

# KOSCIUSKO COUNTY COUNCIL

January 8, 2009

The Kosciusko County Council met for their regular meeting on Thursday, January 8, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones  
Tom Anglin  
John Kinsey  
Bob Sanders

Charlene Knispel  
Larry Teghtmeyer  
Brad Tandy - *Absent*  
Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

## **IN THE MATTER OF 2009 ELECTION OF OFFICERS:**

Council President Harold Jones called for nominations to elect the 2009 Council officers.

MOTION: John Kinsey TO: Retain Harold Jones as President and Tom  
SECOND: Charlene Knispel Anglin as Vice President for 2009.  
AYES: 6 NAYES: 0  
MOTION CARRIED

## **IN THE MATTER OF TRANSFER OF FUNDS FOR PROSECUTING ATTORNEY:**

Prosecutor Steve Hearn requested a transfer of \$2,093.26 from the Part Time Prosecutor account to the Deputy Prosecutor account. Hearn explained a full-time Deputy Prosecutor was deployed to Iraq thereby the need arose to hire a replacement. Since the unknown term of the employment was an issue, the Part Time Prosecutor volunteered to take the position full time but only for a guaranteed one (1) year to ensure PERF. Hearn then said the two (2) employees overlapped in the position by two (2) weeks, hence the need for the transfer.

MOTION: Tom Anglin TO: Approve transfer of \$2,093.26 from  
SECOND: Bob Sanders 100-10072-000-015 Part Time Prosecutor to  
AYES: 6 NAYES: 0 100-11093-000-015 Deputy Prosecutor.  
MOTION CARRIED

## **IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR INFRACTION DEFERRAL:**

Prosecutor Steve Hearn requested an additional appropriation for infraction deferral in the amount of \$18,582.00 to Equipment and \$16,000.00 to Misc. expenses. When questioned on the collection timeframe of the fees, Hearn responded collection took approximately three (3) months.

MOTION: John Kinsey TO: Approve additional appropriations of  
SECOND: Tom Anglin \$18,582.00 to 268-31082-000-000 Equipment  
AYES: 6 NAYES: 0 and  
MOTION CARRIED \$16,000.00 to 268-32037-000-000 Misc.  
Expenses.

## **IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR KOSCIUSKO COUNTY CONVENTION, RECREATION & VISITOR COMMISSION (2009) BUDGET:**

Marsha McSherry, County Auditor, noted Council had previously approved the budget for the KCCRVC; however the appropriations for the 2009 budget must be approved in the current budget year.

MOTION: Larry Teghtmeyer TO: Approve additional appropriations of:  
SECOND: Bob Sanders \$120,000.00 to 546-31019-000-000 Grant;  
AYES: 6 NAYES: 0 \$440,000.00 to 546-31075-000-000 Promotion  
MOTION CARRIED Programs; and  
\$2,500.00 to 546-31099-000-000  
Admin/Operation.

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR DRUG FREE COMMUNITIES (KCODE) (2009) BUDGET:**

President Harold Jones noted Council had previously approved the budget for KCODE; however the appropriations for the 2009 budget must be approved in the current budget year.

MOTION:	Tom Anglin	TO: Approve additional appropriations:
SECOND:	Larry Teghtmeyer	\$4,000.00 to 259-31030-000-000 Boys & Girls Club;
AYES: 6	NAYES: 0	\$20,000.00 to 259-31031-000-000 Operating Expenses;
MOTION CARRIED		\$9,500.00 to 259-31052-000-000 Bowen Center;
		\$4,200.00 to 259-31063-000-000 Mentone Police Department;
		\$1,600.00 to 259-31068-000-000 Silver Lake Police Department;
		\$4,200.00 to 259-31070-000-000 Milford Police Department;
		\$2,500.00 to 259-31076-000-000 WCHS;
		\$4,000.00 to 259-31078-000-000 Lifeline Youth & Family;
		\$2,000.00 to 259-31084-000-000 Tippecanoe Valley;
		\$5,765.00 to 259-31085-000-000 Addictions Recovery;
		\$4,200.00 to 259-32023-000-000 Winona Lake Police Department;
		\$2,000.00 to 259-32034-000-000 DARE Pierceton Police Department;
		\$1,200.00 to 259-32035-000-000 Kosciusko Joint Gang Task Force;
		\$5,000.00 to 259-39058-000-000 DARE Warsaw Police Department;
		\$5,500.00 to 259-39059-000-000 DARE Kosciusko County Sheriff;
		\$1,300.00 to 259-39063-000-000 Warsaw Police Department;
		\$7,235.00 to 259-39071-000-000 Serenity House; and
		\$5,800.00 to 259-39072-000-000 Claypool Police Department.

**IN THE MATTER OF BRADICAN REALTY PARTNERSHIP dba APPLIED THERMAL TECHNOLOGIES, INC. DECLARATORY RESOLUTION:**

Linda Heyerly, representative of Bradican Realty Partnership dba Applied Thermal Technologies, Inc. (ATT), stated ATT is looking to expand their presence in the County with the addition of a 9,000 sq ft structure next to their current building. Heyerly explained the building will house additional equipment for their thermal heat treating process in the aerospace field. Heyerly also noted ATT will be adding six (6) new employees with an estimated annual payroll of \$185,000. Heyerly requested Council’s consideration of the approval of an economic revitalization area which would allow for a tax abatement. Heyerly explained further that according to tax abatement laws, a waiver is needed since the construction of the structure has begun. President Harold Jones verified Council is waiving the start time of the structure.

MOTION:	Larry Teghtmeyer	TO: Approve declaratory resolution including
SECOND:	John Kinsey	waiver for construction as presented.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT:**

County Administrator, Ron Robinson, requested a salary ordinance amendment for a part-time employee in the Commissioner's budget to replace a current full-time employee going on maternity leave. Robinson explained a higher rate is needed to gain the employment of a knowledgeable candidate. Robinson further explained the employee also performs the following duties in addition to secretary of Emergency Management: Commissioners' claims, maintenance claims and central purchasing.

MOTION:	Larry Teghtmeyer	TO: Approve salary ordinance amendment in
SECOND:	John Kinsey	the amount of \$10.11 (experienced) per hour
AYES: 6	NAYES: 0	for part-time employee from the
MOTION CARRIED		Commissioner's budget.

**IN THE MATTER OF CHURCH BUILDING UPDATE:**

County Administrator, Ron Robinson, stated the process of refurbishing the building that previously held the First Christian Church is underway noting the new carpet and paint for the upstairs is almost complete.

**IN THE MATTER OF UPDATES ON GRANT APPLICATIONS:**

Ron Robinson, County Administrator, stated the County, through MaCog, has applied for a stimulus package to gain funding to be used for: Lakeland Regional Sewer District, existing road projects such as Old Road 30 roundabouts, new road projects, and Western Corridor projects.

**IN THE MATTER OF YEAR END TRANSFERS:**

County Auditor, Marsha McSherry, presented the year end transfers done in accordance with Resolution 08-12-11 adopted by Council at the December 11, 2008 meeting so that all year end balances be in the black:

MOTION:	Tom Anglin	TO: Approve the following year end transfers:
SECOND:	Bob Sanders	\$7,500.00 from 100-33003-000-009 Copy
AYES: 6	NAYES: 0	Machine to 100-21001-000-009 Office
		Supplies;
		\$1,063.24 from 100-11005-000-006
		Maintenance Supervisor to 100-22003-000-006
		Gas & Motor Oil;
		\$1,056.64 from 100-11005-000-006
		Maintenance Supervisor to 100-22004-000-006
		Winter De-Icer;
		\$2,341.41 from 100-34001-000-009 Property
		Liability Insurance to 100-41001-000-009
		Land & Improvements;
		\$2,377.43 from 100-33003-000-009 Copy
		Machine to 100-21006-000-009 Copy Supplies;
		\$1,191.63 from 100-11005-000-006
		Maintenance Supervisor to 100-11066-000-006
		Maintenance Assistant;
		\$20,572.10 from 100-11005-000-006
		Maintenance Supervisor to 100-34003-000-006
		Gas & Electric;
		\$34.99 from 100-11005-000-006 Maintenance
		Supervisor to 100-34002-000-006 Gas;
		\$15,238.94 from 100-34001-000-009 Property
		Liability Insurance to 100-41001-000-009 Land
		& Improvement; and
		\$8,838.96 from 100-34008-000-009
		Rent & Buildings to 100-41001-000-009
MOTION CARRIED		Land & Improvement.

**IN THE MATTER OF AMENDED COUNTY OPTION DOG TAX:**

County Auditor, Marsha McSherry, presented the Amended County Option Dog Tax Ordinance for signature. McSherry noted the Ordinance was previously approved on December 11, 2008, rescinding the dog tax; however the Ordinance paperwork had not been prepared at that time.

**IN THE MATTER OF UPDATES:**

- ❖ **Lakeland Regional Sewer District:** Council Member, Bob Sanders, stated the LRSD has an engineering firm looking into the options of: constructing a new sewer treatment plant or tying into the treatment plant in North Webster.
- ❖ **CVB:** Sanders also stated the Grant committee is recommending approximately \$26,000.00 in grants and a decision should be made by January 15, 2009.
- ❖ **Redevelopment Commission:** Council Member, Larry Teghtmeyer, stated the Commission asked APC to update the 1986 Master Plan with new and updated maps for review by new and/or existing companies. Teghtmeyer also stated the Commission will be gathering information from different studies done throughout the County to access needs and future growth opportunities.

**IN THE MATTER OF INVITATION TO COMMISSIONERS' MEETING:**

Commissioner Ron Truex invited the Council Members to attend the Commissioner's Meetings held every other Tuesday in the Courtroom at 9:00a.m.

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL**  
**February 12, 2009**

The Kosciusko County Council met for their regular meeting on Thursday, February 12, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

- |                             |                                 |
|-----------------------------|---------------------------------|
| Harold Jones                | Charlene Knispel                |
| Tom Anglin                  | Larry Teghtmeyer                |
| John Kinsey - <i>Absent</i> | Brad Tandy - <i>Absent</i>      |
| Bob Sanders                 | Marsha McSherry, County Auditor |

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by Harold Jones. Minutes were approved as presented.

**IN THE MATTER OF TRANSFER OF FUNDS FOR COUNTY ASSESSOR:**

County Assessor, Laurie Renier, requested a transfer of \$1,126.00 from Deputy account 10197 to Deputy account 11098. Renier explained the transfer is to cover an employee level increase that was missed at budget time.

- |                |                  |   |
|----------------|------------------|---|
| MOTION:        | Tom Anglin       | TO: Approve transfer of \$1,126.00 from |
| SECOND:        | Larry Teghtmeyer | 100-10197-000-003 Deputy to             |
| AYES: 5        | NAYES: 0         | 100-11098-000-003 Deputy.               |
| MOTION CARRIED |                  |   |

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT FOR COUNTY ASSESSOR'S TRANSFER:**

County Assessor, Laurie Renier, requested a salary ordinance amendment changing 100-10198-000-003 Deputy from a COMOT IV-1 level to a COMOT IV-II level retroactive to January 1, 2009. Renier explained the salary ordinance amendment is to cover an employee level increase that was missed.

- |                                 |                  |  |
|---------------------------------|------------------|--|
| MOTION:                         | Tom Anglin       | TO: Approve salary ordinance amendment for |
| SECOND:                         | Larry Teghtmeyer | Assessor's Deputy 100-10198-000-003 from a |
| AYES: 5                         | NAYES: 0         | COMOT IV-1 level to a COMOT IV-II level    |
| MOTION CARRIED                  |                  |  |
| retroactive to January 1, 2009. |                  |  |

**IN THE MATTER OF TRANSFER OF FUNDS FOR COUNTY ASSESSOR:**

County Assessor, Laurie Renier, requested a transfer of \$734.76 from Assessor Supervisor account 10190 to Deputy account 10196. Renier explained the transfer is necessary to payout a Deputy that went on vacation but did not have any available vacation time and was dismissed. Renier further explained these funds will cover the pay-off of vacation/sick time that accrued between the time the Deputy was on vacation, returned and was dismissed. Renier also stated 2008 funds will be encumbered for the transfer.

MOTION:	Bob Sanders	TO: Approve transfer of 2008 monies of
SECOND:	Tom Anglin	\$734.76 from 100-10190-000-003
AYES: 5	NAYES: 0	Assessor Supervisor to
MOTION CARRIED		100-10196-000-003 Deputy.

**IN THE MATTER OF TRANSFER OF FUNDS FOR COUNTY ASSESSOR REASSESSMENT:**

County Assessor, Laurie Renier, requested a transfer of \$2,618.73 from her Per Diem account to the Part Time account. Renier explained the transfer is to cover additional hours for two (2) employees to complete the ratio study to be turned into the State.

MOTION:	Bob Sanders	TO: Approve transfer of \$2,618.73 from
SECOND:	Tom Anglin	275-11402-000-003 Per Diem to
AYES: 5	NAYES: 0	275-11301-000-003 Part Time.
MOTION CARRIED		

**IN THE MATTER OF UPDATE FROM COUNTY ASSESSOR:**

Council Member, Charlene Knispel, questioned the status of property tax statements. Laurie Renier, County Assessor, responded the State approved the County's ratio study on January 30, 2009 and values have recently been given to the County Auditor along with mobile home information. Renier noted the process will be completed by March 1, 2009. Marsha McSherry, County Auditor, stated her office will be done with rolling the values from the County Assessor soon. McSherry noted her office will be working on the duplicate homestead reports and then begin posting exemptions. Knispel also questioned Renier regarding the status of personal property returns. Renier responded letters were sent to the Amish bishops and there are four (4) outlying locations to assess the Amish. Renier also stated the Assessor's office on the first floor will add some additional Saturday hours to accommodate those taxpayers that cannot come in during normal business hours. Knispel also questioned whether Renier will be sending out business personal property forms. Renier responded the State has not completed the forms and she is unsure whether her office will mail them when they are ready. When questioned by Knispel what happens if the businesses do not send in an assessment form since they were not sent one by the Assessor's office, Renier responded it is not an assessor's obligation to mail personal property forms to businesses since it is a self-assessment. Renier noted most businesses have a CPA to complete their personal property forms. Renier also stated the only forms that must be completed for 2009 are the Form 102 and Form 104 for farms and the business 102 short and long. Renier added the State no longer requires the form 101; thereby reducing the number of forms to be processed for 2009. Renier noted the number of personal property returns will likely be reduced by half of last year's 12,000 personal property returns.

**IN THE MATTER OF TRANSFER OF FUNDS FOR SHERIFF:**

Sheriff Rocky Goshert requested a transfer of \$1,580.82 from the Reimbursement Insurance account to the Repairs and Maintenance account. Goshert explained the funds were from an insurance check to repair Lieutenant Steve Knispel's vehicle when another vehicle slid into his patrol car.

MOTION:	Tom Anglin	TO: Approve transfer of \$1,580.82 from
SECOND:	Bob Sanders	100-00563-000-000 Reimbursement Insurance
AYES: 5	NAYES: 0	to
MOTION CARRIED		100-35001-000-019 Repairs and Maintenance.

**IN THE MATTER OF PIERCETON/WASHINGTON TOWNSHIP LIBRARY APPOINTMENT:**

President Harold Jones presented a request from the Pierceton Library to reappoint Mary Joan Plew for a four (4) year term expiring June 30, 2012 (this appointment is retroactive from July 1, 2008). President Jones noted Plew is willing to serve in that position.

MOTION:	Tom Anglin	TO: Approve appointment of Mary Joan Plew
SECOND:	Charlene Knispel	to Pierceton/Washington Township Library
AYES: 5	NAYES: 0	Board for a four (4) year term expiring June
MOTION CARRIED		30, 2012.

**IN THE MATTER OF ALCOHOLIC BEVERAGE BOARD APPOINTMENT:**

President Harold Jones requested Kenneth Johnson be reappointed to the ABC Board for a one (1) year term expiring December 31, 2009. President Jones noted Johnson has served on the Board for several years and is willing to continue to serve in that position.

MOTION:	Larry Tegtmeyer	TO: Approve appointment of Kenneth
SECOND:	Charlene Knispel	Johnson to Alcoholic Beverage Board for a one
AYES: 5	NAYES: 0	(1) year term expiring December 31, 2009.
MOTION CARRIED		

**IN THE MATTER OF TIPPECANOE AND TURKEY CREEK ASSESSORS' LETTER TO COUNCIL:**

Attorney Steve Snyder addressed Council on behalf of former township assessors, Dorothy Biesemeyer and Patty Gammieri. Snyder reiterated information contained in HEA 1001 wherein all of the duties of the township assessors were transferred to the county assessor. Snyder noted the duties were eliminated however; not the elected position and Biesemeyer and Gammieri both still have time remaining on their terms as township assessors. Snyder also stated as of the end of 2008, both township assessors no longer had any duties with the county assessor's office where other individuals were hired in place of Biesemeyer and Gammieri. Snyder then stated neither Biesemeyer nor Gammieri have jobs or benefits and are not eligible for unemployment as elected officials cannot receive unemployment by law. Snyder relayed different scenarios that other Indiana counties have gone through with their township assessors. Snyder referenced Indiana Code 36-6-8-10a wherein it states the Council "shall appropriate money to pay the township assessors salaries". Snyder acknowledged there are many interpretations of the Indiana Code's wording. Snyder also noted that Indiana Code was not amended when HEA 1001 was enacted. Snyder stated one (1) payment of \$1,000.00 has been made to both township assessors for their assessing certification. Snyder noted both Biesemeyer and Gammieri are looking for relief from their unanticipated joblessness wherein both individuals desire to work, especially in the County Assessor's office. Snyder further noted monies were available to fund partial salaries to these assessors so they may qualify for benefits. Snyder concurred with Council's prior statements that the township assessors should not be paid a salary if they are not working or performing any duties; however Snyder requested Council consider some minimal compensation enough to qualify for benefits for Biesemeyer and Gammieri or a position to utilize their assessing skills. Snyder noted he did not expect a decision at this meeting but requested Council consider the request of Biesemeyer and Gammieri.

**IN THE MATTER OF BRADICAN REALTY PARTNERSHIP dba APPLIED THERMAL TECHNOLOGIES, INC. ABATEMENT:**

Linda Heyerly, representative of Bradican Realty Partnership dba Applied Thermal Technologies, Inc., noted she appeared before Council in January, 2009 requesting approval of a Declaratory Resolution for Bradican Realty Partnership. Heyerly then presented a Confirmatory Resolution for Council's approval noting this Resolution was for real property only. President Harold Jones stated Council has reviewed this abatement request and past practice has been to allow abatement for a seven (7) year term. Council Member Larry Tegtmeyer noted the salaries within the resolution also meet Council's criteria.

MOTION:	Larry Tegtmeyer	TO: Approve Confirmatory Resolution on real
SECOND:	Bob Sanders	property presented with tax abatement of seven
AYES: 5	NAYES: 0	(7) years.
MOTION CARRIED		

**IN THE MATTER OF BIOMET ABATEMENT:**

President Harold Jones stated Biomet had submitted two (2) Statements of Benefits-1 for Council's approval. Jones noted he could not find an area where Council's criteria had not been met after reviewing the SB-1s.

MOTION:	Tom Anglin	TO: Approve (2) Statements of Benefits as
SECOND:	Charlene Knispel	presented.
AYES: 5	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF MAINTENANCE SALARY ORDINANCE AMENDMENT:**

County Administrator, Ron Robinson, requested a salary ordinance amendment for a part-time employee in the maintenance department. Robinson noted he is attempting to cover the work with two (2) full-time employees but would like to have the salary ordinance in place in case it is needed. Robinson further noted he is requesting for the high end of the pay scale to cover whatever salary is needed. Robinson added this part-time position is for 37 hours per week.

MOTION:	Bob Sanders	TO: Approve salary ordinance amendment for
SECOND:	Charlene Knispel	part-time maintenance employee as presented.
AYES: 5	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF COMMISSIONERS SALARY ORDINANCE AMENDMENT:**

County Administrator, Ron Robinson, requested a salary ordinance amendment for part-time in the Commissioner's budget. Robinson stated the amendment would compensate an employee of the Auditor's office who is covering a maternity leave and is willing to work after hours completing claims for Commissioners. County Auditor, Marsha McSherry noted the pay rate would be \$13.55 per hour through end of 2009.

MOTION:	Bob Sanders	TO: Approve salary ordinance amendment in
SECOND:	Charlene Knispel	the amount of \$13.55 (experienced) per hour
AYES: 5	NAYES: 0	for part-time in the Commissioner's budget.
MOTION CARRIED		

**IN THE MATTER OF CHURCH BUILDING UPDATE:**

County Administrator, Ron Robinson, stated the process of refurbishing the building that previously held the First Christian Church is complete noting new carpet and paint for the upstairs.

**IN THE MATTER OF 2009 INTER-LOCAL AGREEMENT WITH KOSCIUSKO COUNTY CONVENTION, RECREATION AND VISITOR COMMISSION:**

Marsha McSherry, County Auditor, presented an Inter-local Agreement between the County and Kosciusko County Convention, Recreation and Visitor Commission. McSherry explained the Agreement allows the County Auditor to serve as Controller of the CVB for 2009 and is the same as in the past.

MOTION:	Larry Tegtmeyer	TO: Approve and sign Inter-local Agreement
SECOND:	Bob Sanders	between the County and the KCCRVC for
AYES: 5	NAYES: 0	County Auditor to act as controller for the
MOTION CARRIED		
		CVB.

**IN THE MATTER OF UPDATES:**

- ❖ Council Member, Bob Sanders, stated he met with DLGF representatives wherein the DLGF stated they have twelve (12) counties that may be able to send out a timely tax bill. Sanders also stated work is being done to attempt to ensure next year's tax statements are on time.
- ❖ **KDI:** Sanders stated KDI is restructuring into sub-committees to further work within the County and work with the Redevelopment Commission.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL

### March 12, 2009

The Kosciusko County Council met for their regular meeting on Thursday, March 12, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel
Tom Anglin- <i>Absent</i>	Larry Tegtmeyer
John Kinsey	Brad Tandy
Bob Sanders	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

**IN THE MATTER OF TRANSFER OF FUNDS FOR SHERIFF:**

Sheriff Rocky Goshert requested a transfer of \$44.00 from the Reimbursement Insurance account to the Repairs and Maintenance account. Goshert explained the funds were from an insurance check to repair Lieutenant Steve Knispel's vehicle due to an accident.

MOTION:	Larry Teghtmeyer	TO: Approve transfer of \$44.00 from
SECOND:	Bob Sanders	100-00563-000-000 Reimbursement Insurance
AYES: 6	NAYES: 0	to
MOTION CARRIED		100-35001-000-019 Repairs and Maintenance.

**IN THE MATTER OF LAW ENFORCEMENT FUND ORDINANCE AMENDMENT:**

County Attorney, Mike Miner, explained the County adopted an Ordinance approximately fifteen (15) years ago establishing a forfeiture fund allowing the prosecutor to seize drug monies and property. This Ordinance was modeled after Federal statute known as the RICO Law. Miner then explained Indiana has enacted its own forfeiture statute and he felt following the State statute would be more beneficial than following the Federal statute. Miner further explained the amendment is a modification of the existing Ordinance allowing the County to follow the State forfeiture statute.

Council Member Larry Teghtmeyer questioned whether the funds seized must still come before Council for appropriations under the Ordinance amendment. Marsha McSherry, County Auditor, responded all monies and/or property seized under the existing or proposed amendment still must come before Council for appropriation.

MOTION:	John Kinsey	TO: Approve Amended Law Enforcements
SECOND:	Brad Tandy	Fund Ordinance.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**ORDINANCE NO. 09-03-12-001 LEF**

As recorded in of the office of the Kosciusko County Recorder

**IN THE MATTER OF LINDA HEYERLY UPDATE TO COUNCIL:**

President Harold Jones stated Linda Heyerly contacted him stating she is working with another local company on an abatement issue similar to the one submitted by Bradican Realty Partnership dba Applied Thermal Technologies, Inc.; therefore, she will then come before Council on that matter.

**IN THE MATTER OF TIPPECANOE AND TURKEY CREEK ASSESSORS' LETTER TO COUNCIL:**

President Harold Jones stated he reviewed the documentation presented by Attorney Steve Snyder on behalf of former township assessors, Dorothy Biesemeyer and Patty Gammieri. Jones then stated his vote stands from August, 2008 where the Township Assessors' budgets were not approved since their assessing duties were removed pursuant to HEA 1001.

Council Member Bob Sanders requested Council wait to vote on the matter until their April, 2009 meeting. Sanders explained he would like to read through the information again as well as some additional material that he may include for discussion.

**IN THE MATTER OF GUEST SPEAKER – DR. LARRY DeBOER:**

President Harold Jones introduced Dr. Larry DeBoer whereby DeBoer stated he is a professor in the Agriculture-Economics Department at Purdue University with specialties in state and local government finance. DeBoer also stated other specialties include property taxes, state budget and economic outlook.

- ❖ DeBoer noted Kosciusko County is in better shape than most counties in Indiana.
- ❖ DeBoer noted HEA 1001 is the biggest tax reform in thirty-five (35) years. DeBoer stated another reform was with how capital projects are financed noting local governments will be required to put their big capital projects that will be financed by debt service (borrowing) up for referendum.
- ❖ DeBoer then stated the state budget will take over the school general fund, county welfare fund and other smaller funds which will be funded primarily by the increase in sales tax.
- ❖ DeBoer further noted the next tax relief effort comes as the circuit breaker cap. DeBoer then noted taxpayers whose tax bills exceed the limits will receive a tax credit placing a "ceiling" on the tax bill of property taxpayers.
- ❖ DeBoer then discussed the effect of the recession on home and property values in Indiana noting the values are down about 1.5% as of the middle of 2008. DeBoer then stated now values are based on "trending", where assessed values are adjusted every year thereby effecting tax payments. DeBoer noted if assessed values are down and the tax rate goes up, higher tax rates mean more taxpayers are eligible for circuit breaker credit which means higher revenue losses.

**IN THE MATTER OF GUEST SPEAKER – DR. LARRY DeBOER CONTINUED:**

- ❖ DeBoer then discussed the percent change in the Indiana individual income tax which is levied on the same income as the State income tax. He noted both the State and local income tax will decrease for 2009 due to the jobless rate in 2008 since the taxes paid in 2009 are for the income earned in 2008. He further noted another reason for a loss in the State and local income tax is a loss in capital gains since the stock market has gone down 50% producing fewer capital gains for taxpayers.

Council Member Larry Teghtmeyer questioned if DeBoer had any suggestions for a County Council on handling the budget review of all of the taxing entities. DeBoer offered making the information available to the public for their review which may help keep the taxing entities accountable. DeBoer noted the budget process does not match the requirements set forth by the State. DeBoer suggested possibly using the budget process to coordinate capital projects within the cities and county. DeBoer also suggested using the budget information for budget forecasting to complete a simulated tax run to estimate the circuit breaker losses. DeBoer noted one of the issues addressed before the property tax cap was introduced was putting large capital projects to vote by referendum thereby allowing those projects to exist outside of the property tax cap. DeBoer further noted the property tax cap has complicated not only the budget process but also how counties deal with TIF districts, abatements, annexation, etc.

**IN THE MATTER OF BOY SCOUT INTRODUCTION:**

President Harold Jones introduced David Moorehouse, Boy Scout Troop 715 leader, who introduced Rob Moorehouse and Justin Lee from Troop 715. Moorehouse explained the boys were working on their citizenship merit badge and learning how government works and about their community.

**IN THE MATTER OF INVITATION TO COMMISSIONERS' MEETING:**

Commissioner Bob Conley invited the Council Members to attend the Commissioner's Meetings held every other Tuesday in the Courtroom at 9:00a.m. with the next meeting on March 17, 2009.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL

### April 9, 2009

The Kosciusko County Council met for their regular meeting on Thursday, April 9, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel
Tom Anglin	Larry Teghtmeyer - <i>Absent</i>
John Kinsey - <i>Absent</i>	Brad Tandy
Bob Sanders	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by Harold Jones. Minutes were approved as presented.

**IN THE MATTER OF TRANSFER OF FUNDS FOR SHERIFF:**

Captain Aaron Rovenstine requested a transfer of \$2,029.55 from the Reimbursement Insurance account to the Repairs and Maintenance account. Rovenstine explained the funds were from an insurance check to repair Officer Dave Curtis' vehicle due to damage from high water during a storm in March, 2009.

MOTION:	Tom Anglin	TO: Approve transfer of \$2,029.55 from
SECOND:	Charlene Knispel	100-00563-000-000 Reimbursement Insurance
AYES: 5	NAYES: 0	to
MOTION CARRIED		100-35001-000-019 Repairs and Maintenance.

**IN THE MATTER OF TRANSFER OF FUNDS FOR SHERIFF:**

Captain Aaron Rovenstine requested a transfer of \$3,014.85 from the Reimbursement Insurance account to the Repairs and Maintenance account. Rovenstine explained the funds were from an insurance check to repair Officer Rick Oliver's vehicle due to an accident.

MOTION:	Tom Anglin	TO: Approve transfer of \$3,014.85 from
SECOND:	Charlene Knispel	100-00563-000-000 Reimbursement Insurance
AYES: 5	NAYES: 0	to
MOTION CARRIED		100-35001-000-019 Repairs and Maintenance.

**IN THE MATTER OF TRANSFER OF FUNDS FOR SHERIFF:**

Captain Aaron Rovenstine requested a transfer of \$2,367.19 from the Reimbursement Insurance account to the Repairs and Maintenance account. Rovenstine explained the funds were from an insurance check to repair Officer Travis Shively's vehicle due to damage from high water during a storm in March, 2009.

MOTION:	Tom Anglin	TO: Approve transfer of \$2,367.19 from
SECOND:	Charlene Knispel	100-00563-000-000 Reimbursement Insurance
AYES: 5	NAYES: 0	to
MOTION CARRIED		100-35001-000-019 Repairs and Maintenance.

**IN THE MATTER OF TRANSFER OF FUNDS FOR COMMISSIONERS:**

County Administrator, Ron Robinson, requested a transfer of \$554.63 from the Reimbursement Insurance account to the Office Equipment account. Robinson explained the funds were from a Worker's Compensation insurance check to reimburse the County for the purchase of a chair dictated by Worker's Compensation to aid an employee with carpal tunnel.

MOTION:	Tom Anglin	TO: Approve transfer of \$554.63 from
SECOND:	Bob Sanders	100-00563-000-000 Reimbursement Insurance
AYES: 5	NAYES: 0	to
MOTION CARRIED		100-44001-000-009 Office Equipment.

**IN THE MATTER OF 2009 SALARY ORDINANCE AMENDMENT FOR COUNTY CLERK:**

County Administrator, Ron Robinson, requested a salary ordinance amendment adding Experienced Part Time to the Clerk's budget since there is not such a salary ordinance for experienced part time. Robinson explained this employee is well qualified and is job sharing with the Clerk's office. Robinson suggested a salary ordinance for experienced part time be mandatory for each County office therefore the salary ordinance is in place if needed by that office.

MOTION:	Tom Anglin	TO: Approve salary ordinance amendment for
SECOND:	Brad Tandy	County Clerk:
AYES: 5	NAYES: 0	100-11301-000-008 Experienced Part Time -
MOTION CARRIED		\$10.11 per hour.

**IN THE MATTER OF PUBLIC DEFENDERS UPDATE:**

Judge Joseph Sutton stated as background on the public defender issue that the third and fourth quarter funds for 2008 were suspended as the County was not in compliance with State guidelines regarding caseload limitations. Sutton explained he presented a proposal to the Public Defenders Board on March 25, 2009 indicating the steps the County would take to correct the compliance issue. Sutton further explained the addition of extra attorneys to reduce the caseload per attorney will cost more upfront but this solution will release the funds being withheld by the State and also help to keep the County in compliance. Sutton further stated the plan must be implemented by May 15, 2009 and also demonstrate the plan is working in order to remain in compliance. Sutton also noted the need to work with additional attorneys will be figured into the 2010 budget so this problem should not happen again.

Council Member Bob Sanders asked the specific number of cases an attorney can carry within their caseload and still be in compliance with the Public Defenders Board. Sutton responded each case carries different points i.e., the more serious the crime, the more points for that case. Sutton further stated as part of the proposal, the attorneys would self-report their caseload on a spreadsheet found on the Public Defenders Board website. Sutton explained thereby the County would be red-flagged before there is another compliance issue. Sutton also explained paying an hourly rate versus a flat fee for the attorneys will make it difficult to budget for those costs but will pay-off in the long run by keeping the County in compliance. Council Member Charlene Knispel inquired whether this program is mandated through the State. Sutton responded the County could opt out of the program, participation is not mandatory. Council Member Brad Tandy asked the total funds reimbursed for 2008 through the program with the Public Defenders Board. County Auditor, Marsha McSherry, responded the funds reimbursed for 2008 will total approximately \$100,000 to \$120,000 once the funds are received for the third and fourth quarters.

**IN THE MATTER OF CONFLICT OF INTEREST STATEMENTS:**

County Auditor, Marsha McSherry presented Conflict of Interest Statements for Rebecca Lehman and Brad Newcomer, who are both Nappanee Public Library Board members. McSherry stated Lehman is employed at Kindig & Sloat, who handles legal matters for the Library and Newcomer is the owner of E. Newcomer & Sons who provides engraving and plaques as needed for library purposes.

MOTION: Brad Tandy TO: Approve conflict of interest statements for  
 SECOND: Tom Anglin Rebecca Lehman and Brad Newcomer.  
 AYES: 5 NAYES: 0  
 MOTION CARRIED

**IN THE MATTER OF TIPPECANOE AND TURKEY CREEK ASSESSORS' LETTER TO COUNCIL:**

Former township assessors, Dorothy Biesemeyer and Patty Gammieri addressed Council inquiring whether Council had made a decision on their employment status. President Harold Jones stated Council reviewed the documentation presented by Attorney Steve Snyder on their behalf and found no additional information to change the vote from August, 2008 where the Township Assessors' budgets were not approved as their assessing duties were removed pursuant to HEA 1001.

Dorothy Biesemeyer stated she was told she was not an employee of the County Assessor but a direct employee of the County so she does not believe she can be fired by the County Assessor. Biesemeyer explained since she is an elected official, she cannot receive unemployment or PERF and she is not old enough to retire and she also lost insurance coverage.

Patty Gammieri stated she felt that she and Biesemeyer were not treated the same as the other two (2) elected township assessors since they are still employed by the County Assessor's office. Jones noted the only person to address that issue is the County Assessor.

Council Member Bob Sanders noted Council has no authority to tell an elected official what they can or cannot do with their office. Sanders further noted Council is the fiscal body for the County, not the governing body to decide policy.

Council Member Brad Tandy responded, when asked by Council Member Charlene Knispel to revisit the issue, however bad Council may feel for Biesemeyer and Gammieri, it is a personnel issue and it is not Council's place to govern personnel.

President Jones noted Council will keep the information in mind but he would like to have a full Council present if a vote is to be taken. Jones then noted Council would notify Biesemeyer and Gammieri if their issue will be discussed at a future meeting.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL

### May 14, 2009

The Kosciusko County Council met for their regular meeting on Thursday, May 14, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel
Tom Anglin	Larry Teghtmeyer
John Kinsey	Brad Tandy - <i>Absent</i>
Bob Sanders	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by Harold Jones. Minutes were approved as presented.

**IN THE MATTER OF TRANSFER OF FUNDS FOR SHERIFF:**

Sheriff Rocky Goshert requested a transfer of \$7,210.40 from the Reimbursement Insurance account to the Repairs and Maintenance account. Goshert explained the funds were from an insurance check to replace the DNR boat that sank.

MOTION: Tom Anglin TO: Approve transfer of \$7,210.40 from  
 SECOND: Bob Sanders 100-00563-000-000 Reimbursement Insurance  
 AYES: 6 NAYES: 0 to  
 MOTION CARRIED 100-35001-000-019 Repairs and Maintenance.

**IN THE MATTER OF TRANSFER OF FUNDS FOR ASSESSOR:**

Laurie Renier, County Assessor, requested a transfer of \$23,315.82 from the Assessor Supervisor account to the Part Time account. Renier explained she does not intend on hiring a replacement for the supervisor that vacated the position. Renier further explained, of the three (3) part-time employees, two (2) are in the personal property division of the Assessor's office. Council Member Larry Teghtmeyer questioned whether the decision to not fill the full time position is a temporary or permanent decision. Renier responded the decision is permanent stating further that she was unsure of the number of actual positions needed after HEA 1001 and would only fill the positions as needed.

MOTION:	Bob Sanders	TO: Approve transfer of \$23,315.82 from
SECOND:	Tom Anglin	100-10190-000-003 Assessor Supervisor to
AYES: 6	NAYES: 0	100-11301-000-003 Part Time.
MOTION CARRIED		

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR INFRACTION DEFERRAL:**

Prosecutor Steve Hearn requested an additional appropriation for infraction deferral in the amount of \$4,410.25 to Equipment. Hearn explained the purchase is for motorcycle equipment for Warsaw Police Department.

MOTION:	Tom Anglin	TO: Approve additional appropriation of
SECOND:	John Kinsey	\$4,410.25 to 268-31082-000-000 Equipment.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR INFRACTION DEFERRAL:**

Prosecutor Steve Hearn requested an additional appropriation for infraction deferral in the amount of \$6,915.41 to Misc. Expenses. Hearn explained this amount completes the program with the State police canine unit. Hearn further explained this amount also pays for the training of a crime scene investigator for Syracuse, allowing time to not be used by County Sheriff.

MOTION:	Tom Anglin	TO: Approve additional appropriation of
SECOND:	Bob Sanders	\$6,915.41 to 268-32037-000-000 Misc.
AYES: 6	NAYES: 0	Expenses.
MOTION CARRIED		

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR PRE-TRIAL DIVERSION:**

Prosecutor Steve Hearn requested an additional appropriation in the amount of \$5,817.71 to Misc. Expenses. Hearn explained this amount is from a victim assistance position funded through a grant whereby expenses were more than the grant, creating a shortfall. Hearn proposed paying for that shortfall out of the Pre-Trial Diversion program.

MOTION:	Tom Anglin	TO: Approve additional appropriation of
SECOND:	John Kinsey	\$5,817.71 to 254-32037-000-000 Misc.
AYES: 6	NAYES: 0	Expenses.
MOTION CARRIED		

**IN THE MATTER OF BELL MEMORIAL LIBRARY CAPITAL PROJECTS FUND:**

Krystal Smith, Bell Memorial Public Library Director, presented the library's Capital Projects Fund for Council's review. Council Member Larry Teghtmeyer questioned that in 2007 there was a request for \$35,000; \$22,000 in 2008; and \$15,000 for 2009. Teghtmeyer referenced the projected tax rate of .0133 further noting past policy has been to approve a dollar amount, not the tax rate. Smith responded she was newly appointed to the Directors' position in February, 2009 and Lorna Kline put together the fund. Smith then stated the amount of \$33,343 was the total amount for the Fund.

MOTION:	Larry Teghtmeyer	TO: Approve Capital Projects Fund Resolution
SECOND:	Tom Anglin	with a levy not to exceed \$15,681.00 as
AYES: 6	NAYES: 0	presented.
MOTION CARRIED		

**IN THE MATTER OF WARSAW COMMUNITY LIBRARY CAPITAL PROJECTS FUND:**

Ann Zydek, Warsaw Community Public Library Director, presented the library's Capital Projects Plan for the Council's review. Zydek stated the library was requesting an amount that is approximately 82% of the amount requested for 2008. Zydek also noted the 1782 Notice reflected the library is under the maximum levy approximately \$8,704.

**IN THE MATTER OF WARSAW COMMUNITY LIBRARY CAPITAL PROJECTS FUND  
CONTINUED:**

President Harold Jones questioned the number of employees during the expansion of the Library. Zydek explained the Library has lost approximately ten (10) employees due to budget constraints since the Library expanded.

Council Member Larry Teghtmeyer questioned the purpose of the Capital Projects Fund as opposed to all monies into an operating fund. Zydek responded pursuant to the State Library Board, the funds should be kept separate so Council can see what amounts are for future projects.

Teghtmeyer noted that due to economic problems facing the County, he feels the Library budget should be approved at the same rate as last year.

MOTION:	Larry Teghtmeyer	TO: Approve Capital Projects Fund
SECOND:	Tom Anglin	Resolution in the amount of \$167,024.00.
AYES: 6	NAYES: 0	
MOTION CARRIED		

After adjournment, the Council meeting was reopened to revisit the WCPL Capital Project Fund. Teghtmeyer noted the incorrect figures were given when the motion was made.

MOTION:	Larry Teghtmeyer	TO: Approve Capital Projects Fund
SECOND:	Tom Anglin	Resolution in the amount of \$172,035.00.
AYES: 6	NAYES: 0	
AMENDED MOTION CARRIED		

**IN THE MATTER OF COUNTY EMPLOYEE BREAKFAST:**

President Harold Jones thanked County Administrator, Ron Robinson, for helping with the employee breakfast. Robinson further thanked the Sheriff and his department for helping with the cleanup.

**IN THE MATTER OF ABATEMENT APPROVAL:**

County Auditor, Marsha McSherry, presented CF-1/Real Property Abatement forms for the following companies: G.I. Tape & Label, Inc., Bradican Real Estate Partnership, Thornburgh Family L.P., NG Instruments, Inc., North Central LP and Biomet. McSherry noted all companies that submitted forms have followed through on their initial abatement request. Council members concurred with McSherry.

MOTION:	John Kinsey	TO: Approve CF-1 Real Property Abatement
SECOND:	Charlene Knispel	forms for: G.I. Tape & Label, Inc., Bradican
AYES: 6	NAYES: 0	Real Estate Partnership, Thornburgh Family
MOTION CARRIED		
		L.P., NG Instruments, Inc., North Central LP
		and Biomet, as presented.

**IN THE MATTER OF 2008 PAY 2009 PROPERTY TAXES:**

President Harold Jones referenced a letter from the Department of Local and Government Finance giving the County accolades for being the first county in the State to have 2008 pay 2009 data sets compliant. Jones noted this allowed the 2008 pay 2009 property taxes to go out on time with the first installment due May 11, 2009. Jones praised the offices of the Auditor, Assessor and Treasurer for their hard work in this task.

**IN THE MATTER OF SPECIAL COUNCIL MEETING:**

President Harold Jones advised the Council there is a special meeting on May 28, 2009 at 10:00a.m. in the Old Courtroom of the Courthouse and four (4) members must be present.

**IN OTHER MATTERS:**

Tim Robertson of the Times-Union addressed Council stating this was his last Council meeting and he had enjoyed covering the Council meetings. The Council wished Robertson good luck.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL May 28, 2009

The Kosciusko County Council met for a special meeting on Thursday, May 28, 2009 at 10:00 AM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel - <i>Absent</i>
Tom Anglin	Larry Teghtmeyer - <i>Absent</i>
John Kinsey	Brad Tandy - <i>Absent</i>
Bob Sanders	Marsha McSherry, County Auditor – <i>Absent</i>
	Peg Shewman, Supervisor, Auditor’s Office

The meeting was called to order by President Harold Jones.

**IN THE MATTER OF MILFORD PUBLIC LIBRARY CAPITAL PROJECTS FUND:**

Julie Frew, Milford Public Library Director, presented the library’s 2010 Capital Projects Fund Plan to Council. Frew thanked Council members for meeting in a special session to hear the library’s fund request. Frew stated the library was not requesting a tax rate for 2010. She went on to say their desire was to appropriate \$30,000.00 of their cash on hand. Frew stated the appropriation would be used to replace carpeting in the library. She added the library does not have a computer technician on staff and some of the monies may also be used to service and maintain the library’s computers.

MOTION:	Tom Anglin	TO: Approve Milford Public Library Capital
SECOND:	John Kinsey	Projects Fund request as presented.
AYES: 4	NAYES: 0	
MOTION CARRIED		

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL June 11, 2009

The Kosciusko County Council met for their regular meeting on Thursday, June 11, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel - <i>Absent</i>
Tom Anglin	Larry Teghtmeyer
John Kinsey	Brad Tandy
Bob Sanders	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

**IN THE MATTER OF TRANSFER OF FUNDS FOR HIGHWAY DEPARTMENT:**

Dennis Pletcher, Highway Superintendent, requested a transfer of \$5,000.00 from the Workman’s Compensation to Unemployment Compensation. Pletcher explained the funds are to cover unexpected unemployment claims.

MOTION:	Brad Tandy	TO: Approve transfer of \$5,000.00 from
SECOND:	Bob Sanders	204-11604-000-050 Workman’s Compensation
AYES: 6	NAYES: 0	to
MOTION CARRIED		
		204-11603-000-050 Unemployment Compensation.

**IN THE MATTER OF TRANSFER OF FUNDS FOR HIGHWAY DEPARTMENT:**

Dennis Pletcher, Highway Superintendent, requested a transfer of \$1,494.28 from the Reimbursement Insurance account to the Repairs and Maintenance account. Pletcher explained the funds were from an insurance check for damage to a truck when a deer ran into the door.

MOTION:	Tom Anglin	TO: Approve transfer of \$1,494.28 from
SECOND:	John Kinsey	204-00563-000-000 Reimbursement Insurance
AYES: 6	NAYES: 0	to
MOTION CARRIED		204-35001-000-050 Repairs and Maintenance.

**IN THE MATTER OF TRANSFER OF FUNDS FOR HEALTH DEPARTMENT:**

Bob Weaver, Health Administrator, requested a transfer of \$93.00 from the Group Insurance account to the Workman's Compensation account. Weaver explained the funds are to cover a shortfall in the Workman's Compensation account.

MOTION:	Tom Anglin	TO: Approve transfer of \$93.00 from
SECOND:	John Kinsey	203-11605-000-000 Group Insurance to
AYES: 6	NAYES: 0	203-11604-000-050 Workman's Compensation
MOTION CARRIED		

**IN THE MATTER OF TRANSFER OF FUNDS FOR COMMISSIONERS:**

Ron Robinson, County Administrator, requested a transfer of \$118,906.00 from the Reimbursement Insurance account to the Property Liability Insurance account. Robinson explained part of the transfer is from an insurance reimbursement for overpayment of the 2009 commercial auto insurance. Robinson further explained the balance of the transfer is from the Highway and Health Department's share of 2008 premium that was encumbered 2008 monies.

MOTION:	Tom Anglin	TO: Approve transfer of \$118,906.00 from
SECOND:	Bob Sanders	100-00563-000-000 Reimbursement Insurance
AYES: 6	NAYES: 0	to
MOTION CARRIED		100-34001-000-009 Property Liability Insurance.

**IN THE MATTER OF SOIL AND WATER GRANT POSITION EXTENSION:**

Darci Zolman requested an extension of the grant position explaining the current grant position will end June, 2009, however the project is not complete. Zolman further explained funding has been found to continue this position to the end of 2009. Zolman noted the County is reimbursed 100% of the employee's wages and benefits.

MOTION:	Tom Anglin	TO: Approve extension of grant position
SECOND:	John Kinsey	through December 31, 2009 with an additional
AYES: 6	NAYES: 0	appropriation to follow, as presented.
MOTION CARRIED		

**IN THE MATTER OF COUNTY ANNEX UPDATE:**

Ron Robinson, County Administrator, stated the remodeling is complete at the Old Church building across from the Justice Building (now known as the "County Annex"). Accolades and thanks were given to Sheriff Rocky Goshert for the use of some work release employees and inmates for the remodeling. Robinson noted the use of those employees and inmates versus the cost of the initial quotes saved the County money. Robinson explained the Extension office is being moved to the County Annex next week. Robinson further noted the meeting rooms in the County Annex will alleviate a shortage in meeting room space that the Extension office and 4-H clubs currently experience.

**IN THE MATTER OF STATE COUNTY COUNCIL MEETING:**

President Harold Jones stated there is a State County Council meeting on June 27, 2009 in Indianapolis and all Council members are invited and encouraged to attend.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL

### July 9, 2009

The Kosciusko County Council met for their regular meeting on Thursday, July 9, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel
Tom Anglin	Larry Teghtmeyer
John Kinsey	Brad Tandy
Bob Sanders	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

#### **IN THE MATTER OF TRANSFER OF FUNDS FOR AUDITOR:**

Marsha McSherry, County Auditor, requested a transfer of \$600.00 from the Part Time Account to the Financial Deputy account. McSherry explained the funds are for an employee that has increased duties causing the employee to be elevated from a COMOT IV to COMOT III level as evaluated by the firm of Waggoner, Irwin & Scheele & Associates, Inc.

Council Member Brad Tandy questioned if the \$600 was needed to finish out the calendar year for this employee. McSherry responded those funds will be enough for the rest of the calendar year.

MOTION:	Brad Tandy	TO: Approve transfer of \$600.00 from
SECOND:	John Kinsey	100-11301-000-005 Part Time to
AYES: 7	NAYES: 0	100-11063-000-005 Financial Deputy
MOTION CARRIED		

#### **IN THE MATTER OF TRANSFER OF FUNDS FOR SHERIFF:**

Sheriff Rocky Goshert requested a transfer of \$6,500.00 from the Reimbursement Insurance account to the Repairs and Maintenance account. Goshert explained the funds were from an insurance check for DNR boat outboard motor loss.

MOTION:	Bob Sanders	TO: Approve transfer of \$6,500.00 from
SECOND:	Charlene Knispel	100-00563-000-000 Reimbursement Insurance
AYES: 7	NAYES: 0	to
MOTION CARRIED		
		100-35001-000-019 Repairs and Maintenance.

#### **IN THE MATTER OF ADDITIONAL APPROPRIATION FOR SOIL AND WATER REIMBURSABLE GRANT:**

Darci Zolman requested an additional appropriation for the grant position previously approved by Council on June 11, 2009 to run until the end of the year. Zolman explained 100% of the employee's wages and benefits are reimbursed back into County General.

MOTION:	Tom Anglin	TO: Approve additional appropriation of:
SECOND:	Larry Teghtmeyer	\$16,627.00 to 978-10179-000-000
AYES: 7	NAYES: 0	SCWD Grant Position;
MOTION CARRIED		
		\$1,272.00 to 978-11601-000-000
		Social Security Contribution;
		\$1,081.00 to 978-11602-000-000
		Retirement Contribution; and
		\$2,238.00 to 978-11605-000-000
		Group Insurance.

#### **IN THE MATTER OF DOCUMENT STORAGE FEE EXPENDITURE REQUEST FOR CLERK:**

County Clerk, Jason McSherry, requested permission to spend monies from the records perpetuation fund that is funded through a \$4 document storage fee charged to every new case filed in the Clerk's office. McSherry further noted the balance in the account is \$53,155.85. McSherry requested \$16,285.41 for a filing system that has locking roll-up doors and is unfortunately expensive but can also be used for overflow case storage if needed.

**IN THE MATTER OF DOCUMENT STORAGE FEE EXPENDITURE REQUEST FOR CLERK CONTINUED:**

Council Member Bob Sanders questioned if the filing system is mobile or stationary. McSherry responded the filing system is stationary and will house speeding tickets. McSherry explained the current drawer system is not user friendly for the volume of speeding tickets stored there.

Council Member Brad Tandy questioned if electronic paperless filing is in the future for the Clerk's office. McSherry responded he is currently researching a new case management system with an imaging package allowing for electronic paperless filing.

Sanders questioned if there was a retention period required by the State for court documents. McSherry responded the retention period varies according the document and/or case. When questioned by Tandy whether other counties have gone to electronic filing, McSherry responded Tippecanoe and Marion have gone paperless and Allen and St. Joseph counties are in the process of going paperless.

MOTION:	Bob Sanders	TO: Approve expenditure request of
SECOND:	Brad Tandy	\$16,285.41 for document storage system as
AYES: 7	NAYES: 0	presented.
MOTION CARRIED		

**IN THE MATTER OF NON PROFIT 2010 BUDGET REQUESTS:**

The following not-for-profit organizations appeared before Council to request funding for the 2010 budget year.

- ❖ Historical Society – Jack Elam, Museum Director requested \$22,506 for 2010. Elam stated the employee wages have remained the same and by cutting corners and additional fundraising, they will get by with the amount requested.
- ❖ St. Joe River Basin – Karen Mackowiak stated the Basin's main purpose is water quality and it represents seven (7) counties along the St. Joseph River Basin. The Basin has helped those counties with various water quality programs/activities/education and receives State funding but additional funding is requested from those seven (7) counties within the Basin. Mackowiak stated Kosciusko County drains 71,277 acres as part of the Basin. Mackowiak requested \$500 for 2010.
- ❖ KDI – Joy McCarthy-Sessing, Director for KDI, stated KDI's role is to promote economic development throughout the County through the retention and expansion of existing business, also attracting new business to improve the quality of life. McCarthy-Sessing then stated KDI consists of 29 members focusing on business retention, infrastructure, business attraction and communications. McCarthy-Sessing noted KDI has three (3) main expenses: the website which is most often the first contact potential businesses have with the County; also the production of their annual report as well as a bi-monthly email newsletter. McCarthy-Sessing requested \$33,250 for 2010.
- ❖ Bowen Center – Kurt Carlson, CEO, and Jerry Baumgartner, Senior Fiscal Vice-President thanked the County for its past support. Carlson explained the Center served approximately 3,700 Kosciusko County residents. Carlson further explained the Center serves lower income families with 58% of people served earning \$20,000 or less. Carlson noted the Center received grants from the United Way and K21 Foundation to aid in increasing costs. The amount requested is based on State guidelines.
- ❖ Home Health Care – Rick Paczkowski, Executive Director, thanked the County for its past support received by Real Services. Paczkowski requested \$50,000 for 2010 stating the requested funds are used to allow individuals to remain in their homes rather than be institutionalized. Paczkowski further stated there were 2,700 visits to clients with health care employees driving 40,000 miles to those visits. Paczkowski noted he will continue to search for additional funding to help with rising costs and decreased funding from the State.
- ❖ Council for Aging – April Baxter, Director for Kosciusko Community Senior Activity Center, a branch of the Council on Aging, began by thanking the County for its past support and requested \$35,000 for 2010. Baxter stated notification was received that State funding for the handicap van transportation was going to be reduced for 2010. Baxter stated the Council is the only organization providing handicap van transportation in Kosciusko County serving senior citizen residents five (5) days a week. Baxter further stated the handicap van transports residents to medical visits which allowed them to remain at home and not be placed in a medical or health care facility. Baxter stated there has been increased fuel and maintenance costs as well as increased number of riders.

**IN THE MATTER OF NON PROFIT 2010 BUDGET REQUESTS CONTINUED:**

- ❖ Beaman Home – Tracie Hodson, Executive Director, thanked the County for its past support. Hodson stated they are the emergency shelter for anyone experiencing domestic violence and is fully staffed 24/7, 365 days a year. Hodson further stated the Beaman Home served over 300 families in the outreach program as well as 152 residents inside the shelter. Hodson noted the shelter does provide help for residents of other counties that do not have emergency shelters. Council Member Bob Sanders questioned taking in residents from other counties. Hodson responded the shelter receives funding from other sources such as the United Way when they receive residents from other counties. Hodson explained there are residents that cannot stay in Kosciusko County for safety reasons and those residents are sent to other counties, just as those counties send residents to Kosciusko County for safety reasons. Hodson explained the request for funding covers direct shelter services to clients which includes a full-time and part-time staff member along with operating expenses. Hodson requested \$45,000 for 2010.
- ❖ Animal Welfare League – no one appeared on behalf of the Animal Welfare League.
- ❖ 4-H Council – Janelle Deatsman on behalf of the 4-H Council along with Sarah Harris, Extension Educator, requested \$47,002 for 2010. Deatsman explained the funds are used for the 4-H fair and youth programs such as leadership camps and other training opportunities throughout the year. Deatsman explained there are 742 youth involved in 4-H this year with 644 in regular 4-H from 3<sup>rd</sup> to 12<sup>th</sup> grade and the other 98 are involved in the Exploring 4-H program.
- ❖ Arrowhead RC & D – no one appeared on behalf of Arrowhead RC & D.
- ❖ Cardinal Services – Jane Greene requested a 3% increase over the 2009 request for a total of \$106,815. Greene noted medical insurance is a costly benefit and due to increases in costs there will not be any salary increases or 401K contributions. Greene asked for financial support for four (4) programs offered at Cardinal Services: Head Start with services to children through age 5; Group Homes with services to adults with development and physical disabilities; KABS which provides bus service throughout the County; and Sus Amigos that reaches out to Latino students to finish school as well as set career goals. Greene thanked the County for its past support.

President Harold Jones thanked the non profit organizations for their time and information provided. Jones noted Council received and reviewed the respective organizations' information prior to this meeting and this was merely a presentation to Council providing an opportunity for any questions Council may have for the organizations.

**IN THE MATTER OF CF-1/PP COMPLIANCY:**

Marsha McSherry, County Auditor, presented CF-1/Personal Property returns for the following businesses: North Central LP, Maple Leaf Farms, Biomet, Buhrt Engineering, NGInstruments, Inc., Precision Medical Technologies and RR Donnelley. Council Member Charlene Knispel questioned whether the County Assessor had any problems with the returns. Kristy Mayer, Deputy County Assessor, stated the personal property returns are checked for math errors and she believes the companies are compliant, although she is unsure who should double check the number of employees and salary amounts.

Council Member Bob Sanders noted there were a couple that did not have as many employees as projected but due to the struggling economy, that was understood. Council Member Larry Tegtmeyer wanted clarification on the CF-1 return for Buhrt Engineering due to the inconsistency in numbers and requested it be held out.

MOTION:	Bob Sanders	TO: Approve CF-1/PP for North Central LP,
SECOND:	Larry Tegtmeyer	Maple Leaf Farms, Biomet, NGInstruments,
AYES: 6	NAYES: 0; 1 <i>Abstain</i>	Inc., Precision Medical Technologies and RR
MOTION CARRIED		Donnelley, with the exclusion of Buhrt
		Engineering, as presented.

**IN THE MATTER OF COUNTY FAMILY & CHILDREN AND CHILDRENS PSYCHIATRIC EXCESS FUNDS:**

Marsha McSherry, County Auditor, noted the State took over the County Family and Children Fund as well as the Children's Psych Fund. McSherry then stated the excess County funds went to the Levy Excess Fund. McSherry further stated as of July 1, 2009, the State passed legislation allowing Council to transfer the funds into the Rainy Day Fund. McSherry further noted the Family and Children Fund totals \$457,365.73 and the Children's Psych Fund totals \$644,557.50.

**IN THE MATTER OF COUNTY FAMILY & CHILDREN AND CHILDRENS PSYCHIATRIC EXCESS FUNDS CONTINUED:**

Council Member Brad Tandy questioned what the funds can be used for once placed into the Rainy Day Fund. McSherry responded the funds, once in the Rainy Day Fund, can be used for anything.

MOTION:	Brad Tandy	TO: Approve Resolution transferring
SECOND:	Bob Sanders	\$457,365.73 and \$644,557.50 into the Rainy
AYES: 7	NAYES: 0	Day Fund from the Excess Levy Fund as
MOTION CARRIED		presented.

**IN THE MATTER OF HIGHWAY DEPARTMENT UPDATE:**

Highway Superintendent, Dennis Pletcher, informed Council he previously requested additional funding from the Commissioners to supplement the decreased funding from the State. Pletcher noted he would like to begin a chip and seal program where 10% of the roads throughout the County are resurfaced by chip and seal each year. Pletcher stated for the past six (6) to seven (7) years, the County has been unable to perform that task due to decreased funding and increased material costs.

Pletcher then provided copies of the small structure reports for the Council members. Pletcher stated the small structure inspections are done in-house by the Highway Department and then inspected every ten (10) years by an engineering firm.

**IN THE MATTER OF INVITATION TO COMMISSIONERS' MEETING:**

Commissioner Ron Truex invited the Council Members to attend the Commissioner's Meetings held every other Tuesday in the Courtroom at 9:00a.m.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL August 13, 2009

The Kosciusko County Council met for their regular meeting on Thursday, August 13, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones - <i>Absent</i>	Charlene Knispel
Tom Anglin	Larry Tegtmeyer
John Kinsey	Brad Tandy
Bob Sanders	Marsha McSherry, County Auditor

The meeting was called to order by Vice-President Tom Anglin. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR COUNTY EDIT:**

County Administrator, Ron Robinson on behalf of the Commissioners, requested an additional appropriation in the EDIT fund to assist the Highway Department. Robinson explained the \$200,000.00 will help with a budget shortfall and will be used for road repairs.

MOTION:	Brad Tandy	TO: Approve additional appropriation of:
SECOND:	Charlene Knispel	\$200,000.00 to 290-41001-000-000
AYES: 6	NAYES: 0	Land & Improvements.
MOTION CARRIED		

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR PROPERTY REASSESSMENT:**

County Assessor, Laurie Renier, requested an additional appropriation for computer software for the County Assessor's office. Renier explained the Commissioners previously signed a Contract changing the assessing software from Manatron to XSoft. Renier further explained \$92,000.00 of the \$292,000.00 contract amount was budgeted however the balance of \$200,000.00 in excess of the current appropriation.

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR PROPERTY REASSESSMENT CONTINUED:**

Council Member Bob Sanders questioned how this software is different and what is to be accomplished with this new software. Renier responded the proposed software is compatible with the software used by the County Auditor. Renier further stated with the new software, transfers and splits processed in the Auditor's office would interface with the Assessor's software. Renier noted the State is mandating software for both the Assessor and Auditor have the ability to interface or communicate with the other and software companies must also be certified by the State for counties to use them.

Sanders questioned whether the existing Manatron software interfaces with the software in the County Auditor and Treasurer's offices. Renier responded the Manatron software does interface with the LOW software currently used by the County Auditor and Treasurer however, Renier reiterated the new XSoft software should make interfacing easier.

Council Member Larry Tegtmeyer questioned whether the XSoft software will link with the State's software. Renier replied the XSoft software will link with the State. Renier also stated the personal property division of the County Assessor's office has already keyed in the 2009 personal property information in the XSoft program and is currently ready to interface with the County Auditor.

Council Member Brad Tandy questioned whether the County's systems administrator reviewed the software. Renier responded both the systems administrator and GIS department were present at the demonstrations from the software companies. Renier also responded there are a limited number of companies that offer assessing software due to the intricacies involved in the programs for different property types, etc. Renier explained the total cost included: twenty-five (25) licenses, installation, data conversion and testing with the majority for licenses. Discussion ensued regarding the number of licenses requested versus the number of employees and the number of licenses needed. Tegtmeyer requested Renier research the possibility of reducing the number of licenses. Tegtmeyer also requested the cost of the annual maintenance fee with both Manatron and XSoft.

MOTION:	Larry Tegtmeyer	TO: Table the additional appropriation request
SECOND:	Brad Tandy	until the August budget hearings to allow
AYES: 6	NAYES: 0	Renier to research the possibility of fewer
MOTION CARRIED		licenses as well as to submit the annual
		maintenance fee for both Manatron and XSoft.

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR COUNTY GENERAL - JAIL:**

Captain Aaron Rovenstine for Sheriff Rocky Goshert requested an additional appropriation for medical expenses for prisoners in the Jail budget in the amount of \$50,000.00 to cover the expected shortfall.

MOTION:	John Kinsey	TO: Approve additional appropriation of:
SECOND:	Bob Sanders	\$50,000.00 to 100-36038-000-013
AYES: 6	NAYES: 0	Medical for Prisoners.
MOTION CARRIED		

**IN THE MATTER OF BUDGET REDUCTION FOR COUNTY GENERAL - SHERIFF:**

Captain Aaron Rovenstine for Sheriff Rocky Goshert requested a budget reduction in the amount of \$50,000.00 in the Sheriff's budget. Rovenstine explained fuel was budgeted at \$4 per gallon and the price did not reach that amount therefore there is excess in that line item.

MOTION:	John Kinsey	TO: Approve budget reduction of:
SECOND:	Bob Sanders	\$50,000.00 from 100-22003-000-019
AYES: 6	NAYES: 0	Gas & Motor Oil.
MOTION CARRIED		

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR COUNTY GENERAL – SUPERIOR II & III:**

Judge James Jarrette and Judge Joseph Sutton requested an additional appropriation for pauper counsel in the amount of \$97,500.00. Judge Jarrette explained the \$97,500.00 is for a budget shortfall in the pauper counsel line item. Judge Jarrette further explained the County elected to participate in the State Public Defender's Commission reimbursement program. Judge Jarrette noted if the program guidelines are followed with regard to attorney representation, the County is reimbursed 40% of each dollar spent on pauper counsel.

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR COUNTY GENERAL – SUPERIOR II & III CONTINUED:**

Judge Jarrette further noted in the 2008 review, it was found that the cap had been exceeded for the number of cases each attorney could manage causing the reimbursement to be held by the Commission. Judge Jarrette stated Judge Sutton met with the Commission and obtained the release of the funds as changes were made by the County in reference to caseload numbers. Judge Jarrette then stated to remain in compliance, Superior II & III had to increase the number of attorneys used for pauper counsel thereby increasing the cost. Judge Jarrette noted the economy is affecting the number of requests for pauper counsel thereby increasing the need for additional attorneys to handle the caseload. Judge Jarrette further noted the amount requested should be sufficient funds through the end of 2009; in addition, the pauper counsel amount has been increased for the 2010 budget.

Discussion ensued regarding the Supreme Court rules concerning pauper counsel; whether those requesting pauper counsel are in need and the criteria to determine eligibility for pauper counsel.

MOTION:	Bob Sanders	TO: Approve additional appropriation of:
SECOND:	Charlene Knispel	\$97,500.00 to 100-31098-000-044
AYES: 6	NAYES: 0	Pauper Counsel.
MOTION CARRIED		

**IN THE MATTER OF BUDGET REDUCTION FOR COUNTY HIGHWAY:**

Highway Department Road Supervisor, Jeff Rohrer, requested a budget reduction in the amount of \$675,000.00. Rohrer explained the following line items are being reduced to allow the funding of the 2010 budget: \$360,000.00 for bituminous; \$240,000.00 for stone, gravel & other aggregate; \$60,000.00 for gravel road improvements; and \$15,000.00 for equipment rental. Rohrer further explained with the budget reduction there is a hope for additional funding from the State.

MOTION:	Brad Tandy	TO: Approve budget reduction of:
SECOND:	Bob Sanders	\$360,000.00 – 204-22037-000-052;
AYES: 6	NAYES: 0	\$240,000.00 – 204-22043-000-052;
MOTION CARRIED		\$60,000.00 – 204-22052-000-052; and
		\$15,000.00 – 204-36004-000-052.

**IN THE MATTER OF COURTHOUSE DOME UPDATES:**

Ron Robinson, County Administrator, stated the work on the Courthouse Dome, previously approved by the Commissioners, will begin during the last week of August, 2009.

**IN THE MATTER OF COUNTY ANNEX ROOF REPAIR:**

County Administrator, Ron Robinson, stated work will begin on the roof as well as the steeple on the County Annex building also during the last week of August, 2009.

**IN THE MATTER OF DECLARATION OF COUNTY TAX RATES – COIT/CEDIT:**

Marsha McSherry, County Auditor, explained each year Council must file a Declaration of County Tax Rates for COIT and CEDIT. McSherry noted the rate for COIT will be .007 and the rate for CEDIT will be .003, the same as the previous year.

MOTION:	Larry Teghtmeyer	TO: Approve Declaration of County Rates as
SECOND:	Brad Tandy	presented.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF WARSAW COMMUNITY PUBLIC LIBRARY APPOINTMENT:**

County Auditor, Marsha McSherry, noted the Library requested Anthony Etienne be reappointed for a four (4) year term. Council Member Larry Teghtmeyer also noted Etienne to be an excellent appointee.

MOTION:	Larry Teghtmeyer	TO: Approve appointment of Anthony
SECOND:	John Kinsey	Etienne to Warsaw Community Public Library
AYES: 6	NAYES: 0	Board for a four (4) year term.
MOTION CARRIED		

**IN THE MATTER OF MILFORD PUBLIC LIBRARY APPOINTMENT:**

County Auditor, Marsha McSherry, noted Council received a letter from Clay Brooks requesting to be appointed to the Milford Library Board replacing Bob Bowerman for a four (4) year term.

MOTION:	John Kinsey	TO: Approve appointment of Clay Brooks to
SECOND:	Charlene Knispel	Milford Public Library Board for a four (4)
AYES: 6	NAYES: 0	year term.

MOTION CARRIED

**IN THE MATTER OF CF-1/PP COMPLIANCY – BUHRT ENGINEERING:**

Marsha McSherry, County Auditor, presented CF-1/Personal Property return for Buhrt Engineering noting the return was tabled to obtain clarification due to the inconsistency in numbers of employees and salaries. County Assessor, Laurie Renier, addressed Council noting Deputy Kristy Mayer was present at the last meeting when the matter was tabled and Mayer manages personal property issues. Renier referenced a letter from the CPA for Buhrt Engineering with updated numbers.

MOTION:	Bob Sanders	TO: Table the CF-1/PP for Buhrt
SECOND:	Brad Tandy	Engineering, requesting an employee of Buhrt
AYES: 6	NAYES: 0	Engineering or their CPA provide clarification

MOTION CARRIED

at the September 10, 2009 meeting.

**IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT APPOINTMENT:**

Vice-President, Tom Anglin, noted Council would like to reappoint Stewart Lambert to the Lakeland Regional Sewer District for a term of one (1) year.

MOTION:	Bob Sanders	TO: Approve appointment of Stewart
SECOND:	Larry Teghtmeyer	Lambert to Lakeland Regional Sewer District
AYES: 6	NAYES: 0	for a term of one (1) year.

MOTION CARRIED

**IN THE MATTER OF SPENDING OF FEDERAL ECONOMIC RENEWAL GRANTS:**

A taxpayer from the audience read a proposed resolution printed from buyamerican.org requesting the County and other taxpayers buy American made items.

**IN THE MATTER OF INVITATION TO COMMISSIONERS' MEETING:**

Commissioner Ron Truex invited the Council Members to attend the Commissioners Meeting on Tuesday, August 18, 2009 and every other Tuesday in the Courtroom at 9:00a.m.

**IN THE MATTER OF REVIEW OF BUDGET INFORMATION:**

County Auditor, Marsha McSherry reminded the Council to review the outlined budget information for all taxing units and be prepared to make a non-binding recommendation at the budget hearing on August 24, 2009.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL

### Monday, August 24, 2009

The Kosciusko County Council met for their preliminary budget meeting on Monday, August 24, 2009 at 6:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones, President	Brad Tandy - <i>Absent</i>
Tom Anglin	Charlene Knispel
Larry Teghtmeyer	Bob Sanders
John Kinsey	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

**IN THE MATTER OF COMMISSIONERS' 2010 BUDGET RECOMMENDATIONS:**

President, Harold Jones stated the Commissioners made the following budget recommendations while considering the budgets for departments throughout the County:

- ❖ Adopt 2010 budgets at the 2009 levels thereby eliminating any budget increases except those specifically addressed by Council.
- ❖ 10% decrease in all non-profit budgets for 2010.
- ❖ 10% reduction in the salaries of the Commissioners and Council Members.

Jones then stated increased layoffs throughout the County reducing income tax collection coupled with low interest rates, led to the Commissioners' recommendation of no budget increases for 2010. Jones also noted the Commissioners enacted a hiring freeze effective immediately and continuing through 2010. Jones then noted any hiring must be approved by the full Council.

**IN THE MATTER OF 2010 NON-BINDING RECOMMENDATION FOR COUNTY TAXING ENTITIES:**

President Harold Jones stated the budgets for the towns, townships and libraries would be dealt with collectively and not individually.

Council Member Larry Teghtmeyer noted stressed funding of EMS service in a number of towns and townships budgets. Teghtmeyer also noted the anticipated revenue shortfall over the next two (2) years due to reduced income tax being collected. Teghtmeyer recommended the towns, townships and libraries consider freezing their 2010 budgets at the 2009 level as the County has done.

MOTION:	Larry Teghtmeyer	TO: Recommend county taxing entities freeze
SECOND:	John Kinsey	their 2010 budgets at the 2009 levels.
AYES: 5	NAYES: 0	
MOTION CARRIED		

Jones listed the entities that had been reviewed and the recommendation applied to as: Clay, Etna, Franklin, Harrison, Jackson, Jefferson, Lake, Monroe, Plain, Prairie, Scott, Seward, Tippecanoe, Turkey Creek, VanBuren, Washington and Wayne townships, Claypool and Sidney and the libraries of Bell Memorial-Mentone, Milford, Syracuse and Warsaw.

**IN THE MATTER OF 2010 SALARIES:**

President Harold Jones presented the budgets of those offices requesting salary increases due to 1, 3 and 6 year employment level. Council Member Larry Teghtmeyer noted the firm of Wagner, Irwin & Schelee was consulted on this matter and they recommended allowing the salary increases according to year employment levels as outlined by County policy. Those offices that will see employee increases for 2010 include:

- ❖ Area Plan – Area Plan Ordinance Administrator;
- ❖ County Health – Registrar I/Bookkeeper, Registrar II/Secretary, and Env/Com Disease Scientist;
- ❖ County Clerk – Clerk Deputy; and
- ❖ Maintenance – Housekeeping.

MOTION:	Larry Teghtmeyer	TO: Approve 2010 salaries for all County
SECOND:	Tom Anglin	employees at the 2009 level with the exception
AYES: 5	NAYES: 0	of employment level increments which will be
MOTION CARRIED		
		allowed.

**IN THE MATTER OF 2010 PART-TIME AND OVERTIME CLARIFICATION:**

President Harold Jones noted clarification for pay level and hours of both part-time and overtime was needed.

MOTION:	John Kinsey	TO: Approve part time and overtime at the
SECOND:	Tom Anglin	existing 2009 pay levels and number of hours.
AYES: 5	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF 2010 BUDGET INCREASES DUE TO EMPLOYMENT BENEFITS:**

President Harold Jones presented the budgets of those offices requesting increases due to employment benefits. Jones explained these increases are for social security, retirement and insurance benefits.

Departments with increases included:

- ❖ Highway MVH General – Retirement Contributions and Group Insurance;
- ❖ County Health – Social Security Contributions, Retirement Contributions, Worker’s Compensation and Group Insurance;
- ❖ Health Maintenance – Social Security Contributions, Retirement Contributions and Group Insurance;
- ❖ Health Prenatal Fund – Social Security Contributions;
- ❖ County Jail – Longevity and Sheriff/Paid Holidays/Merit/Em;
- ❖ County Sheriff – Longevity and Sheriff/Paid Holidays/Merit/Em.

MOTION: Tom Anglin TO: Approve the budget increases for  
 SECOND: Larry Teghtmeyer employment benefits as presented.  
 AYES: 5 NAYES: 0  
 MOTION CARRIED

**IN THE MATTER OF 2010 HEALTH MAINTENANCE BUDGET INCREASE:**

President Harold Jones noted an increase in the Health Maintenance budget for vehicles.

Bob Weaver, County Health Administrator, explained the vehicle line item is funded from the Local Health Maintenance Grant. When asked for clarification from Council Member, Tom Anglin, Weaver responded the grant funds come from the local tobacco tax. Weaver noted according to the State Board of Health, the funds must be used for items not normally funded by the County. Council Member Larry Teghtmeyer clarified the line item may be accepted however no vehicle may be purchased without the prior approval of Council.

MOTION: Larry Teghtmeyer TO: Approve budget increase for vehicle in  
 SECOND: Tom Anglin Health Maintenance budget with exception that  
 AYES: 5 NAYES: 0 vehicle may not be purchased without the  
 MOTION CARRIED approval of Council.

**IN THE MATTER OF 2010 COUNTY CLERK BUDGET INCREASE:**

President Harold Jones noted an increase in the budget of the County Clerk for postage. Jones further noted there was a decrease in the budgets of the Circuit and Superior Courts for postage as the Clerk is now paying for the Courts’ postage.

MOTION: Tom Anglin TO: Approve budget increase for postage as  
 SECOND: John Kinsey presented.  
 AYES: 5 NAYES: 0  
 MOTION CARRIED

Council Member Bob Sanders arrived to the Council meeting.

**IN THE MATTER OF 2010 COUNTY ELECTION BOARD AND VOTERS REGISTRATION BUDGET INCREASES:**

President Harold Jones noted increases in the Election Board budget stating since there was not an election in 2009, the request shows as an increase for 2010. Council Member Larry Teghtmeyer asked how the amounts compare to the last election. County Auditor, Marsha McSherry responded the same numbers of judges, inspectors, etc. are needed as the previous election year.

MOTION: Larry Teghtmeyer TO: Approve budget increases for Election  
 SECOND: John Kinsey Board including part-time and Voters  
 AYES: 6 NAYES: 0 Registration.  
 MOTION CARRIED

**IN THE MATTER OF 2010 E911 BUDGET INCREASES:**

President Harold Jones noted due to a deficit in E911 funding the salaries for dispatchers will be moved to County General in 2010, explaining the increase. Jones further noted an increase for training and seminars was requested but suggested that amount be kept the same as 2009.

MOTION: Tom Anglin TO: Approve E911 budget to be funded by  
 SECOND: Charlene Knispel County General with the amount for Training  
 AYES: 6 NAYES: 0 and Seminars to remain at 2009 level.  
 MOTION CARRIED

**IN THE MATTER OF 2010 COUNTY HIGHWAY MVH GENERAL, MAINTENANCE & REPAIR AND CUM BRIDGE BUDGET INCREASES:**

President Harold Jones noted there are requested increases in the Highway General as well as the Maintenance and Repair budgets. Council Member Larry Teghtmeyer requested clarification on the increases. Dennis Pletcher, Highway Superintendent, responded the amount for trucks was removed for 2009 and was added back to the 2010 budget with the expectation of purchasing a new truck. Pletcher further noted even if Council approves the line item, the use of the funds must first be approved by the Commissioners. Teghtmeyer questioned the amount for Garage and other Motor Supplies. Pletcher noted the amount has increased over the years due to the aging fleet and increased maintenance on those vehicles. Lastly, Teghtmeyer questioned the amount for bridge inspections. Pletcher responded the inspections are completed every two (2) years. Pletcher further stated that 80% of the inspection is reimbursed from federal monies. Pletcher also noted wages have been greatly reduced in the past years.

MOTION:	John Kinsey	TO: Approve budget increases for :
SECOND:	Charlene Knispel	Garage & Other Motor Supplies; Trucks;
AYES: 6	NAYES: 0	Calcium Salt/Weed Spray; and
MOTION CARRIED		Reg Bridge Inspection as presented.

**IN THE MATTER OF 2010 COUNTY HEALTH, HEALTH PRENATAL FUND, AND HEALTH TB MEDICAL BUDGET INCREASES:**

President Harold Jones presented the budget increases for the Health Department, Health Prenatal Fund and Health TB fund. Jones questioned the cost of the building rent. Bob Weaver, County Health Administrator relayed the increase in price per square foot for building rent for the next three (3) years. Weaver stated the rent is subsidized by K21 Foundation for the first five (5) years. Weaver noted the requests are for anticipated increases and if the amounts do not increase, the funds will not be used.

MOTION:	Larry Teghtmeyer	TO: Approve budget increases:
SECOND:	John Kinsey	Property Liability Insurance; Official Bond;
AYES: 6	NAYES: 0	Rent of Buildings; Health Need Services; and
MOTION CARRIED		Misc. Expenses.

**IN THE MATTER OF 2010 EMERGENCY MANAGEMENT BUDGET INCREASES:**

President Harold Jones presented the budget increases for Emergency Management. Emergency Management Director, Ed Rock, noted the gas-motor oil is self-explanatory. Rock then stated the emergency supplies line item is used to repair or replace existing supplies and equipment.

MOTION:	Larry Teghtmeyer	TO: Deny requested budget increases for gas-
SECOND:	Tom Anglin	motor oil and emergency supplies keeping
AYES: 6	NAYES: 0	amounts at the 2009 level.
MOTION CARRIED		

**IN THE MATTER OF 2010 SHERIFF BUDGET INCREASES:**

Sheriff, Rocky Goshert, presented the Sheriff Department budget increases for Office Supplies and Mileage/Fuel & Travel. Goshert noted \$5,000 was taken from the Film and Camera line item and moved to Office Supplies and \$10,000 was taken from Gas/Motor Oil and moved to Mileage/Fuel & Travel. Goshert explained the Mileage/Fuel & Travel is a line item used for out-of-state prisoner transports.

MOTION:	Tom Anglin	TO: Approve budget increases for Office
SECOND:	John Kinsey	Supplies and Mileage/Fuel & Travel as
AYES: 6	NAYES: 0	presented.
MOTION CARRIED		

**IN THE MATTER OF COMMISSIONERS' RECOMMENDATIONS:**

President, Harold Jones noted a vote was needed on the Commissioners' recommendation of a 10% salary reduction for the Commissioners and Council.

Council Member Larry Teghtmeyer asked for clarification of the process taken to reduce each department's budgets. County Auditor, Marsha McSherry, explained she and County Administrator, Ron Robinson were asked to meet with each department head asking them to make reductions in their budget equal to \$1,500 per employee to avoid a pay reduction for all employees.

**IN THE MATTER OF COMMISSIONERS' RECOMMENDATIONS CONTINUED:**

McSherry noted the reductions are reflected within each department's budget as presented. McSherry further noted the 10% decreases for the non for profit organizations were also addressed within the Commissioner's budget. McSherry further clarified a vote would be needed on the salary reduction for the Commissioners and Council Members.

MOTION:	Bob Sanders	TO: Approve 10% salary reduction for
SECOND:	John Kinsey	Commissioners and Council Members for
AYES: 6	NAYES: 0	2010.
MOTION CARRIED		

Jones thanked the elected officials and office holders for their time and effort in reducing their budgets to make the overall County budget balance. Both Jones and Council Member Bob Sanders reiterated how difficult the budget process will continue to be in the coming years with decreasing revenue coming into the County due to reduced income tax and interest monies.

**IN THE MATTER OF WARSAW COMMUNITY PUBLIC LIBRARY CLARIFICATION:**

Ann Zydek, Library Director, stated the Library reviewed their budget carefully and reduced their Capital Projects Fund even more than the Wage Committee suggested. Zydek also noted the State created new guidelines with regard to staff certification therefore; the budget was readjusted to account for the new guidelines. Zydek then noted the State is considering new public library standards to include additional evening hours. Zydek further stated the new standards will not be known before the budget must be turned in therefore, she is attempting to plan for the unknown.

**IN THE MATTER OF SALARY RECOMMENDATIONS FOR TAXING ENTITIES:**

President Harold Jones stated since there were no salary increases for the County, Council recommended that the towns and libraries also consider no salary increases in an effort to reduce and balance their budgets.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL

### Tuesday, August 25, 2009

The Kosciusko County Council met for their preliminary budget meeting on Tuesday, August 25, 2009 at 6:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones, President	Brad Tandy – <i>Absent</i>
Tom Anglin	Charlene Knispel
Larry Teghtmeyer	Bob Sanders
John Kinsey	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

**IN THE MATTER OF COMMISSIONERS' RECOMMENDATIONS:**

President, Harold Jones stated the Commissioners made many recommendations while considering the budgets for the departments throughout the County. Those recommendations include:

- ❖ Adopt 2010 budgets at the 2009 levels thereby eliminating budget increases except those specifically addressed by Council.
- ❖ 10% decrease for all non-profit organizations for 2010.
- ❖ 10% reduction in the salaries of the Commissioners and Council Members.

Jones then stated increased layoffs throughout the County reducing income tax collection coupled with low interest rates, led to the Commissioners' recommendation of no budget increases for 2010. Jones also noted the Commissioners enacted a hiring freeze effective immediately and continuing through 2010. Jones then noted any hiring must be approved by the full Council.

**IN THE MATTER OF 2010 CORONER BUDGET INCREASES:**

Larry Ladd, Deputy Coroner on behalf of Coroner John Sadler, presented the increases in the Coroner budget. Council Member Larry Teghtmeyer requested clarification on the increase in emergency supplies. Ladd responded the increase was for supplies used during emergency calls. Council Member Bob Sanders questioned the line item for Coroner Vehicle. Ladd responded Sadler anticipated a need for tires on the coroner vehicle in 2010.

MOTION:	Tom Anglin	TO: Approve the budget increases:
SECOND:	Bob Sanders	Deputy Coroner, Emergency Supplies and
AYES: 6	NAYES: 0	Coroner Vehicle as presented.
MOTION CARRIED		

**IN THE MATTER OF 2010 PROSECUTOR BUDGET INCREASES:**

Prosecutor, Steve Hearn, presented the increases in the Prosecutor budget. Hearn explained the paralegal position is now filled by a person with a law degree instead of a paralegal degree. Hearn further explained this increase makes the pay level commensurate with the job description. Hearn also noted other line items were reduced to compensate for the requested increase.

MOTION:	Larry Teghtmeyer	TO: Approve the Prosecutor Paralegal Asst
SECOND:	John Kinsey	budget increase as presented.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF 2010 CIRCUIT AND SUPERIOR I COURTS BUDGET INCREASES:**

Judge Rex Reed and Judge Duane Huffer presented the budget for Circuit and Superior I Courts with Judge Reed stating the Travel Account was reduced by \$4,000 so that the Legal Directory & Court Rule line item could be increased. Judge Reed explained the Legal Directory & Court Rule line item funds the purchase of the Indiana Code books for all judges in addition to the Indiana Statutes for the Prosecutor and also the necessary books for the law library.

Judge Huffer explained the requested increase in the CASA line item is matched by the State therefore; additional funds were requested to obtain additional funds from the State.

MOTION:	Larry Teghtmeyer	TO: Approve budget increases for:
SECOND:	Bob Sanders	First Probation Officer; Fourth Probation
AYES: 6	NAYES: 0	Officer; Legal Directory & Court Rule; and
MOTION CARRIED		
		CASA.

**IN THE MATTER OF 2010 ADULT PROBATION USER FEES BUDGET INCREASES:**

Chief Probation Officer, Ron Babcock, presented the increase in the Adult Probation User Fee budget. Babcock noted a shortfall will occur in the juvenile user fees which will be offset by the adult user fees. Babcock reminded Council the probation officers' salaries are frozen at 2003 rates with all increases paid by user fees as mandated by the State.

MOTION:	Tom Anglin	TO: Approve budget increase for:
SECOND:	Charlene Knispel	Mandated Increase Reimbursement as
AYES: 6	NAYES: 0	presented.
MOTION CARRIED		

**IN THE MATTER OF 2010 SUPERIOR COURTS II & III BUDGET INCREASES:**

Judge Jarrette and Judge Sutton presented the budget increases for Superior Courts II & III. Judge Jarrette stated the increase for printing and advertising is due to the case shift to Superior III causing a need for additional envelopes and stationary. Judge Jarrette explained due to the economy, Superior II & III have experienced an increase in the number of defendants requesting pauper counsel. Judge Jarrette further explained the \$90,000 requested increase for pauper counsel is an estimate based on 2009 figures. Judge Jarrette also noted up to 40% of the cost of pauper counsel is reimbursed by the State as long as the program guidelines are met.

MOTION:	Tom Anglin	TO: Approve budget increases for:
SECOND:	Charlene Knispel	Pauper Counsel; and
AYES: 6	NAYES: 0	Printing & Advertising as presented.
MOTION CARRIED		

**IN THE MATTER OF 2010 DRUG & ALCOHOL FUND BUDGET INCREASES:**

Chief Probation Officer, Ron Babcock presented the Drug and Alcohol budget increases as follows:

- ❖ KCADP Case Manager – increase due to probation employment level;
- ❖ Wage Reimbursement – increase due to employment benefits;
- ❖ Social Security Contributions – increase due to employment benefits; and
- ❖ Retirement Contributions – increase due to employment benefits.

MOTION: Tom Anglin TO: Approve budget increases as presented.

SECOND: Bob Sanders

AYES: 6 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF 2010 COUNTY ASSESSOR BUDGET INCREASES:**

County Assessor, Laurie Renier, presented the increases in the Assessor budget. Renier noted the request is to fill two (2) vacant positions, one (1) being the PTABOA secretary. Renier stated she is attempting to finish the PTABOA hearings before the tax billing on November 10, 2009. Renier noted three (3) positions were cut from the 2009 budget as well as the savings from consolidating the outlying township offices. Renier expressed concern with cutting anymore positions since this is the second year for on-time tax billing and there is a reassessment this year. Renier further noted she attempts to spend more funds from the Reassessment budget versus funds from County General. Council Member Bob Sanders noted he believed Council was solely addressing budget issues and not the addition of any positions during the budget hearings. Council Member Larry Teghtmeyer expressed Council's reluctance to add further positions with the economy and budget constraints.

MOTION: Larry Teghtmeyer TO: Approve budget increase for Assessor

SECOND: Tom Anglin Deputy due to employment level.

AYES: 6 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF 2010 COUNTY ASSESSOR REASSESSMENT BUDGET INCREASES:**

County Assessor, Laurie Renier, presented the Reassessment budget increases for both the Assessor (003) and Commercial/Industrial (046). Council Member Larry Teghtmeyer questioned the status of the reassessment. Renier responded reassessment has been delayed by the State until July 1, 2010. Renier noted some work has already been completed in her office for the reassessment.

Council Member Tom Anglin questioned the addition of \$10,000 for overtime in the Commercial Reassessment budget. Renier responded that amount was added to the budget to cover possible overtime during the reassessment process. Renier noted there are funds available in the reassessment fund.

Teghtmeyer questioned the amount in the 2009 and 2010 budget for training. Renier responded \$3,851.75 was expended on training so far in 2009, leaving \$16,148.25 unexpended. Renier further responded the expenditure has been for DLGF continuing education and the Level III assessor training. Renier then stated there will be additional staff attending the training and continuing education in 2010.

Teghtmeyer then questioned the increase for the postage line item. Renier responded the cost of individual postage will increase. Also rental and real property questionnaires will also be mailed out to every property owner during the reassessment.

President Harold Jones questioned the new line items for Pictometry and Street View Photos. Renier responded the pictometry photos are more detailed photos taken by satellite enabling the Assessor's office to measure characteristics of a house without the need for field work. Council Member Charlene Knispel questioned the need for both the pictometry and street view photos. Renier responded the street view photos are actual pictures of the properties which include photos from the lakeside of a property. Renier noted the cost of the aerial photos is shared by GIS, Emergency Management, Surveyor and County Assessor. Renier further noted she would like to do the pictometry every two (2) years as the aerial photos are only done every four (4) years. Council Member Bob Sanders questioned if the pictometry and street view photos will represent a savings for the County. Renier responded there will be a cost savings on field and data collection as well as mileage and fuel. Renier also noted she makes every effort to be frugal and efficient in the Assessor's office and the use of pictometry and street view photos will help in that endeavor. Renier stated one of her goals is to establish uniform and consistent photos on GIS.

MOTION: Bob Sanders TO: Approve increases for Reassessment

SECOND: Tom Anglin budget for: Postage; Mileage/Fuel & Travel;

AYES: 6 NAYES: 0 Pictometry; Street View Photos; Overtime Pay;

MOTION CARRIED Reassessment Group Benefits; Social Security

Contributions; Retirement Contributions; and reduction of Training to \$13,000.

**IN THE MATTER OF 2010 AUDITOR BUDGET INCREASE:**

County Auditor, Marsha McSherry, presented the budget increase for Financial Deputy due to employment level.

MOTION:	Larry Teghtmeyer	TO: Approve budget increase for Auditor
SECOND:	Bob Sanders	Financial Deputy due to employment level as
AYES: 6	NAYES: 0	presented.
MOTION CARRIED		

**IN THE MATTER OF 2010 COMMISSIONERS BUDGET REGARDING NON-PROFIT BUDGET DECREASES:**

Ron Robinson, County Administrator, noted a motion was needed on the 10% reduction for the non-profit organizations within the Commissioners budget.

MOTION:	John Kinsey	TO: Approve 10% decrease in
SECOND:	Tom Anglin	Commissioners budget for non-profit
AYES: 6	NAYES: 0	organizations.
MOTION CARRIED		

**IN THE MATTER OF 2010 COUNTY COMMISSIONERS BUDGET INCREASES:**

President Harold Jones presented the budget increases in the Commissioners' budget due to employment benefits.

MOTION:	Larry Teghtmeyer	TO: Approve budget increases for:
SECOND:	Bob Sanders	Social Security Contributions;
AYES: 6	NAYES: 0	Retirement Contributions; and
MOTION CARRIED		Group Insurance as presented.

**IN THE MATTER OF 2010 EDIT FUND BUDGET INCREASES:**

President Harold Jones presented the budget increases in the EDIT budget under the line item Land & Improvement.

MOTION:	Larry Teghtmeyer	TO: Approve budget increases in:
SECOND:	Bob Sanders	CEDIT – Land & Improvement as presented.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF ACCOLADES:**

Both Commissioner Ron Truex and President Harold Jones thanked the Commissioners and Council for their due diligence in working toward a balanced budget for the County. They also thanked the elected officials and department heads for their hard work in the preparation of the budget.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL

### Thursday, August 27, 2009

The Kosciusko County Council met for their budget hearing on Thursday, August 27, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones, President	Brad Tandy – <i>Absent</i>
Tom Anglin	Charlene Knispel
Larry Teghtmeyer	Bob Sanders
John Kinsey	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

**IN THE MATTER OF 2010 BUDGET:**

As there was no one in attendance to speak regarding the 2010 budget, the public portion of the budget hearing was closed.

**IN THE MATTER OF ACCOLADES:**

President Harold Jones and Council Member John Kinsey both thanked the Commissioners, Council, elected officials, and department heads for their due diligence in working toward a balanced budget for the County. Special thanks were given to Auditor, Marsha McSherry, and her staff for preparing the budget information for presentation.

**IN THE MATTER OF NON-BINDING RECOMMENDATIONS:**

President Harold Jones reminded Council members there were additional budgets to be reviewed at their September 10, 2009 meeting.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL

### September 10, 2009

The Kosciusko County Council met for their regular meeting on Thursday, September 10, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel
Tom Anglin	Larry Teghtmeyer
John Kinsey	Brad Tandy - <i>Absent</i>
Bob Sanders	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

**IN THE MATTER OF TRANSFER OF FUNDS FOR SHERIFF:**

Sheriff Rocky Goshert requested a transfer of \$4,500.00 from the Civil Part-time account to the Sheriff Part-time account. Goshert explained the transfer is to cover the salary for the secretary helping with civil process papers and warrants.

MOTION:	Larry Teghtmeyer	TO: Approve transfer of \$4,500.00 from
SECOND:	John Kinsey	100-11320-000-019 Civil Part-time to
AYES: 6	NAYES: 0	100-11315-000-019 Sheriff Part-time.
MOTION CARRIED		

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR PROPERTY REASSESSMENT:**

County Assessor, Laurie Renier, requested an additional appropriation for computer software for the County Assessor's office. Council Member Tom Anglin noted the contract was previously approved by the Commissioners. Renier provided a letter in response to Council's request from Systems Administrator, Bob Momeyer, supporting the switch to XSoft.

Renier also provided the requested figures on both software companies' maintenance fees, in addition to the requested information on the number of licenses being purchased noting the licenses are sold in bundles of 25. When questioned by Council Member Bob Sanders whether all users would be using the software at the same time, Renier responded particularly during reassessment all the licenses would be used at the same time.

Renier provided documentation outlining the counties that use the different tax software and assessor software programs. Renier then stated many counties that currently use LOW tax software are changing to XSoft assessing software due to the ease of interfacing with the Auditor.

Council Member Larry Teghtmeyer questioned why the amount of the appropriation request was not for the full contract amount of \$292,000. Renier responded \$92,000.00 of the \$292,000.00 contract amount was budgeted in 2009 with the balance of \$200,000.00 being requested in the current appropriation. Renier noted the funds being requested are in the reassessment fund and have been specifically set aside for reassessment or computer software. Teghtmeyer questioned the reason for an excess in the reassessment fund. Renier responded there is a lot of money in the reassessment fund as Kosciusko County performs reassessment in-house instead of by an outside vendor. Renier then stated with the aid of computer software and aerial property photographs, her staff will be able to complete many of the reassessment tasks without excess traveling and mileage. Renier further stated her office is already working on reassessment and she intends to keep on schedule for the next tax billing.

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR PROPERTY REASSESSMENT CONTINUED:**

Teghtmeyer questioned whether the software support fees would remain consistent with the new software company XSoft. Renier responded the cost of support could change from year to year. Sanders then asked if updates were included in the support costs. Renier answered that updates were included with XSoft but not previously with Manatron. Teghtmeyer then expressed concern with the XSoft support fees increasing like Manatron had in the past. Renier responded that XSoft is taking a limited number of counties attempting to remain small and manageable whereas Manatron is global.

MOTION:	Tom Anglin	TO: Approve additional appropriation of:
SECOND:	John Kinsey	\$200,000.00 to 275-44003-000-003
AYES: 6	NAYES: 0	Computer Software.

MOTION CARRIED

**IN THE MATTER OF CF-1/PP COMPLIANCY – BUHRT ENGINEERING:**

Karl Ruesser, CPA for Buhrt Engineering, appeared before Council per their request to answer questions on the company's CF-1/Personal Property return. Council Member Larry Teghtmeyer questioned the inconsistency in number of employees and salaries on the return. Ruesser responded the numbers in the return were from March, 2009 and the company provided updated figures in a letter dated July, 2009. Ruesser further stated the company has been severely affected by the economy since November, 2008. Ruesser reiterated from the July, 2009 letter that the number of employees increased from 11 to 17. President Harold Jones believed with the struggling economy and Ruesser's explanation, the CF-1 form should be accepted as presented.

MOTION:	Larry Teghtmeyer	TO: Approve CF-1/PP for Buhrt Engineering
SECOND:	John Kinsey	as presented.
AYES: 6	NAYES: 0	

MOTION CARRIED

**IN THE MATTER OF LOUIS DREYFUS ABATEMENT:**

Steve Snyder, Attorney representing Louis Dreyfus (Dreyfus), stated Dreyfus neglected to file the abatement forms as well as the CF-1/PP forms in spring, 2008 and again in spring, 2009. Snyder further noted all of the necessary forms have now been filed with the County Auditor. Snyder highlighted the money invested and the number of employees with both exceeding the original figures from Dreyfus. Snyder also stated the Board of Zoning Appeals recently approved a modification to the original site plans for two (2) additional railways into the facility as well as a wastewater treatment plant to treat the processed water from the facility. Snyder reiterated the only failure in compliance on behalf of Dreyfus was the missed filing deadlines. Snyder then requested Council approve a resolution waiving the noncompliance of the filing deadline.

Council Member Tom Anglin agreed with the figures presented by Snyder stating Dreyfus has contributed a great deal to the County especially agriculturally. Anglin questioned whether taxes were paid in 2008. Snyder responded Dreyfus paid the taxes in full for 2008 and if the waiver was approved, Dreyfus would receive a refund for 100% of the taxes paid in 2008. Snyder then stated, if approved, Dreyfus would also agree to waive the interest on the refunded amount.

Council Member Larry Teghtmeyer questioned if the taxes paid by Dreyfus in 2008 were distributed to the schools. County Auditor Marsha McSherry explained there would be less money in the TIF district and Redevelopment Commission.

Deputy County Assessor, Kristi Mayer, presented supporting information regarding the Dreyfus abatement late filing. Mayer explained the State has always told Assessors' offices if deadlines are missed, the abatement should be denied. Mayer expressed concern regarding the issue of a public hearing on the non-compliance waiver being sought by Dreyfus. President Harold Jones noted he neglected to open the meeting as a public hearing but the meeting was operating under public hearing terms.

Mayer then expressed concern with the County Assessor's office not having signed SB-1 forms on file for Dreyfus. Mayer questioned Snyder regarding the 103ERA form submitted for 2008 and 2009 stating form numbers had been altered on the 2008 form. Snyder explained there was no 2008 form available during 2009 so the 2009 form was used to file the late 2008 form. Mayer then explained the form 103ERA and form 322 must be filed every year.

**IN THE MATTER OF LOUIS DREYFUS ABATEMENT CONTINUED:**

Snyder stated for clarification regarding the TIF district that created the bond for those improvements, noting the repayment schedule was based on the tax abatement schedule with the bond payments lower at the beginning and then increasing each year as the abatement decreases.

MOTION:	Tom Anglin	TO: Approve Resolution for waiver of
SECOND:	Larry Teghtmeyer	noncompliance for Louis Dreyfus with interest
AYES: 6	NAYES: 0	waived on the refunded taxes and accept
MOTION CARRIED		CF-1/PP forms for 2008 and 2009 as
		presented.

**IN THE MATTER OF 2010 SOLID WASTE DISTRICT BUDGET DISCUSSION AND ADOPTION:**

Council Member John Kinsey spoke on behalf of the Solid Waste Board stating the employees do not receive any insurance or benefits. Kinsey stated the only increase is in the area that receive much of the funding from user fees (for the collection of electronics, tires, household chemicals, etc.) and not tax dollars. Kinsey also noted the mortgage was paid off on the Solid Waste building which will translate into a savings in the budget.

County Auditor Marsha McSherry responded to Council Member Bob Sander's question on the 1% salary increase, stating the cost of services increased to cover the salary increase.

MOTION:	John Kinsey	TO: Approve 2010 budget for Solid Waste
SECOND:	Tom Anglin	District as presented.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF 2010 COUNTY BUDGET DISCUSSION AND ADOPTION:**

President Harold Jones noted this year has been difficult with many items being reviewed and many reductions being made.

Council Member Tom Anglin expressed the difficulty in addressing the budget issue with the struggling economy. Anglin recommended all not-for-profit organizations' allocations be reduced by 10%. Anglin then stated all elected officials, deputies, part-time, boards, and appointed department heads with the exclusion of Sheriff Rocky Goshert to take a seven percent (7%) decrease in their salaries. Anglin noted that will almost balance the County budget. Anglin also explained Goshert froze his salary for four (4) years and is on a contract.

Council Member John Kinsey added with the decision for decreasing wages, no one will lose their jobs.

Council Member Bob Sanders stated all departments are included in the salary reduction. Sanders then requested clarification of Anglin's motion whether the 10% decrease for not-for-profit budgets was from the 2009 or 2010 budget. Anglin responded the 10% reduction was from the 2009 budget, not the 2010 budget submitted. Anglin added he did not like the recommendation, but it is something they have to do.

Council Member Larry Teghtmeyer reiterated the salary decrease does not balance the budget but it is a necessary step since it does not appear like the financial situation is going to improve for at least two (2) years. Teghtmeyer referenced a seminar by Dr. Larry DeBoer where it stated there is a two (2) year delay in receiving the income tax collected. Teghtmeyer noted unless interest rates increase, the budget for next year may be worse.

MOTION:	Tom Anglin	TO: Propose:
SECOND:	Larry Teghtmeyer	- all not-for-profit organizations take a 10%
AYES: 6	NAYES: 0	decrease in their 2009 budgets;
MOTION CARRIED		- all elected, deputies, part-time, boards,
		appointed department heads with the exclusion
		of the Sheriff take a seven percent (7%)
		decrease in their salaries.

Teghtmeyer noted he would like to make an additional motion.

MOTION:	Larry Teghtmeyer	TO: Amend the salary ordinance for all non-
SECOND:	Tom Anglin	supervisory and elected officials to be figured
AYES: 6	NAYES: 0	on an hourly rate based on 37.5 hours.
MOTION CARRIED		

**IN THE MATTER OF COUNTY CLERK POSITION CLARIFICATION:**

County Administrator, Ron Robinson appeared for County Clerk, Jason McSherry, to inform Council there will be a vacancy in the bookkeeper position in the Clerk's office. Robinson stated McSherry requested he be allowed to shift a part-time employee into that full-time position and eliminate the part-time position.

MOTION: Larry Teghtmeyer TO: Approve full-time position to be filled by  
 SECOND: John Kinsey part-time employee, eliminating the part-time  
 AYES: 6 NAYES: 0 position.  
 MOTION CARRIED

**IN THE MATTER OF BUDGET REVIEW RECOMMENDATIONS:**

County Auditor, Marsha McSherry, stated the remainder of the budget reviews needed a recommendation from Council. Council Member Larry Teghtmeyer reiterated his previous motion with regard to employees and salaries.

MOTION: Larry Teghtmeyer TO: All taxing entities' budgets supported by  
 SECOND: Tom Anglin income and property tax be frozen at the 2009  
 AYES: 6 NAYES: 0 level.  
 MOTION CARRIED

President Harold Jones read the towns included in the above motion: Burket, Etna Green, Leesburg, Milford, Nappanee, Silver Lake, Syracuse, Warsaw and Winona Lake. Teghtmeyer noted he did not include the libraries in his motion.

Council Member Larry Teghtmeyer questioned for libraries at what percentage increase would Council's recommendation become binding. County Auditor, Marsha McSherry, responded any increase in the budget over 3.8% would make Council's recommendations binding. Teghtmeyer noted North Webster Library's levy is up 4.15% and budget is up 3.6% and Pierceton Library's budget is up 1.9% and levy is up 4.0%.

MOTION: Larry Teghtmeyer TO: Make a non-binding recommendation  
 SECOND: Tom Anglin that North Webster and Pierceton Libraries'  
 AYES: 6 NAYES: 0 budgets be frozen at 2009 level.  
 MOTION CARRIED

**IN THE MATTER OF 2010 BUDGET ADOPTION:**

Council President Jones opened the floor for discussion regarding the 2010 budget. No one in attendance spoke regarding the budget.

MOTION: Tom Anglin TO: Adopt 2010 County budget subject to  
 SECOND: Larry Teghtmeyer clarifications, i.e. 7% decrease in all salaries  
 AYES: 6 NAYES: 0 excluding Sheriff and 10% reduction for Not-  
 MOTION CARRIED for-Profit Organizations.

**IN THE MATTER OF BUY AMERICAN RESOLUTION DISCUSSION:**

Rachel Bennett-Steury and Mike Kelly presented the Buy American Resolution and supporting documentation to Council for their review. Bennett-Steury noted the State Senate and House of Representatives passed the same resolution to buy American. Bennett-Steury stated the Resolution encourages each entity to purchase American manufactured goods. Bennett-Steury then noted it is a non-binding resolution but is also a pledge of support for American workers. Bennett-Steury further noted one (1) goal is to keep manufacturing jobs in the US avoiding job lay-offs. Council Member Larry Teghtmeyer pledged his support of the Resolution but noted Council does not purchase any items; however Council could forward the resolution on to the County Commissioners.

MOTION: Larry Teghtmeyer TO: Encourage office holders and  
 SECOND: Tom Anglin Commissioners to buy American made  
 AYES: 6 NAYES: 0 products whenever possible.  
 MOTION CARRIED

**IN THE MATTER OF 2010 COUNTY BUDGET CLARIFICATION:**

County Assessor, Laurie Renier, requested clarification of the earlier motion regarding the salary reduction. Council Member Tom Anglin restated his motion as follows: all not-for-profit organizations take a 10% decrease in their 2009 budgets;

- ❖ all elected, deputies, part-time, boards, appointed department heads with the exclusion of Sheriff Rocky Goshert take a seven percent (7%) decrease in their budget and salaries.
- ❖ amend the salary ordinance for all non-supervisory and elected officials to be figured on an hourly rate based on 37.5 hours.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL September 21, 2009

The Kosciusko County Council met for a special session on Monday, September 21, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel
Tom Anglin	Larry Teghtmeyer
John Kinsey	Brad Tandy
Bob Sanders	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

### **IN THE MATTER OF 2010 BUDGET:**

President Harold Jones stated the Council had met in a two hour executive session prior to their regularly scheduled meeting on September 10, 2009 to discuss ways of balancing the 2010 budget. Jones noted it was an open discussion and no votes were taken during the executive session. Jones went on to say during the regular Council meeting, there was a unanimous vote to cut wages by 7% for all employees with the exception of the Sheriff. Jones then referenced the Commissioner's meeting on September 15, 2009 where it was discovered that a fund had been overlooked by Council in the budget process. That fund was the Rainy Day Fund. Jones stated upon learning of the Rainy Day Fund, he felt it necessary to conduct the special meeting to look at the possibility of using the Rainy Day Funds to prop up the budget and not have to implement the 7% wage cuts. Jones added it was not an easy decision to come by when considering the 7% cuts. He noted Council looked at possible layoffs, which they did not want to see happen as well as shortened work hours with reduced pay or lengthening the work week with no additional pay. Jones went on to say much thought went into the entire budget decision.

Jones stated the Rainy Day Fund had been overlooked as it is not a revenue stream. He referenced the COIT and EDIT funds as well as property taxes as the County's normal revenues. Jones reminded those in attendance that using the Rainy Day Fund will not balance the budget; it is simply borrowing money from funds that are available and does not meet the needs of the County.

Jones referenced an article from the Indiana Association of Counties noting counties will continue to see decreased revenues for 2010 and 2011 due to the lag in income tax collection; adding counties will also feel the affects of the circuit breaker property tax caps. Jones stated all of these items were taken into consideration when Council recommended employee wages be cut by 7%.

Jones then opened the floor for discussion by other Council members.

Councilman Tom Anglin noted the projected income for 2010 is down approximately four million dollars and Council looked at what they believed were all possible ways to shore up the shortfall. He went on to say Council worked with the Commissioners and have agreed to transfer \$1.5 million dollars from the EDIT fund as well as \$1.5 million dollars from the Cum Capital Development Fund. Anglin noted both funds have very specific guidelines on how the monies can be used. Anglin stated all elected officials and department heads were asked to look for any possible savings in their budgets and they made reductions as requested. He also noted the hiring freeze enacted by the Commissioners in an effort to keep payroll and the benefits from going higher. Anglin said unfortunately, at the Council meeting on September 10<sup>th</sup>, there was still a shortfall of approximately \$500,000 in the budget and Council felt the wage reductions were the only option and it was not an easy choice by the Council.

Anglin stated questions raised at the Commissioner's meeting on September 15<sup>th</sup> along with the additional sacrifices made by all departments in response to the Commissioner's memo brought him to make the following motion; the rainy day fund be used to make up the 7% shortfall so that the dedicated and hardworking employees of this County will not receive a pay cut for 2010.

MOTION:	Tom Anglin	TO: Move to use the Rainy Day Fund to
SECOND:	Bob Sanders	make up the shortfall in the 2010 budget so
AYES: 7	NAYES: 0	that employees will not take a pay cut for
MOTION CARRIED		2010.

**IN THE MATTER OF 2010 BUDGET CONTINUED:**

Councilman Larry Teghtmeyer agreed the previous statements said everything that needed to be said adding this is a band-aid approach. It is still not a balanced budget when looking at revenue versus operating expenses and there is much more to be done as Council goes forward. Teghtmeyer noted many things will need to be looked at for the 2011 budget.

Teghtmeyer added increased employee productivity is essential as it is the largest part of the budget and felt that is the place to look at doing things differently in local government; doing things better; and more productive. Council President Jones added salaries and wages run about 65% of the budget and for the past twenty years they have worked on the other 35% of the budget so there wasn't anything there to cut this year and that is why it came to this point.

Councilman Bob Sanders stated the Council was looking out for the employees. They did not want anyone to lose their job. They felt if everyone bought into the fact that everyone would give up a little and had three months to make plans for the wage reduction, it would be realized that no jobs would be lost. Sanders noted the reason for the decision to cut wages was lost and he was sorry to hear there were so many people upset about it.

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL  
October 8, 2009**

The Kosciusko County Council met for their regular meeting on Thursday, October 8, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel
Tom Anglin	Larry Teghtmeyer
John Kinsey	Brad Tandy – <i>Absent</i>
Bob Sanders	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

**IN THE MATTER OF TRANSFER OF FUNDS FOR SHERIFF:**

Sheriff Rocky Goshert requested a transfer of \$12,411.50 from the Reimbursement Insurance account to the Repairs and Maintenance account. Goshert explained the funds were from an insurance check for a deer/car accident and subsequent total loss of the vehicle.

MOTION:	Tom Anglin	TO: Approve transfer of \$12,411.50 from
SECOND:	John Kinsey	100-00563-000-019 Reimbursement Insurance
AYES: 6	NAYES: 0	to
MOTION CARRIED		100-35001-000-019 Repairs and Maintenance.

**IN THE MATTER OF COUNTY CLERK CASE MANAGEMENT SOFTWARE:**

County Clerk, Jason McSherry, presented documentation in support of replacing the case management software in the Clerk's office. McSherry stated after researching and reviewing numerous software systems, CSI was chosen as CSI is compliant with State standards and appears to best meet the needs of the Clerk's office. McSherry noted the total cost of the software is \$124,188 which includes the first year of support. McSherry explained 50% of the cost can be covered with incentive monies with two-thirds of that 50% to be recouped from the State, which amounts to approximately \$40,982. McSherry stated an advantage of CSI would be the electronic data transfer from different state agencies, including uploading the electronic traffic tickets that are currently entered manually. McSherry noted about 50% of tickets received are electronic tickets. McSherry then stated another advantage of CSI is the electronic sharing of information with the Prosecutor and Probation Departments through JTS Access (as a read-only file). McSherry noted the new software would enhance the file security by allowing files to be copied for attorneys, etc. onto a flash drive allowing the paper files to remain with the Clerk's office.

**IN THE MATTER OF COUNTY CLERK CASE MANAGEMENT SOFTWARE CONTINUED:**

McSherry stated his hope is to save the cost of one (1) employee with the new software, freeing up that person to input data into the new system instead of manually filing. McSherry then noted the cost of both a new server and putting the new software onto a new server would be \$10,048.60 and \$3,793.86, respectively. McSherry remarked he can also cover 50% of those costs with incentive monies with two-thirds of that amount still reimbursed by the State. McSherry noted the server will be used by all County offices, not just the Clerk's office.

Council Member Bob Sanders questioned whether other offices would save manpower through the use of the new software. McSherry stated he could not speak for the other offices but believes it will. McSherry then explained the current software is sixteen (16) years old and it does not recognize the year 2010 causing problems with scheduling court dates, etc. for 2010.

Council Member Tom Anglin questioned the support of the other offices and Courts. McSherry responded his staff, Judges and their staff, Prosecutor and Probation departments all were involved in the demo process and everyone was in favor of the new software. Anglin then commended McSherry for the well-researched presentation.

MOTION:	Tom Anglin	TO: Approve purchase of CSI software for
SECOND:	John Kinsey	Clerk's office as presented.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF KOSCIUSKO COUNTY CONVENTION, RECREATION AND VISITOR COMMISSION 2010 BUDGET REQUEST:**

John Hall, KCCRVC Treasurer, and Mary Kittrell, CVB Executive Director, presented the 2010 KCCRVC budget request for Council's review. Hall stated with tax collections down in 2009, the CVB has committed to a zero percent salary increase for 2010. Hall also stated the CVB has cut their budget by 25% with the goal of continuing the programs that have a proven return on investment and rely on marketing to the current database of travel planners. Hall stated the current request is for \$450,000, reiterating the 25% decrease in budget request.

MOTION:	Larry Teghtmeyer	TO: Approve 2010 KCCRVC budget as
SECOND:	Tom Anglin	presented.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF 2010 AMENDED SALARY ORDINANCE:**

County Auditor, Marsha McSherry, presented the amended salary ordinance rescinding the 7% pay reduction previously approved by Council.

Council Member Larry Teghtmeyer questioned the number of hours worked by employees in the salary ordinance. McSherry responded all clerical staff work a 37.5 hour week as outlined in the personnel policy.

MOTION:	John Kinsey	TO: Approve Amended Salary Ordinance as
SECOND:	Bob Sanders	presented.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF COUNTY PAID HOLIDAYS:**

Council Member, Larry Teghtmeyer, attended AIC Conference and set in on meetings regarding dealing with budget constraints in the difficult economic times. Teghtmeyer felt the current fifteen (15) paid holidays given to County employees should be addressed by the Commissioners. Teghtmeyer stated he believes the number of paid holidays should be reduced to first twelve (12) and then finally ten (10) paid holidays.

Council Member Bob Sanders questioned whether the number of holidays is mandated or are the holidays given as part of the benefits package to employees. Council Member Charlene Knispel stated the County has always been generous with the number of paid holidays given to employees. Sanders then asked whether the cut in paid holidays would be on a permanent or temporary basis. Teghtmeyer felt the County should be aligned with other businesses in the community not the federal or neighboring county governments.

President Harold Jones noted the changes being considered are anticipated as being on a temporary basis but if the financial shortfalls continue, the changes may be on a more permanent basis.

Teghtmeyer requested the topic be discussed at the next Council meeting.

**IN THE MATTER OF 2010 AMENDED SALARY ORDINANCE CLARIFICATION:**

President Harold Jones stated the County Auditor needs clarification with regard to the 7% salary amendment. Jones stated \$562,010 would be needed to cover the amended 7% for salaries; however after department heads made further reductions in their budgets, the shortfall would be reduced to \$235,146. Jones questioned whether Council wants to take the full \$562,010 from the Rainy Day Fund or just the \$235,146 after reductions.

Council Member Larry Teghtmeyer responded just the \$235,146 should be taken from the Rainy Day Fund. Council Member Tom Anglin concurred with Teghtmeyer on the amount.

MOTION: Larry Teghtmeyer TO: Approve amount of \$235,146 to be taken  
 SECOND: Tom Anglin from the Rainy Day Fund to cover shortfall in  
 AYES: 6 NAYES: 0 the 2010 budget.  
 MOTION CARRIED

**IN THE MATTER OF BOWEN CENTER APPOINTMENT:**

President Harold Jones noted Kent Adams is stepping down as the Council’s appointment on the Bowen Center Board. Jones noted the Bowen Center suggested Dan Woods as the Council’s appointee. Discussion ensued regarding the current status of Woods on the Bowen Center Board and what effect appointing him as Council’s representative would have on the Board. Council requested clarification on this appointment to the Bowen Center Board.

MOTION:	Bob Sanders	TO: Approve appointment of Dan Woods to Bowen Center Board.
SECOND:	John Kinsey	
AYES: 5	NAYES: 1	
MOTION CARRIED		

**IN THE MATTER OF VACANCY IN VETERAN AFFAIRS OFFICER POSITION:**

County Administrator, Ron Robinson, noted he received a letter from the Veteran Affairs Officer, Mike Barnett, stating he is stepping down as Veteran Service Officer as of November 9, 2009. Robinson went on to say he has received some applications and noted some of the qualifications required are the applicant must be a County resident and have military background. Robinson then stated the Commissioners will review the applications and hire Barnett’s replacement, as the position must be filled.

**IN THE MATTER OF VACANCY IN 911 DISPATCH CENTER POSITION:**

Ron Robinson, County Administrator, stated a 16 year veteran of the 911 Dispatch Center is relocating, creating a vacancy for a 911 dispatcher. Robinson noted the Commissioners’ enacted hiring freeze requires any vacant position to receive Council’s approval before filling that position. Robinson stated the 911 Board agreed it is a necessary position and needs to be filled.

Sheriff Rocky Goshert stated the 911 Center handles the emergency calls for the entire County and concurs that the position is necessary and the vacancy needs to be filled.

Robinson then stated Emergency Communications Director, Tom Brindle, is working on cost cutting measures for the 911 Dispatch Center.

Council Member Larry Teghtmeyer questioned where the revenue comes from to fund the 911 Center. Robinson responded there is a 911 fee paid through every landline and cellular phone line. Teghtmeyer suggested drafting a letter to the legislators regarding the revenue shortfall to fund the 911 Center.

MOTION: John Kinsey TO: Allow 911 Dispatch Center to hire a  
 SECOND: Larry Teghtmeyer replacement dispatcher.  
 AYES: 6 NAYES: 0  
 MOTION CARRIED

**IN THE MATTER OF COUNTY UPDATES:**

County Administrator, Ron Robinson, provided the following updates to Council:

- ❖ Courthouse – work on Courthouse dome has begun but has halted due to inclement weather.
- ❖ County Annex – roof repairs are complete. The Extension office has moved to the top floor. The Coroner’s office moved to the basement of the Annex which is also where the meeting rooms are located. Systems Administrator’s office moved to the Coroner’s office in the Justice Building.

**IN THE MATTER OF 2010 HOLIDAY AND MEETING SCHEDULE:**

Marsha McSherry, County Auditor, noted the 2010 County calendar has been revised by the Commissioners as Veteran’s Day falls on Thursday, November 11, 2010 which is a Council meeting date. McSherry further noted the Council meeting was moved to November 4, 2010.

**IN THE MATTER OF COUNTY UPDATES:**

County Auditor, Marsha McSherry, presented the following updates to Council:

- ❖ 2009 Payable 2010 Property Taxes - an email was received from the Department of Local Government Finance notifying the Assessor and Auditor that the ratio study had been approved. McSherry explained this moves the County toward on-time property tax billing for the second consecutive year.
- ❖ County Funds – presented financial spreadsheets listing County General, EDIT, CCD and Rainy Day Funds with the beginning budget and remaining balances. McSherry noted her office will keep the spreadsheet up-to-date and provide Council an updated one each month.
- ❖ State Board of Accounts – McSherry and County Administrator, Ron Robinson, met with the State Board of Accounts where they noted the County's records are in excellent condition for 2008.

**IN THE MATTER OF USE OF COUNTY ASSESSOR'S REASSESSMENT FUND:**

Council Member, Larry Teghtmeyer, stated he would like to look into using the Reassessment Fund as opposed to County General to pay the wages of employees in the County Assessor's office. Council Member Bob Sanders questioned whether there were State guidelines as to what items can be paid from the Reassessment Fund.

County Assessor, Laurie Renier, stated the Reassessment Fund can be used for computer software and other items involved in Reassessment. Renier expressed concern with using too much of the Reassessment Fund for wages and possibly running out of funds for the reassessment process. Renier noted a total of eight (8) employees are currently paid out of the Reassessment Fund. Renier also noted the purchase of the new computer software was recently paid from the Reassessment Fund, as well as desks purchased last year. Teghtmeyer requested Renier return to Council's November 12, 2009 meeting with an estimate of the cost of reassessment for 2010 as well as a possible number of employees that could be paid from the Reassessment Fund and still maintain a working balance.

**IN THE MATTER OF AIC CONFERENCE UPDATE:**

Council Member Larry Teghtmeyer attended the AIC Conference and referenced material covered:

- ❖ County should have a cash reserve of 15 -20%;
- ❖ County should perform a cash flow projection;
- ❖ Circuit breaker and its effects;
- ❖ Downsizing and forecasting;
- ❖ Future growth quotient;
- ❖ Shortfall due to low interest rates as well as PTRC monies no longer available to Counties;
- ❖ Kernan-Shepherd report and how it received much opposition.

**IN THE MATTER OF COUNTY TREASURER UPDATES:**

County Treasurer, Sue Ann Mitchell, referenced a recent investigation to invest \$500,000 where the interest for 90 days was to be \$580 at a rate of .41%. Mitchell provided the following information regarding the County's investments:

- ❖ 2007 received \$1.5 million in interest;
- ❖ 2008 received \$1.25 million in interest; and
- ❖ 2009 estimated as receiving \$460,000 in interest.

Mitchell stated currently Lake City Bank holds the County's deposits of over \$27 million and is paying .1% interest and charging a \$900 monthly service charge. Mitchell explained she is in the process of writing RFP for banking to look at other local banks in an attempt to earn better interest on the County's money.

Mitchell also referenced downsizing and charging additional fees for services. Mitchell further noted if downsizing is a chosen plan of action, it must be done correctly with the proper documentation provided.

**IN THE MATTER OF COUNTY HIGHWAY REQUEST:**

Highway Superintendent, Dennis Pletcher, requested being placed on the agenda for November, 2009 to discuss EDIT funds.

Pletcher then requested clarification on the salary ordinance passed earlier in the meeting regarding the number of hours included for the Highway Department. Council Member Larry Teghtmeyer stated the number of hours in the salary ordinance is based on forty (40) hours for the Highway Department.

Pletcher referenced the chip and seal process noting it is the most coverage for County roads for the money. Pletcher noted the MVH budget has been on the decline since 2004.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL

### November 12, 2009

The Kosciusko County Council met for their regular meeting on Thursday, November 12, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel
Tom Anglin	Larry Teghtmeyer
John Kinsey	Brad Tandy
Bob Sanders	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

#### **IN THE MATTER OF TRANSFER OF FUNDS FOR CIRCUIT & SUPERIOR COURTS:**

Judge Duane Huffer requested a transfer of \$10,000.00 from the Court Appointed Attorney account to the Legal Research Services account. Judge Huffer explained the funds are to cover a large amount of law book charges where the Courts are obligated to provide the law books.

MOTION:	John Kinsey	TO: Approve transfer of \$10,000.00 from
SECOND:	Bob Sanders	100-31060-000-043 Court Appointed Attorney
AYES: 7	NAYES: 0	to
MOTION CARRIED		100-21010-000-043 Legal Research Services.

#### **IN THE MATTER OF TRANSFER OF FUNDS FOR MAINTENANCE:**

County Administrator, Ron Robinson, requested a transfer of \$18,500.00 from the Maintenance Supervisor account to the Part Time account. Robinson explained the funds are to cover a shortfall in the part time account until the end of the year. Robinson noted he does not intend on filling the maintenance supervisor position and has found it more beneficial to the County to hire part time employees rather than full time.

MOTION:	Bob Sanders	TO: Approve transfer of \$18,500.00 from
SECOND:	Brad Tandy	100-11005-000-006 Maintenance Supervisor to
AYES: 7	NAYES: 0	100-11316-000-006 Part Time.
MOTION CARRIED		

#### **IN THE MATTER OF TRANSFER OF FUNDS FOR COMMISSIONERS:**

County Administrator, Ron Robinson, requested the following transfers:

- ❖ \$10,000.00 from the Rent of Buildings account to the Unemployment Compensation account;
- ❖ \$4,000.00 from the Rent of Buildings account to the Group Insurance account; and
- ❖ \$15,000.00 from the Juvenile Justice Task Force account to the Group Insurance account.

Robinson explained the first transfer is to cover an increase in unemployment claims and the other two (2) transfers are to cover a shortfall in the group insurance account due to increased insurance premiums.

MOTION:	Bob Sanders	TO: Approve transfer of \$10,000.00 from
SECOND:	Brad Tandy	100-34008-000-009 Rent of Buildings to
AYES: 7	NAYES: 0	100-11603-000-009 Unemployment
MOTION CARRIED		Compensation.
		Approve transfer of \$4,000.00 from
		100-34008-000-009 Rent of Buildings to
		100-11605-000-009 Group Insurance.
		Approve transfer of \$15,000.00 from
		100-36018-000-009 Juvenile Justice Task
		Force to
		100-11605-000-009 Group Insurance.

#### **IN THE MATTER OF TRANSFER OF FUNDS FOR SHERIFF:**

Ron Robinson, County Administrator, for Sheriff Rocky Goshert requested a transfer of \$3,319.17 from the Reimbursement Insurance account to the Repairs and Maintenance account. Robinson explained the funds were from an insurance check for a deer/car accident on September 28, 2009.

MOTION:	Charlene Knispel	TO: Approve transfer of \$3,319.17 from
SECOND:	Larry Teghtmeyer	100-00563-000-000 Reimbursement Insurance
AYES: 7	NAYES: 0	to
MOTION CARRIED		100-35001-000-019 Repairs and Maintenance.

**IN THE MATTER OF TRANSFER OF FUNDS FOR HEALTH DEPARTMENT:**

Bob Weaver, County Health Administrator, requested a transfer of \$2,803.13 from the Part Time Nurse account to the Group Insurance account. Weaver explained the funds are to cover a shortfall in the group insurance account due to increased insurance premiums.

MOTION:	Tom Anglin	TO: Approve transfer of \$2,803.13 from
SECOND:	John Kinsey	203-11327-000-000 Part Time Nurse to
AYES: 7	NAYES: 0	203-11605-000-000 Group Insurance.
MOTION CARRIED		

**IN THE MATTER OF TRANSFER OF FUNDS FOR KCADP:**

Judge James Jarrette requested a transfer of \$3,075.00 from the Part Time Secretary account to the Group Insurance account. Judge Jarrette explained the funds are to cover a shortfall in the group insurance account due to increased insurance premiums.

MOTION:	Tom Anglin	TO: Approve transfer of \$3,075.00 from
SECOND:	Charlene Knispel	284-11301-000-000 Part Time Secretary to
AYES: 7	NAYES: 0	284-11605-000-000 Group Insurance.
MOTION CARRIED		

**IN THE MATTER OF TRANSFER OF FUNDS FOR COUNTY ASSESSOR-REASSESSMENT:**

President Harold Jones for County Assessor, Laurie Renier, requested the following transfers:

- ❖ \$723.86 from Mileage/Fuel & Travel to Reassessment Group Benefits; and
- ❖ \$723.86 from Lodging/Per Diem Travel/Training to Reassessment Group Benefits.

Jones explained the funds are to cover a shortfall in the group benefits account due to increased insurance premiums.

MOTION:	Larry Teghtmeyer	TO: Approve transfer of \$723.86 from
SECOND:	John Kinsey	275-32003-000-046 Mileage/Fuel & Travel to
AYES: 7	NAYES: 0	275-11534-000-046 Reassessment Group
MOTION CARRIED		
		Benefits.
		Approve transfer of \$723.86 from
		275-11523-000-046 Lodging/PerDiem
		Travel/Training to
		275-11534-000-046 Reassessment Group
		Benefits.

**IN THE MATTER OF TRANSFER OF FUNDS FOR EXTENSION:**

Joanie Younce, Extension Office Director, requested a transfer of \$825.00 from the Extension Office Secretary account to the 4-H Summer Help account. Younce explained the 4-H secretary resigned on July 31, 2009 and one (1) summer employee has helped out working twenty (20) hours a week.

MOTION:	John Kinsey	TO: Approve transfer of \$825.00 from
SECOND:	Tom Anglin	100-10026-000-001 Extension Office
AYES: 7	NAYES: 0	Secretary to
MOTION CARRIED		
		100-11325-000-001 4-H Summer Help.

**IN THE MATTER OF K-CODE 2010 BUDGET REQUEST:**

Heather Desenberg, K-CODE Coordinator, presented the 2010 K-CODE budget for Council's approval noting services provided by the fund are paid for through user fees and fines. Desenberg noted two (2) new grant proposals for the Probation Department and the Rose Home were added to the 2010 budget. President Harold Jones questioned the new grant for Rose Home. Desenberg explained Rose Home is a home in Syracuse for women trying to get back on their feet and learn to support themselves, etc.

Council Member Larry Teghtmeyer questioned what the Rose Home scholarships line item was for.

Desenberg responded Rose Home requested twenty (20) scholarships at \$110 per scholarship, adding a woman can apply for a scholarship in order to obtain essentials such as clothing, room & board, etc.

Council Member Bob Sanders then asked how the 2010 budget compared to the 2009 budget. Desenberg stated the 2010 budget is \$10,000.00 less than the 2009 budget. She noted Warsaw Community High School did not receive funding as they did not attend the required number of meetings outlined in the grant.

Council Member Larry Teghtmeyer questioned what the DARE line item was used for by the various police departments. Desenberg responded the grant monies are used for DARE workbooks, graduation rewards and DARE t-shirts for the children when they complete the program. Desenberg noted once approved by Council the ICJI must approve each line item.

**IN THE MATTER OF K-CODE 2010 BUDGET REQUEST CONTINUED:**

Council Member Bob Sanders questioned if the budget must be approved at this meeting or could it be tabled until the December Council meeting stating he would like more time to review the budget request. It was the consensus of Council to table the K-Code 2010 budget until the December Council meeting.

**IN THE MATTER OF USE OF COUNTY ASSESSOR'S REASSESSMENT FUND:**

President Harold Jones noted that County Assessor, Laurie Renier, was not present at the Council meeting. Jones reminded Council of the previous discussion where Council Member, Larry Teghtmeyer, stated he would like to look into using the Reassessment Fund as opposed to County General to pay the wages of certain employees in the County Assessor's office. Jones also stated reassessment funds can be used for County General fund items like assessor's office employee wages but not any other County General items. Jones then noted if reassessment funds run out, County General can cover reassessment items. Jones recommended tabling the discussion on the use of the reassessment funds until the December Council meeting when Renier can be present.

It was the consensus of Council to table discussion of Reassessment Fund until December Council meeting.

**IN THE MATTER OF NAPPANEE PUBLIC LIBRARY APPOINTMENT:**

President Harold Jones presented a request from the Nappanee Public Library to appoint Perry Miller for a four (4) year term expiring October 31, 2013.

MOTION:	Tom Anglin	TO: Approve appointment of Perry Miller to
SECOND:	Brad Tandy	Nappanee Public Library Board for a four (4)
AYES: 7	NAYES: 0	year term expiring October 31, 2013.
MOTION CARRIED		

**IN THE MATTER OF WARSAW ECONOMIC DEVELOPMENT COMMISSION APPOINTMENT:**

County Administrator, Ron Robinson, stated Warsaw Mayor Ernie Wiggins requested Council make an appointment to the City of Warsaw's Economic Development Board.

Council Member Larry Teghtmeyer recapped the discussions held at the Redevelopment Commission meeting regarding business retention and marketing. Teghtmeyer then noted there will be a Joint Economic Development meeting on December 9, 2009 at 6:30p.m. in the Multi-Purpose room of the Justice Building. Teghtmeyer expressed his desire to create a full-time economic director position to focus on the economic development of the County.

Council Member Bob Sanders expressed interest in serving as Council's appointment to the City of Warsaw's Economic Development Board.

MOTION:	Larry Teghtmeyer	TO: Approve appointment of Bob Sanders to
SECOND:	Brad Tandy	City of Warsaw's Economic Development
AYES: 7	NAYES: 0	Board.
MOTION CARRIED		

**IN THE MATTER OF 2009 AND 2010 AMENDED SALARY ORDINANCE:**

Ron Robinson, County Administrator, presented an amended salary ordinance for 2009 and 2010 for Part Time and Part Time Nurse for the Health Department. Robinson expressed his concern with waiting until the Council meeting for approval of the hiring of the two (2) part time positions due to the severity of the H1N1 virus. Robinson explained the County Health Department was given a grant from the State of Indiana Health Department for the treatment and monitoring of the H1N1 virus. Robinson further explained the two (2) positions are required for the implementation of the grant.

Council Member Brad Tandy questioned Bob Weaver, County Health Administrator whether there would be additional clinics for residents to receive the H1N1 vaccine. Weaver responded there would be additional clinics as supply became available.

MOTION:	Brad Tandy	TO: Approve Amended Salary Ordinance for
SECOND:	Charlene Knispel	2009 and 2010 as presented.
AYES: 7	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF COUNTY UPDATES:**

County Administrator, Ron Robinson, stated the work on Courthouse dome has been completed.

**IN THE MATTER OF ACCOLADES:**

Council Member, Larry Teghtmeyer, thanked County Auditor, Marsha McSherry, and her staff for preparing the financial data which was given to each Council Member, noting new information will be provided on a monthly basis.

**IN THE MATTER OF VETERAN AFFAIRS OFFICER:**

President Harold Jones recognized the retirement of Veteran Affairs Officer, Mike Barnett. Jones on behalf of the Council thanked Barnett for his service to our Country as well as the County.

**IN THE MATTER OF CONDOLENCES:**

Council Member John Kinsey expressed the Council's condolences to County Auditor, Marsha McSherry, and her family on the passing of her father.

Being no further business to come before the Council, the meeting was adjourned.

## KOSCIUSKO COUNTY COUNCIL

### December 10, 2009

The Kosciusko County Council met for their regular meeting on Thursday, December 10, 2009 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel - <i>Absent</i>
Tom Anglin	Larry Teghtmeyer
John Kinsey	Brad Tandy
Bob Sanders	Marsha McSherry, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

**IN THE MATTER OF TRANSFER OF FUNDS FOR HEALTH DEPARTMENT:**

County Administrator, Ron Robinson, for Bob Weaver, County Health Administrator, requested a transfer of \$2,000.00 from the Furniture & Fixtures account to the Env. Health Services account. Robinson explained the funds are to cover the clean-up of a deceased taxpayer's residence that was condemned and torn down. Robinson further explained the deceased's family is not local and was not interested in the property.

MOTION:	Tom Anglin	TO: Approve transfer of \$2,000.00 from
SECOND:	Bob Sanders	203-44004-000-000 Furniture & Fixtures
AYES: 6	NAYES: 0	to
MOTION CARRIED		203-36045-000-000 Env. Health Services.

**IN THE MATTER OF BUDGET REDUCTION AND ADDITIONAL APPROPRIATION FOR COUNTY GENERAL-JAIL/SHERIFF:**

Sheriff Rocky Goshert requested a budget reduction in the Sheriff's budget and an additional appropriation in the jail budget. Goshert explained \$25,000 would be reduced from the Gas & Motor Oil Account in the Sheriff's budget and then requested an additional appropriation of \$25,000 for the Medical for Prisoners Account in the Jail budget to cover remaining medical expenses. Goshert further explained the entire \$25,000 may not be used but he wanted to be sure there were enough funds available to cover all prisoner medical expenses for the year.

MOTION:	John Kinsey	TO: Approve budget reduction of
SECOND:	Tom Anglin	\$25,000.00 from
AYES: 6	NAYES: 0	100-2203-000-019 Gas & Motor Oil; and
MOTION CARRIED		TO: Approve additional appropriation of
		\$25,000.00 to
		100-36038-000-013 Medical for Prisoners.

**IN THE MATTER OF REQUEST FOR ADDITIONAL HIRE OF OFFICER FOR SHERIFF'S DEPARTMENT:**

Sheriff Rocky Goshert requested permission to hire an employee due to a vacancy resulting from the death of Sergeant Jeff Shaw. Goshert understood the hiring freeze currently in place by the Commissioners but expressed concern with the Department being understaffed on second shift due to Sgt. Shaw's death. Goshert explained that position has been covered by taking officers from the Drug Task Force or with other officers or detectives.

Council Member Tom Anglin stated he felt filling that position is justified noting the vacancy occurred under unfortunate circumstances.

Council Member John Kinsey also stated he felt the unusual circumstances of the vacancy do not fall under the criteria of a normal hiring freeze.

Council Member Larry Tegtmeyer asked to see additional information on shift policy and scheduling before making a final decision.

President Harold Jones then asked Goshert if the decision could be postponed for another month. Goshert explained the Department is already short-handed and by using officers from the Drug Task Force that leaves the Drug Task Force short-handed as well.

Kinsey stated he did not feel the decision should be delayed.

Council Member Bob Sanders asked if the position would be filled from within the Department or by taking applications. Goshert explained an officer would first be promoted to Sergeant then he would like to find an entry-level officer with experience and police academy training. Sanders then asked if hiring an entry-level officer would result in a savings to the County enough to justify the new hire while under a hiring freeze. Goshert answered the cost to the County would not increase. Sanders questioned the salary of an entry level officer. Goshert answered approximately \$35,000 per year.

President Jones questioned the duties of the Drug Task Force. Goshert explained there is a joint Drug Task Force with the City of Warsaw with two (2) officers from each Department. Goshert further explained the Task Force receives drug and/or methamphetamine calls on average of four (4) nights per week. Sanders questioned if coverage of the vacancy is costing the County additional money. Goshert responded that overtime is not being paid but comp time is being accrued.

Tegtmeyer questioned whether the officers work the equivalent to a forty (40) hour week. Goshert responded officers work four (4) days on, two (2) days off. Goshert explained the officers work 171 hours in a twenty-eight (28) day period, noting his department is stretched to the limit on man power.

Sanders questioned when the last new officer was hired into the Sheriff's Department. Goshert responded there have been no new hires since he was elected.

Tegtmeyer expressed concern noting the reason for the hiring freeze being budget shortfalls and the tough decisions that will need to be made due to financial constraints. Tegtmeyer further expressed his difficulty in comprehending the four (4) day on, two (2) day off rotation. Goshert explained since the officers are always on call and many officers work extra hours and do not turn them in, it is difficult to identify a forty (40) hour work week for the officers.

Kinsey appreciated Tegtmeyer's concern over the projected shortfall in the County's budget; however did not feel that eliminating a position in the Sheriff's department is the way to solve the budget shortfall.

Council Member Brad Tandy concurred with Kinsey.

Sanders asked Tegtmeyer if allowing the hire of a new officer would be easier to agree to if Goshert understood that officer may be laid off if budget constraints demand it. Sanders went on to say Sgt Shaw's position was already budgeted and with a new hire, there would be a savings to the Sheriff Department's budget.

Anglin agreed with Kinsey and Tandy on allowing the hiring of a new officer stating this tragedy was unforeseen and believes the position should be filled.

Tegtmeyer stated he was not prepared to make a decision on this matter.

Jones and Tegtmeyer indicated to Goshert there may be positions other than officers that could be eliminated with Tegtmeyer adding possibly some grant positions, like resource officers that could be eliminated.

MOTION:	John Kinsey	TO: Allow Sheriff to hire new officer to fill
SECOND:	Brad Tandy	open position.
AYES: 4	NAYES: 2	
MOTION CARRIED		

Sanders questioned if the State Police provide any assistance on patrols. Goshert responded the State Police and other departments provided additional assistance during Sgt Shaw's funeral but otherwise, the State does not provide any assistance with patrols.

Goshert stated he will prepare some additional documentation on the scheduling and shift policy to help Council understand same.

**IN THE MATTER OF K-CODE 2010 BUDGET REQUEST:**

President Harold Jones stated Heather Desenberg, K-CODE Coordinator, was not present to answer Council's questions regarding the 2010 K-CODE budget previously given to Council for review. Council Member Bob Sanders reviewed the budget documentation and questioned the administrative line item. County Auditor Marsha McSherry responded the amount under K-CODE Coordinator is the salary amount, stating the Coordinator schedules the meetings, pays claims and prepares the budget, anything more than that McSherry cannot answer to.

President Harold Jones noted Council is the fiscal body that approves the budget but the law specifies the categories within which the funds can be spent, i.e. Prevention & Education; Intervention & Treatment; and Law Enforcement & Justice.

Council Member Bob Sanders expressed concern with the Coordinator's salary making up one quarter of the entire budget. Sanders questioned whether the money for the K-CODE budget comes directly from the Courts. McSherry responded the funds come from fees collected from the Courts.

Council Member Brad Tandy questioned if there is a board of directors that approves the grants submitted to K-CODE and the Coordinator's salary. Sheriff Rocky Goshert answered there is a board of directors approving the actions of K-CODE.

President Jones noted the Intervention & Treatment portion of the budget is in line and the programs are successful. President Jones further noted there could be portions of the other two (2) sections of the budget that could be looked into further.

President Jones and Sanders concurred in tabling the K-CODE budget until January, 2010.

**IN THE MATTER OF YEAR END TRANSFER RESOLUTION:**

County Auditor, Marsha McSherry, presented a year end transfer resolution for Council's approval allowing the Auditor to transfer any funds necessary to allow all accounts to end the year in the black.

MOTION:	Brady Tandy	TO: Approve Year End Transfer Resolution
SECOND:	Bob Sanders	as presented.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**RESOLUTION 09-12-10 – YEAR END TRANSFERS**  
As recorded in of the office of the Kosciusko County Recorder

**IN THE MATTER OF 2010 INTER-LOCAL AGREEMENT WITH SOLID WASTE DISTRICT:**

Marsha McSherry, County Auditor, presented an Inter-local Agreement between the County and Solid Waste District. McSherry explained the Agreement allows the County Auditor to serve as Controller of the Solid Waste District for 2010.

MOTION:	Tom Anglin	TO: Approve the Inter-local Agreement
SECOND:	Brad Tandy	between the County and Solid Waste District
AYES: 6	NAYES: 0	for County Auditor to serve as Controller as
MOTION CARRIED		
		presented.

**IN THE MATTER OF 2010 INTER-LOCAL AGREEMENT WITH KCCRVC:**

Marsha McSherry, County Auditor, presented an Inter-local Agreement between the County and KCCRVC. McSherry explained the Agreement allows the County Auditor to serve as Controller of the KCCRVC for 2010.

MOTION:	Tom Anglin	TO: Approve the Inter-local Agreement
SECOND:	Brad Tandy	between the County and KCCRVC for County
AYES: 6	NAYES: 0	Auditor to serve as Controller as presented.
MOTION CARRIED		

**IN THE MATTER OF USE OF COUNTY ASSESSOR'S REASSESSMENT FUND:**

President Harold Jones noted there was prior discussion of paying the salaries of five (5) County Assessor employees from the County Assessor's Reassessment Fund. County Assessor, Laurie Renier, questioned why after all these years is Council requesting employees be paid out of the Reassessment Fund instead of County General. President Jones answered due to the anticipated shortfall in the budget; Council is attempting to lessen that shortfall by looking at other funds other than County General to pay items from. Council Member Larry Tegtmeyer also responded using Reassessment Funds allows some flexibility as County General funds can pay for reassessment items but reassessment funds can only be used for reassessment purposes.

**IN THE MATTER OF USE OF COUNTY ASSESSOR'S REASSESSMENT FUND CONTINUED:**

Renier also questioned if a portion of the Reassessment Fund is going to replace the Rainy Day Fund that was used in lieu of the 7% salary reduction for County employees. County Auditor, Marsha McSherry responded by using the Reassessment Fund for County Assessor employee salaries, the County General budget would be reduced therefore allowing the operating balance to be increased.

Renier then questioned what happens to the budget that was approved in August, 2009. McSherry responded there would be a reduction in the County Assessor 2010 budget, and an additional appropriation would be done in the Reassessment Fund.

Renier expressed concern over the five (5) employees Council chose to have paid out of the Reassessment Fund. President Jones stated it would be Renier's discretion to choose the five (5) employees to be paid from that Fund. Renier added there are currently nine (9) part-time employees paid from the Reassessment Fund, also noting there are criteria for employees that can be paid by that Fund.

Renier expressed further concern as to additional Council requests to pay more employees from the Reassessment Fund.

Renier noted the efficiency since 2008 has increased in the Assessor's office due to the staff. McSherry also noted efficiency should increase once the Assessor's new software is able to communicate with the Auditor's software. Sanders questioned with increased efficiency, would that equal savings to the County. Renier responded there has been increased efficiency and savings since 2008.

President Jones expressed concern with the State seeing such a large balance in the Reassessment Fund and possibly reducing the amount given to the County for reassessment. Renier concurred that the rate could be reduced due to a large balance in the Reassessment Fund.

Renier added she will return in 2010 to request an additional appropriation due to a price increase in the pictometry line item. Renier also referenced Council's removal of overtime pay for all chief deputies, noting Indiana Codes exist that allow for overtime.

McSherry requested clarification regarding the budget reduction and additional appropriation to be done regarding the Reassessment Fund, noting Council could vote on the budget reduction at this meeting with the paperwork to be signed at Council's next meeting.

MOTION:	Larry Teghtmeyer	TO: Approve budget reduction in County
SECOND:	Bob Sanders	General for 2010 of \$193,297.00; and
AYES: 6	NAYES: 0	TO: Approve moving five (5) employees from
MOTION CARRIED		County General to Reassessment Fund with
		additional appropriation to follow.

**IN THE MATTER OF ALCOHOL & BEVERAGE COMMISSION APPOINTMENT:**

President Harold Jones noted the existing appointment of Kenneth Johnson.

MOTION:	Tom Anglin	TO: Approve re-appointment of Kenneth
SECOND:	Larry Teghtmeyer	Johnson to Alcohol & Beverage Commission.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF KDI APPOINTMENT:**

President Harold Jones noted the existing KDI appointee is Council Member, Bob Sanders.

MOTION:	Brad Tandy	TO: Approve re-appointment of Bob Sanders
SECOND:	Tom Anglin	to the KDI Board.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF PTABOA APPOINTMENTS:**

Laurie Renier, County Assessor, informed Council the consistency of the PTABOA Board changed from a three (3) to a five (5) member Board due to legislative changes. Renier requested that Susan Myrick and Brock Ostrom be appointed to the PTABOA Board. Renier noted that both appointees are willing to serve.

MOTION:	Larry Teghtmeyer	TO: Approve Susan Myrick and Brock
SECOND:	John Kinsey	Ostrom to the PTABOA Board as requested.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF REDEVELOPMENT COMMISSION APPOINTMENT:**

President Harold Jones noted the existing appointments of Larry Teghtmeyer and Bill Warren. Teghtmeyer stated he spoke with Bill Warren and he and Warren are both willing and able to serve on the Redevelopment Commission for 2010.

MOTION:	John Kinsey	TO: Approve re-appointment of Larry
SECOND:	Tom Anglin	Teghtmeyer and Bill Warren to the
AYES: 6	NAYES: 0	Redevelopment Commission.
MOTION CARRIED		

**IN THE MATTER OF SOLID WASTE DISTRICT APPOINTMENT:**

President Harold Jones noted the existing appointment of John Kinsey. Kinsey further noted he would be willing and able to serve on the Solid Waste Board for 2010.

MOTION:	Tom Anglin	TO: Approve re-appointment of John Kinsey
SECOND:	Larry Teghtmeyer	to Solid Waste Board.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF WAGE COMMITTEE APPOINTMENTS:**

President Harold Jones noted the existing appointments of Brad Tandy and Larry Teghtmeyer.

MOTION:	Tom Anglin	TO: Approve Re-appointment of Brad Tandy
SECOND:	John Kinsey	and Larry Teghtmeyer to Wage Committee.
AYES: 6	NAYES: 0	
MOTION CARRIED		

**IN THE MATTER OF CVB COMMISSION APPOINTMENTS:**

President Harold Jones noted the appointments for the CVB Commission would be tabled until the January 14, 2010 Council meeting to allow for contract review.

Being no further business to come before the Council, the meeting was adjourned.