the Courthouse and the Justice Building

*Lakeland Regional Sewer District-Sue Ann Mitchell*

- Adopted a graduated penalty scale for those who fail to connect to the system by the deadline of July 1, 2018

*Juvenile Detention Alternative Initiative Conference (JDAI)-Sue Ann Mitchell*

- Was a very educational program for those that will be on committees to make decisions on the best methods to address juvenile issues

*Strategic Planning Joint Meeting-Sue Ann Mitchell*

- Formulating long range plans for the county

*AIC Meeting-Sue Ann Mitchell*

- Meeting was held at the Governor's residence
- Planning for the Association's fall conference

*Reminder-Sue Ann Mitchell*

- Council's Conference will be June 29-30 in Shelbyville

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council July 12, 2018

The Kosciusko County Council met for their regular meeting on Thursday July 12, 2018 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Tom Anglin  
Kimberly Cates  
Jon Garber, Vice President

Doug Heinisch  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF MINUTES FROM JUNE 14, 2018 MEETING:**

The June 14, 2018 minutes were approved as presented.

MOTION: Tom Anglin  
SECOND: Ernie Wiggins  
AYES: 7      NAYES: 0  
UNANIMOUS

TO: Approve the minutes for the June 14, 2018 meeting as presented

**IN THE MATTER OF COUNTY WEBSITE REDESIGN:**

Chas Sandy, GIS Coordinator, came before the Council to present the county's new website design, which was released July 2, 2018. Sandy gave a demonstration, showing the new format and stated that the homepage was revised, using drone photos, which will be updated with the changing seasons and the data has been reorganized to make the website more attractive and easier for the user to navigate.

In response to Council President Mitchell, Sandy confirmed that the proposed boundary map for the Tippy/Chapman Regional Sewer District is available on the website.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – HEALTH CLINIC ADMINISTRATION:**

Bob Weaver, Health Department Director, came before the Council and requested an additional appropriation in the amount of \$13,000.00 for Furniture/Fixtures 4014-44004-000-0000. In addition, Weaver expressed appreciation for the renovations that were recently completed in the Health Department.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7      NAYES: 0  
UNANIMOUS

TO: Approve the additional appropriation in the amount of \$13,000.00 for Furniture/Fixtures 4014-44004-000-0000

**IN THE MATTER OF ADDITIONAL APPROPRIATION – DNR GRANT:**

Jim Smith, Lake Patrol Division of the Sheriff's Department, came before the Council and requested an additional appropriation in the amount of \$15,000.00. The following is the breakdown: \$12,500.00 for Salaries 9134-11706-000-0000 and \$2,500.00 for Misc. Expenses 9134-32037-000-0000.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
UNANIMOUS

TO: Approve the additional appropriation in the amount of \$15,000.00 (\$12,500.00 for Salaries 9134-11706-000-0000 & \$2,500.00 for Misc. Expenses 9134-32037-000-0000

**IN THE MATTER OF TRANSFER REQUEST – COMMUNITY CORRECTIONS:**

Michelle Puckett, County Auditor, presented a transfer request of \$875.68 from Secretary 8238-10133-000-0000 to Officer 8238-10132-000-0000.

MOTION: Jon Garber  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
UNANIMOUS

TO: Approve the transfer of \$875.68 from Secretary 8238-10133-000-0000 to Officer 8238-10132-000-0000

**IN THE MATTER OF HIGHWAY-RAILROAD GRADE CROSSING FUND FY19:**

Scott Tilden, County Highway Superintendent, came before the Council to request permission to apply for the Railroad Grade Crossing Fund FY-19 Grant. Tilden stated that the 100% reimbursable grant of \$42,250 will be used for railroad crossing safety improvements including advanced warning pavement markers with stop bars at 59 locations. Tilden stated that the work would be contracted out and that with the amount of locations needing the upgrades, he was able to negotiate a good price.

MOTION: Tom Anglin  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
UNANIMOUS

TO: Approve the request to apply for the Railroad Grade Crossing Fund FY19 Grant in the amount of \$42,250

In addition, Council shared their appreciation with Tilden for the work he puts in to make the roads better, stating that they are actually able to see the benefit of the wheel tax.

**IN THE MATTER OF NONPROFIT 2019 BUDGET REQUESTS:**

The following nonprofit organizations appeared before the Commissioners to request funding for the 2019 budget year.

- ❖ **4-H Council** – Renea Messmore, 4-H Council Member, came before the Council and requested the amount of \$42,845 for 2019. Messmore stated that 4-H is the largest youth organization in Kosciusko County, with 789 students currently enrolled from grades K-12 and 261 adult volunteers. Shana Messmore, adult volunteer and past 10-yr 4-H member, shared that one of the newer programs available is Fire Education, which is paired with the Warsaw Fire Department and the Wayne Township Fire Department. In addition, 4-H programming has expanded by bringing hands-on STEM lessons to youth at the YMCA. GRL PWR, a program, which is specifically focused on girls who are entering adolescence, Youth Investments, where youth can receive an education on how investments work as well as have an opportunity to invest real monies are some additional programs offered. Shana also shared that Kuert Concrete recently redid the artwork on one of their concrete mixer trucks and included the 4-H logo, which she said is specific to this county and stated how much the gesture is appreciated as it shows support for our local 4-H organization.
- ❖ **Historical Society** – Jerry Black, Museum Treasurer, and Evelyn Rake, newly appointed co-director, came before the Council and requested the amount of \$23,000 for 2019, which Black explained is a slight increase from last year's request, due to steadily increasing utility bills. Black also explained that the amount requested covers the basic expenses. Black stated that they will continue to apply for grants and conduct fundraisers throughout the year to help support and improve the Historical Society and its various

projects. The amount of funding will be used to maintain the current level of operations. Black stated genealogy continues to be very popular at the Historical Society and that tours continue. He stated that the museum had recently hosted a tour based on the history of John Dillinger's travels through the area, that it was very successful and that they hope to schedule similar events in the future. Current projects include digitization of local obituaries for the Beacon site as well as digitization of old agricultural records. In response to Councilman Garber's question, Black stated that heating and cooling is the largest maintenance expense at the old jail museum.

- ❖ **Cardinal Services** – Randy Hall, President/CEO, came before the Council and thanked them for their past and continued support. Hall stated that Cardinal Services is requesting \$98,953 for 2019. Hall explained that the funds will be used for financial support of three programs offered by Cardinal Services: Head Start (services economically challenged children from birth through age 5 and is directed at preparing them for success in school), Career Link (services adults with developmental and physical disabilities and helps them to acquire gainful employment within the community) and KABS (bus services provided throughout the county). Hall stated they served over 4,500 individuals through those programs last year.
- ❖ **Home Care & Hospice** – Glenn Hall, Executive Director, and Brittany Petersen, Business Development and Marketing Director, came before the Council and thanked them for their support since 1995, and requested \$46,200 for 2019 for the REAL Service Program to help support the under-funding by the state. Hall stated that the purpose of their program is to help patients remain in their homes as long as possible and that the services they provide help reduce the stress of financial difficulties. Hall stated that in 2017, their homemakers, aids and nurses made over 9,000 visits and drove over 39,500 miles. Currently they are servicing 97 patients and they are anticipating advancing technology requirements in the near future that will make it increasingly difficult to service the also increasing needs of the community.
- ❖ **Beaman Home** – Tracie Hodson, Executive Director, came before the Council and thanked them for their support over the years and requested \$40,000 for 2019. Hodson stated that the new facility opened July 17, 2017 with 11 resident rooms and 36 beds. The new Parker Street facility houses two wings, a men's and a women's wing, as well as an adjacent outreach center. Services within the building include 24/7 emergency shelter, as well as non-residential programs such as outreach, life skills, mental health counseling, specialized children's services, housing/rental assistance, peer recovery coaching, sexual assault advocacy and more. Hodson stated that funds would help offset the expenses associated with operating a 24/7/365 crisis and intervention program for our community's victims of domestic violence and/or sexual assault.
- ❖ **Kosciusko Community Senior Services (KCSS)** – David Neff, Executive Director, came before the Council and thanked them for their continued support. Neff requested an amount of \$29,700 for 2019. Neff explained that collaborations with other nonprofit organizations allow them to maximize the services they are able to provide to seniors within the community, stating that they coordinate routes with other organizations whenever possible to save both groups gas as well as mileage. Neff shared that KCSS provides handicapped rides for seniors and that rides are prioritized with medical being first, nutrition being second, and recreation being last. KCSS also serves mobile meals to seniors at their homes throughout the entire county, with approximately 500 meals delivered daily, 5 days a week. Neff continued by stating that along with meal delivery, KCSS is able to do wellness checks as well as provide socialization, and as Neff shared, in some cases, KCSS volunteers are the only visitors some seniors get. Neff described a situation where a volunteer delivered a meal to someone who showed signs of confusion and after the volunteer called 911, it was determined that the senior had suffered a significant brain trauma and may not have survived if not for the volunteer's actions. Neff concluded by describing some of the activities available through the Senior Activity Center, such as health seminars, exercise, Spanish classes, and access to computers.
- ❖ **Animal Welfare League (AWL)** – Katey Zeman, new Executive Director, and Becka Harrison, Chair of the fundraiser committee, came before the Council and requested a renewal of monthly program support, with monthly payments in the amount of \$6,806.35

(an annual total of \$81,676.20). Harrison shared that animals brought to the shelter are each assessed medically and treated according to need, spayed or neutered, updated on vaccinations and put through a socialization program, which is all in preparation and hopes of the animal finding their fur-ever home. Harrison continued by stating that volunteers are utilized to cuddle the cats and walk the dogs along with many other duties and that before an animal can be adopted, an assessment is done to determine whether the family and the animal are a match, thus reducing the return of many pets to the shelter. In addition, Harrison stated that AWL has partnered with the Beaman Home, taking in victims' animals, offering visitation and reuniting as circumstances allow.

- ❖ **Bowen Center** – Kurt Carlson, President and CEO, Robert Ryan, Senior VP of Operations, Matthew Graham, Director, and Jay Baumgartner, Senior VP of Finance, came before the Council and requested \$639,710 for 2019, which is the amount mandated by the State. Carlson thanked the Commissioners for their support over the years and stated Bowen Center strives to meet the mental health and addiction needs of the communities they serve, which includes Kosciusko County. Graham stated that Bowen Center recently opened an outpatient opioid addiction treatment center in Fort Wayne, which Graham stated is designed to treat every patient individually, according to their needs.
- ❖ **St. Joseph River Basin** – Matt Meersman, Program Director, came before the Council and requested an amount of \$3,492 for 2019. Meersman stated the river basin covers seven counties in Northern Indiana including the top third of Kosciusko County. The mission of the basin is to be an advocate for water quality to help write a forum of regional discussion across the entire watershed about different issues such as environmental impacts to our waterways and surface water quality. Meersman stated according to Indiana Code 14-30-3-24, each member county may appropriate funds to cover a portion of the Commission's budget. Meersman continued it states the apportionment amount counties shall be directly related to the amount of land area each county has in the river basin. Kosciusko County has approximately 65,280 acres that drain to the St. Joseph River, which represents about 6% of all the land area in the basin. Meersman stated that based on these guidelines and the current operating expenses, the calculation comes to requesting the amount listed above for 2019.

**IN THE MATTER OF HIGHWAY PROJECT UPDATE:**

Marsha McSherry, County Administrator, presented an update regarding the progress of the Highway Building project, stating that the last of the footers were being poured yesterday, the building package is expected to be delivered in mid-July, the bays are under roofs and the parts bay and doors are being painted.

**IN THE MATTER OF AUDITOR EMPLOYEE OF THE MONTH-BECKY RICHARD:**

Michelle Puckett, County Auditor, introduced Becky Richard to the Council as July's employee of the month. Puckett stated that Richard has worked for the County for quite some time, starting in the Auditor's office, then spending time in the Assessor's office and then returning to the Auditor's office. Puckett stated that it is a pleasure to work with Richard and to bring her to the Council to see what goes on at the meetings.

**Committee Updates:**

*WCDC-Jon Garber*

- A 5PM, Monday, the week of the event, deadline has been established for First Friday vendors with a fee of twice the amount for vendors who request space past the deadline
- Since the inception of the Bike Share program, there have been 600 rides and 400 registrations
- July First Friday was the Metzger Truck Show

*The Next Level Presentation-Kimberly Cates*

- Put on by Blair Milo, Secretary of Career Connections, appointed by Holcomb. Milo works with high schools and colleges to ensure that students receive the best possible job skills

*Opioid Crisis Call to Action Committee-Kimberly Cates*

- Will be having their 4<sup>th</sup> meeting, August 27, 2018 at the PAC, at 6-8 PM. Their focus will be on the impact that the opioid epidemic is having on children and their education

*Lakeland Christian Academy Pilot Program-Kimberly Cates*

- During the Junior and Senior year of the students of Lakeland Christian Academy, they will have an opportunity to graduate high school with an associate's degree as well, by taking half day courses at LCA and half day courses at Grace College

*MACOG-Ernie Wiggins*

- Councilman Wiggins was unable to attend but looked to Commissioner Groninger, in the audience, as spokesperson. Groninger reported that he attended the July 11<sup>th</sup> meeting in Plymouth as well as a Livable Communities Workshop that followed the policy meeting. Groninger stated that the speakers focus was on how to make our communities age friendly so that people are able to age in place and that a representative for the City of Plymouth spoke about and gave a tour on what they were doing to make Plymouth a Livable Community

*Non Profit Preparations*

- Councilman Heinisch was recognized for organizing the non-profit information in preparation for the committee to review prior to the meeting

*The Next Level Presentation-Joni Truex*

- Attended the Kosciusko County meeting with Blair Milo. Truex recommended that everyone Google Blair's video called "Workforce of the Future", where everything was done by robots

*Rotary Club-Joni Truex*

- Lieutenant Governor Suzanne Crouch was there and Truex attended

*Association of Indiana County Councils-Sue Ann Mitchell*

- Annual educational meeting was held June 30<sup>th</sup> in Shelbyville and was attended by Council members Ernie, Jon, Kim, Joni, herself and County Auditor, Michelle Puckett. Information was presented by the State Board of Accounts reference audits and budgeting. Charges were \$35 per day are now \$175 per day for each auditor involved. Corrective action plans are required if there are audit findings. Repeat audit findings will result in the matter being turned over to the State Audit Committee that has long reaching powers. The Department of Local Government Finance Director Wesley Bennett shared information on the advanced dates for the budgeting process and issues that could arise if dates are not met by counties. Boone County reported on the Dark Box assessment issue where appeals are filed on newly constructed buildings requesting a reduction to a vacant building status. A presentation was made on Pretrial Diversion and the possible impact of Criminal Rule 26 on jail populations in the future. CR 26 will allow those currently held in jail prior to hearings being released if they are not a flight risk or a danger to themselves or others. A spokesperson from the Public Defender State Task Force shared their hope to address caseloads, qualifications of attorneys, etc. Because this is a county expenditure it will increase the cost of indigent counsel for local government. A presentation on local income tax provided information that there is now only one income tax because all have been combined into one label Local Income Tax (LIT). Kosciusko County has a 1% rate that is adopted by the County Council in their role as the County Income Tax Council. There are less than 10 counties that have a rate of 1% which is the lowest in the state. Information was presented on the Tax Refund Exchange and Compliance System (TRECS). County Treasurer, Rhonda Helsler, presented the program to the Commissioners and they have approved it for Kosciusko County. This program intercepts income tax refunds for delinquent property tax. The Association of Indiana Counties had provided funding for a portion of the process and there is no charge to the county to participate.

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council August 9, 2018

The Kosciusko County Council met for their regular meeting on Thursday August 9, 2018 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Tom Anglin  
Kimberly Cates  
Jon Garber, Vice President

Doug Heinisch  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

### **IN THE MATTER OF APPROVAL OF MINUTES FROM JULY 12, 2018 MEETING:**

The July 12, 2018 minutes were approved as presented.

MOTION: Tom Anglin

TO: Approve the minutes for the July 12, 2018 meeting as presented

SECOND: Joni Truex

AYES: 7            NAYES: 0

UNANIMOUS

### **IN THE MATTER OF WAWASEE ROBOTICS PRESENTATION:**

Several Representatives, including Micah Rassi, Evan Rassi, Joe Kelsheimer Vanessa Wright, Taylor Fiedeke, Noah Beckner and Nick Murphy, along with instructor, Jed Wandland of the Wawasee Robotics Club, came before the Council and gave a demonstration, showing off the cone stacking skills of the robot they designed, built and were successful with at both state and world competitions. In addition, they displayed two robots that were built for launching competition balls. The students shared with the Council that teams compete at tournaments to determine their rank and then the highest ranked teams compete until a winner is determined. The cone stacking robot won 7 out of 10 tournaments last year which placed them 3<sup>rd</sup> in the world. Coach Wandland clarified that the team placed 3<sup>rd</sup> in the world out of 10,000 teams.

### **IN THE MATTER OF ADDITIONAL APPROPRIATION – REDEVELOPMENT DREYFUS TIF:**

Joni Truex, Councilwoman, stated that the Redevelopment Commission along with Council had approved an additional appropriation last year but the funds were not used at that time. Truex continued by stating the funds are now needed to complete the work to correct the drainage issues. Truex confirmed the Louis Dreyfus TIF fund has \$194,000 currently available and the Redevelopment Commission approves and supports the request to use \$111,614.00 for the drainage repairs.

MOTION: Kimberly Cates

TO: Approve the additional appropriation in the amount of \$111,614 for Infrastructure and Major Improvements 4400-41236-000-0000

SECOND: Jon Garber

AYES: 7            NAYES: 0

UNANIMOUS

### **IN THE MATTER OF APPROPRIATION ADJUSTMENT– SHERIFF’S DEPARTMENT:**

Rocky Goshert, County Sheriff, came before the Council requesting an appropriation adjustment in the amount of \$2,075.55 for Repairs/Maintenance 1000-35001-000-0019. Goshert stated the funds are from an insurance reimbursement from a vehicle accident and therefore he requested the appropriation be adjusted.

MOTION: Tom Anglin

TO: Approve the appropriation adjustment of \$2,075.55 to Repairs/Maintenance 1000-35001-000-0019

SECOND: Joni Truex

AYES: 7            NAYES: 0

UNANIMOUS

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS-EMPLOYEE HEALTH INSURANCE:**

Marsha McSherry, County Administrator, came before the Council and requested additional appropriations for Employee Clinic Labs 4700-22057-000-000 in the amount of \$11,000.00 and Employee Clinic Insurance MRI 4700-31132-000-0000 in the amount of \$8,500.00. McSherry stated by using separate line items for these charges, the county will see a significant savings. McSherry continued by stating we typically pay between \$2500 and \$3200 for an MRI and with this change, will pay \$399 for an MRI.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
UNANIMOUS

TO: Approve the additional appropriations of \$11,000.00 to Employee Clinic Labs 4700-22057-000-0000 and \$8,500.00 to Employee Clinic Insurance MRI 4700-31132-000-0000

**IN THE MATTER OF HIGHWAY PROJECT UPDATE:**

Marsha McSherry, County Administrator, presented an update regarding the progress of the Highway Building project, stating the parts bay now has windows and lighting, the highway is getting estimates for mezzanine, the patch bay has cement block and insulation and the administration building is underway.

**IN THE MATTER OF TRANSFER REQUESTS – HIGHWAY:**

Scott Tilden, County Highway Superintendent, came before the Council and presented a transfer request of \$11,500.00 from Truck Driver/Mechanic 1176-10335-000-051 to Part time 1176-11301-000-051 and a transfer request of \$15,503.00 from Liability Insurance 1176-34001-000-0050 to Workmen's Compensation 1176-11604-000-0050.

MOTION: Tom Anglin  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
UNANIMOUS

TO: Approve the transfer of \$11,500.00 from Truck Driver/Mechanic 1176-10335-000-051 to Part time 1176-11301-000-0051 and a transfer of \$15,503.00 from Liability Insurance 1176-34001-000-0050 to Workmen's Compensation 1176-11604-000-0050

**IN THE MATTER OF UNEXPECTED ROAD CLOSURE UPDATE:**

Scott Tilden, County Highway Superintendent, came before the Council to present an update regarding the unexpected road closure on Armstrong Road over Grassy Creek, which is west of State Road 13 where Armstrong Road turns into 500N. Tilden stated the collapse of a culvert pipe was the result of deterioration and the culvert has been replaced and that crews are in the final stages of the repair. Tilden continued by stating he expects the repairs to be complete, the paving to be done and the road reopened by Monday afternoon, Tuesday morning at the latest.

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT- RECORDER:**

Joetta Mitchell, County Recorder, presented a salary ordinance amendment, stating in April 2017 employee 1189-10078-000-0000 was approved by Wage Committee to become part-time until the current employee resigned. The current employee has tuned in their resignation; therefore the part-time position will be eliminated and become full-time. The pay level for this position is COMOT IV-II.

MOTION: Joni Truex  
SECOND: Jon Garber  
AYES: 7 NAYES: 0  
UNANIMOUS

TO: Approve the salary ordinance amendment for employee 1189-10078-000-0000 from part time to full time

**IN THE MATTER OF BUDGET REVIEW OF TAXING UNITS/NON-BINDING RECOMMENDATION:**

Michelle Puckett, County Auditor, presented an estimate of maximum levy, which would be the maximum amount of tax dollars each taxing unit would be allowed to collect in 2019 along with a circuit breaker losses report broken down by taxing unit, showing how much each taxing unit is not allowed to collect. Puckett continued by stating the non-binding recommendation is required by the DLGF and if not done, will hold up the budget process.

Sue Ann Mitchell, Council President, stated Kosciusko County currently has the 2<sup>nd</sup> lowest tax rate in the State, at .2351. Mitchell continued by stating Kosciusko County has been in the lowest bracket as long as she has been involved in County Government. This is something to be proud of and continuing to do right by the taxpayers by not over-collecting is always the right thing to do.

Council supports and agrees to accept the non-binding recommendation

**IN THE MATTER OF FIRE DISTRICT 2 FY19 INFRASTRUCTURE & REGIONAL PUBLIC SAFETY GRANT REQUEST:**

Michelle Puckett, County Auditor, presented a request for the Fiscal year 2019 Fire District 2 Grant, which Puckett stated helps provide training for the fire department and is a grant the County has administered for several years. Puckett continued by stating the pass through grant does allow for a small administrative fee that the Auditor's office can use to purchase computers. Ed Rock, Emergency Management Director, explained further that the grant is designed so the State does not have to divide funds between every individual fire department but groups them into districts and distributes accordingly.

MOTION: Joni Truex

TO: Approve the request to apply for the Fire District 2 FY19 grant

SECOND: Ernie Wiggins

AYES: 7            NAYES: 0

UNANIMOUS

Committee Updates:

*WCDC*-Jon Garber

- At the July 24<sup>th</sup> meeting, they discussed a marketing campaign, and a catch-phrase people seemed to like was "Clearly Kosciusko"
- The remaining First Fridays through the remainder of the year seem to be on track
- The First Friday deadline for vendors to reserve a space by 5PM Monday is working ok
- Cindy Dobbins reported there are now 4 vacancies in the downtown area, with the closing of Celebrations and Mountain Music

*Bowen Center*-Jon Garber

- The Opioid Center, which opened July 18<sup>th</sup> in Fort Wayne is currently serving 80 clients and Rob Ryan reported the growth is happening at the right pace
- The 2019 budgets were presented and approved
- A clinical update was given on the topic "When there is a need, there is Bowen Center", giving an explanation of how the Bowen Center steps up to meet needs
- There was a suggestion made to develop talking points so the Board Members are more prepared to handle questions regarding the status of the Bowen Center and how the money is being used
- The Syracuse office is being purchased and they are looking to purchase the Dunlap YWCA, which is approximately 4,000 square feet

*Misc*-Jon Garber

- Extended congratulations to the Wawasee robotics students for the presentation
- Wake Boarding at Center Lake and the other boarding events held there seemed to be successful

*MACOG*-Ernie Wiggins

- Local Trax Grant, extending 1300N to SR 15. Scott Tilden, County Highway Superintendent, stated he is currently working with MACOG to complete the application and it is an 80 Federal/20 Local grant
- Community Crossings grant application is due by September 28 for 2019 and that they will now be distributing the same amount of funds twice per year instead of once a year for 2020

*AIC (Association of Indiana Counties)*-Joni Truex

- Attended the Institute for Excellence TIF (Tax Increment Financing) Online class

*KEDCO-Kimberly Cates*

- At the August 2<sup>nd</sup> meeting they reviewed some marketing suggestions for Tech Park
- Hired a firm called ADDY, who did an evaluation of what businesses may fit best within the community and what businesses to attract that won't compete with existing businesses
- Marketing meeting was held, which was a more extensive consultant presentation

*AIC (Association of Indiana Counties)-Kimberly Cates*

- Attended the Institute for Excellence TIF (Tax Increment Financing) Online class

*Workforce Development –Kimberly Cates*

- Discussed Indiana's talent needs, mostly focused on manufacturing
- Governments and businesses can work together to draw workforce
- They have found someone to fill George Robertson's position

*Opioid Crisis Call to Action Committee-Kimberly Cates*

- Will be having their 4<sup>th</sup> meeting, August 27, 2018 at the PAC, from 6-8 PM. Their focus will be on the impact the opioid epidemic is having on children and their education

*Solid Waste-Tom Anglin*

- Hired 2 new employees- Carl Fairfax for the warehouse and Suzanne Stokes for education and outreach
- The highway department has made some repairs to the parking lot by filling some holes

*State Board of Accounts-Sue Ann Mitchell*

- The State Board of Accounts are here and we had an entrance conference

*Wage Committee –Sue Ann Mitchell*

- Have had several meetings and are working on some of the issues for wages

*Workforce Development-Sue Ann Mitchell*

- Has printouts from the meeting and stated there are several things the County might be interested in having some impact on such as the roads, activities available, the internet connection and affordable housing for people who want to work here

*AIC (Association of Indiana Counties)-Sue Ann Mitchell*

- Attended the Institute for Excellence TIF (Tax Increment Financing) Online class

*Misc-Sue Ann Mitchell*

- The Tippecanoe/Chapman Lake Regional Sewer District is holding a meeting on September 29<sup>th</sup> at 1 PM at the North Webster Community Building

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council August 10, 2018

The Kosciusko County Council met for a special pre-budget meeting on Friday August 10, 2018 at 9a.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, Council President  
Kimberly Cates, Council Member  
Jon Garber, Council Vice President  
Marsha McSherry, County Administrator

Joni Truex, Council Member  
Ernie Wiggins, Council Member  
Cary Groninger, Commissioner  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell. Mitchell began by stating no decisions will be made and the purpose of this meeting is not to cut the budgets down to bare bones, but is an opportunity to review what is being submitted and to ask any questions or voice concerns.

She continued by stating it is not the goal to under budget but to prepare realistic budgets that will provide enough money needed to operate. In addition, Mitchell stated the wage committee recommendations have been given out but is not final.

**IN THE MATTER OF COUNTY COMMISSIONERS-MARSHA MCSHERRY & BRAD JACKSON:**

Maintenance Part-time Positions: Last year's part-time housekeeping budget was \$104,000 and only \$71,000 was spent. A position was not filled last year but has been filled this year- spending fluctuates due to the fact that they are part-time positions and vacation time factors in. The budget was trimmed by eliminating 2 full-time positions (housekeeping supervisor & maintenance assistant). Lines showing increases in maintenance is an attempt to have a more accurate budget in those areas. Funds in the general snow removal fund that have not been spent since 2015 are to be held there in case of a major event.

General Commissioners: A new position has been created for courthouse security. Copy supplies was increased and supplies (21008-pop fund) was eliminated when the pop machines were made available to employees only- the funds can now be used out of taxpayer funds. Government insurance torte claims have increased- added 34007. Repairs and maintenance will be used for the jail and work release expenses such as kitchen equipment and repairs. Training and seminars was increased to include HR training that we've not had in the past. Contractual services pays for consultants, agreements such as Pitney Bowes and copier supplies per contract agreements. The land and improvements fund is for major repairs such as the lift station, work release grease trap and things that are not planned but occur and have to be addressed.

County Edit Fund: Infrastructure and Major Improvement fund is used for things such as projects discussed at strategic planning like the 1300N overpass, which if approved, would be partially funded by grant at a 77/23 match

County Cum Capital Development: The computers account is for all county computers that are not paid for by a grant. The trucks account is intended to purchase 2 single axel dump trucks when bids are approved, which the county has fallen behind in purchasing over the last several years. Restoring the CCD rate to the maximum it can be is determined by a plan to spend the funds. The omission of the IC code in the advertising and the county not having a plan established prohibits this from happening. Jail expenses have been a significant concern and with some impending changes to laws, there is hope for fewer expenses in the future. In 2017, there was \$259,972 expended for property liability insurance and this year's budget request is for \$250,000 due to the anticipation that part of the Highway building will go on to the builders liability insurance for at least a portion of the year.

Employee Health Insurance: Labs and MRIs were split out which will allow for significant savings.

Redevelopment Commission Dreyfus TIF: Funds are there in case they are needed but generally not used.

Law Enforcement Data Access: These funds are annual fees collected for terminal services access to the data base per law enforcement vehicle, which is collected from each law enforcement division.

McSherry stated she has a \$7,500 spending limit that requires her to present any request over that amount to the Commissioners for approval. In addition, McSherry stated she typically discusses any amount of spending with the Commissioners.

**IN THE MATTER OF SOIL AND WATER-DARCIE ZOLMAN:**

They are funding as much of their expenses, including some staffing, with grant money and trying hard to keep their operating budget down. They have not increased their budget request for several years and they appreciate the help they get from the county, without it, they would not receive funding from the state.

**IN THE MATTER OF EXTENSION-KELLY HECKAMAN:**

The increase in contractual services is due to a 2.5% increase in pay, which is determined by state mandate. Decreases were made in educational supplies and mileage because past years have not shown expenditures of those amounts and eliminated repairs/maintenance because those are now paid for through county contracts. The intention is to use more of the professional improvement money.

**IN THE MATTER OF AUDITOR-MICHELLE PUCKETT:**

Location 0005: The majority of this budget is for wages, which includes typical increases along with training and seminars. Training and seminar spending is currently down but fluctuates depending on the location of the conferences and/or classes. Part of the funding used for training and seminars is budgeted by the recorder for each elected official to use for conference expenses and is often utilized in place of budgeted funds.

Plat Book Fund: Includes wages for a property technician, who is training to be the new GIS technician. This amount was increased to support the GIS tech position upon transition- this will be a new hire once a position becomes available.

Ineligible Deduction Fund: Removed training and seminars. Rebinding will be used to pay one third of one of the payments on a 3-year contract in 2019 for a scanner- this expense is shared with the Recorder, Clerk, Administrator and Surveyor who all use the scanner. The transfer books are no longer being rebound but are being scanned and available on the computer.

**IN THE MATTER OF PROBATION-BARRY ANDREWS & TAMMY JOHNSTON:**

Adult Probation User Fees: The mandated increase reimbursement has decreased to \$100,000 from \$246,425 budgeted last year, which is a decrease in revenue in the county general fund of about \$150,000. The probation department is working on new programs and hopes to again generate an income. It is possible that new laws will cause an increase the amount of people on probation but if they are without the ability to pay the fees, it will not necessarily generate any additional revenue.

Drug & Alcohol User Fees: Beginning September 10, 2018 they will be implementing some fee increases due to changes within the State's mandates.

**IN THE MATTER OF SUPERIOR II & III-JUDGE BAUER & JUDGE SUTTON:**

County General: The only increase requested was an increase of \$5,000 for court ordered services, which includes psych evaluations and others things related to mental health. The increase was due to some re-organization of caseloads between the Courts, which caused Superior II & III to hear more cases related to mental health issues than in the past. Concerns were discussed about the future expenses to Pauper Council due to the impending caseloads and some changes in laws regarding the limitations on public defenders but no increase was requested for this year.

**IN THE MATTER OF PROSECUTOR-DAN HAMPTON:**

Prosecuting Attorney: The greatest concerns are having enough staff to meet the growing caseloads and the physical layout of the office. Six positions were requested and 2 were approved by the wage committee (1 Deputy Prosecuting Attorney and 1 position of the Prosecutor's choosing). They have chosen to add an additional Deputy Prosecuting Attorney. There is a deficiency in the county of attorneys, more specifically, public defenders as discussed in the previous meeting. It is predicted that we will have to seek out-of-county council for public defense and that will prove costly to the county.

Title IV-D: Postage was increased by \$4,000 because the summons they mail out require a return.

Pre-Trial Diversion: Equipment was increased by \$17,500 and Capital Outlay was increased by \$20,000 to assist with office renovation. The \$20,000 in Capital Outlay was not spent last year is intended to be used for renovations of a new break room.

Infraction Deferral: Used to support law enforcement agencies where they have shortfalls in prosecution.

VOCA: For wages paid for thru a grant and the money is budgeted annually from the pre-trial diversion fund to cover the deficit. The salary increase was due to a job description reclassification.

Prosecutor IV-D Incentive: Every other year Professional Conferences is used to send IV-D and some caseworkers to the national conference in order to stay up with the national trends.

Senior Prosecutor Hub Grant: Grant money that supports staff assistance to Senior Prosecutors doing IV-D cases. Has received very little guidance from the state on how this grant is to be run and if it continues, they will not continue with the grant in the future.

Drug Free Communities (KCODE): Grant money that is distributed to non profits throughout the community, which are determined by Council.

**IN THE MATTER OF HEALTH-BOB WEAVER:**

County Health: Property Liability Insurance will be increasing slightly so it was adjusted to meet the change. Most training is required by the state for things such as nursing and environmental education. Official Records is currently over budget due to the additional information the license branch is requiring for renewals.

Health Clinic Administrative: Receiving medicaid reimbursement from the clinic, which pays the rent for the K-21 building, paid for some of the furnishings for the office remodel. Rent increases every year.

Pandemic Fund: Money left over from the H1N1 project in 2009 that the state did not want back or attach any stipulations for how it was spent so it is left as a reserve for any kind of emergency that may occur.

**IN THE MATTER OF COMMUNITY CORRECTIONS-ANNA BAILEY:**

Problem Solving Court Fee (Drug Court Fund): Some line items are being combined, eliminating accounts that are no longer needed. Some of the expenses will be coming out of other funds. Contracts will be used for tracking clients' case information. Drug Testing was increased to include not only the testing kits but also the results of the testing. Incentives, which are used to encourage participants to do well in the program, was increased because they have been successful in motivating participants.

Community Correction User Fees: 10130-\$6,000 is for additional wages not covered by the grant. 10131-\$22,000 is for an amended salary ordinance, not covered by the grant. 10133-\$1,000 is for a salary increase, not covered by the grant. 10134-wages are not covered by the grant. \$6,500 was requested for Drug Testing Supplies to cover any projected overages the grant doesn't cover. \$30,000 for Contracts is in addition to what the grant will pay. \$2,500 Equipment is to upgrade body cameras for safety. \$45,000 Travel/Training is for conference expenses. Juvenile expenses are not covered under the grant.

**IN THE MATTER OF RECORDER-JOETTA MITCHELL:**

Record Perpetuation: Eliminated Meetings/Travel & Repairs/Maintenance from the budget- they are un-appropriated funds. Operating Supplies/Expense- \$21,000 is planned every year for books and storage. It is also un-appropriated but it was added to the budget for tracking purposes. The Perpetuation fund is used for the preservation of historical records.

**IN THE MATTER OF SURVEYOR-MICHAEL KISSINGER:**

Drainage Board: Most increases are related to an increase in assessment hearings. One board member has not previously accepted reimbursement for mileage but has agreed to accept it for next year. Sue will be retiring at the end of this year but has agreed to a part-time position to help with the training and transitional process.

Surveyor Corner Perpetuation: Section/corner perpetuation is required by statute and has been addressed more regularly- a part-time licensed surveyor has been hired and is able to help with field work so that no one is out working alone in intersections. A bridge company is also doing work for the county, locating some bridge coordinates. Money is collected from each document that is recorded for this fund and it can only be spent on regulated expenses.

**IN THE MATTER OF CORONER-TONY CIRIELLO:**

County General: Wage committee recommended an increase for the Coroner's position. Requested a \$6,000 increase in X-Ray & Lab Expenses due to the state requiring toxicology reports on any suspected overdose as well as requires an investigation of the decedent's prescription history. Also requested \$39,857 for a power cot, which is an updated version of the one currently used that is outdated and no longer trustworthy for the transportation of bodies. This includes the price of the cot and the loading system for the vehicle. Emergency Supplies was over budget in 2017. That was for new equipment for the vehicle and is not a typical expense so the budget was not increased for that reason. Meetings and Travel is typically paid for by the state but it is in the budget in case those funds were to fall through.

**IN THE MATTER OF CIRCUIT & SUPERIOR I-JUDGE REED:**

County General: The intention with the part-time position is to train the replacement of a retiring employee. Anticipates needing more public defender money due to the caseloads and guidelines warranting the need for out-of-town attorneys. There is reimbursement available provided we qualify and due to the diminishing amount of attorneys that qualify, it may become difficult to qualify. Three court reporters, offering over 70 years of experience, will be retiring within the

next couple of years and replacements will need to be trained but anticipates things will not run as efficiently at first. Most increases are related to the fifth judge that will be added.

**IN THE MATTER OF EMERGENCY MANAGEMENT-ED ROCK:**

County General: The only increases are wage committee changes. Anticipates an increase request in the next couple of years for the maintenance of equipment the county has acquired so far but no other increases were requested this year.

Local Emergency Planning (LEPC): No increases were requested. This fund is money that is received from industries that are found to have hazardous materials above a certain threshold. This is used to reimburse the county for clean-up and follow up testing. Planning/Training is grant funded and reimbursement payments can fluctuate, which occasionally causes expenditures to fluctuate.

**IN THE MATTER OF AREA PLAN-MATT SANDY:**

No adjustments were requested. The biggest fluctuations in budget are for legal services, mileage and publications, which are determined by how many cases they have. Filing fees help to offset expenditures. Anticipates future budgeting for comprehensive plan update but there is not an established schedule at this time.

**IN THE MATTER OF HIGHWAY-SCOTT TILDEN:**

Some line items had to be moved from MVH to Local Road & Street due to House Bill 1002, which directed 50% of the expenditures of MVH has to be used for construction, reconstruction or preservation. Revenue estimates from the state appear to be down a little bit so increases were made to the budget in an effort to compensate for this. Cum Bridge was reduced because next year will be the off-cycle year for bridge inspections. Equipment purchases will include a tandem axel dump truck and a pick-up truck. Budget cuts included tractors and mowers that were planned but were eliminated because of the reduction in funding.

**IN THE MATTER OF SHERIFF/JAIL/911-ROCKY GOSHERT & SARAH LANCASTER:**

County General-Sheriff: Requested an increase of \$10,000 to add 2 vans to help with the rising need for additional transports. On average, the county transports 79 inmates per month.

County General-Jail: Requested an increase of \$104,000 for Meals for Prisoners (and may need to do an additional for another \$50,000) and \$100,000 for Medical for Prisoners due to the increase in jail population. There is also an increased need to hire more jailers. We currently have 22. The average state ratio between jailer and inmate is 8 and ours is 16.

JCAP: Female portion is expected to start up next month. The grant has been approved but the appropriations have not yet been determined so there will be additional to come in this matter.

County General-E911: Requested increase of \$160 in uniforms to include the additional staff.

Statewide 9-1-1: 3 Dispatcher positions were moved into the General Fund because state funding has been reduced. Requested 10% increase for Mileage/Fuel/Travel and Training/Seminars.

**IN THE MATTER OF CLERK-ANN TORPY:**

County General: Decreased postage, Mileage/Fuel & Travel because of the Records Meeting Expense available. Two employees will be moving up to the 10-year pay level. The intention is to keep a part-time position available for when the additional judge comes, but is not filled at this time.

Document Storage: Decreased by \$16,000 because the Clerk's payment is due this year for a contract shared with the Auditor and the Recorder for a book scanner.

Election Board: Decreased Operating Expenses by reviewing previous expenses and also intending to utilize the Records fund for some of these expenses.

IV-D Incentive: Pays 30% of the Child Support Clerk salary.

Voter Registration: Eliminated part-time deputy position and lowered the cost of voter registration cards. Also, online registration has reduced a lot of the expense and postage is decreasing as well.

**IN THE MATTER OF VETERAN AFFAIRS-MARSHA MCSHERRY:**

County General: The only change is to salary, which is the recommendation from Waggoner Irwin Scheele.

**IN THE MATTER OF TREASURER-MICHELLE PUCKETT:**

County General: No changes were made. The budget is generally very close to what the expenditures are. The part-time fluctuates depending on what the needs are. There is a full-time position that has not been filled but the intention is unknown at this time.

**IN THE MATTER OF ASSESSOR-SUSAN ENGELBERTH:**

County General: Overtime was reduced to be more in line with previous year's expenditures.

Sales Disclosures: Funds collected from processing sales disclosures that can be used for continuing education expenses and field checks related to sales disclosures.

Reassessment: Reduced Office Supplies, Postage, & Meetings & Travel based on previous year's expenditures. Pictometry is half the payment on the contract and after last year's flight was not good quality (it was not flown before the trees leafed out, making it hard to see images on the ground), adjustments are being made. The change-finder software is not as good of quality as was predicted so it was removed from the contract. MACOG reimbursed \$12,000 for Pictometry and there are contract-sharing plans in the works with other counties to share expenses of the flights.

Commercial: Reduced Operating Supplies/Expenses by \$1000.

Being no further business to come before the Council, the meeting was adjourned.

**Kosciusko County Council**  
**August 20, 2018**  
(Budget Review)

The Kosciusko County Council met for their regular meeting on Monday August 20, 2018 at 6:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Tom Anglin  
Kimberly Cates  
Jon Garber, Vice President

Doug Heinisch  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

Mitchell stated a Strategic Planning Committee was formed, which included Commissioner Brad Jackson, Council members Jon Garber, Ernie Wiggins and Sue Ann Mitchell, County Auditor Michelle Puckett, County Administrator Marsha McSherry. Mitchell stated each department was studied for their fiscal (Council's role) and their physical (Commissioner's role) for future budgeting purposes.

Mitchell stated the Wage Committee included the same individuals that are serving on the Strategic Planning Committee and was led by County Auditor, Michelle Puckett. Mitchell thanked Puckett and her office for all the hard work and efforts in preparing the materials for the comprehensive budget process by providing the data needed to make an educational decision. Mitchell thanked all the department heads and elected officials for all the time they put in studying their budgets and fine tuning them to reflect their true budget needs for 2019.

Mitchell stated a great deal of time was taken to evaluate the county wages. The meetings included reviewing current market wages and comparing where Kosciusko County Government jobs fall in relation to those standards.

Mitchell introduced Council members, Ernie Wiggins, to report on the Wage Committee Recommendations.

**IN THE MATTER OF WAGE COMMITTEE RECOMMENDATIONS FOR THE 2019 BUDGET:**

Ernie Wiggins, Councilman and Wage Committee member, read the Wage Committee recommendations for the 2019 budget. Wiggins stated the Wage Committee had multiple

meetings with Waggoner, Irwin, Scheele over the past several months reviewing the county employee wages. Wiggins read the following remarks:

Full time Employees – Accept updated wage compensations from Waggoner, Irwin, Scheele  
Change in the following Classifications:

- Assessor Asst. Commercial/Industrial Appraiser from COMOT II to COMOT I
- Assessor Deputies (8 total) from COMOT III to COMOT II
- Assessor Personal Property Supervisor from COMOT II to PAT VI
- Area Plan Administrative Assistant from COMOT IV to COMOT III
- Community Corrections Admin. Assistant from COMOT IV to COMOT III
- Emergency Management Director from SO-10 to PAT III
- Community Corrections Director from PAT III to PAT I
- Commissioner from \$20,889 to \$22,000
- Council from \$7,975 to \$8,577
- Coroner from \$14,609 to \$18,317

Full time employees Waggoner, Irwin, Scheele determined the following were at or above the external market salary range

The recommendation is to approve a 2% wage increase and to Grandfather the following positions at the 2018 Salary Classification for:

- Community Corrections – Home Detention Officers
- Animal Control Officer
- Title IV-D Deputy Prosecuting Attorney

Approve Assistant System Administrator to remain as a PAT II until employment ends. Then the position will be re-evaluated by Waggoner.

Full time EXE (Executives) employees that are below the External Midpoint Salary

Approved to move these positions to the External Midpoint Salary :

- County Administrator
- Deputy Prosecuting Attorney
- Highway Superintendent
- Highway Assistant Superintendent

Elected Officials are recommended to stay within the external salary range

Approve a \$1,200 salary increase for the following Elected Officials:

- Assessor
- Auditor
- Clerk
- Recorder
- Surveyor
- Treasurer

Chief Deputies are recommended to receive 80% of Elected Official Pay

Approve the following Chief Deputies are to receive 80% of Elected Official pay:

- Assessor
- Auditor
- Clerk
- Recorder
- Treasurer

Part time employees

- 3% increase

Boards

- 3% increase

NFP's

- A recommendation will come from the Commissioners

Courts Request

Request positions for the newly approved 5<sup>th</sup> court effective July 1, 2019

Approve to fund one new Judge, one Court Reporter and one Court Administrator

Probation Request

Request one Juvenile Probation Officer and three Adult Probation Officers

Approve to fund two new Probation Officers and allow Probation to choose which positions to fill

Sheriff Request

Request seven new Jail Officers – six Jail Officers and one Court Security

Approve to fund three Jail Officers and one Court Security

Prosecutor Request

Request two Deputy Prosecuting Attorneys, one Paralegal/Legal Assistant, one Investigator and one Title IV-D Receptionist/Caseworker

Approve to fund one Deputy Prosecuting Attorney and allow the Prosecutor to choose one other position to fill

Auditor Request

Request consideration in changing classification of current Property Technician to GIS Coordinator

Approve classification change

Systems Administration Request

Request one new Systems Administration position

Approve to fund one additional position (when a current employee leaves, that position will not be filled)

Surveyor Request

Request one new part-time position

Approve to fund a part-time position through December 2020

Commissioner Request

Request a Courthouse Security Officer

Approve to fund a Security Officer for the Courthouse

MOTION: Joni Truex

TO: Approve the Wage Committee recommendations as listed above.

SECOND: Doug Heinisch

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF AREA PLAN 2019 BUDGET REQUEST FOR LEGAL SERVICES FOR FUND 1000-002:**

Matt Sandy, Area Plan, presented the 2019 Area Plan budget to Council for approval. Doug Heinisch questioned the \$23,000 being requested for Legal Services. Heinisch stated the past expenses indicate that \$15,000 should be sufficient for Legal Services. Heinisch made a motion to decrease the Legal Services to \$15,000.

MOTION: Doug Heinisch

TO: Approve to reduce the Legal Services from \$23,000 to \$15,000.

SECOND: Tom Anglin

AYES: 4            NAYS: 3

MOTION CARRIED

Joni Truex, Kimberly Cates & Sue Ann Mitchell opposed

**IN THE MATTER OF AREA PLAN 2019 BUDGET REQUEST FOR FUND 1000-002:**

Matt Sandy, Area Plan, presented the 2019 Area Plan budget to Council for approval.

MOTION: Tom Anglin

TO: Approve the remaining Area Plan 2019

SECOND: Ernie Wiggins

Budget request with the exception of the wages and salaries.

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CORONER 2019 BUDGET REQUEST FOR FUND 1000-010:**

Tony Ciriello, County Coroner, presented the Coroner 2019 budget to Council for approval.

Ciriello stated he did ask for an increase in X-rays and Lab Expenses due to the increase in the

number of toxicology reports and death reporting they are required to complete. Ciriello is also asking for a new removal cot and cot loading system for the vehicle. The removal cot is used on every coroner case that they transport the deceased. The current cot is an older manual cot that requires the investigator to seek assistance to raise and lower the cot. The new cot is a powered cot that can be raised and lowered by one person. The new cot will reduce the risk of back or strain injury, which could result in a workman's comp claim.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Coroner 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF EXTENSION 2019 BUDGET REQUEST FOR FUND 1000-001:**

Kelly Heckaman, Extension Director, presented the Extension 2019 budget to the Council for approval.

MOTION: Tom Anglin  
SECOND: Ernie Wiggins  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approved the Extension 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF COUNTY SERVICE OFFICER 2019 BUDGET REQUEST FOR FUND 1000-018:**

Rich Maron, Veteran Affairs Officer, presented the County Service Officer 2019 budget to the Council for approval

MOTION: Tom Anglin  
SECOND: Jon Garber  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approved the County Service Officers 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF TREASURER 2019 BUDGET REQUEST FOR FUND 1000-038:**

Rhonda Helser, County Treasurer, presented the Treasurer 2019 budget to Council for approval.

MOTION: Tom Anglin  
SECOND: Joni Truex  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Treasurer 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF SOIL & WATER CONSERVATION 2019 BUDGET REQUEST FOR FUND 1000-020:**

Darci Zolman, Director of Soil & Water Conservation, presented the Soil & Water Conservation 2019 budget to Council for approval.

MOTION: Kimberly Cates  
SECOND: Ernie Wiggins  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Soil & Water Conservation 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF COUNTY ASSESSOR 2019 BUDGET REQUEST FOR FUND 1000-003:**

Susan Engelberth, County Assessor, presented the County Assessor 2019 budget request to Council for approval.

MOTION: Tom Anglin  
SECOND: Ernie Wiggins  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the County Assessor 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF ASSESSOR ED/SALES DISCLOSURE 2019 BUDGET REQUEST FOR FUND 1131:**

Susan Engelberth, County Assessor, presented the Assessor Ed/Disclosure 2019 budget request to Council for approval.

MOTION: Joni Truex  
SECOND: Tom Anglin  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Assessor Ed/Sales Disclosure 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF PROPERTY REASSESSMENT-ASSESSOR 2019 BUDGET REQUEST FOR FUND 1224-003:**

Susan Engelberth, County Assessor, presented the Property Reassessment 2019 budget request to Council for approval.

MOTION: Kimberly Cates

TO: Approve the Property Reassessment 2019 budget as presented with the exception of the wages and salaries.

SECOND: Joni Truex

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF PROPERTY REASSESSMENT – COMMERCIAL/INDUSTRY 2019 BUDGET REQUEST FOR FUND 1224-046:**

Susan Engelberth, County Assessor, presented the Property Reassessment – Commercial/Industry 2019 budget request to Council for approval. Doug Heinisch questioned the decrease in group insurance. Engelberth stated the decrease was due to employee's dropping or changing coverage.

MOTION: Joni Truex

TO: Approve the Property Reassessment-Commercial/Industry 2019 budget as presented with the exception of the wages and salaries.

SECOND: Tom Anglin

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF KCCRVC 2019 BUDGET REQUEST FOR FUND 4930:**

Jo Paczkowski, KCCRVC member, came before the Council for approval of the KCCRVC 2019 budget request. Paczkowski stated the Commission receives enough collections in Innkeepers Tax to support the budget requested.

MOTION: Kimberly Cates

TO: Approve the KCCRVC 2019 budget as presented.

SECOND: Ernie Wiggins

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF AUDITOR 2019 BUDGET REQUEST FOR FUND 1000-005:**

Michelle Puckett, County Auditor, presented the Auditors 2019 budget to Council for approval.

MOTION: Ernie Wiggins

TO: Approve the Auditor 2019 budget as presented with the exception of the wages and salaries.

SECOND: Joni Truex

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF PLAT BOOK 2019 BUDGET REQUEST FOR FUND 1181:**

Michelle Puckett, County Auditor, presented the Plat Book 2019 budget to Council for approval. Puckett stated the Wage Committees recommendation to reclassify this position to a GIS Technician was approved. Puckett stated she will do the reclassification in 2019.

MOTION: Joni Truex

TO: Approve the Plat Book 2019 budget as presented with the exception of the wages and salaries.

SECOND: Jon Garber

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF INELIGIBLE DEDUCTION 2019 BUDGET REQUEST FOR FUND 4902:**

Michelle Puckett, County Auditor, presented the Ineligible Deduction 2019 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Ineligible Deduction 2019 budget as presented with the exception of the wages and salaries.

SECOND: Ernie Wiggins

AYES: 7        NAYES: 0

MOTION CARRIED

**IN THE MATTER OF CLERK 2019 BUDGET REQUEST FOR FUND 1000-008:**

Ann Torpy, County Clerk, presented the Clerk 2019 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Clerk 2019 budget as presented with the exception of the wages and salaries.

SECOND: Tom Anglin

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COUNTY ELECTION BOARD 2019 BUDGET REQUEST FOR FUND 1000-012:**

Ann Torpy, County Clerk, presented the County Election Board 2019 budget to Council for approval. Doug Heinisch questioned why the Election Board amounts were not reduced on non-election years. Torpy explained by guidance from the Council she was to leave the amounts the same each year as a place holder for election years. President Mitchell agreed with Torpy to maintain the amounts as place holders for these funds.

MOTION: Jon Garber  
SECOND: Joni Truex  
AYES: 6 NAYS: 1  
MOTION CARRIED  
Doug Heinisch opposed

TO: Approve the County Election Board 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF REGISTRATION OF VOTERS 2019 BUDGET REQUEST FOR FUNDS 1000-017:**

Ann Torpy, County Clerk, presented the Registration of Voters 2019 budget to Council for approval.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Registration of Voters 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF CLERK DOCUMENT STORAGE FEE 2019 BUDGET REQUEST FOR FUND 1119:**

Ann Torpy, County Clerk, presented the Clerk Document Storage Fee 2019 budget to Council for approval.

MOTION: Ernie Wiggins  
SECOND: Joni Truex  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Clerk Document Storage Fee 2019 budget as presented.

**IN THE MATTER OF CLERK IV-D INCENTIVE 2019 BUDGET REQUEST FOR FUND 8899:**

Ann Torpy, County Clerk, presented the Clerk IV-D Incentive 2019 budget to Council for approval.

MOTION: Joni Truex  
SECOND: Doug Heinisch  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Clerk IV-D Incentive 2019 budget as presented with the exception of wages and salaries.

**IN THE MATTER OF COUNCIL 2019 BUDGET REQUEST FOR FUND 1000-0045:**

Sue Ann Mitchell, Council President, presented the Council 2019 budget to Council for approval.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Council 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF EMERGENCY MANAGEMENT 2019 BUDGET REQUEST FOR FUND 1000-007:**

Ed Rock, Emergency Management Director, presented the Emergency Management 2019 budget to Council for approval.

MOTION: Tom Anglin  
SECOND: Joni Truex  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Emergency Management 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF LOCAL EMERGENCY PLANNING 2019 BUDGET REQUEST FOR FUND 1152:**

Ed Rock, Emergency Management Director, presented the Emergency Management and Local Emergency Planning 2019 budget to Council for approval.

MOTION: Kimberly Cates  
TO: Approve the Local Emergency Planning

SECOND: Jon Garber 2019 budget as presented.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF MAINTENANCE 2019 BUDGET REQUEST FOR FUND 1000-006:**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioners Vice-President, presented the Maintenance 2019 budget to Council for approval. McSherry stated several of the increases are due to moving funds around in order to capture where the true spending is occurring. Joni Truex questioned McSherry on an open position in the Maintenance budget. McSherry stated she had no open positions at this time.

MOTION: Ernie Wiggins TO: Approve the Maintenance 2019 budget as presented with the exception of the wages and salaries.  
SECOND: Kimberly Cates  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COMMISSIONERS 2019 BUDGET REQUEST FOR FUND 1000-009 :**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioners Vice-President, presented the Commissioners 2019 budget to Council for approval. McSherry stated the supplies for account #21008 of \$5,000 should be removed from the budget request. Doug Heinisch questioned McSherry on how the Social Security Contributions and Retirement Contributions are calculated. McSherry stated the Auditors office calculated those amounts. County Auditor, Michelle Puckett stated those amounts are calculated by taking the total amount that was proposed by the Wage Committee recommendation for County General wages only and took 7.65% for Social Security and 11.2% for the retirement and factored in the Sheriff's retirement as well. Doug Heinisch questioned what contractors are the biggest players on the contractual listing that McSherry had provided. Joni Truex requested in the future that McSherry list an amount beside the contractors on the contractual services listing to give the council a better understanding of who the biggest players are. McSherry handed out a document listing all the county buildings and the age of each building.

MOTION: Jon Garber TO: Approve the Commissioners 2019 budget as presented with the exception of the wages and salaries.  
SECOND: Kimberly Cates  
AYES: 6 NAYS: 1  
MOTION CARRIED  
Joni Truex opposed

**IN THE MATTER OF COUNTY EDIT 2019 BUDGET REQUEST FOR FUND 1112:**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioners Vice-President, presented the County Edit 2019 budget to Council for approval. McSherry handed out a document showing what Infrastructure and Major Improvements will be used with the EDIT funds. The following projects were listed:

- Highway Building Project (\$3,160,413.45) with Robinson Construction/Lochmueller group
- Security System/Jail, Justice Building (\$640,000-\$700,00)
- Tippecanoe/Chapman Sewer District (no amount given)
- 1300 North Extension for 2020-2022 (\$1,886,805)

MOTION: Jon Garber TO: Approve the County Edit 2019 budget as presented.  
SECOND: Kimberly Cates  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY CUM CAPITAL DEVELOPMENT FOR FUND 1138-0000 (CCD) 2019 BUDGET REQUEST:**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioners Vice-President, presented the CCD -0000 2019 budget to Council for approval. McSherry passed out a document listing several projects that could be used with the CCD funds. McSherry stated it has not been determined at this time which projects will be completed.

MOTION: Ernie Wiggins TO: Approve the County Cum Capital Development -0000 (CCD) 2019 budget as presented.  
SECOND: Jon Garber  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY CUM CAPITAL DEVELOPMENT FOR FUND 1000-0009 COMMISSIONERS (CCD) 2019 BUDGET REQUEST:**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioners Vice-President, presented the CCD -0009 Commissioner 2019 budget to Council for approval. McSherry stated several of the increases are due to moving funds around in order to capture where the true spending is occurring to avoid transfers at a later date. Joni Truex questioned the \$85,000 for postage. McSherry stated amount has stayed the same due to the unknown of how many mailings will go out each year. This account is used by several offices, not just the Commissioners.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 7        NAYS: 0  
MOTION CARRIED

TO: Approve the County Cum Capital Development -0009 (CCD) 2019 budget as presented.

**IN THE MATTER OF EMPLOYEE HEALTH INSURANCE 2019 BUDGET REQUEST:**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioners Vice-President, presented the Employee Health Insurance 2019 budget to Council for approval. McSherry stated the Employee Clinic Labs and MRI were split out for the 2019 budgets due to the cost savings it would have for the county.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7        NAYS: 0  
MOTION CARRIED

TO: Approve the Employee Health Insurance 2019 budget as presented.

**IN THE MATTER OF REDEVELOPMENT COMMISSION 2019 BUDGET REQUEST FOR FUND 4400:**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioners Vice-President, presented the Redevelopment Commission 2019 budget to Council for approval. Mitchell shared this fund is TIF money and no tax dollars are used to support this fund.

MOTION: Joni Truex  
SECOND: Doug Heinisch  
AYES: 7        NAYS: 0  
MOTION CARRIED

TO: Approve the Redevelopment Commission 2019 budget as presented.

**IN THE MATTER OF LAW ENFORCEMENT DATA ACCESS 2019 BUDGET REQUEST FOR FUND 4900:**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioners Vice-President, presented the Law Enforcement Data Access 2019 budget to Council for approval. McSherry stated the county collects fees from the outlying police departments for use of the County Sheriff's department software they use in the patrol vehicles. These fees are placed in the Law Enforcement Data Access fund to help pay the maintenance fees for this program.

MOTION: Joni Truex  
SECOND: Doug Heinisch  
AYES: 7        NAYS: 0  
MOTION CARRIED

TO: Approve the Redevelopment Commission 2019 budget as presented.

**IN THE MATTER OF PROSECUTING ATTORNEY 2019 BUDGET REQUEST FOR FUND 1000-015:**

Dan Hampton, County Prosecutor, presented the Prosecuting Attorney 2019 budget to Council for approval. Hampton stated there were several new positions added to the this budget, but the Wage Committees recommendation was to approve one Deputy Prosecuting Attorney and allow the Prosecutor to choose one other position to fill. Hampton stated he will choose to fill another Deputy Prosecuting Attorney position. Hampton thanked the Council for allowing him that choice. The following accounts will be removed from this budget: 11103, 11098, 11471 and 11472. Mitchell questioned the wage increase for account 11097 PA Paralegal Assistant from \$46,628 to \$84,026. Hampton stated he requested Waggoner, Irwin, Scheele to reevaluate the job description as that position was doing the work of a Deputy Prosecutors position. Waggoner, Irwin, Scheele recommended the reclassification of this position, which increased the pay.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7        NAYS: 0  
MOTION CARRIED

TO: Approve the Prosecuting Attorney 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF TITLE IV-D 2019 BUDGET REQUEST FOR FUND 1000-022:**

Dan Hampton, County Prosecutor, presented the Title IV-D 2019 budget to Council for approval. Hampton stated these funds are offset by federal contributions. Hampton stated the following accounts need to be removed from the 2019 budget: 10069 Caseworker and 11800 Stipend for 11112. Hampton explained the reason for the postage increase is due to the post office now charges for any returned mail.

MOTION: Kimberly Cates

TO: Approve the Title IV-D 2019 budget as presented with the exception of the wages and salaries.

SECOND: Joni Truex

AYES: 7            NAYS: 0

**IN THE MATTER OF PRE-TRIAL DIVERSION 2019 BUDGET REQUEST FOR FUND 2503:**

Dan Hampton, County Prosecutor, presented the Pre-Trial Diversion 2019 budget to Council for approval. Hampton stated the wages for this budget were not included in the Wage Committee recommendations.

MOTION: Kimberly Cates

TO: Approve the Pre-Trial Diversion 2019 budget as presented with the request to approve the wages and salaries as presented and not the recommendation by the Wage Committee.

SECOND: Jon Garber

AYES: 7            NAYS: 0

**IN THE MATTER OF INFRACTION DEFERRAL 2019 BUDGET REQUEST FOR FUND 2504:**

Dan Hampton, County Prosecutor, presented the Infraction Deferral 2019 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Infraction Deferral 2019 budget as presented.

SECOND: Ernie Wiggins

AYES: 7            NAYS: 0

**IN THE MATTER OF VOCA – VICTIM ASSISTANCE GRANT 2019 BUDGET REQUEST FOR FUND 8138:**

Dan Hampton, County Prosecutor, presented the VOCA Grant 2019 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the VOCA Grant 2019 budget as presented with the exception of the wages and salaries.

SECOND: Joni Truex

AYES: 7            NAYS: 0

**IN THE MATTER OF PROSECUTOR IV-D INCENTIVE 2019 BUDGET REQUEST FOR FUND 8897:**

Dan Hampton, County Prosecutor, presented the Prosecutor IV-D Incentive 2019 budget to Council for approval. Hampton stated the wages for this fund are not included in the recommendation by Waggoner, Irwin, Scheele.

MOTION: Ernie Wiggins

TO: Approve the Prosecutor IV-D Incentive 2019 budget as presented with the exception of the wages and salaries.

SECOND: Kimberly Cates

AYES: 7            NAYS: 0

**IN THE MATTER OF SENIOR PROSECUTOR HUB GRANT 2019 BUDGET REQUEST FOR FUND 9176:**

Dan Hampton, County Prosecutor, presented the Senior Prosecutor Hub Grant 2019 budget to Council for approval.

MOTION: Tom Anglin

TO: Approve the Senior Prosecutor Hub Grant 2019 budget as presented.

SECOND: Doug Heinisch

AYES: 7            NAYS: 0

**IN THE MATTER OF KCODE 2019 BUDGET REQUEST FOR FUND 1148:**

Dan Hampton, County Prosecutor, presented the KCODE 2019 budget to Council for approval. Hampton stated he will return to Council in November to give the actual accounts these funds will be placed into.

MOTION: Tom Anglin

TO: Approve the KCODE 2019 budget as presented.

SECOND: Ernie Wiggins

AYES: 7            NAYS: 0

**IN THE MATTER OF RECORDER 2019 BUDGET REQUEST FOR FUND 1000-016:**

Joetta Mitchell, County Recorder, presented the Recorder 2019 budget to Council for approval. S. Mitchell stated this budget includes wages only, which has already been addressed by the Wage Committee recommendation. No vote is required.

**IN THE MATTER OF COUNTY ID SECURITY PROTECTION 2019 BUDGET REQUEST FOR FUND 1160:**

Joetta Mitchell, County Recorder, presented the County ID Security 2019 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the County ID Security Protection 2019 budget as presented.

SECOND: Doug Heinisch

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF RECORDS PERPETUATION 2019 BUDGET REQUEST FOR FUND 1189:**

Joetta Mitchell, County Recorder, presented the Records Perpetuation 2019 budget to Council for approval. Mitchell stated account 10078 was increased to \$34,590 due to an employee retiring and a new employee with years of service level being hired. Doug Heinisch questioned the increase in Operating Expenses and J. Mitchell stated they are for multiple items, such as rebinding, book repairs, storage, book restoration and multiple other items.

MOTION: Kimberly Cates

TO: Approve the Records Perpetuation 2019 budget as presented with an increase in the account 10078 to \$34,590.

SECOND: Joni Truex

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COUNTY ELECTED OFFICIALS TRAINING 2019 BUDGET REQUEST FOR FUND 2592:**

Joetta Mitchell, County Recorder, presented the County Elected Officials 2019 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the County Elected Officials 2019 budget as presented.

SECOND: Doug Heinisch

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF JAIL 2019 BUDGET REQUEST FOR FUND 1000-013:**

Rocky Goshert, Sheriff, came before the Council for approval of the Jail 2019 budget request. Per the Wage Committee recommendation two Jail Officers and one Court Security was approved. The following accounts will be removed 10150, 10151 & 10152.

MOTION: Joni Truex

TO: Approve the Jail 2019 budget as presented with the exception of the wages and salaries and the removal of accounts 10150, 10151 & 10152.

SECOND: Tom Anglin

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF SHERIFF 2019 BUDGET REQUEST FOR FUND 1000-019:**

Rocky Goshert, Sheriff, came before the Council for approval of the Sheriff 2019 budget request. Doug Heinisch questioned the Gas/Motor Oil and the Repairs Maintenance due to the amount being requested is higher than the past expenditures. Heinisch made a recommendation to decrease the Gas/Motor Oil to \$200,000 and increase Repairs & Maintenance to \$140,000.

MOTION: Joni Truex

TO: Approve the Sheriff 2019 budget as presented with the exception of the wages and salaries and the changes to the Gas/Motor Oil to \$200,000 and Repairs and Maintenance to \$140,000.

SECOND: Kimberly Cates

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF EXTRADITION 2019 BUDGET REQUEST FOR FUND 1155:**

Rocky Goshert, Sheriff, came before the Council for approval of the Extradition 2019 budget request.

MOTION: Jon Garber

TO: Approve the Extradition 2019 budget as presented.

SECOND: Joni Truex

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF GUN PERMITS 2019 BUDGET REQUEST FOR FUND 1156:**

Rocky Goshert, Sheriff, came before the Council for approval of the Gun Permits 2019 budget request.

MOTION: Joni Truex  
SECOND: Doug Heinisch  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Gun Permit & County Correction 2019 budget as presented.

**IN THE MATTER OF COUNTY CORRECTION OF 2019 BUDGET REQUEST FOR FUND 1175:**

Rocky Goshert, Sheriff, came before the Council for approval of the County Correction 2019 budget request.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the County Correction 2019 budget as presented.

**IN THE MATTER OF LAW ENFORCEMENT FORFEIT SHERIFF OF 2019 BUDGET REQUEST FOR FUND 4934:**

Rocky Goshert, Sheriff, came before the Council for approval of the 2019 budget request.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Law Enforcement Forfeit Sheriff 2019 budget as presented.

**IN THE MATTER OF E911 DISPATCH 2019 BUDGET REQUEST FOR FUND 1000-054:**

Sarah Lancaster, Dispatch Assistant and Rocky Goshert, Sheriff, came before the Council for approval of the E911 Dispatch 2019 budget request. Lancaster stated that three Dispatchers had to be moved from fund 1222 Statewide 911 to the County General 911 fund. Lancaster stated they knew they would hit a wall sometime and that time has come.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the E911Dispatch 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF STATEWIDE 911 2019 BUDGET REQUEST FOR FUND 1222:**

Sarah Lancaster, Dispatch Assistant and Rocky Goshert, Sheriff, came before the Council for approval of the Statewide 911 2019 budget request. Lancaster stated they moved three Dispatch positions the County General 911 fund.

MOTION: Jon Garber  
SECOND: Kimberly Cates  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Statewide 911 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF SURVEYOR 2019 BUDGET REQUEST FOR FUND 1000-021:**

Mike Kissinger, County Surveyor, presented the Surveyor 2019 budget to Council for approval. Kissinger advised the Council in 2020 he might need to purchase a new vehicle,

MOTION: Kimberly Cates  
SECOND: Doug Heinisch  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Surveyor 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF DRAINAGE BOARD 2019 BUDGET REQUEST FOR FUND 1000-011:**

Mike Kissinger, County Surveyor, presented the Drainage Board 2019 budget to Council for approval.

MOTION: Jon Garber  
SECOND: Joni Truex  
AYES: 7 NAYS: 0  
MOTION CARRIED

TO: Approve the Drainage Board 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF SURVEYOR CORNER PERPETUATION 2019 BUDGET  
REQUEST FOR FUND 1202:**

Mike Kissinger, County Surveyor, presented the Surveyor Corner Perpetuation 2019 budget to Council for approval. Kissinger shared that effective July 1, 2017 the Surveyor Corner Perpetuation fund receives \$5 for every document that is recorded in the Records office. Prior to this date the Surveyor only received \$5 for every Survey that was recorded. Kissinger stated the change has tripled the funds that are being collected.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Surveyor Corner  
Perpetuation 2019 budget as presented.

**IN THE MATTER OF CIRCUIT AND SUPERIOR 1 COURTS 2019 BUDGET  
REQUEST FOR FUND 1000-043:**

Judge Reed and Judge Cates presented the Circuit & Superior Courts 2019 budget to Council for approval. Judge Reed stated they had originally requested \$23,681 for the Part time wages, but the projection is only showing \$11,148. Mitchell stated the Wage Committee approved one new Judge, one Court Reporter, one Court Administrator, one Juvenile Probation Officer and One Adult Probation Officer. Accounts 11127 and 11166 were removed from the budget projection.

MOTION: Ernie Wiggins  
SECOND: Doug Heinisch  
AYES: 6            NAYS: 0  
MOTION CARRIED

TO: Approve the Circuit & Superior Courts  
2019 budget as presented with the removal of  
accounts 11127 and 11166.

Kimberly Cates Abstained

**IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION 2019 BUDGET  
REQUEST FOR FUND 2200-043:**

Judge Reed and Judge Cates presented the Alternative Dispute Resolution 2019 budget to Council for approval. .

MOTION: Joni Truex  
SECOND: Doug  
AYES: 6            NAYS: 0  
MOTION CARRIED

TO: Approve the Alternative Dispute  
Resolution 2019 budget as presented.

Kimberly Cates Abstained

**IN THE MATTER OF JURY FEE 2019 BUDGET REQUEST FOR FUND 2502-043:**

Judge Reed and Judge Cates presented the Jury Fee 2019 budget to Council for approval.

MOTION: Jon Garber  
SECOND: Joni Truex  
AYES: 6            NAYS: 0  
MOTION CARRIED

TO: Approve the Jury Fee 2019 budget as  
presented.

Kimberly Cates Abstained

**IN THE MATTER OF JUVENILE DETENTION ALTERNATIVE GRANT 2019  
BUDGET REQUEST FOR FUND 9124:**

Judge Cates and Judge Reed presented the Jury Fee 2019 budget to Council for approval. Judge Cates is only asking for the funds that are available in the grant, nothing more.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 6            NAYS: 0  
MOTION CARRIED

TO: Approve the Jury Fee 2019 budget as  
presented.

Kimberly Cates Abstained

**IN THE MATTER OF ADULT PROBATION USER FEES 2019 BUDGET REQUEST  
FOR FUND 2000:**

Tammy Johnston, Probation, and Barry Andrew, Probation Director, presented the Adult Probation User Fee 2019 budget to Council for approval.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Adult Probation User Fee  
2019 budget as presented.

**IN THE MATTER OF DRUG & ALCOHOL USER FEES 2019 BUDGET REQUEST FOR FUND 2501:**

Barry Andrew, Probation Director, and Tammy Johnston, Probation, presented the Drug & Alcohol User Fees 2019 budget to Council for approval.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Drug & Alcohol User Fees 2019 budget as presented.

**IN THE MATTER OF SUPERIOR II & III AND JURY FEE 2019 BUDGET REQUEST FOR FUND 1000-044:**

Judge Sutton presented the Superior II & III 2019 budget to Council for approval. Judge Sutton stated the job title for account 10282 should be Court Reporter Sup II.

MOTION: Jon Garber  
SECOND: Ernie Wiggins  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Superior II & III 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION 2019 BUDGET REQUEST FOR FUND 2200-044:**

Judge Sutton presented the Alternative Dispute Resolution 2019 budget to Council for approval.

MOTION: Joni Truex  
SECOND: Doug Heinisch  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Alternative Dispute Resolution 2019 budget as presented.

**IN THE MATTER OF JURY FEE 2019 BUDGET REQUEST FOR FUND 2502-044:**

Judge Sutton presented the Jury Fee 2019 budget to Council for approval.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Jury Fee 2019 budget as presented.

**IN THE MATTER OF PROBLEM SOLVING COURT FEE 2019 BUDGET REQUEST FOR FUND 2506:**

Anna Bailey, Community Corrections Director, presented the Problem Solving Court Fee 2019 budget to Council for approval. Auditor Puckett stated some of the line items were moved from fund 2506 and placed into the Community Corrections grant. The grant is allowed to be used to pay certain expenses, but these amounts will not show up in the budget projections.

MOTION: Kimberly Cates  
SECOND: Ernie Wiggins  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Problem Solving Court Fee 2019 budget as presented.

**IN THE MATTER OF COMMUNITY CORRECTIONS 2019 BUDGET REQUEST FOR FUND 4915:**

Anna Bailey, Community Corrections Director, presented the Community Corrections 2019 budget to Council for approval. The wages for account 10130, 10131 & 10133 are partially funded through the Community Corrections Grant. Account 11800 for the stipend will be removed.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Community Corrections 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF HEALTH 2019 BUDGET REQUEST FOR FUND 1159:**

Bob Weaver, County Health Director, presented the Health 2019 budget to Council for approval.

MOTION: Joni Truex  
SECOND: Doug Heinisch  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Health 2019 budget as presented with the exception of the wages and salaries.

**IN THE MATTER OF HEALTH MAINTENANCE GRANT 2019 BUDGET REQUEST FOR FUND 1168:**

Bob Weaver, County Health Director, presented the Health Maintenance Grant 2019 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Health Maintenance Grant

SECOND: Kimberly Cates

2019 budget as presented with the exception of the wages and salaries.

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF LOCAL HEALTH DEPT GRANT 2019 BUDGET REQUEST FOR FUND 1206:**

Bob Weaver, County Health Director, presented the Local Health Dept Grant 2019 budget to Council for approval.

MOTION: Ernie Wiggins

TO: Approve the Local Health Dept Grant

SECOND: Joni Truex

2019 budget as presented with the exception of the wages and salaries.

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF HEALTH CLINIC ADMINISTRATIVE 2019 BUDGET REQUEST FOR FUND 4014:**

Bob Weaver, County Health Director, presented the Health Clinic Administrative 2019 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Health Clinic Administrative

SECOND: Doug Heinisch

2019 budget as presented.

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF PRENATAL 2019 BUDGET REQUEST FOR FUND 8148:**

Bob Weaver, County Health Director, presented the Prenatal 2019 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the Prenatal 2019 budget as

SECOND: Joni Truex

presented with the exception of the wages and salaries.

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF BIOTERRORISM PREPAREDNESS 2019 BUDGET REQUEST FOR FUND 8182:**

Bob Weaver, County Health Director, presented the Bioterrorism Preparedness 2019 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Bioterrorism Preparedness

SECOND: Doug Heinisch

2019 budget as presented.

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF TB MEDICAL EXPENSES 2019 BUDGET REQUEST FOR FUND 9105:**

Bob Weaver, County Health Director, presented the TB Medical Expenses 2019 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the TB Medical Expenses 2019

SECOND: Doug Heinisch

budget as presented.

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF PANDEMIC 2019 BUDGET REQUEST FOR FUND 9106:**

Bob Weaver, County Health Director, presented the Pandemic 2019 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the Pandemic Preparedness 2019

SECOND: Joni Truex

budget as presented.

AYES: 7        NAYS: 0

MOTION CARRIED

**IN THE MATTER OF WELL CHILD/HEALTH CLINIC 2019 BUDGET REQUEST FOR FUND 9126:**

Bob Weaver, County Health Director, presented the Well Child/Health Clinic 2019 budget to Council for approval. Weaver stated the Well Child Clinic will be going away as Medicaid patients are now being accepted by Physicians. The fund will now be used for health care supplies for the immunizations that they administer with the grant funds.

MOTION: Ernie Wiggins  
SECOND: Jon Garber

TO: Approve the Well Child/Health Clinic 2019 budget as presented.

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF HIGHWAY – MVH GENERAL 2019 BUDGET REQUEST FOR FUND 1176-050:**

Scott Tilden, County Highway Superintendent, presented the Highway – MVH General 2019 Budget to Council for approval. Tilden stated per House Bill 1002 that was passed the following expenses were moved to fund 1169 Local Road and Streets – accounts 44017 and 44022.

MOTION: Joni Truex  
SECOND: Kimberly Cates

TO: Approve the Highway- MVH General 2019 Budget as presented with the exception of the wages and salaries.

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF HIGHWAY – MVH MAINTENANCE & REPAIR 2019 BUDGET REQUEST FOR FUND 1176-051:**

Scott Tilden, County Highway Superintendent, presented the Highway – MVH Maintenance & Repair 2019 Budget to Council for approval. Tilden stated per House Bill 1002 that was passed the following expenses were moved to fund 1169 Local Road and Streets – account 22038

MOTION: Joni Truex  
SECOND: Ernie Wiggins

TO: Approve the Highway – MVH Maintenance & Repair 2019 Budget as presented with the exception of the wages and salaries.

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF LOCAL ROAD & STREET 2019 BUDGET REQUEST FOR FUND 1169:**

Scott Tilden, County Highway Superintendent, presented the Local Road & Street 2019 Budget to Council for approval.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates

TO: Approve the Local Road & Street 2019 Budget as presented.

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CUM BRIDGE 2019 BUDGET REQUEST FOR FUND 1135:**

Scott Tilden, County Highway Superintendent, presented the Cum Bridge 2019 Budget to Council for approval. Tilden stated account 39084 went down due to a full inspection of bridges will not happen in 2019.

MOTION: Kimberly Cates  
SECOND: Joni Truex

TO: Approve the Cum Bridge 2019 Budget as presented.

AYES: 7 NAYS: 0

MOTION CARRIED

Sue Ann Mitchell thanked all the Department Heads for all their hard work and for attending tonight's meeting. Mitchell thanked the Auditor and her staff for all their hard work in preparing the budget materials.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council  
August 23, 2018  
(Budget Review)

The Kosciusko County Council met for their regular meeting on Thursday August 23, 2018 at 6:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Tom Anglin  
Kimberly Cates  
Jon Garber, Vice President

Doug Heinisch, Absent  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF 2019 SOLID WASTE BUDGET PUBLIC HEARING:**

Tom Ganser, Solid Waste Management District Director, came before the Council and stated since 2016, household hazardous waste volume, including chemicals, mercury products, oils, paints and electronics has almost doubled. The 2019 budget driving areas for cost increases include personnel services, including suggestions of the wage committee, offering PERF to employees and the addition of a second household hazardous waste coordinator. The greatest increase in Supplies is HHW collection and processing and this is due to the large increase in volume. The increase in Recycling Services is attributed to the 9 drop-off locations for residential recyclables, which volume also continues to increase. Meeting Expenses will also increase along with Building Improvements with the intention of creating a facility worth showing, promoting tours to drive community awareness, winter craft series featuring local artists using repurposed materials, as well the need to recover the window awnings. In addition, the intention is to update the facility for safety reasons, including concrete repairs to the receiving door and dock area and the addition of an oil reburner for heating the warehouse. Future plans include eliminating the echo store, making it available online and to open that part the facility for groups for the purpose of education.

**IN THE MATTER OF THE 2019 COUNTY BUDGET PUBLIC HEARING:**

Ernie Wiggins, Council Member, presented a wage committee report, stating it is the recommendation of the wage committee to pay the courthouse security officer from the special occupations chart, as recommended by Wagoner & Sheeley, \$45,706.00 for 2019. Wiggins further stated the wage committee made the recommendation, at a meeting held Tuesday (August 21, 2018) after the Commissioners meeting. In addition, Wiggins stated the Commissioners as well as the Council have approved funding a security officer for the courthouse.

MOTION: Joni Truex  
SECOND: Jon Garber  
AYES: 4        NAYS: 2  
MOTION CARRIED

TO: Approve the courthouse security officer's salary of \$45,706.00 for 2019

**IN THE MATTER OF ADDITIONAL ITEMS:**

Sue Ann Mitchell, Council President, acknowledged the conclusion of the 2019 Public Budget Hearings, stating after the approval of each budget, the County will continue to maintain a healthy operating balance. Mitchell continued, stating the Council carefully considered each budget presented and feels strongly the County will be able to sufficiently support the Council's decisions. Mitchell thanked each Department Head for their diligent work in submitting their budgets and the Auditor and her staff for providing such sufficient accompanying documentation for consideration.

Being no further business to come before the Council, the meeting was adjourned.

**Kosciusko County Council  
September 13, 2018**

The Kosciusko County Council met for their regular meeting on Thursday September 13, 2018 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Tom Anglin  
Kimberly Cates  
Jon Garber, Vice President

Doug Heinisch  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell

**IN THE MATTER OF 2019 SOLID WASTE BUDGET DISCUSSION & ADOPTION:**

Sue Ann Mitchell, President, presented the 2019 Solid Waste Budget Adoption Resolution for discussion. The Council had no comments.

MOTION: Tom Anglin

TO: Approve the 2019 Solid Waste Budget Adoption Resolution as presented.

SECOND: Kimberly Cates

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF APPROVAL OF MINUTES FROM AUGUST 9, AUGUST 10, AUGUST 20 AND AUGUST 23, 2017 MEETINGS:**

The August 9, August 10, August 20 and August 23, 2018 minutes were approved as presented.

MOTION: Joni Truex

TO: Approve the minutes for the August 9, August 10, August 20 and August 23, 2018 meetings as presented.

SECOND: Jon Garber

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF 2018 COUNTY BUDGET DISCUSSION & ADOPTION:**

Sue Ann Mitchell, President, asked for discussion and adoption of the 2019 County budget. Mitchell asked for a motion on the four different accounts; Personnel, Supplies, Contractual Services & Capital Projects. The following motions were made:

**PERSONNEL (10000)**

MOTION: Joni Truex

TO: Approve the 2019 County Budget Personnel accounts.

SECOND: Ernie Wiggins

AYES: 6            NAYES: 1

MOTION CARRIED

Tom Anglin Opposed

**SUPPLIES (20000)**

MOTION: Jon Garber

TO: Approve the 2019 County Budget Supplies accounts.

SECOND: Kimberly Cates

AYES: 7            NAYES: 0

MOTION CARRIED

**CONTRACTUAL SERVICES (30000)**

MOTION: Doug Heinisch

TO: Approve the 2019 County Budget Contractual Service accounts.

SECOND: Jon Garber

AYES: 7            NAYES: 0

MOTION CARRIED

**CAPTIAL PROJECTS (40000)**

MOTION: Kimberly Cates

TO: Approve the 2019 County Budget Capital Project accounts.

SECOND: Doug Heinisch

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS VERSUS TRANSFERS:**

Jon Garber, Council Vice-President, is recommending that the Department Heads look at doing a transfer between accounts before submitting an additional appropriation. Garber stated the State is pushing back with the number of additional appropriations they have been receiving. Garber felt the Council should address this for each additional appropriation that is submitted for approval.

MOTION: Jon Garber

TO: Approve the request for the Department

SECOND: Joni Truex  
AYES: 7           NAYS: 0  
MOTION CARRIED

Heads to see if a transfer can be completed between accounts instead of submitting an additional appropriation.

**IN THE MATTER OF 2019 COUNTY SALARY ORDINANCE ADOPTION**

**RESOLUTION:**

The 2019 County Salary Ordinance was presented to the Council.

MOTION: Joni Truex  
SECOND: Jon Garber  
AYES: 7           NAYS: 0  
MOTION CARRIED

TO: Approve the 2019 Salary Ordinance Resolution.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – CUM BRIDGE:**

Scott Tilden, County Highway Superintendent, came before the Council and requested an additional appropriation for Cum Bridge in the amount of \$220,000 with the following breakdown: \$140,000 for Bridge Replacement 1135-39000-000-0000; \$40,000 for Bridge Inspection 1135-39084-000-0000 and \$40,000 for Consultant Engineer 1135-39042-000-0000.

**BRIDGE REPLACEMENT**

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7           NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$140,000 for Bridge Replacement.

**BRIDGE INSPECTION**

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7           NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$40,000 for Bridge Inspection.

**CONSULTANT ENGINEER**

MOTION: Jon Garber  
SECOND: Ernie Wiggins  
AYES: 7           NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$40,000 for Consultant Engineer

**IN THE MATTER OF ADDITIONAL APPROPRIATION – LOCAL ROAD AND STREETS:**

Scott Tilden, County Highway Superintendent, came before the Council and requested an additional appropriation for Local Road and Streets in the amount of \$100,000 for Bituminous 1169-22037-000-0000.

MOTION: Joni Truex  
SECOND: Tom Anglin  
AYES: 7           NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$100,000 for Local Road and Streets.

**IN THE MATTER OF APPROPRIATION ADJUSTMENT – COUNTY HIGHWAY:**

Scott Tilden, County Highway Superintendent, came before the Council and requested an appropriation adjustment for the County Highway in the amount of \$13,416 with the following breakdown: \$1,916 for Insurance Reimbursement Contractual Services 1176-31001-000-0051 and \$11,500 for Insurance Repairs and Maintenance 1176-35001-000-0050.

**CONTRACTUAL SERVICES REIMBURSEMENT**

MOTION: Jon Garber  
SECOND: Ernie Wiggins  
AYES: 7           NAYES: 0  
MOTION CARRIED

TO: Approve the appropriation adjustment in the amount of \$1,916 for County Highway.

**REPAIRS & MAINTENANCE**

MOTION: Tom Anglin

TO: Approve the appropriation adjustment in

SECOND: Jon Garber  
AYES: 7 NAYES: 0  
MOTION CARRIED

the amount of \$11,500 for County Highway.

**IN THE MATTER OF LOCAL TRAX RAIL OVERPASS GRANT:**

Scott Tilden, County Highway Superintendent, came before the Council and requested approval to apply for the Local Trax Rail Overpass Grant program. Tilden stated the projects would include the extension of County Road 1300 North in Kosciusko County from Old State Rd 15. The project involves the extension of County Road 1300 North (Milford/Syracuse Road), due west of Old State Rd 15 to State Road 15 and includes a new grade separation (new bridge) over the Norfolk and Southern Railroad and Main Street. The project will also incorporate a realignment of a portion of Milford's Main street at it intersects the CR 1300 North Intersection. Tilden stated this project will be constructed in 2022. Marsha McSherry, County Administrator, stated the funding of the \$1,886,805 project will be paid for from the EDIT fund. The approval for this grant will be awarded by October 31, 2018. Kimberly Cates, Council Member, stated other organizations are also applying for grants and funding to help with this huge project.

MOTION: Kimberly Cates  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the Local Trax Rail Overpass Grant request in the amount of \$1,886,805.

**IN THE MATTER OF 50/50 COMMUNITY CROSSING 2018 MATCHING GRANT:**

Scott Tilden, County Highway Superintendent, came before the Council and requested approval to apply for the 50/50 Community Crossing 2018 Matching Grant in the amount of \$2,220,125.40. Tilden stated this grant would be to pave with hot mix asphalt to wedge and level roadway with asphalt and then put a 1 ½ inch of HMA for the surface. Road to be shouldered for a berm and paint stripe. The roads affected will be CR 800 West from US 30 to State Road 19, which is 6 ½ miles and CR 100 West from CR 700 South to CR 1000 South, which is 3 miles. INDOT is to match up to \$1,000,000 and Kosciusko County to fund the remainder.

MOTION: Joni Truex  
SECOND: Jon Garber  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the 50/50 Community Crossing Matching grant request in the amount of \$2,220,125.40 with INDOT matching up to \$1,000,000.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – DUI GRANT:**

Rick Shepherd, Lieutenant, came before the Council and requested an additional appropriation for a DUI Grant in the amount of \$5,000 for the DUI Grant for the Officer's Salaries 8111-11706-000-0000. Shepherd stated the State is now requesting proof of salaries prior to reimbursing the county.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$5,000 for the DUI Grant for the Officer's Salaries.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – SHERIFF:**

Sheriff Goshert came before the Council and requested an additional appropriation for the Sheriff's Department in the amount of \$709.19 for Mileage/Fuel/Travel 1000-35070-000-0019 and \$100,000 for the Jail for Inmate Food 1000-36037-000-0013. Goshert stated when the 2018 budget was prepared the county housed approximately 350 inmates for both the Jail and Work Release. The total of inmates has increased to 450 for both Jail and Work Release, which is why the increase for food is being requested.

**MILEAGE/FUEL/TRAVEL**

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$709.19 for Sheriff's department for mileage, fuel and travel.

**INMATE FOOD**

MOTION: Kimberly Cates

TO: Approve the additional appropriation in

SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

the amount of \$100,000 for the Jail for Inmates food.

**IN THE MATTER OF APPROPRIATION ADJUSTMENT – SHERIFF:**

Sheriff Goshert came before the Council and requested an appropriation adjustment for the Sheriff's Department in the amount of \$4,561.62 for Repairs and Maintenance 1000-35001-000-0019.

MOTION: Tom Anglin  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the appropriation adjustment in the amount of \$4,561.62 for the Sheriff's Department.

**IN THE MATTER OF SHERIFF COMMISSARY REPORT:**

Sheriff Goshert came before the Council and presented the Sheriff's Commissary Report.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – JCAP:**

Sheriff Goshert and Mike Mulligan came before the Council and requested an additional appropriation for JCAP (Jail Chemical Addiction Program) in the amount of \$87,800 with the following breakdown \$3,000 Equipment 9140-31082-000-0000, \$2,000 Supplies 9140-21031-000-0000, \$75,000 Contractual Services 9140-31001-000-0000 and \$7,800 Operating Supplies 9140-22015-000-0000. Goshert stated this is not a matching grant and will begin on October 1, 2018.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the appropriation adjustment in the amount of \$87,800 for JCAP.

**IN THE MATTER OF SCHOOL GUARD APP:**

Sheriff Goshert came before the Council and stated with the help of Ed Rock they received approval for an app that will be placed on all teacher phones. This app will have what is called a GEO fence and will only be active on school grounds. The app has a button for armed intruder, which will immediately call 911 and send a text message to all local law enforcement within a 25 mile radius.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – VOCA:**

Dan Hampton, County Prosecutor, came before the Council and requested an additional appropriation for VOCA in the amount of \$12,746.12 with the following breakdown; \$8,702.10 for Caseworker Wages 8138-11158-000-0000, \$665.72 for Social Security Contributions 8138-11601-000-0000, \$974.64 for Retirement Contributions 8138-11602-000-0000 and \$2,403.66 for Group Insurance 8138-11605-000-0000.

MOTION: Kimberly Cates  
SECOND: Jon Garber  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$12,746.12 for VOCA.

**IN THE MATTER OF TRANSFER OF FUNDS FOR PRE-TRIAL DIVERSION:**

Dan Hampton, County Prosecutor requested to transfer \$615 from 2503-11566-000-0000 Staff Incentive to 2503-11601-000-0000 Social Security Contributions.

MOTION: Tom Anglin  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve transfer of \$615.

**IN THE MATTER OF TRANSFER OF FUNDS FOR PRE-TRIAL DIVERSION:**

Dan Hampton, County Prosecutor requested to transfer \$900 from 2503-11566-000-0000 Staff Incentive to 2503-11602-000-0000 Retirement Contributions.

MOTION: Tom Anglin  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve transfer of \$900.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – FIRE DISTRICT 2  
INFRASTRUCTURE GRANT:**

Michelle Puckett, County Auditor, came before the Council and requested an additional appropriation for the Fire District 2 Infrastructure in the amount of \$20,000 with the following breakdown; \$10,000 for Training Center Maintenance 9150-33015-000-0000 and \$10,000 for Property Maintenance 9150-33023-000-0000.

MOTION: Joni Truex

TO: Approve the additional appropriation in the amount of \$20,000 for Fire District 2 Infrastructure Grant.

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATION – FIRE DISTRICT 2  
REGIONAL PUBLIC SAFETY:**

Michelle Puckett, County Auditor, came before the Council and requested an additional appropriation for the Fire District 2 Regional Public Safety in the amount of \$41,860 with the following breakdown; \$12,000 for Insurance 9151-34001-000-0000, \$4,000 for Accident & Sickness 9151-33017-000-0000, \$10,000 for Live Fire Training 9151-33025-000-0000, \$2,500 for Books 9151-21009-000-0000, \$1,860 for Fiscal Agent 9151-33014-000-0000, \$3,000 for Workers Comp 9151-36005-000-0000, \$5,000 for Disposable Training 9151-31045-000-0000, \$2,000 for Propane 9151-33016-000-0000 and \$1,500 for Apparatus Usage 9151-34016-000-0000.

MOTION: Joni Truex

TO: Approve the additional appropriation in the amount of \$41,860 for Fire District 2 Regional Public Safety Grant.

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATION – HEALTH CLINIC  
ADMINISTRATIVE:**

Bob Weaver, Health Department Director, came before the Council and requested an additional appropriation for the Health Clinic Administrative in the amount of \$11,454 for Office Equipment 4014-44004-000-0000.

MOTION: Joni Truex

TO: Approve the additional appropriation in the amount of \$11,454 for the Health Clinic Administrative.

SECOND: Jon Garber

AYES: 7 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATION CIRCUIT & SUPERIOR  
COURT:**

Judge Cates came before the Council and requested an additional appropriation for Circuit and Superior Court in the amount of \$150,000 with the following breakdown: \$70,000 for Court-Ordered Attorney 1000-31060-000-0043 (child cases / civil cases) and \$80,000 for Public Defender Services 1000-31088-000-043 (felony).

MOTION: Ernie Wiggins

TO: Approve the additional appropriation in the amount of \$150,000 for the Circuit & Superior Court.

SECOND: Joni Truex

AYES: 6 NAYES: 0

MOTION CARRIED

Kimberly Cates abstained

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT – COMMUNITY  
CORRECTIONS:**

Michelle Puckett, County Auditor, presented the Salary Ordinance Amendment for the Community Corrections 8236-10130-000-0000. Puckett stated the request is due to effective 7/1/18 a new grant period began for Community Corrections and the wages for this position are now paid from the grant. This change will be made retroactive to July 1, 2018.

MOTION: Kimberly Cates

TO: Approve the Salary Ordinance Amendment for the County Communications 8236-10130-000-0000.

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF COUNTY ADMINISTRATOR – MARSHA MCSHERRY:**

Marsha McSherry, County Administrator, stated the Highway Administration building is moving along and the Bays may be ready at the end of October 2018 for use.

McSherry stated they will be moving forward with the Security System for the Justice Building.

**IN THE MATTER OF COUNTY ATTORNEY – CHAD MINER:**

Chad Miner, County Attorney, came before the Council and gave a brief update on the Lake Tippecanoe and Lake Chapman Regional Sewer District. Ken Jones, Engineer, has been working on the preliminary reports, which Miner stated he sent to all the Council members for their review. Miner stated if the Council has any questions in reference to these reports to contact Ken Jones directly as he is very knowledgeable and willing to answer any questions.

Miner stated there will be a public meeting on Saturday, September 29, 2018 at 1:00PM at the North Webster Community Center in the gymnasium. Miner stated this will be an opportunity for the public to have their questions and concerns addressed. There will be no voting at this meeting as this is just an informational meeting. Miner stated they must wait sixty (60) days from the date of the public meeting before the petition can be submitted to IDEM for requesting the establishment of the District. Miner then stated the request would go to the Commissioners and Council at their October meetings for approval and then onto IDEM to do their final review and order the District be created and the Board of Trustees would be created.

Committee Updates:

*Solid Waste*-Jon Garber attended for Tom Anglin

- TV Amnesty program – 2017 to 2018 results were about the same, but the cost in 2017 was \$14.60 and in 2018 it was lower at \$12.15. Tom Ganser suggested having one day for the amnesty program, which would allow for better staffing.
- Susan Stokes started her new position as the New Educator and has been scheduling days with the schools for activities.

*Bowen Center*- Jon Garber

- The Bowen Center was named Kosciusko County Chamber Member of the month of September.
- Director Matthew Graham and Dr. Richard Grugel presented on the benefits of family preservation courts at the annual training event for the Indiana Offices of Court Services.
- Warsaw office had representation at the Warsaw High School source of spring kickoff event and named as the ongoing partner in the initiative throughout the school year. The goal is to increase the wellbeing of the kids in high school with particular emphasis on mentoring student leaders. Goals are to prevent bullying, substance abuse, suicide, build connections to their sources of strength.
- They are building a partnership with the Probation Department to decrease the number of detentions through juvenile detention alternatives.

*WCDC*-Jon Garber

- Court house Patio Project has been sent to the state for approval
- Resolution passed in support of work on the old historic post office
- Spooktacular will be held on October 26, 2018 and may be moved to First Friday in the future to consolidate events
- OCRA grant was announced for broad band and universal for unserved and underserved areas. The maximum amount for the grant is \$50,000 supposed to award on Sept 12, 2018
- Bike Share has reached over 1,000 riders and has over 600 members
- Skateboards are damaging the benches in the downtown area

*Area Plan Commission*-Jon Garber

- Wind turbines and solar panels big topic and look to hear more about these topics later

*Chaber*-Joni Truex

- Chamber has canceled the public policy committee for the past two months

*Opoid Crisis*-Joni Truex

- Attended the Opoid Crisis meeting, but will allow Kimberly to report

*Redevelopment Commission -Joni Truex*

- Required by the State to give an annual report on the county TIF's. The reports need to include the balance of the TIF's, townships effected, amount of money in the TIF's and give tentative plans for the use of the TIF money. Joni gave recognition to the Auditors office for their help in pulling the information together and helping Joni to understand the TIF process.

*KEDCo-Kimberly Cates*

- 4-5 meetings this month to discuss the following: CR 1300 N project, options to market the Tec Park, promote or endorse the US 30 project
- Introduced new Executive Director Alan Tio

*JCAP – Kimberly Cates*

- JCAP program announced for the county

*AIC -Kimberly Cates*

- Educated on how to better create a TIF district and the interworking of a TIF

*Opioid Crisis – Kimberly Cates*

- Attended the Opioid Crisis meeting

*DLGF Finance Meeting – Kimberly Cates*

- Attended Finance Meeting discussing ways communities can get more funding from the state and what options are available

*Northern Indiana Economic Development – Doug Heinisch*

- Attended Northern Indiana Economic Development meeting in South Bend. They discussed when making an infrastructure decision from a policy impact it will have an effect for the next twenty (20) years, but with the way innovation and the rapid pace that it is changing your decision could be obsolete in just a few years. The challenge is very difficult from a policy perspective.

*JDAI – Sue Ann Mitchell*

- Sat through interviews with a representative from the state and to get the JDAI information set up for that program

*Extension Program - Sue Ann Mitchell*

- Mindy Wise gave an informational speech on the 4H programs for Kosciusko County and what they are doing to reach more kids and the programs they have for the current 4H kids. The 4H programs are much more advanced from years past.

Tailgate Party tomorrows, Friday September 14, 2018

Being no further business to come before the Council, the meeting was adjourned.

**Kosciusko County Council**  
**October 11, 2018**

The Kosciusko County Council met for their regular meeting on Thursday October 11, 2018 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Tom Anglin  
Kimberly Cates  
Jon Garber, Vice President

Doug Heinisch  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF MINUTES FROM SEPTEMBER 13, 2018**

**MEETING:**

The September 13, 2018 minutes were approved as presented.

MOTION: Tom Anglin

TO: Approve the minutes for the September 13, 2018 meeting as presented.

SECOND: Jon Garber

AYES: 7 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF TOURISM ECONOMIC IMPACT:**

Jill Boggs, Executive Director Kosciusko County Convention and Visitors Bureau, came before the Council and gave a brief overview of the Tourism Economic Impact for Kosciusko County. Boggs stated she has been Executive Director for three (3) years and considers her-self fortunate to be in a position that allows her to market Kosciusko County as a family fun destination. Boggs stated the Tourism and Travel Industry contributed \$184.5M to Kosciusko County's economy in 2017 compared to \$162.2 M in 2015. Boggs stated the breakdown for visitor's spending was spent as follows: 33% food and beverage, 23% attractions, 17% lodging, 16% shopping, 8% transportation and 3% souvenirs. Boggs shared that 2,096 jobs were generated in Kosciusko County by the tourism industry and the tourism jobs provided \$36.8M in wages. The residents contributed \$18.7M to the local tourism industry and generated 236 jobs. The Tourism industry generated over \$44.1M in tax revenues with \$8.6M locally. Boggs passed out documents showing the Kosciusko County's Tourism and Travel Industry Economic Impact comparison for 2015 and 2017. Boggs stated they are very hopeful that the new hotels will benefit the county and bring additional overnight stays. Boggs thanked the Council for their time and stated if they have any further questions they could contact her directly.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – MVH HIGHWAY:**

Michelle Puckett, County Auditor, came before the Council and presented Scott Tilden, County Highway Superintendent, request for an additional appropriation in the amount of \$95,000 with the following breakdown: \$60,000 for Gas-Motor Oil 1176-22003-000-0050 and \$35,000 for Garage & Other motor supplies 1176-22036-000-0050. Puckett stated normally this fund runs short and a transfer is done out of the fuel account but with gas prices that will not work for 2018.

MOTION: Joni Truex

TO: Approve the additional appropriation in the amount of \$95,000 for Gas-Motor Oil and Garage & Other Motor Supplies.

SECOND: Ernie Wiggins

AYES: 7 NAYES:

MOTION CARRIED

**IN THE MATTER OF APPROPRIATION ADJUSTMENT – MVH HIGHWAY:**

Michelle Puckett, County Auditor, came before the Council and presented Scott Tilden, County Highway Superintendent, request for an appropriation adjustment in the amount of \$517.46 for Insurance Reimbursement for Repairs and Maintenance 1176-35001-000-0050. The repairs are for a Bandit Brush Chipper.

MOTION: Tom Anglin

TO: Approve the appropriation adjustment in the amount of \$517.46 for Insurance Reimbursement for Repairs and Maintenance 1176-35001-000-0050.

SECOND: Joni Truex

AYES: 7 NAYES:

MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATION – 2018 SHSP GRANT:**

Ed Rock, Emergency Management, came before the Council and requested an additional appropriation in the amount of \$96,052 for Planning & Training 8178-36065-000-0000. Rock stated this is a reimbursement grant that will be used to place the SchoolGuard App in all Kosciusko County Schools if they agree to participate.

MOTION: Joni Truex

TO: Approve the additional appropriation in the amount of \$96,052 for Planning & Training 8178-36065-000-0000.

SECOND: Kimberly Cates

AYES: 7 NAYES:

MOTION CARRIED

**IN THE MATTER OF 2018 SALARY ORDINANCE AMENDMENT - RECORDER:**

Joetta Mitchell, County Recorder, came before the Council with a 2018 Salary Ordinance Amendment for 1189-10078-000-0000. This position is changing from a COMOT IV-II to a

COMOT IV-III due to the current employee reaching their three (3) years of service. This change will be made retroactive to October 6, 2018.

MOTION: Ernie Wiggins

TO: Approve the 2018 Salary Ordinance

SECOND: Jon Garber

Amendment for 1189-10078-000-0000 from a

AYES: 7 NAYES:

COMOT IV-II to a COMOT IV-III.

MOTION CARRIED

**IN THE MATTER OF DUI & OPO GRANT REQUESTS FROM OCTOBER 2018 TO SEPTEMBER 2019:**

Lt. Rick Shepherd came before the Council with a request for a DUI grant in the amount of \$3,600 and an OPO grant in the amount of \$21,400 from October 2018 to September 2019. The grants are payed and supported through the Indiana Criminal Justice Institute. Shepherd stated these grants pay officers to patrol for impaired and aggressive driving on the roadways of Kosciusko County. These are recurring grants.

MOTION: Kimberly Cates

TO: Approve the DUI grant request in the

SECOND: Joni Truex

amount of \$3,600 and the OPO grant request in

AYES: 7 NAYES:

the amount of \$21,400 for October 2018 to

MOTION CARRIED

September 2019.

**IN THE MATTER OF TITLE IV-D TRANSFER:**

Dan Hampton, County Prosecutor, came before the Council and presented a transfer request of \$5,000.00 from Title IV-D Part-Time 1000-11301-000-022 to Caseworker (retiring) 1000-11356-000-022. Hampton stated, Stephanie Esenwein, is retiring and has been with the county for twenty-eight (28) years. Hampton shared that a retirement reception will be held on October 31, 2018 for Stephanie.

MOTION: Tom Anglin

TO: Approve the transfer of \$5,000.00 from

SECOND: Jon Garber

Title IV-D 1000-11301-000-022 to

AYES: 7 NAYES: 0

Caseworker 1000-11356-000-022.

UNANIMOUS

**IN THE MATTER OF COUNTY ADMINISTRATOR UPDATE ON HIGHWAY GARAGE:**

Marsha McSherry, County Administrator, came before the Council and showed a few pictures of the progress being made on the county highway garage and administration building.

**IN THE MATTER OF 2018 SALARY ORDINANCE AMENDMENT - AUDITOR:**

Michelle Puckett, County Auditor, came before the Council with a 2018 Salary Ordinance Amendment for 1181-11059-000-0000. Puckett stated in August 2018 the Wage Committee approved reclassifying the vacant Property Technician position COMOT III-III to a GIS Coordinator position PAT IV-III. Puckett stated no transfer will be needed as this position has been vacant.

MOTION: Joni Truex

TO: Approve the 2018 Salary Ordinance

SECOND: Kimberly Cates

Amendment for 1181-11059-000-0000 from a

AYES: 7 NAYES:

COMOT III-III Property Technician position

MOTION CARRIED

to a PAT IV-III GIS Coordinator position.

**Committee Updates:**

*Area Plan Commission*-Jon Garber

- Area Plan is in the process of revising the Solar Energy and Wind Turbines Policy. The revisions will go before the Commissioners at their October 16, 2018 meeting.

*WCDC*-Jon Garber

- Court house Patio Project update – WCDC agreed to put \$5,000 into the patio project fundraising event through Patronicity. The hope is to stimulate the giving towards the patio.
- Bylaws Review – after a lengthy discussion, it was determined that it would be in the best interest to have an attorney review their bylaws. The recommendation was to have Tony Garza review and give recommendations.

- Pop-Up Shops – There has been an interest expressed by about six (6) vendors that would like to operate a pop-up shop through the holiday season. They will research to see if there is an opportunity to grow the downtown merchants through the holidays and beyond.
- GLAM Façade grant – a Façade grant will be voted on in October
- Bike Share has reached over 1,000 riders and has over 600 members

*Bowen Center- Jon Garber*

- September meeting had a Performance Improvement and Utilization Management report that was approved
- Bowen Recovery Center update – As of Monday, September 17, 2018 there were 171 clients in treatment.
- Huntington Lot #12- Bowen Center sold Huntington Lot #12 to a local eye doctor who plans to build a building for his practice. The lot was sold for \$37,905.

*Community Corrections Advisory Board-Jon Garber*

- The board reviewed and approved a Home Detention and Drug Court projected performance Matrix
- All KCCC Staff, plus one Drug Court Manager were recently certified in MRT Training. KCCC held training in Warsaw on September 24<sup>th</sup>-27<sup>th</sup> with a large turnout from agencies throughout the state and into Ohio.
- IDOC State KCCC Site Audit is October 18<sup>th</sup>, 2018 and IDOC State KCCC Financial Audit is October 31<sup>st</sup>, 2018.
- May hire 1-2 additional Home Detention Officers.

*MACOG – Ernie Wiggins*

- Attended meeting, but no updates to report.

*KEDCo- Kimberly Cates*

- New Executive Director met with the Executive board and talked about different objectives they want to see happen

*SBOA – Kimberly Cates*

- Attended SBOA exit conference

*AIC Conference – Kimberly Cates*

- Attended the AIC conference from September 16-19, shared various problem-solving techniques and how other counties dealt with various issues.

*County Tailgate Party – Joni Truex*

- Attended the annual County Tailgate party and complimented all the hard work that went into putting it together.

*Sewer District Public Meeting – Joni Truex*

- Attended the Sewer District Public Meeting that was held on Saturday, September 29<sup>th</sup>. Meeting went very well, and Joni thanked Sheriff Goshert for his support with security.

*KEDCo Infrastructure Meeting– Joni Truex*

- Toll road dollars and implication that it could possibly start the 30 project or at least look at the environmental impact

*AIC Conference - Joni Truex*

- Attended the AIC Conference

*Kosciusko County Leadership Academy -Joni Truex*

- Spoke at the Kosciusko County Leadership Academy and shared pictures of the new Highway buildings

*Solid Waste Meeting –Tom Anglin*

- Closed bids on the 1999 Ford F-150 and will be opened at the Solid Waste Meeting on Tuesday, October 16<sup>th</sup>.
- Tom Ganser, Solid Waste Director, has done a fantastic job in updating the current building.
- Tom complimented County Auditor, Michelle Puckett, for the work she and her staff does on paying the claims and keeping the financials in order.

*County Council Association Meeting*– Sue Ann Mitchell

- Diverse number of topics discussed that the Council members would like to dig into deeper for further conversations, such as financial challenges for jail population, Title IV-D reimbursements and Solar Energy.

*Sewer District Public Meeting* - Sue Ann Mitchell

- Information at the Public Sewer District Meeting was presented in a very simplistic format that was understood by the public and able to grasp the information provided.

**Employee of the Month for Auditor’s office – Sue Shelhart:**

County Auditor, Michelle Puckett, introduced her employee of the month, Sue Shelhart. Puckett stated Shelhart has been working in the Auditors office for roughly ten (10) years and how much of an asset she is to the department and feels very fortunate to have her.

October 26, 2018 is the Spooktacular event for downtown Warsaw. Please contact Cathy Reed in HR if you would like to donate candy or dress up to help pass out candy.

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council November 8, 2018

The Kosciusko County Council met for their regular meeting on Thursday November 8, 2018 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Tom Anglin, Absent  
Kimberly Cates  
Jon Garber, Vice President

Doug Heinisch  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF MINUTES FROM OCTOBER 11, 2018 MEETING:**

The October 11, 2018 minutes were approved as presented.

MOTION: Joni Truex

TO: Approve the minutes for the October 11, 2018 meeting as presented.

SECOND: Kimberly Cates

AYES: 6      NAYES: 0

MOTION CARRIED

**IN THE MATTER OF NORTH WEBSTER LIBRARY BOND:**

Jay Rigdon, Attorney for Tippecanoe Township, representing the North Webster Community Public Library, came before the Council with 3 proposed resolutions, requesting the use of multiple funds to purchase property, demolition part of a structure and construct a new library facility. Rigdon stated the North Webster Community Public Library currently rents the north end of the Community Center. The intention, as described by Rigdon, is to demolish the south end of the Community Center, which was previously used as the North Webster High School. It is in disrepair and considered unusable in its current condition. The new library facility will be constructed in that location. The Community Center has agreed to transfer the land the new facility will sit on to the library in lieu of the demolition costs, which the community center could not absorb. Rigdon stated the projected annual impact on the average taxpayer within the township is not more than the cost of a hardback book considering the funds that have been set

aside with the anticipation of the need for a new facility. Rigdon further stated the anticipated costs of the project do not exceed the funds presently set aside for the project.

Rigdon presented the following 3 resolutions:

- 1) The issuance of North Webster Community Public Library general obligation bonds for the payment of the costs of the 2019 new library building project and related costs, in the amount of \$4,620,000.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 5 NAYES: 0  
Sue Ann Mitchell abstained  
MOTION CARRIED

TO: Approve the issuance of North Webster Community Public Library general obligation bonds for the payment of the costs of the 2019 new library building project and related costs, in the amount of \$4,620,000.

**RESOLUTION NO. 18-11-08-002 (2018110347)**

As recorded in the office of the Kosciusko Recorder

- 2) The appropriation of the proceeds of the North Webster Community Public Library general obligation bonds and interest earning thereon for the 2019 new library building project.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 5 NAYES: 0  
Sue Ann Mitchell abstained  
MOTION CARRIED

TO: Approve the appropriation of the proceeds of the North Webster Community Public Library general obligation bonds and interest earning thereon for the 2019 new library building project.

**RESOLUTION NO. 18-11-08-003 (2018110348)**

As recorded in the office of the Kosciusko County Recorder

- 3) The appropriation of money in the library improvements reserve fund of the North Webster Community Public Library for the 2019 new library building project, in the amount of \$380,000.

MOTION: Joni Truex  
SECOND: Doug Heinisch  
AYES: 5 NAYES: 0  
Sue Ann Mitchell abstained  
MOTION CARRIED

TO: Approve the appropriation of money in the library improvements reserve fund of the North Webster Community Public Library for the 2019 new library building project, in the amount of \$380,000.

**RESOLUTION NO. 11-11-08-001 (2018110346)**

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF APPROPRIATION ADJUSTMENT-SHERIFF'S DEPARTMENT:**

Captain Chris McKeand, came before the Council and presented 3 requests for appropriation adjustment for the reimbursements of insurance claims. The amounts of the reimbursements are \$2,822.11, \$2,053.00 and \$1,183.29.

MOTION: Joni Truex  
SECOND: Jon Garber  
AYES: 6 NAYES: 0  
MOTION CARRIED

TO: Approve appropriation adjustments in the amounts of \$2,822.11, \$2,053.00 & \$1,183.29 into 1000-35001-000-0019 Repairs and Maintenance.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – DUI AND OPO SALARIES:**

Lieutenant, Rick Shepherd, came before the Council and presented 2 additional appropriation requests in the amounts of \$3,600 for DUI grant salaries for 8112-11706-000-0000 and \$21,400 for OPO grant salaries for 8201-11706-000-0000.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 6 NAYES: 0

TO: Approve additional appropriations in the amounts of \$3,600 for 8112-11706-000-0000 DUI Grant Salaries and \$21,400 for 8201-

MOTION CARRIED

11706-000-0000 OPO Grant Salaries.

**IN THE MATTER OF TRANSFER REQUEST-ELECTION BOARD:**

Ann Torpy, County Clerk, came before the Council and presented a request to transfer \$500 from 1000-11551-000-0012 Absentee Voter Office to 1000-11507-000-0012 Overtime Pay.

MOTION: Joni Truex

TO: Approve the transfer of \$500 from 1000-

SECOND: Ernie Wiggins

11551-000-0012 Absentee Voter Office to

AYES: 6 NAYES: 0

1000-11507-000-0012 Overtime Pay.

MOTION CARRIED

**IN THE MATTER OF TRANSFER REQUEST-COMMUNITY CORRECTIONS:**

Anna Bailey, Community Corrections Director, came before the Council and presented 2 requests to transfer and the amounts of \$3,000 from 4915-10130-000-0000 Community Corrections Home Detention Officer to 4915-11601-000-0000 Social Security Contributions and \$5,500 from 4915-10130-000-0000 Community Corrections Home Detention Officer to 4915-11602-000-0000 Retirement Contributions.

MOTION: Ernie Wiggins

TO: Approve the transfers of \$3,000 from

SECOND: Jon Garber

4915-10130-000-0000 Community Corrections

AYES: 6 NAYES: 0

Home Detention Officer to 4915-11601-000-

MOTION CARRIED

0000 Social Security Contributions and \$5,500

from 4915-10130-000-0000 Community

Corrections Home Detention Officer to 4915-

11602-000-0000 Retirement Contributions.

**IN THE MATTER OF ADDITIONAL APPROPRIATION- CUM BRIDGE #98:**

Scott Tilden, Highway Superintendent, came before the Council and presented an additional appropriation request in the amount of \$30,000 for 1135-39042-000-000 Consultant Engineer, which Tilden stated is necessary for finishing preliminary engineering and design of bridge #98 & county culvert 511.

MOTION: Joni Truex

TO: Approve the additional appropriation of

SECOND: Doug Heinisch

\$30,000 for 1135-39042-000-000 Consultant

AYES: 6 NAYES: 0

Engineer.

MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATION-CUM BRIDGE #18:**

Scott Tilden, Highway Superintendent, came before the Council and presented an additional appropriation request in the amount of \$15,000 for 1135-39000-000-000 Bridge Replacement, which Tilden stated is necessary for satisfying the contract of the replacement of bridge #18, CR 300N over the Tippecanoe River.

MOTION: Kimberly Cates

TO: Approve the additional appropriation of

SECOND: Ernie Wiggins

\$15,000 for 1135-39000-000-000 Bridge

AYES: 6 NAYES: 0

Replacement.

MOTION CARRIED

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT-CIRCUIT/SUPERIOR I:**

Judge David Cates came before the Council and presented a salary ordinance amendment for 1000-11301-000-0043 Secretary due to retirement. Cates stated within the next couple of years, the courts anticipate losing an estimated 100 years of experience due to retirement.

MOTION: Joni Truex

TO: Approve the 2018 Salary Ordinance

SECOND: Jon Garber

Amendment for 1000-11301-000-0043

AYES: 5 NAYES: 0

Secretary.

Kimberly Cates abstained

MOTION CARRIED

**IN THE MATTER OF 2019 KCODE BUDGET:**

Nicole Wallick, KCode Coordinator, presented the Kosciusko County Coalition of Drug Education 2019 Budget for approval.

MOTION: Jon Garber  
SECOND: Doug Heinisch  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the 2019 K-Code Budget as presented.

**IN THE MATTER OF SOLID WASTE INTER-LOCAL AGREEMENT RESOLUTION:**

Michelle Puckett, County Auditor, came before the Council with the Inter-Local Agreement for Solid Waste. Puckett stated the agreement allows the Auditor's office to be their controller.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 6            NAYES:  
MOTION CARRIED

TO: Approve the Solid Waste Inter-Local Agreement.

**IN THE MATTER OF ANNUAL CERTIFICATION OF ELECTED OFFICIAL:**

Michelle Puckett, County Auditor, presented the annual certification of elected official agreements to be executed by each county official by December 31 of each year as mandated under IC 36-1-21-6.

Committee Updates:

*KedCo*-Joni Truex

- Attended the Small Business Attraction and Retention Committee Meeting

*KHRA*-Joni Truex

- Attended the Fall Conference

*KedCo*-Kimberly Cates

- Attended the Marketing Committee Meeting and stated they will soon be discussing an analysis of the Tech Park to determine where we might be able to attract businesses
- Attended the Infrastructure Committee Meeting and stated at the next meeting they will be concentrating on next year's strategies regarding childcare and housing
- Attended Pier Cities Meeting and stated they discussed a comparison project between Warsaw and others cities to determine how we might best grow as a community to attract business

*Other*-Kimberly Cates

- Attended the Health Fair at Grace College

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council December 13, 2018

The Kosciusko County Council met for their regular meeting on Thursday December 13, 2018 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Tom Anglin  
Kimberly Cates  
Jon Garber, Vice President

Doug Heinisch  
Joni Truex  
Ernie Wiggins  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF MINUTES FROM NOVEMBER 8, 2018 MEETING:**

MOTION: Kimberly Cates  
SECOND: Ernie Wiggins  
AYES: 7            NAYES: 0

TO: Approve the minutes for the November 8, 2018 meeting as presented.

MOTION CARRIED

**IN THE MATTER OF THE REQUEST TO APPLY FOR THE 2019 JDAI GRANT:**

Judge, David Cates, came before the Council and presented a request to apply for the 2019 JDAI (Juvenile Detention Alternative Incentive) grant, which will be the 2<sup>nd</sup> of a 4-year grant. Cates stated the purpose of the grant is to reduce the rates of detention for children. Cates continued, stating the first year was for organizational purposes and the second year involves some programing, according to the regulations of the grant. In addition, Cates stated while the grant was originally a \$55,000 grant for year 2, it is now a little over \$84,000 and is to include some mentoring, education of teachers and programs for the kids. Councilman Garber questioned some figures contained in the document submitted and Cates stated the multiplier would be determined by the number of kids in the program.

MOTION: Joni Truex  
SECOND: Jon Gaber  
AYES: 6 NAYES: 0  
Kimberly Cates abstained  
MOTION CARRIED

TO: Approve the request to apply for the 2019 JDAI grant in the amount of \$84,681 (as presented).

**IN THE MATTER OF APPROPRIATION ADJUSTMENT-SHERIFF'S DEPARTMENT:**

Sheriff, Rocky Goshert, came before the Council and presented a request for appropriation adjustment in the amount of \$9,931.98 for insurance reimbursement for 1000-35001-000-0019 Repairs/Maintenance.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the request for appropriation adjustment in the amount of \$9,931.98 for insurance reimbursement for 1000-35001-000-0019 Repairs/Maintenance.

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR EXTRADITIONS-SHERIFF'S DEPARTMENT:**

Sheriff, Rocky Goshert, came before the Council and presented a request for an additional appropriation in the amount of \$4,241.43 for 1155-32003-000-0000 Mileage/Fuel & Travel.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the request for additional appropriation in the amount of \$4,241.43 for 1155-32003-000-0000 Mileage/Fuel & Travel.

**IN THE MATTER OF TRANSFER REQUEST -DNR GRANT:**

Sheriff, Rocky Goshert, came before the Council and presented a request to transfer \$4,000.00 from 9134-11706-000-0000 DNR Grant Salary to 9134-32037-000-0000 DNR Grant Misc. Expenses.

MOTION: Jon Garber  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the request to transfer \$4000.00 from 9134-11706-000-0000 DNR Grant Salary to 9134-32037-000-0000 DNR Grant Misc. Expenses.

**IN THE MATTER OF REQUEST TO TRANSFER-PROSECUTOR:**

Dan Hampton, Prosecuting Attorney, came before the Council and presented a request to transfer \$7,200.00 from 1000-11301-000-0015 Prosecuting Attorney Part-Time to 1000-10066-0001-0015 Prosecuting Attorney Secretary. Hampton stated the transfer is necessary to cover retirement and/or exit expenses of a long-term secretary and the training of her replacement.

MOTION: Jon Garber  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the transfer of \$7,200.00 from 1000-11301-000-0015 Prosecuting Attorney Part-Time to 1000-10066-0001-0015 Prosecuting Attorney Secretary.

**IN THE MATTER OF REQUEST TO APPLY FOR THE 2019 TEEN COURT GRANT:**

Dan Hampton, Prosecuting Attorney, came before the Council and presented a request to apply for the 2019 Teen Court Grant. Hampton began by requesting forgiveness from the Council, stating he (Hampton) was aware of the process for requesting a grant but had not informed his Chief Deputy, Brad Voelz, who is responsible for the administering the grant. Hampton stated, as a result, the 2<sup>nd</sup> year grant application has already been submitted. Council President, Mitchell, reminded the Council of the revised grant policy adopted by the Council and Commissioners earlier this year, stating to Hampton that even though there were changes made to the policy, the previous policy also included the requirement of permission of the Council and Commissioners. Hampton stated he was aware of the requirements but had neglected to inform the administrator. Mitchell reminded Hampton of the requirement for final approval of Council and Commissioners before the grant would officially be approved. Hampton stated he was aware and in response to Garber's question of when a response was expected, Hampton stated they anticipate a response by the end of the month.

MOTION: Ernie Wiggins

SECOND: Jon Garber

AYES: 6            NAYES: 0

Kimberly Cates abstained

MOTION CARRIED

TO: Approve the request to apply for the 2019 Teen Court, in which an application was already submitted.

**IN THE MATTER OF TRANSFER REQUEST-COMMUNITY CORRECTIONS:**

Anna Bailey, Community Corrections Director, came before the Council and presented a request to transfer \$10,000.00 from 4915-36050-000-0000 Drug Testing Juvenile to 4915-44001-000-0000 Office Equipment. Bailey stated in preparation of the 2020 grant application, where she will be requesting two additional officers, office space is a requirement for consideration. Bailey continued, stating construction is currently under way in the Probation as well as Community Corrections departments and the request presented is for the office equipment for the two new offices within Community Corrections. For clarification, Mitchell asked what total spending was expected. Bailey stated the request is for \$10,000 from user fees and anticipates any remaining expenses will come from grant funds. In addition, Truex asked if the 2020 grant application was already submitted. Bailey stated she is currently doing some of the preparatory work since the deadline to apply will come in March for this fiscal grant.

MOTION: Ernie Wiggins

SECOND: Kimberly Cates

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the transfer of \$10,000.00 from 4915-36050-000-0000 Drug Testing Juvenile to 4915-44001-000-0000 Office Equipment.

**IN THE MATTER OF APPROPRIATION ADJUSTMENT-HIGHWAY:**

Scott Tilden, Highway Superintendent, came before the Council and presented an appropriation adjustment request in the amount of \$1,760.25 for insurance reimbursement for 1176-30501-000-0050 Repairs & Maintenance

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES:            NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$1,760.25 for insurance reimbursement for 1176-30501-000-0050 Repairs & Maintenance.

**IN THE MATTER OF REQUEST TO APPLY FOR GRANT-INDOT CALL FOR PROJECTS/RURAL 2024 CONSTRUCTION:**

Scott Tilden, Highway Superintendent, came before the Council and presented a request to apply for the INDOT Call for Projects/Rural 2024 Construction grant. Tilden stated the federally funded grant is an 80/20 split, and will be used for Bridge #161, located on CR 200S, east of SR15, over Walnut Creek. Tilden continued, stating the 80% federal fund amount is \$1,088,880, the local 20% requested is \$272,220, which would come from cumulative bridge funds. In addition, Tilden stated preliminary engineering could begin as early as 2019 with construction to begin in 2024 and the award notification is expected in February 2019.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the request to apply for the INDOT Call for Projects/Rural 2024 Construction grant in the amount of \$1,361,100 (as presented).

**IN THE MATTER OF ABATEMENT REQUEST-LAKE CITY HEAT TREATING CORP:**

Michael White, Appraisal Management Research Company, as representative of Lake City Heat Treating Corp., came before the Council and presented a Declaratory Resolution, which White stated is the preliminary document required prior to requesting abatement. White stated two pieces of equipment are being installed; a HIP press, estimated at \$4.7million and tanks, estimated at \$162,000, which will be used to manufacture turbine blades for the aerospace industry through General Electric as well as larger projects for DePuy. White continued, stating the petitioner anticipates the addition of three employees with estimated salaries of \$30,000 each. Council President, Mitchell, clarified that the Resolution is required only to establish the area to be designated as an Economic Revitalization Area and the details of the request are to be further evaluated at a hearing at next month's meeting. No remonstrance was presented and no one spoke in favor of the request.

**RESOLUTION NO. 18-12-13-004 (2018120711)**

As recorded in the office of the Kosciusko County Recorder

MOTION: Joni Truex

SECOND: Jon Garber

AYES: 6            NAYES: 0

Ernie Wiggins abstained

MOTION CARRIED

TO: Approve Resolution, designating an area,

commonly known as 2427 N Boeing Dr., as an

Economic Revitalization Area (as presented).

**IN THE MATTER OF TIPPECANOE/CHAPMAN REGIONAL SEWER DISTRICT RESOLUTION:**

Chad Miner, County Attorney, came before the Council and presented a completed petition, completed preliminary engineering report and a completed rate study in support of the Resolution presented, which will authorize the filing of the Petition to Create Sewer District with IDEM. Miner stated the Commissioners have approved their portion of the Resolution and the final step in the County's portion of the process would be the Council's approval. Miner continued, stating since a public meeting was held September 29, 2018 and the public has had ample opportunity to ask questions and share concerns, he suggested the Council consider the matter before them without hearing anything further from the public. Miner further explained if the Council approves the Resolution, the Petition will be filed with IDEM, at which time IDEM will begin their process, creating further opportunity for the public to be heard.

Ken Jones, Project Engineer, Jones Petrie Rafinski, came before the Council and presented a summary of the completed reports. Jones stated the following: the proposed district includes just under 2,000 connections along with just under 2,400 residential equivalents. The County has previously created two other sewer districts with similar conditions to this proposal. Based on the reports, the system being recommended is a low-pressure sewer, which is a concept that minimizes the disturbance of roadways and private improvements during construction and connecting to the City of Warsaw's sewage treatment facility appears to be the most logical approach. In addition, Jones stated a statement of both need and benefits, as required by IDEM, is attached. The statements list numerous benefits to the community including the reduction of risk of exposure to human waste, protection of the environment, and preservation of property values. Jones further stated creating the sewer district will provide a significant benefit to the protection of health and human welfare, which will include the protection of drinking water and surface area resources. Along with many other stipulations, Jones stated the project must be self-funded, which means any funding the County may initially invest will become reimbursable funds, immediately upon closing. Maintenance and the cost of operation of the system will be supported by utility rates. Jones stated, there is no expectation at this time, of implementing a connection fee. There will, however, be fees to connect private improvements to the public infrastructure, which are estimated at \$20-\$30 per foot, along with fees to abandon and render unusable existing septic tanks, estimated at \$600-\$900 per tank.

Jeffrey Rowe, Umbaugh & Associates, serving as financial advisor, presented a preliminary rate study, which Rowe stated looks at what the estimated costs could be based on certain parameters and assumptions. Rowe stated the report outlines the three primary sources of funding available along with possible grant funding and compares projected costs with the variables of implementing the different wastewater treatment systems. Rowe continued, stating the results of

the comparison indicate the lowest cost option currently available is the connection to City of Warsaw, with a cost estimate of around 37.4 million. Rowe further stated operation and maintenance replacement costs were also compared and the lowest cost option indicated was wastewater treatment plant, estimated at \$784,000. In addition, Rowe stated assuming there is no grant funding or loan forgiveness, the lowest estimated rate would be \$98, which could increase up to approximately \$104-\$108 per month under the other two options. In conclusion, Rowe stated in order to reach the target monthly rate of approximately \$80, which appears to be consistent with surrounding sewer district participants, the projected grant funds needed would be an estimated 10.5 million.

The Council discussed the information before them and raised several questions regarding the predicted rate of \$80. Rowe replied that the \$80 rate was an average estimate and is all that can be given at this time. Due to unknown factors, such as interest rates and construction costs, the rate will not be known until work on the project actually begins and it is not possible to predict an exact figure but historically, the estimates given through this reporting process have been fairly close to the actual rate established.

Councilwoman, Truex, stated for the record, if the Resolution is approved by Council and then by IDEM, a petition containing certified signatures of 51% of the residents living within the boundaries of the district could still stop the progression of the sewer district. Attorney Miner could not confirm whether a majority or 51% was required but stated the project could be stopped by meeting the requirement.

Taxpayer (name unknown) made a mostly inaudible statement from his seat that he did not support the creation of the sewer district and asked the Council not to approve the Resolution.

**RESOLUTION NO. 2018-12-13-003 (2018120609)**

As recorded in the office of the Kosciusko County Recorder

MOTION: Ernie Wiggins  
SECOND: Doug Heinisch  
AYES: 6            NAYES: 0  
Sue Ann Mitchell abstained  
MOTION CARRIED

TO: Approve the Resolution authorizing the filing of a petition for the creation of a regional sewer district pursuant to IC 13-26 (as presented).

Following the vote, Council President, Mitchell, affirmed, for the record, that the Council's approval in this matter is not the final step in the process. Mitchell stated, as the project progresses, the Council will be following the process and will take the steps necessary to ensure the public's interests are represented.

**IN THE MATTER OF RESOLUTION TO PURCHASE PROPERTY-CORONER:**

Chad Miner, County Attorney, came before the Council and presented a Resolution to purchase property to be used as an office for the County Coroner, stating that a property has now been identified.

**RESOLUTION NO. 18-12-13-002 (2018120607)**

As recorded in the office of the Kosciusko County Recorder

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 6            NAYES: 1  
Doug Heinisch opposed  
MOTION CARRIED

TO: Approve the Resolution Declaring Interest in Making a Purchase of Certain Specified Land and Structure for property commonly known as 1275 W Lake St., Warsaw, Indiana (as presented)

Following the vote, Councilman Heinisch, asked if the Resolution was to get appraisals or to make the actual purchase. Miner stated once the appraisals are obtained, the Commissioners can proceed with the purchase. The Council had a general discussion regarding the need to purchase a building for the coroner. Coroner, Tony Ciriello, was asked to speak on behalf of the need. Ciriello stated the calls for service continue to grow and the current location of the office, which is the basement of the county annex building, does not support the facilities necessary to provide the services that should be available to the citizens of our county. For example, Ciriello stated, we do not currently have a refrigeration unit for storage and when there is a need, a small temporary space can be used at KCH, if it is available, otherwise, the morgue in Ft. Wayne is used, which often expends significant time, manpower and expense of travel. Ciriello continued,

stating he believes every deceased member of our community deserves to be treated with dignity and respect and it would therefore, seem appropriate for the county to have our own facility. In addition, Ciriello stated he has already received commitments of donation in the amount of approximately \$25,000. Upon further discussion of the projected purchase price as well as the costs of renovation, County Administrator, Marsha McSherry, stated the County has already had contractors assess the building and provide estimates. McSherry stated she has the estimates on file to reflect the anticipated costs. McSherry continued, stating the estimated costs, to replace the furnace is \$27,000 and the renovations is \$43,000. Miner stated without Council's approval, the purchase could not go forward and McSherry concluded, stating the Commissioners have already approved the due diligence in the matter and will ultimately control the process of the purchase.

**IN THE MATTER OF UPDATE ON HIGHWAY CONSTRUCTION:**

Marsha McSherry, County Administrator, came before the Council and gave an update on the construction at the Highway Department. McSherry stated two bays and the parts bay are complete, the two offices are being used and the administration building is coming along. The roof is on, windows are being installed and they're hoping by mid-January it will be enclosed and ready to install the electric.

**IN THE MATTER OF UPDATE ON JUSTICE BUILDING:**

Marsha McSherry, County Administrator, came before the Council and gave an update on the construction at the Justice Building. McSherry stated the new offices for probation and community corrections are coming along. Carpet is being installed, the furniture will be delivered next week and the offices will be ready to use by the first of the year.

**IN THE MATTER OF LOCAL TRAX RAIL GRANT:**

Marsha McSherry, County Administrator, and Scott Tilden, Highway Superintendent, came before the Council and announced the approval of the Local Trax Rail grant. McSherry stated as a reminder, the Commissioners created the proposal submitted for proposal on the 1300N extension project. Tilden read the approval letter, received today, stating the amount awarded is \$6,489,945 in State funds.

**IN THE MATTER OF YEAR END TRANSFER RESOLUTION-AUDITOR:**

Alyssa Schmucker, representing the County Auditor, presented a Resolution to allow the Auditor to approve any transfers that are in the red, from now until the end of the year so the accounts will end in the black.

MOTION: Kimberly Cates  
SECOND: Joni Trues  
AYES: 7        NAYES: 0  
MOTION CARRIED

TO: Approve the Resolution, authorizing the Auditor to make transfers between accounts to accomplish all accounts to end the year in black.

**RESOLUTION NO. 18-12-13-001 (2018120608)**

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF 2019 KCCRVC INTER-LOCAL AGREEMENT:**

Alyssa Schmucker, Representing the County Auditor, presented a Resolution requesting the Council sign and approve the 2019 Inter-Local Agreement Resolution for the KCCRVC (Kosciusko County Convention Recreation and Visitor Commission). Schmucker stated the Inter-Local Agreement will allow the Auditor's office to serve as the controller for the KCCRVC.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7        NAYES: 0  
MOTION CARRIED

TO: Approve the Resolution, authorizing the Auditor to serve as the controller for the KCCRVC.

**IN THE MATTER OF 2019 APPOINTMENTS:**

Sue Ann Mitchell, President, presented the list of 2019 appointments (as listed below).

• ABC		Dan Woods	12/31/19	(1)
• Emergency Management Advisory		Mike Long	12/31/19	(1)
• KEDCo		Kimberly Cates	12/31/19	(1)
• MACOG		Ernie Wiggins	12/31/19	(1)
• PTABOA		Brock Ostrom	12/31/19	(1)
• Redevelopment Commission		Joni Truex	12/31/19	(1)
		Jan Orban	12/31/19	(1)
• Solid Waste		Mike Long	12/31/19	(1)
• Wage Committee	Non-Voting	Sue Ann Mitchell	12/31/19	(1)
	Voting	Ernie Wiggins	12/31/19	(1)
	Voting	Jon Garber	12/31/19	(1)
• Warsaw Economic Dev Comm		Jon Garber	12/31/19	(1)
• Abatement Committee		Joni Truex	12/31/19	(1)
		Kimberly Cates	12/31/19	(1)
		Sue Ann Mitchell	12/31/19	(1)
• Strategic Planning Committee		Ernie Wiggins	12/31/19	(1)
		Sue Ann Mitchell	12/31/19	(1)
		Jon Garber	12/31/19	(1)
• Non-Profit Committee		Joni Truex	12/31/19	(1)
		Mike Long	12/31/19	(1)
		Kimberly Cates	12/31/19	(1)
• Wheel Tax Committee		Mike Long	12/31/19	(1)
		Joni Truex	12/31/19	(1)
	(Ernie Wiggins Alternate)	Doug Heinisch	12/31/19	(1)

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the 2019 appointments as presented.

Committee Updates:

*WCDC*-Jon Garber

- New bi-laws were approved at the November meeting
- The patronicity donation goal has been met for the courthouse patio project and will begin soon
- The pop-up shop project was not very successful this year with not much interest shown
- Downtown snow removal was discussed with the possibility of the CDC furnishing some equipment if necessary

*Bowen Center*-Jon Garber

- The parking lot construction adjacent to the outpatient building near the hospital is progressing

*Economic Development Corp. Infrastructure and Development Committee Meeting*-Jon Garber

- Update on the 90-day plan
- Discussed ideas for the 2019 work plan including the area by the airport

*Solid Waste District*-Jon Garber

- Discussed time keeping policy, updating the employee handbook and transfers and claims
- Possibly purchasing a waste oil furnace and a camera from funds available
- Discussed south door project and increasing the deductibles of vehicles and the building insurance

*Other*-Jon Garber

- Attended communication tower meeting regarding issues with the 800 MHz and VHF systems and the possibility of hiring a consultant in order to improve quality within the county

*MACOG-Ernie Wiggins*

- Commitment to cover 70% of the county's contract with Pictometry, leaving just 30% for the County Assessor to pay (Note: The Assessor still has one more payment at the original rate)

*KedCo-Kimberly Cates*

- Discussed the implementation of a program encouraging the schools to collaborate with Workforce Development in an effort to give graduates with good attendance and a certain grade point average a head start in the workforce
- Webinar discussed the effects of distressed environments on our area
- Executive quorum for automation and humanization discussed the future of artificial intelligence
- New Director is pro-active and is proposing networking with area farmers

*JDAI-Kimberly Cates*

- Conference discussed options for juvenile programs within the grant

*AIC-Kimberly Cates*

- Attended the legislative committee meeting

*Other-Kimberly Cates*

- Attended newly elected official training

*Economic Development-Kimberly Cates*

- Attended a lunch at the Crazy Egg

*Legislative class-Sue Ann Mitchell*

- Discussion of requiring all elected officials to attend educational programs

*Lakeland Regional Sewer District-Sue Ann Mitchell*

- Only 24 homes left to hook up

*Other-Sue Ann Mitchell*

- Attended department head instructional meeting regarding updated grant procedures
- Attended newly elected official training
- Reminder of swearing in that will be held, Tuesday, December 8<sup>th</sup> at 10am
- Presentation of plaque and special thanks to Tom Anglin for more than 40 years of service on the County Council, as he retires
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Being no further business to come before the Council, the meeting was adjourned.