

KOSCIUSKO COUNTY COMMISSIONERS

January 13, 2026

The Kosciusko County Commissioners met for their regular meeting on January 13, 2026, at 9:00 a.m. in the Courtroom on the third floor of the Courthouse located at 100 W. Center St. Warsaw, IN. Those present were:

Robert Conley-President	Alyssa Schmucker – County Auditor
Sue Ann Mitchell-Vice President	Ed Ormsby-County Attorney
Cary Groninger-Member	Marsha McSherry – County Administrator

Commissioner Board President Cary Groninger, called the meeting to order.

IN THE MATTER OF ELECTION OF 2026 OFFICERS:

Cary Groninger nominated Robert Conley to serve as the President of the Commissioners for 2026. Sue Ann Mitchell 2nd the nomination. Robert Conley accepted the nomination to serve as the 2026 Commissioners President.

NOMINATION:	Cary Groninger	TO: Nominate Robert Conley to serve as the
SECOND:	Sue Ann Mitchell	Commissioners President for 2026.
AYES:	3	NAYS: 0
UNANIMOUS		

Robert Conley nominated Sue Ann Mitchell to serve as the Vice President of the Commissioners for 2026. Cary Groninger 2nd the nomination. Sue Ann Mitchell accepted the nomination to serve as the 2026 Commissioners Vice President.

NOMINATION:	Robert Conley	TO: Nominate Sue Ann Mitchell to serve as
SECOND:	Cary Groninger	the Commissioners Vice President for 2026.
AYES:	3	NAYS: 0
UNANIMOUS		

IN THE MATTER OF APPROVAL OF CLAIMS FOR JANUARY 13, 2026:

Claims were signed and approved for payment.

MOTION:	Cary Groninger	TO: Approve claims for January 13, 2026, as
SECOND:	Sue Ann Mitchell	presented.
AYES:	3	NAYS: 0
UNANIMOUS		

IN THE MATTER OF APPROVAL OF MINUTES FROM DECEMBER 23, 2025:

Minutes from December 23, 2025, were approved as presented.

MOTION:	Cary Groninger	TO: Approve minutes from December 23,
SECOND:	Sue Ann Mitchell	2025, as presented.
AYES:	3	NAYS: 0
UNANIMOUS		

IN THE MATTER OF SHERIFF DEPARTMENT REQUEST TO APPLY FOR K-21 GRANT FOR BODY SCANNER:

Chris McKeand, Sheriff Chief Deputy, requested permission to apply for a grant in the amount of \$86,250.00 from K21 Health Foundation for a Full Body Scanner with AI Technology for the jail. The total cost of the scanner is \$172,500.00. Chris stated that there is an annual fee of \$12,500.00. Part of that fee is included in the request from K21; however, he wanted to make it understood that this is a fee that will occur annually. This is a fee that is currently being paid with the current scanner at the same price. This is a matching grant; 50% will come from K21 if approved, and the other 50% will come out of the commissary fund. If the grant is not received, they will pay the full amount out of the commissary fund.

MOTION: Sue Ann Mitchell

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to apply for the K21 Health Foundation Grant in the amount of \$86,250.00 as requested. Grant will match the commissary amount for a total of \$172,500.

IN THE MATTER OF THE 2026 SHERIFF DEPARTMENT CHAPLAIN AGREEMENT:

Sheriff Jim Smith presented an agreement with Chaplain L. Layne Sumner to provide service to the Kosciusko County Sheriff's Office for 2026, in the amount of \$12,000.00.

MOTION: Cary Groninger

SECOND: Sue Ann Mitchell

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2026 Chaplain agreement with L. Layne Sumner in the amount of \$12,000.00, as presented.

IN THE MATTER OF SHERIFF DEPARTMENT POSSIBLY UPDATING THE WEX CARD PROGRAM:

Sheriff Jim Smith stated that he is looking at upgrading the WEX card program that is used for fueling fleet vehicles. We have an opportunity to partner with a local station that has several locations throughout the county. It would not be exclusive to just use them, but it is an opportunity to save money on every gallon that is purchased. Jim stated that he is currently working with Alyssa in the Auditor's office to work through this and is looking forward to saving the taxpayer's money.

IN THE MATTER OF COUNTY TOWER MAINTENANCE EATON CONTRACT:

Marsha McSherry, County Administrator, presented a contract with Eaton for the maintenance of the towers located in Claypool, Sidney, the Highway and Dewart Lake for the public safety communications. This past year we were on a one (1) year contract and this year there is a five (5) year pay upfront option in the amount of \$65,304.00, which is a considerable savings. This is for preventative maintenance.

MOTION: Sue Ann Mitchell

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve Eaton Contract for the towers in the amount of \$65,304.00, as presented.

IN THE MATTER OF A QUOTE FROM CORE MECHANICAL SERVICES FOR BLADDER TANK REPLACEMENT:

Marsha McSherry, County Administrator, presented a quote with CORE Mechanical Services to replace the bladder tank for the heat loop in the Courthouse. We have a slow leak and there is no shut-off valve. This is in the amount of \$9,085.00. Robert Conley asked if this quote included a shut off valve, and Marsha confirmed it was included.

MOTION: Cary Groninger

TO: Approve the replacement of the bladder tank for the heat loop at the Courthouse with

SECOND: Sue Ann Mitchell

CORE Mechanical Services in the amount of \$9,085.00, as presented.

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF RENOVATIONS FOR THE KOSCIUSKO COUNTY TREASURER'S OFFICE:

Marsha McSherry, County Administrator, stated that the renovations have been started with the Treasurer's office. They started moving them to the basement last Friday into the flex space. They will be out of their office for 4-6 weeks until the painting is completed.

IN THE MATTER OF RENOVATIONS WITH THE JUSTICE BUILDING SOFFIT FAILURE/COLLAPSE:

Commissioner Cary Groninger provided an update regarding the soffit failure that occurred in August. He reported that the County continues to work with the engineering firm that created the openings in the front panels to determine the cause of the failure. The firm is finalizing the necessary drawings, which are expected to be ready for bid solicitation within the next 60–90 days, allowing the project to proceed.

IN THE MATTER OF 2026 BOARD OF FINANCE REPORT:

County Treasurer Michelle Puckett presented responsibilities of The Board of Finance. She stated that the first order of business was to elect a President and Secretary. In previous years Bob Conley has served as President and Treasurer has served as Secretary. Cary Groninger made a motion to appoint Robert Conley as the President of The Board of Finance and Michelle Puckett, Treasurer as the Secretary. Robert Conley accepted the nomination to serve as the 2026 The Board of Finance President and Michelle Puckett accepted the nomination to serve as the 2026 The Board of Finance Secretary

MOTION: Cary Groninger

TO: Appoint Robert Conley as President and Michelle Puckett as Secretary of The Board of Finance.

SECOND: Sue Ann Mitchell

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF 2026 BOARD OF FINANCE ORGANIZATION AND INVESTMENT POLICY:

County Treasurer Michelle Puckett presented a review of investments with the total amount of interest earned on investments in 2025 was \$5,089,844.10. This is a decrease over 2024's amount of \$5.8 million, with a difference of about \$764,000.00, due to the interest rates starting to trickle down. The interest rate at the end of 2024 was 5.06% and the end of 2025 was 4.04%, having a little over 1% interest rate drop. To put this into perspective, in 2022 our interest was \$1.9 million, and we are still over \$5 million. Currently we do not have any traditional investments. Currently all of the county funds are in the Lake City Bank Federal Funds plus Program. We receive 40 basis points above the base Federal interest rate. If interest rates continue to go downward, we may look at traditional investments, however with the Federal Funds plus Program still serving us well, as we had over \$5 million in interest for calendar year 2025. Cary Groninger questioned if that went into the County General fund, Michelle replied by stating that it is divided amongst 11 different accounts, with County General having \$4,560,402.96 of interest for calendar year 2025. Sue Ann Mitchell made the statement that over the years this has fluctuated with the interest rates and that she is pleased with the simplicity of this with the checking accounts and not having to go through the bidding process. Michelle then stated that each year the Investment Policy must be approved, and this year it has no changes from the past year.

MOTION: Sue Ann Mitchell

TO: Approve the Board of Finance

SECOND: Cary Groninger

Organization and Investment Policy, as presented.

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF 2026 CANCELLATION OF WARRANTS:

County Treasurer Michelle Puckett presented a list of outstanding warrants issued prior to December 31, 2023, that remained uncashed as of December 31, 2025. The list includes 59 checks totaling \$8,058.12. Upon approval by the Commissioners, these warrants will be formally canceled, and the associated funds will be returned to the originating accounts.

MOTION: Cary Groninger

TO: Approve cancellation of warrants, as presented.

SECOND: Sue Ann Mitchell

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF HEALTH DEPARTMENT ATTORNEY AGREEMENT WITH ADAM TURNER:

Bob Weaver, Health Department Administrator, presented an agreement with Adam Turner to represent the County Health Department for 2026.

MOTION: Sue Ann Mitchell

TO: Approve an attorney agreement for the Health Department with Adam Turner, as presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF THE PARKS & RECREATION BOARD COMMUNITY AMENITIES PROGRAM UPDATE:

Parks and Recreation Board Member Troy Turley, who is the project manager for the Chinworth Bridge/Trailhead project, gave an update to the Commissioners. Rob Bishop, Parks & Rec President, Aggie Sweeney, Parks and Recreation Board Member and Amy Roe, County Community Coordinator were present with him for the presentation. The Commissioners had previously signed a letter of support to submit with grant applications to help with projects. Friends of the Trails Fund was developed through the Community Foundation and to date, there has been \$16,050.00 raised with \$5,000.00 earmarked for specific projects, leaving \$11,050.00 available to assist with maintaining projects. We are working on getting the land transferred from The Historical Society to the County so the project can move ahead. The Friends of the Trails group will continue to raise funds to help over a 3-year plan. Some discussion with the Commissioners was had in a positive manner.

IN THE MATTER OF TIPPECANOE CHAPMAN SEWER DISTRICT:

Andrew Boxberger, Attorney and Jake Yahne, Board Member requested an extension of the \$40,000.00 loan for the East Webster Sewer project to be paid back on January 1, 2028. That would allow the closing in March and the finalization of the project in mid-2027 and allow the district to establish some revenue to pay back the loan.

MOTION: Sue Ann Mitchell

TO: Approve the request to extend the payback to January 1, 2028, as requested.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF OFFICE HOLDERS:

Kip Shuter, Emergency Management Director, shared an update about the multi-hazard Mitigation Plan. We are in the final stretches of getting this finalized, and it will be going out to the press soon.

With no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
January 27, 2026**

The Kosciusko County Commissioners met for their regular meeting on January 27, 2026 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley-President

Alyssa Schmucker – County Auditor

Sue Ann Mitchell-Vice President

Ed Ormsby-County Attorney

Cary Groninger-Member

Marsha McSherry – County Administrator

Commissioner Board President Robert Conley, called the meeting to order.

Minutes for January 13, 2026 were approved as presented. Claims for January 27, 2026, were signed and approved for payment.

MOTION: Sue Ann Mitchell

TO: Approve the minutes from January 13, 2026 and Claims for January 27, 2026, as presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

IN THE MATTER OF SHERIFF DEPARTMENTS REQUEST TO APPLY FOR DNR MARINE PATROL GRANT:

Michelle Hyden, Sheriff Matron, requested approval to apply for the Indiana Department of Natural Resources Marine Patrol Grant in the amount of \$15,000.00. The grant consists of \$7,500.00 in state funds and \$7,500.00 in federal funds and is used annually to offset lake patrol payroll expenses.

MOTION:	Cary Groninger	TO: Approve the request to apply for the DNR
SECOND:	Sue Ann Mitchell	Marine Patrol Grant in the amount of \$15,000.00,
AYES:	3	NAYS: 0
		as requested.

IN THE MATTER OF COUNTY HIGHWAY CONSTRUCTION INSPECTION FOR THE HSIP GRANT FOR DES 2301654:

Steve Moriarty, Highway Superintendent, requested approval of a contract for construction inspection services related to the HSIP Grant striping project, DES 2301654. The contract with Butler, Fairman & Seufert is in the amount of \$45,000.00.

MOTION:	Sue Ann Mitchell	TO: Approve the contract for construction
SECOND:	Cary Groninger	inspection for striping with Butler, Fairman &
AYES:	3	NAYS: 0
		Seufert in the amount of \$45,000.00 for
		DES2301654, as requested.

IN THE MATTER OF COUNTY HIGHWAY CONSTRUCTION INSPECTION FOR THE HSIP GRANT FOR DES 2401523:

Steven Moriarty, Highway Superintendent requested approval of a construction inspection contract for the HSIP Grant striping project, DES 2401523, with Butler, Fairman & Seufert in the amount of \$50,000.00

MOTION:	Cary Groninger	TO: Approve the contract for construction
SECOND:	Sue Ann Mitchell	inspection for striping with Butler, Fairman &
AYES:	3	NAYS: 0
		Seufert in the amount of \$50,000.00 for
		DES2401523, as requested.

IN THE MATTER OF COUNTY HIGHWAY REDWING BOOTS AGREEMENT:

Steven Moriarty, Highway Superintendent requested approval of an agreement with Red Wing Shoes to provide work boots for County Highway employees. The expense was included in the approved budget and the agreement will reduce costs over a two-year period.

MOTION:	Sue Ann Mitchell	TO: Approve the agreement with Redwing Boots,
SECOND:	Cary Groninger	as requested.
AYES:	3	NAYS: 0

IN THE MATTER OF GRANT OF EASEMENT FOR UNDERGROUND FACILITIES AT THE WORK RELEASE FACILITY WITH KREMC:

Marsha McSherry, County Administrator, presented a Grant of Easement with Kosciusko Rural Electric Membership Corporation for underground facilities at the Work Release Facility located at 2605 E. Center Street. The easement will allow fiber installation as part of the project to extend fiber to the County Justice Building.

MOTION:	Cary Groninger	TO: Approve the grant of easement for the Work
SECOND:	Sue Ann Mitchell	Release fiber, as presented.

AYES:	3	NAYS: 0
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Grant of Easement – Primarily Underground Facilities (2026010950)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF COUNTY RECORDER ATTORNEY AGREEMENT WITH ADAM TURNER:

Deb Wright, County Recorder, presented an attorney agreement with Adam Turner to represent the Recorder's Office for 2026.

MOTION: Sue Ann Mitchell TO: Approve the Attorney agreement with Adam
 SECOND: Cary Groninger Turner for the Recorders Office, as presented.
 AYES: 3 NAYS: 0

IN THE MATTER OF CLERKS OFFICE MAINTENANCE AGREEMENT WITH MICROVOTE GENERAL CORPORATION:

Melissa Boggs, County Clerk, requested approval of the 2026 annual maintenance agreement with Microvote General Corporation in the amount of \$15,000.00.

MOTION: Cary Groninger TO: Approve the 2026 maintenance agreement
 SECOND: Sue Ann Mitchell with Microvote General Corporation in the
 AYES: 3 NAYS: 0 amount of \$15,000.00, as requested.

IN THE MATTER OF COMMUNITY CORRECTIONS REQUEST TO APPLY FOR IDOC GRANT:

James Henry, Community Corrections Director, requested permission to apply for the Indiana Department of Correction grant in the amount of \$350,755.00. The annual grant provides the majority of operating funds for Community Corrections, including Drug Court and Problem-Solving Court programs.

Vice President Sue Ann Mitchell inquired about contingency funding should the grant not be awarded. James Henry stated that the department generates project income from user fees and operates largely without county funds and could continue operations for two to three years if necessary. This is an Advanced Grant.

MOTION: Sue Ann Mitchell TO: Approve the request to apply for the IDOC
 SECOND: Bob Conley Grant in the amount of \$350,755.00, as
 AYES: 3 NAYS: 0 requested.

IN THE MATTER OF COMMUNITY CORRECTIONS REQUEST TO APPLY FOR IDOC GRANT:

James Henry, Community Corrections Director also requested approval to apply for an additional Indiana Department of Correction grant in the amount of \$90,000.00 to support Drug Court and Problem-Solving Court programs. This is an Advanced Grant.

MOTION: Cary Groninger TO: Approve the request to apply for the IDOC
 SECOND: Sue Ann Mitchell Grant in the amount of \$90,000.00, as requested
 AYES: 3 NAYS: 0

IN THE MATTER OF COUNTY PROSECUTORS/TITLE IV-D MAXIMUS CONTRACT:

Rob Bishop, Deputy Prosecuting Attorney, presented a three-year contract with Maximus US Services, Inc. Two-thirds of Title IV-D costs are reimbursed by the State. The total annual cost is \$6,600.00, invoiced quarterly at \$1,650.00.

MOTION: Sue Ann Mitchell TO: Approve the contract with Maximus US
 SECOND: Bob Conley Services Inc, in the amount of
 AYES: 3 NAYS: 0 \$6,600.00/annually, as presented.

IN THE MATTER OF PARKS & RECREATION BOARD PERMISSION TO FUNDRAISE FOR THE WINONA LAKE/PIERCETON GREENWAY TRAIL:

Rob Bishop, Parks & Recreation Board member, requested approval to fundraise approximately \$40,000.00 for continued pre-planning of the Winona Lake to Pierceton Greenway Trail, as their application for the grant previously request, was not chosen. Previously raised funds totaling \$7,500.00 are designated for the project. Fundraised monies will be deposited into the County General Fund and not the Community Foundation Fund.

MOTION:	Sue Ann Mitchell	TO:	Approve the request to fundraise
SECOND:	Cary Groninger		approximately \$40,000.00 to continue with the
AYES:	3	NAYS:	0
			Winona Lake to Pierceton Greenway Trail, as requested.

IN THE MATTER OF KOSCIUSKO COUNTY EMERGENCY 2025 YEAR END REPORT:

Kip Shuter, Emergency Management Director, presented the 2025 year-end report.

IN THE MATTER OF MOISES SANCHEZ DELGADILLO REQUEST TO VACATE:

Matt Sandy, Area Plan Director, presented a recommendation from Moises Sanchez Delgadillo to vacate a portion of Center Street right-of-way in the Original Plat of the Town of Wooster. The Area Plan Commission approved the request by a unanimous vote of 8-0. Adjacent property owners, Ryan Craft and Julie Martinez voiced no objection with representation from Mary Pat Odem; however, they would like to retain the North ½ of the vacated area. No public opposition was heard.

MOTION:	Cary Groninger	TO:	Accept the recommendation of Area Plan
SECOND:	Sue Ann Mitchell		Commission, as presented.
AYES:	3	NAYS:	0
	UNANIMOUS		

Ordinance No 26-01-27-001 (2026010906)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF MARK JONES REQUEST TO REZONE FROM COMMERCIAL TO RESIDENTIAL:

Matt Sandy, Area Plan Director, presented a rezoning request from Mark Jones for property on Chapman Lake to rezone from Commercial to Residential. The Area Plan Commission recommended approval by an 8-0 vote. Mary Pat Odem, representing Mark Jones, stated there was an existing structure that they would like to convert to a residential structure. No opposition was presented.

MOTION:	Sue Ann Mitchell	TO:	Accept the recommendation of Area Plan
SECOND:	Cary Groninger		Commission, as presented.
AYES:	3	NAYS:	0
	UNANIMOUS		

Ordinance No 26-01-27-002 (2026010907)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF FELLOWSHIP MISSIONS REQUEST TO REZONE FROM AGRICULTURAL TO RESIDENTIAL:

Matt Sandy, Area Plan Director, presented a rezoning request from Fellowship Missions for approximately 20 acres at the corner of Riverwood Ranch Road and Arbutus Trail, Warsaw. The request is to rezone all to residential. The Area Plan Commission recommended approval by an 8-0 vote. Eric Lane, Fellowship Missions spoke in favor of the request. No opposition was heard.

MOTION: Cary Groninger TO: Accept the recommendation of Area Plan
SECOND: Sue Ann Mitchell Commission, as presented.

AYES: 3 NAYS: 0
UNANIMOUS

Ordinance No 26-01-27-003 (2026010908)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF TIMOTHY & JERILYNN BRITTON REQUEST TO REZONE FROM AGRICULTURAL TO AGRICULTURAL 2:

Matt Sandy, Area Plan Director, presented a rezoning request from Timothy and Jerilynn Britton for approximately 1.69 acres at S. 780 W and SR 25, Mentone. This is a request to rezone from AG to AG2, to build a new home for a family member. The Area Plan Commission recommended approval by an 8-0 vote. Luke Britton spoke in favor of the request. No opposition was heard. This parcel has exhausted all available divisions and the next step would be a subdivision process.

MOTION: Sue Ann Mitchell TO: Accept the recommendation of Area Plan
SECOND: Cary Groninger Commission, as presented.

AYES: 3 NAYS: 0
UNANIMOUS

Ordinance No 26-01-27-004 (2026010909)

As recorded in the office of the Kosciusko County Recorder

With no further business to come before the Commissioners, the meeting was adjourned.

**Kosciusko County Commissioners
February 10, 2026**

The Kosciusko County Commissioners met for their regular meeting Tuesday February 10, 2026 at 9:00 AM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Robert Conley-President Alyssa Schmucker – County Auditor
Sue Ann Mitchell-Vice President Ed Ormsby-County Attorney
Cary Groninger - Member Marsha McSherry – County Administrator

Commissioner Board President Robert Conley, called the meeting to order.

Minutes for January 27, 2026 were approved as presented. Claims for February 10, 2026 were signed and approved for payment.

MOTION: Sue Ann Mitchell
 SECOND: Cary Groninger
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the purchase of six vehicles for 2025, as presented.

IN THE MATTER OF VETERAN OF THE MONTH-STEVEN MAST:

Veteran Service Officer Darryl McDowell introduced the Commissioner's Choice Veteran of the Month, Steven Mast. Born December 1948 in Elkhart, Indiana, to Lester and Dorise Mast. Attended Stafford High School in Arizona and later joined the United States Navy SEA BEES in November 1967. He received his initial training in San Diego, CA. followed by advanced training, conducted in Port Hueneme, CA, to become an equipment operator. His duty assignments included: EL Centro, California, Gulfport, Mississippi (MCB 128), Port Hueneme, California (MCB-10), and Okinawa, Japan. After serving three and a half years, he was honorably discharged on July 01, 1971, with the rank of Constructman3/E3. Steven received numerous recognitions and honors, including the National Defense Service Medal, Combat Action Ribbon, Vietnam Campaign Medal, and Vietnam Service Medal, just to mention a few. After his time in service, he moved to Kosciusko County to work with the Department of Natural Resources and later with Kuert Concrete as a Ready-Mix Truck Driver until his retirement in 2012. Steven married Elizabeth in October 1982 and has two children, Lester and Brian. He continues to serve his community, devoting time, effort, and resources to the Boy Scouts of America and the North Webster Fire Department. Darryl also presented Steven with a copy of the book "A Time to Honor" that was produced by the Welcome Home Vietnam Veterans Organization. This was presented to Mast on behalf of the Indiana Governor, the Indiana Department of Veterans Affairs and the nonprofit charity Welcome Home Vietnam Veterans Inc. When given the opportunity to speak after being presented as the Veteran of the Month, Steven was overcome with emotions and was only able to say "Thank you, this is for all the buddies I lost".

IN THE MATTER OF 2026 VEHICLE BIDS FOR SHERIFF DEPARTMENT:

Chris McKeand, Sheriff Chief Deputy requested permission to purchase five vehicles for 2026, 4 from the department's vehicle budget and 1 from the insurance, repair and maintenance account. There were three (3) bids received. One from Kerlin Motors, Silver Lake for 2026 Ford Explorer Interceptor in the amount of \$43,426.00, One from Model 1 Ford, Warsaw for 2026 Ford Explorer Interceptor in the amount of \$43,493.68 and One from City Ford, Columbia City for 2026 Ford Explorer Interceptor in the amount of \$44,483.48. Kerlin Motors bid was accepted to purchase 5 2026 Ford Explorer Interceptors.

MOTION: Cary Groninger
 SECOND: Sue Ann Mitchell
 AYES: 3 NAYS: 0
 UNANIMOUS

TO: Approve the purchase of five vehicles for 2026, as requested. Chris Recommended to accept the Kerlin Motors bid because of good customer service, past history and they were the lowest bid.

IN THE MATTER OF TITLE VI IMPLEMENTATION PLAN:

Marsha McSherry, County Administrator presented a revised Title VI (6) Implementation Plan for approval. “This Title VI (6) Implementation Plan is a part of Kosciusko County’s continual and ongoing effort to proactively meet and exceed the minimum compliance requirements established under Title VI (6) of the Civil Rights Act of 1964 (Title VI (6)) 49 CFR § 26, and the related anti-discrimination statues and regulations. With this Implementation Plan, Kosciusko seeks to provide continued transparency, clarity and technical guidance for internal and external constituents regarding its Title VI (6) program.”

MOTION: Sue Ann Mitchell TO: Approve the revised Title VI (6)
 SECOND: Cary Groninger Implementation Plan, as presented.

AYES: 3 NAYS: 0
 UNANIMOUS

IN THE MATTER OF RESOLUTION TO ASSIGN TAX SALE CERTIFICATE TO CITY OF WARSAW FOR TINKEY OIL PROPERTY 004-713000-31:

County Attorney Ed Ormsby presented a Resolution to assign a Tax Sale Certificate to the City of Warsaw. This is in regards to a .65-acre tract located at 715 W. Market Street, Warsaw, known as the Tinkey Oil Property. The assignment is so the City of Warsaw can go through the statutory procedures to take title of the property to get grants to clean up the property. The County will not be in the chain of title.

MOTION: Sue Ann Mitchell TO: Approve the Tax Sale Certificate Resolution,
 SECOND: Cary Groninger as presented.

AYES: 3 NAYS: 0

ORDINANCE NO. 26-02-10-001 (2026020296)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF COUNTY CLERK ATTORNEY AGREEMENT WITH ADAM TURNER:

Melissa Boggs, presented an attorney agreement with Adam Turner to represent the Clerk’s Office for 2026.

MOTION: Sue Ann Mitchell TO: Approve the Attorney agreement with Adam
 SECOND: Cary Groninger Turner for the Clerk’s Office, as presented.

AYES: 3 NAYS: 0

IN THE MATTER OF NORTHERN INDIANA WORKFORCE BOARD STATE MANDATED REPORTING:

Tom Karvahagh, President/CEO of Northern Indiana Workforce Board presented an update on their program. This program helps those that have been out of work and needing training or certificates to get back to work. Last year they helped about 350 local residents. KEDCO received the WorkOne award in 2025. Tom presented an Economic Growth Region 2 Workforce Development Elected Officials Agreement for approval for signatures and attorneys’ approval. This agreement is mandated by the State of Indiana. Ed Ormsby, County Attorney stated that he would recommend the Commissioners approve the signature of the Economic Growth Region 2 Workforce Development Elected Officials Agreement dated 02-01-2025 (the last date document updated), pending legal review.

MOTION: Cary Groninger TO: Approve the signature of the Economic
 SECOND: Sue Ann Mitchell Growth Region 2 Workforce Development
 Elected Officials agreement, pending legal
 AYES: 3 NAYS: 0 review, as presented.
 UNANIMOUS

IN THE MATTER OF TIPPECANOE AND CHAPMAN LAKE REGIONAL SEWER DISTRICT – WEBSTER LAKE ARE PETITION FOR INCLUSION OF TERRITORY:

Steve Henschen, Jones Petrie Rafinski, Utility Division Leader-Fort Wayne representing the Tippecanoe and Chapman Lake Regional Sewer District. Andrew Boxberger, legal counsel, Ken Jones, JPR, Jacob Yahne, board member was also present. The district has been up and running for a year and out of the 1800 customers, 90% are connected with only approximately 100 customers left to connect. Today is about the Webster Lake project, which has advanced very quickly. There will be approximately 200 customers in this East Webster area. There has been an Inter Local agreement with Cromwell and North Webster to allow connections to take place and making the project affordable. Proposed rate for customers will be \$110.00 per month for user fees. This project is expected to be completed at the end of May 2027. He requested an application for Inclusion of Territory in Tippecanoe and Chapman Lakes Regional Sewer District be approved. Property owner Miskulin, Parcel Number 005-047-065, Key Number 005-118013-79.

MOTION:	Sue Ann Mitchell	TO: Approve the Application for Inclusion of
SECOND:	Cary Groninger	Territory in Tippecanoe and Chapman Lakes
AYES:	3	NAYS: 0
		Regional Sewer District, as requested.
UNANIMOUS		

IN THE MATTER OF APPROVAL OF PROPERTY TRANSFER OF PARCEL #43-10-11-100-003.000-031 – KOSCIUSKO COUNTY HISTORICAL SOCIETY TO KOSCIUSKO COUNTY COMMISSIONERS:

Troy Turley, Parks & Rec President and Greg Steffe, President of County Historical Society requested approval of the property transfer from the Kosciusko County Historical Society to Kosciusko County Commissioners for the success of the Chinworth Bridge project and the protection of the infrastructure in that area. Ed Ormsby, County Attorney, stated that this would be a quit claim deed from the Historical Society to the County Commissioners and that the County does not accept property without the approval of the Commissioners, so that is the reason for this request.

MOTION:	Cary Groninger	TO: Approve the request to transfer property
SECOND:	Sue Ann Mitchell	from the Historical Society to Kosciusko
AYES:	3	NAYS: 0
		County Commissioners, as requested.
UNANIMOUS		

IN THE MATTER OF KABS SECTION 5311–RURAL TRANSIT CLAIM:

KABS General manager Kristen Rude, presented the 5311 quarterly claim for reimbursement. She stated that for the 4th quarter of 2025 they had a total of \$286,136.00 in claims and a local match of \$157,723.00. Cary Groninger asked about the dispatch software and Kristin stated that they have signed up with Trip Masters to be able to get on-demand ride requests. Kristin stated that the designated routes have performed well despite winter weather conditions

MOTION:	Cary Groninger	TO: Approve the quarterly 5311 claim for
SECOND:	Sue Ann Mitchell	reimbursement in the amount of \$157,823.00, as
AYES:	3	NAYS: 0
		presented.
UNANIMOUS		

IN THE MATTER OF KOSCIUSKO COUNTY COMMUNITY COORDINATOR 2025 4TH QUARTER REPORT:

Amy Roe, Community Coordinator stated that all HELP projects are completed. CAP projects are in full swing. Youth programs are in process. Claypool will have its strategic planning party on February 19th @ 6pm at the Claypool Lions building. Sidney will have its strategic planning party on February 26th @ 6pm at the Fire Station.

IN THE MATTER OF FURTHER BUSINESS:

Sue Ann Mitchell, Commissioner Vice President stated that this past weekend the legislature is in full gear she had some questions asked of her from the Association of Indiana Counties and she wanted to recognize Matt Sandy, Area Plan Commission Director on Sunday she had sent emails asking questions to him and with 1 ½ - 2 hours she had a response back from him with great answers that she was able to send on to the Director. Because of his dedication and ability to work at moment's notice our County was able to be heard on Monday morning with the committees and allowed our counties voice to be heard at the legislature hearings.

Bob Conley went on to say that he was working with a training with the Sheriff's department on Sunday and his computer messed up and he reached out to Travis Shively and it was Sunday afternoon and he was in New Jersey that answered his call and was able to get him back up and running.

With no further business to come before the Commissioners, the meeting was adjourned.