IN THE CIRCUIT AND SUPERIOR COURTS OF KOSCIUSKO COUNTY KOSCIUSKO COUNTY JUSTICE BUILDING 121 NORTH LAKE STREET WARSAW, INDIANA 46580

A GENERAL AND STANDING ORDER OF THE COURTS RELATING TO SEARCH WARRANTS

The Kosciusko Circuit Court and the Superior Courts of Kosciusko County, State of Indiana, do now in general session, promulgate this Order.

IT IS ORDERED that effective immediately:

The prosecutor or a law enforcement officer requesting a search warrant will present an Affidavit of Probable Cause and proposed Search Warrant to the Judge for consideration or as otherwise provided in I.C. 35-33-5-0.5, *et. seq.*

If the Judge determines that probable cause exists, the Search Warrant will be issued by the Judge and will include the date and time of the issuance of the warrant. Proceedings shall be closed, confidential and sealed, and will remain so until the Return of duly-executed service is made or by order of the Judge, whichever is earlier.

The Judge shall retain the original and a copy of the affidavit and a copy of the warrant or they will be filed directly and promptly with the Clerk. Each shall be time stamped.

The Search Warrant proceeding shall be assigned an MC number and shall be placed in the Confidential Order Book and indexed by name and address until the Return of duly-executed service is made.

Within 72 hours of the execution of the Search Warrant, the prosecutor or law enforcement officer shall file with the Court or the Clerk the duplicate original of the Search Warrant together with a completed Return, all of which shall be dated, time stamped and duly recorded on the Chronological Case Summary and in the Order Book of the assigned Miscellaneous Criminal proceedings. The prosecutor or law enforcement officer shall file within 10 days any unexecuted Search Warrant in the same manner as set out above.

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CLERK KOSCIUSKO CIRCUIT COURT

The filing of the executed or unexecuted Search Warrant shall close the case for statistical purposes.

DATED AND ORDERED this 23rd day of March, 2016.

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Michael W. Reed, Judge Kosciusko Circuit Court

David C. Cates, Judge Kosciusko Superior Court No. 1

Torrey J. Bauer, Judge Kosciusko Superior Court No. 2

Joe V. Sutton, Judge

Kosciusko Superior Court No. 3