

Kosciusko County Council
January 11, 2024

The Kosciusko County Council met for their regular meeting on Thursday January 11, 2024 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President	Sue Ann Mitchell
Kathleen Groninger, Vice-President	Joni Truex
Kimberly Cates- Absent	Dave Wolkins
Tony Ciriello	Rhonda Helser, County Auditor

The meeting was called to order by Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM DECEMBER 14, 2023 MEETING:

MOTION: Tony Ciriello	TO: Approve the December 14, 2023
SECOND: Kathleen Groninger	meeting minutes as presented.
AYES: 6 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF ABATEMENT DECLARATORY RESOLUTION & NOTICE OF PUBLIC HEARING-LOUIS DREYFUS:

Attorney Steve Snyder on behalf of Louis Dreyfus Agricultural Industries, requested approval of a new tax abatement for the Claypool companies’ construction expansion. Prior tax abatements have been approved by the county. Louis Dreyfus has a project in the works in which some has already occurred with the acquisition of equipment but has not been assessed. Snyder requested the approval of the abatement and upon final hearing in February, requests the approval of the waiver, due to the acquisition of equipment already beginning. Snyder provided details of the project stating there would be real estate improvements of \$27,109,000.00 projected to be completed by years end 2024. There would be personal property in regards to installation of upgrades and new equipment totaling \$32,758,000.00 with a total project cost of \$59,867,000.00. Snyder stated due to the increase in the Canola Oil business; there are additional needs for a means to process and store the material. The expansion will generate 13 new jobs with an annual payroll and benefits of \$959,000.00. A list of personal property details was provided. The request is for a 10-year tax abatement on real estate and a 5-year tax abatement on personal property considering the total value of the project at \$59,000,000.00 with the additional \$1M in employee benefits that will be coming from the new jobs.

In closing, Snyder added there would be positive benefits to local and state taxes with the expansion and requested the Counties support. Council President Mike Long inquired on what the next steps will be with Snyder responding if the declaratory resolution is adopted; a hearing would be scheduled on the request for a waiver and a hearing on the final confirmatory resolution. Long opened the meeting to the public; asking if anyone wished to speak in favor or opposition of approving the resolution. Hearing no one to speak in favor or opposition; Long closed the meeting to the public.

Councilmember Sue Ann Mitchell stated the Abatement Committee reviewed all the material presented and believed that it was appropriate to move forward for consideration to make a final decision at the February meeting.

MOTION: Joni Truex	TO: Approve the declaratory resolution and
SECOND: David Wolkins	request for a public hearing as presented.
AYES: 5 NAYES: 0	
Kathy Groninger Abstained	
MOTION CARRIED	

RESOLUTION NO. 24-01-11-001 (2024010473)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST VOCA GRANT:

Prosecutor, Brad Voelz, along with Victim’s Assistance Coordinator Linda Giusti, presented a request for an additional appropriation for the VOCA grant. Voelz wanted to remind the county

citizens of the purpose of the Grant stating this is an annual request. VOCA, Victims of Crime Act, where VOCA funds are collected from criminal defendants in the form of fines, costs, and fees in the federal court system. 100% of the money in VOCA is collected by convicted criminals. The funds provide services to victims of crime. The Prosecutor's office has administered this grant for many years and has been awarded the grant for 2024 which will fund the program that Linda leads. The request was for Council's approval for the additional appropriations listed:

8138-11158-000-0000	VOCA Caseworker	\$36,765.00
8138-11601-000-0000	Social Security	\$2,813.00
8138-11602-000-0000	Retirement Contributions	\$4,118.00
8138-11605-000-0000	Group Health Insurance	\$7,000.00

The Grant is reimbursable.

MOTION: Joni Truex

SECOND: Kathleen Groninger

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the VOCA Grant additional

appropriations as listed above, as presented.

IN THE MATTER OF TRANSFER REQUEST & SALARY ORDINANCE
AMENDMENT -HEALTH DEPARTMENT:

Bob Weaver, Health Department Administrator, presented a request for a 2024 transfer of funds in the amount of \$2,732.00 from 1159-11195-000-0000 Registrar IV/Secretary to 1159-11133-000-0000 Environmental Food Specialist. This will cover the funds needed for the salary ordinance amendment for Health Department Environmental Food Specialist 1159-11133-000-0000, at \$61,584.00 annually. The request is needed as the employee in the Environmental Food Specialist position is a 10-yr employee. Weaver made the 2023 salary ordinance amendment request at the December meeting and this is now needed for the 2024 Salary Ordinance.

MOTION: Kathy Groninger

SECOND: Sue Ann Mithcell

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the transfer in the amount of

\$2,732.00 from 1159-11195-000-0000

Registrar IV/Secretary to 1159-11133-000-0000 Environmental Food Specialist as presented.

MOTION: Sue Ann Mitchell

SECOND: Kathy Groninger

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the salary ordinance

amendment for Health Department

Environmental Food Specialist 1159-11133-000-0000 \$61,584.00 annually as presented.

IN THE MATTER OF TRANSFER REQUEST -ASSESSOR:

Assessor Gail Chapman stated the Commercial Industrial department has been reinstated to be done within the office, she is requesting changes needed for the employee who is now in the position. The employee changes were approved by the Wage Committee. She requested a transfer in the amount of \$500.00 from 1224-31001-000-0046 Contractual Services to 1224-22003-000-0046 Gas Oil Etc.

MOTION: Joni Truex

SECOND: Tony Cirello

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the transfer in the amount of

\$500.00 from 1224-31001-000-0046

Contractual Services to 1224-22003-000-0046 Gas Oil Etc. as presented.

IN THE MATTER OF TRANSFER REQUEST -ASSESSOR:

Assessor Gail Chapman requested a transfer in the amount of \$11,000.00 from 1224-31001-000-0046 Contractual Services to 1224-11145-000-0046 Commercial Industrial Supervisor Deputy.

MOTION: Joni Truex
SECOND: Tony Cirello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the transfer in the amount of \$11,000.00 from 1224-31001-000-0046 Contractual Services to 1224-11145-000-0046 Commercial Industrial Supervisor Deputy as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATIONS - ASSESSOR:

Assessor Gail Chapman presented a request for additional appropriations for the Commercial Industrial Supervisor’s salary along with benefits:

- | | | |
|-----------------------|----------------------------------|-------------|
| • 1224-11145-000-0046 | Commercial Industrial Supervisor | \$41,000.00 |
| • 1224-11601-000-0046 | Social Security/Medicare | \$3,947.00 |
| • 1224-11602-000-0046 | Retirement Contributions | \$5,778.00 |
| • 1224-11605-000-0046 | Group Health Insurance | \$2,600.00 |

MOTION: Sue Ann Mitchell
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriations as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-ASSESSOR:

Assessor Gail Chapman presented a salary ordinance amendment for the Commercial Industrial Supervisor, 1224-11145-000-0046 at the current 3-year service level of \$49,322.00 annually; as well as \$51,582.00 annually for the level IV, 6-year service level which will take place in September of 2024.

MOTION: Sue Ann Mitchell
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for the Commercial Industrial Supervisor, 1224-11145-000-0046 3-year service level of \$49,322.00 annually; and \$51,582.00 annually for the level 6-year service level as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT- SHERIFF:

Sheriff Jim Smith requested a salary ordinance amendment for his 2024 Sheriff Contract to coincide with the ordinance. The salary ordinance amendment request was for 1000-10012-000-0019 Sheriff, \$120,515.00 annually.

MOTION: Joni Truex
SECOND: David Wolkins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the requested salary ordinance amendment for was for 1000-10012-000-0019 Sheriff, \$120,515.00 annually as presented.

IN THE MATTER OF CHIRP GRANT REQUESTS-SHERIFF:

Sheriff’s Office Lt. Mike Mulligan clarified his request from the December Council meeting presenting a request for approval for 2 CHIRP Grants. CHIRP Grant DUITF, Driving Under the Influence in the amount of \$8,000.00 and for CHIRP Grant SAVE Stop Arm Violation Enforcement in the amount of \$13,000.00. Lt. Mulligan requested approval at the December meeting but now has the proper applications for Council to sign and approve.

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve 2 CHIRP Grant requests: CHIRP Grant DUITF, Driving Under the Influence in the amount of \$8,000.00 and for CHIRP Grant SAVE Stop Arm Violation Enforcement in the amount of \$13,000.00.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS CHIRP GRANTS -SHERIFF:

Sheriff's Office Lt. Mike Mulligan requested additional appropriations for the above-mentioned Grant requests:

<input type="checkbox"/> CHIRP -CITL Grant 2024		
<input type="checkbox"/> 8410-11706-000-0000	Grant Salaries	\$17,000.00
<input type="checkbox"/> CHIRP-DUITF Grant 2024		
<input type="checkbox"/> 8261-11706-000-0000	Grant Salaries	\$8,000.00
<input type="checkbox"/> CHIRP-SAVE Grant 2024		
<input type="checkbox"/> 8275-11706-000-0000	Grant Salaries	\$13,000.00

MOTION: Tony Ciriello
SECOND: David Wolkins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriations as listed above, as presented.

IN THE MATTER OF GRANT REQUEST – NAVIGATOR POSITION, KOSCIUSKO COUNTY COMMUNITY RECOVERY PROGRAM (KCCRP)- SHERIFF:

Sheriff Jim Smith, Chief Deputy Chris McKeand and JCAP Coordinator Casey Trombley presented a request to apply for a K21 Foundation Grant. Sheriff Smith stated the grant reflects a program that they have been working on in collaboration with several community members and organizations such as LITE and Fellowship Missions. The program is for the jail and has to do with peer recovery coaches. The grant is specifically for a Resource Navigator Position in which the Sheriff wishes to fill the position by an employee of the Sheriff's Office.

Heard from JCAP Coordinator Casey Trombley who stated the goal is to assist more inmates in the jail in addition to the JCAP program. She advised the hope is to work with inmates who are approximately 60-90 days from being released to support them in life outside of incarceration. Assistance would be with finding housing, work, transportation and help with continuing addiction recovery. Sheriff Smith stated the program will provide the necessary resources needed in hopes of trying to keep the jail population down.

Heard from Chief Deputy Chris McKeand who advised they have been partnering with K21 and a proposal has been built that will be presented to them. He stated they are proposing that K21 fund the "Navigator Position" at 100% and then the final year (5yrs.) of the program will be 100% the Counties responsibility. The total is \$483,500.00 with K21's portion being: \$228,500.00 and Kosciusko County's portion being \$255,000.00. The proposal includes the percentage and break downs per year and is calculated using an entry level Jailer position. The position will need specific certifications and training which McKeand said those particulars would be sought out and then the wages for the position would be revisited upon completion of the training.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the Navigator Position for Kosciusko County Community Recovery Program a K21 Foundation Matching Grant in the amount of \$255,000.00 as presented.

IN THE MATTER OF GRANT REQUEST 2024 RESIDENTIAL SUBSTANCE ABUSE TREATMENT (RSAT)- SHERIFF:

Sheriff's Office Chief Deputy Chris McKeand requested permission to apply for the 2024 Residential Substance Abuse Treatment reimbursable grant in the amount of \$680,000.00. The grant requires a 25% cash or in-kind services match for the cost of the program which can include the cost of the Navigator position. This grant request is through the Indiana Criminal Justice Institute and would fund the needs of the grant listed above including, contractual services, computers, training etc... The 25% matching grant would provide funding to operate the grant for 2 years with total funding being requested at \$680,000.00. With the programs the Sheriff's office has in place with mental health, the JCAP coordinator; the department already meets the 25% match.

MOTION: Kathy Groninger
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the Residential Substance Abuse Treatment (RSAT) 2 year, 25% matching grant in the amount of \$680,000.00 as presented.

IN THE MATTER OF TRANSFER REQUEST -SHERIFF:

Sheriff Jim Smith presented a request for a 2023 transfer of funds which will then be encumbered. The request is to transfer \$34,000.00 from 1000-22003-000-0019 Sheriff Gas Oil Etc. to 1000-46001-000-0019 Motor Vehicles. This is needed for outfitting five new Sheriff vehicles purchased in 2023.

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the transfer \$34,000.00 from 1000-22003-000-0019 Sheriff Gas Oil Etc. to 1000-46001-000-0019 Motor Vehicles.as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-HUMAN RESOURCES:

Auditor Rhonda Helser presented a salary ordinance amendment on behalf of the County Administrator and the Human Resources Department. The salary ordinance amendment is needed for 1000-11141-000-0009 Human Resources Specialist \$54,510.00 as the employee will be increasing to a six-year level later in 2024 and this was missed on the original salary ordinance.

MOTION: Kathy Groninger
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for 1000-11141-000-0009 Human Resources Specialist \$54,510.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION OPIOID GRANT-RESTRICTED & UNRESTRICTED FUNDS:

Councilmember and Opioid committee member Sue Ann Mitchell provided information concerning the requests for additional appropriations for the Opioid Grant. Mitchell stated Fellowship Missions will be receiving a total of \$299,999.00 for their purchase of a new shelter and the Sheriff’s Department will be receiving funds to support their counseling needs in the amount of \$28,832.00. There is currently a cash balance above the amounts being awarded, but she stated the State Opioid funds have not been coming in in a timely manner from Federal and then onto the State. There will also be funds available for juvenile court needs. She stated the building in which Fellowship Missions is purchasing is approximately \$350,000.00. There was a brief discussion with Council and Eric from Fellowship Missions who was in attendance. He advised the real estate closing will be occurring soon to complete the purchase of the building and Mitchell advised she has obtained documentation providing proof of purchase and where the remainder of funds is coming from to complete the purchase. Eric provided a brief update of the project stating they were awarded a grant from K21 for the remodel of the property.

The requests for additional appropriations were as follows:

<u>Opioid Grant Restricted Funds</u>		
<input type="checkbox"/> 1237-37031-000-0000	Fellowship Missions	\$230,095.00
<u>Opioid Grant Unrestricted Funds</u>		
<input type="checkbox"/> 1238-37031-000-0000	Fellowship Missions	\$69,904.00
<input type="checkbox"/> 1238-37032-000-0000	Kosciusko Sheriff’s Office	\$28,832.00

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation for the restricted funds of the Opioid Grant- 1237-37031-000-0000 for Fellowship Missions in the amount of \$230,095.00 as presented.

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation for the unrestricted funds of the Opioid Grant-1238-37031-000-0000 Fellowship Missions \$69,904.00 & 1238-37032-000-0000 Kosciusko Sheriff's Office \$28,832.00 as presented.

Mitchell stated as funds are reimbursed, the County will be looking at other projects to support.

IN THE MATTER OF ADDITIONAL APPROPRIATIONS -ARPA:

Council President Mike Long provided the list of additional appropriations for the unexpended ARPA grants. The funds have not been spent and need to be appropriated for 2024 for funds to be used for the approved projects. Each additional appropriation is individually listed and was voted on as listed below:

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38024-000-0000	Public Safety Comm. Project	\$30,442.00

MOTION: Tony Ciriello
SECOND: David Wolkins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38026-000-0000	Administrative Expenses	\$668,648.00

Councilmember Joni Truex clarified that the amount was a certain percentage (10%) of the total amount of ARPA funds they were required to use.

MOTION: Kathleen Groninger
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38028-000-0000	Fire Alarms	\$94,608.00

MOTION: Joni Truex
SECOND: Kathleen Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38031-000-0000	Tower Connectivity	\$60,245.00

MOTION: Tony Ciriello
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38035-000-0000	IT Meraki Access	\$3,373.00

MOTION: Kathleen Groninger
SECOND: Sue Ann Mitchel
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38037-000-0000	IT Secure Email	\$56,530.00

MOTION: Tony Ciriello
SECOND: David Wolkins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38039-000-0000	LRSD Ferric Chlorine Storage	\$100,000.00

MOTION: Sue Ann Mitchell
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38040-000-0000	HELP Kosciusko	\$1,200,000.00

MOTION: Kathleen Groninger
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38043-000-0000	HS HVAC/Bldg. Repairs	\$12,833.00

MOTION: Tony Ciriello
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38044-000-0000	CCS HVAC/Box Truck	\$4,457.00

MOTION: Kathleen Groninger
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38052-000-0000	Beaman Home Upgrades	\$7,961.00

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38057-000-0000	Beaman Home	\$23,255.00

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38063-000-0000	North Webster Community Ctr.	\$1,460.00

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 5 NAYES: 0
Sue Ann Mithcell- Abstained
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38064-000-0000	CASA Training/Fingerprinting	\$19,100.00

MOTION: Sue Ann Mithcell
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38065-000-0000	KCCVB Digital Sign	\$19,375.00

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38066-000-0000	KosCo Hwy 1300 N	\$1,888,000.00

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38067-000-0000	Justice Bldg. Renovations	\$2,400,000.00

MOTION: Tony Ciriello
SECOND: Sue Ann Mitchell
AYES: 5 NAYES: 1
Joni Truex- Opposed
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38068-000-0000	Sidney Tower	\$372,000.00

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38069-000-0000	Wagon Wheel Renovations	\$250,000.00

MOTION: Sue Ann Mitchell
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38070-000-0000	Joe’s Kids	\$38,699.00

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation as presented.

American Rescue Plan Act Additional Appropriations -2024

Fund & Account:	Name:	Amount:
<input type="checkbox"/> 8950-38071-000-0000	YMCA Madison Campus	\$100,000.00

MOTION: David Wolkins
SECOND: Tony Ciriello
AYES: 4 NAYES: 1
Joni Truex- Opposed
Kathy Groninger- Abstained
MOTION CARRIED

TO: Approve the additional appropriation as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT CORRECTION-SHERIFF:

County Auditor Rhonda Helser presented a correction to the salary ordinance for 1000-11315-000-0019 Part Time Sex/Violent Offender Registrar \$25.15 per hour. The amendment was done to correct the hourly amount based on a Civilian Pole VI instead of a Civilian Pole VI-10. This will be retroactive to January 1st 2024.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for 1000-11315-000-0019 Part Time Sex/Violent Offender Registrar \$25.15 per hour as presented.

IN THE MATTER OF THE TABLED COUNCIL BUSINESS TRAVEL – CONFERENCE MEETING POLICY:

With the request for corrections to be made to the policy by Councilmember Cates, who was not in attendance, the matter was tabled.

MOTION: Sue Ann Mitchell
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Table the Council’s business travel-conference meeting policy.

IN THE MATTER OF TOWN OF SYRACUSE ECONOMIC DEVELOPMENT - COUNCIL BOARD APPOINTMENT:

Council president Mike Long recommended Councilmember Kimberly Cates to serve on the Town of Syracuse Economic Development Board. Cates expressed to him her willingness to serve. This council board appointment is a 1-year term and will expire12/31/24.

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve Kimberly Cates to serve on the Town of Syracuse Economic Development Board as presented.

IN THE MATTER OF THE ALCOHOL BEVERAGE COMMISSION (ABC) COUNCIL BOARD RE-APPOINTMENT:

Council president Mike Long recommended Dan Woods to be re-appointed to serve on the ABC Board with a term expiring 12/31/2024.

MOTION: Sue Ann Mitchell

SECOND: Tony Ciriello

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve Dan Woods to serve on the

ABC Board with a term expiring 12/31/2024.

IN THE MATTER OF THE STRATEGIC PLANNING COMMITTEE COUNCIL BOARD APPOINTMENT:

Councilmember Tony Ciriello nominated Mike Long to serve on the Strategic Planning Committee with a second from Kathy Groninger. The term is 1 year and will expire on 12/31/24.

MOTION: Tony Ciriello

SECOND: Kathy Groninger

AYES: 5 NAYES: 1

Joni Truex- Opposed

MOTION CARRIED

TO: Approve Mike Long to serve on the

Strategic Planning Committee.

IN THE MATTER OF FURTHER BUSINESS:

IN THE MATTER OF HELP/OCRA RESOLUTION- TOWN OF MENTONE, TOWN OF MILFORD, TOWN OF PIERCETON:

Zach Dripps, Grant Administrator with MACOG, said with Kosciusko County participating in The Help projects and that it was agreed upon to award those funds to the towns of Mentone, Milford & Pierceton for their top projects; there are requirements needed to further the process. The towns are now ready to submit their applications which are due soon. One of the requirements necessary is a one to one match from the ARPA funds to the CDBG dollars that are allocated. This does not require that the county provide actual funds, but to spend ARPA dollars on projects that are in the Strategic Implementation Plan from HELP. The amount set aside to help with those projects is \$1.2M. He advised part of the administrative task is to state the local match that the County is helping for each community with a resolution for each community.

TOWN OF MENTONE:

Dripps requested Council to approve a resolution for the Town of Mentone stating the ARPA project being specified and used is the \$302,798.00 Broadband Expansion Project for Sidney. The Town of Mentone is submitting their application for funds to update and enhance Mentzer Park. The total cost of the project is \$702,800.00 and they are applying for CDBG dollars of \$280,662.00. Mentone is providing from their own ARPA match \$202,961.00 leaving a balance of \$77,701.00 to come from the match of the Sidney Broadband Expansion project

MOTION: Kathy Groninger

SECOND: Sue Ann Mitchell

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the resolution for the Town of

Mentone and for the County to commit a

match of \$77,701.00.00 in ARPA funds as

presented.

RESOLUTION NO. 24-01-11-002 (2024010405)

As recorded in the office of the Kosciusko County Recorder

TOWN OF MILFORD:

Dripps requested Council to approve a resolution for the Town of Milford who's selected project is replacing water meters with a total cost of \$427,328.00 00. The town is applying for CDBG dollars in the amount of \$249,296.00. The Town of Milford's contribution from local ARPA funds is \$178,032.00 with the County portion of the ARPA match being \$71,264.00.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the resolution for the Town of
Milford and for the county to commit a
match of \$71,264.00 in ARPA funds as
presented.

RESOLUTION NO. 24-01-11-003 (2024010406)
As recorded in the office of the Kosciusko County Recorder

TOWN OF PIERCETON:
Dripps requested Council to approve a resolution for the Town of Pierceton who has chosen to complete a segment of sidewalks for their project. The total cost of the project is \$501,428.00 with the town applying for CDGB funds in the amount of \$280,042.00. Their local ARPA contribution is \$221,386.00.00 with the counties match of ARPA funds being \$58,656.00.

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the resolution for the Town of
Pierceton and for the county to commit a
match of \$58,656.00 in ARPA funds as
presented.

RESOLUTION NO. 24-01-11-004 (2024010407)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF FURTHER BUSINESS:
Council Vice President Kathy Groninger advised there will be a joint public meeting with Commissioners and Council on January 30th, 2024 after the Commissioners meeting at 10:00 AM with Reedy Financial.

IN THE MATTER OF FURTHER BUSINESS:
Councilmember Joni Truex provided an update on the Redevelopment Commission stating the Commission met, elected officers, took their Oaths of Office, and will meet every other month for 2024.

IN THE MATTER OF FURTHER BUSINESS:
Councilmember Sue Ann Mitchell provided information concerning the County Council Association’s district meeting invitation. She stated the meetings are at Whitley County and it would be a great opportunity to hear about legislation.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council
February 8, 2024

The Kosciusko County Council met for their regular meeting on Thursday February 8, 2024 at 6:00 p.m. in the Old Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President
Kathleen Groninger, Vice-President
Kimberly Cates
Tony Ciriello - Participated Via Video
Conference

Sue Ann Mitchell
Joni Truex
David Wolkins-Absent
Rhonda Helser, County Auditor

Tony Ciriello participated in the meeting virtually. For clarity, each vote was made by a roll call vote.

The meeting was called to order by President Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM JANUARY 11, 2024:

MOTION: Kathy Groninger
SECOND: Sue Ann Mitchell
AYES: 5 NAYES: 0
Kimberly Cates- Abstained
MOTION CARRIED

TO: Approve the minutes for the January 11, 2024 meeting as presented.

IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT BOARD REAPPOINTMENT:

Jim Haney, Lakeland Regional Sewer District Board President, requested to re-appoint himself to the board with his four-year term expiring 4/18/2028. Councilmember Joni Truex thanked Jim for his willingness to serve another term.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve reappointing Jim Haney to serve on the Lakeland Regional Sewer District Board with his four-year term expiring 4/18/2028 as presented.

IN THE MATTER OF MARY ANN'S PLACE-BEAMAN HOME:

Renea Salyer, Executive Director of The Beaman Home, presented a request to utilize funds in the amount of \$11,500.00 that was left over from the \$44,000.00 awarded ARPA grant- 8950-38057-000-0000 Mary Ann's Place for windows.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve the request to reallocate \$11,500.00 for windows from ARPA Grant 8950-38057-000-0000 Mary Ann's Place as presented.

IN THE MATTER OF LOUIS DREYFUS ABATEMENT:

Attorney Steve Snyder stated on behalf of his client Louis Dreyfus Agricultural Industries, he requests that the matter be tabled until the March 14th, 2024 Council meeting. He said this would give more time for consideration. Snyder requested the matter be considered whether it be individually or with the abatement committee. Snyder advised he reviewed the prior Louis Dreyfus abatement requests he made which was 2013, 2017, 2019 and 2020, all of which were approved, and each one included a waiver. The waiver was in regards to any items that were installed, or purchased by Louis Dreyfus prior to filing the SB1 forms. He added there were four other abatements he had represented and done in the county which were also approved with a waiver; as well as others in the community that were approved containing waivers. Snyder stated the Abatement Committee requested further details of the waiver and to see what expenditures may have been in 2023 as opposed to 2024. He suggested that if there is going to be a change in practice based on prior approvals that Council form an abatement policy. He advised this would give his clients the knowledge of whether to request an abatement if Council has adopted a policy to not accept waivers. Snyder requested the hearing date on the waiver which was published for February 8th, 2024, and the consideration of the confirmatory resolution be tabled until March 14th, 2024. Councilmember Joni Truex stated that these types of changes should come before the entire Council and should not be made by a committee, and anything at a committee level needs to come back to the Council for full approval. President Mike Long stated the committee makes recommendations to the Council.

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 5 NAYES: 0
Kathy Groninger Abstained
MOTION CARRIED

TO: Table the request until the March 14, 2024 meeting.

After the vote, Council Vice President Kathy Groninger read a letter of recommendation of the abatement written in support by KEDCO.

IN THE MATTER OF THE 2023 COMMISSARY REPORT-SHERIFF:

Sheriff Jim Smith along with Financial Administrator, Cheryl McGettrick, presented the July through December 2023 commissary report. The report was provided to all Council members. Sheriff asked if Council had any questions in which they did not, but thanked the Sheriff for providing the information and keeping the Council informed. Sheriff thanked McGettrick for her job well done on her process of completing the report.

MOTION: Sue Ann Mitchell
SECOND: Joni Truex

TO: Approve the July through December
2023 Commissary Report as presented.

AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SRT BODY WORN CAMERA GRANT- SHERIFF:

Lt. Mike Mulligan requested permission to apply for a body camera grant in the amount of \$9,094.00. The request is for four body cameras and three years of cloud storage which would be used by the four new officers hired in 2023. The grant is a reimbursable 50/50 match with the County's half at \$4,492.00 plus shipping fees.

MOTION: Joni Truex
SECOND: Kimberly Cates

TO: Approve the request to apply for SRT
Body Worn Camera grant as presented.

AYES: 6 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATION & SALARY ORDINANCE
AMENDMENT - ASSESSOR:**

Auditor Rhonda Helser on behalf of Assessor Gail Chapman presented an additional appropriation and a salary ordinance amendment in the amount of \$41,914.00 for Building Permit Field Assessor 1224-11146-000-0003. Councilmember Joni Truex clarified that this request is to bring the Commercial Industrial Department back "in house" and she made a motion to approve both items together. The new employee will be obtaining training.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation
and the salary ordinance amendment in the
amount of \$41,914.00 for Building Permit
Field Assessor 1224-11146-000-0003 as
presented.

Council had a brief discussion stating that the changes will be good for the county and for the taxpayers by having the department in house.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- SENIOR
PROSECUTOR HUB GRANT:**

Prosecutor's Office Rob Bishop advised that due to the Prosecutor's office no longer participating in the Senior Hub Grant; he is requesting to utilize the remaining funds in the account for conference expenses. He requested an additional appropriation for the Prosecutor Senior Hub Grant in the amount of \$4,219.00, 9001-31199-000-0000 Conference Expenses. Bishop said that they will be able to use those funds in 2024 and then eliminating the account. Councilmember Kimberly Cates inquired about the balance in the fund stating it had \$12,779.08, but their request was for \$4,219.00. After a brief discussion the request which was presented was advertised and cannot be for more than advertised. The balance will be reviewed and another additional appropriation would need to be requested. Bishop advised the remaining balance of the grant can be spent on child support oriented expenditures.

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation for
Senior Hub Grant in the amount of \$4,219.00,
9001-31199-000-0000 Conference Expenses.

**IN THE MATTER OF ADDITIONAL APPROPRIATION CIRCUIT & SUPERIOR I -
COURT REFORM GRANT:**

Circuit & Superior Court I Judge Mike Reed requested an additional appropriation for 9112-22024-000-0000 Court Reform Grant, Equipment in the amount of \$1,079.00. Judge advised the

funds will be used to purchase real time transcribing, voice to text equipment in which all courts will share the device. This will assist with being ADA compliant and once they use the program, the cost is a dollar an hour to use vs. \$180.00 for an individual person per hour.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request for an additional appropriation for 9112-22024-000-0000, Court Reform Grant, Equipment in the amount of \$1,079.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST – ADULT DRUG COURT, KCCC:

Barry Andrew, Community Corrections Director, presented a request for an additional appropriation for the Adult Drug Court PSC Grant which was awarded, and included the following:

<input type="checkbox"/> 9202-23009-000-0000	Drug Testing Supplies	\$2,500.00
<input type="checkbox"/> 9202-32025-000-0000	Incentives	\$2,500.00
<input type="checkbox"/> 9202-36003-000-0000	Training & Seminars	\$5,000.00

MOTION: Sue Ann Mitchell
SECOND: Kimberly Cates
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve the additional appropriations as listed above as presented.

IN THE MATTER OF COMMUNITY CORRECTIONS-GRANT REQUESTS:

Community Corrections Director Barry Andrew presented a request for permission to apply for the 2025 Indiana Department of Corrections Home Detention grant in the amount of \$350,755.00 and the 2025 Drug Court grant in the amount of \$82,746.00.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the requests to apply for the 2025 Indiana Department of Corrections Home Detention grant in the amount of \$350,755.00 and the 2025 Drug Court grant in the amount of \$82,746.00 as presented.

After the vote there was a brief discussion concerning the terms of payments received on the grant.

IN THE MATTER OF ADDITIONAL APPROPRIATION- HEALTH FIRST INDIANA FUND HEALTH DEPARTMENT:

Bob Weaver, Health Department Administrator, presented a request for an additional appropriation from the Health First Indiana funds which will fund the new position of Fund Coordinator.

<input type="checkbox"/> 1161-11150-000-0000	Fund Coordinator	\$54,100.00
<input type="checkbox"/> 1161-11601-000-0000	Social Security/Medicare	\$4,140.00
<input type="checkbox"/> 1161-11602-000-0000	Retirement Contributions	\$6,060.00

MOTION: Tony Ciriello
SECOND: Sue Ann Mitchell
AYES: 5 NAYES: 1
Joni Truex Opposed
MOTION CARRIED

TO: Approve the request for additional appropriations as listed above as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT- HEALTH FIRST INDIANA FUND HEALTH DEPARTMEN:

Bob Weaver, Health Department Administrator, presented a salary ordinance amendment for the Health First Indiana Fund, Fund Coordinator 1161-11150-000-0000 in the amount of \$54,077.00 annually. He stated for the position to be labeled as an exempt position for no overtime as cash enumeration or comp time. Councilmembers Kimberly Cates and Joni Truex inquired about the matter going to the Wage Committee and if the position was part time or fulltime in which Weaver advised the position is full time. Truex stated the wage committee recommendation had not come back before the council to make a decision; which is typically the process.

MOTION: Kathy Groninger
SECOND: Sue Ann Mitchell
AYES: 5 NAYES: 1

Joni Truex Opposed
MOTION CARRIED

TO: Approve the salary ordinance amendment for Health First Indiana Fund, Fund Coordinator 1161-11150-000-0000 in the amount of \$54,077.00 annually with the stipulation that there will be no overtime and no comp time as presented.

IN THE MATTER OF KCCRP ADVISORY BOARD-COUNCIL APPOINTMENT:

Council president Mike Long recommended Councilmember Sue Ann Mitchell to serve on the Kosciusko County Community Recovery Program Board. The appointment is a 1-year term and will expire 12/31/24. Sheriff Smith explained the need for the board and the jail program which he had previously presented to the Council. The KCCRP is a new program they will be implementing through a K21 Foundation Grant. He advised they have established a board and wanted a representative from the Council and the Commissioners. The Commissioners appointment is Robert Conley. Council Vice President Kathy Groninger suggested that the legalities be looked into with the County Attorney.

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Sue Ann Mitchell to serve on the Kosciusko County Community Recovery Program Board. The appointment is a 1-year term and will expire 12/31/24.

IN THE MATTER OF ARPA COMMITTEE -COUNCIL BOARD APPOINTMENT:

Council president Mike Long advised of a correction to the ARPA Committee in which he is to be appointed as a member. He was omitted when the board appointments were presented at the end of 2023. The one-year term will expire 12/31/24.

MOTION: Kathy Groninger
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve Mike Long to serve on the ARPA Committee with the term expiring 12/31/24.

IN THE MATTER OF COUNCIL BUSINESS TRAVEL – CONFERENCE MEETING POLICY:

Council President Mike Long presented the revised County Council Business Travel Policy which was tabled from the January 11, 2024 Council meeting. He stated the wording had been changed to include the following changes which are highlighted:

4. If you are attending a conference/class for credit towards another certification unrelated to county government that you need continuing education to retain that certification, **neither lodging or conference/class will be paid for by the county.**

MEALS

1. If the registration fees for conferences/classes include meals and you choose to eat elsewhere, you may not turn in bills for that time period when food is offered at the conference.

2. If you must arrive the night before because of the start time of the conference/classes or the distance necessary to travel, you may be reimbursed for meals the night preceding the conference/class with proper receipts.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the Council business travel-conference meeting policy with the above changes, as presented.

IN THE MATTER OF PARKS & RECREATION BOARD- COUNCIL APPOINTMENT:

Auditor Rhonda Helser requested approval to correct the board term for Aggie Sweeney of the Parks & Recreation Board to 4 years as it states on Ordinance No. 22-05-10-001. The term is to be four years versus two years as it was approved previously. Aggie's term will expire 12/31/27.

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the board term for Aggie Sweeny to four years expiring 12/31/2027.

IN THE MATTER OF FURTHER BUSINESS:
Executive Director of L.I.T.E. house Women’s Recovery Home, Tammy Cotton, provided an update on the program. She advised in the last year the Women’s Recovery Home was opened; and they became an RCO which is a recovery community organization and a designation with the State. They were asked by the State to become a Regional Recovery Hub which means they oversee the counties of St Joseph, Elkhart, Cass, Marshall, Fulton and Kosciusko. They will assist in connecting clients to services such as mental health and recovery programs. L.I.T.E. also opened a recovery café and welcomed all to visit. Both L.I.T.E. entities are in Milford, IN. Cotton advised she has added staff and they serve the whole county with services to help transition after incarceration. Several community events are forthcoming. She stated they would like to have presence in Warsaw as well.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

March 14, 2024

The Kosciusko County Council met for their regular meeting on Thursday March 14, 2024 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President
Kathleen Groninger, Vice-President
Kimberly Cates
Tony Ciriello

Sue Ann Mitchell
Joni Truex
Dave Wolkins
Rhonda Helser, County Auditor

The meeting was called to order by President Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM 1-30-24 & 2-8-2024:

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the minutes for the 1-30-2024 & 2-8-2024 meetings as presented.

- IN THE MATTER OF BOWEN CENTER PRESENTATION:**
- Dr. Robert Ryan, Bowen Center President and CEO, introduced Kosciusko County Board members Dan Woods and Kosciusko County Sheriff, Jim Smith who were present. Two other board members who were not present Cindy Brady and Roxanne Gonzalez were also introduced. Bowen Center will be focusing on the total health of individuals, not just mental health by providing an Integrative Care Group. Many people who have mental

health issues also have chronic diseases which lead to death earlier in life. Each client will have a total healthcare team to help manage the health of the entire body not just the brain. He also informed the council that the Bowen Center bought property on New 30 between the dental office and the Goodwill store. The estimated cost of the building project for Kosciusko County is approximately 7 to 8 million dollars. Robert closed his portion of the presentation by asking for questions from the council and informing the council that the Bowen Center would be interested in providing the council with updates more than once a year.

- Mike Murphy, Bowen Center Senior Director, presented the 2023 annual report.

Outpatient Services	74,680
Health Clinic Services	68,820
Skills Coaching Services	363,308
DCS Families Served	661
Hospital Patient Days	4,984
Opioid Use Disorder Patients	1,991
Free Care Provided to Kosciusko County	\$1,588,632
Total Employees Company	1,169
Total Employees Kosciusko County	351
Total Kosciusko County Funding	\$ 749,340
- Tess Ottenweller, Vice President of Intensive Services, commented on the Crisis Service expansion at the Center. She said they’ve been partnering with the Division of Mental Health and Addiction and the 988 crises hotline. A Crisis Receiving and Stabilization Service is now in place at the Bowen Center Pierceton, Indiana location. If someone is experiencing a crisis after normal business hours, they can be seen 24/7. Tess also commented that they have started a Mobile Crisis team and have been collaborating closely with Chris Fancil and CARES (Community Assistance Resources & Emergency Services) and want to make sure what Bowen is doing will complement what CARES is doing. Lastly, Ottenweller stated, that by implementing the expansion of Crisis Services, Bowen is hoping to decrease the number of unnecessary hospitalizations and emergency department usage.

IN THE MATTER OF CONFIRMATORY RESOLUTION TAX ABATEMENT AND RESOLUTION ADOPTING WAIVER –PUBLIC HEARING-LOUIS DREYFUS

Attorney Steve Snyder, on behalf of Louis Dreyfus, presented a tabled matter from the February 8, 2024 council meeting for a confirmatory resolution tax abatement and waiver resolution. Snyder requested a 10 year tax abatement on real estate values proposed at \$27,109,000.00 and a 5 year personal property abatement in regards to installation of mill storage expansion on values proposed at \$32,758,000.00 with a total project cost of \$59,867,000.00. The number of employees mentioned were that 142 of 148 are Kosciusko County residents.

Council President Mike Long opened the public hearing for persons to speak against the abatement and waiver. Being none, he asked for persons in favor of the request. KEDCO Co-Director Greg Fitzloff again, spoke in favor of the abatement, after which Long closed the public hearing. Long read an abatement committee letter stating comparisons ranging from 2 years for each to 10 and 5 years. The committee recommended a 2 year for each of the requests with a tax impact of \$778,995.26.

- | | |
|---------------------------|--|
| MOTION: Joni Truex | TO: Approve the confirmatory resolution tax |
| SECOND: Kimberly Cates | abatement and waiver for a period of 7 years |
| AYES: 2 NAYES: 4 | for real estate and 5 years for personal |
| Kathy Groninger-Abstained | property with a total tax impact of |
| MOTION FAILED | \$1,860,971.00. |
| | |
| MOTION: Dave Wolkins | TO: Approve the confirmatory resolution tax |
| SECOND: Sue Ann Mitchell | abatement and waiver for a period of 2 years |
| AYES: 3 NAYES: 3 | for real estate and 2 years for personal |
| Kathy Groninger-Abstained | property as recommended by the abatement |
| MOTION FAILED | committee. |

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 5 NAYES: 1
Kathy Groninger-Abstained
MOTION CARRIED

TO: Approve the confirmatory resolution tax abatement and waiver for a period of 5 years for real estate and 3 years for personal property.

RESOLUTION NO. 24-03-14-001 (2024030871)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST HAVA ELECTION SECURITY GRANT-CLERK:

County Clerk Ann Torpy requested an additional appropriation for \$28,000.00. The funds are a reimbursable grant given by the Secretary of State's office from the Help America Vote Act or (HAVA). It will be used to pay for election videos which include, how to register to vote, and how to vote by mail. Warsaw High School students will help as actors, videos will hopefully be out by the general election in November. Torpy added that she had asked to be included in the audit after the election to ease the voters' minds in our county.

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request for an additional appropriation in the amount of \$28,000.00 8211-32057-000-0000 Video Production as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-PROBATION:

Superior Court I Judge Karin McGrath and Tammy Johnston requested an additional appropriation for the juvenile probation officers who are the coordinators for the JDAI grant.

The request was for Juvenile Probation User Fees.

2050-11121-000-0000 Probation Officer #2 \$12,500.00

2050-11196-000-0000 Probation Officer #9 \$12,500.00

The request is to continue to fund the coordinators in 2024 as in 2023.

There was a question from the Council on the reason for this request. They were informed that an email was sent from the Auditor's office in February that stated since there was an additional appropriation done in 2023 these funds did not pull over automatically in the Budget Projection for 2024 this additional appropriation was needed to correct the fund balances.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request for Juvenile Probation User Fees 2050-11121-000-0000 Probation Officer #2 \$12,500.00 and 2050-11196-000-0000 Probation Officer #9 \$12,500.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

County Administrator Marsha McSherry requested the following additional appropriation for the approved ARPA recommendations for the funds from 2023 to be used in 2024.

- 8950-38027-000-0000ARP Launch Pad \$25,000.00

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the above ARPA additional appropriation request as presented.

McSherry gave updates on the Justice Building renovations.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT SHERIFF:

Chief Deputy Chris McKeand requested a salary ordinance amendment to change the title only for position Deputy to Deputy/SRO 1000-10083-000-0019. No change to the wages are being made.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the requested salary ordinance amendment to change the title only for position Deputy to Deputy/SRO 1000-10083-000-0019 as presented.

IN THE MATTER OF 2024 TARGETED VIOLENCE AND TERRORISM PREVENTION PROGRAM GRANT-SHERIFF:

Sheriff's Office Chief Deputy McKeand presented the 2024 Targeted Violence and Terrorism Prevention Program Grant for approval. He stated that the grant is through the US Department of Homeland Security in the amount of up to \$345,000. It will help enhance the Kosciusko County Community Recovery Program. It will be used for services, bystander training and supplies.

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2024 Targeted Violence and Terrorism Prevention Program Grant in the amount of up to \$345,000.00 as presented.

IN THE MATTER OF REENTRY COURT GRANT-PROBATION:

Superior Court I Judge Karin McGrath and Tammy Johnston presented a request to apply for an Indiana Office of Court Services Reentry Court Grant in the amount of \$170,000.00 to start in 2025. It would be the startup of a Reentry Court through Superior Court 1. The purpose of the grant is to reduce recidivism, increase public safety and provide a cost effective alternative to incarceration in the jail. It would be an advance grant to fund personnel, supplies and services.

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for a Reentry Court Grant in the amount of \$170,000.00 as presented.

IN THE MATTER OF PROBATION JUVENILE DIVERSION DONATION/GRANT:

Superior Court I Judge Karin McGrath along with Tammy Johnston presented a request for an approval to accept a charitable donation/grant from Zimmer/Biomet. The funds would be used to purchase Virtual Reality Career exploration software and equipment. The program is an incentive that is something fun and educational that only the best-behaved kids get to use. It would be fully funded through this charitable donation/grant.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request to accept a charitable donation /grant as presented.

After the motion Councilmember Mitchell stated that the donation fund ordinances need to be addressed and that they should have guardrails and be more specific on the uses of the donation funds. It will be looked at further.

IN THE MATTER OF KEDCO INCENTIVES POLICIES AND PROCEDURES HANDBOOK DISCUSSION:

KEDCO Co-Director Greg Fiztloff and KEDCO Co-Director Suzie Light were present to update the Council on questions concerning the Incentives Policies and Procedures Handbook that was posted to the KEDCO website in 2021. Fiztloff stated that the handbook will be taken off the website until further discussions can be had.

IN THE MATTER OF MEETING AGENDA WORKSHOP DISCUSSION:

Council President Mike Long and Vice President Kathy Groninger opened the discussion about a meeting agenda workshop. It would be a pre-meeting to cover the agenda before the actual Council meetings each month. Department heads, the public, Commissioners and Council would be encouraged to attend, it is not mandatory. In summary, the thought was that it would be a great way for the Council to work better together and provide more transparency. The meetings would be at 8:30 am in the video conferencing room in the Justice building. Council comments were given.

MOTION: Kathy Groninger

SECOND: David Wolkins
AYES: 5 NAYES: 2
MOTION CARRIED

TO: Approve the Council meeting agenda workshop. The workshop will be held 1 week before each Council meeting starting at 8:30 am for approximately one hour. The first meeting will be held on 4/4/2024. Zoom will be available as a listen-only mode. Meetings will be held through the end of the year and revisited in January 2025.

IN THE MATTER OF ENCUMBERING:

County Auditor Rhonda Helser presented the February encumbering report, stating a total of \$2,505,805.05 has been encumbered, which is the bulk of the reporting for payroll and claims.

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the February encumbering report in the amount of \$2,505,805.05 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION HMEP 2024 GRANT-EMA:

County Auditor Rhonda Helser presented a correction for an additional appropriation 8168-36065-000-0000 Planning & Training that was previously approved. This is to correct the year to 2024.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the correction of the year as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT- HEALTH FIRST INDIANA FUND HEALTH DEPARTMENT:

County Auditor Rhonda Helser presented a clarification concerning the 1161-11150-000-0000 Fund Coordinator position. This position will be a salaried/exempt position, it will not receive overtime/compensatory time. The position is a PAT IV-II that is effective immediately. This adjustment to the original amendment is retroactive to the February 8, 2024 Council meeting. It is understood that when funding for the Health First Indiana is terminated, this position will be removed from the salary ordinance

MOTION: Tony Ciriello
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 1
MOTION CARRIED

TO: Approve the adjustment to the original amendment retroactive to the February 8, 2024 Council meeting as presented.

COMMITTEE REPORTS:

Kathy Groninger

- MACOG-INDOT approved a sidewalk project in North Webster, IN.

David Wolkins

- Solid Waste District will be doing a 3 month amnesty for recycling fees.

Joni Truex

- The Redevelopment Commission received a request of \$30,000 from the Old Road 30 TIF from Core Mechanical regarding renovations at the old Diamond Fleet building in Atwood.
- Bookkeeping corrections for the CR 1300 N project with regards to where expenses will be paid from have been discussed. Joni will forward information on the CR 1300 N project to the entire council.

Sue Ann Mitchell

- Abatement committee met to discuss Louis Dreyfus.
- Market & Financial Feasibility Study copies were provided to each council member.
- KCCRP (Kosciusko County Recovery Program) advisory committee meeting. Navigator position was discussed.
- Meeting with Stillwater Hospice on topics of where the funds that the county gives them are spent. Tony Ciriello advised that they will attend the April meeting to provide an update to the council.

- Health First Indiana advisory committee meeting.
- Mike Long
- Area Plan 5 plats were approved.
 - KEDCO discussed LSC property.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

April 11, 2024

The Kosciusko County Council met for a regular meeting on Thursday, April 11, 2024, at 6:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President	Sue Ann Mitchell
Kathleen Groninger, Vice-President	Joni Truex- Participated via Video Conference
Kimberly Cates	Dave Wolkins
Tony Ciriello	Rhonda Helser, County Auditor

Joni Truex participated in the meeting virtually. For clarity, each vote was made by a roll call vote.

Council President Mike Long called the meeting to order.

IN THE MATTER OF APPROVAL OF MINUTES FROM MARCH 14, 2024:

MOTION: Tony Ciriello	TO: Approve the minutes for the March 14,
SECOND: Kimberly Cates	2024 meeting, as presented.
AYES: 7	NAYES: 0
MOTION CARRIED	

IN THE MATTER OF REDEVELOPMENT COMMISSION ANNUAL TIF REVIEW:

Joni Truex County Council member and President of the Redevelopment Commission presented the annual TIF review to the Council. She explained that it is now required by law to review the county TIF areas with the Council before April 15th each year. Each county TIF was briefly reviewed. Maps and reports were also provided for their review. Council members thanked Joni for the review.

IN THE MATTER OF STILLWATER HOSPICE QUARTERLY UPDATE:

CEO of Stillwater Hospice Leslie Friedel provided the Council with a 1st Quarter Comprehensive Report. Friedel stated throughout the last year they have been able to increase their salaries for the staff members up to market rate, which has annualized to an amount of about \$68,000. She stated the bulk of these increases went into effect on January 1 of this year. Friedel stated from January through March, Stillwater Hospice has served 59 Kosciusko County residents and their families for a total of 2,747 days. Stillwater allocated \$20,600 to Kosciusko County for NON-Reimbursable Services for 2024. Friedel also stated that Stillwater Hospice has provided grief counseling for those in the Kosciusko community.

IN THE MATTER OF HOOSIER ENDURING LEGACY PROGRAM (HELP) QUARTERLY UPDATE:

Kosciusko County Community Coordinator Amy Roe presented a quarterly report on the Hoosier Enduring Legacy Program. Amy said that 15 initiatives/programs have been created using OCRA funds from The Indiana Office of Community Rural Affairs. A few of the projects were reviewed with the Council. Amy reported that she has attended several town board meetings throughout the county to help guide them through getting funding for programs that are available. The Council thanked Amy for being a great liaison for the county and building relationships with the surrounding government units. Amy thanked Kayla Baily from KEDCO for helping her prepare the reports.

Kimberly Cates asked Roe to have a brief summary of each project, for Roe’s next update.

IN THE MATTER OF HEALTH FIRST INDIANA - HEALTH DEPARTMENT:

Health Department Administrator Bob Weaver requested approval for 13 appropriations into the Health First Indiana fund. Weaver stated that the appropriations are finalized and approved and would like to start using them.

<input type="checkbox"/>	1161-11353-000-00	Prenatal Care Coordinator	\$41,107.00
<input type="checkbox"/>	1161-11601-000-000	Social Security/Medicare	\$3,145.00
<input type="checkbox"/>	1161-11602-000-000	Retirement Contributions	\$4,604.00
<input type="checkbox"/>	1161-11605-000-000	Health Benefits	\$17,550.00
<input type="checkbox"/>	1161-21008-000-000	Supplies	\$2,000.00
<input type="checkbox"/>	1161-22024-000-000	Office Equipment	\$8,000.00
<input type="checkbox"/>	1161-32001-000-000	Telephone	\$16,452.00
<input type="checkbox"/>	1161-35016-000-000	Office Space Rental	\$10,000.00
<input type="checkbox"/>	1161-31210-000-000	Health Fairs -Other Service	\$53,456.00
<input type="checkbox"/>	1161-31006-000-000	Education	\$30,000.00
<input type="checkbox"/>	1161-30002-000-000	Special Projects	\$211,327.00
<input type="checkbox"/>	1161-32003-000-000	Mileage/Fuel	\$5,000.00
<input type="checkbox"/>	1161-31087-000-000	Health Need Services	\$220,000.00

MOTION: Kimberly Cates
SECOND: Kathleen Groninger
AYES: 7 NAYES: 0

TO: Approve the request for additional appropriations into the Health First Indiana fund, as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT PRENATAL CARE COORDINATOR:

Health Department Administrator Bob Weaver presented a salary ordinance amendment for approval 1161-11353-000-0000 Prenatal Care Coordinator. Weaver stated that the employee is reaching a new anniversary level in her employment with the county.

MOTION: Tony Ciriello
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0

TO: Approve the salary ordinance amendment Prenatal Care Coordinator 1161-11353-000-0000, as presented.

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION- RAILROAD GRADE CROSSING GRANT HIGHWAY:

County Highway Superintendent Steve Moriarty requested an additional appropriation for 9172-22040-000-000 Railroad Grade Crossing grant in the amount of \$40,000.00. Moriarty stated that this is 100% reimbursable into the sign fund.

MOTION: Kathleen Groninger
SECOND: Joni Truex
AYES: 7 NAYES: 0

TO: Approve the additional appropriation for 9172-22040-000-000 Signs in the amount of \$40,000.00, as presented.

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION- BRIDGE NO. 320 AND ROAD RESURFACING HIGHWAY:

County Highway Superintendent Steve Moriarty requested an additional appropriation for 1170-31161-000-000 Bridge No. 320 in the amount of \$776,714.00. Moriarty also requested an additional appropriation for 1170-31162-000-000 Road Resurfacing in the amount of \$781,750.00.

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 7 NAYES: 0

TO: Approve the additional appropriation for 1170-31161-000-000 Bridge No. 320 in the amount of \$776,714.00 and to approve the additional appropriation for 1170-31162-000-000 Road Surfacing in the amount of \$781,750.00, as presented.

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

County Administrator Marsha McSherry requested an additional appropriation for 8950-38065-000-000 ARPA KCCVB Digital Sign in the amount of \$360.00.

McSherry, also gave the Council an update on the Justice Building Renovation Project. She stated they are 1 week into Phase 2 of the Renovation Project. That includes Circuit Court, Juvenile Court, the main lobby upstairs on the 2nd floor, and all the court staff for Superior 1. She stated they have all wallpaper, carpets removed, and they are sealing and prepping walls, patching, and scraping glue off the floor.

MOTION: Tony Ciriello

SECOND: Sue Ann Mitchell

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation for 8950-38065-000-000 ARPA KCCVB Digital Sign in the amount of \$360.00, as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION- COUNTY GENERAL-RESOURCE NAVIGATOR-JAIL:

Sheriff Jim Smith and Chief Deputy Chris McKeand requested an additional appropriation for 1000-10082-000-0013 Resource Navigator wages in the amount of \$37,535.00. Smith reminded the Council that the department was rewarded a 2 year grant from K-21 to cover the wages.

Kimberly Cates asked Smith since it is a 2-year grant, what will happen to that position after the 2 years? Smith stated the Sheriff's Department would reapply to K-21 for continued funding.

MOTION: Kathleen Groninger

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation for 1000-10082-000-0013 Resource Navigator wages in the amount of \$37,535.00, as presented.

IN THE MATTER OF RESOURCE NAVIGATOR- SALARY ORDINANCE AMENDMENT-SHERIFF:

Sheriff Jim Smith presented for approval a salary ordinance amendment for 1000-10082-000-0013 Resource Navigator in the amount of \$50,954.00 annually.

MOTION: Tony Ciriello

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the salary ordinance amendment for 1000-10082-000-0013 Resource Navigator in the amount of \$50,954.00 annually, as presented.

IN THE MATTER OF THE SHERIFF IMPROVING ADULT AND YOUTH STABILIZATION AND COMMUNITY REENTRY PROGRAM GRANT REQUEST:

Sheriff's Office Chief Deputy Chris McKeand presented for approval the Improving Adult and Youth Stabilization Grant. The maximum grant request is \$825,000.00. This is a reimbursable grant, not a matching grant. This grant is also highly competitive.

MOTION: Kathy Groninger

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the Improving Adult and Youth Stabilization and Community Reentry Program Grant request, as presented.

IN THE MATTER OF THE SHERIFF JUSTICE AND MENTAL HEALTH COLLABORATION PROGRAM GRANT:

Sheriff's Office Chief Deputy Chris McKeand presented for approval the Justice and Mental Health Collaboration Grant. The maximum grant request is \$833,000.00. The application process would be the same as the first grant. Chris stated that between the first grant and this grant, nationwide there will only be a total of 17 awarded. This is a reimbursable grant, not a matching grant. This grant is also highly competitive.

MOTION: Tony Ciriello

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the Justice and Mental Health Collaboration Program Grant, as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION- CCD COMPUTER MAINTENANCE AND SOFTWARE- SYSTEMS ADMINISTRATOR:

Systems Administrator Bob Momeyer requested an additional appropriation for 1138-35005-000-000 Computer Maintenance and Software in the amount of \$120,000.00. It will cover the costs that were not included in the 2024 budget.

MOTION: Sue Ann Mitchell

SECOND: Tony Ciriello

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation for

1138-35005-000-000 Computer Maintenance

and Software in the amount of \$120,000.00, as presented.

IN THE MATTER OF TRANSFER CCD FUND- SYSTEMS ADMINISTRATOR:

Systems Administrator Bob Momeyer requested approval to transfer \$32,000.00 from fund 1138-44012-000-0000 CCD-Computer Hardware to fund 1138-33018-000-0000 CCD-Contracts-IT. Momeyer stated that they are trying to pay a 3-year contract from a fund that was short.

MOTION: Kimberly Cates

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the transfer of \$32,000.00 from

fund 1138-44012-000-0000 to fund 1138-

33018-000-0000, as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION- PROPERTY REASSESSMENT 2015-GROUP HEALTH INSURANCE:

County Assessor Gail Chapman requested an additional appropriation to correct the appropriation that was done in January, for insurance regarding the commercial industrial supervisor. The additional appropriation is for 1224-11605-000-0046 Group Health Insurance in the amount of \$20,300.00.

MOTION: Sue Ann Mitchell

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation for

1224-11605-000-0046 Group Health

Insurance in the amount of \$20,300.00, as presented.

IN THE MATTER OF ASSESSOR VEHICLE PURCHASE:

County Assessor Gail Chapman requested permission to purchase a second vehicle for their office. Gail stated that building permits have increased. They already have 331 permits for this year. With moving their commercial industrial team back into the office, the fieldwork will increase. They will need a vehicle for going out to do building permits. The second vehicle will be shared between the two teams. Gail also stated that they already have the funds for the second vehicle.

Chapman stated that she has been in contact with GM Buick Dealership. She stated that out of all 5 dealerships, GM Buick Dealership is the only one that has contacted her back and is also the lowest bid of all the vehicles.

Sue Ann asked Chapman if they have an appropriation to spend the money. Chapman stated they do not have an appropriation to spend the money, she will have to come back in May to get the additional appropriation approved by Council.

MOTION: Tony Ciriello

SECOND: Dave Wolkins

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the request to

purchase a second vehicle,

as presented.

IN THE MATTER OF ENCUMBERING:

County Auditor Rhonda Helser presented the March 2024 encumbering report in the amount of \$1,286,350.44 for approval.

MOTION: Sue Ann Mitchell
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the March 2024 encumbering report in the amount of \$1,286,350.44, as presented.

IN THE MATTER OF 2024 BUDGET:

County Auditor Rhonda Helser stated the calendar dates are set for August with 3 meetings, and that the budget must be approved by October 31st.

IN THE MATTER OF FURTHER BUSINESS:

Committee Updates:
Sue Ann Mitchell: Attended the JDAI teen court meeting and the AIC district meeting.
Kathleen Groninger: Attended the MACOG meeting and stated that they have released their 2023 annual review. Their website is www.macog.com.
Joni Truex: Stated that she will not be going to any educational meetings because she did not run for re-election this year and wanted to save money for others that would be attending.
Mike Long: Attended the Area Plan Commission meeting.
Kimberly Cates: Attended the Redevelopment meeting in Milford.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

May 9, 2024

The Kosciusko County Council met for their regular meeting on Thursday, May 9, 2024, at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President
Kathleen Groninger, Vice-President
Kimberly Cates
Tony Ciriello

Sue Ann Mitchell
Joni Truex -Participated Virtually
Dave Wolkins
Rhonda Helser, County Auditor

NOTE: Joni Truex participated in the meeting virtually. Each vote was made by a roll call vote.

The meeting was called to order by Council President Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM APRIL 11, 2024 MEETING:

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the April 11, 2024 meeting minutes as presented.

IN THE MATTER OF KEDCO QUARTERLY UPDATE:

KEDCO Interim Director Suzie Light provided the Council with a first quarter update for 2024 which included:

- A new **CEO** has been hired. Peggy Friday will be arriving June 10, 2024.
- KEDCO has reduced staff/employees.
- KEDCO is still working on entrepreneurship, housing, talent recruitment and retention.
- KEDCO is working closely with the Northeast Regional Partnership on business site development.

Kimberly Cates complimented the KEDCO board on the transformation in the last several years. Light stated she wished she had realized 15 years ago how critical economic development is to our community. Light said she often asks the question, “What do we want for our community 50 years from now?”

IN THE MATTER OF ADDITIONAL APPROPRIATION- COMMUNITY CORRECTIONS:

Community Corrections Director Barry Andrew requested an additional appropriation for 1122-22024-000-0000 User Fees in the amount of \$27,000.00. Andrew stated that the funds would be used to purchase three tasers and four body cameras for the Community Corrections Department.

MOTION: Kathy Groninger

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation for

1122-22024-000-0000 User Fees in the

amount of \$27,000.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION- ASSESSOR:

County Assessor Gail Chapman requested an additional appropriation for 1131-44041-000-0000 Assessor Ed/Sales Disclosure in the amount of \$36,000.00. The funds will be used to purchase a second vehicle for fieldwork data collection.

MOTION: Tony Ciriello

SECOND: Sue Ann Mitchell

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional

appropriation for 1131-

44041-000-0000 Ed/Sales

Disclosure in the amount up
to \$36,000.00.

IN THE MATTER OF ADDITIONAL APPROPRIATION- HEALTH FIRST INDIANA FUND - HEALTH DEPARTMENT:

Health Department Administrator Bob Weaver requested an additional appropriation for the Health First Indiana Fund. Weaver stated that they would like to start using the funds. Joni Truex asked if these funds had been deposited into the county's account. Weaver replied that these funds have been in the account since January 2, 2024. Weaver requested the following:

1161-11601-000-0000 Social Security/Medicare \$ 22,402.00

1161-11334-000-0000 Part Time Payroll \$162,094.00

MOTION: Tony Ciriello

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve both additional appropriations

as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT- HEALTH FIRST INDIANA FUND - HEALTH DEPARTMENT:

Health Department Administrator Bob Weaver requested a Salary Ordinance Amendment for the Health First Indiana Fund. Human Resources Director Cathy Reed provided Wage Committee recommendations approving the wages listed for the two HFI positions.

1161-11140-000-0000 HFI Secretary Full Time \$40,872 Annual

1161-11336-000-0000 HFI Pool Inspector Part Time \$29.72 Hourly

MOTION: Kimberly Cates

SECOND: Sue Ann Mitchell

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the Wage Committee

recommendation and the salary ordinance

amendment as presented.

IN THE MATTER OF TRANSFER REQUEST- INDIANA HEALTH FIRST FUND – HEALTH DEPARTMENT:

Health Department Administrator Bob Weaver requested four transfers as listed below:
Number 1 in the amount of \$31,674.00 from 1161-11334-000-0000 Part-Time Payroll HFI to 1161-11336-000-000 Part-Time Pool Inspector.

MOTION: Sue Ann Mitchell

SECOND: Tony Ciriello

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the transfer request as

presented.

Number 2 in the amount of \$30,564.00 from 1161-11334-000-0000 Part-Time Payroll HFI to

1161- 11140-000-000 Full-Time HFI Admin Secretary.

MOTION: Kimberly Cates

TO: Approve the transfer request as presented.

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

Number 3 in the amount of \$4,523.00 from 1161-11334-000-0000 Part-Time Payroll HFI to 1161-11605-000-000 Insurance Full-time HFI Admin Secretary.

MOTION: Tony Ciriello

TO: Approve the transfer request as presented.

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

Number 4 in the amount of \$3,180.00 from 1161-11334-000-0000 Part-Time Payroll HFI to 1161-11602-000-000 Retirement Full-time HFI Admin Secretary.

MOTION: Kathy Groninger

TO: Approve the transfer request as presented.

SECOND: Dave Wolkins

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION MHMG-EMA:

Emergency Management Director Kip Shuter requested an additional appropriation for 8192-31001-000-0000 MHMG in the amount of \$20,304.00. Shuter stated that this grant was approved in 2023 but the State of Indiana-IDHS took this long to get everything in order. This was a matching grant with the match (\$6,786) being met through volunteer hours.

MOTION: Tony Ciriello

TO: Approve the additional appropriation for 8192-31001-000-0000 MHMG in the amount of \$20,304.00 as presented.

SECOND: Sue Ann Mitchell

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF 2024 STATE HOMELAND SECURITY PROGRAM GRANT REQUEST-EMA:

Emergency Management Director Kip Shuter presented a request to apply for a 2024 State Homeland Security Program Grant in the amount of \$149,481.00. This grant would be used to purchase twelve security cameras for the exterior of the Courthouse and Courthouse Square. This is a reimbursable grant.

MOTION: Kathy Groninger

TO: Approve request for 2024 State Homeland Security Program Grant in the amount of \$149,481.00 as presented.

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF TRANSFER REQUEST- COUNTY GENERAL:

County Administrator Marsha McSherry requested the three transfers listed below to cover mowing services for county properties:

Transfer of \$6,000.00 from 1000-22008-000-0006 Maintenance of Building & Equipment

Repairs to 1000-33045-000-0006 Maintenance of Grounds.

MOTION: Kathy Groninger

TO: Approve the transfer request as presented.

SECOND: Tony Ciriello

AYES: 7 NAYES: 0

MOTION CARRIED

Transfer of \$6,000.00 from 1000-22006-000-0006 Maintenance Light Bulbs/Ballasts to 1000-33045-000-0006 Maintenance of Grounds.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the transfer request as presented.

Transfer of \$6,000.00 from 1000-35004-000-0006 Maintenance Repair Parts/Labor to 1000-33045-000-0006 Maintenance of Grounds.

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the transfer request as presented.

McSherry gave an update on ARPA projects. The Justice Building renovation is closing out on Phase 2 which includes Superior 1, the juvenile courtroom, the judge's staff, lobby, and hallways. The second project is the fire alarm system in the Courthouse, it will mimic the Justice Building alarm system that was installed last year. The third project which was partially funded by ARPA funds is the Sidney Tower project. It is the last of four towers to go up. It is hoped the tower will be wrapped up by the middle of June.

IN THE MATTER OF APPROPRIATION ADJUSTMENT REQUEST FOR INSURANCE REIMBURSEMENT-SHERIFF:

County Auditor Rhonda Helser on behalf of the Sheriff's Office presented a request for an appropriation adjustment in the amount of \$19,881.68 for 1000-44045-000-0019 Insurance Reimbursement. The funds will be used to repair a 2021 Ford Explorer that sustained damage in an accident on 4/5/24.

MOTION: Sue Ann Mitchell
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request for an appropriation adjustment in the amount of \$19,881.68 for 1000-44045-000-0019 Insurance Reimbursement.

IN THE MATTER OF ENCUMBERING:

County Auditor Rhonda Helser presented an encumbering report for April 2024 in the amount of \$3,514.35 for approval.

MOTION: Sue Ann Mitchell
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the April 2024 encumbering in the amount of \$3,514.35 as presented.

IN THE MATTER OF THE APPROVAL OF THE 2024 WAGE COMMITTEE RECOMMENDATIONS:

Human Resource Director Cathy Reed requested two title changes for approval for a 2024 Wage Committee recommendation as follows:

- Sheriff-Captain position to a Deputy position 1000-10112-000-0019
- Sheriff-Sergeant/Deputy position to Training/Special Ops Lieutenant position 1000-11153-000-0019

MOTION: Tony Ciriello
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the title changes as presented.

IN THE MATTER OF THE APPROVAL OF THE 2024 SALARY ORDINANCE AMENDMENT FOR SHERIFF DEPUTY:

Human Resource Director Cathy Reed requested approval of a 2024 Wage Committee recommendation for a wage change 1000-10112-000-0019 Deputy \$60,428 Annual.

MOTION: Kathy Groninger
SECOND: Sue Ann Mitchell

TO: Approve the salary ordinance amendment as presented.

AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF THE APPROVAL OF THE 2024 SALARY ORDINANCE
AMENDMENT FOR SHERIFF TRAINING/SPECIAL OPS LIEUTENANT POSITION:

Human Resource Director Cathy Reed requested approval of a 2024 Wage Committee recommendation for a wage change 1000-11153-000-0019 Training/Special Ops Lieutenant \$71,537 Annual.

MOTION: Tony Ciriello
 SECOND: Kimberly Cates
 AYES: 7 NAYES: 0
 MOTION CARRIED

TO: Approve the salary ordinance amendment as presented.

IN THE MATTER OF THE APPROVAL OF THE 2024 WAGE COMMITTEE
RECOMMENDATION - PROSECUTOR TITLE IV-D CASE MANAGER:

Human Resource Director Cathy Reed requested approval of a 2024 Wage Committee recommendation for a title change for Prosecutor Title IV-D Case Manager Team Leader position to a Case Worker position 1000-11115-000-0022.

MOTION: Kimberly Cates
 SECOND: Sue Ann Mitchell
 AYES: 7 NAYES: 0
 MOTION CARRIED

TO: Approve the title change as presented.

**IN THE MATTER OF THE APPROVAL OF THE 2024 WAGE COMMITTEE
RECOMMENDATION SALARY ORDINANCE AMENDMENT -PROSECUTOR -
TITLE IV-D CASE WORKER:**

Human Resource Director Cathy Reed requested approval for a 2024 Wage Committee recommendation for a Salary Ordinance Amendment for 1000-11115-000-0022 Case Worker. The wages are changing from a COMOT II-III to a COMOT II-I as it is a new employee. The annual wage will be \$39,910.

MOTION: Kathy Groninger
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF FURTHER BUSINESS:

Kim Cates – Kim noted the Council received information on the local vehicle excise and wheel tax collections deadlines. Any changes to the collections must be adopted on or before September 1, 2024 to apply for 2025. Anything adopted after September 1, 2024 would apply to 2026. She noted the Council Wheel Tax Committee will need to schedule a meeting to consider any changes.

Dan Spalding – Inquired about the pre-Council meetings and if the Council felt they were beneficial. Mike Long shared that he felt individuals representing various organizations presenting updates would not need to be heard at the pre meeting. Mike shared that the meetings are open to the public. Mike felt the meetings were beneficial as did Dave, Kathy, and Tony. Sue Ann shared that “No one of us is as smart as all of us.” Kim shared that joining virtually was a challenge. Dan Spaulding shared that he thought they were beneficial as they made the Council meetings seem more efficient and meetings took less time.

COMMITTEE UPDATES:

Joni Truex: *Stated that the Redevelopment Commission is looking to increase their members to seven and that it would need to be approved by the Commissioners for 2025. The Commissioners will appoint four and the Council will appoint three. Each term is for one year.*

Tony Ciriello- Merit Board meeting next week.

Dave Wolkins: *Stated that the amnesty for the Solid Waste District is going well.*

Sue Ann Mitchell: *Stated she was requested to attend the County Health Board Meeting to explain budgets related to Health First Indiana Funds. She attended the KEDCO Parking Meeting. She stated the ARPA Committee will be visiting the non-profits and taking pictures of their approved projects to put together a document for the public to show how the ARPA funds were allocated.*

Kathy Groninger: *Stated she attended MACOG and Warsaw Main Street. She stated both involve the Fat and Skinny Tire Festival. May is National Bike Month and May 13-19 is Ride to Work Week. She also shared MACOG information on HSIP which is a call for projects this summer involving safety. This is not a typical grant. It is for quick and simple things to improve safety which could include speed signs, road stripping and other similar projects. Those interested should contact MACOG.*

Mike Long: *Stated the Area Plan meeting approved two plats (one final and one preliminary), denied a vacation in Atwood, and tabled a zoning change on 1350 N. Mike also attended the Parking Meeting and the ARPA Meeting.*

Kim Cates: *Attended KEDCO meetings and shared future dates for various other meetings.*

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Commissioners Kosciusko County Council May 21, 2024 (Workshop Meeting)

The Kosciusko County Commissioners and Council, met for a special meeting on Tuesday May 21, 2024 at 10:00 AM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN.
Those present were:

COMMISSIONERS:

Robert Conley-President

Marsha McSherry, County Administrator-Absent

Cary Groninger-Vice President

Brad Jackson-Member

COUNCIL:

Mike Long, President

Sue Ann Mitchell

Kathleen Groninger, Vice-President

Joni Truex

Kimberly Cates-participated virtually

Dave Wolkins-Absent

Tony Ciriello

Rhonda Helser, County Auditor

Michelle Puckett-Treasurer and Steve Moriarty-Highway Superintendent were also present.

Commissioner President Robert Conley called the workshop to order.

Tyler Lewis, Reedy Financial Group presented a 1st Quarter Financial Plan & Capital Improvement Plan Update.

Topics were as follows:

- Meeting & Budget Timelines:
 - January-March: Year End financial position plus gearing up for incoming budget. Begin capital plan update (feelers/input from Council/Department Heads)
 - April-May: 1st quarter financial position plus specific budget input. Capital Plan update, priorities list, present long-term plan to coincide with budget and workshop

- July-August: 2nd quarter financial position plus first round of budget drafts, finalize Capital Plan for budget and workshop
- October-November: 3rd quarter financial position plus planning update for ensuing years and year-end review/adjustments
- Financial Status Update
 - Low tax rates and good cash flow
 - Limited AV Growth
 - Operating Funds-county's reserves are healthy
 - With AV increasing from 2021-2025 the County has decreased the tax rate sufficiently
 - High cash reserves partly due to:
 - Interest
 - Supplemental LIT
 - ARPA
 - Enough cash for one-time capital purchases
- Cash Reserves
 - Full wage amounts are budgeted for ensuring year, but part of December time encumbered
 - Included in unused appropriations
 - Interest on Investments and Supplemental LIT creating surplus in General
 - Likely to level out in the future
- Capital Plan
 - Highway Capital
 - Create fundable areas, avenues, and revenues to tie directly to the capital needs.
 - Funded Capital Includes
 - Bituminous
 - Bridge Replacement and Inspection
 - Trucks
 - Aggregates
 - Highway Bridge Maintenance
 - Small Structure
 - Funded from Highway and Bridge Funds
 - Bridge Funds, Cume Bridge
 - MVH, Wheel Tax, CCMG, LRS
 - CCD
 - Capital Not Funded Includes
 - Bituminous
 - Aggregates
 - Pugmill
 - Quonset Hut
 - Sheriffs Capital
 - Funded Capital Includes
 - Motor Vehicles
 - Repairs/Maintenance
 - Equipment
 - Funding Sources
 - General Fund- 20%
 - CCD- 80%
 - Commissioners Capital
 - Funded Capital Includes
 - Infrastructure and Major Improvements
 - Bowen Center
 - Land and Improvements
 - Repairs/Maintenance
 - Equipment
 - Emergency Preparedness
 - Funding Sources
 - County EDIT
 - CCD
 - General Fund

- Planned Spenddown- 2025 and 2026 in our Financial Plan for EDIT fund
 - Airport and Park and Recreation Projects
 - 1300 N Corridor
 - Fairgrounds
 - Parking Garage
- What financial considerations are important moving forward?
 - Roughly \$79 million in capital funded between 2024-2029
 - No tax increase
 - No debt
- Non-Funded Capital
 - Potential to utilize cash flow surpluses built into plan while still balancing budgets
 - TIF may be an option as well
- MVH Fund
 - Financial Plan balances both MVH and MVH-R in future years
 - Continue to adjust as needed
- Wages
 - Salary analysis
 - How do raises impact benefits now and into the future?
 - Can the budgeting process for personal services be simplified?

Tyler finished the Workshop by giving a synopsis of the information that was presented and offered recommendations to consider going forward. The conversation continued on about a compensation model that they can provide and how much Reedy would charge to create this. He stated that it would take approximately 100 hours to get all of the data put it into a matrix, the fee would be \$10,000-\$15,000 and should be completed in about 2 weeks, once they get the data. Others in the meeting gave suggestions and ideas going forward concerning future plans.

Being no further business to come before the joint boards, the meeting was adjourned.

Kosciusko County Council

June 13, 2024

The Kosciusko County Council met for their regular meeting on Thursday June 13, 2024 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President	Sue Ann Mitchell
Kathleen Groninger, Vice-President	Joni Truex
Kimberly Cates	Dave Wolkins
Tony Ciriello	Rhonda Helser, County Auditor

The meeting was called to order by Council President Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM MAY 9, 2024 MEETING:

MOTION: Tony Ciriello	TO: Approve the May 9, 2024 meeting
SECOND: Kimberly Cates	minutes as presented.
AYES: 7	NAYES: 0
MOTION CARRIED	

IN THE MATTER OF KEDCO-2024 SPECIAL PROJECTS FUNDING:

KEDCO Co-Interim CEO Suzie Light presented 2024 special projects funding. Light stated they focused on entrepreneurship, housing, and business development. She wanted to call extra attention to business development, which is the CR 1300 North Corridor Project. Light presented that \$25,361.88 will come out of Special Project Funding for the Abonmarche Consultants. Joni Truex clarified that 30% will come from the VanBuren TIF in the amount of \$10,869.38.

IN THE MATTER OF NONPROFIT 2025 BUDGET REQUESTS:

The following nonprofit organizations appeared before the Commissioners to request funding for the 2025 budget year:

4-H Council- Purdue Extension Director Andrew Ferrell presented a request for 2025 in the amount of \$47,521.71 which is a 2% increase from last year due to rising costs. Ferrell stated they have served a little under 2,800 youth in the county this year. They are still partnering with Grace College, Baker Youth Club and STEM.

4-H member, Caleb Lechlitner stated he is a 3rd generation 4-Her. He is a 10 year 4-H member, he stated without 4-H he would not be the person he is today. It also provided him with a lot of leadership opportunities.

4-H member, Rylie Shepherd stated he is a 10 year 4-H member. The impact 4-H has had on him is learning responsibility and life skills.

4-H member, Carter Grady stated he is 3rd generation 4-Her. He is an 8 year 4-H member. He has learned accountability and made connections in the community. 4-H has given him opportunities that some kids might not have had. He is grateful for the program.

Purdue Extension Agriculture National Resources Educator Emily Kresca, presented an update as follows:

- 64 learning events
- 79 Kosciusko County residents to become master gardeners
- Partnered with the Lilly Centers for Lakes and Streams to offer Growing Together
- Partnered with other ANR educators in neighboring counties to offer hands on experience for women with Ag skills training

Kresca also presented on behalf of Purdue Extension Health and Human Science Educator Shannon Shepherd as follows:

- Conducted 231 lessons from August 2023 to June 1st
- Had contact with over 1,520 adults and 3,642 youth
- Reached 1,540 youth by conducting the Reality Store program with Tippecanoe Valley and Whitko High School
- Reached 67 youth by conducting the Cap and Cash program within three Kosciusko County classrooms
- Had a total of 8 programs that they delivered to the county employee Health and Wellness initiative
- Had 77-92 employees participate in each of these programs

Cardinal Services- Executive Director Vickie Lootens presented a request for 2025 in the amount of \$111,373.00 to support the programs and daily operations.

The 3 main programs supported each year are listed below:

- **Headstart-** prepares economically disadvantage children age's birth to 5 years for success in school. Currently they serve 67 families with more children that are on the waiting list. Mental health services are rising.
- **Healthy Families-**works with families to reduce the occurrence of child abuse. This program is a partnership with the family to learn healthy parenting. Referrals come from various entities. Their focus is parental resilience.
- **KABS-** owned by the county and operated by Cardinal Services, provides transportation for low-income individuals. According to the 2023 demographic survey 71.4% of passengers consider KABS their primary mode of transportation. 41% of those riders are 55 or older years of age.

Stillwater Hospice- Chief Development Officer Mary Shankster presented a request for 2025 in the amount of \$50,000 for operational support. Stillwater Hospice supports patients and families in need of hospice care, regardless of their ability to pay. Grief counseling, support groups and programs are offered to the community at no charge.

Shankster stated that any funds granted by the county are designated specifically to Kosciusko County residents.

Historical Society- Co-Director Gregory Steffe presented a request for 2025 in the amount of \$30,000. This increase is due to the inflationary economy. Steffe stated they are striving to be more present in the community, raise awareness through their outreach to county schools. Steffe stated their main goal this year is to get the historic John Pound Store in Oswego painted. Co-Director Shella Strickland stated when she first joined the organization, she made it her goal to reestablish their presence in the community. The first task she was given was revamping their website.

Beaman Home- Executive Director Renea Salyer presented a request for 2025 in the amount of \$50,000 for operational expenses that are not covered by other grants and donations. Salyer stated they are experiencing leaks in the flat roof of their building, and that is the reason for the increase this year. Salyer stated over the last year they served 59 children in the shelter. They are hoping to hire a part time counselor for the children.

Kosciusko County Senior Services- Executive Director David Neff presented a request for 2025 in the amount of \$40,000. This is an increase from last year due to various cuts that they are receiving. Neff stated there was a 16% decrease in their transportation services and a 6% decrease in home delivered meals. Neff gave the following brief updates on the 2 main programs provided:

- **Transportation-** Neff stated we work very closely with KABS. KCSS provides over 12,000 rides for seniors in the county. They prioritize medical rides, nutritional rides, and recreational rides.
- **Home Delivered Meals-** in some cases is the only nutritional meal the senior is getting for the day. It also provides a wellness check, and for some it is the only other interaction the senior has throughout the day.

St. Joe River Basin- Program Director Matt Meersman, MACOG serves the St. Joe River Basin Commission. Meersman stated about 20% of Kosciusko County drains to the St. Joe River, therefore the county is a part of their commission. Areas of interest include Lake Wawasee and Turkey Creek. The requested amount for 2025 is \$3,908.00 which is slightly higher than last year. These funds will be used to support the basic operating costs.

Safe Harbor Child Advocacy Center- Executive Director Kelly Bugg presented a request for 2025 in the amount of \$20,000.00 for operating costs. Bugg stated the funding is an issue for them this year because they are mostly funded by the Victims of Crime Act, which is a federal grant and that fund is low. Bugg stated they are cutting their funding and are unsure of how much. Safe Harbor is an organization which is committed to providing a safe and child friendly environment that supports families throughout the child abuse investigation process. They had 23 child interviews in May. They server surrounding counties also.

IN THE MATTER OF 2024 STATE HOMELAND SECURITY GRANT ENDURING NEED-FIBER:

County System Administration Eric Sorensen presented on behalf of Emergency Management Director Kip Shuter. Shuter is asking for approval to apply for a State Homeland Security grant for fiber in the amount of \$132,432.00.

MOTION: Joni Truex

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve State Homeland Security grant in the amount of \$132,432.00 as presented.

IN THE MATTER OF 2025 WAGE COMMITTEE RECOMMENDATIONS:

Human Resource Director Cathy Reed presented the 2025 Wage Committee recommendations as follows:

- **Auditors Office-** requested a new Financial Deputy/Grant Administrator. Also, would like to change the title of account number 11062 to that same title.
 - The wage committee's recommendation is to approve the request for the new Financial Deputy/Grant Administrator and the classification change for account number 11062.
- **Systems Administration-** requested to update some job descriptions, and a new position Technology Assistant.

- The wage committee's recommendation is to approve the job description updates and the new position Technology Assistant.
- **Probation-** requested a new Reentry Court Coordinator/Case Manager.
 - The wage committee's recommendation is to approve the new Reentry Court Coordinator/Case Manager, with an understanding if the funding goes away then the position also goes away.
- **EMA-** requested a part time EMA Coordinator.
 - The wage committee's recommendation is to approve the part time EMA Coordinator.
- **Sheriff's Office-** requested that their part time cook at Work Release become full time. Also, requested 4 new Jailer positions, 1 new Deputy and a new Traffic Administrative/Sergeant.
 - The wage committee's recommendation is to approve the request for 4 Jailers, 1 Deputy and 1 Traffic Administration/Sergeant and to move the Work Release cook from part time to full time.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-ASSESSOR:

Assessor Gail Chapman requested approval of an additional appropriation for 1224-44012-000-003 Computer Equipment in the amount of \$9,000.00 and for 1224-35005-000-003 Computer Maintenance/Software in the amount of \$14,000.00.

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation for 1224-44012-000-003 Computer Equipment in the amount of \$9,000.00 and for 1224-35005-000-003 Computer Maintenance/Software in the amount of \$14,000.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-SHERIFF:

Sheriff Jim Smith requested for approval an additional appropriation for 8207-11706-000-000 DNR 24-25 Federal Grant Salaries in the amount of \$7,500.00 and for 9136-11706-000-000 DNR 24-25 State Grant Salaries in the amount of \$5,000.00 and for 9136-32037-000-000 DNA 24-25 State Misc Exp in the amount of \$2,500.00.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the additional appropriation for 8207-11706-000-000 DNA 24-25 Federal Grant Salaries in the amount of \$7,500.00 and for 9136-11706-000-000 DNA 24-25 State Grant Salaries in the amount of \$5,000.00 and for 9136-32037-000-000 DNA 24-25 State Misc Exp in the amount of \$2,500.00 as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-SHERIFF:

Sheriff's Office Matron Michelle Hyden presented a salary ordinance amendment for 1000-10118-000-0054 E911 Dispatcher in the amount of \$58,940 annual. Hyden stated this position is now being filled by an employee that is a 10-year level employee.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for 1000-10118-000-0054 E911 Dispatcher in the amount of \$58,940.00 as presented.

IN THE MATTER OF TRANSFER REQUEST-SHERIFF:

Sheriff's Office Matron Michelle Hyden presented a transfer of \$1,880.00 from 1000-10114-000-0054 County General E911 Dispatcher to 1000-10118-000-0054 County General E911 Dispatcher to cover the difference for the year.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the transfer of \$1,880.00 from 1000-10114-000-0054 Country General E911 Dispatcher to 1000-10118-000-0054 County General E911 Dispatcher as presented.

IN THE MATTER OF SHERIFF’S OFFICE-KOSCIUSKO COUNTY COMMUNITY RECOVERY PROGRAM DONATION FUND ORDINANCE:

Sheriff’s Office Matron Michelle Hyden presented a request for approval of a donation fund ordinance for the Kosciusko County Community Recovery Program. Hyden stated they did receive a donation a couple weeks ago for this program and would like to establish the fund so they can make sure they keep those funds separate and the books clean.

MOTION: Joni Truex
SECOND: Kathleen Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Accept the Kosciusko County
Community Recovery Program Donation
Fund ordinance as presented.

ORDINANCE NO. 24-06-04-001 (2024060064)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF 2024 COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE USE SITE-BASED PROGRAM FOR KCRP:

Sheriff’s Office Chief Deputy Chris McKeand requested approval to apply for a federal grant in the amount of \$1,000,000.00. This would be used to help with operating expenses of the KCRP program. McKeand stated the grant cycle would run from October 1, 2024 through September 30, 2027. This is a reimbursement grant.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve to apply for a federal grant in
the amount of \$1,000,000.00 as presented.

IN THE MATTER OF TRANSFER REQUEST-ADMINISTRATOR:

Administrator Marsha McSherry presented a transfer request in the amount of \$18,000.00 from CCD 1138-41001-000-0000 Land and Improvements to CCD 1138-34001-000-0000 Property and Liability Insurance.

MOTION: Kathleen Groninger
SECOND: Toni Ciriello
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the transfer of \$18,000.00 from
CCD 1138-41001-000-0000 Land and
Improvements to CCD 1138-34001-000-0000
Property and Liability Insurance as presented.

UPDATE OF RENOVATIONS TO THE JUSTICE BUILDING AND COURTHOUSE:

Administrator Marsha McSherry presented an update on the Justice Building renovations. McSherry stated everything is coming along very well. They are continuing to work on the fire alarms in the Courthouse as well as other projects.

IN THE MATTER OF ABATEMENT COMPLIANCE APPROVALS:

Council Vice President Kathleen Groninger stated that she and Sue Ann Mitchell of the Abatement Committee reviewed the abatements and they have determined they are in compliance and recommended they be continued.

Louis Dreyfus Company Agricultural Industries LLC

<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2016-06-09-001
<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2017-01-10-001
<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2019-10-10-002
<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2021-07-08-001
<input type="checkbox"/> Abatement CF-1/Personal Property Abatement	2024-01-11-001
<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2016-06-09-001
<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2017-01-10-001
<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2019-10-10-002
<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2021-07-08-001
<input type="checkbox"/> Abatement CF-1/Personal Property Abatement	2024-01-11-001

IN THE MATTER OF ABATEMENT APPROVAL-iDNA:

Abatement CF-1/Personal Property Abatement	2022-10-13-001
--	----------------

IN THE MATTER OF ABATEMENT APPROVAL-IGDB:

Abatement CF-1/Personal Property Abatement

2023-03-09-002

MOTION: Kimberly Cates

TO: Approve all CF1 abatements as presented.

SECOND: Kathleen Groninger

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF ENCUMBERING:

County Auditor Rhonda Helser presented an encumbering report for May 2024 in the amount of \$627,342.59 for approval.

MOTION: Sue Ann Mitchell

TO: Approve the encumbering report for May 2024 in the amount of \$627,342.59 as presented.

SECOND: Joni Truex

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF REEDY FINANCIAL GROUP P.C. AGREEMENT
INTEGRATION OF WAGE PROPOSAL INTO FINANCIAL PLAN:**

Council President Mike Long stated the Commissioners have voted and they have the funding in their budget to pay the fee and have agreed to enter into a wage analysis with the Reedy Group that will assist the Council in making decisions and assist the Auditors Department.

Sue Ann Mitchell stated the agreement the Commissioners signed needs to have an authorized representative. Mitchell stated they will need to designate an authorized representative to be in contact with Reedy. Mitchell recommended that Kathleen Groninger be the authorized representative.

Joni Truex stated that she was opposed to this agreement and that we are duplicating the processes that the Auditor's office is already doing.

Councilmember Sue Ann Mitchell recommended that the Council talk out and discuss the processes that Reedy will be providing. She gave examples of what Reedy will do with the counties data. They would be able to give the County a report with wages figured at a percentage with a five year range. This would then lead to being able to create a five year plan which would help with Capital Projects planning.

Mitchell closed her comments with the remarks that Reedy would not be replacing the services with Waggoner, Irwin, Scheele who had done a compensation study years ago. She also recommended that the Council put into their 2025 budget a line item for Contractual Services.

MOTION: Kathleen Groninger

TO: Approve the Reedy Financial Group P.C. Agreement Integration of Wage Proposal into Financial Plan as presented.

SECOND: Kimberly Cates

AYES: 4 NAYS: 3

Joni Truex, Tony Ciriello, Dave Wolkins

OPPOSED

MOTION CARRIED

IN THE MATTER OF ANY FURTHER BUSINESS:

Council member Tony Ciriello attended the Merit Board meeting and stated it is in very good financial shape.

Kathleen Groninger stated she attended the Tippy River Adventures. Groninger wanted to thank the Parks and Recreation Board for inviting everyone and thanked Tippy River adventures for hosting.

Mike Long stated Council will need to replace KCCRVC appointment Jessica Hartman. Long also stated Pierceton Library is looking for a replacement for Helen Hall.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

July 11, 2024

The Kosciusko County Council met for their regular meeting on Thursday July 11, 2024 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President	Sue Ann Mitchell -absent
Kathleen Groninger, Vice-President	Joni Truex
Kimberly Cates	Dave Wolkins
Tony Ciriello	Rhonda Helser, County Auditor

The meeting was called to order by Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM 5-21-2024 & 6-13-2024:

MOTION: Tony Ciriello	TO: Approve the minutes for the 5-21-2024
SECOND: Kathy Groninger	& 6-13-2024 meetings as presented.
AYES: 6 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF CONVENTION & VISITORS (CVB) BUREAU UPDATE:

CVB Director Cori Humes, presented an update which included the following:

- As a destination marketing organization, the CVB is responsible for promoting the county as an attractive travel destination and works hard to enhance the county’s public image as a dynamic place to live, work and play
- The impact of travel in our county was significant in 2022, generating over \$272 million of tax revenue, with \$12.7 million in local taxes
- Assist visitors and those relocating to the area in finding what they need
- A new digital sign was completed this year. The sign is visible to an estimated 8,826,430 million travelers on Route 30 per year.
- A new mural at the CVB was created by local artists Erica Deuel and Beth Williman to represent the over 100 lakes in the county
- Print advertising featured in 20+ publications via earned media, including publications like Midwest Living, TraveliN Magazine, Travel & Leisure and Visit Indiana State Guide.

Humes, in closing, stated that they are running on all cylinders with a full staff of four and are continuing their efforts in promoting tourism in the county.

IN THE MATTER OF PIERCETON & WASHINGTON TOWNSHIP PUBLIC LIBRARY BOARD RECOMMENDATION FOR APPOINTMENT:

Council President Mike Long presented a recommendation by Connie Anderson, Pierceton & Washington Township Public Library Director, to appoint Deb Thomas who would be replacing Helen Hall for a four year term expiring 8-1-2028.

MOTION: Tony Ciriello	TO: Approve the appointment of Deb
SECOND: Kimberly Cates	Thomas to the Pierceton & Washington
AYES: 6 NAYES: 0	Township Public Library board as presented.
MOTION CARRIED	

IN THE MATTER OF ADDITIONAL APPROPRIATION- COUNTY HEALTH GENERAL FUND:

Health Department Administrator Bob Weaver, presented a request for an additional appropriation from the County Health General Fund to cover remaining legal services for 2024. This is due to several properties that have been included in the unsafe structures for tear down. 1159-31002-000-0000 \$16,000.00 Legal Services

MOTION: Kathy Groninger	TO: Approve the request for an additional
SECOND: Kimberly Cates	appropriation for 1159-31002-000-0000,
AYES: 6 NAYES: 0	Legal Services \$16,000.00 as presented.

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION- COUNTY HEALTH GENERAL FUND:

Health Department Administrator Bob Weaver, presented a request for an additional appropriation from the County Health General Fund 1159-36044-000-0000 \$5,000.00 Personal Health Services. This is due to an unexpected equipment failure for refrigeration of vaccines.

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request for an additional appropriation for 1159-36044-000-0000, Personal Health Services \$5,000.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION HIGHWAY-CUMALATIVE BRIDGE:

Highway Superintendent Steve Moriarty, presented a request for an additional appropriation from Kosciusko County Highway Cumulative Bridge 1135-39000-000-0000 in the amount of \$1,400,000.00 for LPA local match for federal projects Bridge#9, Husky Trail, Small Structures #320, Bridge #30 and Bridge #227.

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request for an additional appropriation for 1135-39000-000-0000, Kosciusko County Highway Cumulative Bridge \$1,400,000.00 as presented.

IN THE MATTER OF THE CCMG 2024-2 COMMUNITY CROSSINGS GRANT REQUEST- HIGHWAY:

Highway Superintendent Steve Moriarty, presented a request to apply for the Community Crossings /CCMG 2024-2 in the amount of \$3M. This is a 50/50 matching grant which is applied for annually.

MOTION: Kathy Groninger
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the Community Crossings 2024-2 matching grant in the amount of \$3M as presented.

IN THE MATTER OF FINANCIAL COMMITMENT LETTER FOR THE CCMG 2024-2 GRANT REQUEST -HIGHWAY:

Highway Superintendent Steve Moriarty, presented a financial commitment letter for approval for projects to be completed with funds from the Community Crossings /CCMG 2024-2 grant in the amount of \$3,208,581.31. The counties share would be \$1,604,290.65 with the 50/50 matching grant.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the Financial Commitment letter for Community Crossings /CCMG 2024-2 grant in the amount of \$3,208,581.31. The counties share would be \$1,604,290.65 with the 50/50 matching grant.

IN THE MATTER OF GRANT REQUEST RAILROAD GRADE CROSSING-HIGHWAY:

Highway Superintendent Steve Moriarty, presented a request to apply for the 2025 Railroad Grade Crossing 100% reimbursable grant in the amount of \$29,500.00. The funds will be used for pavement markings at railroads.

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the Railroad Grade Crossing grant in the amount \$29,500.00 as presented.

IN THE MATTER OF PUBLIC HEARING-ADOPTION OF PROPERTY TAX EXEMPTION ORDINANCE FOR MOBILE AND MANUFACTURED HOMES-SEA 183:

County Treasurer Michelle Puckett and County Assessor Gail Chapman presented on ordinance for approval for Property Tax Exemption on Mobile Homes & Manufactured Homes that are not inventory or real property. The ordinance would exempt mobile home personal property assessments. Information provided at the meeting to the revenue collected in 2023 from mobile home taxes received by schools were:

Warsaw	\$130,166.55
Triton	\$2,657.79
Tippecanoe	\$25,814.52
Whitko	\$28,158.45
Wawasee	\$62,883.30
WaNee	\$1,835.96

A lengthy discussion was had by several council members.
Long opened the meeting up to public input to speak in favor or against the ordinance.
Don Zolman asked a question about manufactured homes being included, Chapman stated the exemption would just be for homes in the mobile home parks, not homes taxed as real estate.
Rachel Rhoades, Republican nominee for county council at large seat, spoke against the exemption. Long closed the meeting to the public and called for a motion.

Tony Ciriello made a first motion to table the ordinance until 2025 so they could review the 2024 data, David Wolkins seconded it. Joni Truex asked Chapman if there would be a big difference between 2023 and 2024 tax revenues on mobile homes, Champan stated there would not be. There was some discussion about Ciriello amending his motion. He did amend his motion to not consider the ordinance until further review of the 2024 tax revenues and costs, and that the Auditor’s office mail out a notification letter to each taxing unit on the proposed loss of revenue and report back to the council with their responses.

MOTION: Tony Ciriello	TO: Approve to table the ordinance until
SECOND: David Wolkins	further review of the 2024 tax revenues and
AYES: 4 NAYES: 2	costs, and get feedback from each taxing unit
MOTION CARRIED	on the proposed loss.

IN THE MATTER OF HELP/OCRA RESOLUTION- TOWN OF MENTONE, TOWN OF MILFORD, TOWN OF PIERCETON:

Zach Dripps, Grant Administrator with MACOG, said with Kosciusko County participating in The Help projects and that it was agreed upon to award those funds to the towns of Mentone, Milford & Pierceton for their top projects; there are requirements needed to further the process. One of the requirements necessary is a one to one match from the ARPA funds to the CDBG dollars that are allocated. This does not require that the county provide actual funds, but to spend ARPA dollars on projects that are in the Strategic Implementation Plan from HELP. The amount set aside to help with those projects is \$1.2M. He advised part of the administrative task is to state the local match that the County is helping for each community with a resolution for each community.

TOWN OF MENTONE:

Dripps requested Council to approve a resolution authorizing local match commitment for the Town of Mentone. As a recipient of the Hoosiers Enduring Legacy Program (HELP) grant award, Kosciusko County is assisting the Town of Mentone to meet their local match requirements by utilizing their allocation of the ARPA-Coronavirus Relief Funds on projects identified in the County’s Strategic Investment Plan. The Town of Mentone is requesting a grant amount of \$50,000 of CDBG-CV funds and the Town of Mentone is committing \$10,000 from the Town’s ARPA funds toward their local match. The County is committing \$40,000 from the expenditures associated with the Sidney Broadband Expansion project that totaled \$302,798 and the County’s Blueway/Greenway Trail Master Plan that totaled \$70,000.

RESOLUTION NO. 24-07-11-001 (2024070741)
As recorded in the office of the Kosciusko County Recorder

TOWN OF MILFORD:

Dripps requested Council to approve a resolution authorizing local match commitment for the Town of Milford. As a recipient of the Hoosiers Enduring Legacy Program (HELP) grant award, Kosciusko County is assisting the Town of Milford to meet their local match requirements by utilizing their allocation of the ARPA-Coronavirus Relief Funds on projects identified in the County’s Strategic Investment Plan. The Town of Milford is requesting a grant amount of \$50,000 of CDBG-CV funds and the Town of Milford is committing \$10,000 from the Town’s ARPA funds toward their local match. The County is committing \$40,000 from the expenditures associated with the Sidney Broadband Expansion project that totaled \$302,798 and the County's Blueway/Greenway Trail Master Plan that totaled \$70,000.

RESOLUTION NO. 24-07-11-002 (2024070742)
As recorded in the office of the Kosciusko County Recorder

TOWN OF PIERCETON:

Dripps requested Council to approve a resolution authorizing local match commitment for the Town of Pirecton. As a recipient of the Hoosiers Enduring Legacy Program (HELP) grant award, Kosciusko County is assisting the Town of Pierceton to meet their local match requirements by utilizing their allocation of the ARPA-Coronavirus Relief Funds on projects identified in the County’s Strategic Investment Plan. The Town of Pierceton is requesting a grant amount of \$90,000 of CDBG-CV funds and the Town of Pierceton is committing \$10,000 from the Town’s ARPA funds toward their local match. The County is committing \$80,000 from the expenditures associated with the Sidney Broadband Expansion project that totaled \$302,798 and the County's Blueway/Greenway Trail Master Plan that totaled \$70,000.

RESOLUTION NO. 24-07-11-003 (2024070743)
As recorded in the office of the Kosciusko County Recorder

MOTION: Kathy Groninger	TO: Approve the resolutions authorizing local
SECOND: Kimberly Cates	match commitments for the Town of Mentone,
AYES: 6 NAYES: 0	Milford & Pierceton as presented above.
MOTION CARRIED	

IN THE MATTER OF RECORDS PERPETUATION FUND ORDINANCE/AFFIDAVIT:

County Recorder Deb Wright, presented an ordinance/affidavit stating the Recorder’s Perpetuation Fund (RPF) is sufficient to support the 2025 functions of the Recorder’s Office including three salaries in the amount of \$283,015.00.

MOTION: Kimberly Cates	TO: Approve the use of the Recorder’s
SECOND: Kathy Groninger	Perpetuation Fund to support the 2025
AYES: 6 NAYES: 0	functions of the Recorder’s Office including
MOTION CARRIED	three salaries as presented.

RESOLUTION NO. 24-07-11-004 (2024070744)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF CORONER DEPARTMENT UPDATE:

County Coroner Tyler Huffer, presented a department update stating that in 2023 they had:

- 173 calls / 141 responses to the scene
- 14 Vehicular fatalities
- 25 Overdoses

For the time frame of January 1 thru June 30th of 2024 they had:

- 81 calls / 56 responses to the scene
- 5 Vehicular fatalities
- 5 Overdoses
- 3 Undetermined co-sleeping infant deaths

He stated that his budget is looking good and that no additional appropriations have been requested this far.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

August 8, 2024

The Kosciusko County Council met for a regular meeting on Thursday August 8th, 2024, at 6:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President	Sue Ann Mitchell
Kathleen Groninger, Vice-President	Joni Truex
Kimberly Cates	Dave Wolkins
Tony Ciriello	Rhonda Helser, County Auditor

Council President Mike Long called the meeting to order.

IN THE MATTER OF APPROVAL OF MINUTES FROM AUGUST 11, 2024 MEETING:

MOTION: Tony Ciriello	TO: Approve the August 11, 2024 meeting minutes, as presented.
SECOND: Joni Truex	
AYES: 7 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF STILLWATER HOSPICE QUARTERLY UPDATE:

CEO of Stillwater Hospice Leslie Friedel provided the Council with a 2nd Quarter Report as follows:

- In the 2nd Quarter of 2024, they served 15 Kosciusko County residents through their Palliative Care program at Lutheran Hospital.
- Through their hospice program they have served 56 Kosciusko County residents for a total of 2,861 days where they are supporting those at end of life.
- In their specialized home health program, they have served 12 Kosciusko County residents for a total of 807 days.
- Their grief support continues to be a way that they are providing an outreach into the community.
- They provided individual grief counseling to 3 individuals who completed a total of eight sessions.
- For every grief session they provide at no charge, there is an expense to their organization of \$150.

IN THE MATTER OF HOOSIER ENDURING LEGACY PROGRAM (HELP) QUARTERLY UPDATE:

Kosciusko County Community Coordinator Amy Roe presented a quarterly report on the Hoosier Enduring Legacy Program. Roe stated for the construction grants, she met with MACOG. Roe stated they are looking at the release of funds for those projects in October of this year. After the release of funds for that, contracts can be executed and then projects can begin, weather depending. Roe stated for the planning projects, they look for the release of funds to be in September. After that, contracts can be executed and planning can commence. OCRA has the grant funds through H.E.L.P. to be released. Roe stated those are related to the projects by the towns of Mentone, Milford, and Pierceton. Roe stated bids for the projects have been received and are under advisement. The water meters for Milford will be easy and Roe anticipates, but does not guarantee, they will be completed by year’s end. Roe stated the park improvements in Mentone will be dependent on the weather as to when that will be completed, as will the sidewalk trails in Pierceton.

IN THE MATTER OF SHERIFF’S OFFICE-COMMISSARY REPORT:

Sheriff Jim Smith along with Sheriff Matron Michelle Hyden presented the January through June 2024 commissary report for review. The report was provided to all Council members. Councilmembers commented and commended the Sheriff on good management of the commissary.

**IN THE MATTER OF ADDITIONAL APPROPRIATION-PAUPER COUNSEL-
SUPERIOR COURT #2:**

Superior Court III Judge Chad Miner requested an additional appropriation for 1200-31089-0000-0044 Pauper Counsel in the amount of \$250,000.00. Miner stated their pauper counsel fund is running low. Miner stated in 2023, they budgeted less for pauper counsel for 2024 than what they had spent in 2023. Miner stated they had a significant increase in the number of claims that were filed in the first half of 2024, as compared to 2023. Miner stated over the years, they have been collecting a court-appointed counsel fee but they could not really access those fees. Miner stated councilwoman Sue Ann Mitchell worked with some people down at the state to get that sorted out so now those counsel fees can be used.

Mitchell stated the good news was that she has it all in writing so if anyone down at the state says they cannot spend the counsel fees, it is now all documented that they can. Mitchell stated we have \$1 million in that fund, so that is going to help us carry because I understand there is some consideration for increasing the pauper counsel money by case, by hours, by the state, so we will at least have some cushion there that can help us not have to dig so deep into the general fund. Mitchell also learned from the Public Defenders Commission that if they spend the money out of the counsel fee fund, the county will still get 40% reimbursement for pauper counsel.

MOTION: Kimberly Cates
SECOND: Kathy Groninger

AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation for
1200-31089-0000-0044 Pauper Counsel in
the amount of \$250,000.00, as presented.

**IN THE MATTER OF BUDGET REVIEW OF TAXING UNITS/NON-BINDING
RECOMMENDATION:**

Council President Mike Long presented a non-binding recommendation to the taxing units of the County. The letter was recited and was provided to all Council Members. The Letter included the following:

The Kosciusko County Council is charged with review of each taxing units levy limits and the effect of property tax credits – Reference IC6-1.1-71-3.6. The Council supports each taxing unit to operate successfully with the least amount of impact to taxpayers, but does not support taxing units to have large reserves with no plan, purpose or intent to spend. Council encourages each taxing unit to review their budgets carefully and if cash balances are in excess of what is needed for 1 year to operate, the maximum levy should not be needed unless there are plans for a large project.

The recommendation for the 2024 budget is as follows:

- Review your 2023-year end cash balance.
- Review your 2024 certified budgets for each fund and your June 30, 2024 balance.
- If you have more than 2 ½ times the amount of your 2024 certified budget in your June 30th 2024 cash balance and:
 - a) You made no large increases to your 2024 budget
 - b) You have no large increases planned for your 2025 budget
 - c) You have no purpose or plan to spend the money; you may want to consider reducing the rate to a minimum, or eliminating the rate for those funds.

Please verify the expected Property Tax Caps for each of your funds to be sure you will be able to fund your budget with any reductions.

MOTION: Sue Ann Mitchell
SECOND: Kimberly Cates

AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2025 non-binding
recommendation regarding taxing units as
presented.

IN THE MATTER OF FURTHER BUSINESS:

Councilman Dave Wolkins asked if there has been any feedback yet on a property tax exemption ordinance for mobile and manufactured homes. Long stated he had one comment Thursday from a taxpayer that was sent to all the council members and that has been it so far. Long stated there was a September 1 deadline for the taxing units in the county to respond.

Auditor’s Office Chief Deputy Alyssa Schmucker stated they have heard from all the townships on one letter that represented all of them. Schmucker stated she has talked to one school district and they have had a few calls. Schmucker stated all responses will be provided to the council members in packets for an upcoming meeting where they will make a decision on the ordinance.

Long stated he was looking to have that discussion at the November meeting, after budget time.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

Wednesday, August 14, 2024

(Pre-Budget Review)

The Kosciusko County Council met for a pre-budget meeting on Wednesday, August 14, 2025 from 8 a.m.- 1:00 p.m. in the Old Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

- Mike Long, President

Kathleen Groninger, Vice-President

Kimberly Cates

Tony Ciriello

Alyssa Schmucker, Becky Dye and Michelle Puckett also attended the meeting.
- Sue Ann Mitchell

Joni Truex

Dave Wolkins

Rhonda Helser, County Auditor

Mike Long called the meeting to order.

Wages/Salaries were not presented and will be discussed later.

IN THE MATTER OF MAINTENANCE 2025 BUDGET REQUEST (1000-0006):

Marsha McSherry, County Administrator, presented the 2025 Maintenance budget to the Council for review which included the following increases:

Account	Description	Increase Amount	
22001	Softener Salt	\$1,770.00	
22006	Light Bulbs / Ballasts	\$6,000.00	
22007	Supplies- Housekeeping	\$3,000.00	
22008	Bldgs & Equipment Repair	\$6,000.00	
22010	Flags	\$200.00	
34004	Water & Sewage	\$10,000.00	
35003	Inspections	\$4,000.00	
35004	Repair Parts/ Labor	\$11,350.00	Moved to \$50,000 to 22008

Decreases:

Account	Description	Amount
22004	Winter De Icer Chem	\$50.00
31005	Dumpster/Recycling	\$9,300.00
36006	Training & Seminars	\$350.00

IN THE MATTER OF COUNTY COMMISSIONERS 2025 BUDGET REQUEST (1000-0009):

Marsha McSherry, County Administrator, presented the 2025 Commissioners budget. McSherry did address account number **11605 Group Health Insurance** account. This was increased to \$3,000,000 for 2025. This was previously budgeted in funds 1112 Edit & 4700 Health Ins. Three million was removed from the edit budget and moved to county general. This is a one-year request from the commissioners to take some of the load from the edit fund 1112. This request is due to the current Capital Improvement Plan estimates. Marsha explained that the 2024 Capital Improvement plan estimate is 2.5 and 3 million for 2025. The current balance of the Edit Fund is 2.4 million dollars. Marsha reported the following amount for the 2024 Capital Improvements 41,236.00 Sidney Project, 1 million for the Parking Project and 500,000 for the Airport Project.

The following increases were budgeted:

Account	Description	Increase Amount
11605	Group Health Insurance	\$2,290,000.00

There are no changes in the 20000 accounts for the 2025 budget total requested budget for the 20000 accounts is \$175,000.00

Account	Description	Increase Amount
31000	Animal Shelter	\$75,000.00
33052	HR Training	\$2,000.00
34005	Official Bond	\$200.00
35001	Repairs & Maintenance	\$3,000.00
36000	St Joe River Basin	\$114.00 (Not a NON PROFIT)
36003	Training and Seminars	\$1,000.00
36010	Kos Co 4H Council	\$932.00
36015	County Membership Dues	\$1,500.00
36016	Cardinal Services	\$3,244.00
36027	Bowen Center	\$30,729.00
36056	Systems Admin Training	\$3,000.00

In The Matter of Non-Profit Budgets:

The budget was prepared with the amounts requested by the nonprofit agency for advertising purposes.

The Commissioners 2025 recommendation remain the same as 2024

Kosciusko County 4H Council	\$46,589.91
Cardinal Services	\$108,129.00
Stillwater Hospice	\$50,000.00
Kosciusko County Historical Society	\$23,230.00
Beaman Home	\$33,425.00
Kosciusko County Senior Services	\$33,425.00
St. Joseph River Basin	\$3,794.00 (Not a NON PROFIT)

IN THE MATTER OF COUNTY EDIT FUND 2025 BUDGET REQUEST (1112-0000):

Marsha McSherry, County Administrator, presented the County EDIT Fund 2025 budget to Council for approval.

The following increases were requested to be budgeted for 2025.

Account	Description	Amount
30099	Contractual Services- Public Safety Communications Tower	\$1,900.00
31149	Contractual Services-Ortho Worx	\$87,000.00
31151	Contractual Services-LE Data Access	\$8,000.00
41236	Infrastructure & Major Improvement	\$500,000.00

The increase in 41236 is due to Capital Improvement plan estimates based on the 2024 and 2025 Capital Improvement plans. The current balance of the Edit Fund is \$2.4 million dollars. Marsha reported the following amounts for the 2024 Capital Improvements \$41,236.00 Sidney Project, \$1 million for the Parking Project and \$500,000 for the Airport Project.

Decreases:

Account	Description	Amount
11605	Group Health Insurance	\$3,000,000.00

McSherry stated this reduction is due to the current Capital Improvement Plan estimates. Marsha explained that the 2024 Capital Improvement plan estimate is 2.5 and 3 million for 2025. The \$3 million was moved to 1000-11605-000-0009 for 2025.

IN THE MATTER OF COUNTY CUM CAPITAL DEVELOPMENT 2025 BUDGET REQUEST (1138-0000):

Marsha McSherry, County Administrator, presented the CCCD 2025 budget to Council which included the following changes:

The following increases were requested to be budgeted for 2025 for Fund 1138

Account	Description	Amount
31002	Legal Service	\$9,000.00
31021	Consulting	\$50,000.00
31170	Cloud Data Storage	\$18,400.00
32002	Postage	\$3,000.00
32003	Mileage/Fuel & Travel	\$1,000.00
32059	Legal Services for Redevelopment Commission (NEW)	\$5,000.00
34001	Property Liability Insurance	\$23,000.00
35005	Computer Maintenance & Software	\$135,000.00
41001	Land & Improvements	\$18,000.00
44012	Computer Equipment	\$312,000.00
44022	Trucks – HIGHWAY	\$10,000.00
44042	Justice Building and Courthouse Renovations	\$250,000.00
46001	Vehicles – SHERIFF (also in Sheriff's Budget 1000-019)	\$30,000.00

Decreases:

Account	Description	Amount
33018	Contract IT	\$182,000.00
36020	Inmates and Intuitions	\$25,000.00
44012	Computer Hardware	\$1,200.00
44004	Furniture and Fixtures	\$2,000.00

IT Department Bob Momeyer and Eric Sorenson joined Marsha to inform the Council on the budget items that pertained to computer maintenance, software and equipment. They explained that there is a core infrastructure for servers with three nodes. This cluster runs the virtual servers and must be replaced every five years. They shared that 2025 is the year for replacement. The estimate was \$178,000 and is included in the increase for 44012 Computer Equipment along with the annual expenses of \$180,000 to replace computers, keyboards, etc. on an annual basis. In addition, the five court systems need digital upgrades to their system. The plan is to start with one court in 2025 to work out the bugs then implement in all of the courts. The estimated costs range from \$78,000 to \$115,000 per court. IT will be working with Judges on implementation of changes in 2025 and have already done field trips to review what is in place in various other counties. If there is not enough funds in 44012 for 2025, the balance will come from 41001 Land & Improvements per Marsha. Marsha shared that 44022 Trucks included one truck for the County Highway and that 46001 included 6 vehicles plus equipment.

IN THE MATTER OF EMPLOYEE HEALTH INSURANCE FUND 2025 BUDGET REQUEST (4700-0000):

County Administrator Marsha McSherry presented the 2025 budget for Employee Health Insurance Fund.

4700 -11605 Group Health Insurance has been increased by \$150,000 to \$400,000. Per Marsha, this is the remainder of the funding required for health insurance. This is in addition to the \$3 million moved from EDIT to the General Fund (for one year) for funding health insurance.

4700-22060 Wellness Program Incentives increased to cover YMCA Membership agreement that Commissioners approved to cover \$20 per month for membership to be paid as a stipend for

full time employees who want a YMCA membership with Sheriff’s Deputies covered for free with program starting October 1, 2024.

4700-31131Employees Clinic Monthly Fees increased \$3,000 due to Cardinal Center no longer participating in the plan leaving Warsaw Community Schools and Kosciusko County Government. A search is being done to find someone else to join the program.

Other Increases requested that are necessary for the operations of the Employee Health Clinic:

31134	Wellness Program Services	\$7,000.00
33029	Employee Clinic Hourly Rate	\$22,000.00

IN THE MATTER OF LAW ENFORCEMENT DATA ACCESS 2025 BUDGET REQUEST (4900-0000):

Marsha McSherry, County Administrator, presented the Law Enforcement Data Access 2025 budget to the Council. This fund is used to receipt user fee payments from surrounding Police and Emergency Department for them to have access to LED. Payments are made from this fund first and the rest of the fees are paid from 1112-31511 this is the counties part of the fees.

Kosciusko Co Sheriff Jim Smith, Captain Chris McKeand, Matron Michelle Hyden, Jail Captain Kevin Gelbaugh and bookkeeper Cheryl McGettrick all appeared before the Council to present all of the 2025 Sheriff’s Department Budgets.

New Positions for Sheriff’s Office-

The recommendations of the WAGE committee were to approve one (1) full time cook for work release. The Sheriff requested this position due to the increased number of inmates at work release. That number is steady at 70-80 inmates. **The Council agreed to allow (1) full time cook at work release.** The sheriff had requested (4) new jailers this was reviewed by the WAGE Committee. During the budget presentation Sheriff Jim told the council that he could accept (2) new jailer positions instead of 4 for 2025. **The Council agreed to allowing (2) full time Jailers for 2025.** The inmate population is currently 225 and this will increase in the winter months. There was a question about the ratio of inmates to jail staff. Kevin Gelbaugh said he would try to gather the information for the council. The sheriff had also asked the wage committee for 2 new Road Deputies and a Traffic Sargent 10060. The department moved a current officer to the Traffic Sargent that was allowed by the WAGE Committee and Council for 2025. This leaves 11153 account open for another current officer to move to that position. This will leave one merit Deputy position open. **The wage committee approved (1) new Deputy Position for 2025,** but this is not needed since the Traffic Sargent position was approved the officer that filled the position was promoted and another officer was promoted to fill the lieutenant position that was previously held by the Traffic Sergeant. This in turn left one Deputy Position to fill with a new deputy.

IN THE MATTER OF JAIL 2025 BUDGET REQUEST (1000-0013):

The following increases were requested to be budgeted for 2025 for Fund 1000-0013

Account	Description	Amount
21014	Meals for Prisoners	\$158,000.00
22022	Uniforms	\$5,000.00
23010	Supplies- Operating	\$10,000.00
31097	Travel / Training	\$3,000.00
35009	Maintenance Agreements	\$7,500.00
36038	Medical for Prisoners	\$149,000.00
44017	Other Equipment	\$2,000.00

The following decreases were requested to be budgeted for 2025 for Fund 1000-0013

Account	Description	Amount
21035	Medical Supplies for Prisoners	\$1,000.00

The increase for 21014 Meals for Prisoners increase is due to the price of food costs have increased. This covers food for the inmates of the jail and work release.

The increase for 22022 Uniforms is due to the cost that it takes to outfit the officers and uniforms are expensive.

The increase for 23010 Supplies is due to inflation. This account is used for the jail, sheriff's office and dispatch. The commissary fund is also used to supplement the budgeted amount.

The increase for 31097 is due to the amount of training for current and new hires. The commissary fund is also used to supplement the budgeted amount.

The increase for 35009 Maintenance Agreements covers the jail body scanner which is the biggest expense the cost per year is \$17,500.00 the scanner is used multiple times every day. They would like to upgrade the system so it will highlight trouble rather than a jailer having to review the pictures manually. This would also decrease the intake time, and it could spot trouble that a jailer may not be able to see. The commissary fund is also used to supplement the budgeted amount.

The increase for 36038 Medical for Prisoners increase is due to the jail now has full-time 24-hour coverage of jail nurses. This takes the load off of the jailers. It was explained that they have several responsibilities as far as scheduling appointments for inmates, managing Medicaid submissions and dispensing medications to inmates.

44017- \$2,500.00 was moved back to Jail Budget from 1138 CCD

IN THE MATTER OF SHERIFF 2025 BUDGET REQUEST (1000-0019):
The following increases were requested in the Sheriff Budget- Location 0019:

<u>Account</u>	<u>Description</u>	<u>Amount of Increase</u>
22022	Uniforms	\$3,000.00
22028	Scuba Divers	\$2,500.00
23010	Supplies-Operating	\$2,000.00
23017	Supplies-Operating SWAT	\$5,000.00
23018	Supplies-Operating Lk Patrol	\$5,000.00
23021	Supplies- K9	\$1,000.00
31097	Travel and Training	\$5,000.00
35001	Repairs and Maintenance	\$5,000.00
36049	K-9 Expenses	\$1,000.00
44017	Other Equipment	\$24,485.00
46001	Motor Vehicles	\$421,200.00 (also in 1138)

The Sheriff's Office collectively addressed the increases in the Sheriff budget.

The increase for 22022 Uniforms is due to the cost that it takes to outfit the officers and uniforms are expensive.

The increase for 22028 Scuba Divers is due to the cost of equipment.

The increase for 23010 Supplies is due to the increasing cost of supplies. All departments use special batteries that are expensive. Amazon prime is mostly used when buying supplies. Commissary is also used to supplement the budget.

The increase for 23017 SWAT is due to the cost of equipment. Cheryl reported the amounts that have been paid from commissary to support the SWAT program in 2022 11,150.00, 2023 34,400.00 and in 2024 8,400.00 has been spent.

The increase for 23018 Lake Patrol Michelle Hyden explained that all officers have flashlights and other police equipment that is required to perform Lake Patrol duties. They also need to be outfitted with Sheriff Department uniforms for identification purposes while on duty.

The increase for 23021 K9 supplies is used for food, collars, and cages for all K-9 officers. There is now a dog in the jail during the day and on off hours when needed "BUCK" is a sniffer dog and can perform inmate searches. He is nonaggressive which is nice for public appearances. He is also used to track lost people. The department also acquired a dog from Elkhart County "KREED" is a road dog.

The increase for 31097 Training and Travel is due to the amount of training for current and new hires. The commissary fund is also used to supplement the budgeted amount.

The increase for 35001Vehicle Expenses is due to the cost of vehicle repairs and maintenance has increased. This covers regular maintenance, tires and all other miscellaneous items needed to maintain a vehicle.

The increase for 36049 K-9 Expenses is due to two new K9 officers. This account covers Vet bills and training for the dog and handlers,

44017-\$24,485.00 was moved back to Sheriff Budget from 1138 CCD

46601 account is also in 1138. This will be removed from the Sheriff’s budget. Cars are also purchased from commissary if needed.

There were no decreases in the 2025 Sheriff budget 1000-0019

IN THE MATTER OF WORK RELEASE 2025 BUDGET REQUEST (1000-0055):

The following increases were requested in the Sheriff Budget- Location 0055:

<u>Account</u>	<u>Description</u>	<u>Amount of Increase</u>
36051	Drug Testing/Work Release	\$5,000.00

This increase is due to the type of drug tests that have to be used to detect narcotic drugs. These tests are more expensive.

The following decreases were requested in the Sheriff Budget- Location 0055:

<u>Account</u>	<u>Description</u>	<u>Amount of Decrease</u>
22024	Equipment	\$1,000.00
23009	Supplies Drug Testing	\$1,500.00
31150	Replacement Equipment	\$500.00
31210	Other Services	\$1,400.00

IN THE MATTER OF COUNTY EXTRADITION 2025 BUDGET REQUEST (1155-0000):

Sheriff Jim Smith, Chief Deputy Chris McKeand, Matron Michelle Hyden and Financial Administrator Cheryl McGetrick presented the Extradition 2025 budget to Council with no changes for 2025. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.**

IN THE MATTER OF GUN PERMITS 2025 BUDGET REQUEST (1156-0000):

Sheriff Jim Smith, Chief Deputy Chris McKeand, Matron Michelle Hyden and Financial Administrator Cheryl McGetrick presented the Gun Permits 2025 budget to Council with no changes from 2024. This fund is no longer funded by Indiana gun permits but it has a cash balance. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.**

IN THE MATTER OF COUNTY MISDEMEANANT FUND 2025 BUDGET REQUEST (1175-0000):

Sheriff Jim Smith, Chief Deputy Chris McKeand, Matron Michelle Hyden and Financial Administrator Cheryl McGetrick presented the County Misdemeanant Fund 2025 budget to Council which was salary only and had no further discussion. Two Jailers are paid from this fund. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.**

IN THE MATTER OF SEX & VIOLENT OFFENDER ADMINISTRATION FUND 2025 BUDGET REQUEST (1192-0000):

Sheriff Jim Smith, Chief Deputy Chris McKeand, Matron Michelle Hyden and Financial Administrator Cheryl McGetrick presented the Sex & Violent Offender Administration Fund 2025 budget to Council with no changes from 2024. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.**

IN THE MATTER OF LAW ENFORCEMENT FOREFIET FUND 2025 BUDGET REQUEST (4934-0000):

Sheriff Jim Smith, Chief Deputy Chris McKeand, Matron Michelle Hyden and Financial Administrator Cheryl McGetrick presented the Law Enforcement Forfeit Fund 2025 budget to Council. This fund will remain the budget line items were moved to the Prosecutors Budget 1000-0015 due to the low cash balances the fund balance is \$13,022.00. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.**

IN THE MATTER OF DNR 2025 FEDERAL GRANT 2025 BUDGET REQUEST (8208-0000):

Sheriff Jim Smith, Chief Deputy Chris McKeand, Matron Michelle Hyden and Financial Administrator Cheryl McGetrick presented the DNR 2025 Federal & State Grant Fund 2025 budget which consists of Grant Salaries and no discussion was needed. **GRANT FUNDED**

IN THE MATTER OF DNR 2025 STATE GRANT 2025 BUDGET REQUEST (9134-0000):

Sheriff Jim Smith, Chief Deputy Chris McKeand, Matron Michelle Hyden and Financial Administrator Cheryl McGetrick presented the DNR 2025 Federal & State Grant Fund 2025 budget which consists of Grant Salaries & Miscellaneous Expenses. 11706 Grant Salaries should be \$5,000.00 not zero. The total budget should be \$7,500.00. **GRANT FUNDED**

IN THE MATTER OF E911 BUDGET REQUEST (1000-0054):

Sheriff Jim Smith, Chief Deputy Chris McKeand, Matron Michelle Hyden and Financial Administrator Cheryl McGetrick presented the 2025 E911 budget. An increase of \$1,800.00 was noted in 22022 Uniforms and was discussed. There are currently 21 dispatchers that the account is used for outfitting dispatchers with uniforms. Commissary is also used to supplement uniform expenses if necessary.

IN THE MATTER OF STATEWIDE 9-1-1 2025 BUDGET REQUEST (1222-0000):

Sheriff Jim Smith, Chief Deputy Chris McKeand, Matron Michelle Hyden and Financial Administrator Cheryl McGetrick presented the 2025 Statewide 911 budget. A decrease in 32003 was noted and an increase of \$1,500.00 in 36003 was discussed. There are currently 21 dispatchers that the account is used for training dispatchers. There is approximately \$800,000.00 in this fund. There was discussion about moving 4 or 5 dispatcher salaries to 1222 from 1000-0054.

IN THE MATTER OF SUPERIOR II & III 2025 BUDGET REQUEST (1000-0044):

Judge Miner presented the Superior II & III 2025 budget to Council for approval, with an increase in 31032 Court Interpreter of \$2,500.00 and an increase in 31089 Pauper Counsel of \$225,000.00. No other changes except wages were noted. There was an increase of \$2,500.00 noted in 32004 Meetings and Travel but the judge explained that he went to Judges Graduate School and he thought this expense would cost the county, but the state picked up the cost of the schooling. He said that the \$5,000.00 budgeted for 2024 should also be sufficient for the 2025 budget.

IN THE MATTER OF SUPPLEMENTAL PD SERVICES 2025 BUDGET REQUEST (1200-0044):

Judge Miner presented the 2025 budget saying this fund is set up by statute and can only be used for certain circumstances. Judge Bauer joined the presentation speaking on the fact that the Public Defender cost is rising. He also mentioned creating a Public Defender Office in Kosciusko County. Kimberly Cates mentioned that the county needs to have an assessment done to see what the options are and what the associated costs would be to create the office. It was also mentioned that this fund can supplement Public Defender fees but cannot supplant the costs. All of the Judges shared thoughts on moving forward and looking into creating a Public Defender Office. It was mentioned that there is a shortage of Public Defenders and some of our Public Defenders are from other counties.

IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION 2025 BUDGET REQUEST (2200-0044):

Judge Miner presented the 2025 budget with no changes.

IN THE MATTER OF CIRCUIT & SUPERIOR COURTS I & IV 2025 BUDGET REQUEST (1000-0043):

Judge Reed, Judge Kehler, and Judge McGrath presented the Circuit & Superior Courts 2025 budget to Council. Changes included the following:

Account	Description	Increase
21010	Legal Directory & Ct Code	\$5,000.00
31046	CASA-	\$6,693.00
32004	Meetings and Travel	\$3,500.00

There was a question of the difference between Court Appointed Attorney and a Public Defender. Judge Reed explained the Court Appointed Attorneys handle CHINS cases and civil cases that relate to Child Support and those types of things.

IN THE MATTER OF SUPPLEMENTAL PD SERVICES 2025 BUDGET REQUEST (1200-0043):

Judge Reed, Judge Kehler and Judge McGrath presented the Supplemental PD Services 2025 budget to the Council. **No Tax Dollars are used to support this fund.**

Increase of \$30,000.00 in Public Defender Services - 31088

IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION 2025 BUDGET REQUEST (2200-0043):

Judge Reed, Judge Kehler and Judge McGrath presented the Alternative Dispute Resolution 2025 budget to Council with no changes. **No Tax Dollars are used to support this fund.**

IN THE MATTER OF PROSECUTING ATTORNEY 2025 BUDGET REQUEST (1000-0015):

County Prosecutor Brad Voelz, Dan Hampton and Office Manager Trish Smith presented the Prosecuting Attorney 2025 budget to Council.

Account	Description	Increase
31015	Supplies (Net 43)	\$5,000.00
23019	Operating (Net 43)	\$25,000.00
31016	Conferences (Net 43)	\$10,000.00
31033	Evidence (Net 43)	\$20,000.00
40005	Capital Outlay (Net 43)	\$10,000.00
44024	Equipment (Net 43) Surveillance Equip	\$20,000.00

Account	Description	Decrease
21009	Books and Reference Materials	\$1,000.00
32003	Mileage Fuel Travel	\$1,500.00

Dan Hampton explained that the increases in the Prosecutors Budget is for NET 43. The Net 43 budget amounts of \$50,000.00 were removed from fund 4934 Law Enforcement Forfeiture Fund. The plan is to move Net 43 to the prosecutor’s office until the Forfeiture Fund builds. Net 43 is a multi-agency collaboration that involves Kosciusko Co Sheriff, Warsaw and Winona Lake. It was noted that the increases in this budget for Net 43 are \$90,000.00 and only \$50,000.00 was removed from the budget

IN THE MATTER OF TITLE IV-D 2025 BUDGET REQUEST (1000-0022):

County Prosecutor Brad Voelz, Dan Hampton and Office Manager Trish Smith presented the Title IV-D 2025 budget to Council. No Discussion.

Account	Description	Increase
21009	Books and Reference Materials	\$500.00
32001	Telephone	\$1,000.00
Account	Description	Decrease
21001	Supplies – Office	\$3,000.00
33001	Printing and Advertising	\$500.00

IN THE MATTER OF DRUG FREE COMMUNITIES- KCODE 2025 BUDGET

REQUEST (1148-0000): County Prosecutor Brad Voelz, Dan Hampton and Office Manager Trish Smith presented the KCODE budget. The budgeted amount of \$88,000.00 is the projected amount to be received. Once the money is received the KCODE grant committee will award the money to different agencies. Transfers will be done from 31117 when money is awarded. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.**

IN THE MATTER OF PRE-TRIAL DIVERSION 2025 BUDGET REQUEST

(2503-0000): County Prosecutor Brad Voelz, Dan Hampton and Office Manager Trish Smith presented the Pre-Trial Diversion budget. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.**

Account	Description	Increase
31010	Community Policing Assistance	\$5,000.00
31016	Professional Conferences (Net 43)	\$12,500.00
Account	Description	Decrease
22024	Equipment	\$5,000.00

IN THE MATTER OF INFRACTION DEFERRAL 2025 BUDGET REQUEST

(2504-0000): County Prosecutor Brad Voelz, Dan Hampton and Office Manager Trish Smith presented the Infraction Deferral budget with no changes.**NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.**

IN THE MATTER OF PROSECUTOR LAW ENFORCEMENT FORFEIT 2025

BUDGET REQUEST (4957-0000): County Prosecutor Brad Voelz, Dan Hampton and Office Manager Trish Smith presented the Law Enforcement Forfeiture Prosecutor budget. The 2024 budget was used to support NET 43. This is also used to supplement community policing. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.**

Account	Description	Increase
31010	Community Policing Assistance	\$5,000.00
Account	Description	Decrease
40002	Capital Outlay	\$5,000.00

IN THE MATTER OF PROSECUTOR IV-D INCENTIVE 2025 BUDGET REQUEST

(8897-0000): County Prosecutor Brad Voelz, Dan Hampton and Office Manager Trish Smith presented the IV-D Incentive budget to Council with no change. **This fund is GRANT FUNDED**

IN THE MATTER OF PROSECUTOR Senior HUB 2022 2025 BUDGET REQUEST

(9001-0000): County Prosecutor Brad Voelz, Dan Hampton and Office Manager Trish Smith presented Senior HUB budgets to Council with no change. **This fund is GRANT FUNDED**

IN THE MATTER OF ADULT PROBATION USER FEES 2025 BUDGET REQUEST

(2000-0000): Tammy Johnston, presented the Adult Probation User Fees 2025 budget to Council with only one change. This increase is for drug testing clients. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND**

Account	Description	Increase
22015	Supplies-Expenses Operating	\$1,000.00

Juvenile Probation User Fees (2050-0000) only consisted of wages- No Discussion
NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND

IN THE MATTER OF COMMUNITY CORRECTION USER FEE 2025 BUDGET

REQUEST (1122-0000): Total reduction of budget \$83,200.00- See below **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND**

IN THE MATTER OF COMMUNITY CORRECTION PROBLEM-SOLVING COURT

FEE USER FEES 2025 BUDGET REQUEST (2506-0000): Total reduction of budget \$26,000.00- See Below **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND**

IN THE MATTER OF COMMUNITY CORRECTION HOME DETENTION 2025 BUDGET REQUEST (9168-0000): Total reduction of budget \$15,000.00- See Below-
GRANT FUNDED

IN THE MATTER OF COMMUNITY CORRECTION DRUG COURT 2025 BUDGET REQUEST (9171-0000): No Change - **GRANT FUNDED**

Barry Andrew, Director, presented the above budgets to Council with the following changes:

Decreases

<u>Fund/Account</u>	<u>Description</u>	<u>Amount</u>
1122-21001	Office Supplies	\$3,000.00
1122-21045	Clothing and Apparel	\$2,000.00
1122-22003	Gas & Oil	\$2,000.00
1122-22024	Equipment	\$30,000.00
1122-23007	Incentives	\$1,500.00
1122-23009	Supplies- Drug Testing	\$2,000.00
1122-31126	Confirmation Testing	\$27,000.00
1122-31145	Electronic Monitoring	\$15,000.00
1122-33001	Printing & Advertising	\$300.00
1122-36001	Dues & Subscriptions	\$400.00
2506-31126	Confirmation Testing	\$25,000.00
2506-32025	Incentives	\$1,000.00
9168-31142	Electronic Monitoring Contract	\$15,000.00

Mike Kissinger, County Surveyor, and Jim Moyer incoming elected surveyor presented the Drainage Board, the Surveyor’s and the corner perpetuation 2025 budgets to Council.

IN THE MATTER OF DRAINAGE BOARD 2025 BUDGET REQUEST (1000-0011):

<u>Account</u>	<u>Description</u>	<u>Increase</u>
31002	Legal Services	\$1,000.00
<u>Account</u>	<u>Description</u>	<u>Decrease</u>
32011	Ditch Inspector	\$4,000.00

There were several changes in the 1000 accounts that were not discussed fully. These will be addressed at a later time.

IN THE MATTER OF SURVEYOR 2025 BUDGET REQUEST (1000-0021):

<u>Account</u>	<u>Description</u>	<u>Decrease</u>
323010	Operating Supplies	\$250.00

IN THE MATTER OF SURVEYOR CORNER PERPETUATION 2025 BUDGET REQUEST (1202-0000):

<u>Account</u>	<u>Description</u>	<u>Increase</u>
32029	Section Corner Repairs and Maintenance	\$22,500.00

For a total budget of \$80,000.00 this includes contractual work. A new account will be created for contractual work and a transfer will be used to move \$50,000.00 to the new account.

36003	Training and Seminars	\$1,000.00
-------	-----------------------	------------

<u>Account</u>	<u>Description</u>	<u>Decrease</u>
22024	Gas and Oil	\$7,500.00

IN THE MATTER OF CLERK 2025 BUDGET REQUEST (1000-0008):

Ann Torpy, County Clerk and Melissa Boggs in coming Clerk presented the Clerk 2025 budget to Council.

<u>Account</u>	<u>Description</u>	<u>Increase</u>
32002	Postage	\$2,000.00
<u>Account</u>	<u>Description</u>	<u>Decrease</u>
34015	Bank Fees	\$5,000.00

Moved to Fund 1119 Document Storage Fee Budget.

IN THE MATTER OF COUNTY ELECTION BOARD 2025 BUDGET REQUEST (1000-0012):

Ann Torpy, County Clerk and Melissa Boggs in coming Clerk presented the County Election Board 2025 budget to Council for approval with the following changes:

<u>Account</u>	<u>Description</u>	<u>Increase</u>
-----------------------	---------------------------	------------------------

31002	Legal Services	\$500.00
34017	Vehicle Rental	\$3,000.00
Note- Account 34017 is used to pay moving company to deliver voting machines		
Account	Description	Decrease
36035	Polling Places	\$500.00

IN THE MATTER OF REGISTRATION OF VOTERS 2025 BUDGET REQUEST (1000-0017):

Ann Torpy, County Clerk and Melissa Boggs in coming Clerk presented the Registration of Voters 2025 budget to Council with no changes.

IN THE MATTER OF CLERK DOCUMENT STORAGE FEE 2025 BUDGET REQUEST (1119-0000):

Ann Torpy, County Clerk and Melissa Boggs in coming Clerk presented the Clerk Document Storage Fee 2025 budget to Council with a total budget request of \$11,500

Account	Description	Decrease
34015	Bank Fees	\$5,000.00
Moved from 1000-008 to this fund for 2025.		

IN THE MATTER OF CLERK IV-D INCENTIVE 2025 BUDGET REQUEST (8899-0000):

The budget only had wages which pays 30% of 1 employees’ wage which will be discussed later.

IN THE MATTER OF TREASURER 2025 BUDGET REQUEST (1000-0038):

Treasurer Michelle Puckett presented the Treasurer 2025 budget with a total budget of \$305,734.00 which includes a increase in account 34014 of \$2,000.00 for lock box fees. No questions from the council.

IN THE MATTER OF COUNCIL 2025 BUDGET REQUEST (1000-0045):

Council President Mike Long presented the Council 2025 Discussion took place that there are funds set aside in the Recorder fund for education in the amount of \$7,500.00. Account 31155 was also included in the Commissioners Budget it will be removed from the Council budget.

Account	Description	Increase
31155	Contractual Services (WIS) Wage	\$50,000.00
32003	Mileage and Fuel	\$250.00
32004	Meetings & Travel	\$500.00
36001	Dues & Subscriptions	\$50.00

IN THE MATTER OF REDEVELOPMENT COMMISSION DREYFUS TIF 2025 BUDGET REQUEST (4400-0000): Total requested budget \$375,000.00 Account 31002 Was removed and is now budgeted in the commissioner’s budget Redevelopment Legal Fees.

IN THE MATTER OF REDEVELOPMENT COMMISSION 30 WEST TIF 2025 BUDGET REQUEST (4425-0000): Total requested budget \$410,000.00 Account 31002 Was removed and is now budgeted in the commissioner’s budget Redevelopment Legal Fees

IN THE MATTER OF REDEVELOPMENT COMMISSION LEESBURG TIF 2025 BUDGET REQUEST (4430-0000): Total requested budget \$237,000.00 Account 31002 Was removed and is now budgeted in the commissioner’s budget Redevelopment Legal Fees. JONI MENTIONED THAT THEY AGREED TO A PROJECT WITH FAB LAB for \$250,000.00. This fund currently does not have a balance of \$250,000.00 to support the commitment that was made nor is the amount budgeted for 2025 enough to support the commitment. Will receive funds at Fall Settlement time. No claims have been paid in 2024 towards the FAB LAB commitment that was made.

IN THE MATTER OF REDEVELOPMENT COMMISSION CO-OP TIF 2025 BUDGET REQUEST (4440-0000): Total requested budget \$630,000.00 Account 31002 Was removed and is now budgeted in the commissioner’s budget Redevelopment Legal Fees

IN THE MATTER OF REDEVELOPMENT COMMISSION VanBuren TIF 2025 BUDGET REQUEST (4440-0000): Total requested budget \$393,000.00 Account 31002

Was removed and is now budgeted in the commissioner’s budget Redevelopment Legal Fees

Redevelopment Commission President Joni Truex presented the above TIF 2025 Budgets to Council. Requested to budget the balances in all TIF funds again for 2025. In 2024 the council allowed the full fund balance to be budgeted due to comments made by Truex at the 202 Budget presentation the reasoning was so that the additional appropriations process does not have to be requested. Truex said the Commission plans to move quickly on some of the projects but due to the Council meeting cycle, things could be delayed 60-90 days if this is not done. This will help streamline the process. These funds usually went through the additional appropriation process prior 2024 for full transparency of how the TIF dollars were being used. There was a brief discussion on the process of the Redevelopment Commission and that the Commission will present any project requests to the County Commissioners and Council even though the RDC has the statutory right to spend the funds if it fits within the guidelines of the law.

IN THE MATTER OF SOIL & WATER CONSERVATION 2025 BUDGET REQUEST (1000-0020):

David Ransbottom Chairman and Dawn Armye Executive Director of Soil & Water Conservation presented the Soil & Water Conservation 2025 budget to Council with no changes.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

Thursday, August 15, 2024

(Pre-Budget Review)

The Kosciusko County Council met for a pre-budget meeting on Thursday August 15, 2024, from 8 a.m. - 1:00 p.m. in the Old Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President

Kathleen Groninger, Vice-President

Kimberly Cates

Tony Ciriello

Alyssa Schmucker, Becky Dye & Michelle Pucket also attended the meeting

Sue Ann Mitchell

Joni Truex

Dave Wolkins

Rhonda Helser, County Auditor

The meeting was called to order by Mike Long.

IN THE MATTER OF HIGHWAY – MVH GENERAL & UNDISTRIBUTED 2025 BUDGET REQUEST (1176-0050):

Steve Moriarty, County Highway Superintendent, presented the Highway – MVH General & Undistributed 2025 Budget to Council. Steve explained that there are restricted and unrestricted portions of this budget. The total budget requested for 2025 is \$2,940,256.00.

Decreases: 2,765.00 Buggy Plates 22014- decreased because buggy plates are only bought every two years. Buggy Plates were purchased in 2024.

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
31001	Contractual Services	\$5,000.00- Due to Inflation
34001	Property Liability Ins.	\$38,223.00
35011	Building Repair	\$38,627.00
44017	Other Equipment	\$30,000.00
44022	Trucks	\$20,000.00

Moriarity requested an increase of \$38,627.00, Building & Repairs for a quasit hut to be constructed at the Highway property. Currently we are paying the City of Warsaw to store our salt for the roads. The increase in 44017 Other Equipment will be used to replace a 1970’s Pug Mill a new machine will cost about \$500,000.00 he explained that he will have to come back for an additional appropriation in 2025 to cover the entire cost of the new machine. The increase in 44022 trucks will be used for 2 pickups or one small 550 truck with a dump bed.

IN THE MATTER OF HIGHWAY – MVH MAINTENANCE & REPAIR 2025 BUDGET REQUEST (1176-0051):

Steve Moriarty, County Highway Superintendent, presented the Highway – MVH Maintenance & Repair 2025 Budget to Council with no changes. Total budget requested \$8,079,500.00.

IN THE MATTER OF LOCAL ROAD & STREET 2025 BUDGET REQUEST (1169-0000):

Steve Moriarty, County Highway Superintendent, presented the Highway – Local Road & Street 2025 Budget to Council. Total budget requested \$2,050,000.00 Steve explained that the cost of parts have increased about 30% and that is the reason for the increase in 35001. The increase in 44001 is due to the rising cost of vehicles. A tandem dump truck will be purchased from the fund in 2025.

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
35001	Repairs/Maintenance	\$50,000.00
44002	Trucks	\$50,000.00

IN THE MATTER OF CUM BRIDGE 2025 BUDGET REQUEST (1135-0000):

Steve Moriarty, County Highway Superintendent, presented the Highway – Cumulative Bridge 2025 Budget to Council. Total Budget requested \$1,460,000.00. Steve explained that this fund only gets money two times a year, so budgeting is kind of interesting and you have to project 4 to 5 years out.

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
39001	Bridge Replacement	\$250,000.00
39084	Reg. Bridge Inspection	\$3,400.00
	Bridges are inspected every 2 years	
39085	Small Structure Replacement	\$70,000.00
39086	Guardrail	\$31,600.00
39087	CO Surveyor Projects	\$10,000.00

IN THE MATTER OF HIGHWAY- MVH WHEEL TAX/SUR TAX 2025 BUDGET REQUEST (4928-0000):

Steve Moriarty, County Highway Superintendent, presented the Highway MVH Wheel Tax/Surtax 2025 Budget to Council with no change - Bituminous Wheel/Surtax- 22025. Community Crossings matching grant applies to this fund at a 50/50 match. **NO PROPERTY TAX DOLLARS USED TO SUPPORT THIS FUND.**

IN THE MATTER OF HIGHWAY- BRIDGE #161 2025- 2025 BUDGET REQUEST (8203-0000): Total Budget \$1,421,616.00 – 100% Reimbursable Grant

IN THE MATTER OF HIGHWAY- BRIDGE #227 2025 BUDGET REQUEST (8247-0000): Total Budget \$1,939,099.00 will start soon. **GRANT FUNDED**

IN THE MATTER OF HIGHWAY- BRIDGE INSPECTION 2022-2025 2025 BUDGET REQUEST (8327-0000): Total Budget \$248,679.00 **GRANT FUNDED**

IN THE MATTER OF HIGHWAY- LOCAL TRAX RAIL- 1300 N ROAD 2025 BUDGET REQUEST (8330-0000): Total Budget \$1,100,106.00- Done ribbon cutting soon for road portion. **GRANT FUNDED**

IN THE MATTER OF HIGHWAY- LOCAL TRAX RAIL- 1300 N BRIDGE 2025 BUDGET REQUEST (8332-0000): Total Budget \$435,560.00. GRANT FUNDED

IN THE MATTER OF HIGHWAY- BRIDGE#123 2025 BUDGET REQUEST (8403-0000):
Total Budget \$2,474,000.00 GRANT FUNDED Packerton Road

IN THE MATTER OF HIGHWAY- BRIDGE#139 2025 BUDGET REQUEST (8404-0000):
Total Budget \$5,409,000.00 100% GRANT FUNDED Eel River Bridge 700E South of 1150S

IN THE MATTER OF HIGHWAY- BRIDGE#30 2025 BUDGET REQUEST (8406-0000):
Total Budget \$1,887,700.00 GRANT FUNDED Letting 10-16-2024 Beer Road

IN THE MATTER OF HIGHWAY- BRIDGE#9 2025 BUDGET REQUEST (8409-0000):
Total Budget \$4,214,000.00 GRANT FUNDED INDOT Covers 80%

IN THE MATTER OF AUDITOR – 2025 BUDGET REQUEST (1000-0005): Total budget requested \$660,370.00

IN THE MATTER OF AUDITOR – PLAT BOOK FUND 2025 BUDGET REQUEST (1181-0000): Total budget requested \$61,863.00

IN THE MATTER OF AUDITOR – INELIGIBLE DEDUCTION 2025 BUDGET REQUEST (4902-0000): Total budget requested \$13,500.00 NO TAX DOLLARS USED TO SUPPORT THIS FUND

County Auditor Rhonda Helser & Alyssa Schmucker presented the Auditor 2025 budgets to Council with no changes or increases. It was explained to the council that the ineligible deduction fund is funded by deductions that taxpayers may have received that are found to be fraudulent. This does not happen very often due to the processes in place when allowing deductions. The council was also informed that a previous position approved by the wage committee would not be needed and that account 11064 would be removed from the budget. This account was where Becky Richard was paid from, she passed away 8/24/2023 and will not be replaced. The office will be hiring 1 full-time GIS person and 1 full-time financial deputy and 1 part-time financial deputy as soon as possible.

IN THE MATTER OF AREA PLAN 2025 BUDGET REQUEST (1000-0002):

Area Plan Director Matt Sandy presented the Area Plan 2025 budget to the Council. The total r requested budget was \$413,999.00. Matt reviewed the increases, and the council had no questions.

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
31002	Legal Services	\$2,000.00
33001	Printing and Advertising	\$250.00
35001	Repairs / Maintenance	\$250.00
36001	Dues & Subscriptions	\$50.00
36003	Training & Seminars	\$50.00

IN THE MATTER OF CORONER 2025 BUDGET REQUEST (1000-0010):

County Coroner Tyler Huffer and Deputy Coroner Larry Ladd presented the 2025 budget to Council. The total requested budget was \$256,610.00. There was no increase in the regular budgeted items. In 46001 Motor Vehicles \$100,000.00 was requested for a coroner vehicle. The council had several questions about the budget even though there were no increases. Tyler was able answered the council questions. Discussion and recommendations on the purchase of the vehicle.

IN THE MATTER OF RECORDER 2025 BUDGET REQUEST (1000-0016):

This budget contains the Recorder’s salary and there was no discussion.

IN THE MATTER OF COUNTY ID SECURITY PROTECTION 2025 BUDGET REQUEST (1160-0000):

Recorder Deb Wright presented the County ID Security 2025 budget to Council. She stated the fund is for redaction services which now requires that all recorded documents have language stating that social security numbers are not present. Total budget requested was \$93,000.00 A decrease of \$2,500.00 in Contractual Services and an increase of \$77,200.00 in account 33101 Records Maintenance. Deb explained she has a large project planned for 2025 to image old non deed and non-mortgage documents. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND. This money comes from document fees. \$1.00 is charged per document that is recorded.**

IN THE MATTER OF RECORDER RECORDS PERPETUATION 2025 BUDGET REQUEST (1189-0000):

Recorder Deb Wright presented the budget to Council saying three employees’ salaries are being paid from this fund. The total requested budget was \$283,015.00. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.** Other changes included:

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
33101	Records Maintenance	\$4,000.00

Decreases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
31018	Contracts	\$7,000.00
36001	Dues and Subscriptions	\$150.00
36004	Equipment Rental	\$400.00
44004	Furniture and Fixtures	\$500.00

IN THE MATTER OF COUNTY ELECTED OFFICIALS TRAINING 2025 BUDGET REQUEST (1217-0000):

Recorder Deb Wight presented the County Elected Official Training 2025 budget to Council. The total requested budget was \$22,500.00. With the following increases: **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND. This money comes from document fees. \$1.00 is charged per document that is recorded.** Joni had a question on the information that deb shared about people losing property due to fraud. Deb had shared information on DOXPOP.com you can sign up for property watch that is free. There is another service available and the link is on the county website called equity protect.

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
36062	Treasurer Training	\$1,500.00
36063	Surveyor Training	\$1,000.00
36066	Council Training	\$2,500.00

IN THE MATTER OF EMERGENCY MANAGEMENT 2025 BUDGET REQUEST (1000-0007):

Kip Shutter, Emergency Management Director, presented the Emergency Management budget to the Council. The total budget requested was \$127,314.00. Kip did inform the Council that he would like to get a new vehicle in 2026.

Decreases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
22003	Gas Oil Etc.	\$700.00

Kip lives in Warsaw opposed to Mentone where the past EMA director ED Rock lived so not as much fuel is being used.

36001	Dues & Subscriptions	\$75.00
-------	----------------------	---------

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
31006	Education Services	\$500.00
35001	Printing & Advertising	\$500.00

IN THE MATTER OF LOCAL EMERGENCY PLANNING 2025 BUDGET REQUEST (1152-0000):

Kip Shutter, Emergency Management Director, presented the Local Emergency Planning budget saying the funds are generated by local businesses who have hazardous material. With no changes. The total budget requested was \$42,000.00. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND. SAR TITLE 3 funds.**

IN THE MATTER OF COUNTY HEALTH 2025 BUDGET REQUEST (1159-0000):

Bob Weaver, Health Department Administrator presented the 2025 budget to the council. Total Budget Requested \$1,296,775.00

Decreases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
22033	Photographing and Blueprints	\$152.00
34001	Property Liability Ins.	\$174.00

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
21016	Education Services	\$430.00
21018	Supplies ENV-Health	\$2,300.00
22003	Gas & Oil	\$400.00
31002	Legal Services	\$12,500.00 Due to Revitalization Projects
32002	Postage	\$440.00
33101	Records Maintenance	\$10,000.00 Digitize Old Birth & Death Records
36044	Personal Health Care	\$3,350.00
36045	Enviro Health Services	\$50.00

IN THE MATTER OF HEALTH FIRST INDIANA 2025 BUDGET REQUEST (1161-0000):

Bob Weaver, Health Department Administrator presented the 2025 budget to the council. There were several increases and decreases in this budget. See the 2024 budget book for the changes. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.** Total budget requested \$1,679,022.00. The expected funds for 2025 is \$1.8 million dollars.

IN THE MATTER OF HEALTH MAINTENANCE GRANT 2025 BUDGET REQUEST (1168-0000):

Bob Weaver, Health Department Administrator presented the 2025 budget to the council. No Changes in the 2025 budget. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND.** The total budget requested \$93,332.00.

Bob explained that this is the fund that was used for most of what the Health First Indiana Fund is now used for. The state did not want this money back. There is a cash balance in this fund. Bob mentioned that he may need some of this money to help with digitizing of the birth and death certificates.

IN THE MATTER OF HEALTH CLINIC ADMINISTRATIVE 2025 BUDGET REQUEST (4014-0000)

Bob Weaver, Health Department Administrator, presented the 2025 budget to the council. No Changes in the 2025 budget. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND** The total budget requested \$83,059.00. Medicaid reimbursement supports this fund.

IN THE MATTER OF CARES ACT-LOCAL COVID TESTING SITE (8905):

County Health Administrator Bob Weaver presented the County Health 2025 budget to the Council. This fund only has wages. **GRANT FUNDED**

IN THE MATTER OF KCCRVC/COMM 2025 BUDGET REQUEST (1127-0000):

KCCRVC Board Member Lyle Schrock presented the KCCRVC 2025 budget to the Council for approval. The Grant account 31019 is being decreased by \$113,500.00 some this money was

moved to 31201 Promotional Programs CCAC for a total of \$155,000.00. This was done to account for the money that is given to CCAC. There was also an increase of \$500.00 for administration fees account 31140. **NO TAX DOLLARS ARE USED TO SUPPORT THIS FUND, Innkeepers Fund Support this fund.** The total budget requested is \$927,000.00.

IN THE MATTER OF ASSESSOR- COUNTY GENERAL 2025 BUDGET REQUEST (1000-0003): Assessor Gail Chapman and Sarah Schloss presented the Assessor-County General 2025 budget to the Council for approval. The total requested budget is \$649,422.00. Which included the following changes:

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
21003	Assessing Price Guides	\$200.00
36001	Dues & Subscriptions	\$1,000.00

IN THE MATTER OF ASSESSOR ED/SALES DISCLOSURE 2025 BUDGET REQUEST (1131-0000): Assessor Gail Chapman and Sarah Schloss presented the Assessor Ed/ Sales Disclosure 2025 budget to the Council for approval. The total requested budget is \$15,000.00. Which included the following changes:

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
22003	Gas & Oil	\$1,000.00
34001	Property Liability Ins.	\$1,500.00

Decreases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
32004	Meetings & Travel	\$2,000.00
35001	Repairs and Maintenance	\$500.00
44041	Vehicle Purchase	\$36,000.00

IN THE MATTER OF ASSESSOR- PROPERTY REASSESSMENT 2025 BUDGET REQUEST (1224-0003): Assessor Gail Chapman and Sarah Schloss presented the Property Reassessment 2025 budget request to the Council for approval. The total requested budget is \$385,642.00 which included the following changes:

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
32002	Postage	\$500.00
32004	Meetings & Travel	\$1,500.00
33001	Printing and Advertising	\$1,000.00
35012	X-Soft	\$63,500.00
44056	Pictometry	\$7,000.00

Decreases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
32003	Mileage/Fuel & Travel	\$3,000.00
35005	Computer Maint & Software	\$76,500.00
44012	Computer Equipment	\$9,000.00

IN THE MATTER OF PROPERTY REASSESSMENT – COMMERCIAL/INDUSTRY REASSESSMENT 2025 BUDGET REQUEST (1224-0046): Assessor Gail Chapman and

Sarah Schloss presented the Property Reassessment –Commercial/Industry Reassessment 2025 budget. The total requested budget is \$609,332.00. Which included the following changes.

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
22003	Gas & Oil	\$1500.00
31001	Contractual Services	\$5,000.00
31002	Legal Services	\$55,000.00
32003	Mileage/Fuel & Travel	\$500.00
32004	Meetings & Travel Exp.	\$2,000.00

Decreases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
22015	Supplies/Expenses-Operating	\$500.00

IN THE MATTER OF PURDUE COOPERATIVE EXTENSION 2025 BUDGET REQUEST (1000-0001):

Andrew Ferrell, County Extension Director presented the Purdue Cooperative Extension 2025 budget to Council with minor changes. The total requested budget is \$237,617.00

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
31001	Contractual Services	\$4,025.00
32002	Postage	\$250.00

Decreases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
21019	Supplies-Education	\$250.00

IN THE MATTER OF COUNTY SERVICE OFFICER 2025 BUDGET REQUEST (1000-0018):

Darryl McDowell, Veteran Service Officer, presented the County Service Officer 2025 budget with minor changes. The total requested budget is \$53,908.00. Darryl informed the council that Warsaw may get an outpatient VA clinic. The possibility is still in the beginning stages. Darryl anticipates more trips to meetings in Muncie to keep up with the status of the possibility. He also informed the council that he is pursuing getting a national accreditation which will help him help the Veterans of Kosciusko County.

Increases

<u>Account</u>	<u>Description</u>	<u>Amount</u>
32004	Meetings & Travel Exp.	\$200.00
36001	Dues & Subscriptions	\$300.00

The council had a general discussion in regard to wage committee/ additional position requests from departments.

The wage committee recommended 4% for all employees & the civilian pole step increases for the sheriff’s office. Discussion was held and Mike Kissinger answered a few questions. This conversation can be found at the 2:50 time mark on the video recording. It was decided that the Surveyor’s pay would be decided at a later time.

Sue Ann Mitchell suggested that a decision about the amount of the wage increases be decided today to allow the Auditor’s Office time to update all the wages. It was stated that new position requests from the departments would be decided at the 8/21/2024 budget meetings.

IN THE MATTER OF RAISES FOR 2024

Joni Truex made a motion to for a 4% raise for all positions except for the surveyor and reduce the pole step increases by 4%. This motion died due to the lack of a second.

Dave Wolkins indicated that he would support 3% and the pole position step increases. Kim also said she would support the 3% and the pole position step increases. Tony also supported Kim and Dave’s suggestion.

Kim Cates made a motion to do the 3% increase and the pole position step increases. Excluding the surveyor’s wage and any new or changes in employee requests. Six council members agreed, and Joni was not in favor. Motion passed 6 to 1.

During this portion of the meeting some of the actual conversations were unable to document due to council members speaking over each other. Anything not addressed can be reviewed on the video recording.

With no further business to discuss the meeting was adjourned.

Kosciusko County Council

Special Budget Meeting

Tuesday, August 21, 2024

The Kosciusko County Council met for a special budget meeting on Wednesday August 21, 2024, at 8:00 AM in the Old Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President

Kathleen Groninger, Vice-President

Kimberly Cates

Tony Ciriello

Sue Ann Mitchell

Joni Truex

Dave Wolkins

Rhonda Helser, County Auditor

The meeting was called to order by Mike Long. Mike explained that the council approved a 3% raise for all county employees and approved the pole step increases for the Sheriff’s Office civilian pole positions. The request for new positions will need to be addressed today when approving budgets.

IN THE MATTER OF MAINTENANCE 2025 BUDGET REQUEST (1000-0006):

MOTION: Kathy Groninger

SECOND: Tony Ciriello

AYES: 6 NAYES: 0

ABSTAINED: Sue Ann Mitchell

MOTION CARRIED

TO: Approve the 2 thousand accounts with the exception of 22008 increasing by \$50,000.00. Approve the 3’s account and remove 35004 in the amount of \$30,000.00, as presented.

IN THE MATTER OF COUNTY COMMISSIONERS 2025 BUDGET REQUEST (1000-0009):

31000 Animal Shelter will be reduced by \$40,000.00, which will make this a requested budget of \$185,000.00. **35001 Repairs and Maintenance** will be reduced to \$180,000.00 and moved to CCD and Building Repairs.

MOTION: Kathy Groninger

SECOND: Dave Wolkins

AYES: 6 NAYES: 0

ABSTAINED: Sue Ann Mitchell

MOTION CARRIED

TO: Approve the 1,2,3 thousand accounts with the exception of **31000 Animal Shelter** be reduced by \$40,000.00 for a budget of \$185,000.00 and **35001 Repairs and Maintenance** will be reduced by \$180,000.00 this will be moved to CCD. The animal shelter is not a non-profit.

IN THE MATTER OF COUNTY COMMISSIONERS 2025 BUDGET REQUEST (1000-0009): * There was too much conversation at the same time to record this part of the meeting accurately.

In The Matter of Non-Profit Budgets:

Joni Truex made a motion to approve the Non-Profit budgets per the Commissioners recommendation. *See Below:*
The 2025 Commissioner Recommendations are listed below: These recommendations are the same as 2024 approved budget amounts.

Kosciusko County 4-H Council	\$46,589.91
Cardinal Services	\$108,129.00
Stillwater Hospice	\$50,000.00
Kosciusko County Historical Society	\$23,230.00
Beaman Home	\$33,425.00
Kosciusko County Senior Services	\$33,425.00

St Joseph River Basin

\$3,794.00 (This will be removed from the NFP List)

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
ABSTAINED: Sue Ann Mitchell

TO: Approve the Non-Profit 2025 budgets per the Commissioner's recommendation, as presented. With exception of St Jo River Basin.

MOTION CARRIED

IN THE MATTER OF COUNTY EDIT FUND 2025 BUDGET REQUEST (1112-0000):

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 6 NAYES: 0
ABSTAINED: Sue Ann Mitchell
MOTION CARRIED

TO: Approve the 1,2,3,4 thousand accounts from fund 1112, as presented.

IN THE MATTER OF COUNTY CUMULATIVE CAPITAL DEVELOPMENT 2025 BUDGET REQUEST (1138-0000):

Discussion took place on 1138-0000 Cum Capital Development.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
ABSTAINED: Sue Ann Mitchell
MOTION CARRIED

TO: Approve the 2 thousand accounts, as presented. Approve the 3's account with the exception of 35001 which will be increased to 350,000.00 and 35005 increased to \$370,000.00. Approve the 4's account with the exception of 44017 to 0.

IN THE MATTER OF EMPLOYEE HEALTH INSURANCE FUND 2025 BUDGET REQUEST (4700-0000):

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 6 NAYES: 0
ABSTAINED: Sue Ann Mitchell
MOTION CARRIED

TO: Approve the Employee Health Insurance Fund 4700, as presented.

IN THE MATTER OF LAW ENFORCEMENT DATA ACCESS 2025 BUDGET REQUEST (4900-0000):

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
ABSTAINED: Sue Ann Mitchell
MOTION CARRIED

TO: Approve the Law Enforcement Data Access Fund 4900, as presented.

IN THE MATTER OF JAIL NEW HIRE 2025 BUDGET REQUEST (1000-0013):

Discussion took place on 1000-0013 Jail new hire.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve 2 additional jailers, approve the 2000 accounts as presented, approve the 3000's accounts as presented including the medical for prisoners in the amount of \$780,000.00 for 24-hour coverage and for Other Equipment 44017 in the amount of \$2,500.00, as presented. From 1138-44017.

IN THE MATTER OF SHERIFF 2025 BUDGET REQUEST (1000-0019):

Sheriff Jim Smith clarified they are only asking for one additional Merit Deputy and with that they are needing a sergeant rank that goes with the Merit Deputy. Smith clarified this would be all one person.

MOTION: Sue Ann Mitchell
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve all positions that were requested and removing the Deputy 10059 and allowing 10060 with the title Sergeant Traffic Administrator, as presented.

AMENDED

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2000 and 3000 accounts, as presented.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 44017 Other Equipment in the amount of \$24,485.00 and the Insurance Vehicle Replacement and the Motor Vehicle are zero dollars, as presented. \$24,485.00 from 1138-44017. 1000-0019 Sheriffs Budget

IN THE MATTER OF SHERIFF- WORK RELEASE 2025 BUDGET REQUEST (1000-0055):

Discussion took place on the account of 31001 Contractual Services and that the account was over expended. It was noted that claims adjustments were made in the Auditor's office to correct the account so that it was not over expended.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve 1,2,3,4's accounts, as presented.

IN THE MATTER OF SHERIFF-COUNTY EXTRADITION 2025 BUDGET REQUEST (1155-0000):

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approved as presented.

IN THE MATTER OF SHERIFF-GUN PERMITS 2025 BUDGET REQUEST (1156-0000):

MOTION: Tony Ciriello
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve as presented.

IN THE MATTER OF SHERIFF-COUNTY MISDEMEANANT FUND 2025 BUDGET REQUEST (1175-0000):

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve as presented.

IN THE MATTER OF SHERIFF-SEX AND VIOLENT OFFENDER ADM CO 2025 BUDGET REQUEST (1192-0000):

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve as presented.

IN THE MATTER OF SHERIFF-LAW ENFORCEMENT FORFEIT 2025 BUDGET REQUEST (4934-0000):

No action needed. This budget was moved to 1000 Location 0015 Prosecutor.

IN THE MATTER OF SHERIFF-DNR 2022-2025 FEDERAL 2025 BUDGET REQUEST (8208-0000):

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 7 NAYES: 0

TO: Approve as presented.

MOTION CARRIED

IN THE MATTER OF SHERIFF-DNR 2022-2025 STATE 2025 BUDGET REQUEST (9134-0000):

MOTION: Sue Ann Mitchell TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0

AMENDED

MOTION: Sue Ann Mitchell TO: Approve 11706 increasing by \$5,000.00,
SECOND: Tony Ciriello as presented.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF SHERIFF-E911 2025 BUDGET REQUEST (1000-0054):

MOTION: Sue Ann Mitchell TO: Approve to remove the requested budget
SECOND: Kimberly Cates 10114, 10117, 11306, 11478, 11507 and
AYES: 7 NAYES: 0 approve the remaining, as presented.
MOTION CARRIED

AMENDED

MOTION: Sue Ann Mitchell TO: Approve the 2's account and remove the
SECOND: Kimberly Cates requested budget 10114, 10117, 11306,
AYES: 7 NAYES: 0 11478, 11507 and approve the remaining, as
MOTION CARRIED presented. **Moving to Statewide 911 - 1222**

IN THE MATTER OF SHERIFF-STATEWIDE 9-1-1 2025 BUDGET REQUEST (1222-0000):

MOTION: Kimberly Cates TO: Approve the 1 thousand accounts
SECOND: Joni Truex including from location 0054 E911 items
AYES: 7 NAYES: 0 10114, 10117, 11107, 11478, 11507 and the
2's and 3's accounts, as presented.

MOTION: Kimberly Cates TO: Approve both social security 11601 and
SECOND: Joni Truex 11602 and 11605 to make sure these reflect
AYES: 7 NAYES: 0 the prior numbers that were just moved to this
MOTION CARRIED current account, as presented.

IN THE MATTER OF COMMUNITY CORRECTION USER FEES 2025 BUDGET REQUEST (1122-0000):

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF PROBLEM-SOLVING COURT FEE 2025 BUDGET REQUEST (2506-0000):

MOTION: Kimberly Cates TO: Approve as presented.
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COMMUNITY CORRECTION HOME DETENTION 2025 BUDGET REQUEST (9168-0000)

MOTION: Joni Truex TO: Approve as presented
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF COMMUNITY CORRECTION DRUG COURT 2025 BUDGET REQUEST (9171-0000):

MOTION: Kathy Groninger TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF CIRCUIT AND SUPERIOR COURTS I AND IV 2025 BUDGET REQUEST (1000-0043):

MOTION: Kathy Groninger TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF SUPPLEMENTAL PUBLIC DEFENDER SERVICES FUND 2025 BUDGET REQUEST (1200-0043):

MOTION: Kimberly Cates TO: Approve as presented.
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION 2025 BUDGET REQUEST (2200-0043):

MOTION: Sue Ann Mitchell TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF PROSECUTING ATTORNEY 2025 BUDGET REQUEST (1000-0015):

MOTION: Joni Truex TO: Approve the 1's, 2's, 3's, and 4's
SECOND: Kimberly Cates accounts which include the net 43 costs
AYES: 7 NAYES: 0 moving from the Sheriff's department, as
MOTION CARRIED presented.

IN THE MATTER OF TITLE IV-D 2025 BUDGET REQUEST (1000-0022):

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF DRUG FREE COMMUNITIES-KCODE 2025 BUDGET REQUEST (1148-0000):

MOTION: Sue Ann Mitchell TO: Approve as presented.
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF PRE-TRIAL DIVERSION FUND 2025 BUDGET REQUEST (2503-0000):

MOTION: Kimberly Cates TO: Approve as presented.
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF INFRACTION DEFERRAL 2025 BUDGET REQUEST

(2504-0000):

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF LAW ENFORCEMENT FORFEIT PROSECUTOR 2025

BUDGET REQUEST (4957-0000):

MOTION: Kimberly Cates TO: Approve as presented.
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF PROSECUTOR IV-D INCENTIVE 2025 BUDGET REQUEST

(8897-0000):

MOTION: Joni Truex TO: Approve as requested.
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF SENIOR PROSECUTOR HUB 2022 2025 BUDGET REQUEST

(9001-0000):

MOTION: Kathy Groninger TO: Approve as presented.
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF PROBATION USER FEES 2025 BUDGET REQUEST

(2000-0000):

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF JUVENILE PROBATION USER FEES 2025 BUDGET REQUEST

(2050-0000):

MOTION: Joni Truex TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF SUPERIOR COURTS II AND III 2025 BUDGET REQUEST

(1000-0044):

MOTION: Kimberly Cates TO: Approve as presented, except 31089
SECOND: Joni Truex Pauper Counsel to be at \$650,000.00 as their
AYES: 7 NAYES: 0 budgeted amount and 32004 Meetings and
MOTION CARRIED Travel Exp to be at \$5,000.00 total for their
budgeted amount.

**IN THE MATTER OF SUPERIOR COURTS- SUPPLEMENTAL PUBLIC DEFENDER
SERVICES FUND 2025 BUDGET REQUEST (1200-0044):**

MOTION: Kimberly Cates TO: Approve increasing 31089 account for
SECOND: Kathy Groninger 2025 to \$105,000.00
AYES: 7 NAYES: 0
MOTION CARRIED

**IN THE MATTER OF SUPERIOR COURTS- ALTERNATIVE DISPUTE
RESOLUTION 2025 BUDGET REQUEST (2200-0044):**

MOTION: Joni Truex TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF SURVEYOR-DRAINAGE BOARD 2025 BUDGET REQUEST (1000-0011):

MOTION: Joni Truex TO: Approve the 2000 and 3000 accounts as presented.
SECOND: Kathy Groninger
AYES: 7 NAYES: 0

MOTION CARRIED

MOTION: Joni Truex TO: Table the 1000 accounts until the updated salary chart and COMOT chart are available.
SECOND: Kathy Groninger
AYES: 7 NAYES: 0

MOTION CARRIED ITEM TABLED

IN THE MATTER OF SURVEYOR 2025 BUDGET REQUEST (1000-0021):

MOTION: Joni Truex TO: Table the 1000 accounts until the updated salary chart and COMOT chart are available.
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0

MOTION CARRIED ITEM TABLED

MOTION: Joni Truex TO: Approve the 2000 and 3000 accounts, as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF SURVEYOR CORNER PERPETUATION 2025 BUDGET REQUEST (1202-0000):

MOTION: Sue Ann Mitchell TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF CLERK 2025 BUDGET REQUEST (1000-0008):

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF CLERK- COUNTY ELECTION BOARD 2025 BUDGET REQUEST (1000-0012):

MOTION: Kimbely Cates TO: Approve as presented.
SECOND: Kathy Groninger
AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF CLERK-REGISTRATION OF VOTERS 2025 BUDGET REQUEST (1000-0017):

MOTION: Kathy Groninger TO: Approve as presented.
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF CLERK DOCUMENT STORAGE FEE 2025 BUDGET REQUEST (1119-000):

MOTION: Kimberly Cates TO: Approve as presented.
SECOND: Tony Ciriello
AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF CLERK IV-D INCENTIVE 2025 BUDGET REQUEST (8899-0000):

MOTION: Sue Ann Mitchell TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF SOIL AND WATER CONSERVATION 2025 BUDGET REQUEST (1000-0020):

MOTION: Kimberly Cates TO: Approve as presented.
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COUNTY COUNCIL 2025 BUDGET REQUEST (1000-0045):

MOTION: Kimberly Cates TO: Approve as presented except **31155**
SECOND: Kathy Groninger **Contractual Services** in the amount of
AYES: 7 NAYES: 0 \$50,000.00 be moved to the Commissioners
AMENDED budget.
MOTION: Kimberly Cates TO: Approve as presented except **31155**
SECOND: Sue Ann Mitchell **Contractual Services** in the amount of
AYES: 7 NAYES: 0 \$50,000.00 be moved to the **CCD fund**.
MOTION CARRIED

IN THE MATTER OF HIGHWAY-MVH 2025 BUDGET REQUEST (1176-0050):

MOTION: Joni Truex TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF HIGHWAY-MVH MAINTENANCE AND REPAIR 2025 BUDGET REQUEST (1176-0051):

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF HIGHWAY-LOCAL ROAD AND STREET 2025 BUDGET REQUEST (1169-0000):

MOTION: Kathy Groninger TO: Approve as presented.
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF HIGHWAY-CUM BRIDGE 2025 BUDGET REQUEST (1135-0000):

MOTION: Joni Truex TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF HIGHWAY-MVH WHEEL TAX / SURTAX 2025 BUDGET REQUEST (4928-0000):

MOTION: Joni Truex TO: Approve as presented.
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF HIGHWAY-2024 BRIDGE #161-2025 BUDGET REQUEST
(8203-0000):**

MOTION: Kimberly Cates TO: Approve as presented.
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF HIGHWAY-BRIDGE #227-2025 BUDGET REQUEST
(8247-0000):**

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Sue Ann Mitchell
AYES: 7 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF HIGHWAY-BRIDGE INSPECTION 2022-2025 BUDGET
REQUEST (8327-0000):**

MOTION: Sue Ann Mitchell TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF HIGHWAY-LOCAL TRAX RAIL-1300N ROAD 2025 BUDGET
REQUEST (8330-0000):**

MOTION: Joni Truex TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF HIGHWAY-LOCAL TRAX RAIL-1300N BRIDGE 2025 BUDGET
REQUEST (8332-0000):**

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF HIGHWAY-BRIDGE #123 2025 BUDGET REQUEST
(8403-0000):**

MOTION: Kimberly Cates TO: Approve as presented.
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF HIGHWAY-BRIDGE #139 2025 BUDGET REQUEST
(8404-0000):**

MOTION: Kathy Groninger TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF HIGHWAY-BRIDGE #30 2025 BUDGET REQUEST (8406-0000):

MOTION: Kathy Groninger TO: Approve as presented.
SECOND: Sue Ann Mitchell
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF HIGHWAY-BRIDGE #9 2025 BUDGET REQUEST (8409-0000):

MOTION: Joni Truex TO: Approve as presented.
SECOND: Kathy Groninger
AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CORONER 2025 BUDGET REQUEST (1000-0010):

MOTION: Joni Truex TO: Approve 1000, 2000, 3000 and 4000
SECOND: Kimberly Cates accounts with 46001 Motor Vehicles being
AYES: 2 NAYS: 5 increased to \$130,000.00, as presented.
MOTION FAILED

MOTION: Tony Ciriello TO: Approve 1000, 2000, 3000 accounts,
SECOND: Sue Ann Mitchell Remove 46001 in the amount of \$130,000.00
AYES: 7 NAYS: 0

There was discussion on this from time stamp 1:54 to 2:08 on the YouTube recording. Council discussed maybe trying to get the Coroner's Office a vehicle in 2024, suggested trying for a Grant for the Power Load system which is \$50,000.00 of the total cost.

IN THE MATTER OF KCCRVC 2025 BUDGET REQUEST (1127-0000):

MOTION: Sue Ann Mitchell TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF TREASURER 2025 BUDGET REQUEST (1000-0038):

MOTION: Joni Truex TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF AREA PLAN COMMISSION 2025 BUDGET REQUEST (1000-0002):

MOTION: Kimberly Cates TO: Approve as presented.
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ASSESSOR 2025 BUDGET REQUEST (1000-0003):

MOTION: Kathy Groninger TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ASSESSOR ED/SALES DISCLOSURE 2025 BUDGET REQUEST (1131-0000):

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ASSESSOR-2015 PROPERTY REASSESSMENT 2025 BUDGET REQUEST (1224-0003):

MOTION: Joni Truex TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ASSESSOR- COM/INDUSTRY REASSESSMENT 2025 BUDGET REQUEST (1224-0046):

MOTION: Joni Truex TO: Approve as presented.
SECOND: Sue Ann Mitchell
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF RECORDER 2025 BUDGET REQUEST (1000-0016):

MOTION: Joni Truex TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF RECORDER-COUNTY ID SECURITY PROTECTION 2025 BUDGET REQUEST (1160-0000):

MOTION: Kimberly Cates TO: Approve as presented.
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF RECORDS RECORD PERPETUATION 2025 BUDGET REQUEST (1189-0000):

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF RECORDER-COUNTY ELECTED OFFICIALS TRAIN 2025 BUDGET REQUEST (1217-0000):

MOTION: Joni Truex TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF EMERGENCY MANAGEMENT 2025 BUDGET REQUEST (1000-0007): Brief discussion took place on Emergency Management new hire.

MOTION: Kimberly Cates TO: Approve the 1000 accounts including
SECOND: Joni Truex account 11352 Part Time EMA Coordinator
AYES: 7 NAYS: 0 in the amount of \$27,500.00
MOTION CARRIED

IN THE MATTER OF LOCAL EMERGENCY PLANNING 2025 BUDGET REQUEST (1152-0000):

MOTION: Kimberly Cates TO: Approve as presented.
SECOND: Joni Truex
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF REDEVELOPMENT COMMISSION DREYFUS TIF 2025 BUDGET REQUEST (4400-0000):

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Sue Ann Mitchell
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF REDEVELOPMENT COMMISSION 30 WEST TIF 2025 BUDGET REQUEST (4425-0000):

MOTION: Sue Ann Mitchell TO: Approve as presented.
SECOND: Kimberly Cates
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF REDEVELOPMENT COMMISSION LEESBURG TIF 2025 BUDGET REQUEST (4430-0000):

MOTION: Tony Ciriello TO: Approve as presented.
SECOND: Sue Ann Mitchell

IN THE MATTER OF AUDITOR 2025 BUDGET REQUEST (1000-0005):

MOTION: Kimberly Cates
SECOND:
AYES: NAYS: 0
AMENDED
MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 6 NAYS: 0
ABSTAINED: Sue Ann Mitchell
MOTION CARRIED

TO: Approve as presented.

TO: Approve the 1000 account’s removing the **11064-counter deputy** (this was the account that Becky Richard was paid from Becky died 8/22/2023 and will not be replaced) Approve the 3000 accounts as presented.

IN THE MATTER OF AUDITOR-PLAT BOOK FUND 2025 BUDGET REQUEST (1181-0000):

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 6 NAYS: 0
ABSTAINED: Sue Ann Mitchell
MOTION CARRIED

TO: Approve as presented.

IN THE MATTER OF AUDITOR-INELIGIBLE DEDUCTION FUND COMMISSION 2025 BUDGET REQUEST (4902-0000):

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 6 NAYS: 0
ABSTAINED: Sue Ann Mitchell
MOTION CARRIED

TO: Approve as presented.

IN THE MATTER OF COUNTY SERVICE OFFICER 2025 BUDGET REQUEST (1000-0018):

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve as presented.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council
September 12, 2024

The Kosciusko County Council met for their regular meeting on Thursday September 12, 2024 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President
Kathleen Groninger, Vice-President
Kimberly Cates
Tony Ciriello

Sue Ann Mitchell
Joni Truex
Dave Wolkins
Alyssa Schmucker, County Auditor

The meeting was called to order by Council President Mike Long.

IN THE MATTER OF CALL MEETING TO ORDER-BUDGET HEARING 2025:

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 6 NAYS: 0
MOTION CARRIED

TO: Approve to call the budget hearing 2025 meeting to order.

IN THE MATTER OF KOSIUSKO COUNTY SOLID WASTE DISTRICT- 2025 BUDGET PRESENTATION-PUBLIC HEARING:

Mike Long read ordinance 2024-09-12-002, which is required to be read into the record on two separate occasions prior to its adoption, on the 2025 budget estimates.

Solid Waste Director Thomas Ganser presented the Solid Waste budget for 2025 to the Council for approval, stating the proposed budget is \$454,690.00. Ganser stated they have decided to open some of their recycling lanes for free for residents in Kosciusko County. Their two biggest being electronics and chemicals. Removing 100-017 Part Time Educator/Outreach in the amount of \$3,000.00.

MOTION: Dave Wolkins

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the 2025 budget with removing 100-014 Part Time Educator/Outreach in the amount of \$3,000.00, as presented.

IN THE MATTER OF WAGE COMMITTEE RECOMMENDATIONS FOR SURVEYOR-PUBLIC HEARING:

There was discussion from the council. The wage committee's recommendation for the Surveyor's wage for 2025 is in the amount of \$61,394.23, without section corners.

MOTION: Kathy Groninger

SECOND: Sue Ann Mitchell

AYES: 5 NAYS: 2

OPPOSED: Dave Wolkins

OPPOSED: Tony Ciriello

MOTION CARRIED

TO: Approve the Surveyor's wage for 2025 at \$61,394.23, without corner sections, as presented.

IN THE MATTER OF WAGE COMMITTEE RECOMMENDATIONS FOR SURVEYOR-SECTION CORNERS-PUBLIC HEARING:

There was discussion from the council. The wage committee's recommendation is 2,483 section corners at \$2.00 each or \$4,966.00.

MOTION: Kimberly Cates

SECOND: Sue Ann Mitchell

AYES: 6 NAYS: 1

OPPOSED: Joni Truex

MOTION CARRIED

TO: Approve the 2,483 section corners at \$2.00 each or \$4,966.00, as presented.

IN THE MATTER OF WAGE COMMITTEE RECOMMENDATIONS FOR DEPUTY SURVEYOR POSITION-PUBLIC HEARING:

The wage committee's recommendation for the deputy surveyor position will receive a wage of 80% of an unlicensed county surveyor, or \$46,865.82.

MOTION: Joni Truex

SECOND: Kathy Groninger

AYES: 6 NAYES: 1

OPPOSED: Dave Wolkins

MOTION CARRIED

TO: Approve deputy position which will receive a wage of 80% of an unlicensed county surveyor, or \$46,865.82, as presented.

IN THE MATTER OF WAGE COMMITTEE RECOMMENDATIONS FOR EMERGENCY MANAGEMENT AGENCY PART-TIME POSITION-PUBLIC HEARING:

The wage committee's recommendation for an Emergency Management Agency coordinator part-time position will receive a wage of \$27,000.00 per year starting January 1 2025. This employee will work 20 hours per week. Emergency Management Agency Director Kip Shuter stated he would like to have the part-time coordinator to help with starting a volunteer program for EMA, that way they will have help around the county in the case of large scale emergencies. Shuter stated the part-time coordinator will also be the person to take care of a community emergency response team. These groups do not currently exist within the county.

MOTION: Joni Truex

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve Emergency Management agency coordinator part-time position in the amount of \$27,000.00, 20 hours per week, as presented.

IN THE MATTER OF 2025 BUDGET REVIEW-PUBLIC HEARING:

Council Vice President Kathy Groninger, included adding a line item for surveyor allowance for section corners \$4,966.00 and drainage miles at \$2,030.40(must be approved by commissioners).

1000-112017-000-009 will be removed for assistant system administrator at \$83,871 as “Eric and Scott will move into Bob and Paul’s position, leaving their positions empty, which will be filled by one new technology assistant,” Groninger stated. Bob Momeyer and Paul Henning, the county’s IT staff, are retiring.

The part-time position 1000-11352-000-007 for an Emergency Management Agency coordinator at \$27,000.00, 20 hours per week, per the request of EMA Director Kip Shuter, was added in the budget.

1000-11328-000-055 will be removed for a part-time work release food service employee at \$30,514.00 was removed. A full-time work release food service employee is being added.

The 2025 Budget Estimates are as follows:

-The General Fund – Advertised amount: \$33,006,557. It is expected to raise 14.8 million of That through taxes. The Assessed value estimate is \$7,683,102,659.00 with an estimated rate of 0.1926.

-The Health Fund – Advertised amount: \$1,296,775.00. The property tax levy estimate is \$1.5 Million with an estimated property tax rate of 0.0195.

-The Cumulative Bridge Fund– Advertised amount is \$1,460,000.00. The property tax levy estimate is \$1.5 million with an estimated property tax rate of 0.0195.

-The Reassessment Fund – Advertised amount: \$609,332.00. The property tax levy estimate is \$800,000.00 with an estimated property tax rate of 0.0104.

-The Cumulative Capital Development Fund – Advertised amount: \$4,155,200. The property tax Levy estimate is \$3,000,000 with an estimated property tax rate of 0.039.

The 2024 total tax rate was 0.2122.

Clarification is needed on a few items prior to the budget adoption on Oct. 10, 2024. Budgets May be adjusted before the Oct. 10th adoption date.

IN THE MATTER OF APPROVAL OF MINUTES FROM AUGUST 8TH, 2024

MEETING:

MOTION: Kimberly Cates

TO: Approve the August 8th, 2024 meeting minutes, as presented.

SECOND: Tony Ciriello

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ARPA COMMITTEE RECOMMENDATIONS-BUDGET

REDUCTION:

County Administrator Marsha McSherry presented a budget reduction for 8950-38067-000-0000 Justice Building Renovations in the amount of \$625,350.00.

MOTION: Kimberly Cates

TO: Approve the budget reduction for 8950-38067-000-0000 Justice Building

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

Renovations in the amount of \$625,350.00, as presented.

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- ARPA-JUSTICE BUILDING PARKING LOT CAMERAS:

County Administrator Marsha McSherry requested an additional appropriation for 8950-38072-0000-0000 Justice Building Parking Lot Cameras in the amount of \$23,000.00. McSherry stated this will be for security and provides surveillance for the area north of the Justice Building.

MOTION: Joni Truex

TO: Approve the additional appropriation for 8950-38072-0000-0000 Justice Building

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

Parking Lot Cameras in the amount of \$23,000.00, as presented.

MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-ARPA-WORK
RELEASE SECURITY SYSTEM:**

County Administrator Marsha McSherry requested an additional appropriation for 8950-38073-0000-0000 Work Release Security System in the amount of \$64,435.00. McSherry stated these cameras will replace the existing cameras.

MOTION: Tony Ciriello

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation for 8950-38073-0000-0000 Work Release Security System in the amount of \$64,435.00, as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-ARPA-WORK
RELEASE EXTERIOR PAINTING:**

County Administrator Marsha McSherry requested an additional appropriation for 8950-38074-0000-0000 Work Release Exterior Painting in the amount of \$7,800.00.

MOTION: Sue Ann Mitchell

SECOND: Tony Ciriello

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the additional appropriation for 8950-38074-0000-0000 Work Release Exterior Painting in the amount of \$7,800.00, as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-ARPA-WORK
RELEASE PARKING LOT IMPROVEMENT:**

County Administrator Marsha McSherry requested an additional appropriation for 8950-38075-0000-0000 Work Release Parking Lot Improvement in the amount of \$7,425.00.

MOTION: Kimberly Cates

SECOND: Kathy Groninger

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the additional appropriation for 8950-38075-0000-0000 Work Release Parking Lot Improvement in the amount of \$7,425.00, as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-ARPA-JUSTICE
BUILDING FURNITURE:**

County Administrator Marsha McSherry requested an additional appropriation for 8950-38076-0000-0000 Justice Building Furniture in the amount of \$220,000.00. McSherry stated this will involve Circuit Court room, Superior Court I and the Juvenal Court room.

MOTION: Kathy Groninger

SECOND: Sue Ann Mitchell

AYES: 6 NAYES: 1

OPPOSED: Joni Truex

MOTION CARRIED

TO: Approve the additional appropriation for 8950-38076-0000-0000 Justice Building Furniture in the amount of \$220,000.00, as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-ARPA-BUILDING
ASSESSMENT:**

County Administrator Marsha McSherry requested an additional appropriation for 8950-38077-0000-0000 Building Assessment in the amount of \$66,900.00. McSherry stated this assessment included a drone fly over of the roof and assessments on buildings that included scanning of the interior offices in the buildings. McSherry stated they are hoping to have this completed by next month.

MOTION: Joni Truex

SECOND: Tony Ciriello

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation for 8950-38077-0000-0000 Building Assessment in the amount of \$66,900.00, as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-ARPA-
COURTHOUSE EXTERIOR CAMERAS:**

County Administrator Marsha McSherry requested an additional appropriation for 8950-38078-0000-0000 Courthouse Exterior Cameras in the amount of \$150,000.00. McSherry stated this is a recommendation from the County Security Committee, that they need to have these cameras in

place. McSherry stated they currently have a grant they are waiting to hear from. If the grant is rewarded the grant dollars will be used for this project.

MOTION: Joni Truex

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation for 8950-38078-0000-0000 Courthouse Exterior Cameras in the amount of \$150,000.00, as presented.

IN THE MATTER OF KOSCIUSKO COUNTY COMMUNITY FAIR ARPA GRANT:

Kosciusko County Community Fair board President Randy Shepherd and board member Sheal Dirck presented an ARPA grant request for repairs that are needed at the fairgrounds in the amount of \$85,790.00. Shepherd stated they chose two buildings that are in the worst shape, the Beef Barn and the Home and Family Arts Building. Shepherd stated the cost of the extending the life of the roof for the Beef barn is \$44,616.00 with the cost of the roof repair for the Home and Family Arts Building being \$31,174.00. Shepherd stated on the electrical project they would like to bring in another service between the Beef Barn and the Dairy Barn, and separate out the 4-H office and the Beef Barn/Dairy Barn and Show Barn, divide them up to where they can have equal power or supply ample power for those buildings. Shepherd stated the cost for that is about \$10,000.00. Sue Ann Mitchell made a comment to be recorded in the minutes that this ARPA grant would be outside of the agreements that the fair has with other entities to pay a third, and a third, and a third on building repairs.

MOTION: Sue Ann Mitchell

SECOND: Kimberly Cates

AYES: 6 NAYES: 1

OPPOSED: Joni Truex

MOTION CARRIED

TO: Approve the ARPA grant request in the amount of \$85,790.00 which includes \$44,616.00 for the Beef Barn and \$31,174.00 for the Home and Family Arts Building and \$10,000.00 for the electricity, as presented.

IN THE MATTER OF ARPA PROJECTS UPDATE:

County Administrator Marsha McSherry presented an update on the ARPA projects. McSherry stated in the Justice Building the renovation are ready to finish Phase 4 September 24th, then moving to Phase 5. McSherry stated some work for Phase 5 is already started. McSherry stated by the time they start Phase 5; they should have Phase 5 and Phase 6 painting finished in the back hallways on the 1st floor of the Justice Building.

McSherry stated the tower in Sidney is up and running and is fully operational now. McSherry stated the training for the fire alarm systems in the Courthouse are now completed.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-CUMULATIVE CAPITAL DEVELOPMENT:

County Administrator Marsha McSherry requested an additional appropriation for 1138-32002-0000-0000 Postage in the amount of \$14,861.00. McSherry stated this is due to the fact that they had postage machines and this is the leftover postage. McSherry stated they would like to get it back on the line so they can spend it due to the postage increases. This will get them through the rest of the year.

MOTION: Tony Ciriello

SECOND: Kimberly Cates

AYES: 7 NAYES:

MOTION CARRIED

TO: Approve the additional appropriation for 1138-32002-0000-0000 Postage in the amount of \$14,861.00, as presented.

IN THE MATTER OF APPROPRIATION ADJUSTMENT REQUEST:

County Administrator Marsha McSherry requested an appropriation adjustment for 1138-34001-000-0000 for an invoice that was paid twice in the amount of \$12,171.00.

MOTION: Kathy Groninger

SECOND: Kimberly Cates

AYES: 7 NAYES:

MOTION CARRIED

TO: Approve the appropriation adjustment for 1138-34001-000-0000 for an invoice that was paid twice in the amount of \$12,171.00, as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-PROSECUTOR-VOCA:

Prosecutor Brad Voelz requested additional appropriation for the Prosecutor’s victim assistance program from the Victims of Crime Act. Voelz stated they have an award letter for the next two years. The additional appropriation includes the following:

<input type="checkbox"/>	8139-11158-000-0000	VOCA Caseworker	\$12,867.00
<input type="checkbox"/>	8139-11601-000-0000	Social Security/Medicare	\$984.00
<input type="checkbox"/>	8139-11602-000-0000	Retirement	\$1,441.00
<input type="checkbox"/>	8139-11605-000-0000	Insurance	<u>\$2,722.00</u>
			\$18,014.00

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYES:
MOTION CARRIED

TO: Approve the additional appropriations as listed above, as presented.

IN THE MATTER OF TRANSFER REQUEST-SURVEYOR:

County Surveyor Mike Kissinger requested a transfer of \$6,000.00 from 1000-11080-000-0011 Drain Bd Sec/Claims to 1000-11301-000-0011 Part Time. Kissinger stated the funds will cover the extension of a part-time employee.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES:
MOTION CARRIED

TO: Approve the transfer of \$6,000.00 from 1000-11080-000-0011 Drain Bd Sec/Claims to 1000-11301-000-0011 Part Time, as presented.

IN THE MATTER OF TRANSFER REQUEST-COMMUNITY CORRECTIONS:

County Auditor Alyssa Schmucker requested a transfer of \$9,000.00 from 1122-11715-000-0000 Home Detention Checks to 1122-10134-000-0000 Community Corrections Home Detention Officer. Schmucker stated this is to cover a payout of an employee that are leaving the county.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYES:
MOTION CARRIED

TO: Approve the transfer of \$9,000.00 from 1122-11715-000-0000 Home Detention Checks to 1122-10134-000-0000 Community Corrections Home Detention Officer, as presented.

IN THE MATTER OF TRANSFER REQUEST-COURTS:

County Auditor Alyssa Schmucker requested a transfer of \$7,941.67 from 1000-11300-0000-0043 Part Time (Joint Courts) to 1000-10269-000-0043 Security Bailiff. Schmucker stated this is to cover a payout to an employee that is leaving.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYES:
MOTION CARRIED

TO: Approve the transfer of \$7,941.67 from 1000-11300-0000-0043 Part Time (Joint Courts) to 1000-10269-000-0043 Security Bailiff, as presented.

IN THE MATTER OF TWO HMEP GRANTS:

County EMA Director Kip Shuter is asking for approval for two 2025 HMEP grants. Shuter stated the first grant will be a combination of hiring a contractor for their full-scale exercise and the second part to that is to provide hazardous materials training. This grant would be in the amount of \$15,950.00.

Shuter stated the second grant is for roadway hazardous materials commodity flow study. Shuter stated there has never been one of these performed at Kosciusko County. Shuter stated MACOG has previously done a frate transportation study but it was all volunteer based on return voluntary

surveys. This grant would be in the amount of \$17,500.00 and would take in every one of the US roads and State roads in Kosciusko County.

MOTION: Joni Truex

SECOND: Kathy Groninger

AYES: 7

NAYES:

MOTION CARRIED

TO: Approve the two HMEP grants in the amounts of \$15,950.00 and \$17,500.00, as presented.

IN THE MATTER OF PROBATION-K-CODE GRANT:

Chief Probation Officers Karin McGrath and Kelly Krugman presented for approval the K-CODE grant for the Re-Entry Court, in the amount of \$6,465.00. McGrath stated they are hoping to send three individuals for training to the National Conference.

MOTION: Joni Truex

SECOND: Tony Ciriello

AYES: 7

NAYES:

MOTION CARRIED

TO: Approve the K-CODE grant for the Re-Entry Court in the amount of \$6,465.00, as presented.

IN THE MATTER OF COUNTY HIGHWAY-SIGN REPLACEMENT HSIP GRANT AND COUNTYWIDE STRIPING HSIP GRANT:

County Administrator Marsha McSherry presented on behalf of County Highway Superintendent Steve Moriarty. McSherry presented for approval two Highway Safety Improvement Program grants from the Indiana Department of Transportation. The first grant is for road striping and the second grant is for sign replacement. These are both \$500,000.00 grants that are a 90/10 split so it would cost the county \$50,000.00 for \$500,000.00 worth of road striping and \$50,000.00 for \$500,000.00 worth of sign replacements.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7

NAYES:

MOTION CARRIED

TO: Approve the two Highway Safety Improvement Program Grants. One for road striping in the amount of \$500,000.00 and one for upgrading signs in the amount of \$500,000.00, as presented.

IN THE MATTER OF BUDGET REDUCTION REQUEST-OPIOID SETTLEMENT RESTRICTED FUNDS:

County Auditor Alyssa Schmucker presented a budget reduction for 1237-37031-000-0000 Fellowship Missions in the amount of \$115,048.00.

Schmucker presented a budget reduction for 1238-37031-000-0000 Fellowship Missions in the amount of \$34,952.00.

Schmucker presented a budget reduction for 1238-37032-000-0000 Kosciusko County Sheriff's Office in the amount of \$28,832.00.

MOTION: Tony Ciriello

SECOND: David Wolkins

AYES: 7

NAYES:

AMENDED

MOTION: Tony Ciriello

SECOND: Kimberly Cates

AYES: 7

NAYES:

MOTION CARRIED

TO: Approve the budget reduction for 1237-37031-000-0000 Fellowship Missions in the amount of \$115,048.00, as presented.

TO: Approve all the budget reductions in the amounts of \$115,048.00, 34,952.00 and \$28,832.00, as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-OPIOID SETTLEMENT MATCH GRANT:

County Auditor Alyssa Schmucker requested an additional appropriation for 9178-37031-000-0000 Fellowship Missions in the amount of \$115,048.00.

Schmucker presented an additional appropriation for 9178-37031-000-0000 Fellowship Missions in the amount of \$34,952.00.

Schmucker presented an additional appropriation for 9178-37032-000-0000 Kosciusko County Sheriff's Office in the amount of \$28,832.00.

MOTION: Joni Truex

SECOND: Tony Ciriello
AYES: 7 NAYES:
MOTION CARRIED

TO: Approve all the additional appropriations in the amounts of \$115,048.00, 34,952.00 and \$28,832.00, as presented.

IN THE MATTER OF 2024 SALARY ORDINANCE AMENDMENT:

County Auditor Alyssa Schmucker requested a salary ordinance amendment which includes the following:

<input type="checkbox"/> 1000-11005-000-0005	County Auditor	\$78,423.00
<input type="checkbox"/> 1000-11058-000-0005	Chief Deputy – 10 Year	\$66,171.00

MOTION: Joni Truex
SECOND: Kathy Groninger
AYES: 7 NAYES:
MOTION CARRIED

TO: Approve the salary ordinance amendment for 1000-11005-000-0005 County Auditor in the amount of \$78,423.00 and salary ordinance amendment for 1000-11058-000-0005 Chief Deputy-10 Year in the amount of \$66,171.00, as presented.

IN THE MATTER OF TRANSFER REQUEST-AUDITOR:

County Auditor Alyssa Schmucker requested a transfer of \$4,600.00 from 1000-11329-000-0005 County General-Part Time to 1000-11058-000-0005 County General-Chief Deputy.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES:
MOTION CARRIED

TO: Approve the transfer of \$4,600.00 from 1000-11329-000-0005 County General-Part Time to 1000-11058-000-0005 County General-Chief Deputy, as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-SHERIFF:

Financial Advisor Cheryl McGettrick requested additional appropriations for 1000-44045-000-0019 Sheriff Insurance Vehicle Replacement in the amounts of \$18,750.00, \$12,525.00, \$450.00, and \$10,275.39.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYES:
MOTION CARRIED

TO: Approve the additional appropriations for 1000-44045-000-0019 Sheriff Insurance Vehicle Replacement in the amounts of \$18,750.00, \$12,525.00, \$450.00, and \$10,275.39, as presented.

IN THE MATTER OF KCCRVC BOARD APPOINTMENT RECOMMENDATIONS:

County Council President Mike Long presented KCCRVC Board appointment recommendations to be Mike Loher for entertainment and Chris Polk for restaurant industry to fill the vacancies on the KCCRVC Board.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES:
MOTION CARRIED

TO: Approve Mike Loher for entertainment and Chris Polk for restaurant industry to fill the vacancies on the KCCRVC Board, as presented.

IN THE MATTER OF NAPPANEE PUBLIC LIBRARY APPOINTMENT RECOMMENDATION:

County Council President Mike Long presented Nappanee Public Library appointment recommendation to be Cassandra Weaver. She will be serving a 4-year term replacing Julie Dijkstra.

MOTION: Tony Ciriello
SECOND: Kimberly Cates
AYES: 7 NAYES:
MOTION CARRIED

TO: Approve Nappanee Public Library appointment recommendation to be Cassandra Weaver to serve a 4-year term, as presented.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

October 10, 2024

(Budget Adoption)

The Kosciusko County Council met for their regular meeting on Thursday October 10, 2024 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President

Kathleen Groninger, Vice-President

Kimberly Cates

Tony Ciriello

Sue Ann Mitchell

Joni Truex

Dave Wolkins- Absent

Alyssa Schmucker, County Auditor

The meeting was called to order by Mike Long

IN THE MATTER OF 2025 SOLID WASTE BUDGET ADOPTION:

Council President Mike Long read the ordinance resolution. Council approved to adopt the 2025 Solid Waste budget of \$450,721.00, the adopted tax levy is \$286,283.00 with an adopted tax rate of \$0.0037.

MOTION: Tony Ciriello

SECOND: Sue Ann Mitchell

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the adoption of the 2025 Solid Waste budget in the amount of \$450,721.00, the adopted tax levy is \$286,283.00 with an adopted tax rate of \$0.0037, as presented.

IN THE MATTER OF 2025 KOSCIUSKO COUNTY BUDGET ADOPTION:

Council Vice President Kathy Groninger read the ordinance resolution.

The general fund advertised amount is \$33,006,557.00. The adopted budget amount is \$30,536,974.00. It is expected to raise \$14.8 million of that through taxes. The assessed value estimate is \$7,683,102,659.00 with an estimated rate of \$0.1926 per \$100 of assessed valuation.

The health fund advertised amount is \$1,296,775.00. The adopted budget amount is \$1,170,265.00. The property tax levy estimate is \$1.5 million, with an estimated property tax rate of \$0.0195.

The cumulative bridge fund advertised amount is \$1.46 million. The adopted budget amount is \$1,460,000.00. The property tax levy estimate is \$1.5 million with an estimated property tax rate of \$0.0195.

The 2015 reassessment fund advertised amount is \$609,332.00. The adopted budget amount is \$606,426.00. The property tax levy estimate is \$800,000.00 with an estimated property tax rate of \$0.0104.

The cumulative capital development fund advertised amount is \$4,155,200.00. The adopted budget amount is \$4,129,500.00. The property tax levy estimate is \$3 million with an estimated property tax rate of \$0.039.

The highway adopted budget amount is \$7,877,845.00.

The local road and street adopted budget amount is \$2,050,000.00.

The emergency telephone system adopted budget amount is \$1,136,889.00.

The economic development income tax credit adopted budget amount is \$4,239,000.00.

The redevelopment-general adopted budget amount is \$375,000.00.

The 2025 county adopted budget amount is \$53,581,899.00. The adopted tax levy amount is \$21,600,000.00. The adopted tax rate is 0.2810.

MOTION: Sue Ann Mitchell
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the adoption of the 2025
Kosciusko County budget, as presented.

IN THE MATTER OF 2025 COUNTY SALARY ORDINANCE ADOPTION:

Council approved the presented 2025 Salary Ordinance.

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the 2025 County Salary
Ordinance, as presented.

IN THE MATTER OF APPROVAL OF MINUTES FROM 8-14-2024, 8-15-2024, 8-21-2024, 9-12-2024:

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the minutes from 8-14-2024,
8-15-2024, 8-21-2024 and 9-12-2024
meetings, as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-SHERIFF:

Sheriff Jim Smith requested a salary ordinance amendment for 1000-11546-000-0019 Sheriff Merit Board in the amount of \$100.00 per meeting. Smith stated the board has five members.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance
amendment for 1000-11546-000-0019 Sheriff
Merit Board in the amount of \$100.00 per
meeting, as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-SHERIFF:

Sheriff Jim Smith requested a salary ordinance amendment for 1000-10135-000-0013 Food Service Employee with four years of experience to be paid \$39,510.00 annually.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance
amendment for 1000-10135-000-0013 Food
Service Employee with four years of
experience to be paid \$39,510.00 annually, as
presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-SHERIFF:

Sheriff's Office Chief Deputy Chris McKeand requested an additional appropriation in the opioid restricted fund for 1237-37032-000-0000 Kosciusko County Sheriff's Office in the amount of \$95,000.00. The funds will be used for the jail's Kosciusko County Community Recovery Program to pay for the two peer recovery coaches and the tracking software for staff to be able to keep data on services provided.

McKeand stated, "That will be contracted services for the peer recovery coaches, actually back embedded in the jail for KCRP, and the tracking software that will go along with the program so we can track the numbers and give you better statistics that go along with the program itself."

MOTION: Tony Ciriello
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in
the opioid restricted fund for
1237-37032-000-0000 Kosciusko County
Sheriff's Office in the amount of \$95,000.00,
as presented.

IN THE MATTER OF APPROPRIATION ADJUSTMENT REQUEST-SHERIFF:

Sheriff's Office Chief Deputy Chris McKeand requested an appropriation adjustment for 1000-44045-000-0019 Sheriff Insurance Vehicle Replacement in the amount of \$23,650.00. This is an insurance reimbursement for a 2021 Ford Explorer. McKeand stated the Ford Explorer was involved in an incident sustaining damage from water.

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the appropriation adjustment
for 1000-44045-000-0019 Sheriff Insurance
Vehicle Replacement in the amount of
\$23,650.00, as presented.

IN THE MATTER OF APPROPRIATION ADJUSTMENT REQUEST-SHERIFF:

Sheriff's Office Chief Deputy Chris McKeand requested an appropriation adjustment for 1000-44045-000-0019 Sheriff Insurance Vehicle Replacement in the amount of \$8,900.00. This is an insurance reimbursement for a 2018 Ford Explorer. McKeand stated the Ford Explorer was involved in an incident with a deer.

MOTION: Joni Truex

SECOND: Tony Ciriello

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve the appropriation adjustment for 1000-44045-000-0019 Sheriff Insurance Vehicle Replacement in the amount of \$8,900.00, as presented.

IN THE MATTER OF EMPG GRANT REQUEST-EMA:

Emergency Management Director Kip Shuter requested to apply for the Emergency Management Performance Grant Salary Reimbursement in the amount of \$51,847.00. Shuter stated this would be through the Indiana Department of Homeland Security and there is no match.

MOTION: Joni Truex

SECOND: Kathy Groninger

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve the request for the EMPG Grant in the amount of \$51,847.00, as presented.

IN THE MATTER OF 2025 INTER-LOCAL AGREEMENT-KCCRVC:

County Auditor Alyssa Schmucker presented the 2025 Inter-Local Agreement with the KCCRVC. The KCCRVC pays \$500.00 annually for the auditor to serve as their board secretary.

MOTION: Kathy Groninger

SECOND: Tony Ciriello

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve the 2025 Inter-Local Agreement with the KCCRVC, as presented

IN THE MATTER OF 2025 INTER-LOCAL AGREEMENT-SOLID WASTE DISTRICT:

County Auditor Alyssa Schmucker presented the 2025 Inter-Local Agreement with the Solid Waste District. Schmucker stated there is a change in the amount that will be received for 2025. The Solid Waste Management District will pay \$10,000.00 in 2025 for a number of services by the auditor's office, an increase from \$6,000.00.

MOTION: Tony Ciriello

SECOND: Kimberly Cates

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve the 2025 Inter-Local Agreement with the Solid Waste Management District, as presented.

IN THE MATTER OF ADOPTION OF POLICY FOR TRANSFERS AND APPROPRIATION ADJUSTMENTS:

County Auditor Alyssa Schmucker stated this is to have the county council approve the auditor to be able to sign transfers that are under \$10,000.00. The council will still see all the paperwork for the transfers and adjustments.

MOTION: Tony Ciriello

SECOND: Kathy Groninger

AYES: 6 NAYS: 0

MOTION CARRIED

TO: Approve the auditor to be able to sign transfers that are under \$10,000.00, as presented.

Being no further business to come before the Council, the meeting was adjourned.

**Kosciusko County Council
November 14, 2024**

The Kosciusko County Council met for their regular meeting on Thursday November 14, 2024 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President
Kathleen Groninger, Vice-President
Kimberly Cates
Tony Ciriello

Sue Ann Mitchell
Joni Truex -Absent
Dave Wolkins
Alyssa Schmucker, County Auditor

The meeting was called to order by Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM October 10, 2024:

MOTION: Tony Ciriello
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the minutes for the October 10, 2024 Meeting.

**IN THE MATTER OF KOSCIUSKO COUNTY HIGHWAY DEPARTMENT
TRANSFER REQUESTS AND REQUEST TO APPLY FOR BRIDGE GRANT AND
FINANCIAL COMMITMENT LETTER:**

Kosciusko County Highway Department Superintendent Steve Moriarty requested transfers as follows:
\$50,000.00 From 1169-22038-000-0000 LRS Calcium, Salt/Weed Spray to 1169-22043-000-000 LRS Stone, Gravel & Other Aggregate. To purchase gravel at the 2024 rate.
\$50,000.00 From 1169-22038-000-0000 LRS Calcium, Salt/Weed Spray to 1169-35001-000-000 LRS Repairs and Maintenance to cover unexpected repairs.

Steve also requested for a Bridge Grant & Financial Commitment Letter for Bridge 287- 450 E between US 30 & CR 100 S over Deeds Creek. Total Amount **\$3,161,000.00**. Amount of Match **\$649,000.00** Federal **\$2,512,000.00**.

MOTION: Kathy Groninger
SECOND: Sue Ann Mitchell

AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve **\$50,000.00** From 1169-22038-000-0000 LRS Calcium, Salt/Weed Spray to 1169-22043-000-000 LRS Stone, Gravel & Other Aggregate. To purchase gravel at the 2024 rate.

MOTION: Kimberly Cates
SECOND: Dave Wolkins
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve **\$50,000.00** From 1169-22038-000-0000 LRS Calcium, Salt/Weed Spray to 1169-35001-000-000 LRS Repairs and Maintenance to cover unexpected repairs

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve **\$649,000.00** is 20% to match if the Federal Grant of \$3,161,000.00 is approved, projected timeline is 2029.

**IN THE MATTER OF KOSCIUSKO COUNTY SHERIFF’S OFFICE REQUEST TO
APPLY FOR GRANTS AND APPROPRIATION TRANSFER REQUEST:**

Kosciusko County Sheriff’s Office Michelle Hyden requested to apply for a Drone Grant through the Kosciusko Community Foundation in the amount of **\$19,996.00**.

Michelle also requested permission to apply for an Indiana Criminal Justice Institute Grant for **\$200,000.00** to replace their current body scanner equipment as it is out of date.

Michelle also requested an Appropriation Transfer **\$14,000.00** from 1000-10181-000-0013 Jailer to 1000-11342-000-0013 Part Time Jailer, to Cover Part Time Jailer Wages. Michelle was asked by Kimberly Cates if they were fully staffed and Michelle stated that they were not, but were hopefully with the current applicants for the Deputy Merit position to fill the current open positions.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request for the application for the Drone Grant in the amount of **\$19,996.00** through the Kosciusko Community Foundation.

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request for the application
for the Indiana Criminal Justice Institute
Grant in the amount up to **\$200,000.00**.
Maintenance fees will be in
budget/commissary budget.

MOTION: Sue Ann Mitchell
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the request for Appropriation
Transfer **\$14,000.00** from 1000-10181-000-0013
Jailer to 1000-11342-000-0013 Part Time Jailer,
to Cover Part Time Jailer Wages.

IN THE MATTER OF LIEUTENANT TRAVIS SHIVLEY:

Lieutenant Travis Shivley was recognized for his completion of the Leadership Training program through the Indiana Sheriff's Association. Lieutenant Shively completed this task on his own time completing 60 hours of study, starting in February, 2024 and graduated 11/12/2024.

IN THE MATTER OF STILLWATER HOSPICE:

Leslie Friedel provided the 3rd Quarter update

IN THE MATTER OF ABONMARCHE:

Crystal Welsh provided an update on the 1300 North Final Plan. She shared that the Kosciusko County Redevelopment Commission had adopted their study at their meeting earlier today.

IN THE MATTER LOUIS DREYFUS ABATEMENT:

Steven Snyder presented a \$50,000,000.00 abatement project to increase the processing capacity and efficiencies of Louis Dreyfus. He requested approval of Declaratory Resolution and SB1/PP and SB1/RE for 25 pay 26 Abatement Consideration. Mike Long stated that the Abatement Committee had meet but did not have a formal recommendation ready but would be ready for full Council to vote on it next month. Tonight's vote is just for SB1 and declaratory statement.

MOTION: Sue Ann Mitchell
SECOND: Kimberly Cates
AYES: 4 NAYES: 2
Tony Ciriello OPPOSED
Dave Wolkins OPPOSED
MOTION CARRIED

TO: Approve to move forward with
Resolution 24-11-14-001, Declaratory
Resolution and SB1/PP and SB1/RE for 25
pay 26 Abatement Consideration for Louis
Dreyfus.

**IN THE MATTER OF KOSCIUSKO COUNTY SURVEYOR -SECTION CORNER
ALLOWANCE:**

Alyssa Schmucker stated that the Statute of Limitations for going back on this compensation is two. The amount per year is \$9,932.00. Alyssa requested the Council approve the amount of \$29,796.00 be approved to pay the current Surveyor for his Section Corner Allowance. Alyssa explained this is a law, not a questionable expense. Sue Ann Mitchell explained that the County has been in violation of not complying with this allowance and since they became aware of the situation, they are non-compliant. Tony Ciriello questioned why the Surveyor had not brought this to anyone's attention prior to now and Sue Ann explained that it was thought to have been included in the Surveyors regular wages, however it was not.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell

TO: Approve **\$29,796.00** be paid to Michael
Kissingner, the Kosciusko County Surveyor

ARPA CCS HVAC / Box Truck	
8950-38044-000-0000	\$2,595.00
ARPA Beaman Home Upgrade	
8950-38052-000-0000	\$601.00
ARPA Beaman Home Mary Ann's	
8950-38057-000-0000	\$3,156.00
ARPA Justice Building Renovations	
8950-38067-000-0000	\$90,450.00

IN THE MATTER OF ARPA GRANT REQUESTS:

County Administrator, Marsha McSherry stated that the following ARPA Grant requests were being requested:

Total 1,267,993.00

Justice Building Parking Lot	\$721,340.00	
Justice Building Parking Lot Lights	\$144,553.00	
Work Release Fiber Work Release to Highway	\$125,000.00	
Courthouse Chiller Labor	\$85,000.00	
PSC Shelters Bard System	\$79,600.00	
Work Release Fiber COW to Work Release	\$65,000.00	
Justice Building Parking Lot Fiber	\$47,500.00	
MOTION: Kathy Groninger	TO: Approve the ARPA Grant Requests as follows:	
SECOND: Kimberly Cates		
AYES: 6 NAYES: 0	Justice Building Parking Lot	\$721,340.00
MOTION CARRIED	Justice Bldg Prkg Lot Lights	\$144,553.00
	Wrk Rls Fiber Wrk Rls to Hgwy	\$125,000.00
	Courthouse Chiller Labor	\$85,000.00
	PSC Shelters Bard System	\$79,600.00
	Wrk Rls Fiber COW to Wrk Rls	\$65,000.00
	Justice Building Prkg Lot Fiber	\$47,500.00

IN THE MATTER OF ARPA ADDITIONAL APPROPRIATION REQUESTS:

County Administrator, Marsha McSherry requested the following ARPA additional appropriations:

Total 1,267,993.00

Justice Building Parking Lot	\$721,340.00	
Justice Building Parking Lot Lights	\$144,553.00	
Work Release Fiber Work Release to Highway	\$125,000.00	
Courthouse Chiller Labor	\$85,000.00	
PSC Shelters Bard System	\$79,600.00	
Work Release Fiber COW to Work Release	\$65,000.00	
Justice Building Parking Lot Fiber	\$47,500.00	
MOTION: Kathy Groninger	TO: Approve the ARPA Grant Requests as follows:	
SECOND: Kimberly Cates		
AYES: 6 NAYES: 0	Justice Building Parking Lot	\$721,340.00
MOTION CARRIED	Justice Bldg Prkg Lot Lights	\$144,553.00
	Wrk Rls Fiber Wrk Rls to Hgwy	\$125,000.00
	Courthouse Chiller Labor	\$85,000.00
	PSC Shelters Bard System	\$79,600.00
	Wrk Rls Fiber COW to Wrk Rls	\$65,000.00
	Justice Building Prkg Lot Fiber	\$47,500.00

IN THE MATTER EMPLOYEE HEALTH INSURANCE ADDITIONAL APPROPRIATION REQUESTS:

County Administrator, Marsha McSherry requested additional appropriations for 4700-33029-000-0000 Clinic Staffing for \$45,000.00 due to the budget being completed and losing one company and now spreading the costs between two companies for the remainder of the year.

MOTION: Tony Ciriello	TO: Approve additional appropriations for
SECOND: Sue Ann Mitchell	\$45,000.00 for 4700-33029-000-0000 for
AYES: 6 NAYS: 0	Clinic Staffing.
MOTION CARRIED	

IN THE MATTER OF ASSESSOR REASSESSMENT 2015 ADDITIONAL APPROPRIATION REQUEST:

Gail Chapman, Kosciusko County Assessor requested additional appropriations for 1224-31002-000-0003 for legal services for \$23,000.00.

MOTION: Kimberly Cates

SECOND: Kathy Groninger

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the request for additional appropriations of \$23,000.00 for legal services from 1224-31002-000-0003.

IN THE MATTER OF CLERK REQUEST FOR ADDITIONAL APPROPRIATIONS FOR PART TIME WAGES:

Ann Torpy, Kosciusko County Clerk requested for additional appropriations for part time wages in the amount of \$8,000.00 from 1000-11301-000-0008.

MOTION: Sue Ann Mitchell

SECOND: Tony Ciriello

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the request for additional appropriations from 1000-11301-000-0008 in the amount of \$8,000.00 for part time wages.

IN THE MATTER OF ADOPTION OF PROPERTY TAX EXEMPTION ORDINANCE FOR MOBILE AND MANUFACTURED HOMES – SEA 183:

This matter had been tabled from the July 11th Council meeting. Mike Long, Council President spoke about the ordinance that was brought up in July. Sue Ann Mitchell then spoke on her research and meetings she had with Gail Chapman, Kosciusko County Assessor and Jaime Ladd, Kosciusko County Treasurer Chief Deputy regarding this process stating that she could not support this ordinance at this time. Tony Ciriello then made statements about the upcoming changes with the Legislature and the changes to the property tax process and agreed that he couldn't support this ordinance at this time either.

MOTION: Tony Ciriello

SECOND: Dave Wolkins

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Not adopt this ordinance at this time. It was stated that they could revisit this if necessary.

IN THE MATTER OF APPROVAL OF 2025 COUNCIL MEETING DATES:

Auditor Alyssa Schmucker presented the 2025 Council meeting dates with a request to approve and provide a signature from Council President for Alyssa to be an authorized agent for INPRS "PERF" for the Solid Waste District as this had not been completed since she was appointed Auditor.

MOTION: Kimberly Cates

SECOND: Tony Ciriello

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the request for Alyssa Schmucker, Kosciusko County Auditor to be an authorized agent for the INPRS "PERF" for the Solid Waste District.

IN THE MATTER OF OTHER BUSINESS:

Mike Long, Council President spoke about the Pre-Meeting. He stated that there were some positive outcomes, but issues changed and they were repeating some efforts. It was suggested to suspend the December Pre-Meeting and to revisit in January, 2025 to see if the Pre-Meetings will continue.

MOTION: Tony Ciriello

SECOND: Dave Wolkins

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Suspend the December, 2024 Pre-Meeting and revisit in January, 2025.

- Mike Long, Council President also spoke about the North Webster Lake Dam and that he has been in communication with Mike Weirick and the North Webster Conservancy through the ARPA Committee. He wants to put on the January agenda to talk about perhaps helping them with the cost of a study. The cost of the study is \$186,000 and questioned if they could use ARPA, CEDIT or Rainy-Day funds to assist. Sue Ann Mitchell mentioned some concerns about flooding and that this project is currently in court and that the DNR will ultimately make the final decision about how this project proceeds.
- Mike Long, Council President also mentioned that he wants to add to the January agenda the topic of creating a liaison Council member for the Departments. This person would work directly with the Departments and respond back to the full Council.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

December 12, 2024

The Kosciusko County Council met for their regular meeting on Thursday December 12, 2024 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President	Sue Ann Mitchell
Kathleen Groninger, Vice-President	Joni Truex
Kimberly Cates	Dave Wolkins
Tony Ciriello	Alyssa Schmucker, County Auditor

The meeting was called to order by Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM NOVEMBER 14, 2024 MEETING:

MOTION: Tony Ciriello	TO: Approve the November 14, 2024
SECOND: Kimberly Cates	minutes as presented.
AYES: 7 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF COMMENTS OR QUESTIONS FROM PUBLIC CONCERNING AGENDA ITEMS:

Mike Long, Council President asked if anyone in the public wished to speak on any subject from the agenda and if they did, they needed to sign in and would be given 3 minutes to discuss the topic of concern. No one approached.

IN THE MATTER OF APPROPRIATION ADJUSTMENT REQUEST- SHERIFF:

Jim Smith, Sheriff and Chris McKeand, requested an appropriation adjustment in the amount of \$8,203.98 for 1000-44045-000-0019 for insurance reimbursement for 2021 Ford Explorer VIN 00009.

MOTION: Joni Truex	TO: Approve the appropriation adjustment in
SECOND: Tony Ciriello	the amount of \$8,203.98 for 1000-44045-
AYES: 7 NAYS: 0	000-0019 for insurance reimbursement as
MOTION CARRIED	presented.

IN THE MATTER OF 2025 SHERIFF SALARY CONTRACT APPROVAL:

Mike Long, Council President read the Resolution and the Council voted to approve the Salary contract provided.

MOTION: Tony Ciriello	TO: Approve the Resolution for the 2025
SECOND: Kimberly Cates	Sheriff Contract as presented.
AYES: 7 NAYS: 0	
MOTION CARRIED	

IN THE MATTER OF RECOMMENDATION TO CREATE A PUBLIC DEFENDER’S OFFICE-KOSCIUSKO COUNTY COURTS:

Judge Michael Reed, presented his recommendation to move forward with the Public Defender’s Office. He stated the sooner the better. A portion would be refunded by the Public Defender’s fund. The benefit to the county would be having full time Public Defenders. This would also benefit the county as it should reduce the number of days that offenders are in jail. Finding public defenders have become a challenge to find and stay in compliance with caseloads to receive the 40% reimbursement from the state. Current contracts with public defenders can be terminated with 30 days’ notice once this moves forward. Projected start date would be around July 1, 2025, if approved.

MOTION: Joni Truex	TO: Approve the Creation of the Public
SECOND: Kimberly Cates	Defender’s office.
AYES: 7 NAYS: 0	
MOTION CARRIED	

IN THE MATTER OF PUBLIC DEFENDER’S BOARD PAY FOR 2024-KOSCIUSKO COUNTY COURTS:

Judge Michael Reed requested a stipend for the 3 Public Board members for the 2024 year at \$250 per year for a total of \$750 for 2024. The stipend for 2025 would be calculated in the Public Defender’s office budget.

MOTION: Kathleen Groninger
SECOND: Kimberly Cates

TO: Approve the pay for the Public
Defender’s Board for 2024.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF KCODE 2025 BUDGET REQUEST:

Dan Hampton, Chief Deputy Prosecutor, presented the KCODE 2025 budget to Council for approval.

MOTION: Kathleen Groninger
SECOND: Dave Wolkins

TO: Approve the KCODE 2025 budget as
presented.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF FLOCK GRANT APPROVAL TO APPLY:

Chief Deputy Prosecuting Attorney Dan Hampton is requesting approval to apply for a Flock Cameras grant on behalf of law enforcement in the amount of \$81,390.00. This would be for surveillance equipment over the course of five years.

Hampton stated, “The police officers helped the prosecutor’s office apply for this grant, so it was already applied for. However, of course, if you do not approve it, we will not accept it if it is granted. This is to supplement existing surveillance equipment.

Hampton explained, “Again, we have solved several crimes in the community. The cameras are able to alert officers if certain license plates, make, and model of the vehicle passes by a camera, once that data is fed into the system. These cameras interface with other cameras throughout multiple counties in Indiana and extends to other areas of the country. All these cameras communicate with each other so we not only pick up what happens in our county but it also communicates with what happens in other areas, this is a great tool to have on our side while trying to catch the bad guys.”

MOTION: Joni Truex
SECOND: Kimberly Cates

TO: Approve the request to apply for a Flock
Cameras grant in the amount of \$81,390.00,
as presented.

AYES: 5 NAYS: 2

OPPOSED: Dave Wolkins & Kathleen
Groninger

MOTION CARRIED

IN THE MATTER OF APPROVAL OF TRANSFERS IN THE AMOUNT OF \$66,919.10 TO PURCHASE VOTING MACHINES:

County Clerk Ann Torpy is requesting approval to purchase new voting machine panels in the amount of \$560,000.00. Torpy stated she submitted the purchase agreement on Monday to the County auditor and attorney. The clerk’s office will pay \$286,000.00 of the cost, with the commissioners paying \$273,000.00. Torpy stated, “Everything stays the same, the panel that voters cast their ballot on needs changed out. They are 20 years old and they are not really failing, they are just getting older and some of the parts, if they do, are outdated, and cannot be replaced.”

- ☐ 1000-22015-0000-0012 Supplies Expenses- Operating
- ☐ 1000-44017-0000-0012 Other Equipment Capital \$3,573.77
- ☐ 1000-23001-0000-0012 Meals Election
- ☐ 1000-44017-0000-0012 Other Equipment Capital \$889.84

<input type="checkbox"/> 1000-31090-0000-0012 Absentee Confined	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$260.00
<input type="checkbox"/> 1000-31091-0000-0012 Election Board Inspectors	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$3,600.00
<input type="checkbox"/> 1000-31092-0000-0012 Election Board Judges	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$12,260.00
<input type="checkbox"/> 1000-31093-0000-0012 Election Board Clerks	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$7,550.00
<input type="checkbox"/> 1000-31094-0000-0012 Election Board Custodians	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$420.00
<input type="checkbox"/> 1000-31095-0000-0012 Election Board Election Day Teams	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$2,620.00
<input type="checkbox"/> 1000-31096-0000-0012 Election Clerical Workers	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$840.00
<input type="checkbox"/> 1000-31143-0000-0012 Election Board Sheriffs	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$9,811.37
<input type="checkbox"/> 1000-32004-0000-0012 Meetings & Travel Exp	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$633.94
<input type="checkbox"/> 1000-33002-0000-0012 Publish Legal Notices	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$2,504.47
<input type="checkbox"/> 1000-33005-0000-0012 Ballot	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$300.00
<input type="checkbox"/> 1000-33011-0000-0012 Contract/Election Support	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$14,360.00
<input type="checkbox"/> 1000-34017-0000-0012 Vehicle Rental	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$1,296.24
<input type="checkbox"/> 1000-34018-0000-0012 Wireless Data Plan	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$1,500.00
<input type="checkbox"/> 1000-34025-0000-0012 Annual License & Maintenance Fees	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$520.00
<input type="checkbox"/> 1000-35007-0000-0012 Voting Machine Repairs	
<input type="checkbox"/> 1000-44017-0000-0012 Other Equipment Capital	\$1,719.47

- ☐ 1000-35999-0000-0012 Election Training
- ☐ 1000-44017-0000-0012 Other Equipment Capital \$380.00
- ☐ 1000-36035-0000-0012 Polling Places
- ☐ 1000-44017-0000-0012 Other Equipment Capital \$600.00
- ☐ 1000-31002-0000-0012 Legal Services
- ☐ 1000-44017-0000-0012 Other Equipment Capital \$1,280.00

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the request to transfer in the amount of \$66,919.20 to purchase voting machines as presented.

IN THE MATTER OF ARPA COMMITTEE RECOMMENDATIONS-HIGHWAY:
County Highway Superintendent Steve Moriarty is requesting \$128,456.11 in American Rescue Plan Act funds for repaving CR 200S “between the county maintenance of the city of Warsaw and the new bridge that we just put in,” Moriarty stated. The repaving for this stretch of road was delayed until the bridge replacement was completed. Approved by Commissioners 11/19/2024.

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the ARPA Grant request in the amount of \$128,456.11, as presented.

IN THE MATTER OF ARPA COMMITTEE RECOMMENDATIONS-WEBSTER LAKE CONS ASSOC INC:
Webster Lake Conservation Association Inc. Mike Wyrick is asking for approval for a grant request for the Conservancy District Project in the amount of \$336,000.00. The county ARPA committee recommended a \$186,000.00 grant for a hydrologic study for the North Webster Dam for the association. Approved by Commissioners 11/19/2024.

MOTION: Dave Wolkins
SECOND: Kathleen Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the grant request for the Conservancy District Project in the amount of \$186,000.00, as presented. Contingent upon a signed contract no later than 12/31/2024.

IN THE MATTER OF ARPA (AMERICAN RESCUE PLAN ACT) ADDITIONAL APPROPRIATION REQUEST TO APPROVE THE FUNDS-HIGHWAY:

MOTION: Tony Ciriello
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the Additional Appropriation request in the amount of \$128,456.11, as presented.

IN THE MATTER OF ARPA (AMERICAN RESCUE PLAN ACT) ADDITIONAL APPROPRIATION REQUEST TO APPROVE THE FUNDS -WEBSTER LAKE CONS ASSOC INC:
Mike Wyrick presented the request for the ARPA funds for the Hydrological study. The dam in North Webster is in desperate need for repairs.

MOTION: Tony Ciriello
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the Additional Appropriation request in the amount of \$186,000.00, as presented

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- AREA PLAN COMMISSION:
Matt Sandy, Area Plan Director, requested an additional appropriation in the amount of \$10,000.00 for 1000-31002-000-0002 for legal fees for ten active enforcement issues and two appeals.

MOTION: Joni Truex

SECOND: Kathleen Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$10,000.00 for 1000-31002-000-0002 Legal Fees as presented.

IN THE MATTER OF LOUIS DREYFUS ABATEMENT:

Steve Snyder, Attorney at Law, gave a presentation about the plan for expansion from Louis Dreyfus. Steve Snyder also presented the Resolution regarding the 26 pay 27 abatements for Louis Dreyfus. Jeremy Mullins gave an explanation of what this growth of the facility would have and responded to questions from the council.

MOTION: Joni Truex
SECOND: Dave Wolkins
AYES: 3 NAYES: 3
OPPOSED: Tony Ciriello, Sue Ann Mitchell and Mike Long
ABSTAINED: Kathleen Groninger

TO: Approve the Resolution for the Louis Dreyfus Abatement as presented

Due to a tied vote, the Council along with Steve Snyder, Jeremy Mullins and Alyssa Schmucker, the Auditor continued the conversation and after more consideration and hearing that certain abatements will be falling off and that there will be more money generated in the TIF district, Sue Ann Mitchell changed her vote leading to a vote in favor.

MOTION: Joni Truex
SECOND: Dave Wolkins
AYES: 4 NAYES: 2
OPPOSED: Tony Ciriello and Mike Long
ABSTAINED: Kathleen Groninger
MOTION CARRIED

IN THE MATTER OF 2025 COUNCIL APPOINTMENTS:

Mike Long, Council President presented the list of 2025 Council appointment recommendations for approval as listed below.

Abatement Committee	Kathy Groninger	(1)	12/31/25
Abatement Committee	Mike Long	(1)	12/31/25
Abatement Committee	Rachael Rhoades	(1)	12/31/25
ABC	Dan Wood	(1)	12/31/25
Airport	Tony Ciriello	(1)	12/31/25
Airport	Jon Garber	(1)	12/31/25
Airport	DeLynn Geiger	(1)	12/31/25
Airport	Ernie Wiggins	(1)	12/31/25
Airport	David Wolkins	(1)	12/31/25
Area Plan (Council Member)	Mike Long	(4)	12/31/26
Area Plan Appointed	Larry Coplen	(4)	12/31/28
ARPA	Tony Ciriello	(1)	12/31/25
ARPA	Mike Long	(1)	12/31/25
Emergency Mgmt. Advisory	Tony Ciriello	(1)	12/31/25
Community Corrections Advisory Board/JRAC	Kathy Groninger	(2)	12/31/25
Cybersecurity- IT	Kimberly Cates	(1)	12/31/25
KCCRP Advisory Board	Tony Ciriello	(1)	12/31/25
KCCRVC	Mike Loher	(2)	12/31/25
KCCRVC	Chris Polk	(2)	12/31/25
KEDCo - Kos Economic Development Corp	Mike Long	(1)	12/31/25
Lakeland Regional Sewer District Board	Jim Haney	(4)	4/18/28
Lakeland Regional Sewer District Board	Jack Bonewits	(4)	4/18/27
Lakeland Regional Sewer District Board	Mark Koehler	(4)	4/18/25
MACOG	Kathy Groninger	(1)	12/31/25
Merit Board - Sheriff's Department	Tony Ciriello	(1)	12/31/25
Milford- Economic Redevelopment Commission	Kimberly Cates	(3)	2/28/25
Non-Profit	DeLynn Geiger	(1)	12/31/25

Non-Profit	Kimberly Cates	(1)	12/31/25
Non-Profit	Rachael Rhoades	(1)	12/31/25
Opioid Committee	Tony Ciriello	(1)	12/31/25
Parks & Receptions Board -AUDITOR APT. Ord. No 22-05-10-001 ALWAYS 1 YR TERM	Troy Turley	(1)	12/31/25
Parks & Receptions Board - (Democrat) 4 yr term. Ord. No. 22-05-10-001	Aggie Sweeney	(4)	12/31/27
Parks & Receptions Board - (Republican) 4 yr term. Ord. No. 22-05-10-001	Rob Bishop	(4)	12/31/25
Security Committee	Tony Ciriello	(1)	12/31/25
PTABOA	Brock Ostrom	(1)	12/31/25
Redevelopment Commission	Jan Orban	(1)	12/31/25
Redevelopment Commission (New for 25)	Rachael Rhoades	(1)	12/31/25
Redevelopment Commission	Kevin Stone	(1)	12/31/25
Solid Waste	David Wolkins	(1)	12/31/25
Strategic Planning Committee- Council appoints 1 member. This is a Commissioners Resolution	Mike Long	(1)	12/31/25
Tippy/Chapman Regional Sewer District Board	Kim Hathaway	(4)	1/31/28
Tippy/Chapman Regional Sewer District Board	Jeff Thornburgh	(4)	1/31/28
Town of Milford Economic Development	Kimberly Cates	(4)	12/31/25
Town of Syracuse Economic Development	Kimberly Cates	(1)	12/31/25
Wage Committee - Non-Voting			
Wage Committee	Kathy Groninger	(1)	12/31/25
Wage Committee	Kimberly Cates	(1)	12/31/25
WCDC - Warsaw Community Development Corp/Main Street	Kathy Groninger	(1)	12/31/25
Warsaw Economic Dev. Commission (City of Warsaw) Needs Mayor Approval	Tony Ciriello	(1)	12/31/25
Wheel Tax Committee	Rachael Rhoades	(1)	12/31/25
Wheel Tax Committee	DeLynn Geiger	(1)	12/31/25
Wheel Tax Committee	Kimberly Cates	(1)	12/31/25

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 4 NAYES: 0
ABSTAINED: Joni Truex, Kimberly Cates
and Sue Ann Mitchell
MOTION CARRIED

TO: Approve the appointment of the Council Board Appointments as presented.

IN THE MATTER OF NORTH WEBSTER PUBLIC LIBRARY BOARD RE-APPOINTMENT RECOMMENDATION:

Tisha Holsten term expires 12-31-2024; New term (4) 01/01/2025 to 12/31/2029.
MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the re- appointment of Tisha Holsten North Webster Public Library Board for a 4-year term as presented.

IN THE MATTER OF SYRACUSE PUBLIC LIBRARY BOARD RE-APPOINTMENT RECOMMENDATION:

Jill Howard term expires 12/31/2024; New term (4) 01/01/2025 to 12/31/2029.
MOTION: Kathleen Groninger
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the re- appointment of Jill Howard Syracuse Public Library Board for a 4-year term as presented.

IN THE MATTER OF KOSCIUSKO COUNTY SURVEYOR – SECTION CORNER ALLOWANCES: (approved at the 11/14/2024 meeting)

Alyssa Schmucker stated that the Statute of Limitations for going back on this compensation is two. The amount per year is \$9,932.00. Alyssa requested the Council approve the amount of \$29,796.00 be approved to pay the current Surveyor for his Section Corner Allowance. Alyssa explained this is a law, not a questionable expense. Sue Ann Mitchell explained that the County has been in violation of not complying with this allowance and since they became aware of the situation, they are non-compliant. Tony Ciriello questioned why the Surveyor had not brought this to anyone's attention prior to now and Sue Ann explained that it was thought to have been included in the Surveyors regular wages, however it was not.

MOTION: Kathleen Groninger

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve **\$29,796.00** to transfer from
Surveyor Corner Perpetuation Fund 1202-

32029-0000-0000 Section Corner Repairs and
Maintenance 01202-11521-0000-0000
Allowance for Section Corners.

IN THE MATTER OF AUDITOR APPROVED YEAR END TRANSFERS RESOLUTION

24-12-12-001:

Alyssa Schmucker, County Auditor provided a Resolution for her to be given authorization of approving any year end transfers to make sure the accounts end where they need to be due to the Council not meeting again before the end of the year.

MOTION: Kathleen Groninger

SECOND: Tony Ciriello

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the Resolution 24-12-12-001
as presented.

IN THE MATTER OF MISCELLANEOUS BUSINESS TO DISCUSS FOR THE END OF THE YEAR:

Alyssa Schmucker, County Auditor, presented the encumbering report. \$171,550 was encumbered in October for County Highway Truck that was approved in 2023 and received in October 2024.

Tax Sale was held in October and completed successfully. Becky Dye continues to work daily on those to keep them up to date.

2025 budgets were successfully submitted to the State. The 1782 notice was adjusted and submitted timely – Currently waiting for 2025 budget orders.

Fall Settlement was completed and approved by the State and distribution is scheduled for Friday December 20th.

Mike Long, President, asked if anyone else had anything to address before the Council and Suzie Light came up and stated that Peggy Friday is at a conference in Indianapolis, so she was going to provide the update from KEDCO. Suzie then gave an update for the KEDCO accomplishments for 2024 and goals for 2025.

Dave Wolkins asked about the process for Reedy, Mike Long stated it was on the agenda for February, 2025.

Sue Ann Mitchell then presented a certificate to Joni Truex for her Silver Masters pin.

A small reception was held after the meeting for Sue Ann Mitchell and Joni Truex.

With no further business to come before the Council, the meeting was adjourned.